



# Agenda

## Finance, Policy, Operations and Legislation Committee

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Wednesday, 12 August 2020, 6.00pm

**CITY OF FREMANTLE**

**NOTICE OF A FINANCE, POLICY, OPERATIONS AND LEGISLATION  
COMMITTEE MEETING**

Elected Members

A Finance, Policy, Operations and Legislation Committee meeting of the City of Fremantle will be held on **Wednesday, 12 August 2020** in the North Fremantle Community Hall, located at 2 Thompson Road, North Fremantle commencing at 6.00 pm.

A handwritten signature in black ink, appearing to read 'Glen Dougall', with a large, stylized flourish at the end.

Glen Dougall  
**Director City Business**

7 August 2020

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CITY OF FREMANTLE

**Finance, Policy, Operations and Legislation Committee**

**Agenda**

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**1. Official opening, welcome and acknowledgement**

We acknowledge the Whadjuk people as the traditional owners of the greater Fremantle/Walyalup area and we recognise that their cultural and heritage beliefs are still important today.

**2. Attendance, apologies and leaves of absence**

There are no previously received apologies or approved leave of absence.

**3. Disclosures of interests by members**

Elected members must disclose any interests that may affect their decision-making. They may do this in a written notice given to the CEO; or at the meeting.

**4. Responses to previous questions taken on notice**

Nil

**5. Public question time**

Members of the public have the opportunity to ask a question or make a statement at council and committee meetings during public question time.

Further guidance on public question time can be viewed [here](#), or upon entering the meeting.

**6. Petitions**

Petitions to be presented to the committee.

Petitions may be tabled at the meeting with the agreement of the presiding member.

## **7. Deputations**

### **7.1 Special deputations**

A special deputation may be made to the meeting in accordance with the City of Fremantle Meeting Procedures Policy 2018.

There are no special deputation requests.

### **7.2 Presentations**

Elected members and members of the public may make presentations to the meeting in accordance with the City of Fremantle Meeting Procedures Policy 2018.

## **8. Confirmation of minutes**

### **OFFICER'S RECOMMENDATION**

**The Finance, Policy, Operations and Legislation Committee confirm the minutes of the Finance, Policy, Operations and Legislation Committee meeting dated 8 July 2020; with a correction to the names listed in the voting for each item, to remove Cr Bryn Jones and insert Cr Doug Thompson.**

## **9. Elected member communication**

Elected members may ask questions or make personal explanations on matters not included on the agenda.

## 10. Reports and recommendations

### 10.1 Committee delegation

#### FPOL2008-1          FREMANTLE ARTS CENTRE PRINT AWARD

<b>Meeting date:</b>	12 August 2020
<b>Responsible officer:</b>	Manager Arts and Culture
<b>Decision making authority:</b>	Committee
<b>Agenda attachments:</b>	1. Nil
<b>Additional information:</b>	1. Nil

#### SUMMARY

This report provides information on the value of the *Fremantle Arts Centre Print Award*.

This report requests that Council remove the quarantine on the *Print Award* budget to enable the proposed June 2021 event to be delivered.

#### BACKGROUND

Through the budgetary process it was requested that further information was provided to Council on the value of the *Fremantle Arts Centre Print Award* to local artists.

The *Fremantle Arts Centre Print Award*, presented annually since 1976, is Australia's longest running and premier annual printmaking exhibition and award.

#### FINANCIAL IMPLICATIONS

Nil

#### LEGAL IMPLICATIONS

There is a contractual obligation to present the 2021 *Print Award* as it is included in the program funded through the Department of Local Government, Sport and Cultural Industries, Major Organisational Investment Program grant for 2020 – 2022.

#### CONSULTATION

Nil

#### OFFICER COMMENT

This highly regarded annual program is important to the Arts Centre's national profile and credibility within the visual arts sector, and is popular with audiences and artists, locally and nationally.

Run via an open call for entry process, the *Print Award* attracts approximately 300 entries from all over Australia, with a highly credentialed judging panel selecting the award

winners and 45 to 60 works for exhibition each year. The *Print Award* attracts the best works from established, emerging and cross-disciplinary artists, as well as from students, new graduates, Aboriginal printmakers and others. With a flexible judging criterion reflecting printmaking's constantly changing techniques and technology, the *Print Award* has a reputation as contemporary, dynamic and is the national benchmark.

In 2019 the judges selected 49 artists for exhibition; WA - 21, VIC - 12, NSW - 12, ACT - 1, NT - 1.

Each year the winning work is added to the City's Art Collection, maintaining its highly regarded and valuable repository of the finest Australian Printmaking over the last 40 years.

The *Print Award* remains consistently popular with the Arts Centre's audiences and has been the third most popular, out of the six or seven exhibition periods per year, for the last four years.

	Total Audience	Average per day
2019	13,904	262
2018	12,290	232
2017	12,508	236
2016	12,156	233

The 2019 virtual tour and catalogue can be viewed here:

<https://www.fac.org.au/whats-on/post/2019-fremantle-arts-centre-print-award/>

The *Print Award* first prize is \$16,000, including acquisition of the winning work by the City's Art Collection and second prize of \$5,000, and four special commendation awards. For many years the *Print Award* budget was supplemented by funds from corporate sponsorships; Shell Australia, Little Creatures Brewing and most recently Lion Nathan (Little Creatures Brewing). For the last two years the contract with the Arts Centre preferred beverage supplier has included an annual cash payment which is allocated to the *Print Award* budget.

In 2019 the Arts Centre decided the *Print Award* would become biannual, with 2020 being the last annual award. With the Arts Centre contracted to deliver, also annually, the Revealed WA Aboriginal Art exhibition it was decided that these two annual commitments put undesirable restrictions on opportunities for other exhibition programming. However, the 2020 print award was cancelled when the Arts Centre was forced to closed due to COVID-19, and a public announcement was made the *Print Award* would resume in 2021. The Arts Centre's intention is to continue this biannual scheduling; 2019, 2021, 2023 etc.

The *Print Award* operating expenditure is \$44,614. The operating income is \$44,900.

## VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

## **OFFICER'S RECOMMENDATION**

**Council release the quarantined amount of \$42,800 for the Print Award exhibitions base operating expenditure (IP Account 100418), in the adopted 2020/2021 budget.**

## FPOL2008-2 CORPORATE BUSINESS PLAN PROGRESS REPORT 2019/20

<b>Meeting date:</b>	12 August 2020
<b>Responsible officer:</b>	Manager Economic Development and Marketing
<b>Decision making authority:</b>	Committee
<b>Agenda attachments:</b>	1. Corporate Business Plan – Quarterly Report July 2019 to June 2020
<b>Additional information:</b>	Nil

### SUMMARY

The Corporate Business Plan (CBP) Report for 2019/20 provides an update on the progress of the projects of the Corporate Business Plan for the year ending 30 June 2020.

This report recommends that Council receive the Corporate Business Plan Report for 2019/20.

### BACKGROUND

The City of Fremantle Corporate Business Plan 2019 to 2023 is a four year plan which provides the framework for delivering the City's services and projects and is aligned to the Strategic Community Plan 2015-25. The Integrated Planning and Reporting Framework and Guidelines recommend regular progress reporting to be consistent with good practice.

This report includes all projects in year 1 of the Corporate Business Plan and reported to Council in the Project Plan Report in August 2019, subsequent quarterly reports have been provided to the Finance, Policy, Operations and Legislation committee. The projects are delivered across a number of business units throughout the organisation. A summary of progress updates are provided for your information with further details in the attachment.

### FINANCIAL IMPLICATIONS

Please note, the budget summary will continue to be reported through the Monthly Financial Report.

### LEGAL IMPLICATIONS

In accordance with section 5.56 of the *Local Government Act 1995*, the Local Government (Administration) Regulations 1996 and the IPR Framework and Guidelines local governments develop a Strategic Community Plan and a Corporate Business Plan.

### CONSULTATION

Nil

## **OFFICER COMMENT**

The report presents the budget and actual spend and the status of projects as at 30 June 2020. The progress of operating and capital projects are presented to council for information and discussion and represent the progress, completion or otherwise for the year ended 30 June 2020.

Covid-19 has had a significant impact on both Council operations and community services, therefore council priorities for the latter part of the financial year were altered and some projects were postponed. These postponed projects are identified in this report.

The key projects for the City for 2019/20 include:-

### **Kings Square *New Civic Building***

- All main steel work installation complete
- Installation of façade droppers approximately 80% complete
- Installation of Internal blockwork walls and partitions 90% complete
- The concrete floor slabs to lower ground, ground, level 1, 2 and 3 are complete
- Roof installation approximately 80% complete
- First fix electrical, hydraulic and mechanical services have commenced and progressing well on site
- Heritage works to the Old Town Hall are 85% complete; the remainder will be completed at a later stage of the project
- Intumescent paint is being applied to steelwork
- Internal stone cladding commenced on site
- Internal supawood ceiling in lower ground commenced
- Tower crane has been removed
- The sloped lawn area is being waterproofed
- Internal stairs between level 1 and level 2 office areas has been installed

The tender documentation for the installation and purchase of audio-visual equipment is currently being prepared with an expected advertisement at the end of June 2020.

The tender for the loose furniture and workstations for the new civic building has closed. The evaluation panel has completed their assessment and the report went to Council in June 2020.

The tender for the fire upgrade works has closed and been evaluated and will go to Finance, Policy, Operations and Legislation Committee for consideration in third quarter of 2020.

### **Kings Square *Public Realm***

MG Group were awarded the public realm construction contract and commenced works in September 2019. Newman Court Stage 1 was completed and opened to the public in March 2020. Stage 2 which includes Newman Court and High Street Stage 2 is programmed to commence in late 2020, however is dependent on having site access

available for the building surrounds. Some delays to the project have been experienced due to impacts associated with COVID-19, these mainly being with supply of materials.

### **Kings Square Windows to the Past**

An interpretive designer and artist have been added to the Design Team to explore conceptual options following consultation with Whadjuk Nyoongar Elders. The next stage was to introduce the broader team to our Elders for this project to discuss themes and approaches. This process was placed on hold due to COVID-19 social distancing restrictions. It is anticipated to re-start the project in early 20/21.

### **Kings Square *Moreton Bay Fig***

The tree has been prepared for transplant and a watering contract is in place for the 12 month preparation period. The tree is programmed to be transplanted into Kings Square in August 2020.

### **Kings Square *Planters***

The project is now complete.

### **Kings Square *Playspace***

The design of the playspace is complete. The Playspace equipment fabrication and playspace construction tender will be released in quarter 3 in 2020 with construction due to commence in late 2020. The Moreten bay fig tree transplant is programmed for August 2020.

### **FOGO**

The initial roll out was completed on the 11 October 2019. The Better Bin grant has been approved with the next stage due in the new financial year (2020/21).

### **Fremantle Park Sports and Community Centre**

The Fremantle Park Sport Community Centre Inc. took possession of the facility on 27 January 2020. All works, including external works have now been completed. The original budget of \$4.10m was increased as a result of additional contributions by the clubs, Lotterywest grant funding and Tennis Australia grant funding. The revised budget being \$4.47m with final costs being below that figure, resulting in a small saving for the City.

Value engineering prior and during construction has generated significant savings which allowed the inclusion of \$400,000 additional works (not included in the original scope). These include external lights to tennis courts and synthetic bowling green, gardeners shed, landscaping, new fencing and gates, drink fountains, BBQ's, CCTV and photo voltaic panels.

### **Fremantle Golf Course Realignment**

The City is currently tendering the contract for the construction of the Fremantle Public Golf Course. Construction is programmed to commence in late 2020 with completion in mid 2021.

