



Application to register a Lodging House

LODGING HOUSE DETAILS

Name

Address Post Code

Phone Fax

KEEPERS (OWNER) DETAILS

Company Name

Contact Person

Residential Address Post Code

Preferred Mailing Address Post Code

Phone (Work).....(Home)..... (Mobile).....

E-Mail

Signature Date

MANAGERS DETAILS (IF KEEPER RESIDES ELSEWHERE)

Name

Residential Address Post Code

Phone (Work).....(Home)..... (Mobile).....

E-Mail

Signature Date

TYPE OF LODGING HOUSE

- | | |
|--|--|
| <input type="checkbox"/> Lodging House | <input type="checkbox"/> Short Term Hostel |
| <input type="checkbox"/> Serviced Apartments | <input type="checkbox"/> Recreational Campsite |

ADDITIONAL DETAILS

- (a) Lodger's meals will be provided by: Manager Keeper Lodgers
- (b) The keeper (please circle) will / will not reside continuously on the premises.
- (c) There will be family members residing on the premises with the keeper/manager.

LAUNDRY FACILITIES

	Number
Washing Machines (domestic or commercial)
Wash Troughs
Clothes dryers and clothes lines

ROOM DETAILS

	Number	Floor Area
Number of storeys
Toilet pans in sleeping room	N/A.....
Bedrooms/dormitory/sleeping room
Dining Rooms
Kitchens
Sitting Rooms
Other (please specify)

SANITARY CONVENIENCES (COMMUNAL)

	Male	Female
Toilet pans
Urinals	N/A
Baths
Showers
Hand Wash Basins

CHECKLIST

- Have you attached your floor plans (1:100)?
- Have you attached a copy of the Business Registration issued by the Australian Securities & Investment Commission (ASIC)?

PAYMENT INFORMATION**Cheques made payable to "City of Fremantle"**

Payment can be made by the following options:

BY MAIL:

Environmental Health Services
City of Fremantle
PO Box 807, FREMANTLE WA 6959

IN PERSON:

Cashier
City of Fremantle
Ground Floor, 8 William St, FREMANTLE WA 6160

Enquiries: Environmental Health Services – 9432 9999 or health@fremantle.wa.gov.au

OFFICE USE ONLY

Application ID:	Date:
Charge: Register a Lodging House	Receipt Number:

As Per City's Fees & Charges