



Agenda

Ordinary Meeting of Council

Wednesday 29 January 2025 6:00 pm



Notice of an Ordinary Meeting of Council

Elected Members

An Ordinary Meeting of Council of the City of Fremantle will be held on **Wednesday 29 January 2025** in the Council Chamber (Bibbool Room) at the Walyalup Civic Centre, located at 151 High Street, Fremantle commencing at 6:00 pm.

A handwritten signature in black ink, appearing to read "Glen Dougall".

Glen Dougall
Chief Executive Officer

22 January 2025



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Confidential business50
Closure50



Response:

The City will deliver a comprehensive and community-focused commemoration of the 2029 bicentenary.

Question 2:

It would appear that none of the \$652,000.00 works identified as being needed for the Round House in the 2021 Conservation Plan has been spent. Why is that?

Response: These questions have been taken on notice.

Response:

The City undertakes an extensive renewal program across all City assets, which are prioritised based on renewal targets and available budgets. The amount referred to is not currently budgeted. This along with other renewal priorities are assessed through the Long-Term Financial Plan and considered for supporting financial funding along with council funds.

Public question time

Members of the public have the opportunity to ask a question or make a statement at council and committee meetings during public question time. Further guidance on public question time can be viewed [here](#), or upon entering the meeting.

Petitions

Petitions may be tabled at the meeting with agreement of the presiding member.

Deputations

A deputation may be made to the meeting in accordance with the City of Fremantle Meeting Procedures Policy.

Presentations

Elected members and members of the public may make presentations to the meeting in accordance with the City of Fremantle Meeting Procedures Policy.



Confirmation of minutes

OFFICER'S RECOMMENDATION

Council confirm the minutes of the Ordinary Meeting of Council dated 11 December 2024.

Elected member communication

Elected members may ask questions or make personal explanations on matters not included on the agenda.



Reports and recommendations from officers

Planning reports

Nil.



Strategic and general reports

C2501-1 INFORMATION REPORT - AUKUS PETITION RESPONSE

Meeting date:	29 January 2025
Responsible officer:	Chief Executive Officer
Voting requirements:	Simple Majority Required
Attachments:	Nil

At the Ordinary Meeting of Council held on 14 August 2024, Mr Sam Wainwright presented a petition signed by approximately 415 members of the public, requesting the following:

We, the undersigned residents of the City of Fremantle, respectfully request that the Council:

- 1. Call on the Commonwealth Government to ban the berthing of nuclear powered or armed submarines at Stirling Naval Base given its proximity to a large urban population.*
- 2. Explain how else it will respond to the fact that nuclear powered and nuclear armed submarines in Cockburn Sound are inconsistent with the City's Nuclear Free Policy and pledge to support the Treaty to Ban Nuclear Weapons.*
- 3. Ensure that residents and visitors are immediately informed of the presence of nuclear powered and/or armed submarines, safety procedures in place and appropriate public response to accidents including the provision of iodine tablets.*
- 4. Seek clarification of the extent of its responsibilities in the event of a nuclear safety breach.*

This petition was accepted by the Chief Executive Officer at the Council meeting and the following response was provided to Mr Wainwright in writing.

- 1. Call on the Commonwealth Government to ban the berthing of nuclear powered or armed submarines at Stirling Naval Base given its proximity to a large urban population.*

There is no foundation in the current Policy to call on the Commonwealth Government to ban nuclear-powered or nuclear-armed vessels at Stirling Naval Base, which is not located within the municipality. Further, point 8 of the Policy acknowledges that nuclear-powered or nuclear-armed vessels already visit the area. While the Policy explicitly advocates to ban these vessels from the inner



harbour, it acknowledges that they would be moored at four points in Gage Roads. It should also be noted that the City has no head of power to enforce this aspect of the Policy.

- 2. Explain how else it will respond to the fact that nuclear powered and nuclear armed submarines in Cockburn Sound are inconsistent with the City's Nuclear Free Policy and pledge to support the Treaty to Ban Nuclear Weapons.*

The presence of nuclear-powered or nuclear-armed vessels is not in contradiction of the Policy. Point 8 of the Policy acknowledges that these vessels already visit the area. With regards to pledging support to the United Nations' *Treaty on the Prohibition of Nuclear Weapons*, Council may wish to consider taking a position on this matter, but ultimately, it is noted that this is entirely within the remit of the Commonwealth Government to become a signatory to the treaty.

- 3. Ensure that residents and visitors are immediately informed of the presence of nuclear powered and/or armed submarines, safety procedures in place and appropriate public response to accidents including the provision of iodine tablets.*

Point 8 of the Policy states that the conduct of visiting nuclear powered and/or armed ships is controlled through a Commonwealth Government document called 'Visits by Nuclear Powered Warships to Australia Ports'. These guidelines stipulate that each visit is individually planned by a committee comprising various federal and state government agencies such as policy, health department, navy, defence, state emergency service and the Fremantle Port Authority and an emergency drill is practiced before each and every visit. The City is not in a position to provide iodine tablets in the event of an accident.

Point 8 of the Policy also states that the presence of nuclear arms on a vessel may or may not be revealed. This is controlled by the Department of Defence in Canberra. Fremantle Port Authority has advised they would not expect to be informed, and as such, the City may also not be aware of the presence of nuclear arms on a vessel. The City is therefore not able to inform the community in this regard.

- 4. Seek clarification of the extent of its responsibilities in the event of a nuclear safety breach.*

The City acknowledges that this point is of utmost significance for the community. To that end, the City will remain engaged with all levels of government as an important stakeholder to ensure that the best-possible measures are implemented in case of a nuclear safety breach, and the role it will play as a local government.



In addressing the rationale in the petition, it is noted that, with the exception of the Council's *Nuclear Free Fremantle* policy, the City is unable to address responsibilities that fall within the remit of the State and Commonwealth Governments, and the governments of the United Kingdom and the United States. As such, each of the points of the petition have been addressed against the content of the *Nuclear Free Fremantle Council Policy* (the Policy).

The Policy makes clear Council's position on various nuclear activities within the municipality, particularly the construction of nuclear power facilities, the transport of nuclear materials, and its opposition to the construction of a nuclear waste facility in Western Australia. The Policy also provides a detailed outline of how visits of nuclear-powered or nuclear-armed vessels are conducted, including the prohibition of any such vessels mooring in the inner harbour.

As outlined in the response to the petition provided above, it is recommended that no further action be taken in response to the petition.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- The matters contained in this report align to the intent of this theme's outcome.

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council receive the information report regarding the response to the AUKUS petition, presented to the Ordinary Council Meeting on 14 August 2024, and note that no further action is required in response to the petition.



C2501-2 REPORT ON THE PERTH SOUTH WEST METROPOLITAN ALLIANCE BOARD DELEGATION TO THE US

Meeting date:	29 January 2025
Responsible officer:	Chief Executive Officer
Voting requirements:	Simple Majority Required
Attachments:	<ol style="list-style-type: none">1. Building Defence Social Licence Report - FINAL2. US Delegation Findings Report- FINAL

SUMMARY

This report presents a forward copy of the draft to be presented to the Board of the Perth South West Metropolitan Alliance (PSWMA) on the delegation to the United States of Mayors and Chief Executive Officers in September, 2024.

The attachments include two reports, one which considers the implications for AUKUS at Stirling Base as well as a further report on the additional findings and observations of the various areas visited during the delegation.

These reports are presented as information gathered as part of the delegation to the United States and to be received by council for information purposes only.