### **Fremantle Golf Course - Club House and Community Facility**

The City is progressing with the building design in conjunction with the master planning of Booyeembara Park and the golf course. Stage 3 community engagement is complete and is being used to inform the master planning and building design. The project has been delayed for a short time whilst the spatial planning has been developed. The program has construction programmed to start in the first half of 2021.

### **Implement - Destination Marketing Plan**

A number of campaigns and marketing activities were delivered in line with the implementation plan developed at the commencement of the financial year. Approximately 70% of the implementation was completed prior to Covid-19. At that point paid marketing activities were paused and shifted focus to delivering organic marketing through existing channels. Some activities that were delayed due to Covid-19 are being considered as part of the 2020/21 implementation plan subject to budget allocation and any possible further COVID considerations.

### **Deliver – Business Capacity Building Program**

The Business Capacity Building Program was delivered throughout the year in partnership with Fremantle Chamber of Commerce and Business Foundations. The program was adapted post Covid-19 to focus specifically on assisting businesses navigate the support made available by state and federal government. The program had to be put on hold due to COVID budget adjustments and significant demand from businesses.

### **Deliver – Economic Development Action Plan 2020-22**

The Economic Development Action Plan was developed and endorsed by Council in preparation for delivery commencing July 2020. Due to Covid-19 this plan has now been superseded and focus will shift to the Economic Recovery Plan developed in partnership with Council and the Chamber of Commerce through the Economic Recovery Working Group.

### **Implement – One Planet Strategy Actions**

Recent progress on the One Planet Strategy include:--

- Conduct of second annual Living Smart course (curtailed due to COVID-19 restrictions)
- Completion and accreditation of 2019 One Planet Annual Report
- Commencement of review of One Planet Strategy and reporting format
- Maintenance of carbon neutral status through purchase of offsets to cover scope 1 and 2 operational emissions. Carbon accounting methodology updated to more accurately reflect operational emissions

- Identification of costed options for meeting target of 100% renewable electricity for council operations and minimising the remaining carbon emissions by 2025
- Continuation of FOGO rollout and community education on waste
- Preparation of a draft Waste Management Plan, in line with state government requirements
- Completion of review of the Climate Change Adaptation Plan

### **Support - Fremantle Bridge – Preliminary planning study and engagement with MRWA**

Initial engagement with Main Roads Western Australia (MRWA) was very positive around the brief and contemplating various design scenarios. Given the complexities and constraints of this project, MRWA are now indicating that only one option regarding alignment appears to be feasible. It is anticipated that MRWA will engage with the community regarding the preferred alignment in July/August 2020. The City remains focused on ensuring that the project delivers more than a replacement bridge and to take this opportunity to integrate cultural and place-based responses into the final design (pedestrian and cycling connectivity, environment, Whadjuk Nyoongar interpretation, foreshore activities and links back to the North Fremantle Townsite.

### **Develop - Parking Plan**

Project has been placed on hold due to Covid19 priorities and impact on mobility and parking.

### **Develop - Arts and Culture Strategy (including Public Art Plan)**

The methodology, deliverables and timeline have been finalised for the Creative and Cultural Strategy. The creative audit (desktop-based research) has commenced and the questions for the survey developed. This work has been delayed due to Covid-19.

### **Implement – Walyalup Reconciliation Action Plan (RAP)**

- Booyeembara Park Six Seasons Garden design stage 4 construction is complete.
- In consultation with Strategic Planning and representatives from the Architecture, School of Arts and Sciences, Fremantle, NDU Architecture students are looking at the foreshore along Beach Street, between the bridges to investigate the future potential of:
  - revealing the former stream
  - appropriate public realm development
  - possible connections/integration with new bridge
  - students have even been out on site with Brendan Moore to identify the former stream and get the design work grounded in Whadjuk Nyoongar understanding of place
- Council endorsed the naming of the Walyalup Civic Centre building and works have commenced in regards to the naming of the internal office space with Nyoongar themes and interpretation.
- Annual report presented to Committee on 8 July 2020 and is now submitted to Reconciliation Australia in accordance with the reporting requirements.

- 90% of deliverables have been completed or area on track, 10% have been delayed or postponed and no deliverables have been cancelled or not commenced.

### **Deliver - City of Fremantle Festivals Program**

The Fremantle International Street Arts Festival (April 2020), Heritage Festival (April–May 2020) and Fremantle Festival: 10 Nights in Port (July) were cancelled due to Covid-19. With the recent announcement and lifting of government restrictions it is likely Hidden Treasures Winter Music Festival will be go ahead August/September 2020.

### **Deliver – Place Activation outcomes**

A number of initiatives are being proposed as part of the economic recovery plan, the majority of place activation activities were placed on hold due to Covid-19. Officers are currently focused on the development of a Place Activation Plan for the public realm surrounding the Walyalup Civic Centre as a priority.

### **Deliver – Community Safety and Crime Prevention Plan**

The Community Safety and Crime Prevention Plan was adopted by Council in September 2019.

Actions undertaken to date include:-

- Completed Federal Government funded CCCTV project by procuring and installing 47 cameras as per our CCTV Strategy.
- A Community Safety business briefing on 28 February 2020.
- Community safety school visits undertaken; bike safety, responsible animal ownership.
- Engaged with Alma Street in relation to improving the process for triaging mental health patients.

Applied for Federal Government funding for improved lighting throughout the City, safety bollards and further CCTV.

### **Implement – Age Friendly Plan**

The City's Age Friendly City Plan 2019-2024 was endorsed by Council on 10 April 2019, to prioritise positive ageing opportunities for the Fremantle community and provide a suitable place for older people to visit. The plan adopts WHO's the eight age friendly city domains and covers actions the City can lead, facilitate or promote as well as advocate for where the responsibility sits outside local government.

Progress and achievements include:-

- Memory Cafe - a monthly meeting for those living with dementia and their carers, in addition to the meetings held at Fremantle Hospital
- In partnership with lifelong learning, provide over 55's with a technology training program
- Social participation projects were provided and engaged 1861 participants in 31 activities, including arts, craft, technology, health and recreational activities
- 30 volunteers participated in providing and supporting the age friendly programs
- The impact of Covid-19 meant that all positive ageing services were suspended in the 4<sup>th</sup> quarter of 2019/20. However, the City's Neighbour to Neighbour project reached to the over 55's of the Fremantle community with:
  - 518 resident volunteers

- 167 non resident volunteers
- 1474 phone calls were made to residents
- 48 vulnerable people were supported
- All members of the City's Community Development team were involved in its success.

On the 8 July 2020, Council received the Age Friendly City Plan Annual Progress Report for July 2019-June 2020.

### **Implement – Recreation Plan**

Presentation to Information Elected Members Meeting scheduled for August 2020.

### **South West Group representation**

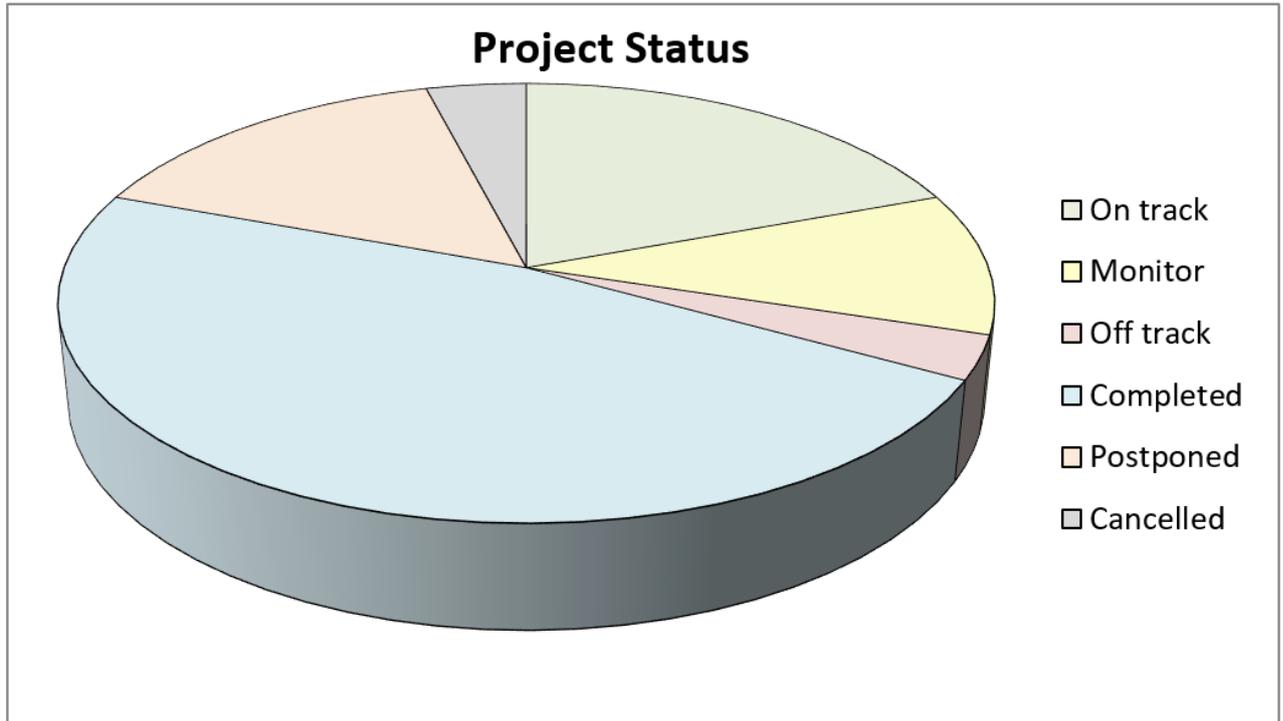
Officers are actively engaging with collaborative programs and projects being coordinated by the South West Group. Current and recent projects include Smart City activator projects, State Government advocacy in the lead up to the next State election. The South West Group has also been working with member councils on coordinated economic responses to the current COVID-19 situation.

### **Victoria Quay Working Group Participation**

The Fremantle Port Authority was tasked as the main agency by the State Government to undertake further planning work on Victoria Quay. The multi-agency working group was chaired by the State Member for Fremantle. The focus of the work centered on future options for improved connections between the City and the waterfront, however, the final study has not yet been released. It is understood that Development WA will become the lead agency, once the State Government agrees to progress any further planning and feasibility work on Victoria Quay.

### **Progress Status**

A summary of the status of the budgeted projects is displayed below.



**VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

**OFFICER'S RECOMMENDATION**

**Council receive the City of Fremantle Corporate Business Plan –Report for 1 July 2019 to 30 June 2020 as provided in Attachment 1.**

**FPOL2008-3      FREMANTLE PUBLIC GOLF COURSE CLUBHOUSE, COMMUNITY BUILDING AND BOOYEEMBARA PARK**

<b>Meeting date:</b>	12 August 2020
<b>Responsible officer:</b>	Manager Asset Management Manager Parks and Landscape
<b>Decision making authority:</b>	Committee
<b>Agenda attachments:</b>	Attachment 1: Co-located Clubhouse / Community Facility Community Engagement Report – Stage 3. Attachment 2: Booyeembara Park and Golf Course Precinct Plan
<b>Additional information:</b>	Nil

**SUMMARY**

Main Roads Western Australia (MRWA) have commenced upgrading the intersection and highway along High Street and Stirling Highway between Carrington Street and Marmion Street, Fremantle. To accommodate the new road alignment along High Street and retain existing significant trees, a portion of the Class A and Class C reserves has been vested to MRWA for the purpose of road reserve. This has resulted in the need for the City to remediate the Fremantle Public Golf Course and to replace the clubhouse and the former Community Facility at 26 Montreal Street.

