



AGENDA ATTACHMENTS

Strategic & General Services Committee

Wednesday, 13 October 2010, 6.00 pm

**SGS1010-1 SGS INFORMATION ITEM - OCTOBER 2010
ATTACHMENT 1**

MINUTES

Cultural Development Working Group

5.30 p.m. on Tuesday, 7 September 2010 at Kidogo
Arthouse, Bathers Beach, Fremantle.

CULTURAL DEVELOPMENT WORKING GROUP

Minutes of the Cultural Development Working Group
held at Kidogo, Bathers Beach Fremantle,
on Tuesday, 7 September 2010 at 5.30 p.m.

DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Deputy Chair opened the meeting and announced the attendance of Joanna Robertson from Kidogo as a guest.

NYOONGAR ACKNOWLEDGEMENT STATEMENT

"We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar people as the custodians of the greater Fremantle/Walyalup area and that their cultural and heritage beliefs are still important to the living Nyoongar people today."

IN ATTENDANCE

Cr Josh Wilson
Andra Kins
Bob Reece – Deputy Chair
Kieran Wong
David Hyams

Staff members:
Marisa Spaziani – Project Mentor
Jim Cathcart – Project Leader
Alex Marshall - Minutes

APOLOGIES

Jacqueline Homer
Jon Cope

DISCLOSURES OF INTEREST BY MEMBERS

Cr Josh Wilson declared that he has just recently been appointed to the Board of Deckchair.

CONFIRMATION OF MINUTES

Minutes from the meeting of August were confirmed as true and correct.
Moved: Kieran Wong
Seconded: Cr Josh Wilson
Vote: Unanimous in favour.

ACTION ITEMS

1. Discussion of the need for permanent art space in the Fremantle area for Aboriginal Artists.

Joanna Robertson outlined the work with Aboriginal Artists at Kidogo and the need for a space for Aboriginal Artists in Fremantle.

Action: The Working Group will be considering this issue as a priority in their planning around arts infrastructure.

2. Planning.

The Working Group have identified the major areas of planning will be in the key areas of Festivals, Infrastructure, Heritage and Public Art.

Action: Staff to provide for the next meeting information on: current arts infrastructure in Fremantle, land and buildings owned by the City that can be investigated immediately for arts use, including the Captain's Lane buildings adjacent to the Round House and any other relevant information about the other key identified areas.

3. Festivals

Staff provided information as requested on the Calender of festival events provided by the City for the coming year.

4. Aboriginal representation on the cultural development working group.

This position is currently vacant and a representative has been suggested.

Action: The information on the applicant will be sent to the Director for a report to council to appoint the new member to the group.

NEXT MEETING

Tuesday, 5 October 2010 at 5.30 p.m. at the Fremantle Arts Centre.

Ricky Arnold from DCA will attend as a guest, to talk about arts infrastructure in Fremantle.

Meeting closed.

ATTACHMENT 2

MINUTES

Cantonment Hill Working Group

Tuesday 24 August, 5.30pm

CANTONMENT HILL WORKING GROUP

Minutes of the Cantonment Hill Working Group
held in the Officers Mess at the Fremantle War Museum Burt Street at 5.30pm Tuesday
24 August

DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Officer Rob Fittock declared the meeting open at 5.30 pm and welcomed members of the working group to the meeting.

NYOONGAR ACKNOWLEDGEMENT STATEMENT

"We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar people as the custodians of the greater Fremantle/Walyalup area and that their cultural and heritage beliefs are still important to the living Nyoongar people today."

IN ATTENDANCE

Cr Robert Fittock – Chair
Cr Georgie Adeane
Ms Paula Amaral
Mr John Baron Gordon
Mr Patrick Howard
Mr John Richmond
Captain Henry Fijolek
Dr Kuruvilla Mathew
Mr Stephen Anstey
Mr Lionel Nicholson - Manager City Works
Lee Pipe - CoF

APOLOGIES

Nil

DISCLOSURES OF INTEREST BY MEMBERS

Nil

CONFIRMATION OF MINUTES

Minutes of the meeting held on 17 August 2010 were confirmed as a true and accurate record.

