



Meeting attachments

Ordinary Meeting of Council

Wednesday, 24 November 2021, 6.00pm

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FPOL2111-8

ADOPTION HOMELESSNESS ACTION PLAN 2021-2023



Draft Homelessness Action Plan 2021-24

Cover to be designed in consultation with CoF Graphic Designer.

- High res landscape image
- Logo.
- Title.
- Adoption date.

Draft Homelessness Action Plan (2021-24)

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Introduction

The City of Fremantle set the vision for Fremantle to be a compassionate city that cares for the wellbeing of our people and the environment we share, through the Strategic Community Plan 2015-2025.

The Homelessness Action Plan 2021-2024 sets out the City's commitment to respond to the power of extreme social exclusion – homelessness. The plan's three-year timeframe is intended to keep actions current and achievable to meet community need in an evolving social landscape.

Housing and homelessness are complex issues that are the core responsibility of the State and Federal Governments. The City supports *All Paths Lead to a Home: Western Australia's 10 Year Strategy on Homelessness 2020-2030*, and the adopted housing first initiative as a key priority by the state government.

The creation of socially inclusive communities, where all people are connected, safe and welcomed is the responsibility of local governments. Ending homelessness requires a whole of community approach with coordinated and integrated strategies and responses.

Integral to the reduction of people at risk of or experiencing homelessness is partnerships. The City is committed to working with key sector stakeholders and people with lived experience through the delivery of the Homelessness Action Plan over the next three years.

Purpose

The Homelessness Action Plan 2021-2024 outlines our ongoing commitment to create and sustain a socially inclusive city.

It outlines a framework to respond to this complex challenge with limited resources. The scope of actions will:

- Direct evidence-based advocacy to increase investment in local services and resources to meet the needs of people in Fremantle.
- Support and coordinate the delivery of initiatives that provide opportunity for active participation community connection and resilience.
- Build a greater understanding in the broader community of the roles, responsibilities, and priorities in responding to homelessness and its impacts.

The City is committed to working with key stakeholders in improving the capacity of the community and reducing homelessness to functional zero.

Understanding homelessness

People do not choose to enter homelessness. There are many contributing factors that force a person to enter homelessness all of which are complex and nuanced to individual circumstance.

The top five reasons for seeking assistance from specialist homelessness services were: ¹

- Domestic and family violence
- Financial difficulties
- Relationship/family breakdown
- Housing crisis
- Inadequate or inappropriate dwelling conditions

A person is considered to be experiencing homelessness- as defined by the Australian Bureau of Statistics (ABS), if they do

¹ Specialist Homelessness Services- AIHW- [Homelessness Strategy](#)

not have suitable accommodation alternatives and their current living arrangement:

- Is in a dwelling that is inadequate
- Has no tenure, or if their initial tenure is short and not extendable
- Does not allow them to have control of space for social relations.

Homelessness in the community

Fremantle experiences a higher level of people experiencing chronic homelessness than most metropolitan local government areas. This is due to the large number of service providers in the area and being a second destination City after Perth.

The City utilises the By Name List as a key data source to understand the needs and circumstances of people experiencing homelessness in the Fremantle community.

The visibility of people forced to sleep rough on our streets was amplified through the global pandemic. This anecdotal feedback has been evidenced through the State Strategy and suggests that the number of people who are experiencing homelessness in the community is increasing.

Across Western Australia there are over 9,000 people experiencing homelessness each night, with over 4,100 people accessing Specialist Homeless Services every day and 2 out of 3 requests for accommodation through homeless services going unmet.²

² Shelter WA – ABS 2016 Census – [AIHW 2020](#)

Strategic context

This action plan contributes to the achievement of the *City of Fremantle's Community Safety and Crime Prevention Plan 2019-24*, addressing:

Topic 1 Stakeholders partnerships and internal capacity.

- **Recommendation 2** Work with partners to increase social support available in the Fremantle community.
- **1.2.7** Create a homelessness plan/strategy for the City of Fremantle

State context

All Paths Lead to a Home: Western Australia's 10-Year Strategy on Homelessness 2020–2030. The Strategy sets out a vision for Western Australia where everyone has a safe place to call home and is supported to achieve stable and independent lives. The Strategy sets out a ten-year vision for how all levels of government, the community sector and the wider community can work together in Western Australia towards ending homelessness.

The Strategy, supported by the City of Fremantle, clearly sets out how local government can contribute to this vision:

- Making information on local services and supports available and accessible.
- Ensuring Rangers and front-line staff are informed and supported to interact with people experiencing homelessness and, where appropriate, refer them to local services.
- Working with Police to support and refer people experiencing homelessness to local services and supports.

- Coordinating volunteer and charity groups through a place-based approach that better meets the needs of people experiencing homelessness.
- Utilising land and assets to create places that are inclusive and can support vulnerable people.

Focus areas

This action plan was formed by ongoing consultation with key stakeholders through existing working groups and partnerships. It has taken into consideration existing data, trends, and the review of best-practice approaches that are within the role and responsibility of a local government authority, as outlined in the State Strategy meeting the actions of the City's *Community Safety and Crime Prevention Plan 2019-2024*.

Focus area 1 – Accessible information

Develop and maintain accessible information to support decision making and connection to key services. We aim to increase the community awareness and understanding of social vulnerabilities, homelessness.

Focus area 2 – Support and assist

We will work to support people who are sleeping rough and experiencing homelessness in the City.

Focus area 3 – Advocacy

We will continue to advocate for the right resources and services be made available in Fremantle for greater impact in the reduction of homelessness across the continuum.

Monitoring, Reporting and Review

The actions in the Homelessness Action Plan will be reported annually through the Corporate Business Plan. The plan will be reviewed within three years.

Action Plan

Action	Recommendation	Responsibility	Priority	Sequencing & stages	Resourcing
Accessible information					
1. Develop and implement an accessible directory of information and crisis support services operating in Fremantle and the wider metro region-printed and digital access.	Ongoing	Community Development	High	Update print document twice yearly Digital update bi-monthly	Operational budget
2. Provide access to tenancy information, and welfare advocacy through the Fremantle Community Legal Centre-including community legal information sessions.	Ongoing	Fremantle Community Legal Centre Lifelong Learning	Med	Minimum 4 sessions per year	Operational budget
3. Develop and implement a communication framework to increase staff, stakeholder and community understanding of, participation in, and support initiatives that respond to homelessness.	Project	Community Development Communications	Med	Operational mid 2022	Operational budget
Support and assist					
4. Connect people with services and support to assist in exiting homelessness.	Project	Community Safety Lifelong Learning	High	Library Connect 3 year commitment ending 2024	Operational budget
5. Develop evidenced based, service partnership agreements with external accredited outreach providers.	Ongoing	Community Development Community Safety	Med	Annually	Operational budget

6. Coordinate charity and volunteer goodwill groups to ensure services are targeted, and meet the needs of the community (Registration Process)	Policy	Community Development Community Safety	Med	Annually	Operational budget
7. Develop and implement a protocol to guide a supportive and appropriate response from frontline staff when interacting with people experiencing homelessness.	Project	Community Development Community Safety	Med	Completed mid 2022 Updated quarterly	Operational budget
Advocacy					
8. Advocate to WA State Government to deliver a sustainable supply of supported and diverse social housing and accommodation options.	Advocacy	Communications	High	Ongoing	Operational budget
9. Advocate to State and Federal Governments for investment in services that will reduce the cycle of the housing/homelessness continuum.	Advocacy	Communications	Med	Ongoing	Operational budget
10. Explore innovative ways to create housing diversity through the review and assessment of the City of Fremantle's current Housing Affordability Policy.	Policy	Strategic Planning Community Development	Med	Ongoing	Operational budget
11. Maintain an evidence base on the trends of homelessness in the city to inform policy responses, innovative place-based program delivery and alternative housing solution.	Project	Community Development	Med	Ongoing	Operational budget

12. Continue partnership with Imagined Futures, Human Services District Leadership Group for the South West Metropolitan Region	Ongoing	Community Development	Med	Quarterly meetings	Operational budget
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NOTE: Actions listed here will be assessed against other strategic priorities of the City through the corporate budgeting process. Inclusion of an action on this list does not commit the City to delivering it; however, it identifies it as desirable and allows it to be scoped and fed into the corporate prioritization process.

Responsibility and review information	
Responsible officer:	Manager/Director/CEO
Document adoption/approval details	Approval/adoption date Proof of adoption/approval - meeting name or document no#
Document amendment details	Amendment approval/adoption date Proof of adoption/approval - meeting name or document no#

FPOL2111-9 VOLUNTARY GOODWILL SERVICE PROVIDER POLICY

Council Policy



Voluntary Goodwill Service Providers

Policy scope

The Voluntary Goodwill Service Provider Policy supports the coordination of the safe and responsible delivery of essential services to people experiencing food insecurity and other vulnerabilities in the City of Fremantle.

This policy applies to the operation and management of all voluntary goodwill services operating in public places in the City of Fremantle.

Policy statement

The City acknowledges the contribution made by voluntary goodwill service providers to people experiencing disadvantages, including food insecurity and homelessness, in the community.

This policy outlines the coordination management of voluntary goodwill provision and provides guiding principles for the facilitation of the delivery of effective and responsible service provision and addressing the needs and rights of service users.

1. Objectives

- a. Provide a clear regulatory framework for the administration of goodwill service providers.
- b. Support the provision of access to basic amenities such as food and ablutions in a safe and respectful environment that protects users' dignity.
- c. Strengthen relationships between charitable goodwill community groups and homeless service support organisations in Fremantle to reduce community need.
- d. Remove the duplication of service delivery and over servicing that can inadvertently entrench people in crisis support.
- e. Educate volunteer goodwill groups about how they can best support people to access services with the aim to exit homelessness.
- f. Provide a risk management framework that seeks to maintain the safety of the users, the providers, and the wider community.

2. Registration Process

Voluntary Goodwill Service Providers are required to apply to the City for an approval permit prior to commencing any delivery of service.

Submitted applications do not grant automatic approval. A permit will only be issued if the application demonstrates:

- a clear need for the service,

- consideration of collaboration,
- non-duplication of service
- delivery in City allocated site location only

Permits are valid for 12 months from approval date, with the option for renewal.

3. City Responsibilities

The City seeks to maintain public places and amenities that are safe, amenable, and equitably utilised by all members of the community. This includes people who are experiencing severe forms of disadvantage, homelessness, and forced to sleep rough.

The City is responsible for:

- Ensuring equitable access to public places.
- Providing well maintained public places
- Encouraging responsible and respectful behaviour by all people in public places.
- Responding to community and business feedback and complaints about the improper use of public spaces.
- Informing and educating the wider community of the importance of essential services provision.

- 3.1 To facilitate effective and responsible service delivery by voluntary goodwill service providers the City will:
- a. Provide guidelines that set out the expectations, responsibilities and conditions of operations of voluntary goodwill service providers.
 - b. Coordinate service delivery times to avoid duplication and over servicing to best meet the needs of the user.
 - c. Monitor community feedback about the operation of voluntary goodwill service provider and work constructively to minimise any negative impacts.
 - d. Consider appropriate action in accordance with the City's regulatory powers under the:
 - i. *Litter Act 1979*, the City has the authority to issue fines for littering and/or illegal dumping.
 - ii. City of Fremantle Parking Local Law the City has the authority to issue fines for illegal parking or other breaches of the local laws.
 - iii. City of Fremantle Local Government Property Local Law, the City has the authority to prohibit and request the removal of any structures without appropriate permits and permissions, such as tents.
 - iv. City of Fremantle Activities in Thoroughfares and Public Places and Trading Local Law, the City has the authority to issue fines for trading

without a permit, consumption or possession of liquor on thoroughfare, blocking a thoroughfare and creating a nuisance.

4. Service Provider Responsibilities

4.1 Approved voluntary goodwill service providers are to operate in a safe and lawful manner that protects the rights and dignity of the user. Providers must adhere to the conditions of operations as outlined in the Registration of Voluntary Goodwill Service Providers Guidelines. This includes:

- a. Provide services and safe food that have integrated health and safety considerations and comply with the *Food Act 2008*, the *Public Health Act 2016* and the City's Health Local Laws.
- b. Maintain public liability policy for at least AUD \$10million with a certificate of currency provided to Council.
- c. Deliver service only at the designated site and operating times as allocated by the City.
 - i. Utilise the public space (the site) in a responsible manner, maintaining cleanliness and being mindful of the surrounding community space.
 - ii. Minimise impacts of service provision on residents, the community and neighbouring businesses.
- d. Deliver services in an approach that works to reduce reliance on crisis support services over time and support the empowerment of service users.
 - i. Provide service users with relevant information regarding specialist support, where required.

5. Complaints and Conduct

- a. The City of Fremantle will review all complaints received in relation to voluntary goodwill service provision.
- b. Where a complaint is sustained and/or directed specifically at the conduct of a service provider the City will work with that provider to take reasonable actions towards resolution. If the provider does not cooperate in this process the City reserves the right to revoke their permit.
- c. Voluntary goodwill service providers are to deliver the highest standard of service delivery that upholds the dignity, the rights and autonomy of the service user.
- d. The City reserves the right to revoke any approved service permit if there is reasonable belief that the provider is conducting themselves in a manner that is deemed unprofessional and/or contravenes this Policy.

Definitions and abbreviations

Applicant – person who applies for a permit

Permit - permit issued under this policy

Public Place – as defined by the *Local Government Act 1995* and *City of Fremantle Activities in Thoroughfares and Public Places and Trading Local Law*. Includes any thoroughfare or place which the public are allowed to use, whether or not the thoroughfare or place is private property, but does not include –

- a. premises on private property from which trading is lawfully conducted under a written law; and
- b. local government property.

Safe food – is, for the purposes of this Policy, food that has been produced, manufactured, handled and transported in a way that is not likely to cause physical harm to a person who consumes it.

Service provider – individuals or groups that deliver a voluntary service for the community. They may be paid employees or volunteers.

Service user – people who access voluntary goodwill services. Some service users may be homeless and sleeping rough. Some may be seeking support because they face other forms of disadvantage, such as food insecurity, social isolation, unemployment and financial insecurity.

Thoroughfare – has the meaning given to it in the Act (*Local Government Act 1995*) but does not include a private thoroughfare which is not under the management control of the local government.

Voluntary Goodwill Service Provider – a service, group or program that provides food and material support, social contact and access to spiritual support to people who are homeless as well as other disadvantaged groups.

- a. Services are volunteer led; however, some services have professional oversight or are delivered by professional not-for-profit organisations working in the homeless and food insecurity sector.
- b. Services are not provided from a fixed place but are provided from vans or other vehicles.

Responsibility and review information	
Responsible officer:	Manager Community Development
Document adoption/approval details	Approval/adoption date Proof of adoption/approval - meeting name or document no#
Document amendment details	Amendment approval/adoption date Proof of adoption/approval - meeting name or document no#
Next review date	(maximum of four years from last review)

**FPOL2111-10 ORGANISATIONAL COUNCIL POLICY REVIEW – COMMUNITY
DEVELOPMENT AND ECONOMIC DEVELOPMENT AND
MARKETING**

This attachment contains the following policies that have been recommended for adoption with minor amendments, shown in red and green text.

Largely current, requiring minor amendments only:

1. Diverse and affordable housing

Diverse and affordable housing

Objective

This policy affirms the City of Fremantle's commitment to encouraging diverse and affordable housing development across the City.

It provides a set of principles to guide planning and development decisions, and draws from the City's strategic vision (City of Fremantle, Strategic **Community** Plan 2010-15-25). It links to the local planning scheme.

The objective is to ensure that there is provision of housing which is diverse and affordable to meet the current and future needs of the City's residents.

Policy

Definitions

Affordable housing refers to housing where people on low or moderate incomes pay no more than 30% of gross household income on rental or mortgage payments.

This is distinct from social housing which is predominately defined as public housing provided for people who register with the Department of **Communities Housing** for housing assistance. Affordable housing is generally **for** people who are working, **may** have applied for public housing but do not qualify yet suffer housing stress.

Diverse housing refers to dwelling and lot size, density, dwelling types (units, apartments, student housing, etc), design features, tenure, adaptability and affordability.

Policy Statement

The City ~~intends~~ **wishes** to respond to the housing affordability issues impacting upon the City's residents in ways that effect future developments across the City, to increase the amount of affordable and diverse housing options. To achieve this, the City will implement actions that expand its role in facilitating and enabling diverse and affordable housing development that meets the needs of current and future residents. These include:

1. Research and cooperation

Collect data and information on affordable housing needs within the City ~~and provide-~~ **targets** and **periodically** monitor performance on housing affordability and diversity across the City.

~~Liaison~~ and ~~cooperation~~ with local housing providers to identify, develop and ~~manage-~~ **facilitate** affordable housing projects across the City.

2. Facilitation of affordable and diverse housing through the planning system

~~Consider amendments to the local planning scheme and planning policies~~ Maintain provisions in the planning framework to:

- 2.1 Facilitate the development of small secondary dwellings available for independent rental.
- 2.2 ~~Ensure~~ Encourage a percentage of large mixed use or residential developments ~~is~~ being set aside for affordable housing through:
 - a. mandatory minimum affordable and diverse housing provisions,
 - b. development incentives such as density bonuses to provide further diverse and affordable housing outcomes,
 - c. direct provision by affordable housing agencies or participation in shared equity or national rental affordability schemes.

3. Direct use of ~~City~~ public land and assets for affordable housing

~~Review City of Fremantle land holdings, where it directly provides affordable housing developments and enter into partnerships with community housing providers to more efficiently manage and develop these sites and affordable housing stock.~~

~~Enable~~ Consider the provision of affordable housing, including opportunities for living and working spaces, in large development projects on City owned land including, but not limited to, the Knutsford Street Depot Site and Lefroy Road Quarry Site.

Consider supporting temporary use of surplus public land and reserves in suitable locations to accommodate low cost housing pending requirement for its longer term reserved purpose.

**FPOL2111-11 ADOPTION OF ACCESS AND INCLUSION PLAN 2021-2025 -
COMMUNITY ENGAGEMENT REPORT FINAL-ATTACHMENT 1**



**Access and Inclusion Plan 2021-25
Community Engagement Report – Final**

August 2021

This document is available in alternative formats on request.

Access & Inclusion Plan Review 2020-21

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Alternative Formats

The information in this document is available in alternative formats, including large print, audio and braille, on individual request. Please contact the City of Fremantle on 1300 693 736, to request.

The National Relay Service (NRS)

The NRS can contact the City of Fremantle on your behalf:

- TTY/voice calls 133677
- Speak and Listen 1300 555 727
- SMS relay 0423 677 767

Language Assistance, Translating and Interpreting Service

Interpreting and translating services are available via the Translating and Interpreting Service (TIS). The service provides language interpreting in 160 languages. To use this service, please phone TIS on 131 450 or ask a City of Fremantle staff member for assistance.

Access & Inclusion Plan Review 2020-21

Introduction

The City of Fremantle encourages diversity and is committed to making continual improvements to ensure that Fremantle is an accessible, inclusive and welcoming community for all. Barriers to access can affect how included and welcome we feel, and whether we're able to connect with and participate in community life. Inclusion is only possible when communities are inclusive for all people, including culturally and linguistically diverse (CaLD), Indigenous and people from the LGBTQIA+ (lesbian, gay, bisexual, transgender/gender diverse, queer, intersex, asexual and questioning) communities.

It is a requirement under the Western Australian Disability Services Act 1993 (amended 2004) that local government authorities develop and implement a Disability Access and Inclusion Plan, working to achieve seven legislated outcomes:

1. Accessing services and events
2. Accessing buildings and facilities
3. Receiving information from the City
4. City customer service
5. Making complaints to the City
6. Participating in City engagement
7. Employment opportunities with the City.

The City of Fremantle also has an eighth outcome which is not legislated but is an additional commitment from the City. The purpose and wording of this outcome was refined as part of the review.

Community engagement

The City's Access & Inclusion Plan 2016-20 is due for review and this engagement was designed to inform the development of a new Access and Inclusion Plan covering 2021-25. Engagement was planned and delivered in three stages:

- Stage one - raise awareness of the review to gather interest and form a working group.
- Stage one- identify barriers and opportunities related to the outcome areas.
- Stage two- feedback on draft plan.

Each stage and the key findings are explained below.

Stage one – planning and awareness (November 2019 to February 2020)

The Access and Inclusion Plan working group was formed to contribute ideas, lived experience and advice on the review and development of the Access and Inclusion Plan. Expressions of interest (EOI) were open to any community member, as well as carers and people working in the disability sector. People with lived experience of disability, Councillors and City staff from a range of areas were also invited.

Awareness and promotion of the working group opportunity and upcoming engagement was undertaken via:

Access & Inclusion Plan Review 2020-21

- Attendance, flyers and email sign-ups at the Wide Angle Film Festival 13 October 2019, International Day of People with Disability event 5 December 2019, Mindful Diversity event 30 January 2020 and Culture Collective event February 2020.
- Media release about the working group EOI.
- City's 'newsbites' newspaper advert in the local newspaper.
- Promotion on City of Fremantle facebook, Volunteer Fremantle and Fair Go Freo Facebook groups.

Stage two - barriers and opportunities (26 February to 18 March 2020)

The purpose of stage two engagement was to identify, in conjunction with the community and stakeholders, barriers that residents, visitors and workers face accessing and participating in community life. Additionally, they were asked to highlight opportunities to improve the City's services, facilities, buildings, information and events, consultation and complaints processes. The engagement also acted as a way to raise awareness of disability, access and inclusion in the broader community.

Awareness and promotion of the engagement was undertaken via:

- E-newsletters - Freo Weekly, My Say Freo.
- Poster in noticeboard at City office and within City staff areas.
- Flyers provided to service provider's offices.
- Direct email to service providers and other lists.
- City's 'newsbites' newspaper advert in the local newspaper.
- Social media - City's facebook page and Fair Go Freo facebook group.

Stage two engagement involved a range of methods:

- Two workshops for community members.
- Two workshops for City staff.
- Online survey on My Say Freo.
- Hard copy survey with submission boxes at the Meeting Place and Fremantle Library.
- Comment board in the Fremantle Library and postcards with submission box in the Meeting Place, Seniors Wanjoo Lounge and Fremantle Library.
- Survey assistance session at Fremantle Library.
- Working group meetings.

Towards the end of this process the COVID-19 outbreak impacted attendance and participation. In total, twenty community members and stakeholders were involved in detailed engagement in-person, nine provided input online and 30 City staff were involved in workshops. The My Say Freo page was visited by 360 people between 1 November 2019 to 19 March 2020, with 66 downloading documents. The full input received in stage one and two can be found in the first community engagement report.

The key findings across all methods are summarised below:

Improving whole-of-journey planning for physical accessibility that addresses the supporting infrastructure.

- Buildings and facilities were the most common area raised as a barrier for accessibility, with this area the most frequently ranked poor or very poor for accessibility and inclusivity (see figure 1). For the City, the Fremantle Oval location is difficult for access and availability of the Fremantle Leisure Centre changerooms is an issue.
- Broader barriers to participation are the availability of, and ease of finding information/ maps on, ACROD parking, public toilets, hoists and adult changing rooms.
- Paths, connectivity and wayfinding around Fremantle was raised as an area to improve, both in general and for events. This included lack of connections between existing pathways, lack of paths in some suburbs, uneven path surfaces, high kerbing, aligning kerb entry ramps and accessible signage and wayfinding (both city centre and suburbs).
- Improvements over the years such as beach wheelchairs noted and appreciated, but the need for associated infrastructure such as hoists, changing areas and beach matting not always addressed.

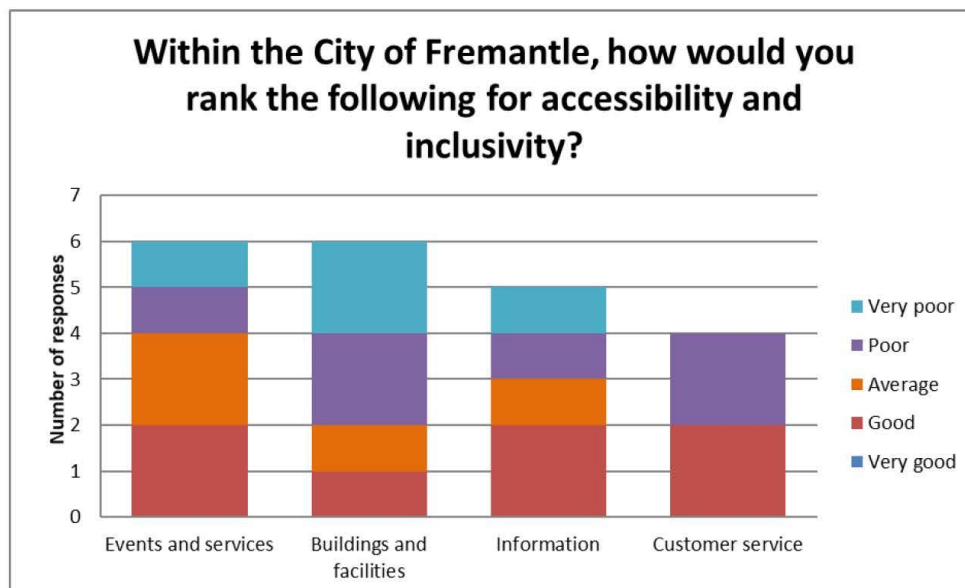


Figure 1: Ranking of factors for accessibility and inclusivity.

As a destination city, many comments related to accessing businesses and events in Fremantle.

- Many accessibility issues raised relate to local businesses and private buildings. The challenge of addressing this within heritage / older buildings was also noted, with many buildings having inaccessible doors or a front step preventing access.
- It can be visually difficult to locate business doorways when there are displays outside and alfresco areas can cause obstructions for people using pathways.