In relation to the replacement of the clubhouse, cafe and community facility, at the Ordinary Meeting of Council on 10 June 2020, council resolved for Officers to *“provide a further update to Council, detailing the spatial planning for Booyeembara Park and the golf course interface, including the proposed building location, prior to proceeding to schematic design.”*

This report provides an update and the proposed next steps for the project.

This report recommends that Council:

1. Receive the findings of the Co-located Clubhouse / Community Facility Community Engagement Report – Stage 3 as per Attachment 1.
2. Approve the position of the co-located Fremantle Public Golf Course Clubhouse, Cafe and Community Facility as per the indicated area of Attachment 2.
3. Request officers progress the schematic design of the collocated building for the Fremantle Public Golf Course Clubhouse, Cafe and Community Facility, noting:
  - a. The café design will have as strong as possible relationship with both the Fremantle Public Golf Course and Booyeembara Park within the defined location.
  - b. The design of the community facility will cater for a range of indoor/outdoor style community activities and events.

- c. **Parking will be provided on street along Montreal Street with a portion located off street adjacent to the building.**
  - d. **The design will allow flexibility and adaptability for future uses and expansion.**
  - e. **Officers will provide a further report to Council for approval of the schematic design for the Fremantle Public Golf Course Clubhouse, Cafe and Community Facility prior to detailed design and tender.**
- 4. Request officers progress with the development of the Booyeembara Park Concept Plan, as identified in attachment 2, noting it will be developed in consultation with the Booyeembara Park Reference Group, prior to further community consultation.**

## **BACKGROUND**

This project has been initiated by the Main Roads WA High Street upgrade project impacts on the Fremantle Public Golf Course and former Community Facility at 26 Montreal Street. The City has committed to ensuring suitable replacement facilities including remediation of the Fremantle Public Golf Course and replacement facilities for the golf clubhouse and community facility. As a result, the City is currently designing a co-located clubhouse for Fremantle Public Golf Course and community facility on Montreal Street Fremantle.

As part of the replacement works, it is proposed to combine the golf clubhouse and community facility into a co-located building. The community facility components of the building will be managed through the City's community facility hire process and not provided to any specific organisation for exclusive use through a lease or licence agreement. The management of the golf clubhouse is proposed to form part of the future leasing arrangement for the Fremantle Public Golf Course.

Key to the success of the facility is its integration with and relationship to the Fremantle Public Golf Course and Booyeembara Park. The building and surrounding landscape designs are being coordinated to ensure an integrated and complementary precinct to support a range of functions and uses now and into the future.

The City has been developing the design for the facility with a Consultant team and has reported to Council as the project has progressed. At the Ordinary Meeting of Council on 10 June 2020 the council resolved the following:

1. *Request officers update the existing building brief, based on the feedback received during the elected member workshop on 22nd May 2020, to include consideration of:*
  - a. *A more centralised café designed to service the golf course, community facility and Booyeembara Park.*
  - b. *The integration and function of an enhanced, centralised community kitchen, noting its relationship with the café above.*
  - c. *The community facility catering for indoor/outdoor style community activities and events that may be utilitarian/community activities or functions.*
  - d. *Flexible outdoor spaces connected to the community facility.*

2. *Request officers progress with stakeholder engagement and community consultation on the building, golf course interface and Booyeembara Park to inform the design process, considering:*
  - a. *The updated brief as noted in Part 1.*
  - b. *The spatial planning for Booyeembara Park and the golf course interface to inform and develop the building location.*
  - c. *Future expansion or upgrade areas for the building, golf operations, additional community facilities / golf opportunities and Booyeembara Park.*
  - d. *Feedback received to date from the Booyeembara Park Reference Group.*
  
3. *Request officers provide a further update to Council, detailing the spatial planning for Booyeembara Park and the golf course interface, including the proposed building location, prior to proceeding to schematic design.*

This report provides an update as requested in the recommendation above.

### **FINANCIAL IMPLICATIONS**

The project will be entirely funded by the contribution from Main Roads Western Australia. The City has agreed, in consultation with MRWA, for the City of Fremantle to manage the design and delivery of the required works.

At the SPT Committee on 27b March 2019, Council accepted a cash in lieu payment from LandCorp for a value of \$404,075 ex GST for the subdivision of land at Lot 1819 Blinco St Fremantle and supported the expenditure of the payment to work at Booyeembara Park (subject to WAPC/Minister's approval). It is anticipated this money will be used to upgrade the landscape in Booyeembara Park and ensure the joint golf clubhouse and community building is effectively integrated.

The City proposes to support on street parking through traffic calming to Montreal Street, this will require municipal funding should it become part of the final design proposal as it is outside the terms of agreement for the MRWA contribution.

### **LEGAL IMPLICATIONS**

The City has entered into a Deed of Agreement with Main Roads Western Australia for the delivery of the remediation of the Fremantle Public Golf Course, clubhouse and community facility.

### **CONSULTATION**

The City has recently completed the stage 3 community consultation. The purpose of this stage was to seek input / reaffirm prior input on the desired uses, features, access and surrounds in relation to the use of the facility. It also introduced the wider discussion on integration with Booyeembara Park and access, functions and features within the park that may support existing uses or new uses complementary to the building. The findings of this consultation are summarised in the officer comment section. The full report is attachment 1.

The City has also held two previous rounds of community consultation. The first stage was held in December 2019 and involved a presentation on the proposed building site followed by MySay Freo feedback on potential users and uses of the community facility. The second stage of community consultation was directed at key groups in the local area. With the restriction of COVID-19, online workshops were held focussing on how the collocated facility related to the site in terms of location, orientation and access.

The City has been regularly engaging with the Booyeembara Park Reference Group on the landscape concept plan for Booyeembara Park. This will continue through the development of the Booyeembara Park Concept Plan.

## **OFFICER COMMENT**

To help develop the concept plan for the co-located golf clubhouse and community facility, the City recently undertook community consultation on the desired uses, features, access and surrounds in relation to the use of the facility. During the consultation, several key points emerged both online and at the drop-in sessions, some similar and others conflicting. In summary, the comments are consistent with earlier stages of the engagement. The key points were:

- Conflicting concerns that influence the siting of the facility. For golf course users the concern is they have lost land and therefore golf operations should move into Booyeembara Park further. For park users the concern is about development encroaching into the park, and a desire for the peace and enjoyment of the park not to be lost, the impact to be minimal and building well integrated.
- The clubhouse remains a secondary concern for golf users, behind the course and parking provision. Parking provision is a significant concern for golf course users.
- Several comments focused on the need to focus on the replacement only, and that the ongoing maintenance needs of existing and planned infrastructure needs to be considered and accounted for.
- While not asked specifically, comments on the preferred look and feel came in and are complementary across users: welcoming, inclusive, informal vs polished, use of timber, organic and sustainable, use of natural light.
- There is a high level of support for the café to be open to the public and for it to prioritise service to all (golf users, park users, passers-by).
- There are differing suggestions on the siting and outlook needed from the café. Café functions are part of the post-game golf experience however 'direct interaction' with the park, including line of sight to children playing, is important if it is to be used by the wider community.
- The needs of the club house are outlined in the detailed findings in the report.
- Several uses for the community facility are proposed with a focus on: harvest and food processing uses, a women's shed and others. This needs to be balanced with comments that park users would like minimal development into the park and that they see some uses suggested are considered incompatible.
- Booyeembara Park is valued as a place to retreat from busy life. Suggestions for improvements on this component of the project are: additions to the children's area and direct interface with the proposed café (but low support / interest in mini golf);

activate the olive grove for shared experience / productive space; upgrade toilets; an appreciation of the rugged / natural areas of the park and vantage point in the north-east corner.

Officers have reviewed and considered the feedback from the community consultation and conducted a workshop with the building consultant team and the City's Landscape Architects. During this workshop, the outcomes of the report and how they relate to the Golf Course, Booyeembara Park and the wider precinct were worked through to:

- Determine the optimum location for the building that complements the golf course, integration with Booyeembara Park, Montreal Street streetscape and surrounding landscape.
- Centralises the café to support service to all users.
- Provide a range of functional spaces in the building, surrounds and landscape to support a range of uses complimentary to the buildings function.
- Provide safe parking, access and connections between the building and surrounding uses.
- Provide flexibility for improvements / additions to the building in the future or new uses within the golf course or Booyeembara Park that can't be accommodated in the current projects scope.

Following the workshop, the respective designers have further developed the spatial plan for the precinct to develop a preferred location for the building.

Attachment 2 shows the proposed approximate location of the building and its relationship with the golf course, Booyeembara Park and streetscape. If endorsed by Council, the building design will progress to the schematic design phase, noting:

- The café design will have as strong as possible relationship with both the Fremantle Public Golf Course and Booyeembara Park within the defined location.
- The design of the community facility will cater for a range of indoor/outdoor style community activities and events.
- Parking will be provided on street along Montreal Street, with a portion located off street adjacent to the building. Provision will be made for accessible parking and drop off adjacent to the building.
- The design will allow flexibility and adaptability for future uses / expansion.

Attachment 2 also shows the spatial planning and functional uses proposed for Booyeembara Park and Montreal Street including access, functional spaces, landscape character and flexibility for future development. If approved by Council, the plan will be further developed into a revised landscape concept plan for Booyeembara Park. To develop the concept plan, City officers will work with the Booyeembara Park Reference Group to develop the design. It is anticipated that further community consultation will occur on the concept plan prior to seeking Council endorsement.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple majority required

## **OFFICER'S RECOMMENDATION**

### **Council**

- 1. Receive the findings of the Co-located Clubhouse / Community Facility Community Engagement Report – Stage 3 as per Attachment 1.**
- 2. Approve the position of the co-located Fremantle Public Golf Course Clubhouse, Cafe and Community Facility as per the indicated area of Attachment 2.**
- 3. Request officers progress the schematic design of the collocated building for the Fremantle Public Golf Course Clubhouse, Cafe and Community Facility, noting:**
  - a. The café design will have as strong as possible relationship with both the Fremantle Public Golf Course and Booyeembara Park within the defined location.**
  - b. The design of the community facility will cater for a range of indoor/outdoor style community activities and events.**
  - c. Parking will be provided on street along Montreal Street with a portion located off street adjacent to the building.**
  - d. The design will allow flexibility and adaptability for future uses and expansion.**
  - e. Officers will provide a further report to Council for approval of the schematic design for the Fremantle Public Golf Course Clubhouse, Cafe and Community Facility prior to detailed design and tender.**
- 4. Request officers progress with the development of the Booyeembara Park Concept Plan, as identified in attachment 2, noting it will be developed in consultation with the Booyeembara Park Reference Group, prior to further community consultation.**

**FPOL2008-4            PETITION FOR TRAFFIC CALMING ON HOPE STREET**

**Meeting date:** 12 August 2020  
**Responsible officer:** Manager Infrastructure Engineering  
**Decision making authority:** Committee  
**Agenda attachments:** Nil  
**Additional information:** 1. Hope St & Wiluna Ave Roundabout Preliminary Design

**SUMMARY**

A petition requesting traffic calming on Hope Street was presented at the ordinary meeting of Council held on 10 June 2020. The petition had twenty four signatures on it, most of whom are residents along Hope Street or the surrounding streets and the petition specifically requested speed bumps be placed on Hope Street between Nannine Street and Montreal Street.