1. **Brainstorming session**

OVAL AREA

- **Earthworks :**
Public Space – kids playground – primary school age
BBQ, toilets (placement?), basketball, shaded areas
- **Accessibility:**
Universally accessible – pathways, 24hrs fenced – dogs?
- **Name :**
Consider changing
- **Views :**
Landscaping needs to be maintained – low vegetation to
N + West
- **Consultancy Required :**
Modesty
- **Community Feedback :**
Tues 7 Sept - Integrated with rest of Cantonment Hill
- Immediate use in current state

NAVAL STORES

- Community feedback
- Interpretation signage
- Condition report
- Store – income stream
- Advertising space
- Expression of Interest – commercial activity
- Heritage status

2. **ACTION ITEMS**

- Lionel to investigate Risk Assessment for “Open Day
- Lionel to organise the maintenance of the viewing platform to a safe level and Working Group request City delay platform upgrade.
- Interpretation signage and funding documentation handed over to CoF.
Lee to follow up and provide feedback to CHWG.

Outstanding Actions:

	Subject	Action	Name	Date Raised	Feedback due
1.	Aboriginal Heritage	Consultation with Aboriginal Elders to be scheduled.	Rob	17/8/10	
2.	Section 18	To be investigated.	Lionel	17/8/10	
3.	Aboriginal Heritage documentation.	Documentation to be forwarded to Lionel.	Patrick	17/8/10	
4.	UWA Landscape Architect students	Approach to be made to UWA re their involvement as part of the landscaping consultation process.	Patrick	17/8/10	
5.	Landscape brief and scope of works to be developed.		Lionel	17/8/10	
6.	Open Day (am) 4 th Sept 2010	Letter drop to local residents re Open Day to be organised. Copy to be forwarded to Lionel.	Patrick and Steve	17/8/10	31/8/10
7.					

CLOSE OF MEETING

Cr Fittock declared the meeting closed at 7.20pm.

NEXT MEETING

The next meeting is to be held on Tuesday 31 August 2010, at 5.30 pm at the War Museum Officer's Mess.

ATTACHMENT 3

Minutes

Cantonment Hill Working Group

Tuesday 31 August 2010, 5.30 - 7:00pm

Meet at War Museum Officer's Mess – Burt St

CANTONMENT HILL WORKING GROUP

Minutes

DECLARATION OF OPENING

Cr Fittock declared the meeting open at 5:30pm

ANNOUNCEMENT OF VISITORS

Lionel introduced Ingrid Cumming as Indigenous Custodian to the Working Group.

NYOONGAR ACKNOWLEDGEMENT STATEMENT

"We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar people as the custodians of the greater Fremantle/Walyalup area and that their cultural and heritage beliefs are still important to the living Nyoongar people today."

IN ATTENDANCE

Cr Robert Fittock – Chair
Ms Paula Amaral
Mr John Richmond
Mr John Baron Gordon
Mr Patrick Howard
Captain Henry Fijolek
Dr Kuruvilla Mathew
Mr Stephen Anstey
Mr Lionel Nicholson - Manager City Works
Lee Pipe – CoF Administration

APOLOGIES

Cr Georgie Adeane

DISCLOSURES OF INTEREST BY MEMBERS

Nil

CONFIRMATION OF MINUTES

That the Minutes of the Cantonment Hill Working Group dated 24 August 2010 be confirmed as a true and accurate record.

BRAINSTORMING TO CONTINUE

Henry produced a report of the previous brainstorming sessions (as attached).

3. **Brainstorming session**

TUNNELS

- **Opening :**
Engineers report – caved in area.
- **Interpretation :**
BKS entrance
- **Security :**
Fence hole – later phase, due to cost.

TOWER

- Condition Report - Access – OH&S – Specific – Public access
- **BCA – B9 Building**

Expression of Interest – Café, etc – vending machine – management run.
Leasing – building
Interpretation – aboriginal, military, natural, C. Y. O'Connor
Community Radio Station
Hire – Weddings
Toilets
Water supply and management
Parking – consultancy

BARRACKS

- Multi use carparking – management
Linking – gates
Communications
Opening hours
Marketing – Joint venture
Access road – beautification – tidy up – fencing
DHA properties

MANAGEMENT

- Foundation
- Council

4. **ACTION ITEMS**

- Henry to forward Lionel schematic methodology documentation.