This report seeks council to note the two reports (Building Defence Social License in Perth South West Region and Insights from Perth South West US Delegation) prepared for the Perth South West Metropolitan Alliance outlining the observations and learnings from the delegation of Mayors and Chief Executive Officers to the United States in September, 2024.

BACKGROUND

In recognition of the evolving role of defence in the region, a delegation consisting of the Mayors and Chief Executive Officers of the six alliance councils, supported and accompanied by the Australian Submarine Agency and PSWMA officers, travelled to the US in September 2024 to undertake a study tour to explore best practices in local government and defence relationships. This delegation toured the west and east coast of the United States to as part of a delegation to seek implications for the Federal Governments alliance with the United States and United Kingdom known as AUKUS.



The delgation was for a period of 14 days, including travel time, between 2 September and 16 September.

Locations visited being:

Los Angeles
San Diego
Newport News
Norfolk
New York

The attached reports provide the itinery and scheduled visits undertaken during the delgation which are related to the implications of AUKUS and also additional observations garnered through meetings with various government and non government agencies and organisations.

FINANCIAL IMPLICATIONS

The delagation was funded through the PSWMA.

LEGAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Liveable City - Sustainable growth in city centre population

- Infrastructure, services and facilities meet the needs of a growing residential population, and contribute to making the city centre a safe and desirable place to live.

Thriving City - Attraction and retention of diversified investment and talent

- A diverse range of employment options across multiple sectors enable more people to work in Fremantle.

Thriving City - A thriving and supportive ecosystem for start-ups and small businesses

- An emerging cluster of businesses operating across the blue economy, sustainability and immersive technology sectors establish Fremantle as leading



contributor to the ongoing development of Western Australia's knowledge-based economy.

Thriving City - Partnerships and pathways for learning and education

- Clear pathways for vocational and tertiary education for school-aged and mature-aged students in Fremantle.

Resilient City – Availability of services and support for the most vulnerable members of the community

- Strong partnerships with relevant State Government agencies and service providers.

CONSULTATION

Nil for this report, the attached contents of this report are provided for council and community information.

OFFICER COMMENT

As part of gaining a greater understanding of the implications for this region of the Federal Government's decision to enter into an AUKUS alliance with the UK and USA the Mayors and CEO's as members of the PSWMA participated in a delegation to visit various naval bases in the USA. As part of this trip the delegation also connected with various government and community based organisations to seek observations on other local government related matters. Two reports prepared for the PSWMA Board are attached which outline some of the observations and learnings made during the delegation. These reports are yet to be considered by the PSWMA Board and are provided for information.

The purpose of the delegation was to examine how defence and local government interact with each other and how this relationship develops, as well as the role defence plays in their community and in building a social license with their communities. Generally, there seems to be a social acceptance of the role that defence plays in the US developed over many years. The economic impact of defence in the US is significant and as such they are a significant part of their local communities and local government relationships.

Other insights and observations undertaken during the delegation included aspects such as homelessness, public transport, sustainability initiatives, cultural precincts, tourism, property and urban development, repurposed public spaces and buildings/infrastructure, policing and safety.

The reports were prepared by the PSWMA executive with input from the delegation and will be presented to the PSWMA Board in February. They are



provided for information and in response from community for an understanding of the purpose and outcomes to be achieved from the delegation.

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council note the two reports (Building Defence Social License in Perth South West Region, provided in Attachment 1, and Insights from Perth South West US Delegation, provided in Attachment 2) prepared for the Perth South West Metropolitan Alliance outlining the observations and learnings from the delegation of Mayors and Chief Executive Officers to the United States in September, 2024.



C2501-3 METHOD OF CONDUCTING THE 2025 LOCAL GOVERNMENT ELECTION AND OTHER POLLS

Meeting date:	29 January 2025
Responsible officer:	Manager Governance
Voting requirements:	Absolute Majority Required
Attachments:	1. Local Government Election 2025 Cost Estimate 2. WAEC Written Agreement 2025

SUMMARY

The purpose of this report is to seek Councils endorsement to declare that the Western Australian Electoral Commissioner will conduct the 2025 elections as a full postal election.

This report recommends that Council:

- 1. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required;**
- 2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a Postal election.**

BACKGROUND

The Western Australian Electoral Commissioner, Robert Kennedy, has written to the City offering to undertake the 2025 election as a full postal election. In order to accept the Commissioner's offer, the Council is required to adopt a resolution, by absolute majority, declaring the Electoral Commissioner responsible for the conduct of the election by a postal ballot.

The recommendation provides for the Western Australian Electoral Commission (WAEC) to be responsible for the 2025 ordinary election and for any other election or poll that may arise prior to the 2027 ordinary election.

It is common practice by many local governments to conduct an election in this manner as the resources involved to conduct an election in-house can be more costly and have a greater impact on the City's resources and core business.



In a postal voting election, election packages are posted to all eligible electors on the City of Fremantle Electoral Roll approximately three weeks before Election Day. Electors must return the completed ballot papers and elector certificates by post to the Returning Officer, or deposit into the available ballot box at the City of Fremantle, by 6pm on Election Day.

FINANCIAL IMPLICATIONS

As shown in Attachment 1, the Western Australian Electoral Commissioner has estimated the cost for the 2025 election, if conducted as a postal ballot, as \$162,581 excluding GST. Under the *Local Government Act 1995*, the Commission is required to conduct local government elections on a full cost recovery.

The estimate has been based on the following assumptions:

- Total of 25,800 electors;
- Response rate of approximately 45%;
- 4 Councillor and 1 Mayor vacancies;
- The count to be conducted at the City of Fremantle, Walyalup Civic Centre 151 High Street, Fremantle using CountWA;
- Appointment of a local Returning Officer; and
- Regular Australia Post delivery service for the lodgement of election packages.

This does not include the following costs:

- Additional non-statutory advertising;
- Any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns;
- City of Fremantle staff members to work in a polling place on election day; and
- Any additional postage rate increase by Australia Post.

An appropriate provision will be made during the 2024/2025 budget preparations for the above costs associated with the 2025 election.

LEGAL IMPLICATIONS

Section 4.20(1) of the *Local Government Act 1995* provides that by default the Chief Executive Officer is the returning officer of a local government for each election. Section 4.20(4) of the *Local Government Act 1995* states that a local government may, having first obtained the written agreement of the Electoral Commissioner, declare the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of



time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the Returning Officer of the local government for the election or elections. An absolute majority is required.

Section 4.61 of the *Local Government Act 1995* allows local governments to choose their preferred method of voting, with the default method for conducting an election is by in-person voting.

The election can be conducted as a:

- **Postal election:** An election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or
- **Voting in-person election:** An election at which the principal method of casting votes is by voting in-person on election day. Votes can also be cast in-person before election day, or posted or delivered, in accordance with regulations.

Section 4.61(2) of the *Local Government Act 1995* states that the local government may decide to conduct an election as a postal election. An absolute majority is required.

Section 4.61(4) of the *Local Government Act 1995* states that a decision under subsection (2) has no effect unless it is made after the declaration under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- Enable the City to maintain legislative compliance and accountability for organisational decision making.

CONSULTATION

Nil.



OFFICER COMMENT

Postal elections encourage greater voter participation and are generally considered to be more representative of the community. Although the City is responsible for the coordination of the postal election, the process is less demanding on the City's resources than an in-person election.

One of the benefits of the Electoral Commission conducting the City's elections is that the process and the Returning Officer are largely independent of the City. This separation may improve the community's perception and confidence in the election process. In addition, postal voting is more convenient for electors and typically achieves a higher rate of voter participation.

