AGENDA
Strategy and Project Development Committee

Wednesday, 11 May 2016, 6.00pm
CITY OF FREMANTLE

NOTICE OF A STRATEGY AND PROJECT DEVELOPMENT COMMITTEE MEETING

Elected Members

A Strategy and Project Development Committee meeting of the City of Fremantle will be held on Wednesday, 11 May 2016 in the Council Chamber, Town Hall Centre, 8 William Street, Fremantle (access via stairs, next to the playground in Kings Square) commencing at 6.00 pm.

Paul Trotman
DIRECTOR STRATEGIC PLANNING & PROJECTS

6 May 2016
DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

NYOONGAR ACKNOWLEDGEMENT STATEMENT

"We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar people as the custodians of the greater Fremantle/Walyalup area and that their cultural and heritage beliefs are still important to the living Nyoongar people today."

ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

PUBLIC QUESTION TIME

DEPUTATIONS / PRESENTATIONS

DISCLOSURES OF INTEREST BY MEMBERS

LATE ITEMS NOTED

CONFIRMATION OF MINUTES

That the minutes of the Strategy and Project Development Committee dated 9 March 2016 be confirmed as a true and accurate record.

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REPORTS BY OFFICERS (COUNCIL DECISION)

SPD1605 -1 CLIMATE CHANGE ADAPTATION PLAN UPDATE

ECM Reference: N/A
Author: Jenaya Shepherd, Manager Strategic Projects
Agenda Attachments: Attachment 1 Climate Change Adaptation Plan Actions
Attachment 2 Regional Climate Change Adaptation

The City’s Climate Change Adaptation program is currently being delivered through a number of projects and operational activities. This report provides an update on the key projects and activities underway including current and future partnership opportunities as well as a stock take of actions identified under the Climate Change Adaptation Plan adopted by council in March 2013 (SGS1303-1).

BACKGROUND

Local government and planning authorities are at the forefront of dealing with impacts resulting from predicted changes in climate. The City of Fremantle (the ‘City’) has been a climate change mitigation leader for some time, by becoming the first carbon neutral local government in WA in 2009 and adopting the Low Carbon City Plan in 2011.

In March 2013 the City took the sets towards climate adaptation through the adoption of a Climate Change Adaptation Plan (the ‘plan’). Developed by a Working Group, the plan contributed to the ‘Climate Change and Environmental Protection’ Strategic Imperative in the 2010-2015 Strategic Plan.

At the time the Working Group acknowledged that climate change impacts are wide-ranging and recognised that City of Fremantle, as a local government authority, has limited resources and limited jurisdiction to address any likely impacts alone. Consequently the City has leveraged off important regional partnerships since the plan’s adoption to progress the actions identified (see below).

COCKBURN SOUND COASTAL VULNERABILITY AND FLEXIBLE ADAPTATION PATHWAYS

The City in partnership with Cockburn, Kwinana, Rockingham Perth Region NRM form the Cockburn Sound Coastal Alliance (the ‘Alliance’) which is supported by the Departments of Transport, Planning, Environment and Regulation and the Cockburn Sound Management Council and Department of Defence. The Alliance is charged with delivering the Cockburn Sound Coastal Vulnerability and Flexible Adaptation Pathways Project (‘pathways project’) which consists of four (4) stages:

Stage 1 – Study Brief preparation (completed 2010)
The first stage identified the data available and the information gaps as well as the scope for the project.

Stage 2 – Coastal Vulnerability Assessment (completed Feb-2013)
This first stage was aimed at improving the understanding of the coastal features, processes and hazards of the study area as well as identifying the degree of exposure and sensitivity of the various sections of coastline.

**Stage 3 – Values and Risk Assessment (completed Nov-2014)**
The second stage was aimed at facilitating the understanding of climate science, coastal hazards and risk management amongst key stakeholders (including community) and identifying the ‘value at risk’ of coastal assets potentially affected by coastal processes and climate change.

**Stage 4 – Coastal Adaptation Plan (due May-2016)**
The final stage aims to ensure that coastal communities and local governments in Cockburn Sound are informed of the risks and prepared to respond to the threats posed by current and future coastal hazards.