- Stephen to forward Brief of Open Day to Lionel for the risk assessment officer's approval.
- Henry to summarise brainstorming sessions and table at the next meeting.

Outstanding Actions:

Subject		Action	Name	Date Raised	Feedback 31-8-10
8.	Aboriginal Heritage	Consultation with Aboriginal Elders to be scheduled.	Rob	17/8/10	Ingrid Cumming - Indigenous Custodian to attend future meetings.
9.	CoF	Section 18	Lionel	17/8/10	Working Group requests that this be included with the current CoF Section 18 Application.
10.	Aboriginal Heritage documentation.	Documentation to be forwarded to Lionel.	Patrick	17/8/10	
11.	UWA Landscape Architect students	Approach to be made to UWA re their involvement as part of the landscaping consultation process.	Patrick	17/8/10	Still in discussion phase but looks promising.
12.	Landscape brief and scope of works to be developed.		Lionel	17/8/10	Works in progress
13.	Open Day	Letter drop to local residents re Open Day to be organised. Copy to be forwarded to Lionel.	Patrick and Steve	17/8/10	Open Day rescheduled to Sun 12th Sept.

NEXT MEETING

War Museum – Officer's Mess – 14 September at 17h30

ATTACHMENT 4

Minutes

Cantonment Hill Working Group
Tuesday 14 September 2010, 5.30 - 7:00pm
Meet at War Museum Officer's Mess – Burt St

CANTONMENT HILL WORKING GROUP

Minutes

DECLARATION OF OPENING/

Cr Fittock declared the meeting open at 5:40pm

NYOONGAR ACKNOWLEDGEMENT STATEMENT

"We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar people as the custodians of the greater Fremantle/Walyalup area and that their cultural and heritage beliefs are still important to the living Nyoongar people today."

IN ATTENDANCE

Cr Robert Fittock – Chair
Cr Georgie Adeane
Ms Ingrid Cumming
Mr John Richmond
Ms Paula Amaral
Mr John Baron Gordon
Mr Patrick Howard
Captain Henry Fijolek
Mr Stephen Anstey
Mr Lionel Nicholson - Manager City Works
Lee Pipe – CoF Administration

APOLOGIES

Dr Kuruvilla Mathew

DISCLOSURES OF INTEREST BY MEMBERS

Nil

CONFIRMATION OF MINUTES

That the Minutes of the Cantonment Hill Working Group dated 31 August 2010 be confirmed as a true and accurate record.

5. OPEN DAY - FEEDBACK

Approximately 40 community members attended the Open Day on Sunday 12/9/10 which attracted some very strong community feedback. 4 community representatives were involved on the day.

Action: Patrick to email Lee with the communities feedback.

6. **BRAINSTORMING SESSION REPORT**

Henry presented the working group with the brainstorming session report (attached).

Action: Working Group to forward additional information/ideas to Lee to collate and distribute to working group.

7. **PROJECT METHODOLOGY**

Henry presented the meeting with the Project Methodology (attached).

Action: Working Group to provide Lee with comments.

8. **PROJECT SCHEDULE**

Lionel presented schedule to the working group and asked for any comments to be forwarded to Lee. (Project Schedule attached).

Action: Working Group to provide Lee with comments.

9. **TABLED DOCUMENTS FOR INFORMATION**

- Examples of Master Plans
- Artillery Barracks Fremantle Western Australia – *Heritage Management Plan*
- Green Plan
- Cantonment Hill Management Plan
- D.G.F30 – Fremantle Artillery Barracks and Cantonment Hill Reserve

Action: Working Group to provide comments at the next meeting.

10. **ANY OTHER BUSINESS**

Patrick & Paula raised the issue of the inappropriate species of trees planted on Queen Victoria Street .

Action: Lionel and Rob to request that the trees be removed.

CLOSE OF MEETING

Cr Fittock declared the meeting closed at 7.20pm.

NEXT MEETING

The next meeting is to be held on Tuesday 28 September 2010, at 5.30 pm at the War Museum Officer's Mess.