The requirements and expectations placed on the CEO in taking on this role as Returning Officer can be both contentious and time consuming. In addition to dealing with complaints received during the election period, that dual role can lead to an unwelcome perception of conflict of interest and bias from the community.

It is the prerogative of Council to decide, as a matter of policy, to conduct elections by postal vote and to make a declaration that the elections are to be conducted by the Electoral Commission.

VOTING AND OTHER REQUIREMENTS

Absolute Majority Required

OFFICER'S RECOMMENDATION

Council:

- 1. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required.**
- 2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a Postal election.**



C2501-4 FCC660/2 - FREMANTLE ART CENTRE SECURITY

Meeting date: 29 January 2025
Responsible officer: Manager of Arts
Voting requirements: Absolute Majority Required
Attachments: 1. CONFIDENTIAL - Evaluation Spreadsheet -
Weighted Pricing

SUMMARY

The purpose of this report is to consider tender number FCC660/2 for Security Services for Fremantle Art Centre (FAC) at 1 Finnerty Street, Fremantle.

This report recommends that Council accepts the tender submitted by Silverback Enterprises (Paramount Security), in accordance with the tender evaluation undertaken as per the selection criteria included in the tender document.

BACKGROUND

The City of Fremantle requires a professional, competent, safety conscious and customer service focused security provider for a range of arts and cultural activities and events at the Fremantle Arts Centre (FAC).

FAC is a premiere live music venue, with performances all year-round across its multiple outdoor spaces. Over summer, there are free concerts by leading local and touring acts as part of the Sunday Music series. FAC's Front Garden and Inner courtyard are programmed regularly with small to mid scale music acts. South Lawn is also the venue for ticketed big-name touring artists such as Thelma Plum, Fat Freddies Drop and The Waifs.

A tender was advertised to the open market (RFT) to ensure a wide range of building security services suppliers were able to tender. FAC last went to tender in 2022 (FPOL2208-4 Tender FCC602/22), with the contract awarded to MA Services Group. This contract was completed on the 31 August 2024, with no extensions exercised.

In the interim between tenders, the City of Fremantle awarded a contract to deliver FAC Security Services Summer Program (RFQ599.24). This was awarded to Silverback Enterprises (Paramount Security) and ends on 10 February 2025. Silverback Enterprises (Paramount Security) has held a number of one off contracts at the City for many years, which have always been successful. Key



areas of delivery have been in Arts & Culture - Fremantle International Street Arts Festival, Fremantle Festival - Ten Nights in Port, Wardarnji and currently at FAC for a summer series of events.

FINANCIAL IMPLICATIONS

The table below summarises the available budget, current expenditures, and recommended tender price by Silverback Enterprises (Paramount Security) for the delivery of security services and associated expenses:

Description	Expenditure	Budget
Budget		
Allocated budget for 2024/2025 - FAC Team		
Security Services – FAC Operating – All lines		\$186,000
General Exp – FAC Operation % Contingency		\$179,000
Expenditure		
Expenditure incurred to date: July to Dec	\$143,845	
Expenditure estimated – Jan to June	\$63,000	
2024/2025 estimated Total	\$206,845	
Activities <ul style="list-style-type: none"> Tender number FCC660/24 at Fremantle Art Centre – 12-month season 	\$340,565	
Project management costs	N/A	
Total Expenditure TENDER (estimated maximum spend tender projections)	\$340,565	\$365,000
Total expenditure 2024/2025 (actuals & estimated 2024/2025)	\$206,845	\$365,000

A budget adjustment will be required as part of the 2024/2025 mid-year budget review, to cover the estimated expenditure costs from January-June 2025. In future years fore-casted increases will be managed by offsetting with increased income in delivery areas.

LEGAL IMPLICATIONS

Tenders were invited in accordance with section 3.57 of the *Local Government Act 1995* and the tendering procedures and evaluation complied with part 4 of the *Local Government (Functions and General) Regulations 1996*.



STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Creative City – Industry-leading community arts facilities and programming

- The matters contained in this report align to the intent of this theme's outcome.

Inclusive City – A welcoming and inclusive City for all members of community

- The matters contained in this report align to the intent of this theme's outcome.

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- The matters contained in this report align to the intent of this theme's outcome.

CONSULTATION

Nil.

OFFICER COMMENT

Detail

Tender FCC660/24 for Security Services at FAC advertised on 23/10/24 was open for 19 days and closed on 11/11/24.

Tender evaluation

Tender submissions were received from the following contractors and evaluated by the tender evaluation panel:

- Aries Security Services Pty Ltd – ABN: 79652596962
- Vicpro Security Pty Ltd – ABN: 39639130457
- Iconic Security Services Pty Ltd – ABN: 59659814356
- MA Services Group Pty Ltd – ABN: 73151498001
- NPB Security Australia Pty Ltd – ABN: 14143154741
- Oceanic Security Services Pty Ltd – ABN: 63645788414
- Silverback Enterprises Pty Ltd – ABN: 31131473802
- Secure Nation Group Pty Ltd – ABN: 99677956106



- Southern Cross Pacific Pty Ltd – ABN: 50163444657

The tender evaluation panel establishes whether the tender submissions conform to the conditions for tendering and selects a suitably qualified and experienced contractor.

The tender evaluation panel comprised:

- Sarah Wilkinson, Manager of Arts
- Jay Ellis, Manager of Customer Experience & Learning
- 'Ofa Fotu, Creative Programs Lead
- Mario Rengifo, A/Procure to Pay Team Leader

Tenderers were required to disclose information that might be relevant to an actual or potential conflict of interest and disclose if they had any relationship with City of Fremantle employees involved in the tender process. Members of the tender evaluation panel are required to disclose any actual or perceived interest with any of the tenderers. No disclosures were made.

To obtain the broadest possible comparison base, each of the tenders was evaluated against the following tender selection criteria and was in turn graded in the tender evaluation matrix.

Item No	Description	Weighting
1	Price for services offered	15%
2	Relevant Experience	20%
3	Key Personnel, Skills and Resources	20%
4	Demonstrated Understanding	30%
5	Sustainability	15%

Nine tender submissions received were conforming, and zero tender submissions received were non-conforming.

The tender submitted by Silverback Enterprises scored the highest rating with 33 points, followed by NPB Security Australia & Iconic Security Services with 30.33 points. The remaining tender submissions received lower scores.

The results of the evaluation for delivery of tender number FCC660/24 at Fremantle Art Centre are shown in the confidential attachment.

Silverback Enterprises (Paramount Security), the recommended tenderer, was assessed as having the capacity, experience, management systems and resources



to expertly undertake the works and deliver the level of service described in the specification, in accordance with the terms of the tender document.

The Major Procurement Approvals Panel endorsed the Evaluation Panel's recommendation on the 12/12/2024 to award the tender for FCC660/24 to Silverback Enterprises (Paramount Security).

The MPA Panel Comprised of:

- Russel Kingdom, Director of Strategic Planning and Projects
- Pete Stone, Director Creative Arts & Community
- Alan Millard, A/Director Infrastructure
- Matt Hammond, Director City Business

References

The City has received references in respect to the recommended tenderer, as follows:

Reference 1 – Local Government & Arts Industry, Marcus Dickson – Events & Programming – City of Melville

- Consistently providers of high-quality customer service, significant value-adds to large and small-scale events and have provided exceptional value for rate payers money.
- Organisational culture of understanding the many elements that contribute to a safe, successful, enjoyable arts and cultural event. Demonstrable experience in the delivery of high-quality customer service focussed security services in many different contexts.
- A highly experienced, responsive, accessible and knowledgeable team of operators in the pre-event planning, briefing, delivery and de-brief stages of an event. They are invested in the safe and successful delivery of events and work collaboratively to achieve these outcomes.
- Well-developed event management procedures. Their strategies are informed by collaboration, customer service, safety and care and are underpinned by a positive attitude, extensive experience and expertise and an understanding of the requirements of successful security provision in the arts and culture sector.