A previous update on the pathways project was provided in December 2015 at the Informal Elected Members meeting. At this time the draft *Fremantle Harbour and South Beach Coastal Adaptation Plan* (‘CAP’) was being prepared. Although the City provided comments on the draft in a timely manner, the consultants have experienced some delay in receiving feedback from other Alliance partners. Consequently release of the final document has been pushed back and the City is now expecting to receive the final report and associated plans by 23 May 2016.

Following adoption the consultants and Alliance coordinator are aiming to have a stakeholder briefing session towards the end of June 2016.

**PORT, LEIGHTON AND MOSMAN BEACH COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN**

The City in partnership with the Town of Mosman Park successfully secured WAPC Coastal Management Plan Assistance Program funding to prepare a *Port, Leighton and Mosman Beach Coastal Hazard Risk Management and Adaptation Plan* (*CHRMAP*). A previous update on the CHRMAP was provided to council in December 2015.

Since then the project steering committee has formed and first met on 31 March 2016. The steering committee comprises representation from the project partners along with advisory representation from Town of Cottesloe, Fremantle Ports, Department of Environment Regulation, Department of Planning, Department of Transport, and Perth NRM Coastal and Marine Program.

A consultant brief to undertake the work and prepare the CHRMAP was released Apr-2016 and quotations are currently under assessment by the steering committee. It is anticipated that a consultant will be appointed mid-May 2016. The first consultant task will be to prepare a detailed project program and community and stakeholder engagement strategy, expected by Jun-2016.

The project methodology is consistent with the State Planning Policy 2.6 – State Coastal Planning Policy and its associated guidelines. Therefore the CHRMAP will be comparable to and be able to dove-tail with the Alliance pathways project. In addition, the brief requires that the consultant prepare and assess data using the same projected timeframes thus completing the coastal processes analysis for Fremantle’s coastline.
Currently the CHRMAP is proposed to be presented to council in January 2017 to release for public comment. Following the final CHRMAP is proposed to be presented to council in April 2017 for final adoption.

**CLIMATE CHANGE ADAPTATION PLAN**

Since the plan was adopted there has been considerable work undertaken by City officers towards delivering the identified actions. In addition to the coastal adaptation planning discussed above, another major piece of work in this area was the development and adoption of the Fremantle One Planet Strategy. The council paper (SGS1408-11) recommending adoption of the strategy stated:

“The full suite of City of Fremantle sustainability initiatives, including those outlined in the Low Carbon City Plan, Adaptation Plan and other internal strategies and plans, have been incorporated into this strategy, which engages more holistically with the full range of sustainability issues”

A status update of actions identified under the plan is provided at Attachment 1. It should be noted, however, in preparing the plan the Working Group made a conscious decision to focus primarily on corporate actions, where the City has sufficient control, whilst limiting the community and advocacy actions to matters where the City may be best placed to influence an outcome. In adopting this approach the Working Group and officers at the time acknowledged that the plan perhaps was not as comprehensive as it might be.

There is, however, an opportunity to renew and bolster the plan in accordance with the outcomes of the CAP and the CHRMAP. A review of the plan would also be timely in the context of an emerging opportunity to partner with the South West group and member councils to formulate a regional approach to climate change adaptation (see below).

**REGIONAL APPROACH TO CLIMATE CHANGE ADAPTATION**

The South West Group (the ‘group’) Strategic Plan 2015 to 2025 includes a number of high priority strategies/actions related to climate change adaptation. In response the group has prepared a framework to determine more accurately the resource and funding requirements for a proposed regional approach to climate change adaptation (ref Attachment 2).

There have been some relatively minor changes to the attached approach, informed by the baseline research undertaken to date. In particular the group is now proposing to spend more time in the consolidation of information, opportunity / gap analysis and identification of potential pathways and less resources on a regional risk assessment (as has already been completed by SMRC) in order to provide the most value to the member councils.