Outstanding Actions:

	Subject	Action	Name	Date Raised	Feedback 31-8-10
14.	CoF	Section 18	Lionel	17/8/10	Working Group requests that this be included with the current CoF Section 18 Application.
15.	UWA Landscape Architect students	Approach to be made to UWA re their involvement as part of the landscaping consultation process.	Patrick	17/8/10	Still in discussion phase but looks promising.
16.	Landscape brief and scope of works to be developed.		Lionel	17/8/10	Works in progress

ATTACHMENT 5

MINUTES

City Centre Strategic Sites Review Working Group

Tuesday 24 August 2010, 6pm

CITY CENTRE STRATEGIC SITES WORKING GROUP

Minutes of the City Centre Strategic Sites Working Group
held in the Committee Room
on Tuesday 24th August 2010 at 6pm.

DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member Cr Sullivan declared the meeting open at 6.05pm.

NYOONGAR ACKNOWLEDGEMENT STATEMENT

"We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar people as the custodians of the greater Fremantle/Walyalup area and that their cultural and heritage beliefs are still important to the living Nyoongar people today."

IN ATTENDANCE

Cr Andrew Sullivan
Cr John Dowson
Don Whittington
Madeleine Hug
Richard Longley
Ian Scott
Peter Nolin

Phil St John	Director Planning & Development Services
Andrew Eastick	Manager Economic Development & Marketing
Ian James	Strategic Urban Designer (Project Leader)
Nadja Kubalsky	observer

APOLOGIES

Ian Alexander

DISCLOSURES OF INTEREST BY MEMBERS

Nil

CONFIRMATION OF MINUTES

The Presiding Member **MOVED** the Minutes of the City Centre Strategic Sites Working Group dated 3rd August 2010 to be confirmed as a true and accurate record with the following change:

Item 3. Identification of key strategic sites. Site C, the Northern Woolstores, be considered as a priority development site.

ACTION ITEMS

- 1. Copies of the following document had been circulated to all members prior to the meeting.**
 - Drivers of Suburban Office Development – prepared for the City of Belmont by the Property Council of Australia March 2010 – circulated by email 6 August 2010
- 2. Information on development plans for the west end of Victoria Quay.**
 - Phil St John provided a verbal update at the meeting advising that a joint planning committee had been considering development opportunities arising from the Waterfront Masterplan. The major site for development has been shown as site R on the working group's map of key strategic development sites.

ITEMS FOR DISCUSSION

- 1. Current planning scheme provisions and relevant policies for the identified key sites**
 - A table summarising the scheme provisions that apply to the selected sites had been circulated prior to the meeting and a brief explanation of the table was provided at the meeting. The table provided minimum and maximum frontage heights, maximum overall building heights and parking requirements.
- 2. Examination of the potential yields and comparison with adopted targets**
 - The potential floorspace yields that could be achieved with redevelopment of the selected sites under the current provisions of LPS4 were presented and discussed.
 - A summary had been circulated prior to the meeting.
 - The yields were very generalised and broken into possible retail, office and residential floorspace and resultant employee and resident numbers. Assumptions had been made on the mix of uses that would be provided on each site.
 - No allowance was made for existing floorspace and worker / resident numbers that would be lost on redevelopment as this data is not currently available.
 - The analysis was on the basis that redevelopment was to the maximum possible, however the scheme currently requires that approval of the maximum is subject to a number of conditions which can result in a lower height development.
 - The residential target has been refined by applying the target density within the 800m walkable catchment as identified in the final draft of the recently released Activities Centres Policy. This generally confirmed that the previous target of increasing the city centre residential population to around 3320 would be at the lower end of the ideal density for a 'strategic metropolitan centre'. The impact of relocating the centre of the walkable catchment to both Kings Square and to the rail station should also be investigated as it would take in more of the East End urban renewal area.
 - The yields achieved were compared to the adopted target floorspace and worker / resident numbers and it was concluded that achievement of these targets would be unlikely under the current provisions of LPS4 for the key development sites.