This report recommends that Council:

1. **Note the content of the petition requesting traffic calming measures on Hope Street between Nannine Street and Montreal Street.**
2. **Note that the traffic calming assessment completed by officers on 4 August 2020 in accordance with the City's Traffic Calming Priority Policy (SG35), does not warrant traffic calming on Hope Street between Nannine Street and Montreal Street.**
3. **Note that officers have applied for a Black Spot grant to fund two thirds of the cost to construct a roundabout at the intersection of Hope Street and Wiluna Avenue and subject to approval, will seek the remaining municipal contribution for approval from Council through the 2021-2022 budget process.**

**BACKGROUND**

The section of Hope Street between Nannine Street and Montreal Street has been assessed for traffic calming in accordance with the City's Traffic Calming Priority Policy (SG35) and found to not meet the criteria that warranted traffic calming along the roadway.

The intersection of Hope Street and Wiluna Avenue does however have some sight line problems for approaching vehicles and does meet the accident criteria for Black Spot funding with a total of five through and through right angle vehicular crashes with one requiring hospitalisation in the past five years. In 2019, officers submitted a Black Spot Grant application to Main Roads Western Australia to construct a roundabout at this intersection. The purpose of the roundabout was to resolve the through and through right angle type accidents at the intersection.

Unfortunately, the audit process for the City's grant application raised some concerns with the proposed geometry of the roundabout and so the City was requested to amend the proposed design and resubmit the grant application.

On 22 June 2020, officers re-submitted the Black Spot grant application for funding of a roundabout at the Hope Street and Wiluna Avenue intersection, for delivery during the 2021-22 financial year. The outcome of this application is currently unknown at the time of this report.

## **FINANCIAL IMPLICATIONS**

### Traffic Calming Petition/Assessment

Traffic calming assessments require the use of an external consultant to monitor the traffic volumes and average speeds during a seven day period. Officers then combine this with a series of other quantitative and qualitative data including crash statistics, existing road design / topography and activity generators. The cost to complete each assessment can range between approximately \$400 and \$600 depending on their complexity.

When a traffic calming assessment recommends that a site be considered for a suitable solution and funding, City officers are required to pre-scope, consult, design and estimate a recommended solution for inclusion and consideration by Council through the annual Capital budget process.

### Blackspot Treatment

Council supported the 2020/21 Nation Building and State Black Spot Funding grant application for the Hope Street and Wiluna Avenue intersection at Finance, Policy, Operations and Legislation Committee on 12 June 2019 (ITEM FPOL1906-3).

Officers have subsequently used an external consultant to fund a pre-design safety audit of the intersection, as well as consulted with Main Roads Western Australia, completed a preliminary design and cost estimate of the proposed roundabout and also submitted the Black Spot grant application. The total estimated project cost of the proposed Black Spot treatment is \$264 000. See Additional Information for copy of the preliminary design.

If the Black Spot grant application is successful, the City of Fremantle will need to allocate a one third contribution (\$88 000) in the 2021/22 financial year to meet the required funding contribution under the Black Spot program.

## **LEGAL IMPLICATIONS**

### Traffic Calming Petition/Assessment

Nil

### Blackspot Treatment

Regulatory devices such as signs and pavement markings must be approved by Main Roads Western Australia. The proposed roundabout design will also be audited through the Black Spot application process for compliance with Main Roads Western Australia standards.

## **CONSULTATION**

### Traffic Calming Petition/Assessment

Detailed feedback will be provided to the petition organiser.

### Blackspot Treatment

If funding is secured and agreed to by Council, community consultation to the residents in the surrounding area will be undertaken.

## **OFFICER COMMENT**

Creating safer streets through traffic calming is measured through the use of the City's Traffic Calming Priority Policy. This Policy maps out a standardised process to measure the severity of traffic related issues impacting the local community and allows a ranking system for various streets in Fremantle in terms of priority.

The traffic calming assessment carried out for Hope Street between Nannine Street and Montreal Street on 4 August 2020 provided an action ranking of a minor technical problem site and did not recommend that a traffic calming solution was required.

The poor sight lines at the intersection of Hope Street and Wiluna Avenue have however manifested a high crash rate at the intersection that meets the criteria for a Black Spot grant application.

To address this high crash rate, officers have applied for a Black Spot grant application to introduce a roundabout at the intersection of Wiluna Avenue and Hope Street. Both Wiluna Avenue and Hope Street will benefit from the roundabout as it will require drivers to slow on the approach and improve sight lines through the intersection.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

## **OFFICER'S RECOMMENDATION**

### **Council:**

- 1. Note the content of the petition requesting traffic calming measures on Hope Street between Nannine Street and Montreal Street.**
- 2. Note that the traffic calming assessment completed by officers on 4 August 2020 in accordance with the City's Traffic Calming Priority Policy (SG35), does not warrant traffic calming on Hope Street between Nannine Street and Montreal Street.**
- 3. Note that officers have applied for a Black Spot grant to fund two thirds of the cost to construct a roundabout at the intersection of Hope Street and Wiluna Avenue and subject to approval, will seek the remaining municipal contribution for approval from Council through the 2021-2022 budget process.**

**FPOL2008-5                    PETITION FOR TRAFFIC CALMING ON STEVENS STREET**

**Meeting date:** 12 August 2020  
**Responsible officer:** Manager Infrastructure Engineering  
**Decision making authority:** Committee  
**Agenda attachments:** Nil  
**Additional information:** Nil

**SUMMARY**

A petition requesting traffic calming on Stevens Street was presented at the Ordinary Meeting of Council held on 29 January 2020. The petition had fifty eight signatures on it, most of whom are residents of Stevens Street or the surrounding streets and the petition specifically requested for measures to be taken to reduce the speed of vehicles using Stevens Street between Montreal Street and Amherst Street, suggesting that a roundabout at the intersection of Stevens Street and Amherst Street be the preferred solution.

This report recommends that Council:

1. **Note the content of the petition requesting traffic calming measures on Stevens Street between Montreal Street and Amherst Street.**
2. **Note that the traffic calming assessment completed by officers on 10 December 2018 in accordance with the City's Traffic Calming Priority Policy (SG35), does not warrant traffic calming on Stevens Street between Montreal Street and Amherst Street.**

**BACKGROUND**

In May 2018, a request from the petition organiser was received for traffic calming along Stevens Street between Montreal Street and Amherst Street. In accordance with the City's Traffic Calming Priority Policy (SG35), an assessment was conducted and concluded on 10 December 2018. The section of Stevens Street to the west (up to Solomon Street) was also included in the study area. The results of the investigation revealed that Stevens Street had some speeding issues, however overall, did not warrant traffic calming along the roadway.

**FINANCIAL IMPLICATIONS**

Traffic calming assessments require the use of an external consultant to monitor the traffic volumes and average speeds during a seven day period. Officers then combine this with a series of other quantitative and qualitative data including crash statistics, existing road design / topography and activity generators. The cost to complete each assessment can range between approximately \$400 and \$600 depending on their complexity.

When a traffic calming assessment recommends that a site be considered for a suitable solution and funding, City officers are required to pre-scope, consult, design and estimate

a recommended solution for inclusion and consideration by Council through the annual Capital budget process.

## **LEGAL IMPLICATIONS**

Nil

## **CONSULTATION**

Detailed feedback will be provided to the petition organiser.

## **OFFICER COMMENT**

The section of Stevens Street between Montreal Street and Amherst Street does provide a popular neighbourhood connection with access to High Street and local businesses via Amherst Street and Montreal Street. The street is the primary access for the predominantly residential dwellings in the area. It would be fair to assess Stevens Street as a connector road in the network as opposed to an isolated residential street. The roadway offers a wide carriage supporting on street parking with houses set back from the roadway between 5m and 7m.

Creating safer streets through traffic calming is measured through the use of the City's Traffic Calming Priority Policy. This Policy maps out a standardised process to measure the severity of traffic related issues impacting the local community and allows a ranking system for various streets in Fremantle in terms of priority.

The traffic calming assessment carried out for Stevens Street between Montreal Street and Amherst Street on 10 December 2018 provided an action ranking of a minor technical problem site and did not recommend that a traffic calming solution was required, but it did however recommend that the site be reviewed again after a two year period.

The crash history for Stevens Street also does not qualify for State or Federal funding under the Black Spot program

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

## **OFFICER'S RECOMMENDATION**

**Council:**

- 1. Note the content of the petition requesting traffic calming measures on Stevens Street between Montreal Street and Amherst Street.**
- 2. Note that the traffic calming assessment completed by officers on 10 December 2018 in accordance with the City's Traffic Calming Priority Policy (SG35), does not warrant traffic calming on Stevens Street between Montreal Street and Amherst Street.**

**FPOL2008-6 SERVICE LEVEL AGREEMENT FOR THE PROVISION OF  
LIBRARY SERVICES TO THE TOWN OF EAST FREMANTLE**

<b>Meeting date:</b>	12 August 2020
<b>Responsible officer:</b>	Manager Community Development
<b>Decision making authority:</b>	Committee
<b>Agenda attachments:</b>	1. Service Level Agreement for Public Library Services between City of Fremantle and Town of East Fremantle
<b>Additional information:</b>	Nil

**SUMMARY**

**This report provides background and current information on the proposed agreement between the City of Fremantle and the Town of East Fremantle for the provision of library services to residents of the Town.**

**This report recommends that Committee endorse the attached Service Level Agreement for the provision of library services to the Town of East Fremantle.**

**BACKGROUND**

A formal agreement between the City, the Town and the Library Board of Western Australia for the provision of library services to the Town of East Fremantle has been in place since 1955 with an updated agreement signed in 1988. Due to an anticipated new Library Board Act and expected new Local Level Agreements between state and local government, the library agreement was subject to Deeds of Extension in 1997, 2002, 2006 and 2008, expiring June 30<sup>th</sup> 2012. No further agreement was progressed at that time as new local level agreements had by then been endorsed by the Western Australian Local Government Association (WALGA) and the Library Board and were understood to be imminent; plus local government boundary reforms had been proposed. Both the Town of East Fremantle and the City of Fremantle are currently 'participating bodies' under the Library Board of Western Australia Act (1951) and as such are considered to be participating under the most recent agreement. Ceasing to be a participating body requires the approval of the Governor.

The City of Fremantle Library Advisory Committee Local Law (gazetted 1956, amended 1959, 1968, 1985, 2007) established a committee comprising City and Town councillors as well as library member representatives. Reports are provided to both councils to ensure full awareness of library management and operations and the committee and annual meetings offer a forum for both to input and raise questions.

An agreement between the City and the Town for the shared provision of the Toy Library was signed in 1997 and an extension made in 2006. Regular reporting requirements were specified in the agreement. In 2007 management of the Toy Library moved from the former Children's Services business unit to the Library. Correspondence to the Town regarding a new agreement was not answered, however as with the Library, the original agreement continued to be honoured by both municipalities.

In 2006, the City initiated provision of fee parking in the City centre for East Fremantle library members “subject to the existence of a current signed agreement between City of Fremantle, Town of East Fremantle and the Library Board of Western Australia for the provision of library services to residents of the two municipalities”. (Item SGS0608-18 Strategic and General Services Committee 9 August 2006).

The library agreement provided that the Town contribute a percentage of annual operating costs (excluding depreciation, allocated costs and capital structural building costs) based on the number of library members resident in the Town versus those resident in the City. The toy library agreement was based on a fee paid by the Town for an agreed number of memberships to their residents. The transfer of the Toy Library to the Library business unit resulted in changes that removed the cap on membership numbers. Currently membership of the Toy Library is charged as an annual fee with City of Fremantle and Town of East Fremantle members charged at a reduced rate.

