



# Agenda

## Annual General Meeting of Electors

Monday, 3 October 2022, 6pm



## **Information on how the Annual General Meeting of Electors is conducted**

The purpose of the Annual General Meeting of Electors (AGME) is to receive the City's Annual Report and any other general business pertaining to Council. In accordance with the *Local Government (Administration) Regulations 1996*, the Mayor is to preside at a general or special meeting of electors and shall determine the procedure to be followed, as set out below:

1. All attendees are required to complete the meeting attendance register.
2. The proceedings are recorded for the purpose of producing the minutes and speakers are requested to use the microphones each time they speak. No other audio or visual recording is to be undertaken without the permission of the Presiding Member.
3. During Public Question Time, questions or statements will be accepted at the discretion of the Presiding Member.
4. Motions, where presented in writing, will be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on.
5. Motions not presented in writing will only be accepted at the discretion of the Presiding Member.
6. Motions must clearly identify the mover and may be submitted to the City by:
  - a. handing the motion in writing to the City for the attention of the Mayor at least one day prior to the meeting.
  - b. emailing the motion to [governance@fremantle.wa.gov.au](mailto:governance@fremantle.wa.gov.au) for the attention of the Mayor at least one day prior to the meeting.
  - c. completing and submitting a motions form immediately prior to the meeting.
7. The Presiding Member will call for a mover and a seconder for a motion.
8. Upon a motion being moved and seconded, the Presiding Member will call for speakers to the motion.
9. When addressing the meeting a person is requested to:
  - a. move to the front podium unless unable to do so.
  - b. state their name and suburb for recording in the minutes.
  - c. address the meeting in a non-offensive manner.

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10. Any number of amendments may be moved and seconded on each motion, however only one amendment on any one motion will be dealt with at a time. Each amendment will be dealt with before any further amendment can be received.
11. The Presiding Member will read aloud the motion, as amended and then call for a vote on that motion.
12. Each elector is entitled to vote on each motion.
13. Voting is determined by a show of hands, and a simple majority carries the vote, as determined by the Presiding Member.
14. Minutes of the meeting will be available for inspection by members of the public.
15. Minutes will only record a summary of the meeting and not a verbatim account.
16. Any motions arising from the meeting requiring action will be further considered by Council.



## **Notice of an Annual General Meeting of Electors**

Elected Members

An Annual General Meeting of Electors of the City of Fremantle will be held on Monday 3 October 2022 at the Walyalup Civic Centre, located at 151 High Street, Fremantle commencing at 6.00 pm.

A handwritten signature in black ink, appearing to read "Glen Dougall".

Glen Dougall  
**Chief Executive Officer**

30 September 2022



## **1. Official opening, welcome and acknowledgement**

Ngala kaaditj Whadjuk moort keyen kaadak nidja Walyalup boodja wer djinang Whadjuk kaaditjin wer nyiting boola yeye.

We acknowledge the Whadjuk people as the traditional owners of the greater Fremantle/Walyalup area and we recognise that their cultural and heritage beliefs are still important today.

## **2. Presentation of the Annual Report**

**That the City of Fremantle Annual Report 2020-21, including financial statements and auditor's report, as attached to this agenda be received.**

## **3. Public question time**

Members of the public have the opportunity to ask a question or make a statement at electors meetings during public question time.

Questions that are not able to be answered at the meeting will be taken on notice.

(In accordance with the City of Fremantle Annual General Meeting of Electors/Special Meeting of Electors Policy, only electors of the City of Fremantle may speak at Electors meetings.)

## **4. Acceptance of Motions**

Electors may move motions from the floor.

Written motions received prior to the meeting will be considered first.

(In accordance with the City of Fremantle Annual General Meeting of Electors/Special Meeting of Electors Policy, only electors of the City of Fremantle may move and second motions at Electors meetings.)

## **5. Closure**