**OFFICER’S RECOMMENDATION**

The project update report and attachments of the Strategy and Project Development Committee agenda 11 May 2016 be received.
SPD1605-2 PROPOSED ENGAGEMENT PLAN FOR THE DIVERSE HOUSING PROJECT - ADOPTION

ECM Reference: 218/069
Disclosure of Interest: Nil
Meeting Date: SPD11 May 2016; Council 25 May 2016
Previous Item: 24 September 2014 – Report SPC1409-01
23 September 2015 – Report SPC1509-4
23 March 2016 – Report SPD1603-1

Responsible Officer: Manager Strategic Planning
Actioning Officer: Senior Strategic Planner
Decision Making Authority: Council
Agenda Attachments: 1. Draft Engagement Plan – Diverse Housing Project

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the engagement plan for the diverse housing project for adoption.

Council have considered the principles of the diverse housing project on several occasions. At the 23 March 2016 Ordinary meeting Council confirmed the principles on which community engagement should be based and resolved to undertake community engagement prior to a formal statutory planning process such as a scheme amendment and or local planning policy.

Officers have drafted a community engagement plan for the ‘diverse housing project’. The plan proposes three key events including two road shows and a community open day/workshop event. The details of these events will be further explored with external consultants. Other engagement tools such as a video and bus/walking tour are tentatively proposed subject to resources available.

A clear engagement message and accessible communication material are considered to be key to the success of the project. Accordingly the project requires further modelling of the principles and housing types, graphic design and an external engagement facilitator. Officers have requested Council to consider allocating $60,000 in the 2016/17 budget for this work.

PROJECT BACKGROUND

Council have considered the principles of the diverse housing project on several occasions. The full set of principles to engage the community on is provided in the attachment to the engagement plan in attachment 1. The principles are made up from matters considered at the following Ordinary Meetings of Council:

- 24 September 2014 – Report SPC1409-01
- 23 September 2015 – Report SPC1509-4
- 23 March 2016 – Report SPD1603-1
At the 23 March 2016 Ordinary Meeting Council confirmed the principles on which community engagement should be undertaken and resolved to:

- undertake consultation with residents to seek feedback and input to research, information, typologies and any other information that will assist in reviewing and analysing the draft proposed provisions; and
- amend the draft local planning scheme, if appropriate, to reflect feedback from community consultation… and present to Council for consideration at the next appropriate meeting of the Strategy and Project Development Committee; and
- Request Officers to bring a Consultation Plan to Council to show how the consultation… will be carried out

SUMMARY OF PROJECT

Council consider it of value to gain the community’s input into the diverse housing project prior to undertaking a statutory planning process. Accordingly officers have drafted an engagement plan for the project. The full engagement plan is provided in attachment 1 to this report.

Engagement material and events

As the City is not constrained by statutory engagement requirements and the project affects the City as a whole the diverse housing project is an opportunity to more widely engage the community in a different way to standard strategic planning engagement. Accordingly officers propose a wider range of engagement information with quality graphics such as a brochure, FAQs, video (resource dependant), media attention and facilitated formal and informal events

The City has asked AUDRC to continue their work on the project and provide further modelling and graphic design for the engagement communication materials. The engagement plan also proposes a design workshop with either 3D modelling or physical models or a combination of both. An external engagement facilitator is also recommended to help refine the engagement material and run the engagement events, given the significance of this project and the complexity of some of the concepts it involves.

Three key engagement events and a targeted survey for community feedback are proposed. Officers suggest the following:

- **Road Show event x 2**
  Engage key speakers/experts and facilitator to present the issues, principles and concepts to develop a shared understanding of issues.

- **Design workshop**
  Collaborate and gain specific feedback from interest groups by exploring the design in a one-day workshop by invitation or open day and potentially an associated or additional walking/bus tour.
• **Electronic feedback survey**
  
  Open and closed questions to gain a fuller understanding of the community’s values, feelings and views on housing in their area and the principles of the project.

The details of these events will be further refined in consultation with the City’s community engagement co-ordinator and external advisors.

There is also an opportunity of the soon-to-be-formed Innovative Housing Working Group to contribute to the planning and delivery of the community engagement project.

**Timeframe**

The project is also not constrained by statutory timeframes and therefore more time can be allocated to gathering and drafting the engagement material and engaging with the community. The engagement plan therefore proposes the project runs from May to December 2016. An indicative timeline from the engagement plan is provided below in table 1. Refer to attachment 1 for more information on the engagement plan.