Reference 2 – Arts & Cultural Industries, Alex Hayes, Production Services Manager, Perth Festival

- Successful team that repeatedly delivers a high level of crowd control service delivery, they have done so over many years, delivering to large scale community events & music venues for the Perth Festival
- Responsive, personalised service & detailed attention to delivery.
- Tailor service delivery to audience requirements, responsive with lead time to meet different community requirements.
- Progressive involved leader with a competent team of supervisors.
- Successfully managed a major complicated public event with diverse delivery requirements. Leader and team did a great job.

City of Fremantle statement:

- There was a strong field of applications for this tender – not all met the key requirements of delivering Security Services to FAC. An essential lens to these service requirements was the delivery of crowd control at concerts.
- There were 3 leading tenderers all very competitive with the leading and preferred tenderer being Silverback Enterprises (Paramount Security).
- Their submission strongly demonstrated Silverback’s experience and expertise to deliver Security Services at FAC. The company is West Australian, with an established local team who have a long career of working together.
- The submission illustrated their experience in the live events industry over 25 years working with leading arts organisations on large and challenging cultural events, working with local governments across, venues, community programs, festivals and cultural events. The application rigorously addressed specifically crowd control examples over many years.
- Testimonials shared in the application reinforced how highly regarded the organisation is valued in the arts for their work.
- The risk management submissions demonstrated their understanding of the diversity of work at FAC while comprehensively exploring in detail key deliverables such as the South Lawn Concerts. The interconnection of their



role and City staff was shared, a positive illustration of their understanding of the work.

- It must be noted Silverback Enterprises demonstrated experience in all the security service areas requested – venue, events, crowd control, static and roving. They were the only applicant to talk strongly to valuing the customer and audience member and prioritising their experience.
- In terms of costs, they came in as the third highest place out of nine applications. They present value and quality for the costs they are charging. The costs are higher than estimated but we are able to meet the budget costs as per current budget.

Comment

Silverback Enterprises (Paramount Security) is recommended by the evaluation panel to undertake the Contract.

Silverback Enterprises (Paramount Security) present value for money specific to expertise, quality and understanding of the service delivery.

They are a highly regarded company and will bring expertise to the city and audiences that participate in FAC public programs.

VOTING AND OTHER REQUIREMENTS

Absolute Majority Required

OFFICER'S RECOMMENDATION

Council:

- 1. Accept the tender from Silverback Enterprises (Paramount Security) for Security Services FCC660/2 at the rates tendered for a period of 2 years.**
- 2. Delegate authority to the Chief Executive Officer to approve the option to extend the contract for up to 4 years (two year plus two year), providing Silverback Enterprises (Paramount Security) have performed satisfactorily in accordance with the terms of the contract.**



C2501-5 WORKING GROUP VACANT POSITION APPOINTMENT

Meeting date:	29 January 2025
Responsible officer:	Manager Governance
Voting requirements:	Simple Majority Required
Attachments:	Nil

TOWARDS 2029 WORKING GROUP

The Towards 2029 working group was formed on 14 February 2024 with the initial focus being to map the various components that relate to *Towards 2029* and discuss the inter-relationships, inter-dependencies, risks and timing, including:

- Long-term vision and strategic plan for Roundhouse and Arthur Head Reserve.
- Advocacy, stakeholder engagement, project planning and funding opportunities.
- How the truth-telling component of 2029 needs to be led by the WRAP Working Group, and how this might interface with other projects and initiatives.

The group has no decision-making authority. A majority team consensus is required for suggestions and proposed actions of the group, and ultimately the deliverables / recommendations that are reported back to Council.

Membership currently includes Mayor Hannah Fitzhardinge, Cr Ben Lawver, Cr Fedele Camarda, Cr Jenny Archibald, the Chief Executive Officer, Director Creative Arts and Community, Director Planning, Place and Urban Development, and Director City Business. There is one vacant elected member position remaining in the group.

This report recommends that the vacant position on this working group is filled for the remainder of the term by Cr Jemima Williamson-Wong.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Resilient City – A focus on planning for a stronger and more resilient future

- The matters contained in this report align to the intent of this theme's outcome.



VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council appoint Cr Jemima Williamson Wong as a member of the Towards 2029 Working Group, until the 2025 Local Government Elections.



Statutory reports

C2501-6 STATEMENT OF INVESTMENTS - NOVEMBER AND DECEMBER 2024

Meeting date:	29 January 2025
Responsible officer:	Manager Financial Services
Voting requirements:	Simple Majority Required
Attachments:	1. Investment Report - November 2024 2. Investment Report - December 2024

SUMMARY

This report recommends that Council receive the Investment Report for the months ending 30 November 2024, as provided in Attachment 1 and the Investment Report for 31 December 2024, as provided in Attachment 2.

The investment reports provide a snapshot of the City's investment portfolio and include information in relation to:

- **Portfolio details;**
- **Portfolio credit framework;**
- **Portfolio liquidity;**
- **Portfolio fossil fuel summary;**
- **Interest income; and**
- **Investing activities.**

BACKGROUND

In accordance with the Investment Policy adopted by Council, the City of Fremantle invests its surplus funds, long term cash, current assets and other funds in authorised investments as outlined in the policy.

Due to timing differences between receiving revenue and the expenditure of funds, surplus funds may be held by the City for a period of time. To maximise returns and maintain a low level of credit risk, the City invests these funds into appropriately rated and liquid investments, until the City requires the money for operational expenditure.

The City's investment policy seeks to limit investments in financial institutions which support, either directly or indirectly, fossil fuel companies, while balancing



compliance with the Investment Policy, and achieving a suitable return on those investments.

FINANCIAL IMPLICATIONS

Investment interest earned year to date is \$1,457,193 against a full year budget of \$1,618,500. Interest earnings year to date are over the YTD budget by \$611,293. The budget for investment income will be reviewed at mid-year budget review. The strong investment performance is due to the attractive interest rates in the current market.

As of January 2025, the Reserve Bank of Australia (RBA) has maintained the official cash rate at 4.35%, unchanged since November 2023. Recent data indicates a decline in core inflation, with the trimmed mean measure falling to 3.2% annually in November 2024, down from 3.5%. This movement brings inflation closer to the RBA's target range of 2-3%, increasing the likelihood of a rate cut in the near future. Major banks, including ANZ and Commonwealth Bank, now anticipate that the RBA may reduce the cash rate as early as February 2025. However, the Australian dollar's depreciation to near five-year lows, trading around 61 US cents, poses an inflationary risk by increasing import prices. This currency weakness could impact the RBA's monetary policy decisions, potentially affecting the timing and extent of any rate cuts.

The City's investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.96% for the month of December 2024. The City's actual portfolio return in the last 12 months is 4.25%, comparing on par with the benchmark Bloomberg AusBond Bill Index reference rate of 4.47% (refer to Attachment 2 point 8).

LEGAL IMPLICATIONS

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments; and
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards which are overviewed by the Australian Prudential Regulation Authority (APRA).



STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle’s Strategic Community Plan 2024 – 2034:

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- Enable the City to maintain legislative compliance and accountability for organisational decision making.
- Improve organisational performance and capability.
- Support the City through financial, procurement and revenue functions whilst ensuring legislative compliance and providing excellent customer service.