Access & Inclusion Plan Review 2020-21

- Some participants reported poor treatment and lack of knowledge from business staff when accessing local eateries.
- Inclusive design of events includes not making events too early in the day, go to people rather than expecting them to come to you, ensuring interpreters are appropriate for the event, avoid segregation of people with disability at events (and in general) so people have a choice about where to go and whether to participate in a group or individually, include quiet zones in large events, consider drop off zones and temporary ACROD parking and address wayfinding to, from and within events including from public transport.
- Many event-related issues concerned events that had been organised by private companies or groups. The City should consider how to influence these.
- Low and no cost services and events (for affordability) are important
- Staff should use comprehensive accessibility checklists when running events.
- Consider how to provide Auslan at more events and make the booking process flexible and tailored to the person's needs.
- There are barriers accessing the Fremantle city centre from the cruise ship terminal.
- There is a positive perception of Fremantle as a welcoming and tolerant place.
- 'Information booth' or providing community hosts in the city centre to provide information was also raised.

The City of Fremantle as an organisation can advocate, celebrate good news, provide clear information and close the loop on feedback.

- City staff had high awareness of barriers facing the community and raised similar topics along with potential solutions. Staff highlighted the need for training and resource sharing to develop their confidence and competence in providing an accessible and inclusive service and environment.
- There was low awareness in the community about where to find information on events, programs, parking locations, toilet maps and complaints processes.
- There was low awareness of the City's complaints process, and in particular, how to make a complaint while at an event.
- Participants recommended using service providers to distribute City information where appropriate.
- Use City communications channels to advocate and celebrate good news as well as providing information in many forms, including Nyoongar and other languages, braille, audio and language boards.
- Consider external grants and funding for City projects to improve access and inclusion.
- Some community members commented they feel very safe and appreciate the City Community Safety team's 'supportive rather than punitive' approach; others feel unsafe in Fremantle or had concerns for people they cared for.
- Consider how to involve PWD in decisions that affect them and seek their direct input on projects where possible e.g. advice panels for website testing, wayfinding/whole of journey planning, when designing information materials, building improvements.

Access & Inclusion Plan Review 2020-21

Plan development

Following stage one and two engagement the input was compiled and used to inform the initial planning. The final working group meeting scheduled for March 2020 had to be cancelled due to the COVID-19 pandemic and instead the working group were provided with the engagement findings and invited to provide feedback.

Organisations in this sector also expressed that they were interested in participating but unable to at that time. The City was also affected by the pandemic at had to shift focus on immediate response (such as the Neighbour 2 Neighbour program) and recovery planning. Therefore, in the interests of all stakeholders the project was put on hold.

Once the project recommenced the engagement input, along with demographic data and the strategic priorities of the City of Fremantle and State Government, were analysed and used to develop three focus areas:

1. Diverse, inclusive and thriving communities.
2. Accessible places and spaces.
3. Equitable access to City services.

Under these focus areas, twenty-four priority actions were developed, with responsibilities assigned across the organisation. Priority was given to actions where the City has direct control or influence to achieve the legislated outcomes in the Western Australian Disability Services Act 1993 (amended 2004).

The additional (eighth) non-legislated outcome was retained as a commitment from the City but changed in the new Plan to be to 'create a welcoming and inclusive city' to reflect the City's goal to address inclusion and attitudinal (social and environmental) barriers to participation.

During this stage a City staff workshop was held, and additional feedback from the working group was also incorporated such as:

- Including NAIDOC week and Children's week under inclusive community, learning, health and wellbeing programs.
- Including the provision and promotion of history and culture to sporting clubs through Club Development programs.
- Arts programming by the City to include Indigenous artists.
- Increase the use of images by the City that represent diversity in Fremantle.
- Include the needs of people with low literacy when reviewing the City's Customer Service Charter.

Preliminary feedback was also sought from the Department of Communities prior to further consultation. There were no issues around compliance with the Act but suggestions around document accessibility, explanation of the focus areas, rationale behind the use of an access and inclusion plan (not a DAIP) and a desire to influence the business community were noted. As a result, the suggested improvements were made to the draft prior to stage three.

Access & Inclusion Plan Review 2020-21

Stage three - feedback (23 July 2021 to 21 August 2021)

This stage focused on consultation on the draft plan, to seek feedback on its content and guide any final changes needed before presenting it to Council for adoption and then formal approval.

Awareness and promotion of the engagement was undertaken via:

- Direct email to working group.
- Direct email and follow up to participants from earlier stages of engagement and service providers.
- E-newsletters - Freo Weekly, My Say Freo and This is Business.
- Poster in noticeboard at City office and Fremantle Library.
- Newspaper advert in the local newspaper.
- Social media - City's facebook page.

Stage three engagement involved a range of methods:

- Working group meeting.
- Online feedback wall on My Say Freo.
- Hard copy survey with submission boxes at the Meeting Place and Fremantle Library.
- Drop-in session at the Fremantle Library.

Between 23 July – 22 August 2021 the My Say Freo page had 73 visits, 13 people downloaded the draft plan and one person contributed feedback on the wall. One direct email was received from a service provider, one person attended the drop-in session and provided information and one direct email was received. No hard copy surveys were received. It is unknown what role the delayed process played in participation rates in stage three, however the working group feedback was positive and the draft plan had already been amended to reflect the suggestions received.

Key findings in this stage were:

- Positive feedback from attendees at the last working group meeting, with their changes already reflected in the draft development stage.
- A query about why the City doesn't use a 'disability' access and inclusion plan model.
- Two direct contributions related to disability as a risk factor for people experiencing homelessness.

Next Steps

Based on the feedback received no changes are required to the draft Access and Inclusion Plan. Following on from the previous plan and recognising that access benefits everyone, the City maintains its commitment to wider inclusivity by producing an access and inclusion plan. The City is also working on developing an advocacy-based Social Inclusion Plan that fits within local government's role as outlined in the state government 10 Year Strategy on Homelessness, *All Paths Lead to a Home*. All participants who provided contact details will be contacted when the plan is being considered by Council. Depending on the outcome of this process, the plan will be submitted to the Department of Communities for their approval.

**FPOL2111-11 ADOPTION OF ACCESS AND INCLUSION PLAN 2021-2025
ATTACHMENT 2**

Draft Access & Inclusion Plan 2021 - 25

fremantle.wa.gov.au

Alternative Formats

The information in this document is available in alternative formats, including large print, audio and braille, on individual request. Please contact the City of Fremantle on 1300 693 736, to request.

The National Relay Service (NRS)

The NRS can contact the City of Fremantle on your behalf:

- **TTY/voice calls** 133677
- **Speak and Listen** 1300 555 727
- **SMS relay** 0423 677 767

Language Assistance, Translating and Interpreting Service

Interpreting and translating services are available via the Translating and Interpreting Service (TIS). The service provides language interpreting in 160 languages.

To use this service, please phone TIS on 131 450 or ask a City of Fremantle staff member for assistance.

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Acknowledgment of Country

Kaya nidja Walyalup, wadjak boodja wer nyidiyang boodja. (Hello, this Freo Wadjak country and white fella country).

Ngalak kaadatj ngalang wadjak moort wirin keniny, kawininy, kakarookiny wer warangkiny. (We acknowledge our Wadjak families spirits celebrating, laughing, dancing and singing).

The City of Fremantle acknowledges the Whadjuk people as the traditional owners of the greater Fremantle/Walyalup area and we respect their spiritual relationship with their country. We also recognise that their cultural and heritage beliefs are still important to the living Whadjuk people today.

Foreword Mayor

Way back in 2013, the City of Fremantle went out and asked its residents and ratepayers a simple question – ‘what kind of place do you want Fremantle to be?’.

This was the first step in developing our Strategic Community Plan - an ambitious, aspirational plan for the future of Freo over the next decade or more.

They told us they wanted Freo to be:

- A city that is clever and creative, inspiring and inclusive.
- A city that welcomes and celebrates all people and cultures.
- A city that encourages innovation, prosperity and achievement.
- A compassionate city that cares for the wellbeing of our people and the environment we share.
- A city that thrives on diversity, that dares to be different.

This new Access and Inclusion Plan is the embodiment of these values expressed by our community.

It's designed to ensure that we are a city that's inspiring and inclusive and welcomes and celebrates all people; that we are a compassionate city that cares for our people and thrives on diversity.

Freo is a great place to live, work and visit, and the City of Fremantle offers a tremendous range of facilities and services to its community.

This Access and Inclusion Plan will make sure everyone gets the chance to enjoy them.

Mayor

Hannah Fitzhardinge

Introduction

The City of Fremantle has an ongoing commitment to ensuring Fremantle is an accessible and inclusive community that provides equitable access to organisational facilities, services, and community life.

The Access and Inclusion Plan 2021-25 (the Plan) is a multi-year guiding document that aims to actively address barriers experienced by people with disability and other people who experience exclusion when accessing the City's facilities, services, and activities. The Plan proposes solutions through a set of strategic priority actions.

The City recognises its role in not just enabling access and inclusion in all that we do but also promoting the value of a diverse and inclusive community. Inclusion is only possible when communities are inclusive for all people, including people with disability, culturally and linguistically diverse (CaLD), Indigenous and people from the LGBTQIA+ (lesbian, gay, bisexual, transgender/gender diverse, queer, intersex, asexual and questioning) communities.

Building on the success of previous initiatives the Plan provides new opportunities to further ensure that challenges faced by many people living, working in, or visiting the Fremantle community are acknowledged and addressed.

The Plan has been developed through evaluation and engagement with an external consultant and a key stakeholder working group representing people with disability, local service providers, community members and advocates.

Purpose

The City of Fremantle continues to make significant progress to improve access and inclusion for people living, working in, and visiting Fremantle.

The City's Access and Inclusion Plan 2021-25 is a strategic guiding document, developed to reflect the broader range of community members that can benefit from an inclusive and accessible community and built environment.

The Plan sets actions and priorities for the next five years, to address and respond to barriers faced by people with disability, and to better understand and address access and inclusion issues that are experienced by other members of our community. The purpose of the Plan is to ensure that all people can have equitable access to mainstream information, services, and facilities, and are provided with the same opportunities to participate in community life.

It is a requirement under the Western Australian Disability Services Act 1993 (amended 2004) that local government authorities develop and implement a Disability Access and Inclusion Plan, working to achieve seven legislated outcomes.

1. Accessing services and events
2. Accessing buildings and facilities
3. Accessing information from the City
4. Equitable access to City customer service
5. Accessible complaints processes

6. Equitable participation in City consultation
7. Employment opportunities with the City

The City is proud of its commitment to meeting the requirements of the legislation, while recognising that barriers continue to exist. There is still considerable work required to achieve full inclusion in the Fremantle community.

This consists of increased active support and advocacy for diversity in the Fremantle community and within the organisation. The City recognises the need for an intentional starting point in acknowledging and addressing the barriers that are experienced by people from culturally and linguistically diverse (CaLD) backgrounds, and people from the LGBTQIA+ (lesbian, gay, bisexual, transgender/gender diverse, queer, intersex, asexual and questioning) communities. Including to seek further understanding of the lived experience that comes from intersectionality and the exposure of a person to overlapping forms of discrimination and marginalisation based on their identity¹.

The following additional outcome has been included in this Plan as a commitment to our community from the City:

8. Create a connected and inclusive City that actively, embraces and celebrates diversity.

Definitions:

- **Disability-** may be defined as any physical, sensory, neurological, intellectual, cognitive, or psychiatric condition that can impact on a person's lifestyle and/or everyday function. ²

This Plan seeks to address the impacts of the social model of disability. Challenging the physical, attitudinal, communication and social environment to change to enable people with impairments to participate in society on an equal basis with others. ³

Removing barriers creates equality and offers people with disability, carers, and from diverse communities more independence, choice and control. Barriers include:

- **Access-** comprises physical barriers to the natural and built environment. This includes facilities, streetscapes, parks and open spaces, including access to City services, information and employment opportunities.
- **Inclusion-** actively addressing and removing social barriers that exclude, often unintentionally, people with disability or from Indigenous and diverse communities, in participating in community life. This includes access to City services, information, and employment.

¹ [Understanding intersectionality | Victorian Government \(www.vic.gov.au\)](https://www.vic.gov.au/understanding-intersectionality)

² www.disability.wa.gov.au 2020

³ [Social model of disability – People with Disability Australia \(pww.org.au\)](https://pww.org.au/social-model-of-disability)

- **Attitudinal**- the social and environmental barriers that may prevent people with disability, carers, from culturally and linguistically diverse (CaLD) backgrounds, and people who identify as LGBTQIA+, to participate in community life.

Legislative and strategic alignment

Meeting the requirements of the WA Disability Services Act 1993 (amended 2004), the Plan is reportable to the Department of Communities annually and aligns with relevant legislation including:

- Equal Opportunity Act 1984
- Commonwealth Disability Discrimination Act 1992
- The Disability (Access to Premises Buildings) Standards 2010

The City of Fremantle's Strategic Community Plan 2015-25 outlines the vision of Fremantle to be a compassionate City that cares for the wellbeing of people and the environment. Under the Focus Area of 'Health and Happiness' the City aims to create a physical and social environment where it is easy for people to lead safe, happy and healthy lives.

*table below to be designed with CoF graphic designer, as an accessible infographic

Commonwealth Disability Discrimination Act 1992		
WA Disability Services Act 1993 (Amended 2004)		
The City of Fremantle Strategic Community Plan 2015-25		
State Disability Strategy 2020-2030 The Strategy aims to protect, uphold and advance the rights of people with disability. The four pillars of change include; <ul style="list-style-type: none"> • Participate and Contribute • Inclusive Communities • Living Well • Rights and Equity 	Access and Inclusion Plan 2021-25 Plan implementation Annual reporting	<ul style="list-style-type: none"> • Equal Employment Opportunity and Diversity Plan 2020 - 2024 • Age Friendly Plan 2019 - 2024 • Walyalup Reconciliation Action Plan 2019-2022 • Community Safety and Crime Prevention Plan 2019 - 2024
The City of Fremantle is a welcoming, diverse and inclusive city for people of all abilities, cultures, gender and sexuality.		

Our community

The City of Fremantle comprises the suburbs of Beaconsfield, Fremantle, Hilton, North Fremantle, O'Connor, Samson, South Fremantle and White Gum Valley. The City retains its old town layout and many heritage sites giving Fremantle its distinctive character and charm.

The City provides a wide range of services and facilities and is a transport hub for the region. Adding to the current population of an estimated 30 000 people, many people commute to Fremantle for work and the City hosts more than one million visitors per year. The Fremantle community has a strong sense of identity and is characterised by the celebration of diversity.

Fremantle community⁴ (to be presented as accessible infographics)

- 4.7% of residents in the City of Fremantle require assistance with core activities; higher than the greater Perth metropolitan average (3.9%).
- A higher proportion of the Fremantle community also provide unpaid assistance to a person with a disability (11.1%) compared to the greater Perth metropolitan area (9.9%). This highlights the need to also address support of carers in our community.
- Across the City of Fremantle there is a significant number of single person households at 31.9%. O'Connor, Fremantle and North Fremantle are above this average.
- The City of Fremantle has a lower proportion of people born overseas (30.1%) compared to greater Perth (36.1%). The majority are from North-West Europe (13.9%), Southern and Eastern Europe (5.8%) and Sub-Saharan Africa (1.8%). The majority (68%) of people have lived in the City for more than a decade.
- A destination city - Fremantle is often ranked as the state's most visited tourist destination outside of the Perth CBD, attracting over 1.2 million national and international tourists each year. (Tourism WA)

Disability in Australia⁵ (to be presented as accessible infographics)

- In 2018, there were 4.4 million Australians with disability, equating to 17.7 % of the population
- 5.7% of all Australians had a profound or severe disability
- Almost one quarter (23.2%) of all people with disability reported a mental or behavioural disorder as their main condition
- Over three-quarters (76.8%) of people with disability reported a physical disorder as their main condition
- 1 in 10 people aged over 15 years experienced discrimination because of their disability.
- In 2018, there were 205,200 Australians with autism, a 25.1% increase from 2015 (164,000)
- The prevalence of disability increased with age - 1 in 9 (11.6%) people aged 0-64 years and 2 in 3 (49.6%) people aged 65 years and over had disability.
- 7.7% of children under 15 reported having a disability in 2018
- March 2021 there were 38,893 people in Western Australia accessing the NDIS (National Disability Insurance Scheme); 19,839 people receiving support for the first time.⁶
- 2.65 million carers; 10.8% of Australians providing unpaid care to people with disability and older people
- 3.5% of all Australians were primary carers; 7 in 10 are women.
- One in five (20%) Australians aged 16-85 experience a mental illness in any given year. The most common mental illnesses are depression, anxiety and substance use disorder. These three types of mental illnesses often occur in combination.⁷

⁴ ABS Data by Region: City of Fremantle (2016)

⁵ ABS Data 2018 www.abs.gov.au/statistics/health/disability/disability-ageing-and-carers-australia-summary-findings/latest-release

⁶ [Western Australia | NDIS](https://www.ndis.gov.au/regions/western-australia)

⁷ Black Dog Institute.org.au 1-facts_figures.pdf (blackdoginstitute.org.au)

Community consultation

In 2019, the City of Fremantle initiated a process to develop this Plan with a review of the previous Access and Inclusion Plan 2016-2020 and community engagement.

The review evaluated areas of achievement, further opportunities to be explored and new areas of priority actions. The actions in this Plan have been developed based on community and stakeholder engagement, demographic data and the strategic priorities of both the City of Fremantle and State Government.

Community engagement was undertaken in three stages, with stage two under the direction of an external Consultant in conjunction with the City. A detailed summary of community engagement can be found in the Access and Inclusion Engagement Report 2020 on the City of Fremantle Access and Inclusion webpage (mysay.fremantle.wa.gov.au).

Stage One- Planning and awareness

The City formed an Access and Inclusion Plan Working Group comprising of people with disability, community members and disability sector employees. Awareness and promotion of the Working Group and the new Plan was undertaken via:

- In-person attendance at community events celebrating people with disability.
- Print and online media channels.
- Direct communication with stakeholders.

Stage Two- Community and stakeholder engagement

In conjunction with the community and identified stakeholders, this stage of engagement raised awareness of disability and access and inclusion with both targeted and broader community, identifying:

- Barriers Fremantle residents, visitors and workers face accessing and participating in community life.
- Opportunities to improve the City's services, facilities, access to information, events and services, consultation, and complaints processes.

Engagement methods included:

- Workshops for community members and City staff.
- Online engagement (My Say Freo).
- Hard copy surveys and comment boards at public places.
- Survey assistance session at Fremantle Library.
- Working group meetings.

Stage Three- Consultation on draft plan

Sought feedback and potential improvements on the draft actions, including:

- Review by Access and Inclusion Working Group.
- Review by Access and Inclusion Officer and key City staff.
- Online community feedback (My Say Freo).
- Hard copy survey with submission boxes at the Meeting Place and Fremantle Library.
- Drop-in session at the Fremantle Library.

- Direct consultation with representatives from This n That- Southside Queers, and other local community advocates.

Our focus areas and outcomes

The key findings captured through the review and community engagement process were assessed and refined into three focus areas. These provide a framework for priorities and actions that build upon the previous and ongoing work done by the City, while delivering our legislated outcomes. Actions where the City has direct control or influence to achieve the legislated outcomes were prioritised for inclusion in the Plan.

The three key focus areas are:

Focus Area 1: Diverse, inclusive and thriving communities

We will work to build Fremantle as a welcoming, connected, and inclusive City for all people of all abilities, cultures, gender, and sexuality. Building a vibrant and safe city of equitable opportunities for participation, and facilitation in cultural events and community programming. Achieving the following outcomes:

- Accessing services and events
- Create a connected and inclusive City that actively, embraces and celebrates diversity

Focus Area 2: Accessible places and spaces

We will work to deliver accessible places and spaces so people with disability can travel throughout the City with convenience and all members of our community can safely access facilities. Our work will provide the foundations for inclusive participation. Achieving the following outcomes:

- Accessing buildings and facilities

Focus Area 3: Equitable access to City services

We will work to provide and promote equitable access to all City services for people with disability, from CALD, LGTBQIA+ and Indigenous communities. Including improved access to information, customer service, complaints process and employment. Achieving the following outcomes:

- Accessing information from the City
- Equitable access to City customer service
- Accessible complaints processes
- Equitable participation in City consultation
- Employment opportunities with the City

Monitoring, reporting and review

The Disability Services Act 1993 (amended 2004) states that public authorities must review their access and inclusion plans a minimum of every five years over the seven outcome areas. If amendments are required, a community engagement processes will be followed.

The City of Fremantle, through the Community Development directorate, will provide annual progress reporting to the Department of Communities (the Department who oversees the requirements for reporting against the Disability Services Act). This annual reporting will include reporting against the actions in the City's Equal Employment Opportunity and Diversity Plan 2020-2024.

Internal reporting on the Access and Inclusion Plan will occur annually through the Annual Report and quarterly through the Corporate Business Plan process.

Acknowledgements & thanks

The City of Fremantle would like to acknowledge everyone who provided feedback during the review of the previous plan and the development of the Access and Inclusion Plan 2021-2025.

Thanks, and appreciation to the members of the Access and Inclusion Plan Working Group. Representatives of people with disability, community members and, disability sector employees that are committed to supporting the City in creating an inclusive, accessible and diverse community.

Your collective contributions have been incorporated into this document.

Access and Inclusion Plan 2021-2025 Action Plan

Focus Area 1: Diverse, Inclusive and thriving communities

Examples of ongoing achievements:

- ✓ **Fremantle International Street Arts Festival:** In 2019 improvements were made to the festival map (online and in print) with information on accessible parking and accessible toilet locations added. The Festival was audio described through DADA to enhance live performances for people with impaired vision.
- ✓ **Wide-Angle Film Festival:** The City in partnership with WA Maritime Museum hosted the state's first Wide-Angle Children's Program, featuring fully accessible screening, AUSLAN interpreter for Welcome to Country, designated quiet space and free ACROD parking.
- ✓ **Memory Café at Fremantle Arts Centre:** Established in September 2019 to provide an opportunity for social interaction to aide in the reduction of loneliness, depression and feelings of isolation for people experiencing dementia, their carers, and friends and family.
- ✓ **Community Facebook group 'Fair Go Freo- inclusion, equality and community connection':** Allows for the exchange of information and events for people with disability, CALD and LGBTQIA+ communities.
- ✓ **Buster 'Sensory Sessions':** Creating more welcoming, quiet spaces suited to children and families with sensory challenges.
- ✓ **Neighbour to Neighbour:** Launched during COVID19 and now an ongoing project connecting vulnerable members of the community with their neighbours and community support systems.
- ✓ **Together Again Café:** Reconnecting socially isolated people with their neighbours and the community. Celebrating older people, culture diversity and people of all abilities.

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Priority Action	Responsibility	Timeline				
		21/22	22/23	23/24	24/25	Ongoing
Outcome: Accessing services and events						
Disability Service Regulations 2004: People with disability have the same opportunities as other people to access the services of, and any event organized by, the City of Fremantle						
Our Objective: All people have equitable access to City services and events organized by the City of Fremantle						
1. Continue to implement and expand on the City's Access and Inclusion Checklist, that will apply to: a. Events and festivals produced by the City b. Events and festivals produced by a third party that are subject to City approval c. Community programming produced by the City	Community Development Directorate <ul style="list-style-type: none">EventsArts & Culture	●				●
2. City events/festivals are accessibly promoted, with alternative formats communicated and available. a. Ensure all event/festival information is accessible online and in print, including social media. b. Consider opportunities for use of adaptive technologies to increase accessibility for major events (e.g., screens)	City Business <ul style="list-style-type: none">Economic Development Community Development Directorate <ul style="list-style-type: none">EventsArts & CultureCommunications					●
3. Engage AUSLAN interpreters at major City civic and commemorative events (e.g., Anzac Day, Remembrance Day, Citizen of the Year Awards).	Community Development Directorate <ul style="list-style-type: none">Events	●				●
4. Deliver a range of inclusive community, learning, health and wellbeing programs that improve equitable access and participation for people with disability, carers, and people from diverse communities. a. Including acknowledgement of national and international days of awareness, such as: <ul style="list-style-type: none">International Day of People with Disability,Harmony Day	Community Development Directorate <ul style="list-style-type: none">Lifelong LearningCommunity Development Team City Business <ul style="list-style-type: none">Economic Development					●

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<ul style="list-style-type: none"> • Wear it Purple Day LGBTQIA+ for Youth • PrideFEST • Homeless Week • Carers Week • One Day smoking ceremony • NAIDOC week • Children's Week • Disability Awareness week. 						
Outcome: Create a connected and inclusive City that actively, embraces and celebrates diversity. Our Objective: All people can culturally, socially and economically contribute to the community						
5. Advocate for an inclusive and diverse community by supporting and building the capacity of local sporting clubs and groups: <ul style="list-style-type: none"> a. Provide and promote information, history and culture to sporting clubs through Club Development programs, and the Act Belong Commit guidelines for positive mental health. b. Adapt criteria in the City's Grants program to increase participation by people with disability, carers, the CaLD and LGBTQIA+ communities. 	Community Development Team	•				•
6. Advocate to the community and commercial sectors to provide for the needs of all people: <ul style="list-style-type: none"> a. People with disability and their carers to receive equitable quality of customer service. b. Investigate opportunities for local businesses to promote safe spaces for people from the LGBTQIA+ community. c. Investigate opportunities for local business to access cultural and awareness training to better provide for the needs of both CaLD and LGBTQIA+ community members. 	Community Development Directorate <ul style="list-style-type: none"> • Community Development Team • Communications City Business Directorate • Economic Development 	•				•
7. Consideration of access and inclusion for visitors in future Destination Marketing strategic planning.	City Business Directorate <ul style="list-style-type: none"> • Economic Development 		•			

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8. Programming by the City to include artists and performers with disability, culturally and linguistically diverse (CaLD) and Indigenous backgrounds, and people who identify as LGBTQIA+.	Community Development Directorate <ul style="list-style-type: none"> • Arts and Culture 					•
9. Identify issues and advocate with and on behalf of Fremantle's LGBTQIA+ community.	Community Development Directorate <ul style="list-style-type: none"> • Community Development Team 		•			•
10. Frontline staff to complete training to increase understanding of safety concerns of transgender and gender diverse people	People and Culture					•

Focus Area 2: Accessible places and spaces



Examples of ongoing achievements:

- ✓ **Leighton Beach change facility:** Improved to accommodate beach wheelchairs. The City of Fremantle will balance future beach facilities design intent that incorporates the Disability Discrimination Act (DDA), accessibility and family change requirements with access requirement for beach wheelchairs.
- ✓ **Fremantle Arts Centre Accessibility Audit:** Resulting in the development of a management plan to improve identified risks, with access and inclusion issues to be remediated where possible.
- ✓ **Leisure Centre:** All pools are accessible with a chairlift hoist, senior and junior aquatic wheelchairs available for use and three disability changerooms available, one of which equipped with a battery-operated hoist/sling to assist in showering and changing.
- ✓ **Parking Awareness Campaign** – supported National Disability Services and the ACROD Parking Program in the 'This Bay is Someone's Day: Park Right Day and Night' community education campaign which aims to reduce the misuse of ACROD parking bays.
- ✓ **Quiet Hour in the Fremantle Library:** Adjusting to people's needs and working closely with Autism West and Alzheimers WA, a regular Quiet Hour Space was created in the Fremantle Library. The space caters to people with sensory challenges including autism and dementia.