Table 1. Indicative timeline [from Engagement plan]

<table>
<thead>
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<th>Stage 2 – Community Engagement</th>
<th>Indicative timeframe</th>
<th>Key dates</th>
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</thead>
<tbody>
<tr>
<td>Engagement plan to Council – 25 May 2016</td>
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<td>●</td>
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<tr>
<td>Engagement material</td>
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<tr>
<td>Appoint design consultant and facilitator</td>
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<tr>
<td>Prepare engagement material – modelling, graphics, words, video</td>
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<td>●</td>
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<tr>
<td>Prepare engagement presentation(s)</td>
<td></td>
<td>●</td>
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<tr>
<td>Community engagement - Indicative timing: 8 Sept – 1 Nov 2016</td>
<td></td>
<td>● ● ●</td>
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<tr>
<td>Road Show – Indicative date: 8 and 17 September 2016</td>
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<td>● ●</td>
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<tr>
<td>Design Workshop – Indicative date: 8 or 15 October 2016</td>
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<td>●</td>
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<tr>
<td>Walking/Bus Tour – Date TBC</td>
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<tr>
<td>Survey</td>
<td></td>
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<tr>
<td>Collate feedback and write report to Council</td>
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<tr>
<td>Report to Council – TBC December 2016</td>
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</table>

**Key message(s)**

A key engagement message to the community on the diverse housing project is that the process is an open discussion on opportunities for, and the community’s view of, diverse housing in established areas. The reasons to consider the project and principles upon which to consider an approach will be provided as a starting point for the discussion. The principles are by no means the completed project. On the contrary, the principles and direction of the project are subject to change as the community considers them throughout the engagement process.

Therefore the two areas the project will be consulting the community on are:

1. Need for the diverse housing project; and
2. Principles of the diverse housing project (previously endorsed by Council)

**Need for the diverse housing project**
A major part of the project is to explore the community’s views on what they think the needs and choices of housing in Fremantle are and should be into the future. The project will explore the dichotomy between the need for smaller housing types vs. the need to retain the character of existing areas and the perception of smaller housing types vs ‘big’ housing types etc.

Key points for engagement:
- Focus on the purpose/reasons for the project from a local perspective as opposed to a metropolitan or state perspective
- What the community values and would like to see in the outcomes of the project
- What the project is/what the project is not
- The current planning framework’s (R-codes) capacity to achieve the purpose of the project
- Opportunities for an alternative approach and benefits of the project to the community

Principles of the diverse housing project

Council have considered and confirmed the principles on which community engagement is to be based on numerous occasions. However, the scheme principles have become very specific and will need to be pared back to their intent to allow for effective engagement on the issue. Preliminary examples of this are shown in Table 2 below.

Table 2. Preliminary engagement principle examples

<table>
<thead>
<tr>
<th>Scheme amendment principle</th>
<th>Engagement approach*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permitting the development of a Grouped Dwelling(s) and/or Multiple Dwelling(s) that does not meet the minimum site area and/or minimum average site area specified in the Residential Design Codes, where the development complies specific requirements and is in one of the specified areas identified on the map.</td>
<td>A planning approach that would permit the development of smaller housing types in specific ‘test’ and established areas regardless of site area size.</td>
</tr>
<tr>
<td>Any new dwelling shall have a maximum floor area of 120sqm</td>
<td>What smaller housing types (e.g. up to 120 sqm) would be supported by the community in existing Fremantle suburbs.</td>
</tr>
<tr>
<td>A minimum 25% of the development site area shall be provided as a Deep Planting Zone. This area shall be uncovered and have a minimum dimension of 4.5 metres. It can be included as part of the open space for the development and 50% of the deep planting zone must be provided on the rear portion of the site.</td>
<td>A new idea, not currently required in planning of a compulsory ‘deep planting zone’ to achieve small housing and what this means – no building on the area always, a large tree etc.</td>
</tr>
<tr>
<td>A maximum of 1 car bay shall be provided for each new dwelling, unless the dwelling is existing when a maximum of two car bays would be allowed; and A maximum of one dwelling in a development, where that dwelling is no larger than one bedroom/studio size (up to 60 sqm), can be car</td>
<td>Explore the idea of reduced car parking requirements for smaller housing types. How this could work and why.</td>
</tr>
</tbody>
</table>
free.