At a Council meeting on the 15 May 2018, Town of East Fremantle resolved that Council:

1. Reduce the contribution by \$50,000, reducing the total payment in 2018/19 to \$150,000
2. Make no further payments after the 2018/19 financial year
3. Seek a fee for service proposal for the continuation of the Historical services for 2019/20
4. Advise the City of Fremantle of (1) (2) and (3) in writing.

The letter of intent also acknowledged that there was no further need for the Library Advisory Committee to provide governance of the agreement, and that an annual report on library operations would be provided to the Town instead. The Repeal Local Law in relation to the Library Advisory Committee was gazetted on 5 November 2019.

The letter of intent also stipulates that there is no further requirement to provide free parking permits to East Fremantle residents who actively use the Fremantle Library.

## **FINANCIAL IMPLICATIONS**

The Fremantle Library and its services are jointly funded by:

- City of Fremantle – Library operating, establishment and capital funding.
- Town of East Fremantle – Contribution to Library operating and establishment funding.
- State Library of WA – Provision of annual grant funding to support the supply of physical and electronic library resources.

The lack of an annual financial contribution from East Fremantle would leave a shortfall of around 10% in the Library budget.

## **LEGAL IMPLICATIONS**

The City of Fremantle and Town of Fremantle are each a participating body under the Library Board of Western Australia Act 1951.

## CONSULTATION

The CEO and State Librarian of State Library of WA met with the CEO of East Fremantle to outline the Town's responsibilities as a participating body under the Library Board of Western Australia Act 1951, and that the Statewide public library system operated for all West Australians because each local government contributed to the provision of these services.

Discussions between the CEO and Mayors of both Local Government Authorities in May 2019 resulted in the Town of East Fremantle Council (in writing) supporting the development of a new five-year Library Services Agreement with the City of Fremantle to provide for the delivery of library services to the Town of East Fremantle residents.

In July 2019 a letter of intent to develop such an agreement was signed by the CEO of both the City and the Town.

Further consultation was between April and July 2020 between the Director Community Development, Coordinator Lifelong Learning and the Chief Executive Officer of the Town of East Fremantle in relation to finalising the new Service Level Agreement for the provision of library services to residents of East Fremantle. These discussions resulted in the final draft of the agreement presented with this report.

## OFFICER COMMENT

Following the signing of the letter of intent, development of a three-way partnership agreement between the City, the Town and the Library Board of Western Australia commenced. Due to delays with the Library Board of WA's own Agreement negotiations the City and the Town worked together to progress a service level agreement between themselves.

A draft agreement was prepared and reviewed by the City's solicitors.

The draft agreement provided for:

- Provision of library services by the City to the Town for a five-year term, with the possibility of a further five-year extension,
- Annual payment from the Town to the City based on the formula:
- Active Members\* (Town of East Fremantle) x Library Operating Costs (Budgeted)
  - Active Members\* (Total)
  - \*Active members are those who have borrowed in the last 12 months,
- Toy library membership paid at the same reduced rate as for City of Fremantle residents
- Delivery of the Better Beginnings Early Literacy program,
- Continued maintenance of and access to the Town of East Fremantle's local history resources.

In July 2020 WALGA endorsed the signing of a new high-level agreement for the provision of public library services between WALGA, the Library Board of WA, the Minister for Culture and the Arts and Local Government Professionals Australia WA. Provision has been made within the new draft agreement between the City and the Town for this agreement to sit under this higher-level agreement, once signed.

### **2020/2021 Contribution**

The Town of East Fremantle have adopted a budget of \$150,000 (ex GST) as their contribution to the delivery of library services in the 2020/2021 financial year.

The 20/21 Fremantle Library budget is \$1,613,990. Applying the agreed formula shows that East Fremantle residents comprise 9.92% of all active members. Applying this percentage to the Library budget results in a contribution of \$160,176 (excl. GST) for the provision of library services to the Town in the 20/21 financial year with the current East Fremantle active membership being 9.92% of the total membership of Fremantle Library.

The Agreement allows for negotiations should operating costs vary by +/- 10% within a financial year and this may present an opportunity going forward as our operational budgets may fluctuate this year due to monthly budget reviews. The Agreement also allows for an end of year adjustment for the same reason.

### **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

### **OFFICER'S RECOMMENDATION**

**Committee endorse the attached Service Level Agreement for the provision of library services to the Town of East Fremantle.**

## 10.2 Council decision

### **FPOL2008-7            AMENDMENT TO THE FEES AND CHARGES 2020-21**

**Meeting date:** 12 August 2020  
**Responsible officer:** Manager Finance  
**Decision making authority:** Council  
**Agenda attachments:** Nil  
**Additional information:** Nil

#### **SUMMARY**

**This report is to consider the adoption of fees not included in the Fees and Charges schedule of the 2020/2021 Budget and to amend fees and charges for the 2020/2021 financial year.**

**This report recommends that Council advertise its intent to adopt the new and amended fees and charges as an addendum to the fees and charges adopted with the 2020/2021 Budget.**

#### **BACKGROUND**

The schedule of fees and charges adopted with the 2020/2021 Budget was prepared on the premise that where possible fees and charges were to remain at 2019/2020 levels due to the economic impacts of COVID-19 on the community.

Consideration was given to the cost to the City of providing the service or goods, their importance to the community and the price at which each could be provided by an alternative provider.

Post adoption, omissions and customer requests for services have resulted in the need for new and amended fees.

#### **FINANCIAL IMPLICATIONS**

Reduced revenue for services provided

#### **LEGAL IMPLICATIONS**

Pursuant to Section 6.16 of the Local Government Act 1995, council adopted the Fees and Charges schedule included with the draft 2020/2021 Budget at the special meeting of council in July 2020.

Section 6.16 of the Local Government Act 1995 requires fees and charges to be imposed when adopting the annual budget, but they may also be —

- (a) imposed\* during a financial year; and
- (b) amended\* from time to time during a financial year.

\* Absolute majority required

Section 6.19 of the Act requires the local government when proposing to impose any fees or charges under this Subdivision after the annual budget has been adopted it, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

## CONSULTATION

NIL

## OFFICER COMMENT

Customer requests for services resulted in the need to adopt new fees as follows:

Fee Name	Amount	Unit
Bulk Waste Drop-off	\$50.00	Limited to one standard box trailer per drop-off
<i>Fee applies to City of Fremantle residents to drop-off accepted bulk/non-recyclable waste to the Recycle Centre, if a current and valid voucher letter is not produced.</i>		
7Ltr Kitchen Caddie	\$5.30	Per unit
8Ltr Compostable Bin Liners	\$5.25	Per roll
<i>75 Bags per roll</i>		
35Ltr Compostable Bin Liners	\$5.15	Per roll
<i>20 Bags per roll</i>		
Failure to return keys or access card by specified time	\$50.00	Per occasion

Two fees relating to the Fremantle Arts Centre were reduced in error from previously adopted levels and therefore it is recommended that these be increased to reflect the 2019/2020 level.

Fee Name	Adopted Amount	Proposed Amount
Food Stall fee (Bazaar)	\$591.00	\$650.00
Compostable Bin Liners	\$264.00	\$290.00

In order to ensure consistency, the following fees have been reviewed and it is proposed are amended as follows:

Fee Name	Adopted Name	Proposed Name
Fremantle Town Hall	Day Hire	Non-Commercial Hire – Day Hire
Fremantle Town Hall	Evening Hire	Non-Commercial Evening Hire
Private/Non-Commercial (incl. Charitable)	Private and non-commercial hire of reserves, beaches and parks	Bookings of reserves, beaches and parks for recreational use

The following fees have been amended to differentiate between commercial and non-commercial hirers.

	<b>Name</b>	<b>Amount</b>	<b>Unit</b>
Bookings of reserves, beaches and parks for recreational use	Non-Commercial Hire	\$16.00	Per Hour
Bookings of reserves, beaches and parks for recreational use	Commercial Hire	\$29.00	Per Hour
Bookings of reserves, beaches and parks for recreational use	Cost of Call Out	\$81.80	Per Hour (min 3 hours)

## VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute majority required

## OFFICER'S RECOMMENDATION

**Council adopt:**

1. The new fees as detailed in the following table:

<b>Fee Name</b>	<b>Amount</b>	<b>Unit</b>
Bulk Waste Drop-off	\$50.00	Limited to one standard box trailer per drop-off
7Ltr Kitchen Caddie	\$5.30	Per unit
8Ltr Compostable Bin Liners	\$5.25	Per roll
35Ltr Compostable Bin Liners	\$5.15	Per roll
Failure to return keys or access card by specified time	\$50.00	Per occasion

2. The amended fees as detailed in the following table:

<b>Fee Name</b>	<b>Adopted Amount</b>	<b>Proposed Amount</b>
Food Stall fee (Bazaar)	\$591.00	\$650.00
Compostable Bin Liners	\$264.00	\$290.00

3. The amended fee names as detailed in the following table:

Fee Name	Adopted Name	Proposed Name
Fremantle Town Hall	Day Hire	Non-Commercial Hire – Day Hire
Fremantle Town Hall	Evening Hire	Non-Commercial Evening Hire
Private/Non-Commercial (incl. Charitable)	Private and non-commercial hire of reserves, beaches and parks	Bookings of reserves, beaches and parks for recreational use

4. The differentiated fees as detailed in the following table:

	Name	Amount	Unit
Bookings of reserves, beaches and parks for recreational use	Non-Commercial Hire	\$16.00	Per Hour
Bookings of reserves, beaches and parks for recreational use	Commercial Hire	\$29.00	Per Hour
Bookings of reserves, beaches and parks for recreational use	Cost of Call Out	\$81.80	Per Hour (min 3 hours)

**FPOL2008-8                      ADOPTION OF COMMERCIAL EVENTS POLICY**

**Meeting Date:** 12 August 2020  
**Responsible Officer:** Manager Communications & Events  
**Decision Making Authority:** Council  
**Agenda Attachments:** 1. Commercial Events Policy  
**Additional information:** Nil

**SUMMARY**

**The purpose of this report is to provide details of the proposed Commercial Events Policy to Council for consideration.**

**This report recommends that Council adopt the attached Commercial Events Policy, setting the scene for a more proactive and structured approach to the City's management of commercial events.**

**BACKGROUND**

The City of Fremantle is recognised as a destination city, known for its culture, heritage and unique places. Fremantle is an ideal location boasting a number of highly sought-after venues for events.

Council recognises that events contribute to the delivery of its Strategic Community Plan as they can entertain and educate, build pride, enhance community connections, encourage healthy lifestyles, bring vibrancy and stimulate the economy.

The Commercial Events Policy is a new policy developed to bring consistency to Council's approach to approving events, and proposes to establish an Expression of Interest Process to attract and prioritise events that align with Fremantle's Strategic Community Plan objectives, and provide a bold and engaging range of events that deliver maximum benefit and opportunity to residents, businesses and visitors.

It is intended that this Policy be adopted for a trial period of 24 months, and that the proposed Expression of Interest process be suspended for the 2020–21 event season in recognition of the need to support the events industry, help stimulate the Fremantle economy and activate the city. It is anticipated that at the end of 2020, the City will open the EOI process for the 2021–22 event season. If the City is unable to maximise applications during this period, consideration will be given to accept applications outside this timeframe.

The policy aligns with strategic focus areas and outcomes of the Strategic Community Plan 2015-25, specifically to:

- Promote Fremantle as a leading-edge destination to attract vibrant festivals and street life.
- Attract and retain diverse quality arts organisations and artists.
- Develop and support curated quality arts events and cultural experiences.
- Incubate, support and develop a vibrant arts community.