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Examples of projects under development:

- **Walyalup Civic Centre:** Will feature fully accessible toilets and change facilities, recharge scheme station, state of the art information and customer service centre.
- **Beach matting:** To be placed at Leighton Beach over the summer period each year through the success of grant funding from the Department of Social Services.
- **Beach Wheelchairs:** Replacement with new user-friendly units, along with the purchase of Beach Walkers.
- **Walyalup Koort:** Children's play space designed in consultation with Autism Association of Western Australia.
- **Walk-Ability Project:** To map most accessible paths of travel through the City of Fremantle.
- **ACROD bays:** Review of distribution across the City of Fremantle.

Priority Action	Responsibility	Timeline				
		21/22	22/23	23/24	24/25	Ongoing
Outcome: Accessing buildings and facilities						
Disability Service Regulations 2004: People with disability have the same opportunities as other people to access the buildings and other facilities of the City of Fremantle						
Our Objective: All people have equitable access to City buildings and facilities within the City of Fremantle						
1. Maintain a register that identifies prioritised Access and Inclusion proposals (works / upgrades and amendments) for inclusion as part of the annual budget process: a. Develop a prioritised program of project proposals. b. Ensure all service areas include Access and Inclusion improvements as part of the annual business planning process. c. Use Access and Inclusion as a priority consideration as part of the City's Capital Works scoring / assessment process. d. Upgrade facility naming conventions to be inclusive of people who are gender diverse.	Community Development Directorate <ul style="list-style-type: none">Community Development Team Infrastructure and Project Delivery Directorate <ul style="list-style-type: none">Asset Management					

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2. Ensure all new buildings and facilities incorporate design and address (and where possible, exceed) Minimum Disability (Access to Premises - Buildings) Standards: a. Develop systems and procedures to ensure that works, repairs, upgrades and changes in buildings consider improved accessibility and inclusion.	Community Development Directorate • Community Development Team Infrastructure and Project Delivery Directorate • Asset Management					●
3. Improve accessible parking and paths of travel throughout Fremantle, through the development of systems and procedures to ensure that: a. Design works consider the wider area / spatial connectivity and provide for enhanced access and inclusion. b. Works, repairs, upgrades and changes to CoF parking facilities, footpaths/paths of travel, assess and consider improved accessibility and inclusion.	Community Development Directorate • Community Development Team Infrastructure and Project Delivery Directorate • Engineering Team					●
4. Improve access and inclusion to City facilities in public areas – including parks, playgrounds, reserves and beaches, through the development of systems and procedures to ensure that: a. Design works consider the wider area / spatial connectivity and provide for enhanced access and inclusion. b. Works, repairs, upgrades and changes to facilities in public areas assess and consider improved accessibility and inclusion, where practical.	Community Development Directorate • Community Development Team Infrastructure and Project Delivery Directorate • Parks and Reserves					●

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Focus Area 3: Equitable Access to City Services

Examples of ongoing achievements:

- ✓ **City of Fremantle Business Cards:** Updated to accessible font size, with braille included for the Access and Inclusion Officer.
- ✓ **Lighthouse Awards:** The City received the Best Grant Funded Project Award for, 'Achieving an Inclusive Workplace' and 'Achieving an Inclusive Council and Workplace'.
- ✓ **Content audit and customer usability test of the corporate website:** Completed with information provided in accessible formats where possible, meeting the accessibility guidelines set by VisAbility WA, the WA Disability Services Act and WCAG 3.0.
- ✓ **Accessibility APP:** Developed in collaboration with Spinal Life to enhance the City's mapping program (ESRI).
- ✓ **Capacity building within City of Fremantle:** Including Disability Awareness Training for all new employees, upskilling of managers and supervisors on recruitment practices for people with disability and people experiencing mental health issues.
- ✓ **Equal Employment Opportunity and Diversity Plan 2020-2024:** Implemented in June 2020, weaving Equal Employment Opportunity, diversity and inclusion principles through employment policies and practices.
- ✓ **Hard copy consultation:** Continuing to offer a range of participation methods for City-wide community engagement and consultations, including hard copy options at accessible locations and digital formats optimised for screen readers.

Priority Action	Responsibility	Timeline				
		21/22	22/23	23/24	24/25	Ongoing
Outcome: Receiving information from the City						
Disability Service Regulations 2004: People with disability receive information from the City of Fremantle in a format that will enable them to access the information as readily as other people are able to access it						
Our Objective: All people have equitable access to information						
1. Develop internal Digital and Print Accessibility guidelines to ensure all City information (print and digital) meets the State Government Access Guidelines for Information, Services and Facilities. a. Service areas apply Digital and Print Accessibility guidelines as part of any delivery of information from the business unit.	City's Management Team Community Development Directorate <ul style="list-style-type: none">Communications	●				●

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b. Accessibility requirements are incorporated in the review process of the City's Style Guide.						
2. Identify and implement effective promotional strategies to engage people with disability, carers, aged and Indigenous residents in services provided by the City (e.g., waste and recycling, community planting days)	Community Development Directorate • Communications					●
3. Authentic use of images of people with disability and representing CaLD and LGBTIQ+, and Indigenous communities across City platforms and publications to accurately represent the diversity of the community.	Community Development Directorate • Communications					●
4. Review the distribution of ACROD bays based in the CBD area. a. Plan and develop ESRI mapping layers for ACROD b. parking and toilets.	City Business • Information Technology Community Development Directorate • Community Development	●				
Outcome: City customer service						
<i>Disability Service Regulations 2004: People with disability receive the same level and quality of service from the staff at the City of Fremantle as other people receive from the staff of the City of Fremantle</i>						
Our Objective: All people receive a quality and equitable service from the City						
5. Implement a program of disability inclusion, and cultural awareness training for City staff.	People and Culture					●
6. Review the Customer Service Charter and investigate opportunities to further improve the customer service experience for people with disability and low literacy levels, and language barriers.	Community Development Directorate • Customer Service and Information		●		●	

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Outcome: Making complaints to the City <i>Disability Services Provision 2004: People with disability have the same opportunities as other people to make complaints to the City of Fremantle</i> Our Objective: All people have an equitable opportunity to provide compliments, feedback and complaints to the City						
7. Investigate and implement accessible technology options to better capture feedback and grievances from people with a disability. a. Ensure that Access and Inclusion is incorporated in the technology upgrades and/or systems review processes.	Community Development Directorate • Customer Service and Information					●
8. Promote the City's complaint process through a targeted and accessible communications plan.	Community Development Directorate • Customer Service and Information					●
9. Provide best practice information to the community and commercial sectors to assist them in meeting the needs of people with disability to receive quality of service.	City Business • Economic Development					●
Outcome: Participating in City consultation <i>Disability Service Regulations 2004: People with disability have the same opportunities as other people to participate in any public consultation by the City of Fremantle</i> Our Objective: All people have equitable access to information						
10. All public consultation and community engagements offer accessible formats with a range of participation methods including disability related accommodations and barrier minimization to maximise inclusivity as per the City's Engagement Policy.	Strategic Planning and Projects Directorate • Community Engagement Team • Communications					●

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11. For high impact City-wide projects, actively seek representation of people with disability, carers, community, and services sector stakeholders for engagement. a. Ongoing informal consultations scheduled as required by City staff with people with disability and CALD organisations to engage in continuous feedback and services improvements.	Strategic Planning and Projects Directorate • Community Engagement Team • Community Development Team			●		●
12. Engage in meaningful consultation with CaLD and LGBTQIA+ communities to directly inform and guide Council's strategic visions. a. Capture gender and culture diversity more accurately within the Fremantle community.	Community Development Directorate • Community Engagement Team • Community Development Team		●			
Outcome: Employment Opportunities with the City <i>Disability Service Regulations 2004: People with disability have the same opportunities as other people to obtain and maintain employment with the City of Fremantle</i> Our Objective: All people have equitable opportunities to obtain, maintain and perform their work in a safe environment at the City of Fremantle						
13. Provide for the needs of people with disability, culturally diverse, Indigenous and LGBTQIA+ to obtain and maintain employment at the City. a. Identify barriers and attitudinal shifts required. b. Identify initiatives to increase the cultural awareness of the City workforce and support staff from diverse backgrounds.	People and Culture			●		●

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ARMC2111-2 CITY OF FREMANTLE RISK MANAGEMENT FRAMEWORK

ATTACHMENT 1 – Risk Management Framework

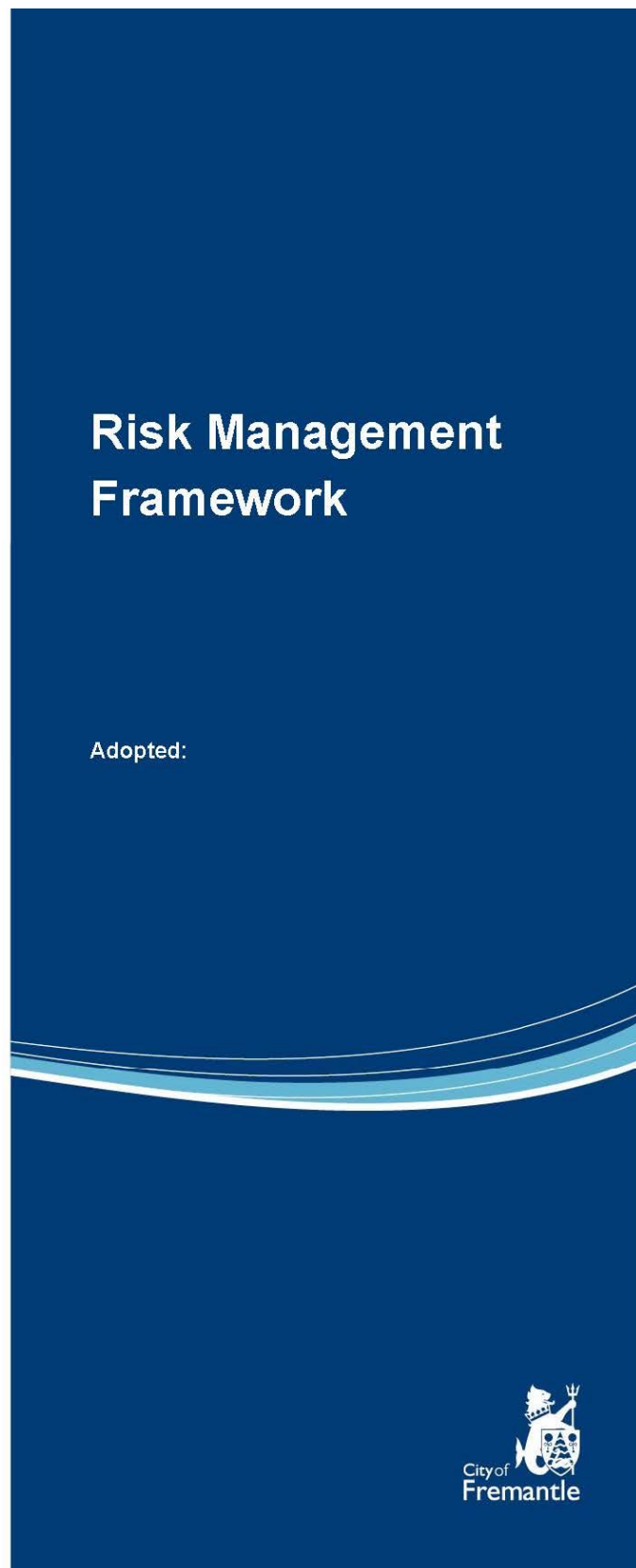


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1 Introduction

The City of Fremantle (The City) is a local government area south of Perth, Western Australia (WA) covering an area of circa nineteen square kilometres. It has a vision and seven key focus areas:

Vision ¹	
Fremantle: a destination City	<p>A city that is clever and creative, inspiring and inclusive;</p> <p>A city that welcomes and celebrates all people and cultures;</p> <p>A city that encourages innovation, prosperity and achievement;</p> <p>A compassionate city that cares for the wellbeing of our people and the environment we share; and</p> <p>A City that thrives on diversity, that dares to be different – and delivers on its promises.</p>

#	Key Focus Areas ²
1	Economic development
2	Environmental responsibility
3	Transport and connectivity
4	Character, culture and heritage
5	Places for people
6	Health and happiness
7	Capability

The City has developed a 'Corporate Business Plan' to address these key focus areas. However, there will always be a level of uncertainty associated with delivering The City's vision, key focus areas and the activities that support those areas. In this context, it is envisaged that a systematic and structured approach to risk management will enable The City to effectively deal with the uncertainty that could affect it. This Risk Management Framework (RMF) will be integrated into The City processes. The RMF describes the policy, responsibilities, approach and processes for managing risk within The City. It includes a description of the resources and processes to ensure the RMF is monitored, reviewed and continually improved.

¹ Corporate Business Plan 2019 - 23

² Strategic Community Plan 2015 - 25

2 Mandate and Commitment

The City is committed to implementing practical and comprehensive risk management, ensuring effective risk management remains central to The City's activities. This RMF reflects contemporary good practice and sound corporate governance. It is consistent with AS ISO 31000:2018 (*the Risk Management Standard*) and has been developed in the context of the Local Government Act 1995 and associated regulations.

For clarity, this RMF applies to all City activities. It encompasses full-time, part-time, temporary and contracted employees; applies to City-wide risk and includes consideration of visitors, third parties and key stakeholders/interested parties.

2.1 Principles

For risk management to be effective, it needs to create and protect value. The City ensures risk management contributes to the demonstrable achievement of objectives and aids in improving performance, efficiency in operations and the promotion of good governance, trust and credibility. It is:

- **Integrated into organisational processes.** Risk management at The City is not considered a stand-alone activity that is separate from other activities and processes. It is evident within the papers prepared for Elected Members by Management, and papers prepared for Management by staff. As such, it is a demonstrable part of The City's planning and delivery processes.
- **Structured and comprehensive.** The City's Elected Members, Executive Leadership and Management expect the approach to risk management to deliver consistent, comparable and reliable results which can then be monitored and managed. This is evident with the use of standard templates and reporting mechanisms.
- **Customised.** The City's internal and external context, and the principles, framework and process have been tailored to meet the demands of the risk profile. This customisation ensures that the optimum amount of risk management work is undertaken to support risk-based decision making.
- **Inclusive.** Risks are discussed regularly, and either accepted as a necessary part of conducting business or actively managed to prevent or reduce the severity of disruptions or impacts to objectives. Appropriate and timely involvement of stakeholders ensures that risk management remains relevant and contemporary, allowing stakeholders to be properly represented and have their views considered.
- **Dynamic.** Risk management at The City has been established to continually sense and respond to change. As internal and external events occur, the context and knowledge change, monitoring and review of risks take place, new risks emerge, some change and others disappear. Risk management at The City has been structured to deal with this in a proactive, iterative and responsive manner.
- **Based on the best available information.** The City ensures inputs into the management of risks are based on information sources such as experience,

stakeholder feedback, observation, horizon scanning and expert judgement. The City endeavours to ensure sources used for risk-based decision making are the most contemporary and comprehensive international, national, state and local government-focussed materials available.

- **Continually taking human and cultural factors into account.** The City recognises the capabilities, perceptions and intentions of external stakeholders and internal personnel can facilitate or hinder the achievement of objectives, and these are considered in The City's approach to risk management through the language, documentation and processes that are used. The aim is always to use understandable and accessible language.
- **Continually improved.** Risk management is used at The City to continually help make more informed choices, better prioritise actions and distinguish when alternative courses of action are available. Incidents and learned lessons inform the strategies which are then employed to continually improve the RMF and risk management maturity.

2.2 Risk Management Policy

The City's Risk Management Policy (*Appendix 1*) sets out the commitments, and the enabling actions required to meet those commitments. It seeks to ensure that The City transparently meets its performance and conformance requirements in an accurate and timely manner.

2.3 Roles and Responsibilities

The specific roles and responsibilities in relation to risk management are outlined below:

Elected Members

- Are responsible for the identification and management of strategic and governance-related risks associated with The City
- Set the direction for the performance and conformance of The City, including the risk appetite and tolerance levels (*in consultation with the CEO*)
- Ensure the risk assessments adequately inform the strategic vision, key focus areas and activities of The City.

Audit & Risk Management Committee

- Provides a measure of assurance that the RMF, principles and processes are being appropriately conducted through robust reviews of the risk register
- Ensures the content of the RMF and those risk assessments have been robustly challenged
- Facilitates the oversight of audit recommendations, control improvements and risk treatments
- Meet the risk-related responsibilities set out in their Terms of Reference.

Chief Executive Officer (CEO)

- Is accountable to the Elected Members for the overall operations of The City, including the management of risk
- Sets the risk appetite and tolerance levels for The City and is responsible for identifying the emerging/strategic risks associated with the strategic direction (*in consultation with the Elected Members*)
- Ensures a credible RMF and risk assessments exist which comprehensively address the governance, strategic, operational and project risks of The City
- Establishes and ensure regular reviews of the RMF, including the risk register, incidents and lessons learned
- Continually monitors, reviews and advises on material risks to the City including through provision of a risk-based Internal and External program of review and assurance
- Is the custodian of the RMF, principles and process.

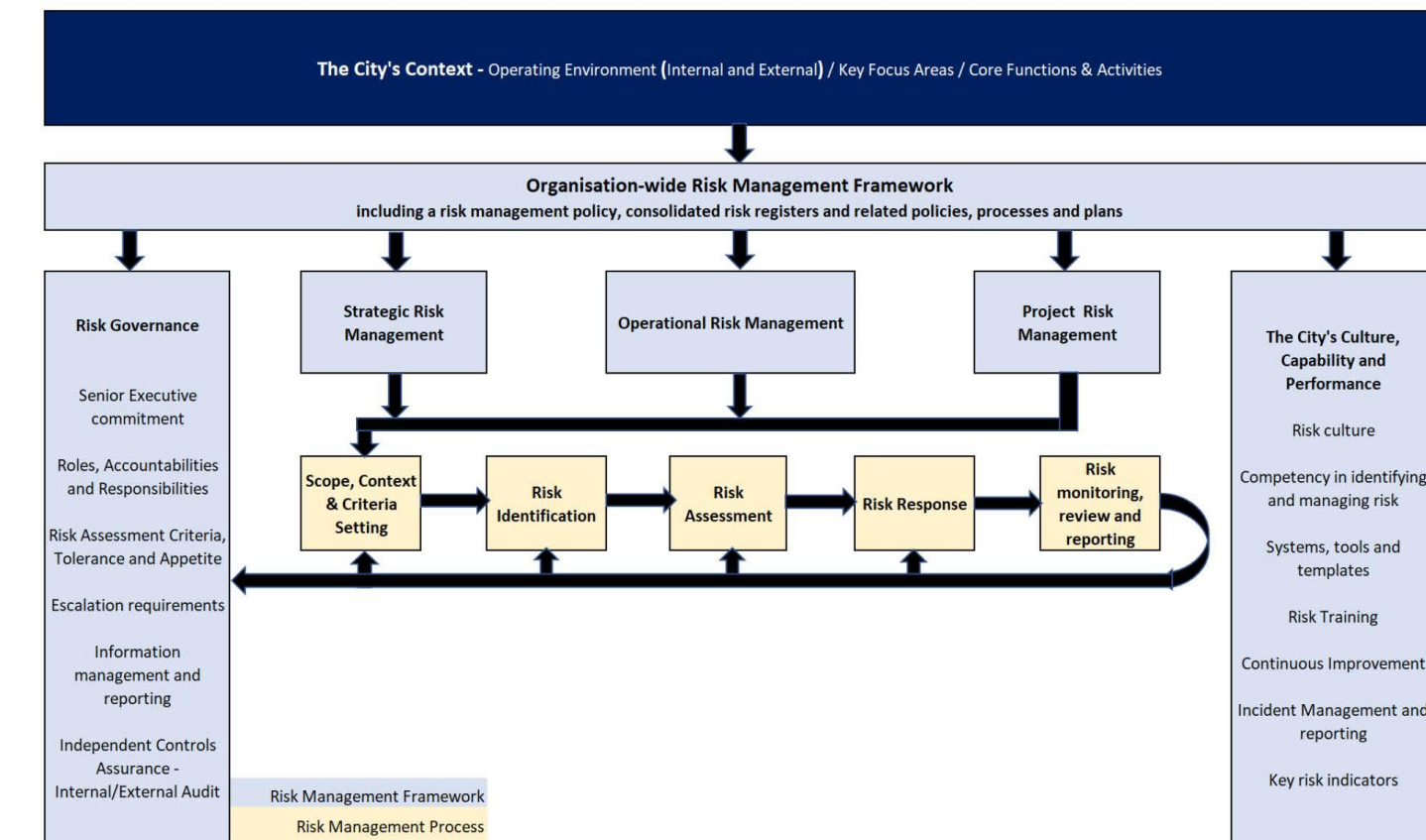
Executive Leadership Team Members & Managers

- Work collaboratively with the CEO to develop individual, functional and City-wide competence, capability and capacity in risk management
- Integrate risk management into day-to-day management activities.

Officers/Staff

- Constructively contribute and fully participate in risk management as required.

3 Integrated Risk Management



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3.1 Strategic and Governance Risks

These risks relate to the ability of The City to achieve its key focus areas and outcomes. The focus on identifying strategic and governance-related risk is to consider:

- emerging or present threats or opportunities associated with uncertainties within the external environment
- emerging or present strengths or weaknesses associated with uncertainties within the internal environment
- the expectations and management of stakeholders and key interested parties
- issues of funding and sustainable funding models.

Risk Identification	Managing the risk	Ongoing Monitoring
Governance and Strategic Risks		
<p>Proactive: Risks are identified and assessed by the Elected Members and CEO as part of the strategic planning and review process. Risks are also identified and assessed as part of any papers/business cases presented to Elected Members and associated committees.</p> <p>Reactive: Risks may be identified at any time in response to an internal or external event or situation. The CEO will add the risk to the risk register, as appropriate. The CEO has carriage of the Risk Register and is responsible for ensuring all existing and emerging risk information is relevant and up-to date.</p>	<p>Risk ownership, responsibility for the assurance of controls and implementation of actions are owned by the CEO. Actions may be assigned to Executive Leaders, Managers, other Officers/Staff as required and appropriate.</p> <p>Responsibilities and timeframes for actions are agreed and documented in the risk register and integrated into planning and reporting documentation (e.g. <i>The City's Corporate Business Plan</i>).</p>	<p>As a minimum, all governance-related and strategic risks are monitored and reviewed on a quarterly basis by the Elected Members.</p> <p>Any residually SIGNIFICANT OR EXTREME level strategic risks are reported to the Elected Members.</p>

3.2 Operational Risks

The key risks associated with the successful delivery of activities and services are identified at the CEO and Executive Leadership Team level. These are also articulated, assessed, monitored and reviewed in accordance with the defined risk management process and captured in the Risk Register.

Risk Identification	Managing the risk	Ongoing Monitoring
Operational Risks		
<p>Proactive: Risks are identified and assessed as part of Planning/Review processes and the Executive Leadership Team and Management meetings.</p> <p>Risk is also identified as part of all options papers/business cases requiring material decisions.</p> <p>Reactive: Risks may be identified at any time in response to an internal or external event or situation. The CEO has responsibility for ensuring that the Operational risks on the Risk Register are kept up to date.</p>	<p>Risk ownership is allocated to the CEO, the Board / Audit & Risk Management Committee as required.</p> <p>Control ownership is allocated to the relevant Officer.</p> <p>Responsibilities and timeframes for actions are agreed and documented in the risk register.</p>	<p>All operational risks are reviewed and updated for quarterly monitoring at regular Executive Leadership and Management meetings.</p> <p>Risks are reported in line with the defined reporting mechanisms.</p>

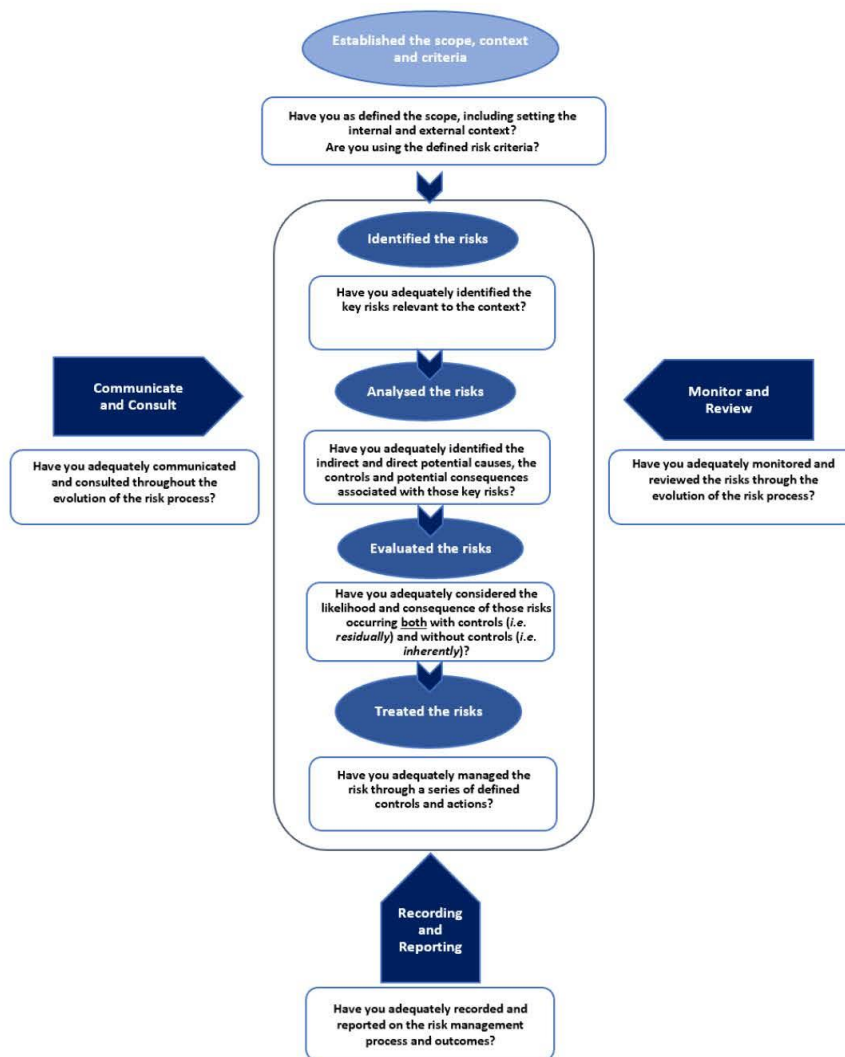
3.3 Project Risks

The management of project risks is carried out in accordance with any associated Project Management Framework (PMF) in use but, as with all risks, project related risk are identified, assessed, managed and reported in accordance with the process documented in this RMF and each project will be separately identified (and split out as necessary) in the risk register. The degree of risk management effort and level of risk information captured is commensurate with the size, complexity and inherent risk profile of the project.

Risk Identification	Managing the risk	Ongoing Monitoring
Project Risks		
<p>Proactive: Risks are identified and assessed as part of all Project Planning/Review processes and The City's Project Management meetings.</p> <p>Risks are also identified as part of all project-related options papers or business cases requiring material decisions.</p> <p>Reactive: Risks may be identified at any time in response to an internal or external event or situation. The CEO and/or nominated Risk Owner will ensure that the risk is added to the risk register, as appropriate.</p>	<p>Risk ownership is allocated to the CEO or a Project Director, Executive Leader, Manager or Officer by the CEO.</p> <p>Responsibility for controls and action are allocated to the relevant project team member.</p> <p>Responsibilities and timeframes for actions are agreed and documented in the risk register.</p>	<p>Project risks are monitored, reviewed and updated by the risk owners.</p> <p>Risks are reported to the CEO, Board or in accordance with the specific Project Governance Framework.</p>

4. Risk Management Process

The risk management process is typically defined as “the systematic application of management policies, procedures and practices to the activities of communicating and consulting, establishing the context, identifying, analysing, evaluating, treating, monitoring and reviewing risk”. The process aligns with the AS ISO 31000: 2018 Standard (the Risk Management Standard), and is as follows:



The above is more fully explained in Appendix 4.

5. Capability & Support

5.1 Resources

The City acknowledges the need to allocate appropriate resources for risk management. This includes consideration and planning for the following:

- Recruitment of the CEO, Executive Leaders, Managers, Officers and staff
- Within role descriptions and performance management to include assessment of risk management skills, experience and competence relevant to their role
- Training of the Elected Members, CEO, Executive Leaders, Managers, Officers and staff in risk management relevant to their role; and
- Tools to be used for managing risk, including the use of electronic information and knowledge management systems.

5.2 Management of risk information

The City recognises risk information needs to be accessible, practical and compliant with relevant information management legislation and guidelines. A simple excel workbook is used to ensure:

- Consistent application of the risk management process and terminology
- Ease of reporting
- Greater visibility over risk and actions, and
- Improved accountability.

5.3 Support

The CEO ensures that there is the necessary support to identify, manage and report on key risks to The City, and sources external support on an 'as needs' basis and as part of the established outsourced model.

5.4 Monitoring and communication of the RMF

The performance of the RMF is monitored by the Audit and Risk Management Committee and improvement recommendations made as required. The RMF, and any subsequent modifications, are communicated to The City's interested parties/stakeholders as required personnel. Appendix 5 includes an annual 'Schedule of Activities'.

Appendix 1: Risk Management Policy

The City of Fremantle (The City) is committed to ensuring that all planning and delivery is conducted in a manner that effectively mitigates and manages risk and allows opportunities to be realised. To ensure this approach is adopted and embedded within The City, the principles, framework and process outlined in AS ISO 31000: 2018 (*i.e. the Risk Management Standard*) are applied, and alignment is sought with Local Government-based risk management requirements.

The main objectives for The City are as follows:

- To give greater visibility and transparency of risks to relevant interested parties
- To ensure that all the risks identified are within the stated appetite and tolerance of the Elected Members and Executive
- To ensure the ongoing, unimpeded capacity of The City to fulfil its vision, mission, strategic objectives and activities
- To protect the community that The City serves, our staff and other key stakeholders and interested parties, from adverse incidents, to reduce exposure to loss and to mitigate and manage losses should they occur
- To ensure that all individuals, interested parties and stakeholders are made aware of the need to identify and manage risk and to promote a culture of participation in that process, and
- To ensure compliance with statutory requirements and alignment with relevant standards.

The enabling actions to allow these objectives to be realised include:

- Committing to common risk principles that are reviewed and renewed periodically
- Identifying, assessing and managing risks with reference to The City's risk appetite and tolerance
- Embedding simple, flexible, meaningful and prudent risk management practices within existing procedures, practices, delegations of responsibility and accountability
- Ensuring risk management practices and processes are implemented in a way that facilitates continuous improvement in decision making, and evidence performance improvement outcomes
- Recognising risk management as an integral part of good corporate governance and management practice through a commitment to deliver risk-related education, training and continuing professional development, and

- Evidencing that the management of risk is embedded in The City's planning, reporting, decision making and management practices to the extent that risk management becomes an obvious and inextricable component of operations.

This Policy applies to the whole of The City including the Elected Members, Executive Leaders, Management, Officers, Contractors and interested parties/stakeholders who are expected to act in accordance with the objectives of the Policy.

The CEO, supported by the Audit & Risk Management Committee, has the overall responsibility for the implementation of this Policy.

Appendix 2: Common Risk Definitions & Terms

ALARP - 'As Low As Reasonably Practicable' - The concept of weighing up a risk against the trouble, time and money needed to control it.

Business Continuity Management (BCM) and Business Continuity Plan (BCP) - BCM is a process that allows The City to recover from an event that significantly disrupts activities. A BCP is the principal output of the BCM process. A BCP is, in effect, a control for certain risks the consequences of which could disrupt core functions.

Causes - The multiple factors, either direct or indirect, that may give rise to a risk / risk event.

Consequences - The multiple impacts or outcomes of a risk / risk event occurring.

Consequence Categories - These are key impact areas, which if affected because of a particular risk event, could have a significant impact on the ability of The City to deliver outcomes.

Consequence Rating - The level of impact from the risk occurring in any given consequence category, ranging from 1-5.

Control - A procedure, system, activity or process that reduces the likelihood and/or consequences of a risk. A risk may have more than one control, and a control may address more than one risk.

Controls Rating - A qualitative, common-sense measure of the adequacy of controls in addressing a risk. There are three ratings given for The City controls (*i.e.* 'Fully Effective', 'Adequate' and 'Inadequate or Unknown').

Controls Assurance - The process whereby control ratings are verified through a series of questions regarding their relevance and effectiveness.

Critical Success Factor (CSF) - A factor which is essential for the successful performance of a key activity.

Impact Range - A measurement of how widespread the consequences of a risk may be. This measurement can assist in the assessment of controls and the formulation of treatments.

Implementation or Action Plan - A plan created to establish how the Risk Management Process is to be implemented.

Key Activity - Any high-level activity or function that is instrumental to The City delivering required outcomes or performing its mission.

Key Dependency - Relationship with or reliance upon another party essential to delivering outcomes or services. Key dependencies can be within The City or external.

Likelihood - A measure of how likely it is that a certain consequence will eventuate, ranging from very unlikely to almost certain.

Likelihood rating - The likelihood of the risk occurring with the level of consequence identified, ranging from 1-5.

Level of Risk (LOR) - Determined by multiplying the consequence rating with the likelihood rating for risks.

Monitor - An ongoing process of surveillance of the internal and external environments to ensure that risks continue to be effectively and appropriately managed.

Operational (Context) - Deals with Operational Risks: those risks associated with normal, ongoing operations and activities.

Opportunity - An occasion or situation in which it is made possible to do something that you want or must do.

Predicted Control Rating - An assessment of how the controls would rate following the implementation of the proposed TAP.

Predicted LOR - The predicted level of risk following the implementation of the proposed TAP. Proposed by multiplying the predicted consequence and predicted likelihood ratings. See comments under 'Level of Risk (LOR)'.

Project (Context) - Deals with Project Risks: those risks associated with defined projects and other discreet undertakings.

Residual Risk - The risk that remains after controls are considered (*i.e. risk level after controls*).

Review - Periodic assessment of a specific aspect of the Risk Management Process or a particular group of risks to determine if there have been gradual changes over time.

Risk (or Risk Event) - (from AS ISO 31000:2018) 'the effect of uncertainty on objectives'.

Risk Acceptance Criteria - Specific standards that delineate under what conditions risks of a certain level can be accepted. The higher the risk rating, the higher the standard of controls, monitoring, and ownership required.

Risk Assessment - A step in the risk management process which involves assigning values (Risk Ratings) to individual risks and deciding how to manage them.

Risk Analysis - A process that assigns a Risk Rating to each risk by evaluating the effectiveness of existing controls and assigning values for Likelihood and Consequences for various scenarios.

Risk Register - A means of recording, monitoring and reporting on risks, controls and risk treatment plans.

Risk Evaluation - A decision-making process which evaluates the Risk Rating against the Risk Assessment Criteria.

Risk Categories - The categorisation of risks within The City by type, are often based on source of risk.

Risk Decision - The decision made after risk evaluation, balancing risk and reward.

Risk Identification - 'Critical Success Factors' and key dependencies are used to identify risks.

Risk Management - The practice of systematically identifying, understanding, and managing the risks encountered by The City.

Risk Owner - The person specifically assigned to manage the risk, including monitoring the risk, its controls and any treatments that are implemented.

Risk Ranking - A ranking of the level of risk compared to The City's 'Risk Acceptance Criteria Table'. Ranks are labelled as 'low', 'moderate', 'significant' or 'High'. This allows the risk owner to determine required action to be undertaken to enable acceptance of the given risk.

Risk Rating (or Level of Risk) - The value assigned to the risk which represents the product of 'consequences' and 'likelihood'.

Risk Reference Tables - The collective term used for the various risk measurement and evaluation tools.

Risk Tolerance - The degree of risk that The City is willing to accept to achieve objectives.

Strategic (Context) - Deals with Strategic Risks: risks which concern The City as a whole and are associated with long term objectives. It is conducted as an integral part of the strategic planning process.

Treatment and Treatment Action Plan (TAP) - A treatment is measure that is designed and implemented to further reduce the consequences and/or likelihood of a risk. Once a treatment is fully implemented and effective (*i.e. 'in place'*), it will become a Control. A TAP is the plan formulated for the selected treatments to ensure they are fully and properly implemented. TAPs should identify owners, participants, resources, schedule, and Performance Indicators.

Appendix 3: Risk Assessment Criteria & Risk Appetite Statement

Attachment A: PROPOSED CITY OF FREMANTLE DRAFT RISK ASSESSMENT & ACCEPTANCE CRITERIA (2)

MEASURES OF (POSITIVE OR NEGATIVE) CONSEQUENCE OR IMPACT

LEVEL	RANK	PEOPLE (P)	FINANCIAL ² (F)	STAKEHOLDERS & REPUTATION (S&R)	PERFORMANCE (P)	LEGAL & COMPLIANCE (L&C)	COMMUNITY/SOCIAL (C/S)	ENVIRONMENTAL/HERITAGE (E/H)	COMMERCIAL/ECONOMIC ³ (C/E)
1	Insignificant Downside	(Physical / mental) injury requiring first aid but no expected adverse physical / psychological / mental impacts.	<\$10,000	Isolated individual's issue-based complaint and no media coverage.	Inability to operate / provide services for < day and/or service delivery impacts managed through normal business practices.	Breach of process/procedures with no noticeable adverse operational, regulatory or statutory impacts.	Low localised event with no broader social / community impacts.	Low localised event with no broader environmental or heritage impacts.	Decline of economic activity and/or loss of value < 1% dispersed across the City.
2	Minor Downside	(Physical / mental) injury requiring medical treatment, or 'Restricted Work Injury' <10 days.	\$10,000- \$250,000	Local stakeholder impacts or issue-based concerns.	Inability to operate / provide services for 1 – 3 days and/or impact requires additional effort or response or redirection of resources to respond.	Some temporary non-compliances, audit or regulator findings.	Event impacts on ability to meet local social / community expectations.	delay impacting on ability to meet environmental and/or heritage expectations.	Decline of economic activity and/or loss of value 1 – 10% dispersed across City.
3	Moderate Downside	(Physical / mental) Lost Time Injury (LTI) > 1 day requiring medical treatment, or Restricted Work Injury > 10 days.	\$250,000- \$1m	Stakeholder impacts and concerns publicly expressed with reduced organisational confidence in the City.	Inability to operate / provide services for 3 – 7 days and/or impact requires short term significant additional resources to respond.	Short term non-compliance but with significant requirements imposed and / or significant internal audit findings.	Community backlash / rejection by multiple community groups.	Short term but recoverable environmental degradation. Significant but rectifiable damage to valued heritage asset.	Decline of economic activity and/or loss of value 10 – 25% dispersed across City.
4	Major Downside	Permanent injury, disability and/or health impact (including serious psychological / mental injury requiring long term professional medical treatment, counselling or intervention).	\$1m - \$4m	Considerable and prolonged key stakeholder impact and dissatisfaction publicly expressed / Criticism and loss of confidence and trust by multiple stakeholders with the City integrity in question. Significant, sustained adverse social and print media attention.	Inability to operate / provide critical services for 7 – 14 days and/or impact requires long term significant additional resources to respond.	Non-compliance results in prohibition of services or imposed penalties / suspension of local government / significant external audit or regulator investigations and / or intervention and litigation.	Negative societal impacts to the detriment of most community groups within the City.	Severe damage, loss or impairment (> 1 year to remediate or recover) of a significant ecosystem / threatened species (flora and/or fauna). Large scale damage or partial loss requiring long term remediation of a valued heritage asset.	Decline of economic activity and/or loss of value 25 – 50% dispersed across City. AND/OR Reduction and loss of key commercial sectors in the City.
5	Critical Downside	Death(s) or permanent injuries, disabilities and/or health impacts (including permanent or long-term psychological/mental damage requiring extensive remedial intervention).	>\$4m	Significant adverse key stakeholder impacts and condemnation / Consistent ongoing loss of confidence and trust in the City's capabilities and intentions. Widespread, negative, sustained social and media with potential dismissal of Council, Elected Members and/or key Executives.	Inability to operate / provide critical services > 14 days and/or the impact cannot be managed within the City's existing or accessible, additional resources.	Non-compliance results in criminal charges / removal of Executive / Elected Members / class action litigation / long-term remediation and/or disqualification from providing services.	Irreversible negative societal impacts to the detriment of all community groups within the City.	Permanent loss of significant ecosystem or threatened / vulnerable species (flora and/or fauna). Permanent, total and irreplaceable loss of national and internationally valued state heritage.	Decline of economic activity and/or loss of value > 50% AND/OR Permanent and complete loss and cessation of key commercial sectors in the City.

² Loss of revenue / unbudgeted incurred cost.

³ Based on notional relationship of 1% of rates = \$400,000.

LEVEL	RANK	PEOPLE (P)	FINANCIAL GAIN / SAVING (F)	STAKEHOLDERS & REPUTATION (S&R)	PERFORMANCE (P)	LEGAL & COMPLIANCE (L&C)	COMMUNITY / SOCIAL (C/S)	ENVIRONMENTAL/HERITAGE (E/H)	COMMERCIAL/ECONOMIC (C/E)
1	Insignificant Upside	(Physical / mental) benefits to isolated individuals.	<\$10,000	Isolated individual's positive feedback with no media coverage.	Normal business practices improved in the short term.	Isolated but noticeable improvements in (regulatory, statutory or contractual) process/procedural impacts.	Low localised improvements with broader social / community impacts.	Low localised improvements with broader positive environmental or heritage impacts.	Incline of economic activity and/or increase of value < 1% dispersed across the City.
2	Minor Upside	Minor (physical / mental) benefits to isolated functions within the City.	\$10,000- \$250,000	Local community positive feedback with positive local media coverage.	Improvements in the effectiveness and efficiency of multiple business practices in the short term.	Noticeable improvements in legal (regulatory, statutory or contractual) compliances.	Observable and short-term meeting of local social / community expectations.	Observable and short-term ability to meet environmental and/or heritage expectations.	Incline of economic activity and/or increase of value 1 - 10% dispersed across City.
3	Moderate Upside	Moderate (physical / mental) benefits to multiple functions within the City.	\$250,000-\$1m	Positive community impacts publicly expressed. Stakeholders publicly express increased organisational confidence in the City.	Short- or medium-term improvements in the effective and efficient delivery of critical services or programs. Successful delivery of one or more critical outcomes with limited need to allocate greater resources.	Multiple, noticeable improvements in legal (regulatory, statutory, contractual) impacts recognised publicly and professionally.	Observable, measurable and direct short to medium social / community improvements with support by multiple community groups.	Observable, measurable and direct short to medium term environmental and/or heritage expectations delivered in a timely manner.	Incline of economic activity and/or increase of value 10 - 25% dispersed across City.
4	Major Upside	Widespread (physical / mental) benefits to the majority of functions within the City.	\$1m - \$4m	Considerable and prolonged positive key stakeholder impact and satisfaction publicly expressed / increased confidence and trust by multiple stakeholders with the City's integrity demonstrably strengthened. Significant, sustained positive social and print media attention.	Long term viability improved. Majority of critical outcomes achieved, or a single critical outcome achieved. Positive benefits do not require long term significant City resources to respond. Demonstrable evidence of better practice status.	'Beyond Compliance' approach and outcomes considered as the City meeting State-based 'Best in Sector'.	Tangible, measurable direct and indirect medium to long term social / community improvements with support by the majority of the City's community.	Tangible, measurable, direct and indirect medium to long term positive environmental / heritage impacts and benefits.	Incline of economic activity and/or increase of value 25 - 50% dispersed across City. AND/OR Increase and addition of key commercial/industrial sectors in the City.
5	Compelling Upside	Compelling and widespread (physical / mental) benefits to the entire City.	>\$4m	Compelling, positive key stakeholder impacts and support / Consistent increasing confidence and trust in the City's capabilities and intentions. Widespread, positive, sustained social and media with improved credibility of Council/Elected Members and key Executives.	Long term viability certain. All services, programs and activities delivered effectively and efficiently. All required outcomes achieved. Compelling evidence of 'Best Practice' status.	'Beyond Compliance' approach and outcomes considered as the City meeting national best practice.	Positive tangible and sustainable long- term City-wide impacts with positive benefits for social amenity to the vast majority of the City's community.	Positive tangible and sustainable long-term City-wide impacts with positive environmental / heritage benefits.	Incline of economic activity and/or increase of value > 50%. AND/OR Permanent development and maintenance of key commercial/industrial sectors in the City.

MEASURES OF LIKELIHOOD

LEVEL	DESCRIPTOR	DESCRIPTION	PROBABILITY
1	Rare	The event may occur only in exceptional circumstances.	<5%
2	Unlikely	The event could occur at some time.	5-25%
3	Possible	The event should occur at some time.	25-75%
4	Likely	The event will probably occur in most circumstances.	75-95%
5	Almost certain	The event is expected to occur in most circumstances.	>95%

EXISTING CONTROL ENVIRONMENT (FOR RISK OR OPPORTUNITY)

LEVEL	DESCRIPTOR	DESCRIPTION
E	Excellent	Controls are excellent, appropriate and fully effective. They operate to defined Australian Standards and the overall control environment provides assurance that the risk or opportunity is being managed. Control objectives are being fully met and no improvements to controls have been identified.
A	Adequate	The overall control environment is adequate, appropriate and effective. It provides reasonable assurance that the risk or opportunity is being managed. Certain controls may require improvement to ensure that the overall environment will continue to operate effectively.
I	Inadequate	Numerous specific controls weaknesses or gaps were noted. Overall control environment is not adequate or effective and fails to provide reasonable assurance that risks and opportunities are being managed and control objectives are being met. The control environment needs improvement.

RISK MATRIX

Significant Positive Impact (5)	Moderate (5)	Moderate (10)	Significant (15)	Compelling (20)	Compelling (25)
Major Positive Impact (4)	Moderate (4)	Moderate (8)	Significant (12)	Compelling (16)	Compelling (20)
Moderate Positive Impact (3)	Low (3)	Moderate (6)	Moderate (9)	Significant (12)	Significant (15)
Minor Positive Impact (2)	Low (2)	Moderate (4)	Moderate (6)	Moderate (8)	Moderate (10)
Insignificant Positive Impact (1)	Low (1)	Low (2)	Low (3)	Moderate (4)	Moderate (5)
	Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Almost Certain (5)
Insignificant Negative Impact (1)	Low (1)	Low (2)	Low (3)	Moderate (4)	Moderate (5)
Minor Negative Impact (2)	Low (2)	Moderate (4)	Moderate (6)	Moderate (8)	Moderate (10)
Moderate Negative Impact (3)	Low (3)	Moderate (6)	Moderate (9)	Significant (12)	Significant (15)
Major Negative Impact (4)	Moderate (4)	Moderate (8)	Significant (12)	Extreme (15)	Extreme (20)
Critical Negative Impact (5)	Moderate (5)	Moderate (10)	Significant (15)	Extreme (20)	Extreme (25)

CRITERIA FOR MANAGING RISK



LEVEL OF DOWNSIDE / UPSIDE	CRITERIA FOR MANAGEMENT	REPORTING TO	WHO IS RESPONSIBLE
Compelling Upside	Vigorous pursue with excellent control environment (Subject to alignment with appetite)	Ongoing reporting to CEO & Relevant Committee	Executive Leadership Team
Significant Upside	Actively pursue with adequate control environment (Subject to alignment with appetite)	Monthly reporting to Executive Leadership Team Quarterly reporting to Relevant Committee	Executive Leadership Team
Moderate Upside	Static embrace of opportunity with adequate controls (Subject to alignment with appetite)	Quarterly reporting to Relevant Committee	Owner
Low Downside / Low Upside	Acceptable with adequate controls (subject to alignment with appetite)	Annual reporting to Relevant Committee	Owner
Moderate Downside	Acceptable with adequate controls (subject to alignment with appetite)	Quarterly reporting to Relevant Committee	Owner
Significant Downside	Requires excellent controls Refer to Senior Executive for acceptance decision	Monthly reporting to Executive Leadership Team Quarterly reporting to Relevant Committee.	Executive Leadership Team
Extreme Downside	Refer to Senior Executive for acceptance decision	Immediate and ongoing reporting to CEO & Relevant Committee	Executive Leadership Team

Risk Appetite Statement (RAS 2b)

The City of Fremantle (the City) has a 'vision' which is articulated in its Strategic Community Plan (SCP)⁵. The plan envisages Fremantle as "a destination city:

- A city that is clever and creative, inspiring and inclusive
- A city that welcomes and celebrates all people and cultures
- A city that encourages innovation, prosperity and achievement
- A compassionate city that cares for the wellbeing of our people and the environment we share
- A city that thrives on diversity, that dares to be different."

To effectively work toward this vision, the City commits to the proper identification, analysis, assessment and treatment of risk through a robust risk management framework (RMF). This ensures all risks are effectively managed and controlled. To determine our risk appetite the following criteria has been applied:

ALARP	Risk is reduced to 'As Low As Reasonably Practicable'. There is no appetite for any breaches of controls or standards.
Low	Some appetite for low risks in this area however no appetite for substantive risks at any time.
Moderate	Moderate levels of risk are subject to there being a full understanding of the potential benefits and risks, the required authorisation is obtained, and the controls are adequate, in place and effective.
High	Higher levels of risk subject to there being a full understanding of the potential benefits and risks, the required authorisation is obtained, and the controls are excellent, fully in place and effective.

People

The City understands that across the activities and services delivered there are health and safety exposures present which need to be managed. For staff, these include mental health and physical hazards in the offices, depots, field and whilst home working. The City seeks to reduce the likelihood of negative people (i.e. health and safety) consequences to 'ALARP'. The safety and health of employees, contractors, consultants, partners, clients and third parties is paramount. the City has no tolerance for consent, connivance or neglect that jeopardises the health, safety or welfare of any stakeholders/interested parties. the City has an expectation of a 'precautionary' approach being demonstrated supported by effective and auditable management systems to evidence management of health, safety and welfare-

⁵ <https://www.fremantle.wa.gov.au/strategic-community-plan-0>

related risks. This approach is considered to apply both organisationally and in the wider realm of public safety.

Finance

The City recognises the ongoing balance to be struck between the levels of rates and the service provision offered to the ratepayers of Fremantle. The City will actively seek new revenue sources and will strive to be more efficient through innovation. Innovation, for example in the events that are delivered, places that are activated and infrastructure or amenities provided requires a level of failure and accompanying financial loss to be acknowledged and a level of downside risk to be acceptable. From a financial loss perspective, there is a '**low**' appetite.

Stakeholders & Reputation

The City recognises that the notion of being viewed by stakeholders as credible and relevant player relies on an ability to act collaboratively and take opportunities. However, effective collaboration with stakeholders also relies on the City managing expectations and pushing back against demands for '*unfunded*' service delivery where the City has the discretion to do so. From a stakeholder and reputation perspective, there is a '**moderate**' appetite.

Performance

The City is cognisant of the need to balance strategy against its capacity for execution. Principally, this is in striking the appropriate balance between new projects and existing operating activities and between the City's customer facing and back of house operations and resource allocation. The City has an appetite to embrace any economies of scale or shared services which would benefit community representation and the service provision to that Fremantle community.

The City will only employ and work with competent and capable personnel and suppliers to apply better practice management methodologies and to deliver all the required outcomes expected. It is recognised that organisational characteristics and increasing expectations of '*innovation*' in the provision of services and activities requires the continued development by the City of relationships and partnerships with new entities and the development of new ways of working. From an organisational performance perspective, the City accepts a '**moderate**' appetite is required.

Legal & Compliance

From the perspective of compliance, the City will not tolerate fraud, corruption or acts or decisions that put the financial stability or reputation of the City at risk. As such, the City will not tolerate exceedance to expense limits, budgets or agreed expenditure and expects to have, as a minimum, adequate controls in place to manage all governance, risk and compliance-related challenges. the City will not tolerate misconduct, wilful breaches of confidentiality, unauthorised disclosure of sensitive and confidential data or a lack of

transparency in our reporting to stakeholders. Any unforeseen errors or inaccuracies that might impact our stakeholders, compliance or reputation will be reduced to 'ALARP'.

It is the expectation of the City that the individuals who work for it consistently and continually operate in an ethical, accountable and responsible manner over the long term. The City recognises that exhibiting its core values of excellence, trust, engagement and valuing people need to be married up with robust governance to ensure the City is conforming and performing to expectations. These are non-negotiables. In that context, the City has determined it has a '**low**' appetite for legal and compliance-related damage.

Community / Social

The City recognises the balance to be struck between meeting the community needs of the metropolitan and regional communities, and the pressure for infill growth with the retention of key historical sites. Whilst the City has an appetite for infill growth, the timing of the projects and the density of those projects could threaten Fremantle's unique identity and creativity. That unique identity of Fremantle means gentrification cannot come at the expense of diversity and inclusion. From a community / social perspective, the City accepts a '**moderate**' appetite is required.

Environmental / Heritage

The appetite of the City is to strike the optimum in balancing development with retention of Fremantle environment and heritage. The City has a '**low**' appetite for compromising the flora, fauna or heritage artifacts of the area which would impact environment / heritage.

Commercial / Economic

The City acknowledges the need to manage the number of visitors to Fremantle (e.g. doubling residents on any given day) whilst recognising their commercial and economic importance. There is an appetite for a larger population within the City for future sustainability, and to embrace the maintenance of a 'Port City' that leverages flag ship government projects (e.g. Westport). The City accepts a '**moderate**' appetite is required.

Appendix 4: Risk Management Process

Communication and consultation

Communication and consultation with external and internal stakeholders/interested parties is an essential and valuable part of the risk management process at The City. A collaborative approach is preferred as it provides the opportunity for different perspectives and expertise.

Establishing the context (including scope and criteria)

Prior to commencing risk management, the context for the activity is clearly specified. This includes defining:

- the purpose of the risk exercise and the expected outcomes;
- the scope, boundaries, assumptions and interrelationships;
- the environment, objective, strategy, activity, process, function, project, product, service or asset under consideration; and
- the risk assessment methodologies or approach.

Once this is determined, the essential personnel who need to be involved in the assessment are identified.

Risk identification

The context defined in the previous step is used as the starting point for identifying risks. A practical and effective approach to risk identification is to consider what is critical to the successful achievement of the objectives related to that particular context, and what are the potential opportunities or 'roadblocks' arising from areas of uncertainty (*e.g. assumptions, limitations, external factors, etc*). Included in this consideration are any internal or external events or situations which may give rise to a risk, and any risks identified through internal or third-party audits, assessments and reviews. Typically, risks are worded either with the use of '*critical success factors*' (CSFs) or through '*cause-event-consequence*' (CEC) statements:

- 1) CSFs. When considering an activity, consider what is critical that you get right about the activity (*e.g. with Elected Member reporting, it may be timeliness and accuracy*), and word the risk based on this critical activity (*e.g. failure to ensure timely and accurate Elected Member reporting*);
- 2) CECs. Consider the event that you are most concerned about (*e.g. timely reporting*), the principal potential cause (*e.g. Inadequate reporting systems*) and the principal potential consequence (*e.g. sub-optimal decision making*). These can then be constructed into a statement (*e.g. Inadequate systems cause untimely reporting leading to suboptimal decision making*).

Risk analysis and evaluation (assessment)

For each risk, possible causes of the risk eventuating are identified. Each risk may have one or more causal factors which can either directly or indirectly contribute to it occurring. Identifying the range of causes assists in understanding the risk, identifying the most appropriate controls, evaluating the adequacy of existing controls and designing effective risk treatments. This step also considers the potential consequences of the risk, including knock-on or cascading effects.

Comparing the level of risk with the contents of the risk assessment criteria determines the acceptability of the risk. Risk analysis is undertaken with varying degrees of detail, depending on the risk, the purpose of the analysis, and the information, data and resources available. Analysis is qualitative, semi-quantitative or quantitative, or a combination of these, depending on the circumstances. Such techniques are comprehensively considered in 'ISO 31010: Risk Assessment Techniques', a companion to the Risk Management Standard. Risk analysis and evaluation involves identifying and evaluating any existing controls and analysing the risk in terms of consequences and likelihood, considering the effectiveness of the controls (i.e. 'Residual Risk').

Controls

Controls are the measures that are currently in place (*i.e. at the time of the risk assessment*), that materially reduce the consequences and/or likelihood of the risk. Controls are tangible, auditable and documented. A 'Hierarchy of Control' is applied which ensures the most effective controls are considered first (*e.g. eliminate entirely, substitute it, isolate it and engineer it out prior to relying on administrative controls*).

Level of Risk

The Level of Risk (LoR), or Risk Rating, is calculated by multiplying the consequence and likelihood ratings. For any risk, there may be several different consequence/ likelihood scenarios. Within each category there may be multiple scenarios ranging from 'minor but likely' to 'catastrophic but rare'. The City rate what is the realistic worst-case scenario. In some instances, it may be appropriate to rate the same consequence category more than once. Where there are multiple ratings for a risk, the highest combination of consequence/likelihood is taken as the LoR. The LoR is then compared to the defined risk criteria to assist the risk owner in determining whether a risk requires further treatment.

The City captures three different 'Levels of Risk' – Inherent risk (*i.e. before controls are applied*), Residual risk (*i.e. after controls are applied*) and 'Post-treatment' (*i.e. a prospective level of risk considering further treatments*).

Consequence

A risk that eventuates may impact The City to a greater or lesser extent across multiple areas. Consequences of the risk can be assessed across the relevant consequence categories, which are defined in the risk assessment criteria tables (see Appendix 3).

Likelihood

This describes how likely it is that a risk will eventuate with the defined consequences. Likelihood can be assessed in terms of probability or frequency, depending on what is most appropriate for the risk under consideration. When you are rating the likelihood of a risk, ask *"How likely is it for this risk to occur, given the existing controls, to the level of consequence identified?"* (See Appendix 3)

Risk Acceptance/Treatment Decision

Once a risk has been analysed and evaluated, the risk owner makes an informed decision to do one of the following:

- Accept the risk – the opportunity outweighs the risk; the existing controls meet the criteria specified in the Risk Assessment Criteria and the risk is within the defined tolerance and appetite of The City;
- Avoid the risk – do not carry on with the activity that is associated with the risk;
- Treat the risk – reduce the consequence, likelihood or both and/or improve the controls rating by strengthening existing controls or developing new controls so that the risk can be accepted. Note: Any risks associated with health and safety are managed to a level which is "as low as reasonably practicable" (ALARP).
- Transfer the risk – reducing the financial impacts of insurable risk to the organisation through contracts (*e.g. of insurance*).

Risk-based decisions are made in line with the criteria outlined in the risk assessment criteria tables (Appendix 3).

Monitoring and review

Risk monitoring, review, reporting and recording are integral parts of the planning, management and oversight activities of The City. These are specified in 'Integrating Risk Management', Section 3 of this RMF.

Appendix 5: Schedule of Activities

The following are The City risk-management related activities over the year:

Month	Internal Activities	Notes	External Activities
January	Compliance Audit Return (CAR), including risk management attestation		
February			Community consultation for Strategic Development Plan, including consideration of public/community risk
March	Risk-based projects agreed as part of the Corporate Business Plan / Service Unit Plans		
	Consideration of workforce allocation for risk management as part of Workforce Review.		
	Consideration of budget for risk management-related items as part of budgeting process.		
April			
May	Risk responsibilities reviewed as part of the Delegations Review		
June	Review of CAR actions, including risk-based actions		
July			
August			
September			
October			
November	Establishment of Audit & Risk Management Committee	Following Elections	
December			Public provision of Annual Report, including risk management status.

ARMC2111-3 WALYALUP CIVIC CENTRE – PROJECT UPDATE

ATTACHMENT 1 – Risk Register Summary (November)

ITEM	RISK / OPPORTUNITY EVENT	RISK / ISSUE	DATE RAISED	INITIAL Initial Risk (E/M/L)	MITIGATION STRATEGY	STATUS	RESID Residual Risk (E/M/L)	FURTHER NOTES / OUTCOMES (red text = updated from previous register)	EVIDENCE
MAY / JUNE 2021 – LIQUIDATION EVENT (LE) - Summary Level Only									
BUILDING / PHYSICAL									
1	Building (Unmanned) Security and protection	Site unmanaged - building and materials left unsecured	24-May-21	E	Increased security on site. Also added additional CCTV and requested daily site presence.	closed	L	Normal site management / security arrangements implemented, includes motion detection and temp security cameras.	Ongoing site security precautions in place - process & procedures documented as part of the site management plan.
2	Work Stoppage	Works abruptly stopped / Contractors left site - uncertainty on ownership materials and equipment	24-May-21	E	CoF actively engaged Lawyers and liaised with EY. CoF assessed progress documentation / materials paid for, outstanding / in transit and on site. City to take possession of site.	closed	L	CoF formally taken possession of site 21 May 21, new contractor CDI Group taken possession of site as of 19 July 21.	Works progressing.
3	Site Impacts / adjacent works	Site overlaps and interfaces with MG group - Newman Court / William St and High Street works ongoing.	24-May-21	M	CoF liaised with MG and agreed work site boundaries and interim management arrangements.	closed	L	Site boundaries defined and overlaps / control measures agreed / actively monitored by Project Team.	Updated Site Management Plan / project meeting minutes.
4	Contractors - work continuity	Key personnel and contractors left mid-works, project progress, detail and knowledge unavailable.	24-May-21	E	CoF actively engaged with the Pindan project team, all relevant documents collated from site - including contractor deeds / T&Cs, warranties and progress claims.	closed	L	Key personnel secured / retained by CoF.	Project team on site - leading works.
5	Contractors - work continuity	Contractors move to other works - CoF unable to re-engage or face delays or cost increases / amended T&Cs.	24-May-21	E	CoF immediately employed the main Pindan project team, the team actively engaged with contractors and maintained dialogue. Follow up correspondence from the City and a meeting provided to provide assurance and CoF commitment to complete works. Contractor Novation deeds passed to CoF and novation formally effected (15 June 21).	closed	L	All deeds / T&Cs, warranties log of claims secured.	All contractors re-engaged and active where remaining works.
6	Building open to weather damage	Building open with key elevations not complete - facade not installed.	25-May-21	E	Officers seek Council approval to engage project subcontractors as sole suppliers via novation deeds and individual agreements and tender for a Managing Contractor to progress the works asap. NOTE: Some early works commenced (as PUBLIC WORKS) to address immediate building risk.	closed	L	Building now wind and weather tight.	Roofing finished, all key windows and facades installed and pressure tested.
HEALTH & SAFETY									
7	OSH Management - daily	No immediate or interim site arrangements in place	24-May-21	E	Site unoccupied - interim management arrangements and security implemented until project team established and onsite with updated / agreed plan.	ongoing	L	Project OSH Management Plan in place - Normal daily processes / procedures being followed.	Project OSH Management Plan.
8	Health & Safety Management Plan	No formal / adopted H&S Management in place	24-May-21	E	CoF and project Team reviewed the Pindan OSH management plan and updated / integrated with CoF requirements. Consultant site / plan review conducted. Worksafe inspection (routine) taken place - no issues or concerns raised. Documents reviewed by CoF OSH Team Leader.	closed	L	see above.	Project OSH Management Plan.
FINANCIAL									
9	Insurance	Works Insurance covered as part of the Pindan contracted work. Cover cease at liquidation. Building uninsured.	24-May-21	E	Agreement reached with EY (via LGIS) that the existing insurance provisions shall remain in place until 30 June 21. CoF liaising with LGIS and brokers 'Chase' to establish appropriate new cover for the remainder of works in progress. FY 21/22.	closed	L	Project Works Cover / Building and 3rd party cover, works compensation in place.	Policies in place - CDI policies (copies) provided.
10	Project Bank Account (PBA)	Administrators (EY) frozen the PBA - CoF / Contractors access to funds and payments, retention monies and April payment pending.	24-May-21	E	CoF liaising with EY and CBA re lifting the suspension of the PBA. All contractors paid to date - March. Retention monies held in the PBA. April claim certified but not processed through the PBA for payment - only \$200 allocated to Pindan in the April claim. CoF to consider direct payment to contractors for April.	closed	L	PBA suspension lifted by EY. CoF now have access to main account and the retention account.	Accounts accessed and monitored.
11	Project Budgets / Contingencies	CoF budget remains against the contracted works (@ circa \$3.6m) remaining contingency available (@ circa \$500k). Unsure of actual cost to complete.	24-May-21	E	Project team reviewing works and costs to complete. Full cost review exercise underway. All cost implications to be held against the insurance bonds.	open	M	Cost to complete actively monitored through project team O&S and project Managers - Admin team dedicated to tracking costs and commitments (inc weekly review). Current estimated construction outturn cost is \$45,610,132 (ex GST). NB. Bonds cashed @ \$3.6m.	TechOne - WBS in place with WO's for specific post liquidation events. All costs/commitments and contractor payments tracked and certified. Remaining draw-down schedule produced - final accounts being collected and reviewed.
12	Bonds	Bond security, access and ability to draw - Bonds are in place for - performance @ 5% contract value, facade bonds @ \$1.6m for material supply. Other for significant materials / works (Lifts)?	24-May-21	E	CoF immediately moved to cash in all relevant insurance bonds to protect against works performance and materials.	closed	L	All bonds secured by the CoF 28-May-21	payment remittance received for all performance and Material (facade) bonds.
13	Increased Contractor costs	The hold in work activity and delays resulting from the LE may lead to contractors or suppliers applying additional charges (eg. storage or mob/de mob).	24-May-21	E	Active liaison with contractors ongoing. Novation deeds have secured - the majority of costs under existing Pindan T&Cs, (batch one contractors). Batch two are unsecured agreements - see below.	ongoing	L	The project team have secured all contractors to complete the contracted works (on original Pindan costs), continuity and price security.	TechOne - New WBS in place with WO's for specific post liquidation events. All costs/commitments and contractor payments tracked and certified.
14	Increased Contractor costs	The LE with Pindan may break the existing contract / T&Cs with batch two subcontractors / suppliers - the CoF may face delays or revised costs from contractors with new terms.	24-May-21	H	Active liaison with contractors ongoing. Batch two areas are low risk - mainly supply and rates for agreed works.	ongoing	L	As above - all Batch 2 contractors are secured and active.	TechOne - New WBS in place with WO's for specific post liquidation events. All costs/commitments and contractor payments tracked and certified.

ITEM	RISK / OPPORTUNITY EVENT	RISK / ISSUE	DATE RAISED	INITIAL RISK RATING (1-5)	MITIGATION STRATEGY	STATUS	RISK RATING (1-5)	FURTHER NOTES / OUTCOMES (red text = updated from previous register)	EVIDENCE
MAY - JUNE 2021 - LIQUIDATION EVENT (L.E.) - Business Level One									
12	NEW: COVID Supply chain delays, labour shortages.	Suppliers and contractor costs are increasing and works / delivery timelines are increasing. This is putting pressure on works program and PC.	18-Oct-21	M	Project team actively talking with contractors and suppliers and reworking program / delivery timelines etc.	ongoing	L	Regular proactive liaison underway across all areas. Mitigation in place for delivery and rescheduling of any late items. CoP not active on site and have PT retained for completion.	CoP Group Maintenance (and defects) system capturing all issues / potential outstanding works.
16	Prolongation Costs	The LE will prolong the works on site, this will lengthen consultant engagement and increase fees on a pro-rata basis.	24-May-21	S	The CoP have engaged with the relevant consultants re prolongation costs. There are agreed to be applied on a pro-rata basis but will reflect activity / work level fluctuations.	ongoing	L	Costs will be dependent on duration of remaining works. Costs will be met against the insurance terms.	Re-type - new WBS in place with works for specific post liquidation events. All contractor milestones and contractor payments tracked and control.
17	Tenancy delays	Disruption and delays may impact availability of tenancy spaces and or may postpone leasing / attracting new tenants.	24-May-21	H	CoP are actively liaising with the prospective tenants. These areas of the build will be prioritised for clearing and access to minimise potential tenancy delay.	ongoing	L	Area 3 - (triangles) is now to be used for the Café Water Centre - target opening early December (Bib). Newmarket Court tenancies agreed - fit out staged in consultation with tenants (to operate fit-out budget for tenancies).	No additional project costs or provisions (existing to L2) included.
RECURRING									
18	CoP Start availability	CoP staff and internal workload planning had not anticipated active delivery involvement in the project beyond August 21.	24-May-21	M	Infrastructure Manager have reviewed workload and updated their respective workforce planning and P.V. works programming.	ongoing	L	Managers have reviewed and updated their respective capacity for work programs. Situation is monitored through regular priority project reviews.	Business Planning and project review reports.
19	Project team / knowledge and experience	Loss of the site project team (Pindar) will create a significant void in project knowledge and contractor relationship management / continuity. Significant risks, costs and delays inevitable.	24-May-21	S	CoP to immediately move to engage the key Pindar site project team. Risks remain in terms of staff retention - construction market running very hot - turnover is expected for staff coming.	ongoing	M	Project manager / Senior Control Administrator, Site Manager and Finishing Supervisor employed. Both the Site Manager and Finishing Supervisor have since left and been replaced.	Team are on site / active liaison and people management to retain.
22	Consultant Support (Lead Architect and Specialists)	Consultants have not forecast active delivery involvement beyond July 21 - resourcing and availability could be a challenge.	24-May-21	M	CoP discuss with all consultants on availability / resourcing going forward.	closed	L	resource availability confirmed.	Consultants active and engaged.
REPUTATIONAL / COMMUNICATIONS									
21	Community concern and or negative publicity over LE - especially potential cost blow-outs and delays.	The halt in works could extend or become more damaging, this could increase costs and management risk.	24-May-21	S	CoP content team to provide status updates. Timing and time to key events important.	ongoing	L	Transparency provided through reports to E, T and BA boards - updated provided to the Audit and Risk Committee. Communication continues - as appropriate.	Updates and Reports.
23	CoP starting - morale	The delay (and any poor publicity) may have a negative impact on staff morale and change.	24-May-21	M	Staff updates provided. Change champion tour arranged to highlight the various stages of the internal works.	ongoing	L	Regular staff briefings ongoing / events to be arranged / planned / preparation underway.	CoP updates / staff feedback remains positive.
TRAINING / PROGRAM									
25	Agreed PC (contractually) was 12 March 2021. The revised program PC not finalised (not accepted) was sent at 12 July 21 (mandatory prior to the LE).	The LE will create a delay in work program. This may become more significant if project team actions and safeguards are not resolved quickly.	24-May-21	S	Risk mitigations and actions for the project team are focused on minimising time delays. The engagement of the project team and the early Council approval for site based supplier arrangements have significantly reduced this risk as it has allowed some work to progress, also the necessary works for weather protection are quickly assessing progress. New Managing Contractor allows and proving quality and completion.	ongoing	L	Partial Occupancy achieved as of 28 October. Phased staff move and IT calibration to follow - estimate 2 weeks prior to service opening. Full (final) Occupancy Certificate anticipated 17 November. Service offering / building opening 02 November.	PCO monthly / weekly site reviews. Project Program.
LEGACY / FUTURE ISSUES									
24	Handover - Liabilities and warranties may be jeopardised as a result of the LE.	Contractors provide warranties for materials and services, this is a significant expense as part of the handover process. There is a risk of loss of cover / warranty provision.	24-May-21	S	Warranties and insurances are mainly covered off through the provisions of the retention bonds. Contract arrangements (without retention bonds) - agreed to be included as part of the final retaining works and payments.	ongoing	L	Contract arrangements (without retention bonds) - all guarantees and warranties are established and agreed to be included as part of the final retaining works and payments. Operation & Maintenance (O&M) Manuals are being developed, reviewed and proposed through Facilities Management, the Project Manager and Commissioning agent. A target budget allocation to be reviewed and held in anticipation of any potential maintenance / issues / works / defects - via Pindar or self delivered, that are not covered by subcontractor works. For cost against years 1-6.	Deeds and warranties Operation & Maintenance (O&M) Manuals.
25	Snagging process and commissioning / system balancing and O&M.	All PC the building will undergo an intensive snagging phase. There may be issues with allocation and coordination of resources and rectification. Similarly with commissioning if the are faults or performance issues.	24-May-21	M	Consultants have already been informed to prepare for the PC / snagging process - contractors identified where critical for PC. CoP Group have provided a lead and process / system for snagging and fault rectification - meeting future maintenance planning.	ongoing	L	All the main commissioning contractors are reviewed and re-allocated / fault resolution and commissioning risk assessments.	Commissioning and status reports.

ITEM	RISK / OPPORTUNITY EVENT	RISK / ISSUE	DATE RAISED	INITIAL		MITIGATION STRATEGY	STATUS	RESOL		FURTHER NOTES / OUTCOMES <i>(red text = updated from previous register)</i>	EVIDENCE
				Project Manager (P.M.)	Business Manager (B.M.)			Residual Risk Rating (1-5)	Residual Risk Rating (1-5)		
MAY / JUNE 2021 - LIQUIDATION EVENT (L6) - Summary Level Only											
28	Defects liability period, longer term defects	Once the building reaches PC there is a 12 defects period and no main contractor to assess, coordinate / resolve returns and rectification.	28 May/21		H	The contract for the MC includes provision to supervise DLP. The CCI Group have agreed a 12 month (DLP) maintenance support service as part of the contract.	ongoing	L		An budget allocation is to be retained and held in anticipation of any potential in an building works via PFI deal, that are not covered by sub-contractor works for CCI. CCI Group have confirm their support services as part of the agreed contract.	Contract Agreement.

ARMC2111-4 PURCHASING POLICY EXEMPTIONS OCTOBER 2021

ATTACHMENT 1 - Purchasing Policy Exemption Details July 2021 to October 2021

Approved Exemptions - July to October 2021						
No.	Supplier	Reason for Exemption	Length of Contract	Value	Date Approved	Approving Authority
Artist Exemptions						
1	<u>As We Are:</u> Katrina Barber, Ric Spencer, Kate Leslie, David Guhl, Gregg Barr, Kobi Morrison, Bronwyn Edwards & Marlon Edwards <u>Boss Arts Creative:</u> Kunlungah Kreate, Clontarf Dancers, Onyx, Conway, Sebastian Critti-Schnaars, the Boss Arts Crew, Shaun Nannup & Joel Davis	All artists listed are performing & presenting work as part of Fremantle Festivals, 10 Nights in Port. Each artist will perform over or in the lead up to the festival. The Arts & Culture commissioning matrix has been used in selecting these artists. Artists are selected that have a high level of industry experience and are high quality acts. COF Festival Officers assesses artists & responds to open submissions.	One-Off	\$ 9,995.00	14-Jul-21	Director Community Development
2	Melissa Harvey	Artwork for Print Award exhibition. Artwork was damaged during display and the artist is being paid a fee to repair the damaged portion of the artwork.	One-Off	\$ 2,400.00	27-Jul-21	Director Community Development
3	Karla Hart	Karla Hart, winner of the 2021 Western Australian of the Year Aboriginal Award, is a recognised leader in the local Noongar arts community. She is a highly regarded artist, dancer, film producer and creative producer, who has delivered multiple projects, including many successful Wardarnji events, for the local community. Karla has a longstanding relationship with the City of Fremantle as the artistic director of Noongar arts and culture celebration Wardarnji. Karla Hart was lead artist in the DLGSC grant application	One-Off	\$ 8,000.00	3-Aug-21	Director Community Development
4	Concreto, Margaret Dillon	The artists/company listed present workshops as part of the Fremantle Festivals, 10 Nights in Port. The Arts & Culture commissioning matrix has been used in selecting these artists. Artists are selected that have a high level of industry experience and are high quality acts. COF Festival Officers assesses artists & responds to open submissions.	One-Off	\$ 7,040.00	30-Aug-21	Director Community Development

No.	Supplier	Reason for Exemption	Length of Contract	Value	Date Approved	Approving Authority
5	Rachael Dease	Rachael Dease is a highly-regarded WA composer, sound designer and contemporary music performer. She has been programmed for our new nocturnal art series Leave the Lights On for her unique ability to bring all of these skills, and a suitably dark, broody aesthetic, to the event. At Leave the Lights on Rachael will present site-specific audio/musical compositions which complement the work in our galleries. Rachael will also perform live and DJ in our Inner Courtyard as part of Leave the Lights On - a new night time event series intended to bring a new audience to FAC's galleries during each exhibition period.	One-Off	\$ 2,500.00	3-Sep-21	Director Community Development
6	Tania Ferrier	Approved for COF Collection Gallery by FAC Curator that meets criteria of gender, accessibility to new ideas and approach and audience impact. The artist is a senior Fremantle based WA artist whose work is held in the COF Collection. Ferrier has produced new work while AIR at FAC that connects with the artists ongoing project to counter the image culture and misogyny connected with the representation of women's bodies in pornography through large prints and video projects. The exhibition is part retrospective exhibition that provides context for new work relevant to Ferrier's Angry Underwear for women, produced by the artist in the 1980's and that is highly regarded and held in the COF Collection. This is the first Collection exhibition about the work of Tania Ferrier.	One-Off	\$ 2,000.00	8-Oct-21	Acting Director Community Development
7	Ciaran McDonald	The artist listed is presenting work as part of Fremantle Festivals, 10 Nights in Port - 2022. The artist will create and curate work in the lead up to the festival. The Arts & Culture commissioning matrix has been used in selecting this artist. Artists are selected that have a high level of industry experience and are high quality acts. COF Festival Officers assesses artists & responds to open submissions.	One-Off	\$ 3,000.00	11-Oct-21	Acting Director Community Development
8	Ella Hetherington Angela Ferolla Sandy McKendrick Bryan Woltjen Envelope Audio - Josh Hogan & Ned Beckley Elsewhere/Rebecca Riggs Bennet Perth Symphony Orchestra Adriano Cappelletta Janessa King Sharyn Egan Tyrown Waigana Vanessa Lombardo	All artists listed are creating/performing & presenting work as part of FISAF 2022. Each artist will perform/create over or in the lead up to the festival. The Arts & Culture commissioning matrix has been used in selecting these artists. Artists are selected that have a high level of industry experience and are high quality acts. COF Festival Officers assesses artists & responds to open submissions.	One-Off	\$ 9,995.00	15-Oct-21	Acting Director Community Development

No.	Supplier	Reason for Exemption	Length of Contract	Value	Date Approved	Approving Authority
9	Mark Howett	Mark Howett is a leading Nyoongar lighting artist designer and director with significant international experience, having won multiple Helpmann Awards for his work with Australian theatre companies and arts festivals. As part of improvements being made to Wardarnji, Mark (a Fremantle resident) has been engaged as a lighting designer to bring fresh eyes and experience to the City's annual experience of Nyoongar dance and storytelling.	One-Off	\$ 3,500.00	18-Oct-21	Acting Director Community Development
10	Bhangra Rulez	Leave The Lights On is a new FAC event series which aims to bring a new night time audience to each of our exhibitions. For the Indian Ocean Craft Triennale edition of Leave the Lights On, we are staging a Bhangra party which will see local Punjabi DJs, drummers and dancers performing in the Inner Courtyard.	One-Off	\$ 3,500.00	26-Oct-21	Acting Director Community Development
Original Equipment Manufacturer (OEM)						
11	Swan Fire	Addition works to Fremantle Markets Fire Detection System have been recently documented by the consultant in response to issues relating to serviceability of the existing system. Swan Fire are the contractor responsible for the existing system and would need to undertake the works to ensure warranty	One-Off	\$ 7,500.00	16-Jul-21	Director Infrastructure
12	T Quip Toyota Material Handling CJD Equipment MacDonald Johnston Engineering CO/ Bucher Major Motors Pressure Masters Rosmech Sales & Service Skipper Truck Centre / Daimler Superior Pak PTY LTD Truck Centre WA Vermeer WA Hino Sales & Service Westrac Pty Ltd	Parts can only be purchased from these suppliers for specific fleet repairs. Parts for servicing, filters and consumables etc are purchased from cheaper suppliers and quotes are obtained.	One year	\$ 39,404.90	3-Aug-21	Director Infrastructure
Subscription (excluding software)						
13	Database Consultants Australia	DCA are the sole supplier of the City's PinForce Parking Enforcement App, this request is for the upgrade of the operating software to allow the use of License Plate Recognition technology on the Parking Officer's phones. The new software will reduce officer errors and reduce the time spent to manually enter vehicle registration numbers into the officer's phones.		\$ 17,640.00	13-Oct-21	Acting Director City Business
Specialist Consultancy						

No.	Supplier	Reason for Exemption	Length of Contract	Value	Date Approved	Approving Authority
14	For Blue Pty Ltd	The funding for this specialist consultant advice comes from an Australian Government grant for an Expert in Residence in their Entrepreneur's Programme. The consultant provides direct support to Fremantle start-ups in to assist them to develop export industries. The Expert in Residence requires specific knowledge of the Fremantle start-up ecosystem as well as the specific industries of interest including tech, marine, sustainability and creative industries. For Blue is unique in its capabilities and specific knowledge of these sectors.	1 month	\$ 21,250.00	6-Aug-21	Acting Director City Business
Sole Source of Supply - WCC						
15	Parker Black and Forrest Pty Ltd	This was part of Pindans sub contract agreement with PBF before they went into liquidation. The City has already engaged Parker Black and Forrest to carry out the works for a sum of \$31,821.00. As this request to increase the contract sum is over 10% in value, this sole source supplier request has been completed.	One year	\$ 56,000.00	22-Jul-21	CEO
17	Eire Total Access Scaffolding	Eire Total Access – PO-P254036 have already been appointed to provide scaffolding to the Walyalup Civic Building, their current PO was raised for a sum of \$40,000 in order to continue the services on site. A Reconciliation of Works in has now been completed and the forecasts to complete the works is now \$108,574.63 (see attached spreadsheet and CEO delegation for Walyalup Civic Building Batch 1 and 2 Suppliers)	Two months	\$ 68,574.63	6-Sep-21	CEO
18	Retravisison	Retravisison have already been set up as a supplier of white goods to the value of \$35,000. The reason for this request is due to added items via variations, such as an increase in the number of microwaves, changing a fridge to freezer on level 1 kitchen etc. Note this amount has been allowed for within the Cost to Complete.	Two months	\$ 6,000.00	1-Sep-21	CEO

No.	Supplier	Reason for Exemption	Length of Contract	Value	Date Approved	Approving Authority
19	RAC Facades	<p>The reasons for the increase to the PO Value are as follows:</p> <p>1. Awning Windows</p> <p>a) the awning windows arrived from China (purchased through JML's Chinese supplier) requiring mass alterations / adjustments as they did not fit into the opening allow for in the curtain walling – circa \$43K</p> <p>b) Purchase and fitting of the awning stays which are required for the fixing of the awnings in place and operation. This was not known at the time, until the awnings arrived without these stays in place – circa \$20K</p> <p>2. Fabrication of Corner Panels</p> <p>a. These were not supplied by JML and had to be manufactured locally – this was also not foreseen within the original PO Value as it anticipated that these corner panels would be purchased through JML's Chinese Supplier which was not the case. RAC were engaged to manufacture here in Perth. (included in item 4 below)</p> <p>3. Supply of Missing Glass</p> <p>a. RAC supplied the missing glass from a local supplier – this was not included within the original PO Value to RAC however there was a forecast for this cost – circa \$110K</p> <p>4. Increase in Man hours to Complete – the original PO Value was formulated based on previous months spend (costs) and forecasted out for the following months. This forecast proved to be inadequate based on the remaining works to complete and increased man hours required. We have worked closely with RAC with respect of the remaining man hours to completion of the project and projected the hours anticipated to complete. The additional cost is circa \$317K</p> <p>Note that the above costs are included within the Cost to Complete.</p>	3 months	\$490,000.00	1-Sep-21	CEO
Sole Source of Supply						
16	Ixom Pty Ltd	Ixom are currently the only supplier and manufacturer of chlorine gas in the country.	One year	\$36,000	9-Aug-21	CEO
20	Mad Cow Entertainment	The only supplier of rides/entertainment that are keeping within the October school holiday activation theme - cars, ships and trains.	7 Days	\$ 22,987.27	15-Sep-21	CEO
21	Fire Engine Fun	There is no other ride on road licensed fire truck service in Perth.	7 Days	\$ 6,363.64	28-Sep-21	CEO

**C2111-2 APPOINTMENT OF MEMBERS TO THE METRO INNER-SOUTH
JOINT DEVELOPMENT ASSESSMENT PANEL**

ATTACHMENT - Local Government Member Nomination form



Government of Western Australia
Development Assessment Panels

**DEVELOPMENT ASSESSMENT PANELS
LOCAL GOVERNMENT MEMBER NOMINATION**

Please complete the form and submit to daps@dph.wa.gov.au.

Local Government	
DAP Name	

	Member 1	Member 2
Name		
Address		
Phone		
Email		
Date of Birth		
Sex		
*Employer Name/s		
*Position/s		
*Employment Status	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time/Casual - Specify hours per week	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time/Casual - Specify hours per week
*Eligibility for Payment	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

	Alternate Member 1	Alternate Member 2
Name		
Address		
Phone		
Email		
Date of Birth		
Sex		
*Employer Name/s		
*Position/s		
*Employment Status	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time/Casual - Specify hours per week	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time/Casual - Specify hours per week
*Eligibility for Payment	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

* The employment details refer only to external employment and does not include your role as a Local Government member. Eligibility for DAP sitting fees is determined in accordance with the [Premier's Circular 2019/07](#).

LOCAL GOVERNMENT CONTACT DETAILS – MINUTE TAKER			
Name			
Phone		Email	

C2111-3 MONTHLY FINANCIAL REPORT - OCTOBER 2021

ATTACHMENT 1 - Monthly Financial Report – October 2021



CITY OF FREMANTLE



**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2021**

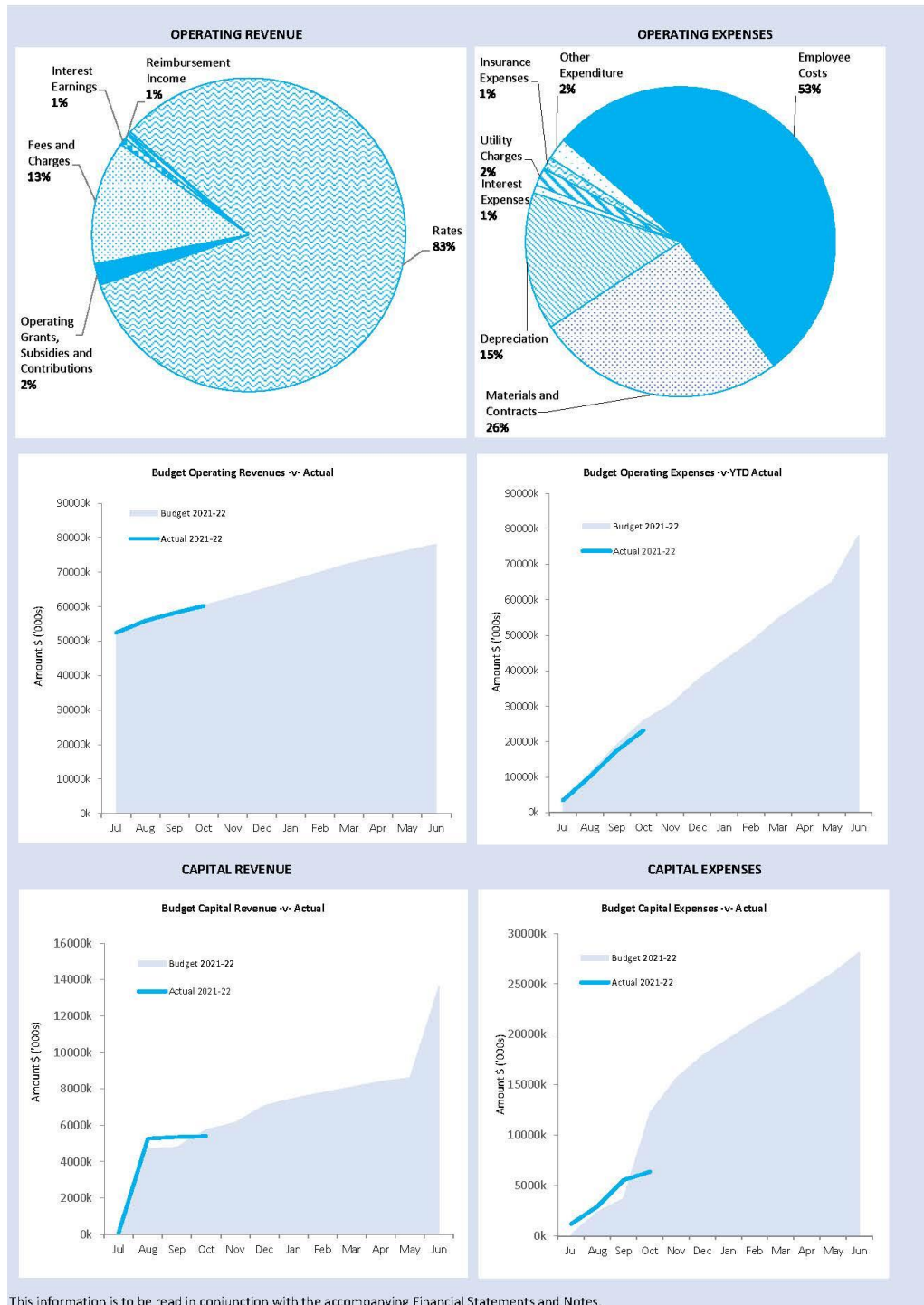
**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

SUMMARY GRAPHS



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 OCTOBER 2021

STATEMENT OF COMPREHENSIVE INCOME

BY NATURE AND TYPE

	2021/22 Amended Budget	2021/22 Amended YTD Budget (a)	2021/22 YTD Actual (b)	Variance Amount (b) - (a)	Variance % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Revenue						
Rates (including Annual Levy)	50,502,513	50,351,923	50,205,348	(146,575)	(0.29%)	
Service Charges	7,192	7,192	8,804	1,612	22.41%	
Operating Grants, Subsidies & Contributions	4,490,012	2,005,113	1,337,001	(668,112)	(33.32%)	▼
Fees and Charges	22,159,731	7,196,689	7,697,172	500,483	6.95%	
Interest Earnings	633,000	427,449	422,835	(4,614)	(1.08%)	
Reimbursement Income	908,390	344,123	376,272	32,149	9.34%	
Other Revenue	413,310	145,288	144,449	(839)	(0.58%)	
	79,114,148	60,477,777	60,191,882	(285,895)	(0.47%)	
Expenses						
Employee Costs	(39,690,846)	(12,990,967)	(11,865,236)	1,125,731	8.67%	
Employee costs - Agency Labour	(345,525)	(109,720)	(525,225)	(415,505)	(378.70%)	▼
Materials and Contracts	(28,061,417)	(7,552,487)	(6,055,749)	1,496,738	19.82%	▲
Depreciation on Non Current Assets	(9,710,367)	(3,280,746)	(3,343,090)	(62,344)	(1.90%)	
Interest Expenses	(558,388)	(57,317)	(196,243)	(138,926)	(242.38%)	▼
Utility Charges (gas, electricity, water)	(1,964,910)	(566,657)	(434,420)	132,237	23.34%	▲
Insurance Expenses	(990,261)	(770,650)	(298,882)	471,767	61.22%	▲
Other Expenditure	(2,457,416)	(740,582)	(523,315)	217,267	29.34%	▲
	(83,779,131)	(26,069,126)	(23,242,160)	2,826,966	10.84%	▲
Operating Surplus / (Deficit)	(4,664,983)	34,408,652	36,949,723	2,541,071	7.38%	
Non-Operating Grants, Subsidies & Contributions	13,012,876	5,762,609	5,400,118	(362,491)	(6.29%)	
Profit on Asset Disposals	727,000	-	-	-	-	
	13,739,876	5,762,609	5,400,118	(362,491)	(6.29%)	
Net Result	9,074,893	40,171,261	42,349,840	2,178,580	5.42%	
Other Comprehensive Income	-	-	-	-	-	
	-	-	-	-	-	
Total Comprehensive Income	9,074,893	40,171,261	42,349,840	2,178,580	5.42%	

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 OCTOBER 2021

STATEMENT OF COMPREHENSIVE INCOME

BY PROGRAMME

	2021/22 Amended Budget	2021/22 Amended YTD Budget (a)	2021/22 YTD Actual (b)	Variance Amount (b) - (a)	Variance % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Revenue						
Governance	145,800	133,290	59,466	(73,824)	(55.39%)	
General Purpose Funding	51,711,055	50,887,201	50,726,887	(160,314)	(0.32%)	
Law Order Public Safety	2,404,694	878,982	982,911	103,929	11.82%	▲
Health	552,140	66,186	130,329	64,143	96.91%	
Education and Welfare	1,115,367	546,077	578,865	32,788	6.00%	
Community Amenities	2,727,914	1,059,495	1,089,984	30,489	2.88%	
Recreation and Culture	9,369,293	3,036,708	2,536,260	(500,448)	(16.48%)	▼
Transport	9,398,660	3,160,065	3,323,859	163,794	5.18%	
Economic Services	560,475	261,453	303,414	41,961	16.05%	
Other Property and Services	1,128,750	448,320	459,906	11,586	2.58%	
	79,114,148	60,477,777	60,191,882	(285,895)	(0.47%)	
Expenses						
Governance	(6,803,427)	(1,986,712)	(1,428,670)	558,042	28.09%	▲
General Purpose Funding	(852,066)	(299,213)	(240,289)	58,924	19.69%	
Law Order Public Safety	(4,788,075)	(1,709,788)	(1,544,909)	164,879	9.64%	
Health	(860,160)	(257,413)	(222,065)	35,348	13.73%	
Education and Welfare	(3,172,275)	(1,092,503)	(957,027)	135,476	12.40%	▲
Housing	(521,759)	(153,714)	(114,290)	39,424	25.65%	
Community Amenities	(13,921,078)	(4,192,928)	(3,720,775)	472,153	11.26%	▲
Recreation and Culture	(27,302,687)	(8,560,946)	(7,691,213)	869,734	10.16%	▲
Transport	(16,090,636)	(4,926,949)	(4,644,624)	282,325	5.73%	
Economic Services	(3,025,957)	(857,941)	(679,187)	178,754	20.84%	▲
Other Property and Services	(5,882,622)	(1,973,702)	(1,802,868)	170,834	8.66%	
	(83,220,743)	(26,011,809)	(23,045,917)	2,965,892	11.40%	
Financial Costs						
Governance	(393,982)	(7,436)	(136,202)	(128,766)	(1731.66%)	▼
Recreation and Culture	(51,947)	(16,380)	(19,712)	(3,332)	(20.34%)	
Transport	(111,289)	(33,035)	(39,429)	(6,394)	(19.36%)	
Economic Services	(1,170)	(466)	(900)	(434)	(93.05%)	
	(558,388)	(57,317)	(196,243)	(138,926)	(242.38%)	▼
Non-Operating Grants / Contributions for the development of assets						
Education and Welfare	-	-	(5,983)	(5,983)	-	
Community Amenities	202,610	202,610	211,010	8,400	4.15%	
Recreation and Culture	9,303,228	5,310,499	4,895,459	(415,040)	(7.82%)	
Transport	1,807,038	249,500	299,632	50,132	20.09%	
Economic Services	1,700,000	-	-	-	-	
	13,012,876	5,762,609	5,400,118	(362,491)	(6.29%)	
Profit/(Loss) on disposal of assets						
Other Property and Services	727,000	-	-	-	-	
	727,000	-	-	-	-	
Fair Value Adjustments to Non-Financial Assets at Fair Value through Profit/Loss						
	-	-	-	-	-	
	-	-	-	-	-	
Net Result	9,074,893	40,171,261	42,349,840	2,178,580	5.42%	
Other Comprehensive Income						
	-	-	-	-	-	
	-	-	-	-	-	
Total Comprehensive Income	9,074,893	40,171,261	42,349,840	2,178,580	5.42%	

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**
STATEMENT OF FINANCIAL POSITION

	Estimated 31-Oct-2021 (a)	Estimated 30-Jun-2021 (b)	Movement (c) = (a) - (b)
	\$	\$	\$
Current Assets			
Cash and Cash Equivalents	15,246,938	12,622,903	2,624,034
Other Financial Assets	42,500,033	27,414,360	15,085,673
Trade and Other Receivables	20,229,645	2,553,058	17,676,588
Inventories	115,936	133,134	(17,198)
Other Current Assets	58,055	28,464	29,591
Land held for sale	4,243,000	4,243,000	-
	82,393,607	46,994,919	35,398,688
Non-Current Assets			
Other Receivables	765,231	816,627	(51,396)
Investments	4,528,576	4,528,576	-
Capital Work in Progress	30,026,699	23,659,516	6,367,183
Property, Plant and Equipment	228,869,730	230,277,375	(1,407,645)
Right of Use Asset	1,518,645	1,756,606	(237,961)
Investment Property	22,658,363	22,658,363	-
Infrastructure	156,687,571	158,385,055	(1,697,484)
	445,054,816	442,082,119	2,972,697
Total Assets	527,448,423	489,077,038	38,371,385
Current Liabilities			
Trade and Other Payables	(9,399,466)	(12,729,135)	3,329,670
Long Term Borrowings	(2,172,305)	(2,817,043)	644,737
Lease Liability	(373,990)	(378,038)	4,048
Provisions	(6,144,659)	(6,144,659)	-
	(18,090,419)	(22,068,874)	3,978,455
Non-Current Liabilities			
Long Term Borrowings	(22,721,365)	(22,721,365)	-
Lease Liability	(1,404,903)	(1,404,903)	-
Trade and Other Payables - Non - current	(55,422)	(55,422)	-
Provisions	(924,100)	(924,100)	-
	(25,105,791)	(25,105,791)	-
Total Liabilities	(43,196,210)	(47,174,665)	3,978,455
Net Assets	484,252,213	441,902,373	42,349,840
Equity			
Retained Surplus	(167,533,731)	(156,089,339)	(11,444,392)
Reserves - Cash/Investment Backed	(8,006,389)	(12,631,618)	4,625,230
Reserves - Asset Revaluation	(266,362,253)	(266,362,253)	(0)
Net Result (YTD Current Year)	(42,349,840)	(6,819,163)	(35,530,677)
Total Equity	(484,252,213)	(441,902,373)	(42,349,840)

Note: The un-audited financial position reported as at 30 June 2021 is an estimated position and subject to change with end of year adjustments.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021

RATE SETTING STATEMENT
BY NATURE AND TYPE

	2021/22 Amended Budget	2021/22 YTD Budget (a)	2021/22 YTD Actual (b)	Variance Amount (b) - (a)	Variance % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Net current assets at start of financial year - surplus/(deficit)	3,724,120	3,724,120	11,246,507	7,522,387	201.99%	▲
Revenue from operating activities (excluding rates)						
Rates - Specified Area	177,133	177,133	177,133	-	-	
Service Charges (Underground Power)	7,192	7,192	8,804	1,612	22.41%	
Operating Grants, Subsidies and Contributions	4,490,012	2,005,113	1,337,001	(668,112)	(33.32%)	▼
Fees and Charges	22,159,731	7,196,689	7,697,172	500,483	6.95%	
Interest Earnings	633,000	427,449	422,835	(4,614)	(1.08%)	
Profit on Sale of Assets	727,000	-	-	-	-	
Reimbursement Income	908,390	344,123	376,272	32,149	9.34%	
Other Revenue	413,310	145,288	144,449	(839)	(0.58%)	
	29,515,768	10,302,987	10,163,668	(139,320)	(1.35%)	
Expenditure from operating activities						
Employee Costs	(39,690,846)	(12,990,967)	(11,865,236)	1,125,731	8.67%	
Employee costs - Agency Labour	(345,525)	(109,720)	(525,225)	(415,505)	(378.70%)	▼
Materials and Contracts	(28,061,417)	(7,552,487)	(6,055,749)	1,496,738	19.82%	▲
Depreciation on Non Current Assets	(9,710,367)	(3,280,746)	(3,343,090)	(62,344)	(1.90%)	
Interest Expenses	(558,388)	(57,317)	(196,243)	(138,926)	(242.38%)	▼
Utility Charges (gas, electricity, water)	(1,964,910)	(566,657)	(434,420)	132,237	23.34%	▲
Insurance Expenses	(990,261)	(770,650)	(298,882)	471,767	61.22%	▲
Other Expenditure	(2,457,416)	(740,582)	(523,315)	217,267	29.34%	▲
	(83,779,131)	(26,069,126)	(23,242,160)	2,826,966	10.84%	▲
Operating activities excluded from budget						
(Profit)/Loss on Asset Disposals	(727,000)	-	-	-	-	
Depreciation on Assets	9,710,367	3,280,746	3,343,090	62,344	1.90%	
Non Current Rates Debtors Movement	-	-	51,396	51,396	-	
Amount attributable to operating activities	(41,555,875)	(8,761,272)	1,562,501	10,323,773	117.83%	▲
Investing Activities						
Capital Revenue						
Capital Grants and Subsidies/						
Contributions for the development of Assets	13,012,876	5,762,609	5,400,118	(362,491)	(6.29%)	
Proceeds from Disposal of Assets	4,970,000	-	-	-	-	
	17,982,876	5,762,609	5,400,118	(362,491)	(6.29%)	
Capital Expense						
Purchase Investment Land and Buildings	(7,552)	-	-	-	-	
Purchase Community Land and Buildings	(18,555,461)	(9,405,924)	(5,340,286)	4,065,638	43.22%	▲
Purchase Infrastructure - Roads	(2,741,247)	(145,552)	(119,824)	25,728	17.68%	
Purchase Infrastructure - Drainage	(102,449)	(60,000)	(25,813)	34,187	56.98%	
Purchase Infrastructure - Paths	(140,000)	(3,000)	-	3,000	100.00%	
Purchase Infrastructure - Parks	(4,100,938)	(1,657,992)	(617,454)	1,040,538	62.76%	▲
Purchase Infrastructure - Other	(4,412,628)	(437,438)	(45,395)	392,042	89.62%	▲
Purchase Plant and Equipment	(728,000)	(518,000)	(218,410)	299,590	57.84%	▲
Purchase Furniture and Fittings	(368,770)	(7,000)	-	7,000	100.00%	
	(31,157,045)	(12,234,906)	(6,367,183)	5,867,723	47.96%	▲
Amount attributable to investing activities	(13,174,169)	(6,472,297)	(967,065)	5,505,231	85.06%	▲
Financing Activities						
Repayment of Debentures	(2,114,380)	(644,737)	(644,737)	-	-	
Repayment of Operating Lease	(378,040)	(318,711)	(4,048)	314,663	98.73%	▲
	(2,492,420)	(963,448)	(648,785)	314,663	32.66%	▲
Reserve Transfers						
Transfer to Reserves (Restricted) - Capital	(4,970,000)	-	-	-	-	
Transfer to Reserves (Restricted) - Operating	(66,531)	(13,661)	(68,143)	(54,482)	(398.82%)	▼
Transfer from Reserves (Restricted) - Capital	11,576,944	9,134,567	4,613,785	(4,520,782)	(49.49%)	▼
Transfer from Reserves (Restricted) - Operating	324,891	87,968	79,588	(8,380)	(9.53%)	
Transfer to/from reserves	6,865,304	9,208,874	4,625,230	(4,583,644)	(49.77%)	▼
Amount attributable to financing activities	4,372,884	8,245,426	3,976,444	(4,268,982)	(51.77%)	▼
Surplus/(Deficiency) before general rates	(50,357,160)	(6,988,143)	4,571,880	11,560,023	165.42%	▲
General rates estimated to be raised / raised	50,325,380	50,174,790	50,028,215	(146,575)	(0.29%)	
Closing Funding Surplus/(Deficit)	(31,780)	43,186,647	54,600,095	11,413,447	26.43%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021

