MINUTES

Strategic & General Services Committee

Wednesday, 13 March 2013, 6.00pm

City of Fremantle

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STRATEGIC AND GENERAL SERVICES COMMITTEE

Minutes of the Strategic and General Services Committee
held in the Council Chambers, Fremantle City Council
on **13 March 2013** at 6.00 pm.

DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6.04pm.

NYOONGAR ACKNOWLEDGEMENT STATEMENT

"We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar people as the custodians of the greater Fremantle/Walyalup area and that their cultural and heritage beliefs are still important to the living Nyoongar people today."

IN ATTENDANCE

Brad Pettitt	Mayor
Cr Jon Strachan	Presiding Member / South Ward
Cr David Hume	Beaconsfield Ward
Cr Doug Thompson	North Ward
Cr Tim Grey-Smith	Deputy Presiding Member / City Ward
Mr Graeme Mackenzie	Chief Executive Officer
Mr Glen Dougall	Director Corporate Services
Ms Marisa Spaziani	Director Community Development
Mr Peter Pikor	Director Technical Services
Mr Lionel Nicholson	Manager City Works
Mr Samuel Bryce	Manager City Assets
Mrs Mia Zaknich	Minute Secretary

There were no members of the public and no members of the press in attendance.

APOLOGIES

Cr Dave Coggin	East Ward
Cr Ingrid Waltham	East Ward (as deputy for Cr Dave Coggin)
Cr Sam Wainwright	Hilton Ward
Cr Bill Massie	Hilton Ward (as deputy for Cr Sam Wainwright)

LEAVE OF ABSENCE

Nil

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

PUBLIC QUESTION TIME

Nil

DEPUTATIONS / PRESENTATIONS

Nil

DISCLOSURES OF INTEREST BY MEMBERS

Nil

LATE ITEMS NOTED

SGS1303-6 Interim change to fees and charges during swimming pool construction period – Fremantle Leisure Centre

CONFIRMATION OF MINUTES

MOVED: Cr J Strachan

That the Minutes of the Strategic and General Services Committee dated 13 February 2013 as listed in the Council Agenda dated 27 February 2013 be confirmed as a true and accurate record.

CARRIED: 5/0

For	Against
Mayor, Brad Pettitt Cr Jon Strachan Cr David Hume Cr Tim Grey-Smith Cr Doug Thompson	

TABLED DOCUMENTS

Late Item agenda item SGS1303-6, Interim change to fees and charges during swimming pool construction period - Fremantle Leisure Centre.
Amended item SGS1303-5, Mid year budget review.

REPORTS BY OFFICERS (COMMITTEE DELEGATION)

The following items are subject to clause 1.1 and 2.1 of the City of Fremantle Delegated Authority Register

Nil

REPORTS BY OFFICERS (COUNCIL DECISION)

SGS1303-1 CLIMATE CHANGE ADAPTION PLAN - FINAL ADOPTION

DataWorks Reference:	036/069 and 078/025
Disclosure of Interest:	Nil
Meeting Date:	13 March 2013
Previous Item:	SGS1211-3
Responsible Officer:	Peter Pikor, Director Technical Services
Actioning Officer:	Paul Garbett, Manager Planning Projects and Policy
Decision Making Authority:	Council
Agenda Attachments:	Climate Change Adaption Plan

EXECUTIVE SUMMARY

Adoption of a Climate Change Adaptation Plan is one of the Council's key strategic projects for 2012-13, and a specific project under the 'Climate Change and Environmental Protection' Strategic Imperative in the City's Strategic Plan 2010-15.

During 2012 the Climate Change Adaptation Working Group prepared a draft Climate Change Adaptation Plan, which was adopted for the purpose of public consultation in November 2012. The plan identifies a number of actions across the themes of rising sea level, increased temperature, decreased rainfall and increased storm intensity. The plan allocates a responsible directorate, a timeline and stipulates the level of influence that the City has over each action.

The draft plan was advertised for public comment from the beginning of December 2012 until 18 January 2013. 4 submissions were received; 2 expressed support for the plan, one was from a local government in South Australia offering to share information on sea level rise monitoring work, and one suggested additional content and a more comprehensive approach to risk analysis of impacts and their relationship to actions in the plan.

Points raised in submissions are addressed in the main section of this report. Officers do not consider that further amendments to the draft plan are appropriate having regard to the submissions, and it is recommended that the plan as presented in the agenda attachment be adopted.

BACKGROUND

On 14 November 2012 the Strategic and General Services Committee acting under delegation resolved that the draft Climate Change Adaptation Plan should be released for public comment, and that subsequently a report be presented to Council with a summary of the community consultation and any amendments recommended by officers (see previous item SGS1211-3 for further detail).

Consultation
The draft plan was advertised for public comment from the beginning of December 2012 until 18 January 2013. Four submissions were received as follows:

1. East Fremantle resident – supports the plan, and strongly urges the Council to back it with adequate funding to implement the actions in the plan. An annual report on implementation will encourage all parts of the City's organisation to ensure actions are carried out.

2. Fremantle Ports – supports the City's initiative in preparing the plan. The plan's reference to keeping actions relating to sea level rise at a strategic level pending the outcome of more detailed modelling being undertaken by the Cockburn Sound Coastal Alliance is noted and supported. Requests that information from this modelling be shared with Fremantle Ports when it is available; similarly the Port is happy to share information it possesses that may assist with work relating to sea level rise impacts.

3. City of Port Adelaide Enfield, South Australia – notes the reference to the sea level rise modelling being undertaken by the Cockburn Sound Coastal Alliance, which is similar to modelling carried out by Port Adelaide Enfield Council in 2006. Offers to share information if this would be helpful.

4. Resident and postgraduate student who attended some Working Group meetings and contributed to presentation of climate change impacts contained in the plan as part of Master's thesis – comments that Australian Government guidelines recommend a full risk analysis of climate change impacts, and prioritisation of actions should be expressed in terms of high and low as well as by short term and long term. Also comments that not all identified impacts correlate with actions, e.g. identified health impacts from higher temperatures do not translate into actions involving health and emergency services.

COMMENT

The submissions received have been reviewed by officers. Only one submission makes comments that are in any way critical of the draft plan, and these comments relate primarily to concerns over the rigour of the methodology and the approach to the identification and prioritisation of actions.

During the preparation of the draft plan the Working Group acknowledged that the identified climate change impacts are wide-ranging, and adaptation will require responses from many parts of our society. The Working Group also recognised that the City of Fremantle as a local government authority has limited resources and also limited jurisdiction. In recognition of these facts, and to put in context the City's level of influence over each action, the actions in the plan have been categorised as follows:

- Corporate actions – those that the City has the most control over. These mostly involve the City's infrastructure assets and generally do not require significant input from any other person or agency.
- Community actions – actions that the City can undertake to assist the community to adapt – including things that the City can do to regulate community behaviour.
- Advocacy and communication – actions that are clearly outside the City's jurisdiction, where the City's role is limited to trying to influence or work with other agencies.

The Working Group made a conscious decision to focus the plan primarily on corporate actions where the City has sufficient control to deliver tangible outcomes, assuming allocation of sufficient resources for implementation. The community and advocacy actions were limited to matters where the Working Group considered there was a reasonable prospect that the City's involvement could influence the outcome, and where the matter is particularly important in the context of Fremantle.

In adopting this approach, the Working Group and officers acknowledge that the plan is open to criticism (as expressed through one submission) on the grounds that not all identified impacts have corresponding actions, and therefore the plan is not as comprehensive as it might be. However, the Working Group considered that it was more important to produce a plan that was realistically capable of implementation using the resources available to the City now and over the next few years. The Working Group also recognised that action in response to some of the identified impacts is, or should be the responsibility of other agencies or tiers of government, and in some cases requires a response at a region or state wide level. Therefore there would be limited value in referring to such actions in the City's own plan.

Similarly, carrying out comprehensive risk assessments of all the impacts identified in the plan would require substantial resources that exceed the City's capacity. Nevertheless, in key areas such as the potential impact of sea level rise and coastal storm events upon City infrastructure assets, the plan does include an action to undertake further risk assessment.

After reviewing the submissions and having regard to the Working Group's previous deliberations over the plan's scope and content, officers do not consider it is appropriate to recommend any amendments to the draft version of the plan at this time.

However it is acknowledged that periodic review of the plan will be appropriate as well as monitoring progress with the implementation of the actions contained in the plan. This might result in future amendments, particularly to take account of the outcomes of related work such as the more detailed sea level rise impact study being undertaken by the Cockburn Sound Coastal Alliance (of which the City of Fremantle is a member).

RISK AND OTHER IMPLICATIONS

Financial

Implementation of this plan will have implications for the City's budget over several years. Accurate cost estimates have not yet been developed for all of the actions contained in the plan, and this will need to be done for relevant actions as part of the annual budget process.

Legal

WALGA has commissioned legal advice pertaining to the risks of action and inaction regarding climate change adaptation for local governments. This has particular relevance for the City in regards to its roles relating to planning, infrastructure and asset management, water and environmental management and governance. This will need to be reviewed in more detail as the actions are implemented – especially development of planning policies and changes to the planning scheme.

Operational

Implementation of this plan will place a workload on the City's staff. In addition to officer time, some actions will require specific budget provision and therefore implementation of these actions in accordance with the timeframes (short, medium or long term) indicated in the plan will be contingent upon budget allocation.

Organisational

Nil

CONCLUSION

The adoption of an Adaptation Plan to guide the City in addressing some of the unavoidable impacts of climate change will complement the strategy for climate change mitigation which the City has already adopted in the form of the Low Carbon City Plan 2011-2015.

Issues raised in the four public submissions received in response to community consultation on the draft Climate Change Adaptation Plan have been summarised in this report. Officers do not consider any amendments are required in response to the submissions for the reasons outlined in the Comment section of this report. Therefore it is recommended that Council adopt the Climate Change Adaptation Plan as presented in Attachment 1.

STRATEGIC AND POLICY IMPLICATIONS

Preparation of the Climate Change Adaptation Plan is a specific project under the 'Climate Change and Environmental Protection' Strategic Imperative in the City's Strategic Plan 2010-15.

COMMUNITY ENGAGEMENT

Details of the community engagement are addressed under the consultation heading in the Background of this report.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

MOVED: Cr J Strachan

That Council adopt the attached Climate Change Adaptation Plan.

CARRIED: 5/0

For	Against
Mayor, Brad Pettitt Cr Jon Strachan Cr Tim Grey-Smith Cr David Hume Cr Doug Thompson	

SGS1303-2 TENDER FCC396/13 - BUILDING MAINTENANCE SERVICES

DataWorks Reference: 135/001
Disclosure of Interest: Nil
Meeting Date: 13 March 2013
Previous Item: Nil
Responsible Officer: Peter Pikor, Director Technical Services
Actioning Officer: Samuel Bryce, Manager City Assets
Decision Making Authority: Council
Agenda Attachments: Nil

EXECUTIVE SUMMARY

Tender FCC 396/13 for general building maintenance services was advertised on 30 January 2013 and closed on 15 February 2013. It allows for a contract period from 1 April 2013 to 31 March 2015. Tender documents identified 11 categories of maintenance works to allow for tender pricing to be submitted against those specific categories.

A total of 22 tenderer responses were received across the various categories, with a number of those submitting tenders relating to more than one category of maintenance for consideration.

Based on council's officer assessment of relevant qualitative and quantitative criteria, the highest ranking tenderers have been recommended to form a panel contract for the various categories of building maintenance.

The acceptance of tendered rates on a panel basis provides council's officers with sufficient flexibility for future works if some contractor resources are not available, while ensuring that contracted services should be able to meet City of Fremantle requirements on qualitative and quantitative criteria at competitive pricing.

BACKGROUND

To enable the City of Fremantle to establish a number of contractors which are capable of offering professional services for specific building maintenance tasks at competitive market pricing, tender FCC 396/13 was formed to allow for tenders to be submitted on the following categories of maintenance:

1. Asbestos removal
2. Automatic door specialists
3. Fencing
4. Floor coverings
5. Glazing
6. General building maintenance
7. Gardening
8. Heritage building works
9. Painting
10. Roofing
11. Sewerage pumps

Tenders closed on 15 February 2013, with a total of 22 tenderers providing details for 110 separate bids covering the 11 categories of maintenance.

COMMENT

City officers have reviewed the bids submitted for all the maintenance categories and have ranked the tenderers based on the qualitative and quantitative criteria as noted.

Evaluations and recommended tenderers are noted below:

Quote/Tender Number: FCC396/13
Project Name: **Asbestos**
Date: 18/02/2013
min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
SOS Enterprises	***10***	***10***	***12***	***13***	***10.1***	**55.1**
Northerly Property	*5*	*5*	*7*	*7*	***5.6***	**29.6**
Hilltop Group	*10*	*10*	*10*	*10*	***8.1***	**48.1**
CPD Group	***8***	***8***	***8***	***8***	***22.5***	**54.5**
Men Behaving Handy	*5*	*5*	*7*	*7*	***8.7***	**32.7**
Roof and Wall Doctor	***12***	***13***	***14***	***14***	***4.5***	**57.5**
West Coast Construction	*5*	*5*	*7*	*7*	***5.0***	**29.0**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**
R E Asset Logistics	*5*	*5*	*7*	*7*	***10.3***	**34.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**

Based on the tender evaluation it is recommended SOS Enterprises, CPD Group, Roof and Wall Doctor and Robinson Buildtech be included in a panel of contractors that is capable of providing the City with the best value for money.

Approximate funds expended for asbestos works in the 2011-12 financial year was $25 000.

Quote/Tender Number: FCC396/13
Project Name: **Autodoor**
Date: 18/02/2013
min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
CPD Group Pty Ltd	*8*	*8*	*8*	*8*	***6.9***	**38.9**
West Coast Construction	*5*	*5*	*7*	*7*	***5.0***	**29.0**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**
Elexacom	***14***	***14***	***14***	***13***	***10.4***	**65.4**
R E Asset Logistics	*5*	*5*	*7*	*7*	***10.3***	**34.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**
Go Doors	*10*	*12*	*13*	*13*	***8.7***	**56.7**

Based on the tender evaluation it is recommended that Elexacom and Robinson Buildtech be included in a panel of contractors for auto door maintenance. Approximate funds expended for auto doors in the 2011-12 financial year was $10 000.

Project Name: **Fencing**
Date: 18/02/2013
min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
Northerly Property	***10***	***11***	***12***	***13***	***8.0***	**54.0**
Integrated Service	*5*	*5*	*7*	*7*	***13.3***	**37.3**
SOS Enterprises	*5*	*5*	*7*	*7*	***10.1***	**34.1**
CPD Group	*8*	*8*	*8*	*8*	***8.1***	**40.1**
Emso Mtnce	***10***	***12***	***10***	***14***	***15.2***	**61.2**
Men Behaving Handy	*10*	*10*	*10*	*10*	***8.7***	**48.7**
West Coast Construction	*5*	*5*	*7*	*7*	***5.0***	**29.0**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**
R E Asset Logistics	*5*	*5*	*7*	*7*	***10.3***	**34.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**

Based on the tender evaluation it is recommended Robinson Buildtech, Emso Maintenace, Northerly Property be included in a panel of contractors for fencing providing the best value for money.

Approximate funds expended for fencing in the 2011-12 financial year was $5 000.

Quote/Tender Number: FCC396/13

Quote/Tender Number: FCC396/13
Project Name: **Floorcoverings**
Date: 18/02/2013
min call out for an hour

Quoter/Tenderer	Document Attached?	Details/Comments				Price Inc Gst
	Methodology	**Experience**	**Resources**	**References**	**Price**	**Total Score**
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
Northerly Property	*5*	*5*	*7*	*7*	***3.7***	**27.7**
Integrated Service	*5*	*5*	*7*	*7*	***13.3***	**37.3**
SOS Enterprises	*5*	*5*	*7*	*7*	***10.1***	**34.1**
CPD Group	***8***	***8***	***8***	***8***	***17.4***	**49.4**
West Coast Construction	*5*	*5*	*7*	*7*	***5.0***	**29.0**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**
R E Asset Logistics	*5*	*5*	*7*	*7*	***10.3***	**34.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**

Based on the tender evaluation it is recommended Robinson Buildtech and CPD Group be included in a panel of contractors provided the best value for money.

Approximate funds expended for floor coverings in the 2011-12 financial year was $20 000.

Quote/Tender Number: FCC396/13
Project Name: **Glazing Works**
Date: 18/02/2013
min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
Obrien Glass	***13***	***14***	***12***	***13***	***9.6***	**61.6**
Integrated Service	*5*	*5*	*7*	*7*	***13.3***	**37.3**
SOS Enterprises	*5*	*5*	*7*	*7*	***10.1***	**34.1**
CPD Group	*8*	*8*	*8*	*8*	***19.4***	**51.4**
West Coast Construction	*5*	*5*	*7*	*7*	***5.0***	**29.0**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**
R E Asset Logistics	*5*	*5*	*7*	*7*	***10.3***	**34.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**

Based on the tender evaluation it is recommended Robinson Buildtech and O'Brien Glass be included as a panel of contractors for glazing works.

Approximate funds expended for glazing in the 2011-12 financial year was $20 000.

Quote/Tender Number: FCC396/13
Project Name: **General Building**
Date: 18/02/2013
min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
SOS Enterprises	***14***	***12***	***13***	***14***	***10.1***	**63.1**
Northerly Property	*12*	*13*	*12*	*13*	***7.0***	**57.0**
Hilltop Group	*12*	*12*	*10*	*14*	***9.1***	**57.1**
Integrated Service	*5*	*5*	*7*	*7*	***13.3***	**37.3**
CPD Group	***14***	***14***	***14***	***14***	***27.0***	**83.0**
Men Behaving Handy	*10*	*10*	*10*	*10*	***8.7***	**48.7**
A E Hoskins & Sons	*12*	*13*	*14*	*14*	***6.5***	**59.5**
Emso Maintenance	***12***	***13***	***12***	***14***	***15.2***	**66.2**
West Coast Construction	*10*	*13*	*12*	*14*	***5.0***	**54.0**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**
R E Asset Logistics	*12*	*12*	*11*	*7*	***10.3***	**52.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**

Based on the tender evaluation it is recommended SOS Enterprises, CPD Group, Emso Maintenance and Robinson Buildtech be included as a panel of contractors for general Building Maintenance

Approximate funds expended on general building maintenance in the 2011-12 financial year was $450 000.

Quote/Tender Number: FCC396/13
Project Name: **Gardening**
Date: 18/02/2013
min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
Integrated Service	*5*	*5*	*7*	*7*	***13.3***	**37.3**
CPD Group	*8*	*8*	*8*	*8*	***6.9***	**38.9**
Men Behaving Handy	***12***	***12***	***12***	***12***	***8.7***	**56.7**
West Coast Construction	*5*	*5*	*7*	*7*	***5.0***	**29.0**
M C Handiworx	***10***	***7***	***7***	***10***	***40.0***	**74.0**

Based on the tender evaluation it is recommended M C Handiworx and Men Behaving Handy be included in a panel of contractors for gardening services.

Approximate funds expended on gardening in the 2011-12 financial year was $10 000.

Quote/Tender Number: FCC396/13
Project Name: **Heritage Works**
Date: 18/02/2013
min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
SOS Enterprises	*5*	*5*	*7*	*7*	***10.1***	**34.1**
CPD Group	***12***	***12***	***14***	***14***	***4.3***	**56.3**
A E Hoskins and Sons	***12***	***13***	***14***	***14***	***6.5***	**59.5**
Roof and Wall Doctor	***12***	***13***	***14***	***14***	***4.5***	**57.5**
West Coast Construction	*5*	*5*	*7*	*7*	***5.0***	**29.0**
Emso Maintenance	***10***	***11***	***11***	***14***	***15.2***	**61.2**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**
R E Asset Logistics	*5*	*5*	*7*	*7*	***10.3***	**34.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**

Based on the tender evaluation it is recommended CPD Group, A E Hoskins and Sons, Roof and Wall Doctor, Emso Maintenance and Robinson Buildtech be included in a panel of contractors for heritage works.
Approximate funds expended on heritage building works in the 2011-12 financial year was $40 000.

Quote/Tender Number: FCC396/13
Project Name: **Painting**
Date: 18/02/2013
Painting min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
Northerly Property	*10*	*11*	*11*	*12*	***7.8***	**51.8**
Integrated Service	*5*	*5*	*7*	*7*	***13.3***	**37.3**
SOS Enterprises	*5*	*5*	*7*	*7*	***10.1***	**34.1**
Men Behaving Handy	*12*	*12*	*12*	*12*	***8.7***	**56.7**
A E Hoskins & Sons	*12*	*13*	*14*	*14*	***6.5***	**59.5**
Woodbridge Painting	*12*	*12*	*12*	*14*	***12.8***	**62.8**
CPD Group	***14***	***14***	***14***	***14***	***28.6***	**84.6**
Emso Maintenance	*10*	*12*	*11*	*14*	***15.2***	**62.2**
Calibre Coatings	***11***	***13***	***12***	***14***	***36.4***	**86.4**
R E Asset Logistics Pty Ltd	*10*	*8*	*8*	*7*	***10.3***	**43.3**
Cabra Contracts	***10***	***12***	***10***	***14***	***33.3***	**79.3**
Robinson Buildtech	*12*	*13*	*14*	*14*	***24.2***	**77.2**
Colourific Painting	*11*	*13*	*11*	*13*	***28.2***	**76.2**
West Coast Construction	*10*	*13*	*12*	*14*	***5.0***	**54.0**
M C Handiworx	*0*	*7*	*3*	*5*	***40.0***	**55.0**

Based on the tender evaluation it is recommended CPD Group, Cabra Contracts and Calibre Coatings be included in a panel of contractors for painting services.
Approximate funds expended on painting in the 2011-12 financial year was $40 000.

Quote/Tender Number: FCC396/13
Project Name: **Roofing**
Date: 18/02/2013
min call out for an hour

Quoter/Tenderer	Document Attached?	Details/Comments				Price Inc Gst
	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
Northerly Property	*10*	*11*	*12*	*12*	***7.8***	**52.8**
Integrated Service	*5*	*5*	*7*	*7*	***12.9***	**36.9**
SOS Enterprises	***14***	***12***	***12***	***13***	***10.1***	**61.1**
Men Behaving Handy	*10*	*10*	*10*	*10*	***8.7***	**48.7**
A E Hoskins & Sons	*12*	*13*	*14*	*14*	***6.5***	**59.5**
Youngs Plumbing	*10*	*11*	*11*	*12*	***5.7***	**49.7**
CPD Group	***14***	***14***	***14***	***14***	***27.5***	**83.5**
Roof and Wall Doctor	***14***	***14***	***14***	***14***	***4.5***	**60.5**
R E Asset Logistics Pty Ltd	*13*	*13*	*12*	*7*	***10.3***	**55.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**
West Coast Construction	*13*	*14*	*13*	*14*	***5.0***	**59.0**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**

Based on the tender evaluation it is recommended CPD Group, Robinson Buildtech, SOS Enterprises and Roof and Wall Doctor represent best value for money for roofing services.
Approximate funds expended on roofing in the 2011-12 financial year was $85 000.

Quote/Tender Number: FCC396/13
Project Name: **Sewerage Pumps**
Date: 18/02/2013
min call out for an hour

	Methodology	Experience	Resources	References	Price	Total Score
Quoter/Tenderer (Company Name)	**15**	**15**	**15**	**15**	**40**	**100**
CGA Plumbing & Gas	*5*	*5*	*7*	*7*	***9.2***	**33.2**
SOS Enterprises	*5*	*5*	*7*	*7*	***10.1***	**34.1**
A E Hoskins & Sons	*11*	*11*	*11*	*11*	***6.5***	**50.5**
CPD Group	***8***	***8***	***8***	***8***	***25.7***	**57.7**
R E Asset Logistics Pty Ltd	*5*	*5*	*7*	*7*	***10.3***	**34.3**
Robinson Buildtech	***12***	***13***	***14***	***14***	***24.2***	**77.2**
West Coast Construction	*5*	*5*	*7*	*7*	***5.0***	**29.0**
M C Handiworx	*0*	*0*	*0*	*0*	***40.0***	**40.0**

Based on the tender evaluation it is recommended Robinson Buildtech and CPD Group be included in a panel of contractors for sewerage pump.
Approximate funds expended on sewage pumps in the 2011-12 financial year was $64 000.

Structural Engineering –6 submissions were received but the evaluation panel decided to withdraw this from the tender process and directly engage professional services.

It was noted that reference checks were completed and assessed as per information submitted at the time of assessment.

RISK AND OTHER IMPLICATIONS

Financial

There are no specific budget implications involved with selection of panels of tenderers for categories of building maintenance works.

Legal

Nil

Operational

Nil

Organisational

Nil

CONCLUSION

There are 13 contractors recommended to provide a range of building maintenance services over a two year period. All contractors meet the quantitative and qualitative requirements outlined by the City.

The proposed acceptance of the recommended tenderers was endorsed by the City's Major Procurement Panel on 5 March 2013.

STRATEGIC AND POLICY IMPLICATIONS

Nil

COMMUNITY ENGAGEMENT

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

MOVED: Cr J Strachan

That Council accepts the offers at the tendered rates for tender FCC 396/13 from the following tenderers on a panel basis for the various categories of building maintenance works;

- **Asbestos Removal: SOS Enterprises, CPD Group, Roof and Wall Doctor and Robinson Buildtech**
- **Automatic door specialists: Elexacom and Robinson Buildtech:**
- **Fencing: Northerly Property, Emso Maintenance and Robinson Buildtech**
- **Floor coverings: CPD Group and Robinson Buildtech**
- **Glazing: O'Brien Glass and Robinson Buildtech**
- **General Building Maintenance Enterprises: SOS Enterprises, CPD Group, Emso Maintenance and Robinson Buildtech**
- **Gardening: Men Behaving Handy and M C Handiworx**
- **Heritage Building works: CPD Group, A E Hoskins and Sons, Roof and Wall Doctor, Emso Maintenance and Robinson Buildtech**
- **Painting: CPD Group, Calibre Coating and Cabra Contracts**
- **Roofing: CPD Group, Robinson Buildtech, Roof and Wall Doctor and SOS Enterprises**
- **Sewerage pumps: Robinson Buildtech and CPD Group**

CARRIED: 5/0

For	Against
Mayor, Brad Pettitt Cr Jon Strachan Cr Tim Grey-Smith Cr David Hume Cr Doug Thompson	

SGS1303-3 PLAY SPACES PLAN AND FORWARD WORKS PROGRAM

DataWorks Reference:	030/026
Disclosure of Interest:	Nil
Meeting Date:	13 March 2013
Previous Item:	Nil
Responsible Officer:	Marisa Spaziani, Director Community Development
Actioning Officer:	Vikki Barlow, Senior Project Officer - Recreation
Decision Making Authority:	Council
Agenda Attachments:	Attachment 1 - Play spaces plan Attachment 2 - Capital Works Program 2013 - 2016

EXECUTIVE SUMMARY

The Recreation Policy was endorsed by Council in 2011. The policy outlines the recreation priorities of Council including the development of local and major play spaces. To guide development a play spaces plan has been prepared. The report is seeking Council endorsement of the play spaces plan (attachment 1) and a three year capital works program (attachment 2).

An analysis of current provision of play grounds and demographics revealed that some play grounds are poorly located and non-compliant with Australian standards. An opportunity exists to enhance and develop strategic play space sites and where possible rationalise existing old and non-compliant play grounds (subject to community consultation).

It is proposed that the remaining play spaces reserve of $400,000 is allocated to implement play space projects identified in 2013/14. Addition funding of $790,000 is requested for 2014/15 and 15/16 financial years to complete identified projects. External funding will be sought to supplement Council's contribution.

BACKGROUND

Currently the City of Fremantle provides 46 playgrounds. Many of these facilities are ageing and are no longer compliant with Australian standards. In addition, some are not well located to cater for local demographics.

To replace all of the existing play grounds would be a costly exercise. A recent independent audit estimated that $2.25 million is required over the next ten years to maintain play grounds to Australian standards.

To address this issue the strategic recreation needs assessment, endorsed by Council in 2010, recommended that where possible play ground facilities are consolidated and larger open space areas are enhanced by developing them as multi-functional play space areas.

The strategic recreation policy (SG48) endorsed by Council in 2011 stated that the City will work towards providing a network of local and major play spaces:

Major Play Spaces:
Located in larger parcels of open space and will service the immediate and adjacent suburbs.

Local Play Spaces:
Located in smaller parcels of open spaces and will cater for a highly localised catchment, servicing a catchment of up to 1 km radius.

A play spaces plan has been prepared to guide the development of the City's play space areas over the next ten years with projects defined for three years 2013 - 2016.

COMMENT

Aims of the plan

The play spaces plan defines a play space as a space that includes a range of features (natural and built) and recreational opportunities for all age groups and abilities e.g. run-about areas, natural play elements, play equipment, fitness trails, and interpretive trails.

The play spaces plan aims to improve the quality of facilities and equipment provided at the City's parks through sourcing new innovative equipment and improving access. The cost to replace all play grounds is prohibitive for Council and therefore the plan aims to use resources more efficiently involving rationalising play grounds where possible and appropriate.

The play spaces plan includes strategies and detailed actions for the development of play spaces and takes into account demographic information from across the City's suburbs.

Demographic Analysis

The City of Fremantle population grew by 7% from 2006 – 2011. The greatest increases were empty nesters and retirees (60 – 69 years), primary school aged children (4 – 11 years) and seniors (70 – 85 years).

Overall, while couples with children increased from 2006 to 2011, the dominant profile reflects an ageing population with increasing numbers of empty nesters and retirees and seniors. It is important that future development of play spaces is guided by the demographic information.

Strategies and Costs

The play spaces plan (attachment 1) provides a set of strategies and detailed action plan which outlines how the City will develop high quality play space facilities and use resources more efficiently over time.

The strategies include:

- Upgrade major and local play space sites and where possible relocate play equipment from parks not designated as major or local play spaces.
- Engage local communities on decision making in relation to the consolidation of local play grounds and development of **local play space** sites.
- Engage the broader Fremantle community on the development of **major play space** sites including special needs groups i.e. people with disabilities, people from non-english speaking backgrounds and Aboriginal people.

A new high quality major play space would cost between $500,000 to $1million to develop a local play space the cost will be up to $250,000.

It is proposed that external funding is sourced for major and local play space projects and that one major play space is delivered every three years to allow enough time to secure funding and plan effectively. Local play spaces should be upgraded annually.

The funding strategies for the play spaces plan include, continued investment into the play spaces reserve to support the capital works program (attachment 2), actively pursuing external grants through LotteryWest and Department of Sport and Recreation, and prioritising cash in lieu from developer's contributions.

The capital works program provides definition on the proposed play spaces projects over three years. After three years the plan will be evaluated and future projects defined.

RISK AND OTHER IMPLICATIONS

Financial

The play spaces reserve was established in 2012/13 with $1million. Currently $600,000 is allocated to the Youth Plaza Project.

It is proposed that the remaining $400,000 reserve funds be allocated to the first year implementation of the play spaces capital works program.

In addition to the reserve funding additional funding will be required to implement the proposed projects identified in the remaining two years of the program (details below).

External funding will be sought through LotteryWest and Department of Sport and Recreation with estimates provided in the table below.

Year	Upgrade	*External funding	Total
2013/14	*$380,000	$100,000	$280,000
2014/15	$165,000	$ 50,000	$115,000
2015/16	$625,000	$200,000	$425,000

* Play spaces reserve funding
* Subject to approval

Legal

Nil

Operational

The greatest impact will be on the City Parks and Landscape business unit as the delivery of the capital works program will sit in this area. There is a risk that the additional capital works projects will require more resources to be completed within the proposed timeframes. Parks and Landscapes will identify appropriate resources through the 2013/14 budget planning process.

Organisational

Nil

CONCLUSION

The city's open space areas and facilities are a major positive attraction to both residents and visitors. Opportunity exists to develop and enhance larger parcels of open spaces areas as multifunction areas that provide for a wide range of people and in particular will attract families.

According to the demographic profiles across Fremantle the City will seek to rationalise old and non-compliant play ground equipment and facilities and invest in play space sites identified in each suburb.

STRATEGIC AND POLICY IMPLICATIONS

Nil

COMMUNITY ENGAGEMENT

The City will seek community involvement in the development of local play spaces within this plan, in relation to:

- Selection of equipment and integration with the park landscape.
- Design of landscapes and the integration of play features.
- Replacement of play equipment.
- Consolidation of play spaces where there is an oversupply in order to provide higher quality spaces and play experiences (not necessarily at the same place).
- Access considerations.

The City will seek to be inclusive to all community members in relation to the points above.

The City will ensure children have opportunities to provide input into the design of local and major play spaces.

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

MOVED: Cr J Strachan

1. **The play spaces plan (attachment 1) is endorsed for adoption.**
2. **The remaining play spaces reserve of $400,000 is utilised for play space upgrades identified in 2013/14 capital works program.**
3. **The capital works program (attachment 2) is adopted and $790,000 additional funding be allocated in the draft 2014/15 and draft 2015/16 financial year budgets for consideration.**

CARRIED: 5/0

For	Against
Mayor, Brad Pettitt Cr Jon Strachan Cr Tim Grey-Smith Cr David Hume Cr Doug Thompson	

SGS1303-4 DELEGATED AUTHORITY REVIEW - 2013

DataWorks Reference:	100/003
Disclosure of Interest:	Nil
Meeting Date:	Council - 27 March 2013
Previous Item:	Nil
Responsible Officer:	Glen Dougall, Director Corporate Services
Actioning Officer:	Melody Foster, Governance Officer
Decision Making Authority:	Council
Agenda Attachments:	Delegated Authority Register (Draft for 2013)

EXECUTIVE SUMMARY

A review of the Delegated Authority Register has been undertaken in accordance with the Local Government Act requirement, to ensure that it contains the requirements for the City of Fremantle to function efficiently and to ensure that good governance is provided.

BACKGROUND

Under the Local Government Act 1995, local governments may delegate the exercise of any of its powers or duties to a committee of Council or the Chief Executive Officer (CEO) except those powers specifically identified under the Act. The CEO may then delegate these powers (or part thereof) to other officers but only in accordance with the delegation set by Council.

The last review was undertaken in May 2012. The Act requires that a review of delegations to committees and the CEO are to be undertaken at least once every financial year. Annual review of delegations ensure that they remain up to date with Council expectations and current to policy.

COMMENT

Last year council made minor changes to delegations from Council to the CEO (3.7, 3.8.1, 3.18, 3.20, 3.21, 3.27 and 3.28) and approved the inclusion of new delegations (3.44, 4.19, 4.20 and 4.21).

This year one major amendment has been recommended, for delegation 3.38 Use of City of Fremantle Common Seal. The amendments made to this delegation have been recommended due to the changes made to the *Local Government Act 1995* as part of the *Local Government Amendment Bill 2009*, to include section 9.49A and 9.49B of the Act relating to execution and signing of documents by a local government.

In an attempt to address these changes to the act, it is recommended that 3.38 be amended to give the CEO delegation to authorise affixing of the Common Seal on a range of documents as identified by council and authorisation for other documents to be executed or signed without the Common Seal being affixed. This amendment will therefore avoid the need for every document to be individually considered by the Council for the purpose of determining whether the Common Seal should be affixed.

As in previous years the recommended changes to the delegations are provided below in table form for consideration. A draft copy of the Delegations Register is attached with this agenda for elected members to peruse the entire document if they wish to.

Delegations by council to committees (Section 1 and 2)

Nil

Delegations by council to the CEO and by the CEO to employees (Section 3)

Title of Delegation	Page	Recommendation Summary
3.8.1 Schedule of 'Authorised Officers'	14	Amendment to remove positions from this delegation
3.17 Legal proceedings - authority to initiate proceedings and/or prosecutions	28	Amendment to include a new position to this delegation
3.20 Stop work orders and seek injunctions – issue of	31	Amendment to include a new position to this delegation
3.29 Certain provisions about land – persons with express authority	40	Amendment to include a new position to this delegation
3.29.1 Appendix 1 – certain provisions about land – persons with express authority	41	Amendment to include a new position to this delegation
3.31 Placement of regular newspaper column & advertising	48	Amendment to the name and content of the delegation to reflect the City's current advertising policy
3.38 Use of City of Fremantle common seal	55	Amendment to change the name and content of this delegation to reflect the changes made to the Act.
3.42 Short stay accommodation local law – issuing of notices and registration	59	Amendment to remove a position from this delegation

Delegations by council to employees from other legislation (Section 4)

Title of Delegation	Page	Recommendation Summary
4.7 Functions delegated under Local Planning Scheme No.4	69-71	Amendment to remove and insert positions and minor changes to the wording of this delegation
4.11 Caravan parks and camping grounds – delegated authority under the provisions of	75-76	Amendment to insert a new position to this delegation
4.19 Functions delegated under the *Building Act 2011*	83	Amendment to insert positions with sub-delegation

RISK AND OTHER IMPLICATIONS

Financial
A number of delegations provide ability for officers or committees to exercise power to approve tenders or commit funding. These delegations are only provided where within policy and adopted budgets set by Council.

Legal
Section 5.16 of the *Local Government Act 1995* makes provision for local government to delegate some of the powers and duties under the Act to committees, except for 5.17 which precludes some of these powers.

Section 5.42 of the Act makes provision to delegate some powers and duties to the CEO, except for exclusions under section 5.43. The Act also enables the CEO to further delegate these roles to officers, but only to the extent that Council has delegated power to the CEO.

All delegations need to be in writing and this will occur by way of letter signed by the Mayor to the CEO, and by the CEO to officers where delegation has been passed on.

Section 5.18 and section 5.46 (2) of the Act requires that an annual review of delegations to committees and the CEO be undertaken. This report complies with this requirement.

Council is also requested to review the appointments of the Chief Executive Officer and other nominated officers under the provisions of the *Local Government (Miscellaneous Provisions) Act 1960, Health Act 1911, Strata Titles Act 1985* and the City Planning Scheme 2005. The delegation will enable the officers to attend to specific matters for which delegation is possible in those Acts and City Planning Scheme.

Operational
All officers are provided with written notice of their delegation by the Chief Executive Officer and advised of their obligation to declare an interest where they have a conflict of interest. If no alternative officer is delegated to process a matter where delegation exists it will either be the Chief Executive Officer that determines the matter through a recommendation from an appropriate officer, or the matter will be referred to council/committee.

A delegated responsibility does not necessarily need to be determined under delegation on every occasion, however it is generally the case.

Organisational
All delegations can only be exercised within Council Policy or within the requirements of the statutory power originally provided and only within the level of delegation provided by Council.

CONCLUSION

Delegations provide for an effective and efficient delivery of services to the Fremantle community. The recommendations contained in this report ensure that these delegations remain current to Council's structure, policies and procedures.

STRATEGIC AND POLICY IMPLICATIONS

The requested ongoing delegations assist in administering the strategic direction of Council.

COMMUNITY ENGAGEMENT

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

MOVED: Cr J Strachan

That Council adopts the amended Delegated Authority Register and delegations listed in this register in accordance the *Local Government Act 1995, Local Government (Miscellaneous Provisions) Act 1960, Health Act 1911, Strata Titles Act 1985, Local Planning Scheme, Building Act 2011* and *Public Interest Disclosure Act 2003* as attached with the Strategic and General Services Committee agenda for March 2013.

CARRIED: 5/0

For	Against
Mayor, Brad Pettitt Cr Jon Strachan Cr Tim Grey-Smith Cr David Hume Cr Doug Thompson	

SGS1303-5 MID YER BUDGET REVIEW - MARCH 2012

DataWorks Reference:	091/014
Disclosure of Interest:	Nil
Meeting Date:	13 March 2013
Previous Item:	C1207-5
Responsible Officer:	Glen Dougall, Director Corporate Services
Actioning Officer:	Alan Carmichael, Manager Finance and Administration
Decision Making Authority:	Council
Agenda Attachments:	Project timelines for deferred capital works items

EXECUTIVE SUMMARY

Local Governments are required to undertake a mid-year budget review each year to ensure sound financial management.

A review has been undertaken by Directorate and nature/type and the results have been considered by the Senior Management Group. The review has highlighted a number of changes due to various reasons outlined within the report.

The budget was originally adopted with an estimated closing municipal cash surplus of $80,000 and City of Fremantle Trust Fund a Nil position. The adopted opening surplus in the 2012/13 Budget was $4,352,375 comprising $2,192,375 from municipal and $2,160,000 from City of Fremantle Trust Fund. After completion and audit of the financial statement to 30 June 2012, the consolidated opening surplus came in at $4,063,973 comprising $2,037,037 from municipal and $2,026,936 from City of Fremantle Trust Fund. Arising from this finalisation was a municipal deficit of $155,338 and City of Fremantle Trust Fund deficit of $133,064 which will all be addressed as part of this review.

Resolution SGS1212-10 from the Council meeting of 19 December 2012 reduced the adopted municipal cash surplus by $15,000 and item PSC1302-27 from the 27 February 2013 Council meeting reduced it by a further $60,000.

The budget review has determined that an estimated consolidated cash surplus to 30 June 2013 is estimated at $69,975. The surplus is comprised of municipal surplus of $69,975 and City of Fremantle Trust Fund deficit of Nil. The objective with the budget review has been to ensure the projects being deferred due to timing delays are fully funded for the new budget.

Whilst the resolution provided below seeks to shift funding between some areas within a service area, the report information mainly focuses on where a suggested change will affect the outcome of the budget at 30 June, 2013.

BACKGROUND

The budget was adopted on 25 July 2012 with a municipal surplus of $80,000 and City of Fremantle Trust Fund of Nil.

Each year local governments are required to adopt a budget for the activities and services it will perform in the financial year. The Local Government Act 1995 requires that a review of the budget is to occur once a year for the period ending not earlier than 31 December of that financial year.

The report provides the review for the 2012/2013 adopted budget for the period ending 31 January 2013 and considers how any issues raised may affect the end of year result.

COMMENT

City of Fremantle Trust Fund

The estimated closing funds at 30 June 2013 for the trust fund were Nil as the anticipated repeal of the administering legislation will see the net assets of the trust transferred to the city and the budget provides for the net assets to be transferred to the Investment Reserve. Given the repealing legislation could still go to state parliament in the autumn session of 2013, it is still considered appropriate to assume the trust will be wound up by 30 June 2013. As a consequence, the budget deficit of $133,064 in opening funds will be offset against other assets of the trust and at this stage it is not considered any value is to be gained by amending the budget assumptions for the amount of net assets to be distributed on winding up of the trust.

The trust has given officers authority to negotiate sale of the Tapper Street freehold properties but at this stage no budget allowance has been made in the budget for any sale prior to 30 June 2013.

Nature and Type (Organisational)

Employee Costs & Materials and Contracts: Offsetting variations of approximately $861,000 have been made between employee costs and materials and contracts to reflect the actual year to date and anticipated actual to 30 June 2013 for agency labour that is used to fill establishment positions. The majority of these changes are a result of vacant positions in the outside workforce that have been difficult to fill, so external labour has been used to ensure the works program is maintained. The adjustment reduces the adopted employee cost budget and increases the adopted materials and contracts budget by equivalent amounts.

Reallocation of *line budgets*: Within some business units self balancing budget variations within specific nature or types have been made to better report and manage the actual expenditures or revenues. In all business units this does not vary the budget by nature or type, but it some instance the budgets by program may vary though they will come to a nil net adjustment.

City Management

Chief Executive Officer

CEO's Office

Materials and Contracts: The Kings Square Project has incurred additional contracting and consulting costs than originally allowed for and will require a further $180,000 to cover these costs. This will provide an additional $50,000 for the remaining balance of the year to complete contractual arrangements.

Economic Development and Marketing

Operating Grants plus Materials & Contracts: The budget allowed for a $50,000 grant from Tourism WA and associated expenditure for a marketing campaign. As the grant will not be received the budget is being amended to delete this $50,000 from both revenue and expenditure.

Fees & Charges: Revenue for marketing campaigns has returned more than anticipated so is recommended to be increased from $126,400 to $140,000. Revenue for the Fremantle Visitor Centre is down and it is recommended that the budget be reduced by $116,500.

Materials & Contracts: Decrease TV campaign by $50,000 to $50,000 due to unsuccessful grant application as highlighted above. Functions have incurred additional expenditure on Christmas decorations and entertainment and the Australia Day events and require an additional $100,000 in their budget to undertake their planned activities.

An additional $10,000 has also been added to the donations budget for the purpose of supporting the upcoming visit by the Gyuto Monks.

Corporate Services

Finance

Operating Grants: Revisions to the final Grants Commission allocations has provided a decrease of $52,000 less than originally projected.

Interest Revenue: The adopted budget incorrectly allowed for $85,000 of interest revenue from underground power service charges. That program ceased as of 30 June 2012 and therefore will not be collected this year. As a result this budget is recommended to be reduced by $85,000 to $178,000.

Property Services

Building maintenance costs are reporting over the year to date budget estimate, but organisationally building maintenance cost are running to budget so no variation to budget is proposed.

Parking Services

Fees & Charges: Additional parking revenue of $650,000 has been received as at 30 January, 2013. It is anticipated end of year result will see approximately $930,000 additional parking revenue. Additional operating expenditure, including payments for lease arrangements plus $12,000 for a new camera in Queensgate need to be adjusted and will offset some of this additional revenue, but it still produces a net positive contribution of $768,750. If this estimate is not achieved by year end the City will automatically draw funds from the Parking Equalisation Reserve to cover any shortfall. This is in accordance with the purpose of the reserve.

Administration Building

The office on level 1 of the administration building will be modified to make way for some staff to be transferred from the Queensgate building and improve air-conditioning airflow, natural lighting and ventilation around the IT, records and corporate services management areas. An allocation of $40,000 has been added to the budget for the removal of internal walls and associated electrical and computer cabling.

Community Safety and Integrated Patrols

Parking Infringements: Additional net infringement revenue of $280,000 is anticipated by year end, after legal costs for outstanding infringements forwarded to the Fines Enforcement Registry (FER).

Capital Grants: A final grant payment of $49,345 has been received for the CCTV program from 2011/2012. This final payment was not provided for in the budget and all capital costs were incurred last financial year, therefore is additional revenue for the current year.

Materials & Contracts: Additional budget of $15,000 for handling abandoned vehicles, $3,500 for hardware licenses $40,000 for cleaning and maintenance of CCTV cameras.

Capital: $29,000 for replacement of aged CCTV cameras, installation of micro link and a workstation.

Rangers

A grant of $3,335 has been received for implementation of the new Cat act and Council is required to provide matching funding of $3,500. A grant invoice on emergency risk management that was reversed in 2012/013 has created a deficit of $9,030.

Community Development

Fremantle Arts Centre

Net revenue has increased by $55,000 primarily from summer series events and expenditure has increased by a similar amount. Generally the changes to this area focus more around shifting budgets where the bottom line remains the same.

Fremantle Leisure Centre

Fees and Charges: It is now anticipated that the Leisure Centre pools will close from 1st June, 2013 to allow them to be emptied for the commencement of renewal works programmed to commence in July. This will result in the June revenue streams not being achieved. This will result in $208,715 reduction in revenue.

Salaries and Wages: The closure of the pools from June will also result in casual labour costs being reduced by $102,000.

Utilities: Gas and electricity consumption for pool heating will be reduced as a result of the closure of the pools in June. This should see a saving of $38,349. Therefore the net revenue reduction as a result of the closure will be $68,366.

Operating expenditure needs to be increased by $12,500 for increased maintenance costs of equipment ($10,000) and health club minor assets ($2,500). In capital expenditure, the replacement of the 25 metre inflatable toy ($10,000) is deferred and those funds plus another $10,000 be used to replace the pool blankets. In addition $5,520 is required for gym equipment which is funded by a reduction in rental costs.

Library

The actual revenue contribution from the Town of East Fremantle is $27,000 higher than originally estimated and therefore this budget has been adjusted in this review.

Planning Services

Planning Projects and Policy

Contracted Services: An additional $30,000 grant has been provided to finalise the on-line heritage register. As a result the City will increase the grant revenue and the related expenditure account. A further $20,000 has been added for implementation of the plastic bag local law, and $40,000 for legal fees associated with the Lefroy Road landfill site.

An additional $15,000 has been added to contracted services for the co-sponsorship of a PhD research student.

Health, Building and Compliance Services

Fees & Charges: Collection of the $241,000 fine from a planning compliance fine is new revenue, but that is partially offset by lower building application fees.

Technical Services

Infrastructure Services

Operating grants & contributions: The level of private works allowed for in the adopted budget has not eventuated therefore it is considered prudent to reduce both budgets by $350,000.

Capital Program

Road Program

An extra $1.46 million is being requested to cover project design changes and new projects. This expenditure is partially funded by cost reductions and deferrals of $265,315, an increase in MRWA grants of $443,616 for the McCombe/South Street intersection works and increased contribution from the Parking Reserve of $128,841. This leaves an additional $645,500 required from municipal.

Account String (Budget amount refers to this account)	**Budget Category/Sub Category**	**Existing Budget Expenditure /(Revenue)**	**Variation to Budget Expenditure /(Revenue)**	**Revised Budget Expenditure /(Revenue)**
Task Number	**Task Description**			
Roads				
RC0000275	William Street contra flow	73,000	33,000	106,000
RC0000273	South Terrace bike lanes	90,200	30,000	120,200
RC0000287	Phillimore St - Parking for bike lanes	45,000	25,000	70,000
RC0000189	Const Phillimore St - Market St to Cliff	109,943	55,000	164,943
RC0000288	Pensioner Guard car bays	62,000	34,000	96,000
RC0000203	Const Port Beach Rd- Walter Pl to Tydema	32,600	110,000	142,600
62.62100.4211.00.93.00000	Grant Capital State	(1,342,059)	(110,000)	(1,452,059)
RC0000204	Const SUP Train Line - Pearse to Congd	33,633	44,367	78,000
62.62100.4211.00.93.00000	Grant Capital State	(1,452,059)	(24,650)	(1,476,709)

PC0000280	Stage 2 Phillimore St Master Plan	100,000	(77,127)	22,873
PC0000281	Stage 2 Phillimore St Master Plan	119,248	(92,928)	26,320
RC0000289	Carparking Guidence system	300,000	117,000	417,000
90.90000.2273.00.00.14002	Restricted Cash	-	(287,695)	(287,695)
62.62100.3111.00.93.00000	Financial Reserve Transfer from_Capital	(538,841)	170,695	(368,146)
RC0000284	Redevelopment of carpark lighting	55,000	21,000	76,000
62.62100.3111.00.93.00000	Financial Reserve Transfer from_Capital	(368,146)	(21,000)	(389,146)
RC0000294	South Tce - High St - Norfolk St	322,146	142,854	465,000
RC0000187	Const High St - Market St to Cliff St	155,861	35,000	190,861
RC0000191	Const Beach St - Parry St - Peter Hughes	137,314	72,686	210,000
RC0000265	Road resurfacing - Queen St	90,000	(50,000)	40,000
RC0000269	Carrington St East (LeachHwy-McGregorRd)	17,775	29,225	47,000
RC0000270	Carrington St (Watkins St to Gallop St)	17,728	23,272	41,000
RC0000271	Ord St (Finnerty St to Ellen St)	48,632	7,368	56,000
RC0000186	Const Parry St - Queen Vic St to Beac	30,905	36,095	67,000

	Extra works Market St	-	143,000	143,000
62.62100.4214.00.93.00000	Grant Capital Non Govt Organisation	-	(17,000)	(17,000)
RC0000306	Street Vision: Market St/South Tce	150,000	45,000	195,000
RC0000300	Forrest Wilkinson Roundabout SBS	179,700	36,300	216,000
RC0000197	Const SBS - High St / East St- Swanb	20,000	(16,000)	4,000
RC0000266	Letchford St/Winterfold Rd - Roundabout	52,000	(40,000)	12,000
RC0000298	Letchford St/Winterfold Rd - Roundabout	25,000	(7,000)	18,000
RC0000259	Letchford St/Winterfold Rd Roundabout	40,000	155,000	195,000
RC0000258	McCombe Ave/South St Signals	95,000	295,000	390,000
62.62100.4211.00.93.00000	Grant Capital State	(1,476,709)	(291,966)	(1,768,675)
PC0000320	Stirling Highway/ Harvest Rd verge landscape upgrade works	-	20,000	20,000

Drainage

Additional $38,500 required for Hampton Road project which can be effectively funded by the deferral of Phillimore Street works ($38,500).

Parks

The South Beach Universal Access Ramp that was budgeted for $120,000 subject to receipt of a matching grant. This project is now being submitted for approval as a fully municipal funded project as no funding source has been identified. With Cantonment Hill it is proposed to spend the $200,000 endorsed by Council and that is to be funded from the Cantonment Hill Reserve. In addition $533,100 of projects is recommended for deferral. This is made up of the Fremantle Park eco-zoning of $333,100 and the Mews Road carpark works for $200,000.

Buildings - Infrastructure

New projects of $85,000 are being requested with $50,000 of that to be funded by a transfer from the Leisure Centre Upgrade Reserve. In addition there is a $107,029 saving from the Fremantle Markets drainage project and the proposed deferral of works, primarily Leisure Centre and Leighton Kiosk amounting to $2,918,983. The Leighton Kiosk was to be loan funded but in view of the deferral it is recommended the $1,100,000 loan not be raised and the expenditure to date of $12,284 be funded from municipal sources. The Leisure Centre project works were primarily to be funded from the Sustainability reserve therefore the there will be a reduction in the transfer from the reserve that matches the expenditure.

BC0000595	Leisure Centre - lights replacement (New Project)		-	50,000
63.66200.3111.00.97.12009	Financial Reserve Transfer from_Capital	(50,000)	(200,000)	(250,000)
BC0000442	Leisure Ctr-Replace 25m inflatable	10,000	12,500	22,500
BC0000591	Bruce Lee Clubrms Floor/toilet Replacemt	10,000	8,000	18,000
BC0000596	Fremantle Bowling Club ceiling/gutter replacement (NEW PROJECT)	-	35,000	35,000
BC0000597	Cantonment Hill buildings assessments	-	50,000	50,000

63.66200.3111.00.97.12009	Financial Reserve Transfer from_Capital	(250,000)	(50,000)	(300,000)
BC0000594	Civic Admin building - office fitout (NEW PROJECT))	-	20,000	20,000
BC0000303	Civic Admin Roof Repair -	40,000	(20,000)	20,000
BC0000116	Fremantle Markets - Drainage	393,792	(107,029)	286,763
BQO50003	QUARANTINE - Disability/Genrl Access Upgds	35,000	(35,000)	-
BQO50005	QUARANTINE -RCD compliance & upgrades	10,000	(10,000)	-
BQO50006	QUARANTINE -Fire detection & equipmt	25,000	(25,000)	-
BC-0000601	Arthur Head facility disability upgrade	-	35,000	35,000
BC-0000602	Hilton Upper clubroom RCD for power boar	-	10,000	10,000
BC-0000603	Warawee fire detection panel	-	25,000	25,000
Infrastructure Buildings				
BC0000467	Landscp Oceansd pklnds UPGD	350,000	(328,122)	21,878
BC0000468	Landscp Oceansd pklnds NEW	270,000	(248,123)	21,877
BC0000466	Leighton Kiosk Redevpmt RENEW	950,000	(937,716)	12,284
62.26100.2517.00.92.11060	Loans NC External Funded New Loans Raised	(1,100,000)	950,000	(150,000)
BC0000450	Arthur Head Infrastructure works	150,000	(112,913)	37,087

63.66200.3111.00.97.12003	Financial Reserve Transfer from_Capital	(220,000)	112,913	(107,087)
BC0000465	Leighton Kiosk Redevpmt UPGD	150,000	(150,000)	-
62.26100.2517.00.92.11060	Loans NC External Funded New Loans Raised	(150,000)	150,000	-
BC0000511	Leisure Ctr-Pool Heat-Detailed Design	24,000	(4,520)	19,480
BC0000512	Leisure Ctr-Pool Heat-Main capital items	970,000	(956,896)	13,104
BC0000518	Leisure Ctr-VSDs-VSDs	60,000	(31,409)	28,591
BC0000519	Leisure Ctr-VSDs-Associated flow meters	17,000	(17,000)	-
BC0000520	Leisure Ctr-Monitor-Full proj exc mtrs	52,000	(52,000)	-
BC0000521	Leisure Ctr-Monitor-Install meters	20,000	(20,000)	-
BC0000513	Leisure Ctr-Pool Heat-Control System	48,000	(48,000)	-
62.35100.3111.00.92.11024	Financial Reserve Transfer from_Capital	(1,271,000)	1,129,825	(141,175)

Buildings - Freehold

New projects of $70,000 are being requested with $50,000 of that to be funded by a transfer from the Cantonment Hill Reserve and $20,000 saving from another project. In addition it is recommended the $150,000 air conditioning project at Victoria Hall which was to be loan funded be deferred pending potential tenant replacement and further consideration of design.

Freehold Buildings				
BC0000480	Victoria Hall-Air handling	150,000	(150,000)	-
62.26100.2517.00.30.11052	Loans NC External Funded New Loans Raised	(150,000)	150,000	-
Recurrent costs				
BXO20007	CoF Civic Administration BORE	173,871	19,000	192,871
BXO20085	City Works Whole Building BORE	18,689	26,700	45,389
BXO20091	Round House - Arthur Head BORE	741	31,400	32,141
BXO20242	PublicToilets&Chgrms-LeightonBch BORE	9,397	39,100	48,497
62.25410.4186.00.30.11008	Revenue Insurance Settlement	-	(19,000)	(19,000)
62.63100.4186.00.97.11012	Revenue Insurance Settlement	-	(26,700)	(26,700)
63.66200.4186.00.97.12003	Revenue Insurance Settlement	-	(31,400)	(31,400)
62.26100.4186.00.00.12053	Revenue Insurance Settlement	-	(39,100)	(39,100)

Loan Borrowings

Item SGS1209-7 of 26 September 2013 approved a $330,000 self supporting loan to the Fremantle Workers Club. There is no net impact to the budget as the loan liability amount is offset by an equivalent loan advance.

After reviewing the capital works program it has been identified that the following loan funded projects will not be substantially completed in the financial year therefore it is recommended that the loans not be raised and any minor expenditure incurred or likely to be incurred on the projects is provided from the municipal budget:-

- Loan 285 Victoria Hall Upgrade $ 150,000
- Loan 287 Leighton Beach Kiosk $1,100,000

In addition it is recommended that the below loan also not be raised. If this recommendation is accepted the deferred loan borrowing program could be added back in 2013/2014 without any impact on the long term financial position of the Council.

- Loan 286 Administration Building HVAV $150,000

Transfers to Reserves

The budget includes a $2.2 million transfer for the City of Fremantle Trust Fund was previously comment on under the trust heading and it is not intended to vary the estimated amount of the transfer at this review.

The $3.9 million of sale proceeds from Bannister and Quarry Street properties has also been left unchanged as it is assumed they will be finalised prior to 30 June 2013. No allowance has been included for sale of Point Street or properties from the Kings Square Redevelopment as no sale proceeds are anticipated prior to 30 June 2013.

A $34,961 transfer to the Leighton Beach Reserve is required after reconciling the specified area rate for 2011/2012, as required by the Local Government Act 1995.

Transfers from Reserves

After review of the works program $228,841 of new transfers are requested, but project deferrals mean $1,656,125 of estimated budgeted transfers from reserve are no longer required.

Cash-in-Lieu

The parking guidance system has been implemented and will commence providing live-feed data in the near future. It is recommended the City make use of the cash-in-lieu parking funds to support the implementation of this system. Currently an allocation of $287,695 can be used for this purpose.

Profit/Loss on Sale of Assets

Allowance has been made for the proposed transfer of the Fred Wright Centre and that is anticipated to produce a $1,090,000 loss on disposal which represents the current estimated value of the building.

The Leighton Beach kiosk and toilets project has been deferred in the budget review; therefore the budgeted loss on disposal of $351,978 of the existing facility is being removed as demolition will not occur prior to 30 June 2013.

RISK AND OTHER IMPLICATIONS

Financial
The adjustments recommended within this budget review will ensure that the City maintains an operating budget that can be achieved. The estimated cash starting position has been adjusted by the finalisation of the audit and the closing position has changed as a result of this review and still remains as a surplus.

Legal
Section 33A of the Local Government (Financial Management) Regulations 1996 require the following;

"33A. Review of budget
(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —
(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
(b) consider the local government's financial position as at the date of the review; and
(c) review the outcomes for the end of that financial year that are forecast in the budget.
(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review. *Absolute majority required.*

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department."

Operational
This review has been comprehensive as it was necessary to undertake the review to ensure that we have a realistic prospect to successfully complete the identified projects and works within the revised budgets. In addition attention has been given to try and improve the accuracy of monthly variance reporting by adjusting compensating items like agency labour (charged to materials and contracts) where the budget was in another nature and type.

The net position after this review provides a municipal cash deficit of $14,430.

Organisational
The review has been completed with recommendation to defer several main projects from the adopted budget to be progressed in the 2013/2014 financial year. In addition a number of operational and capital projects are recommended to be adjusted to aid better financial management within this year.

CONCLUSION

The budget review for 2012/13 has been a comprehensive review, as can be seen through the number of budget amendments being proposed. The net result of these amendments provide for a consolidated surplus of $69,975. This takes into account the municipal deficit carry forward balance from 2011/12 audit of $145,388.

The bottom line for this review has been that parking revenue is above budget estimates by $930,000. The Visitor Centre budget is in deficit by approximately $100,000, events will require an additional $100,000, the Kings Square project will require an additional $180,000 and capital works projects will require a further $550,000. Several key projects are deferred until 2012/13 as they will not commence until late June or early July and therefore will not require significant financial support this year. The projects themselves are well advanced in planning so will need to be reconsidered in the next budget.

The key deferrals include;

- Leisure Centre works,
- Esplanade Park Skate Plaza,
- Leighton Beach Kiosk, and
- Ocean Parklands Gardens.

The projects listed above are funded through various reserve accounts or grant funds and will therefore not impact on municipal funding in next year's budget.

STRATEGIC AND POLICY IMPLICATIONS

The budget supports the delivery of strategic outcomes for the City of Fremantle.

COMMUNITY ENGAGEMENT

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

OFFICER'S RECOMMENDATION

The City of Fremantle budget review for 2012/13, for the period ending 31 January 2013, be received with the following changes being made to the adopted budget of 25 July, 2012;

Schedule of Variations for City Management Directorate				
Account String (Budget amount refers to this account)	Budget Category/Sub Category	Existing Budget Expenditure /(Revenue)	Variation to Budget Expenditure /(Revenue)	Revised Budget Expenditure /(Revenue)
Revenue				
13.13120.4541.00.00.00000	Fee Other	(126,400)	(13,600)	(140,000)
13.13120.4387.00.00.00000	Contrib Oper Donations Sponsorship	(50,000)	50,000	-
13.13150.4521.00.00.00000	Fee Merchandise Sold	(60,000)	20,000	(40,000)
13.13150.4431.00.00.00000	Fee Commission Earned	(270,000)	70,000	(200,000)
13.13150.4411.00.00.00000	Fee Admission or Membership	(30,000)	26,500	(3,500)
13.13100.4541.00.00.00000	Fee Other	-	(14,700)	(14,700)
13.23110.4461.01.30.11050	Fee Hire Rent	(32,000)	(2,500)	(34,500)
Expenditure				
11.11100.6821.00.00.00000	Advertising Promotions	-	5,000	5,000
11.11100.6823.00.00.00000	Contracted Services	12,000	60,000	72,000
11.11100.6824.00.00.00000	Consulting Services	132,000	70,000	202,000
11.11100.6866.00.00.00000	Sundry Services Expenses	26,400	(14,000)	12,400
11.11800.6311.00.00.00000	Printing External	1,460	11,000	12,460
11.11800.6846.00.00.00000	Subscriptions	960	26,335	27,295
25.11800.6846.00.00.00000	Subscriptions	26,335	(26,335)	-
13.13100.6824.00.00.00000	Consulting Services	430,235	50,000	480,235
13.13100.7812.00.00.00000	Entertain Functions Non FBT	4,000	(4,000)	-
13.13100.6881.00.00.00000	Catering Non Employee	16,000	4,000	20,000
13.13120.6821.00.00.00000	Advertising Promotions	407,900	(50,000)	357,900
13.13150.6865.00.00.00000	Sundry Material Expenses	30,000	(30,000)	-
13.13150.6856.00.00.00000	Purchase of Trading Stock	-	30,000	30,000
13.13410.6823.00.00.00000	Contracted Services	228,500	100,000	328,500
13.13410.5961.00.00.00000	Donations and Subsidies	20,000	10,000	30,000

Totals:		**767,390**	**377,700**	**1,145,090**
Net Variation to Budget – Deficit/(Surplus)			**377,700**	

Schedule of Variations for Corporate Services Directorate

Account String (Budget amount refers to this account)	Budget Category/Sub Category	Existing Budget Expenditure /(Revenue)	Variation to Budget Expenditure /(Revenue)	Revised Budget Expenditure /(Revenue)
Revenue				
25.25110.4311.00.00.18034	Grant Operating State	(1,022,432)	52,000	(970,432)
25.25200.4161.00.00.00000	Interest Earnings Rates Instalment	(263,000)	85,000	(178,000)
25.25200.4581.00.00.00000	Fee Prop Rating	(245,000)	(35,000)	(280,000)
90.90000.2517.00.00.30510	Loan Non Currrent Liability	-	(330,000)	(330,000)
27.27210.4188.00.00.00000	Revenue Sundry	(2,360)	(32,640)	(35,000)
27.27210.4441.00.00.00000	Fee Fine Penalty	(2,250,000)	(500,000)	(2,750,000)
27.27210.4541.00.00.00000	Fee Other	(3,000)	(15,000)	(18,000)
27.27200.4211.00.00.00000	Grant Capital State	-	(49,435)	(49,435)
27.27100.4561.00.89.10006	Fee Parking	(80,000)	(12,000)	(92,000)
27.27100.4561.00.89.10008	Fee Parking	(160,000)	2,000	(158,000)
27.27100.4561.00.89.10014	Fee Parking	(185,000)	(25,000)	(210,000)
27.27100.4561.00.89.10021	Fee Parking	(95,000)	(27,000)	(122,000)
27.27100.4561.00.89.10023	Fee Parking	(986,000)	(75,000)	(1,061,000)
27.27100.4561.00.89.10025	Fee Parking	(972,000)	(30,000)	(1,002,000)
27.27100.4561.00.89.10026	Fee Parking	(39,000)	(4,000)	(43,000)
27.27100.4561.00.89.10027	Fee Parking	(47,000)	(17,000)	(64,000)
27.27100.4561.01.10.10009	Fee Parking	(367,000)	(77,000)	(444,000)
27.27100.4561.01.20.10005	Fee Parking	(125,000)	(15,000)	(140,000)
27.27100.4561.01.20.10010	Fee Parking	(71,000)	(4,000)	(75,000)
27.27100.4561.01.40.10030	Fee Parking	(250,000)	(114,000)	(364,000)
27.27100.4561.01.40.10031	Fee Parking	(1,720,000)	48,000	(1,672,000)
27.27100.4561.01.91.10001	Fee Parking	(368,000)	8,000	(360,000)
27.27100.4561.01.91.10002	Fee Parking	(175,000)	(52,000)	(227,000)
27.27100.4561.01.91.10003	Fee Parking	(100,000)	(24,000)	(124,000)
27.27100.4561.01.91.10004	Fee Parking	(70,000)	(16,000)	(86,000)
27.27100.4561.01.91.10007	Fee Parking	(606,000)	(69,000)	(675,000)
27.27100.4561.01.91.10011	Fee Parking	(33,000)	2,000	(31,000)
27.27100.4561.01.91.10013	Fee Parking	(33,000)	(3,000)	(36,000)
27.27100.4561.01.91.10015	Fee Parking	(105,000)	(12,000)	(117,000)
27.27100.4561.01.91.10016	Fee Parking	(142,000)	(8,000)	(150,000)
27.27100.4561.01.91.10017	Fee Parking	(31,000)	(6,000)	(37,000)
27.27100.4561.01.91.10018	Fee Parking	(60,000)	(4,000)	(64,000)
27.27100.4561.01.91.10019	Fee Parking	(77,000)	(5,000)	(82,000)
27.27100.4561.01.91.10024	Fee Parking	(80,000)	(19,000)	(99,000)
27.27100.4561.01.91.10029	Fee Parking	(25,000)	(5,000)	(30,000)
27.27100.4561.01.93.00000	Fee Parking	(3,127,000)	(367,000)	(3,494,000)
27.27200.4311.00.00.00000	Grant Operating State	-	(3,335)	(3,335)

27.27200.4214.00.00.00000	Grant Capital Non Govt Organisation	-	9,030	9,030
Expenditure				
25.25200.6823.00.00.00000	Contracted Services	80,000	35,000	115,000
90.90000.1314.00.00.30510	Loan Advance Non Current	-	330,000	330,000
90.90000.3121.00.00.21402	Transfer to Reserve - SAR Leighton Beach	37,237	34,961	72,198
22.22100.6825.00.00.00000	Agency Labour Hire	-	37,000	37,000
24.24100.6825.00.00.00000	Agency Labour Hire	30,000	37,000	67,000
25.25100.6825.00.00.00000	Agency Labour Hire	-	60,000	60,000
25.25200.6825.00.00.00000	Agency Labour Hire	-	18,000	18,000
27.27100.6825.00.00.00000	Agency Labour Hire	30,000	39,000	69,000
22.22100.7111.00.00.00000	Labour Costs Ordinary	639,382	(37,000)	602,382
24.24100.7111.00.00.00000	Labour Costs Ordinary	819,506	(37,000)	782,506
25.25100.7111.00.00.00000	Labour Costs Ordinary	769,044	(60,000)	709,044
25.25200.7111.00.00.00000	Labour Costs Ordinary	216,502	(18,000)	198,502
27.27100.7111.00.00.00000	Labour Costs Ordinary	1,025,616	(39,000)	986,616
27.27210.6311.00.00.00000	Printing External	13,000	7,000	20,000
27.27210.6816.00.00.00000	Legal Expenses	400,000	200,000	600,000
27.27210.6823.00.00.00000	Contracted Services	2,500	58,500	61,000
27.27210.1566.03.62.00000	FurnEquip Capital Expenditure	-	29,000	29,000
27.27100.6161.05.61.00000	FurnEquip Maintenance	-	12,000	12,000
27.27100.6311.00.00.00000	Printing External	50,500	40,000	90,500
27.27100.6818.00.00.00000	Bank Fees	145,000	88,000	233,000
27.27100.6823.00.00.00000	Contracted Services	331,000	(50,000)	281,000
27.27100.6823.00.00.10030	Contracted Services	15,000	(15,000)	-
62.27100.6871.00.89.10006	Lease Rent Land or Building	60,000	9,000	69,000
62.27100.6871.00.89.10021	Lease Rent Land or Building	61,750	17,250	79,000
62.27100.6871.00.89.10023	Lease Rent Land or Building	444,000	33,000	477,000
62.27100.6871.00.89.10025	Lease Rent Land or Building	545,000	17,000	562,000
62.27100.6871.00.89.10026	Lease Rent Land or Building	15,500	1,500	17,000
62.27100.6871.00.89.10027	Lease Rent Land or Building	21,500	8,500	30,000
27.27200.6865.00.00.00000	Sundry Material Expenses	3,500	6,835	10,335
Totals:		(8,159,255)	(886,834)	(9,046,089)
Net Variation to Budget – Deficit/(Surplus)			(886,834)	
Schedule of Variations for Community Development Directorate				

Account String (Budget amount refers to this account)	Budget Category/Sub Category	Existing Budget Expenditure /(Revenue)	Variation to Budget Expenditure /(Revenue)	Revised Budget Expenditure /(Revenue)
Revenue				
31.33100.4313.00.00.18022	Grant Operating Other Gov Agency	(55,000)	46,000	(9,000)
36.36100.4382.00.00.00000	Contrib Oper Expense Reimburse	(210,000)	(27,094)	(237,094)
32.32500.4311.00.00.18005	Grant Operating State	(62,400)	26,000	(36,400)
34.34500.4387.00.00.18028	Contrib Oper Donations Sponsorship	-	(15,238)	(15,238)
34.34600.4411.00.00.18054	Fee Admission or Membership	(97,800)	(10,000)	(107,800)
34.34700.4431.00.00.18061	Fee Commission Earned	(75,000)	(10,000)	(85,000)
34.34700.4521.00.00.18081	Fee Merchandise Sold	(75,000)	15,000	(60,000)
34.34700.4461.01.92.18080	Fee Hire Rent	(99,360)	(25,000)	(124,360)
34.34700.4387.00.00.18057	Contrib Oper Donations Sponsorship	-	(10,000)	(10,000)
34.34300.4461.01.92.18028	Fee Hire Rent	(99,360)	99,360	-
34.34300.4521.00.00.18028	Fee Merchandise Sold	(350,000)	350,000	-
34.34300.4541.00.00.18028	Fee Other	(5,000)	5,000	-
34.34700.4461.01.92.18080	Fee Hire Rent	-	(99,360)	(99,360)
34.34700.4521.00.00.18080	Fee Merchandise Sold	-	(350,000)	(350,000)
34.34700.4541.00.00.18080	Fee Other	-	(5,000)	(5,000)
34.34700.4411.00.00.18028	Fee Admission or Membership	(5,000)	5,000	-
34.34700.4461.01.92.11021	Fee Hire Rent	(15,000)	15,000	-
34.34700.4521.00.00.18028	Fee Merchandise Sold	(75,000)	75,000	-
34.34700.4411.00.00.18081	Fee Admission or Membership	-	(5,000)	(5,000)
34.34700.4461.01.92.18081	Fee Hire Rent	-	(15,000)	(15,000)
34.34700.4521.00.00.18081	Fee Merchandise Sold	-	(75,000)	(75,000)
35.35100.4521.00.00.00000	Fee Merchandise Sold	(258,000)	10,000	(248,000)
35.35300.4411.00.00.11024	Fee Admission or Membership	(775,000)	173,715	(601,285)
35.35500.4411.00.00.11024	Fee Admission or Membership	(725,000)	25,000	(700,000)
31.33100.4387.00.00.18022	Contrib Oper Donations Sponsorship	(25,000)	(7,500)	(32,500)
31.33100.4411.00.00.18047	Fee Admission or Membership	(1,000)	(5,200)	(6,200)
32.32400.4461.01.92.11030	Fee Hire Rent	(8,000)	(6,500)	(14,500)
34.34100.4311.00.00.18028	Grant Operating State	(671,244)	(8,300)	(679,544)
34.34500.4521.00.00.18028	Fee Merchandise Sold	(7,000)	(7,900)	(14,900)
34.34600.4411.00.00.18051	Fee Admission or Membership	(115,700)	(9,400)	(125,100)
34.34700.4411.00.00.18061	Fee Admission or Membership	(22,000)	(5,500)	(27,500)

Expenditure				
31.31100.6823.00.00.00000	Contracted Services	20,000	50,000	70,000
32.32100.1566.04.61.18039	FurnEquip Capital Expenditure	25,000	35,000	60,000
32.32100.6823.00.00.18039	Contracted Services	48,000	(35,000)	13,000
31.33100.6823.00.00.18022	Contracted Services	198,000	(30,572)	167,386
31.33100.6821.00.00.18022	Advertising Promotions	33,000	(15,428)	17,572
32.32500.@@@@.00.00.18005	Labour costs and materials budgets	48,048	(26,000)	22,048
22.32500.9121.00.00.00000	Information Technolgy	10,678	10,408	21,086
22.32500.9121.00.00.18003	Information Technolgy	10,678	-	10,678
22.32500.9121.00.00.18005	Information Technolgy	9,167	(2,475)	6,692
22.32500.9121.00.00.18006	Information Technolgy	10,678	(581)	10,097
22.32500.9121.00.00.18007	Information Technolgy	10,678	(383)	10,295
22.32500.9121.00.00.18018	Information Technolgy	11,446	(1,403)	10,043
22.32500.9121.00.00.18048	Information Technolgy	8,399	(5,200)	3,199
22.32500.9121.00.00.18049	Information Technolgy	10,678	1,204	11,882
22.32500.9121.00.00.18071	Information Technolgy	3,222	(1,570)	1,652
22.32500.9122.00.00.00000	Corporate Information Serv	561	815	1,376
22.32500.9122.00.00.18005	Corporate Information Serv	561	(151)	410
22.32500.9122.00.00.18006	Corporate Information Serv	561	(31)	530
22.32500.9122.00.00.18007	Corporate Information Serv	550	(20)	530
22.32500.9122.00.00.18018	Corporate Information Serv	550	(67)	483
22.32500.9122.00.00.18048	Corporate Information Serv	550	(341)	209
22.32500.9122.00.00.18049	Corporate Information Serv	561	63	624
22.32500.9122.00.00.18071	Corporate Information Serv	550	(268)	282
24.32500.9131.00.00.00000	Human Resources	6,343	5,263	11,606
24.32500.9131.00.00.18003	Human Resources	6,343	(1)	6,342
24.32500.9131.00.00.18005	Human Resources	4,273	(1,154)	3,119
24.32500.9131.00.00.18006	Human Resources	6,343	(345)	5,998
24.32500.9131.00.00.18007	Human Resources	6,343	(227)	6,116
24.32500.9131.00.00.18018	Human Resources	7,388	(906)	6,482
24.32500.9131.00.00.18048	Human Resources	3,238	(2,005)	1,233
24.32500.9131.00.00.18049	Human Resources	6,343	715	7,058
24.32500.9131.00.00.18071	Human Resources	2,750	(1,340)	1,410
21.32500.9141.00.00.00000	Service and Information	977	1,443	2,420
21.32500.9141.00.00.18005	Service and Information	977	(264)	713
21.32500.9141.00.00.18006	Service and Information	977	(53)	924
21.32500.9141.00.00.18007	Service and Information	977	(35)	942

21.32500.9141.00.00.18018	Service and Information	977	(120)	857
21.32500.9141.00.00.18048	Service and Information	977	(605)	372
21.32500.9141.00.00.18049	Service and Information	977	110	1,087
21.32500.9141.00.00.18071	Service and Information	977	(476)	501
25.32500.9151.00.00.00000	Finance and Administration	2,512	2,116	4,628
25.32500.9151.00.00.18005	Finance and Administration	1,622	(438)	1,184
25.32500.9151.00.00.18006	Finance and Administration	2,374	(129)	2,245
25.32500.9151.00.00.18007	Finance and Administration	3,277	(117)	3,160
25.32500.9151.00.00.18018	Finance and Administration	3,126	(383)	2,743
25.32500.9151.00.00.18048	Finance and Administration	1,216	(753)	463
25.32500.9151.00.00.18049	Finance and Administration	2,374	268	2,642
25.32500.9151.00.00.18071	Finance and Administration	1,158	(564)	594
34.34500.6311.00.00.18028	Printing External	11,500	(5,000)	6,500
34.34500.6877.00.00.18028	Hire Rent Equip Veh Ext	20,000	(5,000)	15,000
34.34500.6865.00.00.18028	Sundry Material Expenses	23,000	(4,000)	19,000
34.34500.6822.00.00.18028	Contracted Services - Artist	24,800	15,000	39,800
34.34500.6823.00.00.18028	Contracted Services	20,000	14,238	34,238
34.34500.6821.00.00.18073	Advertising Promotions	73,000	(8,000)	65,000
34.34500.6865.00.00.18073	Sundry Material Expenses	21,785	(16,000)	5,785
34.34500.6823.00.00.18073	Contracted Services	122,000	16,000	138,000
34.34500.6881.00.00.18073	Catering Non Employee	2,000	8,000	10,000
34.34600.6823.00.00.18028	Contracted Services	23,000	5,000	28,000
34.34600.6865.00.00.18028	Sundry Material Expenses	17,100	5,000	22,100
34.34700.6856.00.00.18028	Purchase of Trading Stock	145,000	10,000	155,000
34.34700.6823.00.00.18057	Contracted Services	1,500	5,000	6,500
34.34700.6865.00.00.18080	Sundry Material Expenses	5,000	5,000	10,000
34.34700.6822.00.00.18057	Contracted Services - Artist	12,000	10,000	22,000
34.34300.6823.00.00.18028	Contracted Services	85,000	(85,000)	-
22.34300.6835.00.00.00000	Internet Charged to BUs	200	(200)	-
34.34300.6865.00.00.18028	Sundry Material Expenses	5,000	(5,000)	-

34.34300.6877.00.00.18028	Hire Rent Equip Veh Ext	53,000	(53,000)	-
34.34300.6881.00.00.18028	Catering Non Employee	5,000	(5,000)	-
34.34700.6823.00.00.18080	Contracted Services	-	85,000	85,000
22.34700.6835.00.00.00000	Internet Charged to BUs	-	200	200
34.34700.6865.00.00.18080	Sundry Material Expenses	-	5,000	5,000
34.34700.6877.00.00.18080	Hire Rent Equip Veh Ext	-	53,000	53,000
34.34700.6881.00.00.18080	Catering Non Employee	-	5,000	5,000
34.34300.6856.00.00.18028	Purchase of Trading Stock	145,000	(145,000)	-
34.34700.6856.00.00.18028	Purchase of Trading Stock	-	145,000	145,000
22.34300.9121.00.00.00000	Information Technolgy	16,797	(16,797)	-
24.34300.9131.00.00.00000	Human Resources	9,751	(9,751)	-
25.34300.9151.00.00.00000	Finance and Administration	10,008	(10,008)	-
22.34700.9121.00.00.00000	Information Technolgy	-	16,797	16,797
24.34700.9131.00.00.00000	Human Resources	-	9,751	9,751
25.34700.9151.00.00.00000	Finance and Administration	4,611	10,008	14,619
34.34700.6822.00.00.18028	Contracted Services - Artist	5,000	(5,000)	-
34.34700.6823.00.00.18028	Contracted Services	7,500	(7,500)	-
34.34700.6865.00.00.18028	Sundry Material Expenses	2,500	(2,500)	-
34.34700.6877.00.00.18028	Hire Rent Equip Veh Ext	20,000	(20,000)	-
34.34700.6822.00.00.18081	Contracted Services - Artist	-	5,000	5,000
34.34700.6823.00.00.18081	Contracted Services	-	7,500	7,500
34.34700.6865.00.00.18081	Sundry Material Expenses	-	2,500	2,500
34.34700.6877.00.00.18081	Hire Rent Equip Veh Ext	-	20,000	20,000
35.35200.6855.00.00.00000	Minor Assets under $1,000	7,500	2,500	10,000
35.35500.6161.02.61.00000	FurnEquip Maintenance	80,000	10,000	90,000
35..35____.7111.00.00.00000	Labour costs	-	6,105	6,105
35.35200.6823.03.62.00000	Contracted Services - Capital Works - New Computer Hardware	-	2,723	2,723
35.35200.1566.04.61.00000	FurnEquip Capital Expenditure - Re-New Re-Furbishment	-	5,520	5,520
35.35100.7111.00.00.00000	Labour Costs Ordinary	447,031	(32,000)	415,031
35.35300.7111.00.00.00000	Labour Costs Ordinary	427,029	(35,000)	392,029
35.35500.7111.00.00.00000	Labour Costs Ordinary	558,037	(35,000)	523,037
35.35200.6874.00.00.00000	Lease Operating	45,000	(8,000)	37,000

62.35100.5821.01.92.11024	Electricity Consumption	118,349	(18,349)	100,000
62.35100.5822.01.92.11024	Gas Consumption	170,000	(20,000)	150,000
Totals:		(550,911)	59,820	(491,133)
Net Variation to Budget – Deficit/(Surplus)			59,820	
Schedule of Variations for Planning Services Directorate				
Account String (Budget amount refers to this account)	Budget Category/Sub Category	Existing Budget Expenditure /(Revenue)	Variation to Budget Expenditure /(Revenue)	Revised Budget Expenditure /(Revenue)
Revenue				
54.52110.4441.00.00.00000	Fee Fine Penalty	(25,500)	(241,000)	(265,500)
54.52200.4481.00.00.00000	Fee License or Permit	(270,000)	60,000	(210,000)
54.52310.4481.00.00.00000	Fee License or Permit	(290,000)	(20,000)	(310,000)
54.52310.4541.00.00.00000	Fee Other	(10,000)	(5,000)	(15,000)
54.52310.4581.00.00.00000	Fee Prop Rating	(65,000)	(10,000)	(75,000)
53.53130.4313.00.00.00000	Grant Operating Other Gov Agency	-	(30,000)	(30,000)
Expenditure				
54.52110.6816.00.00.00000	Legal Expenses	115,000	25,000	140,000
52.52100.7111.00.00.00000	Labour Costs Ordinary	914,040	(104,421)	809,619
52.52100.7141.00.00.00000	Leave Accrual Annual Leave	90,010	(11,042)	78,968
52.52100.7143.00.00.00000	Superannuation COF	110,040	(9,992)	100,048
52.52100.7144.00.00.00000	WorkersComp Prem Recovery	17,996	(2,039)	15,957
54.52200.7111.00.00.00000	Labour Costs Ordinary	229,046	104,421	333,467
54.52200.7141.00.00.00000	Leave Accrual Annual Leave	31,020	11,042	42,062
54.52200.7143.00.00.00000	Superannuation COF	26,768	9,992	36,760
54.52200.7144.00.00.00000	WorkersComp Prem Recovery	4,628	2,039	6,667
53.53110.6816.00.00.00000	Legal Expenses	25,000	40,000	65,000
53.53110.6823.00.00.00000	Contracted Services	267,960	(70,000)	197,960
53.53130.4212.00.00.00000	Grant Capital Federal	-	30,000	30,000
53.53130.6824.00.00.00000	Consulting Services	40,000	30,000	70,000
53.53100.6823.00.00.00000	Contracted Services	100,000	20,000	120,000
51.51100.6823.00.00.00000	Contracted Services	-	15,000	15,000
Totals:		1,311,008	(156,000)	1,156,008
Net Variation to Budget – Deficit/(Surplus)			(156,000)	
Schedule of Variations for Technical Services Directorate				

Account String (Budget amount refers to this account)	Budget Category/Sub Category	Existing Budget Expenditure /(Revenue)	Variation to Budget Expenditure /(Revenue)	Revised Budget Expenditure /(Revenue)
Revenue				
62.25410.2517.00.30.11008	Loans NC External Funded New Loans Raised	(150,000)	150,000	-
63.67120.4188.00.52.18031	Revenue Sundry	(5,000)	(5,700)	(10,700)
Expenditure				
62.62100.6825.00.00.00000	Agency Labour Hire	-	90,000	90,000
63.66200.6825.00.00.00000	Agency Labour Hire	-	70,000	70,000
62.62100.7111.00.00.00000	Labour Costs Ordinary	1,301,362	(90,000)	1,211,362
63.66200.7111.00.00.00000	Labour Costs Ordinary	403,350	(70,000)	333,350
62.62100.7111.00.00.18082	Labour Costs Ordinary	-	7,400	7,400
62.62100.7143.00.00.18082	Superannuation COF	-	600	600
61.61100.6823.00.00.00000	Contracted Services	40,000	10,500	50,500
Totals:		1,589,712	162,800	1,752,512
Net Variation to Budget – Deficit/(Surplus)			162,800	
Schedule of Variations for Works and Assets Projects with related Funding Activities				
Account String (Budget amount refers to this account)	Budget Category/Sub Category	Existing Budget Expenditure /(Revenue)	Variation to Budget Expenditure /(Revenue)	Revised Budget Expenditure /(Revenue)
Task Number	Task Description			
Roads				
RC0000275	William Street contra flow	73,000	33,000	106,000
RC0000273	South Terrace bike lanes	90,200	30,000	120,200
RC0000287	Phillimore St - Parking for bike lanes	45,000	25,000	70,000
RC0000189	Const Phillimore St - Market St to Cliff	109,943	55,000	164,943
RC0000288	Pensioner Guard car bays	62,000	34,000	96,000
RC0000203	Const Port Beach Rd- Walter Pl to Tydema	32,600	110,000	142,600
62.62100.4211.00.93.00000	Grant Capital State	(1,342,059)	(110,000)	(1,452,059)
RC0000204	Const SUP Train Line - Pearse to Congd	33,633	44,367	78,000
62.62100.4211.00.93.00000	Grant Capital State	(1,452,059)	(24,650)	(1,476,709)
PC0000280	Stage 2 Phillimore St Master Plan	100,000	(77,127)	22,873
PC0000281	Stage 2 Phillimore St Master Plan	119,248	(92,928)	26,320

RC0000289	Carparking Guidance system	300,000	117,000	417,000
90.90000.2273.00.00.14002	Restricted Cash	-	(287,695)	(287,695)
62.62100.3111.00.93.00000	Financial Reserve Transfer from_Capital	(538,841)	170,695	(368,146)
RC0000284	Redevelopment of carpark lighting	55,000	21,000	76,000
62.62100.3111.00.93.00000	Financial Reserve Transfer from_Capital	(368,146)	(21,000)	(389,146)
RC0000294	South Tce - High St - Norfolk St	322,146	142,854	465,000
RC0000187	Const High St - Market St to Cliff St	155,861	35,000	190,861
RC0000191	Const Beach St - Parry St -Peter Hughes	137,314	72,686	210,000
RC0000265	Road resurfacing - Queen St	90,000	(50,000)	40,000
RC0000269	Carrington St East (LeachHwy-McGregorRd)	17,775	29,225	47,000
RC0000270	Carrington St (Watkins St to Gallop St)	17,728	23,272	41,000
RC0000271	Ord St (Finnerty St to Ellen St)	48,632	7,368	56,000
RC0000186	Const Parry St - Queen Vic St to Beac	30,905	36,095	67,000
	Extra works Market St	-	143,000	143,000
62.62100.4214.00.93.00000	Grant Capital Non Govt Organisation	-	(17,000)	(17,000)
RC0000306	Street Vision: Market St/South Tce	150,000	45,000	195,000
RC0000300	Forrest Wilkinson Roundabout SBS	179,700	36,300	216,000
RC0000197	Const SBS - High St / East St- Swanb	20,000	(16,000)	4,000
RC0000266	Letchford St/Winterfold Rd - Roundabout	52,000	(40,000)	12,000
RC0000298	Letchford St/Winterfold Rd - Roundabout	25,000	(7,000)	18,000
RC0000259	Letchford St/Winterfold Rd Roundabout	40,000	155,000	195,000
RC0000258	McCombe Ave/South St Signals	95,000	295,000	390,000
62.62100.4211.00.93.00000	Grant Capital State	(1,476,709)	(291,966)	(1,768,675)
PC0000320	Stirling Highway/ Harvest Rd verge landscape upgrade works	-	20,000	20,000

Drains				
DC0000108	73 Hampton Rd (Renew)	40,000	38,500	78,500
DC0000112	Phillimore St Main Drain and CBD Disc	50,000	(38,500)	11,500
Parks				
PC0000301	EcoZone Projects Frem Stage 1 (Renew)	175,000	(174,100)	900
PC0000279	Stg 2 Mews Rd, Esp Pk & Marine Tce extn	250,000	(200,000)	50,000
PC0000292	South Beach Universal Access Ramp, progr	120,000	(100,000)	20,000
63.66200.4211.00.97.12061	Grant Capital State	(120,000)	120,000	-
PC0000270	Harvey Beach river wall reconstruction	175,000	(155,000)	20,000
63.66200.4211.00.97.12047	Grant Capital State	(175,000)	175,000	-
PC0000266	Cantonment Hill - Masterplan Stg 1	50,000	200,000	250,000
63.66200.3111.00.97.12009	Financial Reserve Transfer from_Capital	(50,000)	(200,000)	(250,000)
PC0000321	South Beach basketball court works	-	55,000	55,000
PC0000296	Playground Renewal - general	75,000	(20,000)	55,000
Buildings				
BC0000595	Leisure Centre - lights replacement (New Project)	-	50,000	50,000
62.35100.3111.00.92.11024	Financial Reserve Transfer from_Capital	(1,271,000)	(50,000)	(1,321,000)
BC0000442	Leisure Ctr-Replace 25m inflatable	10,000	12,500	22,500
BC0000591	Bruce Lee Clubrms Floor/toilet Replacemt	10,000	8,000	18,000
BC0000596	Fremantle Bowling Club ceiling/gutter replacement (NEW PROJECT)	-	35,000	35,000
BC0000597	Cantonment Hill buildings assessments	-	50,000	50,000
63.66200.3111.00.97.12009	Financial Reserve Transfer from_Capital	(250,000)	(50,000)	(300,000)
BC0000594	Civic Admin building - office fitout (NEW PROJECT))	-	40,000	40,000
BC0000594	Civic Admin building - office fitout (NEW PROJECT))	-	20,000	20,000
BC0000303	Civic Admin Roof Repair -	40,000	(20,000)	20,000

BC0000116	Fremantle Markets - Drainage	393,792	(107,029)	286,763
BQO50003	QUARANTINE-Disability/Genrl Access Upgds	35,000	(35,000)	-
BQO50005	QUARANTINE-RCD compliance & upgrades	10,000	(10,000)	-
BQO50006	QUARANTINE-Fire detection & equipmt	25,000	(25,000)	-
BC-0000601	Arthur Head facility disability upgrade	-	35,000	35,000
BC-0000602	Hilton Upper clubroom RCD for power boar	-	10,000	10,000
BC-0000603	Warawee fire detection panel	-	25,000	25,000
Parks				
PC0000181	Esplanade Park Development	600,000	(526,300)	73,700
63.66200.3111.00.97.12018	Financial Reserve Transfer from_Capital	(600,000)	526,300	(73,700)
PC0000276	Redevelop Bathers Bch & Arthur Head	75,000	(70,000)	5,000
Infrastructure Buildings				
BC0000467	Landscp Oceansd pklnds UPGD	350,000	(328,122)	21,878
BC0000468	Landscp Oceansd pklnds New	270,000	(248,123)	21,877
90.90000.3121.00.00.219XX	Financial Reserve Transfer To	-	576,245	576,245
BC0000466	Leighton Kiosk Redevpmt RENEW	950,000	(937,716)	12,284
62.26100.2517.00.92.11060	Loans NC External Funded New Loans Raised	(1,100,000)	950,000	(150,000)
BC0000450	Arthur Head Infrastructure works	150,000	(50,000)	100,000
BC0000465	Leighton Kiosk Redevpmt UPGD	150,000	(150,000)	-
62.26100.2517.00.92.11060	Loans NC External Funded New Loans Raised	(150,000)	150,000	-
BC0000511	Leisure Ctr-Pool Heat-Detailed Design	24,000	(4,520)	19,480
BC0000512	Leisure Ctr-Pool Heat-Main capital items	970,000	(956,896)	13,104
BC0000518	Leisure Ctr-VSDs-VSDs	60,000	(31,409)	28,591
BC0000519	Leisure Ctr-VSDs-Associated flow meters	17,000	(17,000)	-

BC0000520	Leisure Ctr-Monitor-Full proj exc mtrs	52,000	(52,000)	-
BC0000521	Leisure Ctr-Monitor-Install meters	20,000	(20,000)	-
BC0000513	Leisure Ctr-Pool Heat-Control System	48,000	(48,000)	-
62.35100.3111.00.92.11024	Financial Reserve Transfer from_Capital	(1,271,000)	1,129,825	(141,175)
Freehold Buildings				
BC0000480	Victoria Hall-Air handling	150,000	(150,000)	-
62.26100.2517.00.30.11052	Loans NC External Funded New Loans Raised	(150,000)	150,000	-
Recurrent costs				
BXO20007	CoF Civic Administration	173,871	19,000	192,871
BXO20085	City Works Whole Building	18,689	26,700	45,389
BXO20091	Round House - Arthur Head	741	31,400	32,141
BXO20242	PublicToilets&Chgrms-LeightonBch	9,397	39,100	48,497
62.25410.4186.00.30.11008	Rev Insurance Settlement	-	(19,000)	(19,000)
62.63100.4186.00.97.11012	Rev Insurance Settlement	-	(26,700)	(26,700)
63.66200.4186.00.97.12003	Rev Insurance Settlement	-	(31,400)	(31,400)
62.26100.4186.00.00.12053	Rev Insurance Settlement	-	(39,100)	(39,100)
Private Works				
IXG60004	NonCOF-64210IOPW	269,040	(230,000)	39,040
63.64210.4388.06.89.00000	Contrib Oper Reinstate Private Works	(50,000)	230,000	180,000
Totals:		(2,145,599)	227,151	(1,918,448)
Net Variation to Budget – Deficit/(Surplus)			227,151	
Net Variation to Budget Review – Deficit/(Surplus)			(215,363)	
Add Budget Deficit/(Surplus) after Audit			145,338	
CURRENT BUDGET DEFICIT/(SURPLUS)			(69,975)	

CARRIED: 5/0

For	Against
Mayor, Brad Pettitt Cr Jon Strachan Cr Tim Grey-Smith Cr David Hume Cr Doug Thompson	

SGS1303-6 INTERIM CHANGE TO FEES AND CHARGES DURING SWIMMING POOL CONSTRUCTION PERIOD - LEISURE CENTRE

DataWorks Reference: 156/005; Fremantle Leisure Centre
Disclosure of Interest: Nil
Meeting Date: 13 March 2013
Previous Item: Nil
Responsible Officer: Marisa Spaziani, Director Community Development
Actioning Officer: John East, Leisure Centre Manager
Decision Making Authority: Council
Agenda Attachments: Nil

EXECUTIVE SUMMARY

In January 2013 the City was successful in obtaining a grant from the Department of Sport and Recreation for one million dollars for an upgrade to the existing swimming pools and surrounds. The City's contribution to the project is two million dollars. The preparation of the swimming pools and construction period is estimated to take 6 months. During this period the gym and some group fitness classes will remain operating, while the rest of the services will not be available. The current membership fee entitles members to use the following services – gym/swimming pool /group fitness classes and crèche. It is recommended that a new fee be established during the construction period and an amendment to the current fees and charges offering a one month membership at the direct debit fee up to 31 May 2013.

BACKGROUND

The 2012/13 leisure centre health and fitness membership fees and charges as adopted by Council in July 2012:

Table 1

Health and fitness memberships				
Types of memberships	Cost – Full membership	Concession	Off peak	Youth (14 – 17 years)
Establishment fee	$39.00	$39.00	$39.00	$39.00
Direct debit (minimum 3 month term)	$60.00	$52.00	$45.00	$45.00
1 month (paid in full)	$119.00	N/A	N/A	N/A
6 month (paid in full)	$390.00	$338.00	$292.50	$292.50
12 month (paid in full)	$660.00	$572.00	$495.00	$495.00

Full membership – Full access to all facilities and programs (excluding swim school).
Concession – Full access to all facilities and programs (excluding swim school) must be eligible concession card holder
Of peak – Access restricted to 11am to 4pm Monday to Friday.

COMMENT

With the closure of the swimming pools and the gym remaining open, the current membership fees need to reflect the reduction in services that are offered. It is recommended that new fees be adopted to allow memberships to be renewed and purchased pre-construction and during construction.

Membership renewal for up front members that expire before 31May 2013:

Table 2

Health and fitness memberships					
Types of memberships	Cost – Full membership	Concession	Off peak	Youth (14 – 17 years)	
Establishment fee	N/A	N/A	N/A	N/A	Not applicable as there is no administrative task required
1 month (paid in full)	$60.00	$52.00	$45.00	$45.00	Same as current direct debit fee

New membership fee during construction – Gym Only discounted by 50% from direct debit fee:

Table 3

Health and fitness memberships					
Types of memberships	Cost – Full membership	Concession	Off peak	Youth (14 – 17 years)	
Establishment fee	N/A	N/A	N/A	N/A	Not applicable as there is no administrative task required
Gym only (includes access to group fitness) Term 1 month	$30.00	$26.00	N/A	N/A	

Members on direct debit option that don't expiry before May 31, last payment will be set in April, therefore expiring in May then if they choose to continue their membership they would purchase a Gym only membership (term 1 month).

Memberships also to be calculated on pro-rata basis if a member is expiring less than 1 month before 31 May 2013.

RISK AND OTHER IMPLICATIONS

Financial

Reduction in revenue (estimate $300,000).

Legal

Nil

Operational

Savings in operational budgets labour/utilities (estimate $300,000).

Organisational

Nil

CONCLUSION

It is important that members feel that they are being fairly treated and getting value for money. Management believes that many members will go elsewhere during this period. Offering a fair competitive fee will help retain some of our members.

STRATEGIC AND POLICY IMPLICATIONS

Nil

COMMUNITY ENGAGEMENT

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required.

COMMITTEE AND OFFICER'S RECOMMENDATION

MOVED: Cr J Strachan

New fees for memberships that expire before 31 May 2013 as outlined in Table 2 and new gym only fee schedule as per Table 3 are adopted in accordance to the Local Government Act 1995:

Table 2

Health and fitness memberships					
Types of memberships	Cost – Full membership	Concession	Off peak	Youth (14 – 17 years)	
Establishment fee	N/A	N/A	N/A	N/A	Not applicable as there is no administrative task required
1 month (paid in full)	$60.00	$52.00	$45.00	$45.00	Same as current direct debit fee

Table 3

Health and fitness memberships					
Types of memberships	Cost – Full membership	Concession	Off peak	Youth (14 – 17 years)	
Establishment fee	N/A	N/A	N/A	N/A	Not applicable as there is no administrative task required
Gym only (includes access to group fitness) Term 1 month	$30.00	$26.00	N/A	N/A	

CARRIED: 5/0

For	Against
Mayor, Brad Pettitt Cr Jon Strachan Cr Tim Grey-Smith Cr David Hume Cr Doug Thompson	

CONFIDENTIAL MATTERS

Nil.

Chief Executive Officer, Graeme Mackenzie took the opportunity to introduce Mr Samuel Bryce, Manager City Assets. Mr Bryce has been with the City for 7 weeks and he explained his role and that of the Facilities and Assets business unit and his vision for the future of the role.

CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 6.55 pm.

SUMMARY GUIDE TO CITIZEN PARTICIPATION AND CONSULTATION

The Council adopted a Community Engagement Policy in December 2010 to give effect to its commitment to involving citizens in its decision-making processes.

The City values community engagement and recognises the benefits that can flow to the quality of decision-making and the level of community satisfaction.

Effective community engagement requires total clarity so that Elected Members, Council officers and citizens fully understand their respective rights and responsibilities as well as the limits of their involvement in relation to any decision to be made by the City.

How consultative processes work at the City of Fremantle		
The City's decision makers	1.	The Council, comprised of Elected Members, makes policy, budgetary and key strategic decisions while the CEO, sometimes via on-delegation to other City officers, makes operational decisions.
Various participation opportunities	2.	The City provides opportunities for participation in the decision-making process by citizens via itscouncil appointed working groups, its community precinct system, and targeted community engagement processes in relation to specific issues or decisions.
Objective processes also used	3.	The City also seeks to understand the needs and views of the community via scientific and objective processes such as its bi-ennial community survey.
All decisions are made by Council or the CEO	4.	These opportunities afforded to citizens to participate in the decision-making process do not include the capacity to make the decision. Decisions are ultimately always made by Council or the CEO (or his/her delegated nominee).
Precinct focus is primarily local, but also city-wide	5.	The community precinct system establishes units of geographic community of interest, but provides for input in relation to individual geographic areas as well as on city-wide issues.
All input is of equal value	6.	No source of advice or input is more valuable or given more weight by the decision-makers than any other. The relevance and rationality of the advice counts in influencing the views of decision-makers.
Decisions will not necessarily reflect the majority view received	7.	Local Government in WA is a representative democracy. Elected Members and the CEO are charged under the Local Government Act with the responsibility to make decisions based on fact and the merits of the issue without fear or favour and are accountable for their actions and decisions under law. Elected Members are accountable to the people via periodic elections. As it is a representative democracy, decisions may not be made in favour of the majority view expressed via consultative processes. Decisions must also be made in accordance with any statute that applies or within the parameters

How consultative processes work at the City of Fremantle		
		of budgetary considerations. All consultations will clearly outline from the outset any constraints or limitations associated with the issue.
Decisions made for the overall good of Fremantle	8.	The Local Government Act requires decision-makers to make decisions in the interests of "the good government of the district". This means that decision-makers must exercise their judgment about the best interests of Fremantle as a whole as well as about the interests of the immediately affected neighbourhood. This responsibility from time to time puts decision-makers at odds with the expressed views of citizens from the local neighbourhood who may understandably take a narrower view of considerations at hand.
Diversity of view on most issues	9.	The City is wary of claiming to speak for the 'community' and wary of those who claim to do so. The City recognises how difficult it is to understand what such a diverse community with such a variety of stakeholders thinks about an issue. The City recognises that, on most significant issues, diverse views exist that need to be respected and taken into account by the decision-makers.
City officers must be impartial	10.	City officers are charged with the responsibility of being objective, non-political and unbiased. It is the responsibility of the management of the City to ensure that this is the case. It is also recognised that City officers can find themselves unfairly accused of bias or incompetence by protagonists on certain issues and in these cases it is the responsibility of the City's management to defend those City officers.
City officers must follow policy and procedures	11.	The City's community engagement policy identifies nine principles that apply to all community engagement processes, including a commitment to be clear, transparent, responsive , inclusive, accountable andtimely. City officers are responsible for ensuring that the policy and any other relevant procedure is fully complied with so that citizens are not deprived of their rights to be heard.

How consultative processes work at the City of Fremantle		
Community engagement processes have cut-off dates that will be adhered to.	12.	As City officers have the responsibility to provide objective, professional advice to decision-makers, they are entitled to an appropriate period of time and resource base to undertake the analysis required and to prepare reports. As a consequence, community engagement processes need to have defined and rigorously observed cut-off dates, after which date officers will not include 'late' input in their analysis. In such circumstances, the existence of 'late' input will be made known to decision-makers. In most cases where community input is involved, the Council is the decision-maker and this affords community members the opportunity to make input after the cut-off date via personal representations to individual Elected Members and via presentations to Committee and Council Meetings.
Citizens need to check for any changes to decision making arrangements made	13.	The City will take initial responsibility for making citizens aware of expected time-frames and decision making processes, including dates of Standing Committee and Council Meetings if relevant. However, as these details can change, it is the citizens responsibility to check for any changes by visiting the City's website, checking the Fremantle News in the Fremantle Gazette or inquiring at the Customer Service Centre by phone, email or in-person.
Citizens are entitled to know how their input has been assessed	14.	In reporting to decision-makers, City officers will in all cases produce a community engagement outcomes report that summarises comment and recommends whether it should be taken on board, with reasons.
Reasons for decisions must be transparent	15.	Decision-makers must provide the reasons for their decisions.
Decisions posted on the City's website	16.	Decisions of the City need to be transparent and easily accessed. For reasons of cost, citizens making input on an issue will not be individually notified of the outcome, but can access the decision at the City's website under 'community engagement' or at the City Library or Service and Information Centre.

Issues that Council May Treat as Confidential

Section 5.23 of the new Local Government Act 1995, Meetings generally open to the public, states:

1. Subject to subsection (2), the following are to be open to members of the public -
   a) all council meetings; and

   b) all meetings of any committee to which a local government power or duty has been delegated.

2. If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

   a) a matter affecting an employee or employees;

   b) the personal affairs of any person;

   c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

   d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;

   e) a matter that if disclosed, would reveal –
      i) a trade secret;
      ii) information that has a commercial value to a person; or
      iii) information about the business, professional, commercial or financial affairs of a person.

      Where the trade secret or information is held by, or is about, a person other than the local government.

   f) a matter that if disclosed, could be reasonably expected to -
      i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
      ii) endanger the security of the local government's property; or
      iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety.

   g) information which is the subject of a direction given under section 23 (Ia) of the Parliamentary Commissioner Act 1971; and

   h) such other matters as may be prescribed.

3. A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.