CONSULTATION

Nil.

OFFICER COMMENT

The City’s Investment Portfolio Manager has provided a comprehensive Investment Report for the month ending 31 December 2024 which can be viewed in Attachment 2. A summary of the investment report is provided below.

1. Portfolio Details

As at 31 December 2024, the City’s investment portfolio totalled \$61,392,706. The market value of this investment was \$62,249,429 at that time, which takes into account accrued interest.

The investment portfolio is made up of:

Cash Investments (<= 3 months)	\$7.86m
Term Deposits (> 3 months)	\$53.53m
TOTAL	\$61.39m

Of which:

Unrestricted cash	\$44.50m
Restricted cash (Reserve Funds)	\$16.89m
TOTAL	\$61.39m



The current amount of \$44.50m held as unrestricted cash represents 46.01% of the total adopted budget for operating revenue (\$96.71m).

2. Portfolio Credit Framework

The City’s Investment policy determines the maximum amount to be invested in any one Tier, or any one financial institution within a Tier, based on the credit rating of the financial institution. Council adopted amendments to this policy at its Ordinary Council Meeting held on 25 November 2020, and the current adopted Counterparty Credit Framework is noted below.

Tier	Allocation	Allocation %	Maximum Allocation %	% Used of Maximum Allocation	% Available of Maximum Allocation	% Exceeded of Maximum Allocation
Tier 1	38,882,042.10	63.33%	100.00%	63.33%	36.67%	0.00%
Tier 2	17,510,663.65	28.52%	60.00%	47.53%	52.47%	0.00%
Tier 3	5,000,000.00	8.14%	35.00%	23.26%	76.74%	0.00%
Tier 4	0.00	0.00%	15.00%	0.00%	100.00%	0.00%
	61,392,705.75					

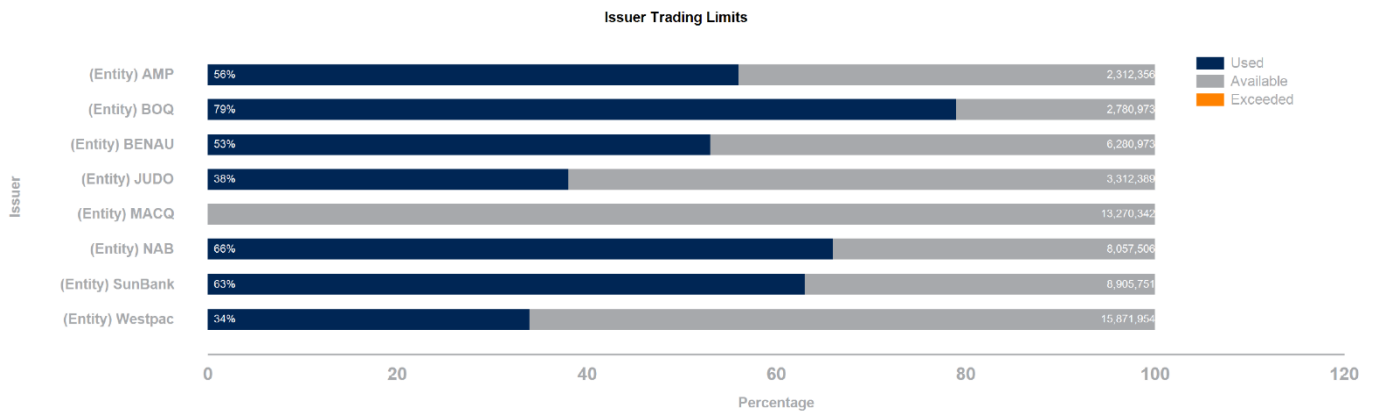
Values used in the above calculations exclude interest for term deposits and other simple interest securities.

Portfolio Credit Framework limits

The Portfolio Credit Framework limits prescribe the limit of investments that may be made within any Tier of financial institutions. The maximum allocation to be invested in each Tier, and the City’s actual investment allocation in those Tiers as at 31 December 2024, is outlined below. It shows that the distribution of the City’s investments across the four Tiers is compliant with the City’s investment policy.

Within each Tier, the Counterparty Credit Framework limits prescribe the limit of investments that may be made with any one financial institution. The maximum percentage of investments to be held with any one financial institution, within a given Tier, are outlined below.

The City’s funds invested as at 31 December 2024, relative to the Counterparty Credit Framework limits were as follows:



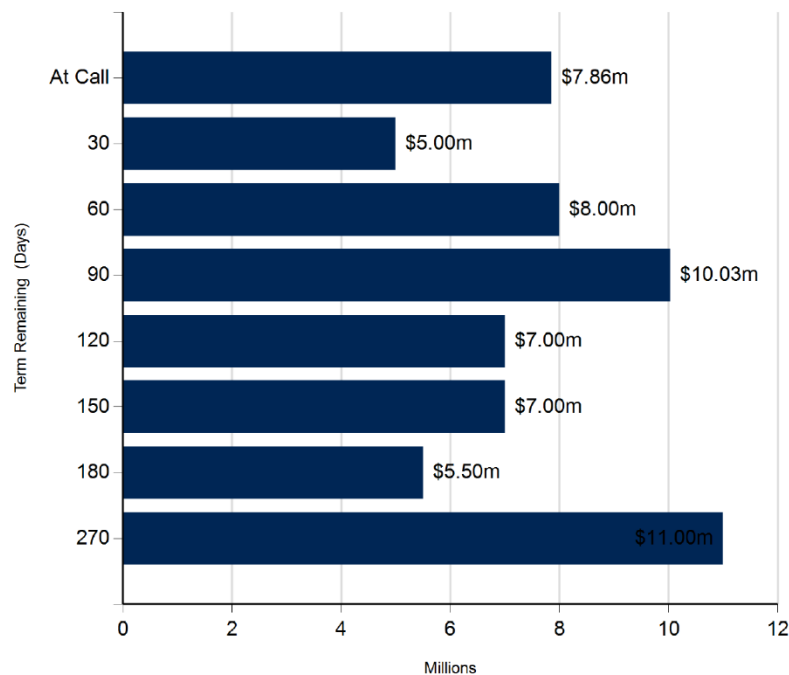
As shown in the above graph, the portfolio was compliant with the issuer trading limit.

3. Portfolio Liquidity Indicator

The City’s investments are to be made in a manner to ensure sufficient liquidity to meet all reasonably anticipated cash flow requirements, without incurring significant costs due to the unanticipated sale of an investment.

The below graph provides details on the maturity timing of the City’s investment portfolio as at 31 December 2024. Currently, all investments will mature in one year or less.

Face Value by Term Remaining





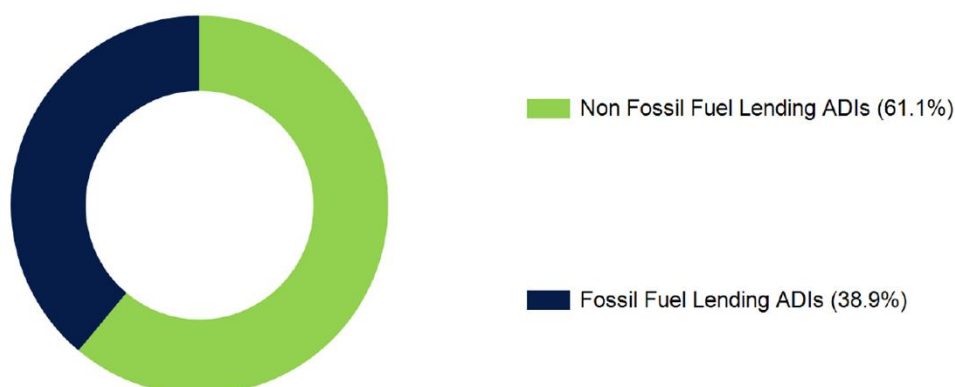
4. Portfolio Summary by Fossil Fuels Lending Authorised Deposit-Taking Institutions (ADIs)

To support the City’s ability to undertake greater fossil fuel divestment, a review of the Investment Policy was presented and adopted by Council on 25 November 2020 which incorporated a minor change to the investment framework to increase the percentages allocated to Tier 3 and Tier 4 categories, allowing greater flexibility.