3. Consideration of key planning and urban design issues relating to the key sites

- Key planning and urban design issues under the following headings were presented and discussed at the meeting:
 - Identity and character
 - townscape, heritage, views, height, scale, etc
 - Amenity of public spaces
 - activation, comfort, shade, wind, etc
 - Access and connectivity
 - public transport, parking, walking, etc
 - Activities / land use
 - mix and locations of core uses
- During discussion the following comments were made by members:
 - Important view corridors to be assessed should also include to and from the prison and Cantonment Hill.
 - Historical photos of the key sites would be useful.
 - Amenity of open spaces should also include amenity within sites.
- It was agreed that this list of issues would form the basis for a more detailed analysis of the sites for further discussion at the next meeting.
- It was also pointed out that the economic viability of the potential development of each site should also be considered to ensure that development is likely to happen. This could be pursued through input from the Economic Development Working Group and through discussions with individual owners to identify what constraints to development need to be addressed.

4. All working group members were invited to a joint meeting with the Economic Development Working Group

- Thursday 16th September 2010, 11.00am to 12.30pm
- Guest speaker: Gary Prattley, Chairman, WAPC
- Presentation and discussion on 'Activity Centres for Perth and Peel'

5. General Business

- Andrew Eastick advised that:
 - The Economic Development Working Group will be preparing a Retail Model
 - The City was preparing a response to the state government's discussion paper on decentralisation of government offices.

NEXT MEETING

Tuesday 21st September 2010 in the Committee Room, commencing at 6pm.

ATTACHMENT 6

MINUTES

City Centre Strategic Sites Review Working Group

Tuesday 21 September 2010, 5.30pm

**CITY CENTRE STRATEGIC SITES WORKING GROUP
MEETING No. 4**

Minutes of the City Centre Strategic Sites Working Group
held in the Committee Room
on Tuesday 21st September 2010 commencing at 5.30pm.

DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member Cr Sullivan declared the meeting open at 5.30pm.

NYOONGAR ACKNOWLEDGEMENT STATEMENT

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IN ATTENDANCE

Cr Andrew Sullivan
Ian Alexander
Madeleine Hug
Richard Longley
Ian Scott
Peter Nolin

Phil St John	Director Planning & Development Services
Andrew Eastick	Manager Economic Development & Marketing
Ian James	Strategic Urban Designer (Project Leader)

Alan Kelsall by invitation

APOLOGIES

Cr John Dowson
Don Whittington

DISCLOSURES OF INTEREST BY MEMBERS

Nil

CONFIRMATION OF MINUTES

The Presiding Member **MOVED** the Minutes of the City Centre Strategic Sites Working Group dated 24th August 2010 to be confirmed as a true and accurate record.

ACTION ITEMS

- 1. Review of the walkable catchment of residents**
 - The impact of relocating the centre of the walkable catchment to both Kings Square and to the rail station should also be investigated as it would take in more of the East End urban renewal area.
- 2. Review of structure and character for the areas around the key sites**
 - Ian James to prepare a summary and mapping of the discussion and outcomes of the group workshopping of structure and character, for circulation prior to the next meeting.

ITEMS FOR DISCUSSION

- 1. Activities Centres for Perth and Peel**
 - During discussion on the recently adopted State Government Activities Centres Policy the following comments were made:
 - The City may need to pursue opportunities for funding assistance from WAPC if it is to achieve aspirations to be a Primary Centre.
 - To develop as a Primary Centre Fremantle should aim for a balance of growth and the reinforcement of its character attributes. There is no point just aspiring to big numbers in competition with major growth centres such as Joondalup and Peel.
 - The City will be pursuing ongoing consultation with WAPC officers.
- 2. Consideration of urban structure and desired character for the areas of the key sites**
 - Alan Kelsall, heritage architect, presented an outline of the history of development of the city centre, particularly focussing on the different phases and precincts of development and the implications for future development.
 - The group then gave extensive consideration to the city centre's urban structure, precincts, functions, linkages, spaces and desired character focussing on the general area of the strategic sites.
 - It was agreed that Ian James would prepare maps and notes to summarise the outcomes of the discussion for circulation before the next meeting.
 - Andrew Eastick advised that consultants have been engaged to prepare a Retail Model for the city that will provide important input into further consideration of function and character for these precincts.

NEXT MEETING

Tuesday 5th October 2010, commencing at 5.30pm.