- Create interesting and diverse activities to encourage people to stay longer in Fremantle.
- Improve community inclusiveness and participation.

## FINANCIAL IMPLICATIONS

There are no specific financial implications as a result of this policy. The implementation of the policy will occur within the operational budget of the City's Communications and Events Management team.

The recommendation to reduce the 2020–21 hire fees by 25% represents a loss of income for the City, however it is submitted that this will be offset by an increase in the demand and overall number of events held in the city, and will subsequently deliver a positive broader economic and social benefit for Fremantle.

Fees and charges are set through the annual Council budget process, or as varied by Council resolution. Venue hire fees are calculated in accordance with the relevant event category scale.

There are two types of event fees:

1. **Venue hire:** the fee to hire the venue. Venue hire fees can be adjusted to reflect market climate. Low, medium and high impact events are calculated per sector, per day. Each venue has a minimum of half a sector and a maximum of 5 sectors. Sector rates range from \$191 for low impact events to \$1,840 for high impact events covering three phases: Bump in, the event duration and bump out.
2. **Cost recovery:** fees based on the principles of cost recovery and include permit fees, licence fees and car bay hire fees. These are separate to venue hire fees and are to be paid by the event organiser prior to the event.

Bonds charged for events are:

1. **Ground restoration bond:** an upfront grounds bond ranging between \$500 to \$20,000 depending on the scale and expected impact of event. Additional charges may be incurred post-event depending on the condition of grounds.
2. **Event bond:** an upfront bond ranging between \$500 to \$20,000 subject to the scale of event, and its potential impact on the surrounding environment.

## LEGAL IMPLICATIONS

Although not directly involved in this Commercial Events Policy, events themselves are required to comply with the Environmental Protection (Noise) Regulations 1997. This entails the approval by the CEO of exemptions to the allowed noise levels for sporting, cultural or entertainment purposes.

To approve more than two of these exemptions for the same venue, the CEO must be satisfied that a majority of residents within a specified distance of the event will not object if it exceeds the assigned noise levels. Based on the City's previous events history, there has been no indication that a high number of affected residents will object to the type of events proposed under this Policy.

Event organisers are required to follow the terms and conditions of hire for use of the City's venues for the purpose of staging the event.

For Large and Major events, approval is further subject to the mutual execution of a contractual agreement between the City and the event organiser.

## **CONSULTATION**

The principles and broad intent of this policy have been discussed with representatives of the Fremantle Chamber of Commerce who highlighted the importance of a strategic approach and criteria that reflect Fremantle's brand and experiences.

This report recommends endorsement of a set number of events to be approved at the City's Commercial Event Venues in lieu of a formal consultation process for the 2020–21 and 2021–22 event seasons (July 2020 – July 2022).

At the culmination of the 24-month trial period, community consultation will be undertaken to gauge public response to the number of events being permitted under the Policy.

Post-event data will be compiled during this period and will be used to guide engagement with the community and stakeholders early in the process of adopting formal frequencies and a permanent policy.

This process will help ensure the Fremantle community have confidence in the Policy going forward.

## **OFFICER COMMENT**

The content of this item relates to the City of Fremantle Strategic Community Plan 2015 – 2025.

- **Outcome:** Fremantle is recognised locally, nationally and internationally for its festivals and street life.
- **Objective:** Promote Fremantle as a leading-edge destination to attract vibrant festivals and street life.
- **Measure of success:** Increase the number of external festival events held in Fremantle. Increase in visitor and participant numbers.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

## **OFFICER'S RECOMMENDATION**

### **Council:**

- 1. Adopt the Commercial Events Policy for a period of 24 months.**
- 2. Request that during and after the trial period, an assessment be conducted of the impacts on business and the community of the commercial events approved under this policy.**
- 3. Request that following the trial period, a review of the policy be undertaken using the findings from the assessment at point 2.**
- 4. Approve to discount the venue hire fees as stated in the 2020–21 fees and charges schedule, by 25% until 30 June 2021 in order to encourage a wide offering of events and support the events industry.**
- 5. Approve the suspension of the Expression of Interest process for the 2020–21 event season, to recognise the uncertainty surrounding events and large gatherings in response to the impact of COVID-19.**

**FPOL2008-9                      BUDGET AMENDMENTS - JULY 2020**

**Meeting date:** 12 August 2020  
**Responsible officer:** Manager Finance  
**Decision making authority:** Council  
**Agenda attachments:** Nil  
**Additional information:** Nil

**SUMMARY**

To adopt various budget amendments to the 2020/2021 budget account numbers as detailed below in accordance with the Budget Management Policy. The budget amendments have nil effect to the overall budget.

This report recommends that Council approves the required budget amendments to the adopted budget for 2020/21 as outlined in the report.

**BACKGROUND**

In accordance with the Budget Management Policy this report provides details of proposed amendments to the 2020/2021 budget on a monthly basis to Council (via FPOL) to adopt budget amendments to:

1. Consider an additional purpose or grant acceptance or release of quarantined funds.
2. Reflect any expenditure above the budget amount agreed by the CEO in the previous month, and to adjust other accounts to accommodate the value of these.
3. Make amendments to the carried forward budget to reflect the final position at the end of financial year.

**FINANCIAL IMPLICATIONS**

The financial implications are detailed in this report.

**LEGAL IMPLICATIONS**

***Local Government Act 1995:***

**Section 6.2 (1)**

The Council is required to prepare and adopt, by Absolute Majority, an annual budget for its municipal fund by 31<sup>st</sup> August each year.

**Section 6.8 (1) and (2)**

The Council cannot incur expenditure from its municipal fund for a purpose for which no expenditure estimate is included in the annual budget (known as an 'additional purpose') except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution by Absolute Majority; or
- (c) is authorised in advance by the July or or president in an emergency.

Where expenditure has been incurred;

- (a) under S 6.8 (1) (a) it is required to be included in the annual budget for that financial year; and
- (b) under S 6.8 (1) (c), it is to be reported to the next ordinary meeting of the council

**Local Government (Financial Management) Regulations 1996:**

**Regulation 33A**

A formal review of the annual budget is to be presented and adopted by Council, by Absolute Majority, between 1<sup>st</sup> January and 31<sup>st</sup> March each year.

**CONSULTATION**

There are no community engagement implications as a result of this report.

**OFFICER COMMENT**

The following amendments to budget account numbers to the adopted budget for 2020/2021 are submitted to Council for approval as outlined below.

**1. Budget amendments for proposed expenditure for an additional purpose**

The proposed budget amendments below are for expenditure for an additional purpose to be determined by Council as required by S6.8 (1) (b) of the Act. The decision will amend the budget by creating a new budget account number to accommodate that proposed expenditure, and by transferring the required funds from one or more existing accounts to the new account.

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
N/A						

**2. Budget amendments for proposed expenditure for a purpose identified within the budget for which there are insufficient funds allocated**

CEO has the delegated authority under the Budget Management Policy to incur expenditure for a purpose identified within the budget for which there is insufficient funds allocated, where:

- a) The proposed expenditure is a maximum of 5% or \$50,000 (whichever is the lesser) above the budgeted amount, and

- b) There are sufficient funds equivalent to the value proposed to be sent allocated to other budget line items within the overall budget, and which, in the opinion of the CEO, are not expected to be spent during that financial year.

The budget amendments below are to reflect any expenditure above the budget amount agreed by the CEO during the previous month, and to adjust other accounts to accommodate the value of those.

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
N/A						

### 3. Carried forward projects estimate budget amendments

The budget amendments below are to adjust the carried forward project estimates and to amend the carried forward budget to reflect the final position at the end of financial year.

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
3.1	<u>Unspent Municipal Fund Projects</u>					
	Adjustments are proposed to be made for the following projects due a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.					
	The carry forward projects with an adjustment to unspent municipal funds for 20-21 are:					
	<ul style="list-style-type: none"> <li>• P-11851 Resurface MRRG-Ord St</li> <li>• P-11852 Resurface MRRG-Parry St</li> <li>• P-11854 Resurface MRRG-South Tce</li> <li>• P-11856 Program – Resurface R2R – Peel Rd</li> <li>• P-11857 Resurface R2R-South Tce</li> <li>• P-11328 Purchase-Plant and Equipment</li> <li>• P-11940 Design and Construct – Depot -Slab</li> <li>• P-11718 Design and construct Stirling Highway crossing</li> <li>• P-11698 Plan-AIP Consultation and Review</li> </ul>					
	300132.1606	P-11851 Resurface MRRG-Ord St				
	300132.3915	Unspent muni				
	300132.4299	Grant in 20-21				
		<b>Total</b>				
			(179,191)		144,056	(35,135)
	300133.1606	P-11852 Resurface MRRG-Parry St				
	300133.3915	Unspent muni				
		Grant in 20-21				
		<b>Total</b>				
			(40,622)		(15,085)	(55,707)
	300135.1606	P-11854 Resurface MRRG-South Tce				
	300135.3915	Unspent muni				
	300135.4299	Grant in 20-21				
		<b>Total</b>				
			(307,067)		204,721	(102,346)

	300140.1606 300140.3915 300140.4299	P-11857 Resurface R2R- South Tce <b>Total</b> <b>\$ nil</b>	(61,215)		61,215	-
	300141.1606 300141.3915	P-11328 Purchase-Plant and Equipment Unspent muni      \$4,261 <b>Total</b> <b>\$4,261</b>	0		(4,261)	(4,261)
	300164.1606 300164.3915	P11940 Design and Construct - Depot -Slab Unspent muni      \$14,168 <b>Total</b> <b>\$14,168</b>	(17,500)		3,332	(14,168)
	300003.1606 300003.3915	P-11718 Design and construct Stirling Highway crossing Unspent muni      \$92,230 Grant in 20-21      \$7,000 <b>Total</b> <b>\$99,230</b>	(108,200)		8,970	(99,230)
	200484.6823 200484.3915	P-11698 Plan-AIP Consultation and Review Unspent muni      \$5,227 <b>Total</b> <b>\$5,227</b>	(4,909)		(318)	(5,227)
3.2	<p><u>Unspent Grant Fund Projects</u> Adjustments are proposed to be made for the following projects due a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.</p> <p>Carry forward projects with an adjustment to unspent grant funds for 20-21 are:</p> <ul style="list-style-type: none"> <li>• P-11826 Install-Buster Storage</li> <li>• 100402 Conduct Wardanji Festival</li> <li>• P-11729 Program-Reveal Aboriginal Artist 2020</li> <li>• P-11886 Design and Construct -Depot -Site Preparation</li> <li>• P-11856 Program - Resurface R2R - Peel Rd</li> <li>• 100552 Provide emergency relief</li> <li>• P-11882 -Design and construct - Fremantle Golf Course</li> <li>• P-11823 Design and construct-Port Beach coastal adaptation</li> </ul>					
	300105.1606 300105.4299	P-11826 Install-Buster Storage Unspent grant      \$5,000 Unspent muni      \$5,000 <b>Total</b> <b>\$10,000</b>	(5,000)		(5,000)	(10,000)
	100402.6823 100402.4399 900520.3911	Conduct Wardanji Festival Unspent grant      \$43,330 Muni funds      \$30,000 <b>Total</b> <b>\$73,330</b> Grant of \$43,330 received in 19-20 for 20-21 year. Grant to be carried forward and municipal contribution to Wardanji festival in 20-21 will be reduced by \$20,00. These funds to be held in Surplus at 30 June 21 for future allocation.	(50,000) (93,330)		(43,330) 20,000	(93,330) (73,330) (20,000)

		Surplus EOY	\$20,000				
		<b>Total</b>	<b>\$20,000</b>				
	200488.6823	P-11729 Program-Reveal Aboriginal Artist 2020		(180,047)		5,620	(174,427)
	200488.4399	Unspent grant	\$174,427				
		<b>Total</b>	<b>\$174,427</b>				
	200786.6823	P-11886-Design and Construct -Depot -Site Preparation		(46,307)		44,394	(1,913)
	200786.4399	Unspent grant	\$1,913				
		<b>Total</b>	<b>\$1,913</b>				
	300139.1606	P-11856 Program - Resurface R2R - Peel Rd		(4,533)		4,533	-
	300139.4299	<b>Total</b>	<b>\$ nil</b>				
	100552.4399	100552 Provide emergency relief		12,000		6,000 (6,000)	12,000
	100552.4316	Unspent grant	\$6,000				
		Grant 20-21	\$6,000				
		<b>Total</b>	<b>\$12,000</b>				
		Reduce grant 20-21 from \$12,000 to \$6,000 as part received in 19-20					
	300157.1606	P-11882 -Design and construct - Fremantle Golf Course		(6,410,055)		(246,495)	(6,656,550)
	300157.4299	Unspent grant	\$5,615,625				
		Grant 20-21	\$1,040,925				
		<b>Total</b>	<b>\$6,656,550</b>				
	300110.3915	P-11823 Design and construct-Port Beach coastal adaptation		(29,564)		25,000 (25,000)	(29,564)
	300110.4299	Unspent grant	\$4,564				
		Unspent muni	\$25,000				
		<b>Total</b>	<b>\$29,564</b>				
		No change to expenditure budget 20-21. The amount of unspent muni & grant requires amendment.					
3.3	<p><u>Multiyear Projects – Kings Square</u> Adjustment to the budgets for Kings Square carried forward projects due to the variance between the estimated carried forward budget and the final position at the year end.</p> <p>Carry forward Kings Square projects with an adjustment made for 20-21 are:</p> <ul style="list-style-type: none"> <li>• P-10294 Design and construct-Public Realm</li> <li>• P-11878 Design and construct - Kings Square - Windows to the Past</li> <li>• P-11814 Consultants - Civic Building</li> </ul> <p>The adjustment to P-10297 Construct-Walyalup Civic Centre and Library will be performed after EOY accruals are finalised.</p>						
	300049.1606	P-10294 Design and construct-Public Realm		(8,829)		(1,677)	(10,506)

	300049.3915	Unspent muni	\$10,506					
		<b>Total</b>	<b>\$10,506</b>					
	300162.1606	P-11878 Design and construct - Kings Square - Windows to the Past		(145,824)		1,200		(144,624)
	300162.3923	Investment Reserve	\$144,624					
		<b>Total</b>	<b>\$144,624</b>					
	300086.1606	P-11814 Consultants - Civic Building		(291,321)		71,644		(219,677)
	300086.3923	Investment Reserve	\$219,677					
		<b>Total</b>	<b>\$219,677</b>					
3.4	<p>Container Deposit Scheme - Capital and operational costs associated with the Container Deposit Scheme as adopted by Council in 2019-20. (COUNCIL DECISION ITEM FPOL2002-3).</p> <p>Below operating budgets have been determined based on estimates for the containers expected to be received at the Refund Point. The expenses are for:</p> <ol style="list-style-type: none"> <li>1. Employees of Site Supervisor, an Assistant, Casual staff and</li> <li>2. Contract costs for lease a manual sorting machine, a cash machine, electricity charges, maintenance, cleaning and miscellaneous items.</li> </ol>							
	300161.1606	P-11883 -Design and construct-Container Deposit Setup		(62,261)		1,500		(60,761)
	300161.3915	Unspent Muni	\$60,761					
		<b>Total</b>	<b>\$60,761</b>					
	100691.6823	Support service units - event- CDS		-		(157,000)		(157,000)
	100691.7222	Support service units - event- CDS		-		(165,000)		(165,000)
	100691.4382	Support service units - event- CDS		-	322,000			322,000

End of financial year adjustments for 30 June 2020 are still ongoing therefore further budget amendments for carried forward projects will be presented to Council next month. Once completed the final overall effect on the end of year surplus, unspent grant funds and reserve funds movements for carried forward projects will be reported to Council through the budget amendment report.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Absolute Majority Required

## OFFICER'S RECOMMENDATION

Council approve the required budget amendments to the adopted budget for 2020/2021 as outlined below:

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget	
3.1	<u>Unspent Municipal Fund Projects</u>						
	Adjustments are proposed to be made for the following projects due a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.						
	The carry forward projects with an adjustment to unspent municipal funds for 20-21 are:						
	<ul style="list-style-type: none"> <li>• P-11851 Resurface MRRG-Ord St</li> <li>• P-11852 Resurface MRRG-Parry St</li> <li>• P-11854 Resurface MRRG-South Tce</li> <li>• P-11856 Program – Resurface R2R – Peel Rd</li> <li>• P-11857 Resurface R2R-South Tce</li> <li>• P-11328 Purchase-Plant and Equipment</li> <li>• P-11940 Design and Construct – Depot -Slab</li> <li>• P-11718 Design and construct Stirling Highway crossing</li> <li>• P-11698 Plan-AIP Consultation and Review</li> </ul>						
		300132.1606	P-11851 Resurface MRRG-Ord St				
		300132.3915	Unspent muni				
		300132.4299	Grant in 20-21				
			<b>Total</b>				
				(179,191)		144,056	(35,135)
		300133.1606	P-11852 Resurface MRRG-Parry St				
	300133.3915	Unspent muni					
		Grant in 20-21					
		<b>Total</b>					
			(40,622)		(15,085)	(55,707)	
	300135.1606	P-11854 Resurface MRRG-South Tce					
	300135.3915	Unspent muni					
	300135.4299	Grant in 20-21					
		<b>Total</b>					
			(307,067)		204,721	(102,346)	
	300140.1606	P-11857 Resurface R2R-South Tce					
	300140.3915	Unspent muni					
	300140.4299	Grant in 20-21					
		<b>Total</b>					
			(61,215)		61,215	-	
	300141.1606	P-11328 Purchase-Plant and Equipment					
	300141.3915	Unspent muni					
		<b>Total</b>					
			0		(4,261)	(4,261)	
	300164.1606	P11940 Design and Construct - Depot -Slab					
	300164.3915	Unspent muni					
		<b>Total</b>					
			(17,500)		3,332	(14,168)	

	300003.1606	P-11718 Design and construct Stirling Highway crossing	(108,200)		8,970	(99,230)
	300003.3915	Unspent muni	\$92,230			
		Grant in 20-21	\$7,000			
		<b>Total</b>	<b>\$99,230</b>			
	200484.6823	P-11698 Plan-AIP Consultation and Review	(4,909)		(318)	(5,227)
	200484.3915	Unspent muni	\$5,227			
		<b>Total</b>	<b>\$5,227</b>			
3.2	<p><b>Unspent Grant Fund Projects</b> Adjustments are proposed to be made for the following projects due a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.</p> <p>Carry forward projects with an adjustment to unspent grant funds for 20-21 are:</p> <ul style="list-style-type: none"> <li>• P-11826 Install-Buster Storage</li> <li>• 100402 Conduct Wardanji Festival</li> <li>• P-11729 Program-Reveal Aboriginal Artist 2020</li> <li>• P-11886 Design and Construct -Depot -Site Preparation</li> <li>• P-11856 Program - Resurface R2R - Peel Rd</li> <li>• 100552 Provide emergency relief</li> <li>• P-11882 -Design and construct - Fremantle Golf Course</li> <li>• P-11823 Design and construct-Port Beach coastal adaptation</li> </ul>					
	300105.1606	P-11826 Install-Buster Storage	(5,000)		(5,000)	(10,000)
		Unspent grant	\$5,000			
	300105.4299	Unspent muni	\$5,000			
		<b>Total</b>	<b>\$10,000</b>			
	100402.6823	Conduct Wardanji Festival	(50,000)		(43,330)	(93,330)
		Unspent grant	\$43,330			
		Muni funds	\$30,000			
		<b>Total</b>	<b>\$73,330</b>		20,000	(73,330)
	100402.4399	Grant of \$43,330 received in 19-20 for 20-21 year. Grant to be carried forward and municipal contribution to Wardanji festival in 20-21 will be reduced by \$20,00.				
	900520.3911	These funds to be held in Surplus at 30 June 21 for future allocation.	0		(20,000)	(20,000)
		Surplus EOY	\$20,000			
		<b>Total</b>	<b>\$20,000</b>			
	200488.6823	P-11729 Program-Reveal Aboriginal Artist 2020	(180,047)		5,620	(174,427)
	200488.4399	Unspent grant	\$174,427			
		<b>Total</b>	<b>\$174,427</b>			
	200786.6823	P-11886-Design and Construct -Depot -Site Preparation	(46,307)		44,394	(1,913)
	200786.4399	Unspent grant	\$1,913			
		<b>Total</b>	<b>\$1,913</b>			

	300139.1606 300139.4299	P-11856 Program - Resurface R2R - Peel Rd <b>Total</b> <b>\$ nil</b>	(4,533)		4,533	-
	100552.4399 100552.4316	100552 Provide emergency relief Unspent grant      \$6,000 Grant 20-21      \$6,000 <b>Total</b> <b>\$12,000</b> Reduce grant 20-21 from \$12,000 to \$6,000 as part received in 19-20	12,000	6,000 (6,000)		12,000
	300157.1606 300157.4299	P-11882 -Design and construct - Fremantle Golf Course Unspent grant      \$5,615,625 Grant 20-21      \$1,040,925 <b>Total</b> <b>\$6,656,550</b>	(6,410,055)		(246,495)	(6,656,550)
	300110.3915 300110.4299	P-11823 Design and construct-Port Beach coastal adaptation Unspent grant      \$4,564 Unspent muni      \$25,000 <b>Total</b> <b>\$29,564</b> No change to expenditure budget 20-21. The amount of unspent muni & grant requires amendment.	(29,564)	25,000 (25,000)		(29,564)
3.3	<p><b>Multiyear Projects – Kings Square</b> Adjustment to the budgets for Kings Square carried forward projects due to the variance between the estimated carried forward budget and the final position at the year end.</p> <p>Carry forward Kings Square projects with an adjustment made for 20-21 are:</p> <ul style="list-style-type: none"> <li>• P-10294 Design and construct-Public Realm</li> <li>• P-11878 Design and construct - Kings Square - Windows to the Past</li> <li>• P-11814 Consultants - Civic Building</li> </ul> <p>The adjustment to P-10297 Construct-Walyalup Civic Centre and Library will be performed after EOY accruals are finalised.</p>					
	300049.1606 300049.3915	P-10294 Design and construct-Public Realm Unspent muni      \$10,506 <b>Total</b> <b>\$10,506</b>	(8,829)		(1,677)	(10,506)
	300162.1606 300162.3923	P-11878 Design and construct - Kings Square - Windows to the Past Investment Reserve      \$144,624 <b>Total</b> <b>\$144,624</b>	(145,824)		1,200	(144,624)
	300086.1606 300086.3923	P-11814 Consultants - Civic Building Investment      \$219,677	(291,321)		71,644	(219,677)