RATE SETTING STATEMENT
BY DIRECTORATE

	2021/22 Amended Budget	2021/22 Amended YTD Budget (a)	2021/22 YTD Actual (b)	Variance Amount (b) - (a)	Variance % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Net current assets at start of financial year - surplus/(deficit)	3,724,120	3,724,120	11,246,507	7,522,387	201.99%	▲
Revenue from operating activities (excluding rates)						
City Business Directorate	17,077,384	5,935,543	6,333,286	397,743	6.70%	
Community Development Directorate	8,237,485	3,021,570	2,532,714	(488,856)	(16.18%)	▼
Strategic Planning and Projects Directorate	831,700	320,265	322,075	1,810	0.57%	
Infrastructure and Projects Directorate	3,369,199	1,025,609	975,592	(50,017)	(4.88%)	
	29,515,768	10,302,987	10,163,668	(139,319)	(1.35%)	
Expenditure from operating activities						
Office of the Mayor and Councillors	(775,110)	(236,645)	(184,398)	52,247	22.08%	
Office of the Chief Executive	(2,153,025)	(702,151)	(639,531)	62,620	8.92%	
City Business Directorate	(28,863,680)	(9,417,904)	(8,666,208)	751,696	7.98%	
Community Development Directorate	(16,760,353)	(5,316,122)	(4,955,008)	361,114	6.79%	
Strategic Planning and Projects Directorate	(3,581,858)	(1,093,813)	(930,038)	163,775	14.97%	▲
Infrastructure and Projects Directorate	(30,240,673)	(8,876,289)	(7,412,099)	1,464,189	16.50%	▲
People and Culture Directorate	(1,404,431)	(426,202)	(454,878)	(28,676)	(6.73%)	
	(83,779,131)	(26,069,126)	(23,242,160)	2,826,966	10.84%	▲
Operating activities excluded from budget						
Profit/(Loss) on Asset Disposals	(727,000)	-	-	-	-	
Depreciation on Assets	9,710,367	3,280,746	3,343,090	62,344	1.90%	
Non Current Rates Debtors Movement	-	-	51,396	51,396	-	
Amount attributable to operating activities	(41,555,875)	(8,761,272)	1,562,501	10,323,773	117.83%	▲
Investing Activities						
Capital Revenue						
Capital Grants and Subsidies/						
Contributions for the development of Assets	13,012,876	5,762,609	5,400,118	(362,491)	(6.29%)	
Proceeds from Disposal of Assets	4,970,000	-	-	-	-	
	17,982,876	5,762,609	5,400,118	(362,491)	(6.29%)	
Capital Expense						
Purchase Investment Land and Buildings	(7,552)	-	-	-	-	
Purchase Community Land and Buildings	(18,555,461)	(9,405,924)	(5,340,286)	4,065,638	43.22%	▲
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Purchase Infrastructure - Parks	(4,100,938)	(1,657,992)	(617,454)	1,040,538	62.76%	▲
Purchase Infrastructure - Other	(4,412,628)	(437,438)	(45,395)	392,042	89.62%	▲
Purchase Plant and Equipment	(728,000)	(518,000)	(218,410)	299,590	57.84%	▲
Purchase Furniture and Fittings	(368,770)	(7,000)	-	7,000	100.00%	▲
	(31,157,045)	(12,234,906)	(6,367,183)	5,867,723	47.96%	▲
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Repayment of Operating Lease	(378,040)	(318,711)	(4,048)	314,663	98.73%	▲
	(2,492,420)	(963,448)	(648,785)	314,663	32.66%	▲
Reserve Transfers						
Transfer to Reserves (Restricted) - Capital	(4,970,000)	-	-	-	-	
Transfer to Reserves (Restricted) - Operating	(66,531)	(13,661)	(68,143)	(54,482)	(398.82%)	
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Transfer to/from reserves	6,865,304	9,208,874	4,625,230	(4,583,644)	(49.77%)	▼
Amount attributable to financing activities	4,372,884	8,245,426	3,976,444	(4,268,982)	(51.77%)	▼
Budgeted deficiency before general rates	(50,357,160)	(6,988,143)	4,571,880	11,560,023	165.42%	▲
General rates estimated to be raised	50,325,380	50,174,790	50,028,215	(146,575)	(0.29%)	
Closing Funding Surplus (Deficit)	(31,780)	43,186,647	54,600,095	11,413,447	26.43%	▲

KEY INFORMATION

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Refer to Note 2 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**CASH AND INVESTMENTS
NOTE 1**

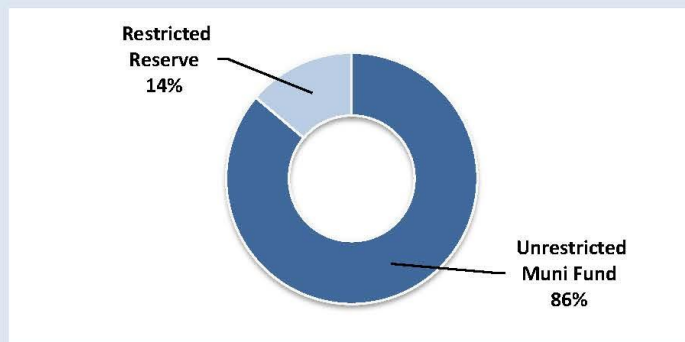
Cash and Investments	Unrestricted Muni Fund	Restricted Reserve	YTD Actual without Trust	Trust Fund	YTD Actual
	\$	\$	\$	\$	\$
Cash on Hand					
Petty Cash and Floats	23,016	-	23,016	-	23,016
	23,016	-	23,016	-	23,016
At Call Deposits					
Municipal Fund	504,250	-	504,250	-	504,250
Receipts in Progress	(18,135)	-	(18,135)	-	(18,135)
	486,115	-	486,115	-	486,115
Investments					
<u>Cash Investments (< 3 months)</u>					
Professional Funds Account	6,700,821	-	6,700,821	-	6,700,821
Trust Fund	-	-	-	707,666	707,666
MACQ Oncall Account	8,036,986	-	8,036,986	-	8,036,986
	14,737,807	-	14,737,807	707,666	15,445,473
<u>Term Deposits (> 3 months)</u>					
Municipal Investment	34,493,644	-	34,493,644	-	34,493,644
Reserve Fund Investment	-	8,006,389	8,006,389	-	8,006,389
	34,493,644	8,006,389	42,500,033	-	42,500,033
Investments Total	49,231,451	8,006,389	57,237,840	707,666	57,945,506
Total	49,740,582	8,006,389	57,746,970	707,666	58,454,637

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash

\$57.75 M

Unrestricted

\$49.74 M

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**ADJUSTED NET CURRENT ASSETS
NOTE 2**

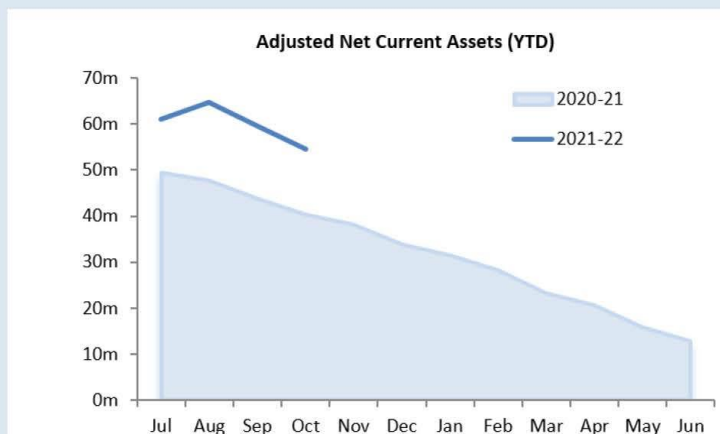
Ref Note	31-Oct-2021 (a)	30-Jun-2021 (b)	Movement (c) = (a) - (b)
	\$	\$	\$
Current Assets			
Cash Unrestricted	49,740,582	28,115,721	21,624,860
Cash Restricted	8,006,389	11,921,542	(3,915,153)
Rates Outstanding	18,183,743	1,470,308	16,713,435
Sundry debtors	1,661,521	750,458	911,063
GST Receivable	384,382	332,292	52,090
Land held for sale	4,243,000	4,243,000	-
Loans receivable - clubs/institutions	-	-	-
Accrued income	58,055	28,464	29,591
Inventories	115,936	133,134	(17,198)
	82,393,607	46,994,919	35,398,688
Less: Current Liabilities			
Trade and other payables	(9,399,466)	(12,729,135)	3,329,670
Long term borrowings	(2,172,305)	(2,817,043)	644,737
Lease liability - Current	(373,990)	(378,038)	4,048
Provisions	(6,144,659)	(6,144,659)	-
	(18,090,419)	(22,068,874)	3,978,455
Unadjusted Net Current Assets	64,303,188	24,926,044	39,377,143
Adjustments and exclusions permitted by FM Reg 32			
Add: Loan Repayments (Current)	2,172,305	2,817,043	(644,737)
Add: Lease Repayments (Current)	373,990	378,038	(4,048)
Less: Cash - Reserves - Restricted	(8,006,389)	(12,631,618)	4,625,229
Less: Land held for sale	(4,243,000)	(4,243,000)	-
Adjusted Net Current Assets	54,600,094	11,246,507	43,357,635

SIGNIFICANT ACCOUNTING POLICIES

Please see Information attachment on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$54.6 M

Last Year YTD

Surplus(Deficit)

\$40.42 M

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

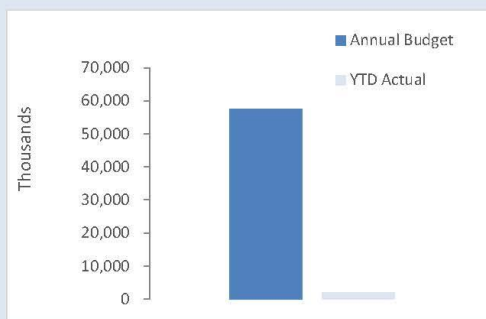
**CAPITAL ACQUISITIONS SUMMARY
NOTE 3(a)**

Capital Acquisitions	Amended		YTD Actual	YTD Budget Variance
	Annual Budget	YTD Budget		
	\$	\$	\$	\$
Investment Land	7,552	-	-	-
Buildings	18,555,461	9,405,924	5,340,286	4,065,638
Infrastructure - Roads	2,741,247	145,552	119,824	25,728
Infrastructure - Drainage	102,449	60,000	25,813	34,187
Infrastructure - Paths	140,000	3,000	-	3,000
Infrastructure - Parks	4,000,938	1,744,067	617,454	1,126,613
Infrastructure - Other	4,412,628	437,438	45,395	392,042
Furniture and Fittings	368,770	7,000	-	7,000
Plant and Equipment	728,000	518,000	218,410	299,590
Capital Expenditure Totals	31,057,045	12,320,981	6,367,183	5,953,798
Capital Acquisitions Funded By:				
Capital grants and contributions	12,912,876	5,476,684	5,400,118	76,566
Contribution - operations	6,567,225	(2,290,271)	(3,646,720)	(1,356,449)
	19,480,101	3,186,414	1,753,398	1,433,016
Cash Backed Reserves				
Fremantle Markets Conservation Reserve	51,215	51,215	7,900	43,315
Investment Fund Reserve	9,854,959	8,493,582	4,400,885	4,092,697
Leisure Centre Upgrade Reserve	36,560	36,560	-	36,560
Parking Dividend Equalisation Reserve	1,574,700	493,700	205,000	288,700
Renewable Energy Investment Reserve	59,510	59,510	-	59,510
	11,576,944	9,134,567	4,613,785	4,520,782
Capital Funding Total	31,057,045	12,320,981	6,367,183	5,953,798

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$31.06 M	\$6.37 M	21%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$12.91 M	\$5.4 M	42%

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**CAPITAL ACQUISITIONS - PROJECTS
NOTE 3(b)**

Capital Expenditure - Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red

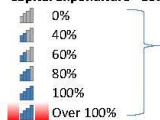
* Please see table at the end of this note for further detail

% of Completion	Activity Number	Amended Annual Budget \$	Amended YTD Budget \$	YTD Actual \$	YTD Variance Under/(Over) \$	Over Budget \$
City Business Directorate						
IT Operations Team						
0%	P-10498 Install-Network infrastructure	300007	20,000	-	-	-
0%	P-11077 Install-Kings Square Network infrastructure Queensga	300073	34,638	-	-	-
0%	P-10897 Purchase-Wi-Fi network infrastructure	300107	32,032	-	-	-
0%	P-11636 Relocation-Vocus communications	300108	21,400	-	-	-
Economic Development Team						
0%	P-11829 Design and construct-Kings Square Commercial tenancy	300112	399,194	200,000	-	200,000
Commercial Parking Team						
44%	P-12041 Program - Ticket machines	300259	466,000	466,000	205,000	261,000
Environmental Health Team						
0%	P-11720 Software - Mobile Compliance	300103	23,700	-	-	-
0%	P-12039 Purchase - Noise level meter	300258	15,000	15,000	-	15,000
Parking Compliance Team						
0%	P-12036 Purchase - Parking licence plate recognition cameras	300256	180,000	-	-	-
0%	P-12038 Purchase - Hand held licence plate recognition equip	300257	40,000	-	-	-
Information and Technology Management						
0%	P-11909 Software - Firewall security	300207	50,000	-	-	-
Community Development Directorate						
Arts and Culture Management						
0%	P-11687 Install Public Art Kings Square	300088	60,200	20,000	-	20,000
Fremantle Arts Centre Team						
0%	P-10545 Program-Artworks Victor Felstead	300050	7,000	7,000	-	7,000
Leisure Centre Team						
0%	P-12034 Purchase - Leisure Centre - iPads	300255	20,000	-	-	-
Community Development Team						
0%	P11983 - Design and Construct - Leighton Beach Access	300271	50,000	50,000	-	50,000
Strategic Planning and Projects Directorate						
City Design and Projects Management						
0%	P-10294 - Design and construct-Public Realm	300049	5,598	-	-	-
0%	P-11878 - Design and construct -Walyalup Koort - Public Artw	300162	137,949	20,000	-	20,000
Infrastructure and Projects Directorate						
Asset Management Team						
8%	P-10964 Restoration-Town Hall Internal	300032	21,650	-	1,675	(1,675)
0%	P-11838 Design and construct-Kings Square change facility	300113	150,000	-	211	(211)
0%	P-11843 Design and construct- Markets Building Services	300121	2,278,033	6,818	7,900	(1,082)
0%	P-11670 Design and construct-Leisure Centre Pool Roof	300123	936,560	-	-	-
0%	P-11944 Design and construct - Notre Dame - Façade	300167	7,552	-	-	-
35%	P-10260 Program - Arthur Head - Wall stabilisation	300168	474,256	455,000	165,911	289,089
1%	Program - Infrastructure Recovery	300170	227,126	-	1,156	(1,156)
0%	P-11958 Install - Fremantle Park - Book a Court	300182	2,206	2,206	-	2,206
0%	P-11981 Design and Construct - Men's Shed - Wall	300190	100,000	-	-	-
75%	P-11982 Design and construct - Arts Centre - Sewer	300203	70,000	70,000	52,365	17,635
0%	P-12045 Design and construct - Leisure Centre - Shade sail	300260	150,000	30,000	-	30,000
0%	P-12066 Design and construct - Naval Store	300277	920,000	-	-	-
Facilities Management (Buildings)						
0%	P-12033 Software - Utility data management system	300254	12,000	-	-	-
Buildings Project Management Team						
0%	P-10297 Construct-Walyalup Civic Centre and Library (KS)	300000	7,105,074	7,105,074	682	7,104,392
>100%	P-11814 Building development - Consultants Council Administr	300086	-	-	75,671	(75,671)
>100%	P-11598 Building development - Project Management fees - (Ki	300087	-	-	56,603	(56,603)
0%	P-11682 Fitout - Council Admin Offices (KS)	300100	656,826	656,826	2,959	653,867
18%	P-10898 Relocation - AV Equipment & Installation (KS)	300101	353,524	110,000	62,357	47,643
61%	P-11965 Purchase - Leisure Centre - Disinfectant System	300189	50,000	40,000	30,655	9,345
26%	P-11968 Purchase - Leisure Centre - Pool blankets	300193	94,000	94,000	24,320	69,680
>100%	P-10297 Construct-Walyalup Civic Centre & Library (KS)- Extr	300206	-	-	4,020,934	(4,020,934)
Building Capital Works Team						
0%	P-11842 Design and construct-Westgate Mall courtyard	300119	36,780	-	-	-
0%	P-11943 - Construct - Town Hall- Fire upgrade	300166	70,587	-	-	-
0%	P-11985 Design and construct - APACE - Fence	300212	20,000	20,000	-	20,000
0%	P-11986 Design and construct - Port Beach - Toilets	300213	50,000	-	-	-
3%	P-11987 Design and construct - Fremantle Education Centre	300214	200,000	-	5,498	(5,498)
0%	P-11988 Design and construct - Gil Fraser Grandstand - Stair	300215	50,000	-	-	-
0%	P-11989 Design and construct - Ken Allen - Clubhouse	300216	120,000	8,000	-	8,000
0%	P-11990 Design and construct - Ken Allen - Pavers	300217	60,000	-	-	-
0%	P-11992 Design & construct-South Beach-Changerooms	300218	150,000	-	-	-
0%	P-11993 Design and construct - Union Stores - Window	300219	30,000	-	-	-
0%	P-11995 Restore - Heritage walls	300221	30,000	-	-	-
0%	P-12050 Purchase - South Beach - Temporary toilets	300269	120,000	-	-	-

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**CAPITAL ACQUISITIONS - PROJECTS
NOTE 3(b)**

Capital Expenditure - Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red

* Please see table at the end of this note for further detail

% of Completion	Activity	Number	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance Under/(Over)	Over Budget
Infrastructure Engineering Management							
10%	P-11910 - Design and construct - Bike Projects	300173	20,000	-	2,000	(2,000)	-
0%	P-11949 - Resurface R2R - Bannister Street	300176	4,952	4,952	-	4,952	-
0%	P-11966 Design and Construct - Montreal St - Traffic Calming	300191	10,000	-	-	-	-
Construction and Maintenance Teams							
0%	P-10865 Construct-Fremantle Park carpark	300115	450,000	-	-	-	-
54%	P-11328 Purchase-Plant and Equipment	300141	25,000	7,000	13,410	(6,410)	-
38%	P-11952 - Design and construct - Hampton Road - Drainage	300174	67,449	60,000	25,813	34,187	-
>100%	P-12056 - Resurface R2R - Pamment Street	300205	-	-	118	(118)	(118)
0%	P-11914 Road safety - Hampton Rd - Bike lane - Stage 2	300209	30,000	-	-	-	-
0%	P-11915 Road safety - South Tce - Node 2	300210	268,000	53,600	196	53,404	-
0%	P-11984 Road safety - John Curtin - Pedestrian Crossing	300211	45,200	-	-	-	-
1%	P-11997 Design and Construct - Footpath - Maxwell Street	300222	40,000	-	250	(250)	-
0%	P-11998 Design and Construct - Drainage - Nicholas St	300223	35,000	-	-	-	-
0%	P-11999 Install - Lefroy Tip - Fence	300224	19,000	-	-	-	-
0%	P-12001 Resurface - MRRG - Hampton Rd (NB)	300226	188,378	-	-	-	-
0%	P-12002 Resurface - MRRG - Hampton Rd (SB)	300227	208,134	-	-	-	-
16%	P-12003 Resurface - MRRG - McCombe Ave (NB&SB)	300228	353,869	-	56,521	(56,521)	-
0%	P-12004 Resurface - MRRG - Ord St (NB)	300229	198,329	-	-	-	-
0%	P-12005 Resurface - MRRG - South Tce 1 (NB&SB)	300230	303,287	-	-	-	-
0%	P-12006 Resurface - MRRG - South Tce 2 (NB&SB)	300231	208,431	-	-	-	-
0%	P-12007 Resurface - R2R - Booth Ct	300232	10,000	-	-	-	-
0%	P-12008 Resurface - R2R - Cumber Way	300233	40,000	-	-	-	-
0%	P-12009 Resurface - R2R - Marshall Way	300234	55,000	-	-	-	-
0%	P-12010 Resurface - R2R - O'Hara St	300235	25,000	-	-	-	-
0%	P-12011 Resurface - R2R - Proctor St	300236	15,000	-	-	-	-
0%	P-12012 Resurface - R2R - Prowse St	300237	25,000	-	-	-	-
0%	P-12013 Resurface - R2R - Sowden Dr	300238	35,000	-	-	-	-
0%	P-12014 Resurface - R2R - Watkins St	300239	155,000	-	-	-	-
15%	P-12029 Road safety - McCombe Ave - Bike lane	300240	65,000	19,500	9,860	9,640	-
0%	P-12016 Road safety - Ord St - Bike lane	300241	60,000	-	-	-	-
0%	P-12017 Relocate - Electric vehicle chargers	300242	15,000	-	-	-	-
0%	P-12018 Install - South Beach - Solar lighting	300243	25,000	-	-	-	-
0%	P-12019 Design and construct - Hilton - Underground power	300244	395,000	-	-	-	-
84%	P-12020 Design and construct - Samson - Bollards	300245	12,445	6,223	10,412	(4,190)	-
0%	P-12022 Purchase - Speed display signs	300246	15,000	7,500	-	7,500	-
0%	P-12047 Road safety - Wiluna and Hope - Intersection	300261	262,667	-	-	-	-
39%	P-12048 Design and construct - Paddy Troy Mall - Lighting	300262	25,000	-	9,865	(9,865)	-
0%	P-12049 Footpath - Duffield Ave	300263	80,000	-	-	-	-
0%	P-12057 Contribution - Westgate Mall courtyard	300264	160,000	-	-	-	-
0%	P-12059 Road safety - Marine Tce - Intersection	300266	30,000	10,000	-	10,000	-
102%	P-12054 Design and construct - Port Beach - Carpark	300268	50,000	50,000	50,879	(879)	(879)
0%	P-12053 Road safety - Leighton Beach - Traffic calming	300270	10,000	-	-	-	-
Parks and Landscapes Management							
0%	P-10412 Design and construct - Booyeembara Park Masterplan	300197	404,075	104,075	-	104,075	-
0%	P-11819 Design and construct - Dick Lawrence - Playspace	300198	180,000	-	85	(85)	-
82%	P-11978 Purchase - Proclamation Tree Plaque	300202	8,000	-	6,550	(6,550)	-
Parks and Landscapes Team							
81%	P-11680 Design and construct-Kings Square Playspace	300051	195,078	195,078	157,387	37,691	-
31%	P-10295 Design and construct-Kings Square Public Realm Newma	300085	1,010,149	1,010,149	314,635	695,514	-
1%	P-11823 Design and construct-Port Beach coastal adaptation	300110	2,993,415	294,025	34,983	259,042	-
3%	P-10077 Program-Parks-Infrastructure	300147	230,000	28,000	7,467	20,533	-
21%	P-11882 Design and construct - Fremantle Golf Course	300157	3,955,261	638,000	832,474	(194,474)	-
0%	P-11885 Design and construct - Harvey Beach Jetty	300159	8,645	8,645	-	8,645	-
0%	P-11911 Design and construct - Leighton Beach - Shelters	300172	53,147	-	-	-	-
40%	P-11904 Design and construct - Gilbert Fraser - Lighting	300186	278,120	278,120	112,349	165,771	-
6%	P-11912 Design and construct - Coral Park Irrigation Upgrade	300208	80,000	-	4,960	(4,960)	-
0%	P-12000 Program - Doepel St - Trees	300225	30,000	3,000	-	3,000	-
0%	P-12023 Design and construct - Alfred Park - Irrigation	300247	40,000	-	-	-	-
0%	P-12024 Design and construct - Bathers South Beach - Structu	300248	36,381	19,750	-	19,750	-
0%	P-12026 Design and construct - Florence Park - Playspace	300250	10,000	-	-	-	-
0%	P-12027 Design and construct - Griffiths Park - Upgrade	300251	347,000	-	-	-	-
0%	P-12058 Design and construct - Booyeembara Park - Bike trail	300265	760,000	-	3,000	(3,000)	-
0%	P-12064 Design and construct - Fremantle Driving Range	300267	120,000	120,000	-	120,000	-
0%	P-12028 Program - Coastal Monitoring (South)	300278	77,238	15,440	-	15,440	-

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021

CAPITAL ACQUISITIONS - PROJECTS
NOTE 3(b)

Capital Expenditure - Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red

* Please see table at the end of this note for further detail

% of Completion	Activity Number	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance Under/(Over)	Over Budget
Waste Collection Team						
0%	P-12032 Purchase - FOGO bins - Multi unit dwellings	40,000	12,000	-	12,000	-
Facilities and Environmental Management						
0%	P-11873 Program - Solar panels	31,510	-	-	-	-
0%	P-11887 - Design and construct - 14 Parry St - Waste	20,000	-	-	-	-
>100	P-11941 Design and construct - Depot - Hazardous Waste	-	-	71	(71)	(71)
Grand Total		31,057,045	12,320,981	6,367,183	5,953,798	(4,154,276)

PROJECTS OF OVERSPENDING	VARIANCE OVER 21/22 BUDGET	COMMENT
<i>(Tolerance level is 5% or \$10,000, whichever is lower)</i>		
P-11814 Building development - Consultants Council Administr	(75,671)	Ongoing project over budget due budget for these projects contained within
P-11598 Building development - Project Management fees - (Ki	(56,603)	Activity 300000 - Project 10297 Construct-Walyalup Civic Centre and Library
P-10297 Construct-Walyalup Civic Centre & Library (KS)- Extr	(4,020,934)	
P-12056 - Resurface R2R - Parnment Street	(118)	Error in account number; journal required to correct
P-12054 Design and construct - Port Beach - Carpark	(879)	Project completed in 20/21; expenditure to be posted back
P-11941 Design and construct - Depot - Hazardous Waste	(71)	Ongoing project over budget within the tolerance level
	(4,154,276)	