SGS1010-3 SGSC ITEM 13 OCT 2010 POLICY - SISTER CITIES FUNDING ATTACHMENT 1

Policy # SISTER CITIES FUNDING

Responsible Directorate:	Community Development
Responsible Officer:	Director Community Development
Policy Adopted:	SGSC - 13 October 2010
Policy Amended:	<Date Adopted Through Council> (<OCM Number>)
Policy Review Date:	October 2014

OBJECTIVE

To provide financial assistance and support to locally based not for profit or community organisations to support sister city cultural/ community and sporting initiatives that enhance and extend community based interactions between City of Fremantle and our Sister Cities.

POLICY

For the purpose of this policy, Sister City Funding is a sum of money budgeted annually by the City for the purpose of supporting community initiated cultural, artistic and sporting connections between Fremantle and our sister cities.

Incorporated groups and organisations may apply for grants in the following categories:

- Community Development
- Culture and Arts
- Sport and Recreation

The City will support initiatives in the above categories that promote and strengthen community and community group connections between Fremantle and our sister cities.

Funding rounds for grants of up to \$ 4,000 available March and October annually, commencing March 2011, subject to budget.

Request is by application.

Funding rounds occur twice per year and are advertised to the local community. The annual funding amount will be divided equally between funding rounds.

Applications are to be made through the Sister Cities funding application process.

The City of Fremantle will at its discretion consider providing financial assistance for projects and activities that meet the following criteria:

Funding Criteria

- Offers the opportunity for extending social, cultural/artistic or sporting/recreational, connecting community organisations in Fremantle and our Sister City communities.

- Increases knowledge and interaction between Fremantle and the nominated Sister City and contributes positively to the image of the City overseas.
- Provides an opportunity for the City to further develop relationships with community organisations or groups in our Sister Cities.
- Provides an opportunity for members of the Fremantle community as part of a group to visit, interact with and experience life in our Sister Cities.
- The applicant must be a not for profit organisation or community group based in the City of Fremantle.
- The application must have a clear program and a realistic budget.
- The applicant must demonstrate other funding sources are also available for the project or activity including group and/or individual fund raising activities.
- The proposal is aligned to the City of Fremantle's strategic intent.
- The proposal should have the capacity to demonstrate reciprocal arrangements and or support from community groups in the relevant Sister City.
- The proposal should have the support of the relevant Sister City Council.
- The proposal should indicate how any language or cultural barriers are to be addressed.

In the case of a Group not being incorporated and/or does not have an ABN, an auspicing body may assist with their application. The auspicing body should be an incorporated group and would be responsible for the financial management of the funding.

These grants will not support:-

- Activities that would involve the City in controversial issues or expose the City to adverse criticism.
- Activities that denigrate, exclude or offend minority groups.
- Projects that benefit private individuals.
- Private and for profit organisations and associations.
- Conferences and Conventions.
- Late applications.

Assessment of applications:-

- The City will make application information available on its website.
- The Chief Executive Officer will convene a panel to assess each application. The panel members will be selected according to the nature of the proposal. The City may require further information prior to making a decision. Applicant may be invited to meet with City staff to discuss their proposal.
- The City will make decisions based on assessment against the criteria and the decisions will be final.
- The City receives many applications for financial assistance and is unable to fund all proposals.
- Applications will be selected on the basis of proposals that are best able to meet the selection criteria.
- Every applicant will be advised in writing of the outcome of their proposal.
- Lobbying elected members to have an application approved will result in the application not being considered.

- Assessment of applications will take approx 4 weeks from the closing date of the application.

Payment of funds will be made on receipt of a tax invoice and not more than 3 months before the project commencement date, unless the organisation can provide a legitimate reason for early payment.

Organisations must provide a financial acquittal of funds that meets the satisfaction of the City of Fremantle.

**SGS1010-4 WORKING GROUPS - STATEMENT OF WORKS
ATTACHMENT 1**

Statement of Work



Project Title:

Working Group:

Date:

Project Sponsor:

Version:

Statement of Work

Preliminary Scope:

Provide a comprehensive description of the scope of the project outcome.

Vision:

- *List the benefits that carrying out the project will achieve eg.*

Instrument of Appointment

Links:

- *What other project or items are dependent or involved directly or indirectly with this project*

Urban Integration (Links to the City of Fremantle):

- *How does it link with the City of Fremantle*

Initial Stakeholders:

-

Project Deliverables (ie. (Products, Services, or Results being Created):

-

Expected Completion Date:

Expected Cost:

\$

Assumptions:

-

Notes: