



City of Fremantle

Arts Grants Program

2026 – 2027

Easy Read Guide



This guide tells you about money you can ask for.
The money is for arts and culture projects.
This is called a grant.

This is an Easy Read guide.

The Easy Read guide does not have all the details.

You can download the [full guide here](#) and contact the City of Fremantle with questions about your application.

Contact us



Phone: 9432 9808



Email: grantfunding@fremantle.wa.gov.au

Walyalup Civic Centre
151 High Street Fremantle
PO Box 807 Fremantle WA 6959

T 9432 9999
1300 MY FREO (1300 693 736)
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info@fremantle.wa.gov.au
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About this guide

A circular icon with a light blue background. Inside, there is a magnifying glass with a dark blue handle and frame. Inside the lens of the magnifying glass is a dark blue equals sign (=).	This guide is written in an Easy Read way. We use short sentences. We use pictures to help explain the words.
A circular icon with a light blue background. Inside, there are two speech bubbles. The top bubble is light blue with a dark blue question mark (?). The bottom bubble is dark blue with a white exclamation mark (!).	Some words are in bold. We explain what these words mean. You can find a list of hard words near the end of this guide.



About the Arts Grants Program

A circular icon containing a stylized building with a green roof and a person standing inside.	The City of Fremantle gives out money for arts and culture projects. This money is called a grant.
A circular icon containing three stylized human figures in green and blue.	The grant is for projects that help the Walyalup / Fremantle community. Walyalup is the Noongar name for Fremantle.

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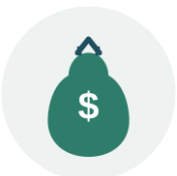
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Money and important dates

	You can send in your application during two rounds September 2026 or March 2027.
	You can ask for up to \$10,000.
	It can take up to 6 weeks to find out if you got the grant.
	If you get the grant, you have up to 12 months to finish your project, from receiving the grant.
	Your project must start at least 60 days after the round closing date.



What your project must do

Your project must do at least 1 of these 3 things.

1. Community Driven



The community helps to shape your project.
The project meets a need or interest in the community.

2. Active Participation



People in the community take part and help make the project.
They are not just watching. They are doing.

3. Place Activation



Your project brings arts and culture to a public place in Fremantle.
The place is somewhere everyone can go.



Community priorities

These are not required. But your application will be stronger if it does some of these things.

	Many different people can easily take part.
	Is welcoming, safe, and affordable for everyone.
	Is led by First Nations people. Shares First Nations stories and knowledge.
	Celebrates the different cultures in Fremantle. This includes migrant communities.
	Celebrates LGBTQIA+ communities.
	Helps young people connect and take part in arts and culture.



Who can apply

	You can apply if you are an artist or creatives with an ABN, including a partnership ABN.
	You can apply if you are a not-for-profit group.
	You can apply if you are a private business, but your project must not be profit driven.

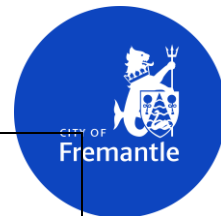
Hard word: ABN

ABN means Australian Business Number. It is a number businesses use, you can apply for one online.



What will not be funded

	For-profit businesses making projects to earn profit.
	Individuals without an ABN.
	Projects that do not happen in, or benefit, the City of Fremantle community.
	Events that happen every year, with nothing new about them.
	Faith-based activities run by religious groups.
	Big building costs. For example, repairs, rent, or buying large equipment.
	Regular running costs. For example, wages, rent, or bills.



	Funding for something that already happened.
	Training, education, or research projects at schools or other institutions.
	Conferences, trade shows, awards, prizes, or fundraising events.



How to apply

	• Step 1 Talk to the City's Grant Officer about your project – even emailing them a summary of your project idea. Email: grantfunding@fremantle.wa.gov.au This helps make your application stronger.
	• Step 2 Fill in the Arts Grant Application Form. You do this online on the City's Smarty Grants website.
	• Step 3 Submit in your application by the required date. You will get an email to say it was received.



What happens after you apply

	First, staff check that your application meets the rules. This is called checking your eligibility.
	Then, a panel of City staff look at your application. They look at it on their own first and score it based on the criteria. Then they meet together, discuss the applications and decide.

They look at 4 things:

	1. Does your project meet one of the objectives?	Weighting 40%
	2. Is it an artistic project that is well thought out?	Weighting 20%
	3. Does it support a community priority?	Weighting 10%
	4. Is your project planned and budgeted well?	Weighting 20%



Extra information you can send

You do not have to send extra information.

But it can make your application stronger.

	Written text — up to 15 pages.
	Pictures — up to 10 pages.
	Audio or video — up to 8 minutes.
	Price quotes — up to 5 per page.

Some examples of extra information:

- A plan for your project
- Information about you or your group
- Examples of your past work
- Confirmation of your venue
- Letters that support your project



If you get the grant

	You must sign a funding agreement. This is a document that explains the rules.
	You must give the City a copy of your Public Liability Insurance.
	You must finish your project on time.
	You must recognise the City's support. For example, put the City's logo on your posters or website.
	You must fill in a report at the end. This is called an acquittal.



Finishing your project

	After your project, you fill in an online report. This is called an acquittal. You do this within 8 weeks of finishing your project.
	The report shows how you spent the money. You need to include your receipts.
	If you do not spend all the money, you must give the rest back.

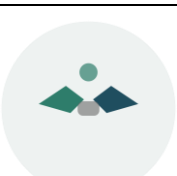


If something goes wrong

	If your project changes a lot, you must ask the City first. This includes big changes to budget, timing, or who is involved.
	If you break the rules, the City can stop, reduce, or take back your funding.
	If you disagree with a decision, you can ask for a review. You must ask in writing within 10 working days.



Hard words explained

	ABN — Australian Business Number. A number businesses use.
	GST — Goods and Services Tax. A tax added to some things you buy.
	Tier — A level or category. It decides the rules for your grant.
	Acquittal — A report you fill in after your project. It shows how you spent the money.
	In-kind support — Help that is not money. For example, free use of a room, or staff help.
	Auspice — A group that applies for the grant on your behalf.