Since December 2020 investments have been made in accordance with the revised policy to increase the percentage invested in “Green Investments”; being ADIs that do not lend to industries engaged in the exploration for, or production of, fossil fuels (Non-Fossil Fuel Lending ADIs).

As at 31 December 2024, \$37.5m (61.1%) of the City’s portfolio was invested in “Green Investments”.

**Fossil Fuel vs
Non Fossil Fuel
Lending ADI**



Refer to Attachment 2 (Note 7) for details on which financial institutions these investments are held in.

Risk Assessment

In line with an ongoing risk assessment of the Global and Australian banking sectors, the City continues to implement the following investment strategies:

1. Diversify investment portfolio across different banks - continue to prioritise higher rated banks (Tier 1 & 2) when it comes to investment activity. If a non-fossil fuel lender is providing competitive rates that will generate a suitable return, and fall within a tier 1 or 2 category, these lenders will be prioritised.
2. Implement risk management strategies to protect the investment portfolio against downside risks - The City will prioritise low risk investment activity across higher tier banks in order to limit the City’s exposure to the risk being faced across the sector.



3. Regular review and rebalance of investment portfolio to ensure alignment with the investment goals, risk tolerance and market conditions.

Interest Income for Matured Investments

Per Attachment 2 (Note 9), interest income earned during 31 December 2024 from matured investments was \$175,052.

Investing Activities

In December 2024, there were two new term deposits totalling \$2.53m. Full details of the institutions invested in, interest rates, number of days and maturity date for investments held as at 31 December 2024 are provided in Attachment 2 (Note 10).

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council receive the Investment Reports for the months ending 30 November 2024, as provided in Attachment 1, and 31 December 2024, as provided in Attachment 2.



C2501-7 SCHEDULE OF PAYMENTS - NOVEMBER AND DECEMBER 2024

Meeting date:	29 January 2025
Responsible officer:	Manager Financial Services
Voting requirements:	Simple Majority Required
Attachments:	<ol style="list-style-type: none">1. Schedule of Payments and Listings - November 20242. Schedule of Payments and Listings - December 20243. Purchase Card Transactions Report - November 20244. Purchase Card Transactions Report - December 2024

SUMMARY

The purpose of this report is to present to Council a list of accounts paid by the Chief Executive Officer under delegated authority for the months ending 30 November and 31 December 2024 as required by the *Local Government (Financial Management) Regulations 1996*.

This report recommends that Council accept the list of payments made under delegated authority and accept the detailed transaction listing of Purchase Card expenditure.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's municipal or trust fund. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid under delegation for the months of 30 November and 31 December 2024, is provided within Attachments 1 and 2.

FINANCIAL IMPLICATIONS

A total of \$21,138,500.08 in payments were made in November and December 2024, from the City's municipal and trust fund accounts.

LEGAL IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*



- (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
- (a) *for each account which requires council authorisation in that month*
 -
 - (i) *the payee's name;*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub-regulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- Support the City through financial, procurement and revenue functions whilst ensuring legislative compliance and providing excellent customer service.

CONSULTATION

Nil.

OFFICER COMMENT

The following table summarises the payments for the month ending 30 November 2024, by payment type:

Payment Type	Amount (\$)
<i>Cheque / EFT / Direct Debit/International Payments</i>	<i>\$ 5,633,597.06</i>
<i>Purchase card transactions</i>	<i>\$ 50,972.27</i>
<i>Salary / Wages / Superannuation</i>	<i>\$ 2,766,990.10</i>
Total	\$ 8,451,559.43



Attachment 1 provides a detailed listing of the payments by Cheque, EFT and Direct Debit, while Attachment 3 provides a detailed listing of Purchase Card transactions for the month ending 30 November 2024.

The following table summarises the payments for the month ending 31 December 2024, by payment type:

<i>Payment Type</i>	<i>Amount (\$)</i>
<i>Cheque / EFT / Direct Debit/International Payments</i>	<i>\$ 9,637,507.09</i>
<i>Purchase card transactions</i>	<i>\$ 54,485.61</i>
<i>Salary / Wages / Superannuation</i>	<i>\$ 2,994,947.95</i>
<i>Total</i>	<i>\$ 12,686,940.65</i>

Attachment 2 provides a detailed listing of the payments by Cheque, EFT and Direct Debit, while Attachment 4 provides a detailed listing of Purchase Card transactions for the month ending 31 December 2024.

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council:

- 1. Accept the list of payments made under delegated authority, totalling \$21,138,500.08 for the months ending 30 November and 31 December 2024 including the Cheque /EFT/ Direct Debits/ International Payments as contained within Attachment 1 and 2.**
- 2. Accept the detailed transaction listing of Purchase Card expenditure, totalling \$105,457.88 for the month ending 30 November and 31 December 2024, as contained within Attachment 3 and 4.**



C2501-8 MONTHLY FINANCIAL REPORT - NOVEMBER AND DECEMBER 2024

Meeting date: 29 January 2025
Responsible officer: Manager Financial Services
Voting requirements: Simple Majority Required
Attachments: 1. Monthly Financial Report - November 2024
 2. Monthly Financial Report - December 2024

SUMMARY

The monthly financial report for the periods ending 30 November and 31 December 2024 has been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

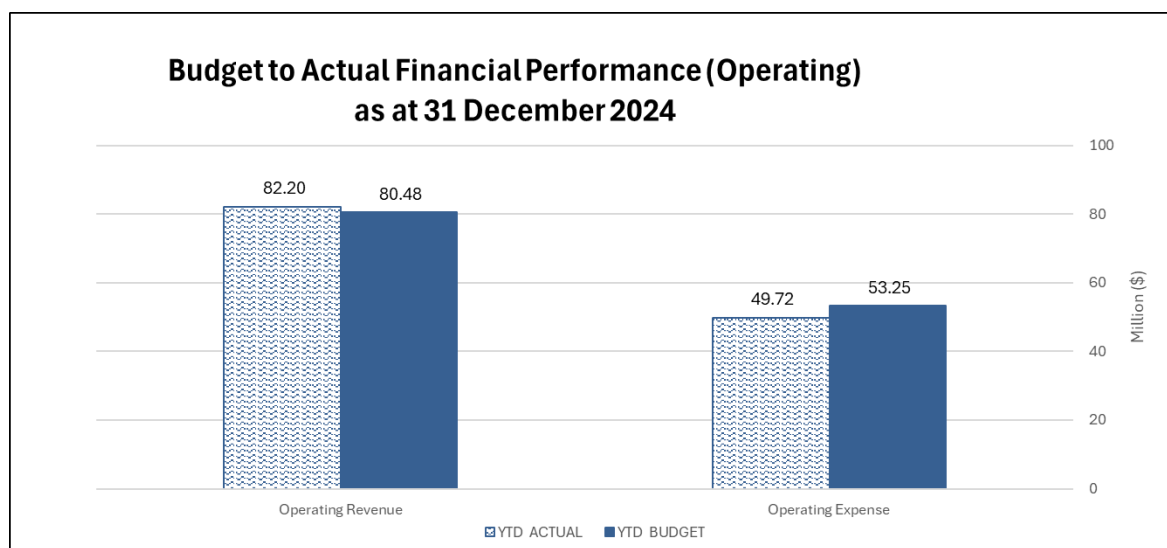
This report provides an analysis of financial performance up to 30 November and 31 December 2024 based on the following statements:

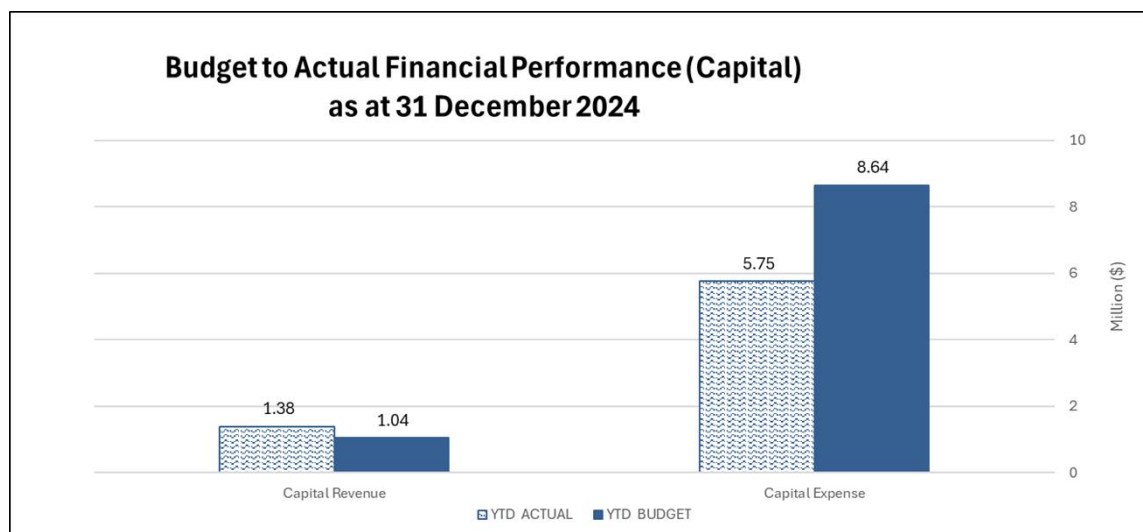
- Statement of Comprehensive Income by Nature;
- Statement of Financial Activity by Nature and by Directorate; and
- Statement of Financial Position with Net Current Assets.

This financial report for the periods ending 30 November and 31 December 2024 is prepared considering accrued interest on borrowings (loans) and prepaid insurance premiums.

BACKGROUND

The following charts and table provide a high-level summary of the Council’s year to date financial performance as at 31 December 2024.





STATEMENT OF FINANCIAL ACTIVITY – BY NATURE FOR THE PERIOD TO 31 DECEMBER 2024

The table to follow provides a summary of the year-to-date Statement of Financial Activity by Nature, to 31 December 2024. The detailed Statement can be found in the attached Monthly Financial Report.

Description	YTD Budget	YTD Actual	Variance	Variance
	\$M	\$M	\$M	%
Opening Surplus	10.89	11.57	0.68	6.27%
Operating				
General Rate Revenue	63.27	63.02	(0.25)	(0.40%)
Revenue (Exc. Rates)	17.21	19.18	1.97	2.15%
Expenses	(53.25)	(49.72)	3.53	6.62%
Non-Cash Adj.	11.21	10.98	(0.23)	(2.09%)
	38.44	43.46	5.02	13.08%
Investing				
Capital Revenue	1.04	1.38	0.34	32.96%
Capital Expenses	(8.64)	(5.75)	2.89	33.41%
	(7.60)	(4.37)	3.23	42.45%
Financing				
Repayment Loans & Leases	(1.18)	(1.18)	0.00	(0.26%)
Reserve Transfers	2.07	0.10	(1.97)	95.02%
	0.89	(1.08)	(1.97)	220.23%
Closing Funding Surplus/(Deficit)	42.62	49.58	6.96	16.34%



STATEMENT OF COMPREHENSIVE INCOME – BY NATURE FOR THE PERIOD TO 30 NOVEMBER and 31 DECEMBER 2024

As detailed in the Statement of Comprehensive Income by Nature, operating income and expenses have varied to the Adopted Budget as follows:

Description	YTD Adopted Budget \$	YTD Actual \$	Variance \$	Variance %
Operating Income				
Rates (including Annual Levy)	63,271,761	63,015,619	(256,142)	(0.40%)
Service Charges	8,804	13,455	4,651	52.83%
Grants, Subsidies & Contributions	2,038,929	1,616,164	(422,765)	(20.73%)
Fees and Charges	12,882,967	14,192,016	1,309,049	10.16%
Interest Earnings	1,228,500	1,983,966	755,466	61.49%
Reimbursement Income	782,543	752,634	(29,909)	(3.82%)
Other Income	261,617	610,102	348,485	133.20%
Total	80,475,121	82,183,958	1,708,837	2.12%
Operating Expenses				
Employee Costs	(23,803,085)	(21,408,855)	2,394,229	10.06%
Employee costs - Agency Labour	(331,388)	(1,064,545)	(733,157)	(221.24%)
Materials and Contracts	(15,323,686)	(14,073,728)	1,249,958	8.16%
Depreciation - Non-Current Assets	(11,174,555)	(10,942,546)	232,009	2.08%
Interest Expenses	(201,853)	(205,404)	(3,551)	(1.76%)
Utility Charges	(1,061,355)	(876,411)	184,944	17.43%
Insurance Expenses	(598,956)	(534,290)	64,666	10.80%
Other Expenditure	(750,912)	(585,400)	165,512	22.04%
Total	(53,245,790)	(49,691,180)	3,554,610	6.68%

Further explanation of material variances can be found within the Officer's Comment section of this report.

FINANCIAL IMPLICATIONS

This report is provided to enable Council to assess how revenue and expenditure are tracking against budget, and to identify any budget issues of which the Council should be informed.



LEGAL IMPLICATIONS

Local Government (Financial Management) Regulation 34 requires a monthly financial activity statement and an explanation of any material variances to be prepared and presented to an Ordinary Council meeting.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- Support the City through financial, procurement and revenue functions whilst ensuring legislative compliance and providing excellent customer service.

CONSULTATION

Nil.

OFFICER COMMENT

Summary of financial performance

As at the end of December 2024, the City demonstrated strong financial performance with a closing funding position of \$49.59m.

In summary, as at the end of December 2024, the current closing position exceeds the YTD amended budget by \$6.97m. This is mainly due to favourable variances against the year-to-date budget across the following areas:

- Increased revenue from Fees and Charges of \$1.31m;
- Increased revenue from Interest earnings of \$0.76m;
- Operating expenditure underspend of \$2.39m from Employee Cost;
- Operating expenditure underspend of \$1.25m from Material and Contracts;
- Increased carry forward funds from the 2023-24 financial year of \$0.68m compared to the adopted budget*;

*The adopted budgeted opening position will be reviewed and any necessary adjustments made at mid year budget review.

These favourable variances are offset by:




- Decreased Operating Grants, Subsidies and Contributions of \$0.42m.
- Agency labour expenditure variance of \$0.73m.







Explanation of Material Variances & YTD Performance

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* and AASB 1031 Materiality, Council adopted the level to be used in Statements of Financial Activity by Nature in the 2024-25 financial year for reporting material variances as 10% together with the minimum value of \$100,000 (Refer Item C2407-10 from Council meeting on 10 July 2024). The material variance thresholds are adopted annually by Council and indicate whether actual expenditure or revenue varies materially from the year-to-date budget. The following is an explanation of significant operating and capital variances to budget as identified in the Statements of Financial Activity by Nature.

Building on the favourable opening net position for the year, the following items explain the City’s major variances in operating performance for this financial year, as highlighted in the year-to-date Financial Activity Statement as at 31 December 2024:

Description	Variance Amount (\$)	Comment
Operating Grants, Subsidies and Contributions	(422,765)	 (20.73%)
Major Variances:		
Operate Fremantle arts centre	(371,826)	Timing Variance: \$400k 1st instalment to be received from DLGSC. 23-24 Acquittal submitted.
Fees and Charges	1,309,049	 10.16%
Major Variances:		
Operate on street paid parking	407,878	Parking revenue trending over budget. To adjust at budget review.
Conduct South lawn events	294,443	Additional concerts held at Art centre. To offset by matching increase in expenditure at budget review.
Operate Fremantle leisure centre aquatics	189,499	Increase in admissions. To adjust at budget review.
Interest Earnings	755,466	 61.49%
Major Variances:		
Receive investment income	611,293	Higher interest earning is mainly due to higher interest rates on investments along with higher cash holdings due to above budget revenue and



Description	Variance Amount (\$)	Comment
		underspends. Current investment markets continue to offer attractive interest rates.
Raise Rates Interest	144,173	Higher number of rate payers are on Instalment options.
Other Revenue	348,485	 133.20%
Major Variances:		
Lead the organisation	125,484	Contribution/reimbursement for legal costs re High Street - High Court appeal.
Manage destination marketing plan implementation	69,455	School holiday activation contribution received from business. To offset by matching increase in expenditure at budget review.
Employee Costs -	2,394,229	 10.06%
Major Variances:		
Employee Costs – Staff Establishment	2,394,229	Underspend mainly due to vacancies. Any funds to offset agency labour will be reallocated at budget review.
Employee costs - Agency Labour	(733,157)	 (221.24%)
Major Variances:		
Waste collection Team	(223,199)	Agency labour used to cover vacant positions, offset by savings in staff establishment budget. To reallocate the budget at budget review.
Parks and Landscapes Team	(169,877)	
Procurement Team	(112,490)	
Utility Charges	184,944	 17.43%
Major Variances:		
Contribute to public street lighting	54,006	Timing Variance - phasing to be reviewed at budget review.
Maintain Hard landscaping	34,004	Timing Variance - phasing to be reviewed at budget review.




Description	Variance Amount (\$)	Comment
Maintain Walyalup Civic Centre	25,402	Timing Variance - phasing to be reviewed at budget review.
Operate Fremantle Library	14,012	Underspend compared to budget - To be reviewed at budget review.
Other Expenditure	165,512	▲ 22.04%
Major Variances:		
Contribute to the operations of Regional Resource Recovery	79,450	Timing Variance: Awaiting invoices. Phasing to be adjusted at budget review.
Support Fremantle Football Club	56,560	Timing Variance: Invoice received to be paid in January.
Allocate annual community events funding	25,000	Sponsorship for events held in November and December. On receipt of acquittal these will be paid. Payments expected to be made in January and February.
Capital Grants, Subsidies and Contributions	236,314	▲ 22.82%
Major Variances:		
Design and construct - Fremantle Golf Course	141,106	\$146K adjustment to recognise correct contract liability balance as at 30 June 2024.
MRRG Program - South St	82,005	Phasing and amount to be adjusted at mid year review. Variation approved by MRWA for increased costs.
Payment for Property, plant and equipment	3,096,281	▲ 55.35%
Major Variances:		
Program - Ticket machines	1,616,220	Timing Variance: project delay due to unrelated legal matter involving a sub-contractor. Rollout of ticket machines to commence in February.



Description	Variance Amount (\$)	Comment
Design & construct–South Beach–Changerooms	782,093	Timing Variance: Construction works underway, full budget to be spent.
Town Hall - Balcony	281,223	Timing Variance:All works on site complete, awaiting the refurbishment of heritage seating. Once complete and returned, the Contractor will install to complete the project.
Purchase - Parking licence plate recognition cameras	180,000	Timing Variance: Project completed. Awaiting invoice from supplier.
Buildings - Beach St - Toilets	180,000	Timing Variance: Delay in purchase of unit. Project budget to be re-phased through budget review.
Payment for Construction of infrastructure	(284,201)	▼ (10.11%)
Major Variances:		
Program - Roads to Recovery 2024-25	135,941	Timing Variance: Roads to Recovery works are completed. Awaiting invoice to be processed. Blackspot works are scheduled in March 2025.
Fremantle Park - Tennis Court	76,208	Timing Variance: Works scheduled to commence in Feb 2025. Project budget to be re-phased through budget review.
Design and construct - John St Riverwall Replacement	55,187	Timing Variance: works complete, awaiting invoice.
Bathers Beach - beach enclosure	50,000	Timing Variance: Enclosure design approved and under manufacture.
Program - Main Roads Regional Group 2024-25	(157,003)	Increased cost for Ladner St MRRG due to increased contractor rates for all components since initial submission to MRWA. Underestimated traffic management costs saw a significant increase in project



Description	Variance Amount (\$)	Comment
		costs. MRWA has approved an initial cost variation, however additional funds will be required. Budget variation will be addressed during budget review.
MRRG - High street	(232,864)	Increased cost due to increased contractor rates for all components since initial submission to MRWA. Particularly, increased Foamed bitumen stabilisation, asphaltting, and traffic management rates. MRWA has approved the variation. Budget variation will be addressed during budget review.
MRRG - South St	(295,385)	Increased cost due to increased contractor rates for all components since initial submission to MRWA. Particularly, increased Foamed bitumen stabilisation, asphaltting, and traffic management rates. MRWA has approved the variation. Budget variation will be addressed during budget review.
Reserve Transfers	(1,968,242)	 (95.02%)
Major Variances:		
Transfer from Reserves (Restricted) – Capital	(1,986,310)	Timing variance: \$1.6M to align with timing of works on parking ticket machines. Phasing to be adjusted at budget review.



Accounting methods

The City manages its finances in line with the requirements of the *Local Government Act 1995*, associated regulations and Australian accounting standards.

The City carries out accounting on both an accrual basis and a cash basis.

Accrual accounting requires accounting transactions to be recognised and recorded when they occur, regardless of whether payment/receipt has been made at that time, in accordance with the Australian Accounting standards.

The City accounts for Rates, Service Charges, Interest income on term deposits, Insurance expenses and Interest expenses on borrowings (loans) & leases on an accrual basis.

The remainder of income and expenditure items are recognised and recorded at the period they are encountered.

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council receive the Monthly Financial Reports, as provided in Attachment 1 and 2, including the Statement of Comprehensive Income, Statement of Financial Activity, Statement of Financial Position and Statement of Net Current Assets, for the periods ending 30 November and 31 December 2024.



Committee reports

Nil.



Motion of which previous notice has been given

A member may raise at a meeting such business of the City as they consider appropriate, in the form of a motion of which notice has been given to the CEO in accordance with the Meeting Procedures Policy.

Nil.

Urgent business

In cases of extreme urgency or other special circumstances, matters may, on a motion that is carried by the meeting, be raised without notice and decided by the meeting.

Late items

In cases where information is received after the finalisation of an agenda, matters may be raised and decided by the meeting. A written report will be provided for late items.

Confidential business

Nil.

Closure