*To be refined with the City’s community engagement co-ordinator and external advisors.

**Budget**

The engagement plan is subject to budget. Officers have requested Council to consider the allocation of up to $60,000 in the 2016/17 budget for this project.

**CONCLUSION**

The purpose of this report is to present to Council the engagement plan for the diverse housing project for adoption.

The plan proposes quality communication material, key messages and the engagement events. External consultants are recommend to provide modelling and graphics and help with community engagement material and events.

Accordingly officers have requested $60,000 in the 2016/17 budget for this work.

**VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple majority.

**OFFICER’S RECOMMENDATION**

1. That Council approve the Diverse Housing Engagement Plan as shown in attachment 1 of the Strategy and Project Development Committee agenda 11 May 2016.

2. That Council give consideration to the allocation of funding to undertake community engagement on the diverse housing project in accordance with the Engagement Plan in attachment 1 as part of the 2016/17 budget.
CONFIDENTIAL MATTERS

Nil.

CLOSURE OF MEETING
SUMMARY GUIDE TO CITIZEN PARTICIPATION & CONSULTATION

The Council adopted a Community Engagement Policy in December 2010 to give effect to its commitment to involving citizens in its decision-making processes.

The City values community engagement and recognises the benefits that can flow to the quality of decision-making and the level of community satisfaction.

Effective community engagement requires total clarity so that Elected Members, Council officers and citizens fully understand their respective rights and responsibilities as well as the limits of their involvement in relation to any decision to be made by the City.

<table>
<thead>
<tr>
<th>How consultative processes work at the City of Fremantle</th>
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<tbody>
<tr>
<td><strong>The City’s decision makers</strong></td>
</tr>
<tr>
<td>1. The Council, comprised of Elected Members, makes policy, budgetary and key strategic decisions while the CEO, sometimes via on-delegation to other City officers, makes operational decisions.</td>
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<tr>
<td><strong>Various participation opportunities</strong></td>
</tr>
<tr>
<td>2. The City provides opportunities for participation in the decision-making process by citizens via its council appointed working groups, its community precinct system, and targeted community engagement processes in relation to specific issues or decisions.</td>
</tr>
<tr>
<td><strong>Objective processes also used</strong></td>
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<tr>
<td>3. The City also seeks to understand the needs and views of the community via scientific and objective processes such as its biennial community survey.</td>
</tr>
<tr>
<td><strong>All decisions are made by Council or the CEO</strong></td>
</tr>
<tr>
<td>4. These opportunities afforded to citizens to participate in the decision-making process do not include the capacity to make the decision. Decisions are ultimately always made by Council or the CEO (or his/her delegated nominee).</td>
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<tr>
<td><strong>Precinct focus is primarily local, but also city-wide</strong></td>
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<td>5. The community precinct system establishes units of geographic community of interest, but provides for input in relation to individual geographic areas as well as on city-wide issues.</td>
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<tr>
<td><strong>All input is of equal value</strong></td>
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<tr>
<td>6. No source of advice or input is more valuable or given more weight by the decision-makers than any other. The relevance and rationality of the advice counts in influencing the views of decision-makers.</td>
</tr>
<tr>
<td><strong>Decisions will not necessarily reflect the majority view received</strong></td>
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<tr>
<td>7. Local Government in WA is a representative democracy. Elected Members and the CEO are charged under the Local Government Act with the responsibility to make decisions based on fact and the merits of the issue without fear or favour and are accountable for their actions and decisions under law. Elected Members are accountable to the people via periodic elections. As it is a representative democracy, decisions may not be made in favour of the majority view expressed via consultative processes. Decisions must also be made in accordance with any statute that applies or within the parameters of budgetary considerations. All consultations will clearly outline from the outset any constraints or...</td>
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### How consultative processes work at the City of Fremantle