		Reserve							
		<b>Total</b>	<b>\$219,677</b>						
3.4	<p>Container Deposit Scheme - Capital and operational costs associated with the Container Deposit Scheme as adopted by Council in 2019-20. (COUNCIL DECISION ITEM FPOL2002-3).</p> <p>Below operating budgets have been determined based on estimates for the containers expected to be received at the Refund Point. The expenses are for:</p> <p>3. Employees of Site Supervisor, an Assistant, Casual staff and</p> <p>4. Contract costs for lease a manual sorting machine, a cash machine, electricity charges, maintenance, cleaning and miscellaneous items.</p>								
	300161.1606	P-11883 -Design and construct-Container Deposit Setup		(62,261)			1,500	(60,761)	
	300161.3915	Unspent Muni	\$60,761						
		<b>Total</b>	<b>\$60,761</b>						
	100691.6823	Support service units - event- CDS		-			(157,000)	(157,000)	
	100691.7222	Support service units - event- CDS		-			(165,000)	(165,000)	
	100691.4382	Support service units - event- CDS		-	322,000			322,000	

**FPOL2008-10 GRANT APPLICATION – GILBERT FRASER RESERVE LIGHTING**

**Meeting date:** 12 August 2020  
**Responsible officer:** Manager Asset Management  
**Decision making authority:** Council  
**Agenda attachments:** 1. Grant application form  
**Additional information:** Nil

**SUMMARY**

**This report seeks Council’s consideration of the application for the Department of Local Government Sport & Cultural Industries, Community Sport and Recreation Facility Fund (CSRFF) Small Grants round which closes in August 2020.**

**The project seeks to upgrade the existing sports lighting on Gilbert Fraser Reserve that is at the end of its useful life. With the recent removal of one lighting tower the operations of the clubs are being affected by the poor uniformity and quality of lighting on the reserve. Upgrading the lighting will maximise the use of the reserves and support the clubs in expanding their membership and providing active opportunities for the City’s residents.**

**This report recommends that Council endorse the CSRFF Small Grant Application along with the allocation of \$173,333 in the 2020/2021 budget process, as per the City’s contribution to the project.**

**BACKGROUND**

The Community Sport and Recreation Facility Fund (CSRFF) is a program administered by the Department of Local Government Sport and Cultural Industries (DLGSCI) providing financial assistance to community sporting groups and local government authorities (LGA) to develop community sport and recreation infrastructure.

There are three types of grants available throughout the year. Small grants for projects costing from \$7,500 to \$300,000 are available from February and July each year. Annual Grants Round and Forward Planning Grants are available in July each year for projects with a total expenditure of \$300,000 to \$500,000, or above \$500,000 respectively.

Successful applicants can receive up to one third of the eligible project costs as prioritised by DLGSCI, with the remaining project costs to be funded from other sources such as the LGA and community sporting group.

Gilbert Fraser Reserve is operated by the North Fremantle Associated Clubs Inc. This sporting association is formed from the three main clubs using the reserve, North Fremantle Amateur Football Club, Fremantle AFL Masters Football Club Inc. and Fremantle Mosman Park Cricket Club. The reserve is also home to North Fremantle Primary School, Indian Ocean Dragon Boat Club and the venue for the annual Volunteer Fire and Rescue Service State Championships.

The reserve is also used as a sports carnival venue for local schools and is the local public open space for resident in the North Fremantle locality.

The existing floodlighting at Gilbert Fraser Reserve has been installed in stages throughout time and has used differing lighting poles and luminaires on the opposite sides of the reserve. In 2019 one of the four 20m towers on the western side of the reserve had to be removed due to structural weakness and risk of collapse.

An investigation into the quality of the lighting installation was undertaken in 2019 and found that due to the variation in pole heights, the required standard cannot be achieved at the ground. The different types and heights of the lights have resulted in poor uniformity of light and a high level of glare. Past attempts to adjust the lighting to improve the glare and light levels on the ground has resulted in light spill from the facility impacting local residential properties.

The lack of a compliant lighting installation has caused operational problems for the resident sporting clubs and adjustments and have needed to be implemented to attempt to manage the safety for players on the ground.

### **FINANCIAL IMPLICATIONS**

The floodlighting project at Gilbert Fraser Reserve would be classed as a Small Grants project and requires having a completed application (Attachment 1) approved by Council and submitted to the DLGSCI by 14 August 2020.

The total project cost is estimated at \$260,000 (ex GST). The grant request will be for \$86,667 (one third of the project costs) and the City would be required to contribute \$173,333 towards the project in the 2020/21 financial year. As part of the grant submission process, the City must indicate its support by way of budget allocation in order to support a successful application.

This project was listed as one of a number of higher priority projects in both the Infrastructure Working Group and the City's 10 year financial plan; however, it is noted that there are limited capital funds and the Council may elect to review municipal funding priorities as the year progresses.

### **LEGAL IMPLICATIONS**

Nil

### **CONSULTATION**

Consultation with the North Fremantle Associated Clubs Inc regarding the project was undertaken in 2019. Further engagement will occur with the clubs and residents ahead of works being carried out on the reserve.

### **OFFICER COMMENT**

The project involves the replacement of the remaining northern 3 x 20m towers with 2 x 30m towers to match the 2 existing southern 30m poles on site. The luminaires on all towers will be changed to LED suitable to provide 100lux lighting installation consistent with AS2560.2.3 Lighting for football (all codes) and AS 4282 Control of the Obtrusive

Effects of Outdoor Lighting to ensure minimal levels of light spill to neighbouring properties including the Swan River.

At present the existing lighting is restricting the use of the oval due to poor light uniformity and activities on the reserve need to be restricted. The new lighting system will allow use of the entire playing surface and provide a larger training area. The system will also permit the use of the reserve for scheduled night fixtures increasing the capacity of the ground to hold additional matches outside the traditional weekend schedule.

The ability to increase activity on the reserve will allow the resident clubs to consider the inclusion of women's football, which cannot be accommodated at the present time due to scheduling of training and matches.

Initially the project considered the replacement of all existing towers on site. However structural investigations confirmed that the existing 30m poles on the reserve were in good condition and replacement would not be required, for this reason the provision of two new 30m towers to replace the existing 3 x 20m towers was considered over the replacement of all towers on the site.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Absolute Majority Required

## **OFFICER'S RECOMMENDATION**

### **Council:**

- 1. Approve the application in Attachment 1 for \$86,667 to the Department of Local Government Sport & Cultural Industries small grant program, for the relocation and upgrade of sports lighting Gilbert Fraser Reserve.**
- 2. Approve the allocation of \$173,333 in the 2020/2021 capital budget as the City's contribution to the project, pending a successful grant application.**

## 11. Motions of which previous notice has been given

A member may raise at a meeting such business of the City as they consider appropriate, in the form of a motion of which notice has been given to the CEO.

### **FPOL2008-11 ELECTED MEMBER MOTION - NAMING OF THE LANEWAY THOROUGHFARE ADJOINING THE FREO SOCIAL CLUB 'RICHARD LANE' – MAYOR BRAD PETTITT**

<b>Meeting date:</b>	12 August 2020
<b>Responsible officer:</b>	Chief Executive Officer
<b>Decision making authority:</b>	Council
<b>Agenda attachments:</b>	1. Map - proposed naming of laneway adjoining The Freo Social Club "Richard Lane"
<b>Additional information:</b>	Nil

### **ELECTED MEMBER SUMMARY**

With the recent passing of much-loved local musician Richard Lane, I would like to take the opportunity to recognise his contribution to the Fremantle community, as well as his contribution to music education and the performing arts in the city over many years, by including an appropriate and enduring memorial to him.

I propose investigating the possibility of naming the laneway adjacent to The Freo Social Club 'Richard Lane' (as shown in the attached map).

The location is particularly suitable as for several years, before its refurbishment as the Fremantle Social in 2018, Richard Lane leased much of the Fremantle Drill Hall for his music school, Penny Lane's Music School.

For many here in Fremantle, Richard's greatest accomplishment will always be Penny Lane's Music Workshop. It was there where all of his unique abilities and traits were brought to the fore. He was an instigator, conduit, leader, showman, educator, and sage, inspiring a new generation of musicians all the while subtly challenging them to constantly reach new heights. For this reason, the above location is especially relevant.

Penny Lane's was a fitting use for the venue as it has been a music venue for much of its life, housing the Fly By Night Club and various community arts ventures stemming back into the early twentieth century.

On Richard's recent sudden passing, a general feeling was shared by the community that some kind of memorial recognition was appropriate, and the thought arose that it might occur within the vicinity of the old Drill Hall.

The laneway bordering the north of the Drill Hall is currently without a gazetted name and I would like to propose it be named Richard Lane (Ln) or similar. This commemoration will also celebrate the history of popular music's contribution to the culture of Fremantle.

But it wasn't just through his beloved music school or even the music venues of Perth that Richard carved his inimitable presence. Thanks to his contributions to the iconic Perth-based power-pop ensemble, The Stems, Richard's talents were celebrated in both the national and international arenas.

Richard co-founded The Stems with Dom Mariani in 1983. The four-piece played its first gig at Perth's Old Civic Theatre supporting The Saints and The Triffids. The Stems released their seminal album – *At First Sight, Violets Are Blue* – in 1987. The Stems disbanded shortly thereafter.

In 1989 Richard founded The Chevelles before moving on to The Rosebuds. Over the subsequent years he has been an intricate part of local bands such as The On and Ons, The Painkillers, Big Boss Man, along with being a central figure in the 2003 reformation of The Stems, a reunion that in 2007 yielded a second album, *Heads Up*.

As considerable as Richard's on stage contributions were, his efforts behind the scenes were equally significant. In the 1990s he founded and ran a Perth-based record label – Idaho Records, oversaw a venue booking agency, worked for X-Press Magazine, and performed with a myriad of other musicians, all the while tending to his own career as a recording songwriter and musician.

(Thanks to Brett Leigh Dicks for his article *In Reflection – Richard Lane* in (<https://fremantleshoppingnews.com.au/2020/05/15/in-reflection-richard-lane/> May 15, 2020) from many of the words above were borrowed)

This Motion asks Council to support both, the petition initiated by Damon Hurst and Dickon Oxenburgh, which contains 162 signatures of support, received by council earlier in this meeting, and the attempt to name the (currently unnamed) laneway thoroughfare adjoining the northern boundary of 'The Freo Social Club' (the Fremantle Drill Hall) as 'Richard Lane' or similar.

This proposal comes with the full approval of Richard Lane's partner Cathy, and community support is demonstrated in the form of a petition in from the Friends of Richard Lane; Laneway Naming Proposal

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

## **MOTION**

### **Council:**

- 1. Recognise and commend Richard Lanes valuable and lasting contribution to the Fremantle community and convey heartfelt condolences to his friends and family on his recent passing.**
- 2. Request that the City initiate the process to obtain the necessary approvals to enable the naming of the laneway thoroughfare (as shown in attachment) adjoining the northern boundary of the Freo Social Club (the Fremantle Drill Hall) 'Richard Lane' or similar.**

## **OFFICER COMMENT**

The laneway/thoroughfare does not currently have an approved name and the City can request that the Minister approve a private road name via Landgate.

Landgate have set rules for naming private roads/lanes such as being appropriate to the area, evidence of community support, agreement from the owner (the Housing Authority), no duplication of names within certain distances/areas and short names for short roadways for mapping reasons.

An initial naming query through Landgate's electronic system showed that the name failed a preliminary validation. However, the City will be able to submit a formal request including community support and any other supporting evidence that becomes available.

## **12. Urgent business**

In cases of extreme urgency or other special circumstances, matters may, on a motion that is carried by the meeting, be raised without notice and decided by the meeting.

Nil

## **13. Late items**

In cases where information is received after the finalisation of an agenda, matters may be raised and decided by the meeting. A written report will be provided for late items.

Nil

## **14. Confidential business**

Members of the public may be asked to leave the meeting while confidential business is addressed.

Nil

## **15. Closure**