| Decisions made for the overall good of Fremantle | 8. The Local Government Act requires decision-makers to make decisions in the interests of “the good government of the district”. This means that decision-makers must exercise their judgment about the best interests of Fremantle as a whole as well as about the interests of the immediately affected neighbourhood. This responsibility from time to time puts decision-makers at odds with the expressed views of citizens from the local neighbourhood who may understandably take a narrower view of considerations at hand. |
| Diversity of view on most issues | 9. The City is wary of claiming to speak for the ‘community’ and wary of those who claim to do so. The City recognises how difficult it is to understand what such a diverse community with such a variety of stakeholders thinks about an issue. The City recognises that, on most significant issues, diverse views exist that need to be respected and taken into account by the decision-makers. |
| City officers must be impartial | 10. City officers are charged with the responsibility of being objective, non-political and unbiased. It is the responsibility of the management of the City to ensure that this is the case. It is also recognised that City officers can find themselves unfairly accused of bias or incompetence by protagonists on certain issues and in these cases it is the responsibility of the City’s management to defend those City officers. |
| City officers must follow policy and procedures | 11. The City’s community engagement policy identifies nine principles that apply to all community engagement processes, including a commitment to be clear, transparent, responsive, inclusive, accountable and timely. City officers are responsible for ensuring that the policy and any other relevant procedure is fully complied with so that citizens are not deprived of their rights to be heard. |
### How consultative processes work at the City of Fremantle

<table>
<thead>
<tr>
<th>Community engagement processes have cut-off dates that will be adhered to.</th>
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<tbody>
<tr>
<td>12. As City officers have the responsibility to provide objective, professional advice to decision-makers, they are entitled to an appropriate period of time and resource base to undertake the analysis required and to prepare reports. As a consequence, community engagement processes need to have defined and rigorously observed cut-off dates, after which date officers will not include ‘late’ input in their analysis. In such circumstances, the existence of ‘late’ input will be made known to decision-makers. In most cases where community input is involved, the Council is the decision-maker and this affords community members the opportunity to make input after the cut-off date via personal representations to individual Elected Members and via presentations to Committee and Council Meetings.</td>
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<table>
<thead>
<tr>
<th>Citizens need to check for any changes to decision making arrangements made</th>
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<tbody>
<tr>
<td>13. The City will take initial responsibility for making citizens aware of expected time-frames and decision making processes, including dates of Standing Committee and Council Meetings if relevant. However, as these details can change, it is the citizens responsibility to check for any changes by visiting the City’s website, checking the Fremantle News in the Fremantle Gazette or inquiring at the Customer Service Centre by phone, email or in-person.</td>
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<thead>
<tr>
<th>Citizens are entitled to know how their input has been assessed</th>
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<tr>
<td>14. In reporting to decision-makers, City officers will in all cases produce a community engagement outcomes report that summarises comment and recommends whether it should be taken on board, with reasons.</td>
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<table>
<thead>
<tr>
<th>Reasons for decisions must be transparent</th>
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<tr>
<td>15. Decision-makers must provide the reasons for their decisions.</td>
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</table>

<table>
<thead>
<tr>
<th>Decisions posted on the City’s website</th>
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<tbody>
<tr>
<td>16. Decisions of the City need to be transparent and easily accessed. For reasons of cost, citizens making input on an issue will not be individually notified of the outcome, but can access the decision at the City’s website under ‘community engagement’ or at the City Library or Service and Information Centre.</td>
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</table>
Section 5.23 of the new Local Government Act 1995, Meetings generally open to the public, states:

1. Subject to subsection (2), the following are to be open to members of the public -
   a) all council meetings; and
   b) all meetings of any committee to which a local government power or duty has been delegated.

2. If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:
   a) a matter affecting an employee or employees;
   b) the personal affairs of any person;
   c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
   d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
   e) a matter that if disclosed, would reveal –
      i) a trade secret;
      ii) information that has a commercial value to a person; or
      iii) information about the business, professional, commercial or financial affairs of a person.
      Where the trade secret or information is held by, or is about, a person other than the local government.
   f) a matter that if disclosed, could be reasonably expected to -
      i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
      ii) endanger the security of the local government’s property; or
      iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety.
   g) information which is the subject of a direction given under section 23 (Ia) of the Parliamentary Commissioner Act 1971; and
   h) such other matters as may be prescribed.

3. A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.