(if over 5% or \$10,000, whichever is lower)

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021
Works in Progress FY 21 & FY 22 (Actual as at 31 October 2021)

WORK IN PROGRESS
NOTE 3(c)

Account No.	Project	Asset Class	Financial Year	
			FY20/21	FY21/22 (YTD)
	Land			
300047	P-10450 Disposal-7 Quarry St	Land	7,610	-
			-	-
	Investment Land			
300167	P-11944 Design and construct- Notre Dame - Façade	Investment Land	4,363	-
			-	-
	Buildings			
300000	P-10297 Construct-Council Admin Offices (Kings Square re deve	Buildings	15,271,933	692
300206	P-10297 Construct-Walalyup Civic Centre & Library (KS)- Extr	Buildings	527,858	4,020,934
300032	P-10964 Restoration-Town Hall Internal	Buildings	15,375	1,675
300075	P-10950 Design and construct-Fremantle Park Sport and Commu	Buildings	1,845	-
300086	P-11814 Building development - Consultants Council Administr	Buildings	415,854	75,671
300087	P-11598 Building development - Project Management fees- (Ki	Buildings	331,412	56,603
300100	P-11682 Building development - Fit out - Civic Building (KS)	Buildings	120,638	2,969
300121	P-11843 Design and construct- Markets Building Services	Buildings	187,183	7,900
300123	P-11670 Design and construct-Leisure Centre Pool Roof	Buildings	21,040	-
300139	P-11868 Purchase - Leisure Centre - Pool blankets	Buildings	-	24,320
300160	P-11884 - Design and Construct-Recycle Shop	Buildings	14,155	-
300161	P-11883 -Design and construct-Container Deposit Setup	Buildings	68,632	-
300157	P-11882 -Design and construct - Fremantle Golf Course	Buildings	2,721,360	832,474
300101	P- 10898 Relocation – AV Equipment & Installation (KS)	Buildings	146,476	62,357
300116	P-11836 Design and construct-Signal Station	Buildings	57,439	-
300165	P-11941 Design and construct - Depot- Hazardous Waste	Buildings	50,096	71
300166	P- 11943 - Construct - Town Hall- Fire upgrade	Buildings	459,413	-
300168	P-10260 Program - Arthur Head - Wall stabilisation	Buildings	474,256	165,911
300181	P-11957 Restoration - Hazel Orm	Buildings	34,744	-
300182	P-11958 Install - Fremantle Park - Book a Court	Buildings	7,537	-
300187	P-11938 Purchase - Arts Centre - Kiln	Buildings	18,182	-
300188	P-11944 - Purchase - Leisure Centre - Leak Monitoring	Buildings	17,000	-
300119	P-11836 - Design & Construct - Kings Square - Change Facility	Buildings	-	211
300189	P-11965 - Purchase - Leisure Centre - Disinfectant System	Buildings	-	30,655
300203	P-11982 Design and construct - Arts Centre - Sewer	Buildings	-	52,365
300214	P-11987 - Design & Construct - Fremantle Education Centre	Buildings	-	5,498
			-	-
	Furniture and Fittings			
300073	P-11077 Install-Kings Square Network Infrastructure Queensga	Furniture and Fittings	4,740	-
300102	P-11705 Relocation- Kings Square network and communications	Furniture and Fittings	271,455	-
300107	P-10897 Purchase-Wi-Fi network infrastructure	Furniture and Fittings	17,968	-
			-	-
	Plant and Equipment			
300164	P-11940 - Design and Construct - Depot - Slab	Plant and Equipment	18,768	-
300105	P-11026 Install-Buster Storage	Plant and Equipment	9,926	-
300141	P-11320 Purchase-Plant and Equipment	Plant and Equipment	18,815	13,410
300259	P-12041 Program- Ticket machines	Plant and Equipment	-	205,000
			-	-
	Infrastructure - Roads			
300003	P-11718 Design and construct-B-spot-Stirling Highway crossin	Infrastructure - Roads	30,631	-
300132	P-11851 Resurface MRRG-Ord St	Infrastructure - Roads	62,550	-
300133	P-11852 Resurface MRRG-Parry St	Infrastructure - Roads	54,188	-
300135	P-11854 Resurface MRRG-South Toe	Infrastructure - Roads	97,837	-
300204	P-12055 - Resurface R28 - Coope Street	Infrastructure - Roads	7,593	-
300205	P-12056 - Resurface R28 - Pamment Street	Infrastructure - Roads	31,695	118
300171	P-11952 Design and construct - Queen Street - Pedestrian Cro	Infrastructure - Roads	23,993	-
300173	P-11910 - Design and construct - Bike Projects	Infrastructure - Roads	38,450	2,000
300184	P-11861 Design and construct - Bricks Street - Parking	Infrastructure - Roads	22,797	-
300199	P-11974 Contribution - Roundford St Precinct Infrastructure	Infrastructure - Roads	114,776	-
300201	P-11977 - Design and construct - CBS Crossing	Infrastructure - Roads	32,392	-
300240	P-12029 Road safety - McCombe Ave - Bike lane	Infrastructure - Roads	-	9,860
300210	P-11915 - Road safety - South Trc - Node2	Infrastructure - Roads	-	196
300222	P-11997 - Design & Construct - Footpath - Maxwell St	Infrastructure - Roads	-	250
300228	P-12003 - Resurface - MRRG- McCombe Ave	Infrastructure - Roads	-	56,521
300268	P-12054 Design and construct - Port Beach - Carpark	Infrastructure - Roads	-	50,879
			-	-
	Infrastructure - Drainage			
300174	P-11952 - Design and construct - Hampton Road - Drainage	Infrastructure - Drainage	2,551	25,813
			-	-
	Infrastructure - Parks			
300049	P-10294 - Design and construct-Public Realm	Infrastructure - Parks	4,949	-
300051	P-11680 Design and construct-Kings Square Playspace	Infrastructure - Parks	476,307	157,387
300085	P-10295 Design and construct-Kings Square Public Realm Newma	Infrastructure - Parks	498,210	314,635
300111	P-11865 Install-Kings Square trees	Infrastructure - Parks	236,097	-
300144	P-11859 Program-Parks-Irrigation	Infrastructure - Parks	30,060	-
300154	P-11876 - Renovation Fremantle Netball Club	Infrastructure - Parks	13,085	-
300114	P-11840 Design and construct-Port Beach carpark	Infrastructure - Parks	11,188	-
300147	P-10077 Program-Parks-Infrastructure	Infrastructure - Parks	-	7,467
300159	P-11885 Design and construct - Harvey Beach Jetty	Infrastructure - Parks	55,355	-
300172	P-11911 Design and construct - Leighton Beach - Shelters	Infrastructure - Parks	54,426	-
300198	P-11819 Design and construct - Dick Lawrence - Playspace	Infrastructure - Parks	-	85
300186	P-11904 Design and construct- Gilbert Fraser - Lighting	Infrastructure - Parks	4,820	112,349
300202	P-11978 Purchase - Proclamation Tree Plaque	Infrastructure - Parks	-	6,550
300206	P-11912 Design and construct - Corn Park Irrigation Upgrade	Infrastructure - Parks	-	4,960
300265	P-12058 Design and construct - Booyembara Park - Bike trail	Infrastructure - Parks	-	3,000
300170	Program - Infrastructure Recovery	Infrastructure - Parks	-	1,156
300262	P-12048 Design and construct - Paddy Troy Mall - Lighting	Infrastructure - Parks	-	9,865
			-	-
	Infrastructure - Other			
300162	P-11878 -Design and construct- Kings Square - Windows to the	Infrastructure - Other	6,675	-
300110	P-11823 Design and construct-Port Beach coastal adaptation	Infrastructure - Other	311,633	34,983
300088	P-11687 Install Public Art Kings Square	Infrastructure - Other	39,800	-
300163	P-11879 -Design and construct -Rockwall Port Beach	Infrastructure - Other	75,221	-
300200	P-11976 - Install - Kellow Place - Solar Lighting	Infrastructure - Other	5,626	-
300245	P-12020 Design and construct - Samson - Bollards	Infrastructure - Other	-	10,412
	Total Annual Work in Progress		23,659,516	6,367,183
			Cumulative Total WIP	30,026,699

Note: The un-audited financial position reported as at 30 June 2021 is an estimated position and subject to change with end of year adjustments.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021

BORROWINGS
NOTE 4

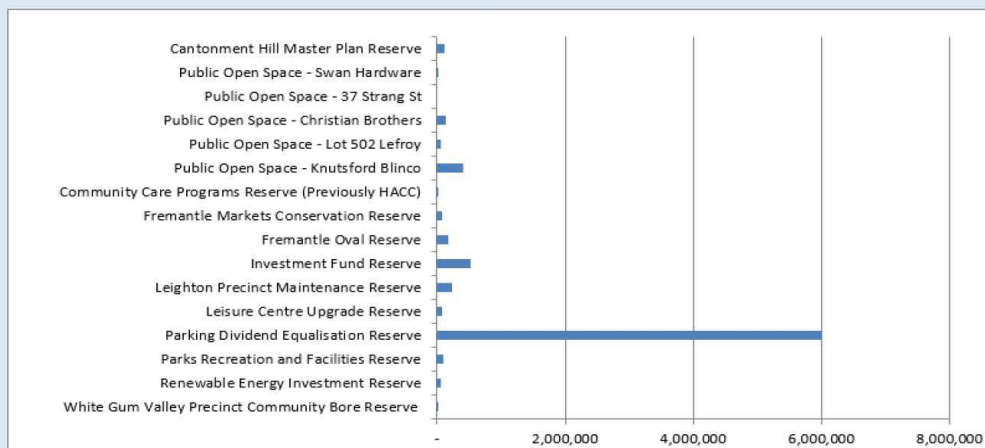
Particulars	Interest Rate	Expiry date of Loan	Principal 1-Jul-2021	Principal Repayment		Principal Balance		Interest Repayment	
				YTD Actual	Amended Budget	31-Oct-2021	30-Jun-21	YTD Actual	YTD Budget
	%		\$	\$	\$	\$	\$	\$	\$
Recreation and culture									
298 Leighton Beach Kiosk & Changerooms	3.44	1/07/2025	665,227	73,330	147,927	591,897	517,300	7,469	5,407
301 Leighton Beach Kiosk	3.15	1/07/2026	205,662	18,160	36,607	187,502	169,055	2,123	1,548
303 Fremantle Boys School	2.86	28/06/2027	443,673	17,011	68,779	426,661	374,894	4,330	3,172
308 Arthur Head - Wall stabilisation	1.62	1/04/2031	500,000	23,127	46,442	476,873	453,558	4,057	4,057
Transport									
232 Streets Ahead Programme (2)	6.56	1/07/2021	22,339	22,339	22,339	-	-	300	-
236 Streets Ahead Programme (3)	6.56	1/07/2022	86,474	33,736	68,604	52,739	17,870	1,750	1,144
277 Road Asset Program	5.56	1/07/2021	32,325	32,325	32,325	-	-	369	-
278 Footpath Asset Program	5.56	1/07/2021	15,857	15,857	15,857	-	-	181	-
280 Road Rehabilitation & Improvement program	3.93	1/07/2022	88,477	34,873	70,435	53,605	18,042	1,072	699
281 Footpath Replacement Program	3.93	1/07/2022	51,547	20,317	41,035	31,230	10,512	625	407
284 Road Asset Program	4.01	1/07/2023	169,745	36,415	73,564	133,330	96,181	2,177	1,520
289 Road Asset Program	3.99	1/07/2024	652,098	94,929	191,761	557,169	460,337	8,433	6,034
290 Footpath Asset Program	3.99	1/07/2024	131,531	19,148	38,678	112,384	92,853	1,701	1,217
291 Drainage Asset Program	3.99	1/07/2024	111,153	16,181	32,687	94,972	78,466	1,438	1,028
295 Road Asset Program	3.44	1/07/2025	421,030	46,411	93,624	374,618	327,406	4,727	3,422
296 Footpath Asset Program	3.44	1/07/2025	120,709	13,306	26,843	107,403	93,866	1,355	981
297 Drainage Asset Program	3.44	1/07/2025	140,343	15,470	31,208	124,873	109,135	1,576	1,141
300 Road Asset Program	3.15	1/07/2026	477,430	42,157	84,981	435,273	392,449	4,929	3,594
294B Acquisition 73 Hampton Road	4.03	1/07/2024	124,288	18,083	36,532	106,205	87,756	1,624	1,162
305 Heavy Vehicles	2.86	28/06/2027	316,909	12,151	49,128	304,758	267,781	3,093	2,266
Economic services									
279 Fremantle Markets Upgrade	5.56	1/07/2021	16,163	16,163	16,163	-	-	185	-
283 Fremantle Markets Upgrade	3.93	1/07/2022	58,985	23,249	46,956	35,737	12,029	715	466
307 Civic & Library Building	1.96	28/06/2040	19,174,355	-	841,905	19,174,355	18,332,450	132,524	-
Community Amenities									
SMRC	-	-	1,512,088	-	-	1,512,088	1,512,088	-	-
Total			25,538,408	644,737	2,114,380	24,893,671	23,424,029	186,753	39,265

The above YTD Actual interest is a result of accrual accounting, which requires that accounting transactions be recognized and recorded when they occur, regardless of whether payment has been made at that time has been recognised in accrued method.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**RESERVE FUND BALANCES AND MOVEMENTS
NOTE 5(a)**

Reserve Fund	Opening Balance	Transfer To Muni Fund		Transfers From Muni Fund		Closing Balance
	01-Jul-2021	For Operating	For Capital	From Operating	From Capital	31-Oct-2021
	\$	\$	\$	\$	\$	\$
Cantonment Hill Master Plan Reserve	117,868	-	-	-	-	117,868
Public Open Space - Swan Hardware	26,899	-	-	-	-	26,899
Public Open Space - Christian Brothers	131,830	-	-	-	-	131,830
Public Open Space - Lot 502 Lefroy	61,600	-	-	-	-	61,600
Public Open Space - Knutsford Blinco	404,075	-	-	-	-	404,075
Community Care Programs Reserve (Previously HACC)	6,386	-	-	-	-	6,386
Fremantle Markets Conservation Reserve	78,032	-	(7,900)	-	-	70,132
Fremantle Oval Reserve	238,375	(60,481)	-	-	-	177,894
Investment Fund Reserve	4,921,372	-	(4,400,885)	-	-	520,487
Leighton Precinct Maintenance Reserve	193,502	(19,107)	-	59,339	-	233,734
Leisure Centre Upgrade Reserve	70,159	-	-	-	-	70,159
Parking Dividend Equalisation Reserve	6,208,565	-	(205,000)	-	-	6,003,565
Parks Recreation and Facilities Reserve	97,771	-	-	-	-	97,771
Renewable Energy Investment Reserve	59,510	-	-	-	-	59,510
White Gum Valley Precinct Community Bore Reserve	15,675	-	-	8,804	-	24,479
Total	12,631,618	(79,588)	(4,613,785)	68,143	-	8,006,389



RESERVE FUND BALANCES AND MOVEMENTS DETAIL

MONTHLY FINANCIAL REPORT

NOTE 5(b)

FOR THE PERIOD ENDED 31ST OCTOBER 2021

Cash Backed Reserves	Adopted Budget	Amended Budget	YTD Actual
	\$	\$	\$
Cantonment Hill Master Plan Reserve			
<u>Reserve Purpose:</u>			
<i>To fund capital works at Cantonment Hill in accordance with the Cantonment Hill Master Plan.</i>			
<u>Source of Income:</u>			
<i>Transfer from the Investment Reserve as approved by Council. Transfer from Municipal Fund amounts determined by Council through the annual budget and budget review</i>			
Opening Balance	117,868	117,868	117,868
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	-	-	-
Transfer from Reserves (Capital)	-	-	-
Closing Balance	117,868	117,868	117,868
Public Open Spaces Reserves			
<u>Reserve Purpose:</u>			
<i>To fund specific city works</i>			
<u>Source of Income:</u>			
<i>Transferred from Trust Fund (no longer required to be held in Trust)</i>			
Opening Balance - Swan Hardware	-	-	26,899
Opening Balance - Christian Brothers	-	-	131,830
Opening Balance - Lot 502 Lefroy	-	-	61,600
Opening Balance - Knutsford Blinco	-	-	404,075
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer to Reserves (Capital) - 37 Strang St	-	-	-
Transfer to Reserves (Capital) - Christian Brothers	-	-	-
Transfer to Reserves (Capital) - Lot 502 Lefroy	-	-	-
Transfer to Reserves (Capital) - Knutsford Blinco	-	-	-
Transfer from Reserves (Operating)	-	-	-
Transfer from Reserves (Capital)	-	-	-
Closing Balance	-	-	624,404
Community Care Programs Reserve (Previous HACC Asset Replacement Reserve)			
<u>Reserve Purpose:</u>			
<i>To fund Community Care Programs.</i>			
<u>Source of Income:</u>			
<i>Transfer from final balance held in old HACC Asset Replacement Reserve at end of 17/18 financial year.</i>			
Opening Balance	6,386	6,386	6,386
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	-	-	-
Transfer from Reserves (Capital)	-	-	-
Closing Balance	6,386	6,386	6,386

RESERVE FUND BALANCES AND MOVEMENTS DETAIL

NOTE 5(b)

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31ST OCTOBER 2021

Cash Backed Reserves	Adopted Budget \$	Amended Budget \$	YTD Actual \$
Fremantle Markets Conservation Reserve			
<u>Reserve Purpose:</u>			
<i>To fund conservation works to the Fremantle Markets</i>			
<u>Source of Income:</u>			
<i>Contribution by lessee on signing of new lease in June 2008. Increase of rent derived from the premises for the first ten years of the lease commencing in June 2008 as a minimum to assist in obtaining external funding for implementing the Conservation Plan.</i>			
Opening Balance	51,215	78,032	78,032
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Capital)	(51,215)	(51,215)	(7,900)
300121 - P-11843 Design and construct - Markets Building Services	(51,215)	(78,033)	(7,900)
Closing Balance	0	26,817	70,132
Fremantle Oval Reserve			
<u>Reserve Purpose:</u>			
<i>To fund capital and business planning costs associated with the redevelopment of the Fremantle Oval precinct</i>			
<u>Source of Income:</u>			
<i>Transfer from Former Stan Reilly Property Site Redevelopment Reserve as approved by Council. Transfer from Municipal Fund amounts determined by Council through the annual budget, budget review and budget amendments</i>			
Opening Balance	238,375	238,375	238,375
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	(158,375)	(158,375)	(60,481)
200132 - P-10300 Plan-Fremantle Oval Precinct	(158,375)	(250,000)	(60,481)
Transfer from Reserves (Capital)	-	-	-
Closing Balance	80,000	80,000	177,894
Investment Fund Reserve			
<u>Reserve Purpose:</u>			
<i>To realise and make investments in income producing assets. A specified list of investment properties forms part of the investments. Funds will not be withdrawn from the reserve to subsidise operating or recurrent expenditure, nor shall funds be withdrawn for the purpose of providing community facilities that do not provide a commercial rate of return, unless specifically decided otherwise by the Council.</i>			
<u>Source of Income:</u>			
<i>Net proceeds of sale of nominated freehold properties, unless otherwise resolved by Council. Net proceeds from sale of miscellaneous parcels of land, unless otherwise resolved by Council. Transfer from municipal fund of principal repayment equivalent for Loan 189 (Queensgate) that was paid out in January 2006 using funds from the Investment Reserve. Net proceeds from the winding up of the City of Fremantle Trust Fund as per the City of Fremantle and Town of East Fremantle Trust Funds (Amendment and Expiry) Bill 2013.</i>			

RESERVE FUND BALANCES AND MOVEMENTS DETAIL

MONTHLY FINANCIAL REPORT

NOTE 5(b)

FOR THE PERIOD ENDED 31ST OCTOBER 2021

Cash Backed Reserves	Adopted Budget \$	Amended Budget \$	YTD Actual \$
Opening Balance	3,371,745	4,921,372	4,921,372
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	4,970,000	4,970,000	-
300047 - P-10458 Disposal - 7 Quarry St	2,720,000	2,720,000	-
300053 - P-11052 Disposal - 9 Quarry St	2,250,000	2,250,000	-
Transfer from Reserves (Operating)	-	-	-
Transfer from Reserves (Capital)	(4,821,378)	(2,723,067)	(4,400,885)
300206 - P-10297 Construct-Walyalup Civic Centre & Library (KS)- Extr	(3,000,000)	-	(4,020,934)
300073 - P-11077 Install - Network Infrastructure (Kings Square)	(34,638)	(34,638)	-
300085 - P-10295 Design and construct - Public Realm Newman Court (KS)	(500,000)	(1,010,149)	(314,635)
300088 - P-11687 Install - Public Art (Kings Square)	(55,200)	(60,200)	-
300100 - P-11682 Building development - Fit out - Civic Building (KS)	(387,722)	(656,826)	(2,959)
300101 - P- 10898 Relocation - AV Equipment & Installation (KS)	(250,000)	(353,524)	(62,357)
300112 - P-11829 Design and construct - Commercial tenancy (KS)	(399,194)	(399,194)	-
300166 - P- 11943 - Construct - Town Hall - Fire upgrade	(50,000)	(70,587)	-
300162 - P-11878 Design and construct - Kings Square - Windows to	(144,624)	(137,949)	-
Closing Balance	3,520,367	7,168,305	520,487

Leighton Precinct Maintenance Reserve

Reserve Purpose:

To hold any specified area rate income raised during the financial year that were unspent at 30 June in relation to Leighton Precinct maintenance. To fund the above normal costs associated with maintaining the higher standard of the landscaping of the Leighton residential area.

Source of Income:

Revenue raised from a specified area rate that was unspent at the end of the financial year.

Opening Balance	191,292	193,502	193,502
Transfer to Reserves (Operating)	59,339	59,339	59,339
100913 - Maintain Landscape - Leighton Precinct SAR	59,339	59,339	59,339
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	(67,699)	(67,699)	(19,107)
100913 - Maintain Landscape - Leighton Precinct SAR	(67,699)	(67,699)	(19,107)
Transfer from Reserves (Capital)	-	-	-
Closing Balance	182,932	185,142	233,734

Leisure Centre Upgrade Reserve

Reserve Purpose:

To provide funds for major upgrading and refurbishment works at the Fremantle Leisure Centre.

Source of Income:

Transfer from the Investment Reserve as approved by Council. Transfer from Municipal Fund amounts determined by Council through the annual budget and budget review.

Opening Balance	70,159	70,159	70,159
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	-	-	-
Transfer from Reserves (Capital)	(36,560)	(36,560)	-
300123 - P-11670 Design and construct - Leisure Centre Pool Roof	(36,560)	(36,560)	-
Closing Balance	33,599	33,599	70,159

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RESERVE FUND BALANCES AND MOVEMENTS DETAIL

MONTHLY FINANCIAL REPORT

NOTE 5(b)

FOR THE PERIOD ENDED 31ST OCTOBER 2021

Cash Backed Reserves	Adopted Budget \$	Amended Budget \$	YTD Actual \$
Parking Dividend Equalisation Reserve			
<u>Reserve Purpose:</u>			
<i>To provide a smoothing out of revenue contributions to municipal operations from commercial parking activities. That is to be achieved as follows (a) by transferring net profits in excess of budget to the reserve and (b) if required, when there is a material (i.e. plus 1%) net loss, transferring funds from the reserve to municipal fund to compensate the loss. Fund commercial parking capital equipment and facilities or parking infringement capital equipment and facilities to the extent the funds available in the reserve exceed 2.5% of budgeted gross parking revenue.</i>			
<u>Source of Income:</u>			
<i>Transfer from the Municipal Fund (a) net profit on commercial parking operations exceeding a set figure in the budget. Note: Net profit is calculated including depreciation and allocated support service costs but excludes capital. and/or (b) Transfer from the Municipal Fund amounts determined by Council through the annual budget or budget review in relation to parking operations. Transfer from Municipal Fund amounts determined by Council through the annual budget or budget review in relation to parking infringement operations. Net proceeds from sale of parking facilities as determined by Council through the annual budget or budget review.</i>			
Opening Balance	6,208,565	6,208,565	6,208,565
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	-	-	-
Transfer from Reserves (Capital)	(1,574,700)	(1,574,700)	(205,000)
300103 - P-11720 Software - Licencing Pinforce	(23,700)	(23,700)	-
300115 - P-10865 Construct - Fremantle Park carpark	(450,000)	(450,000)	-
300158 - P-11887 -Design and construct- 14 Parry Street - Waste	(20,000)	(20,000)	-
300244 - P-12019 Design and Construct - Hilton - Underground Power	(395,000)	(395,000)	-
300256 - P-12036 Purchase - Parking licence plate recognition cameras	(180,000)	(180,000)	-
300257 - P-12038 Purchase - Hand held licence plate recognition equipment	(40,000)	(40,000)	-
300259 - P-12041 Program - Ticket machines	(466,000)	(466,000)	(205,000)
Closing Balance	4,633,865	4,633,865	6,003,565
Parks Recreation and Facilities Reserve			
<u>Reserve Purpose:</u>			
<i>To fund improvements within the South Fremantle Tip Site Reserve. To Finance improvements within the Kings Square Reserve. To Finance tourism projects within the City. To finance facilities for sporting clubs on a self supporting loan basis in accordance with Council guidelines for such advances to clubs. To Finance improvements within the Port and Leighton Beach Reserve. To finance capital works and improvements at Fremantle Oval. To Finance improvements or major refurbishments to other parks and recreation facilities within the municipality.</i>			
<u>Source of Income:</u>			
<i>Municipal Fund contribution as approved by Council in the annual budget.</i>			
Opening Balance	97,771	97,771	97,771
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	-	-	-
Transfer from Reserves (Capital)	-	-	-
Closing Balance	97,771	97,771	97,771

RESERVE FUND BALANCES AND MOVEMENTS DETAIL

MONTHLY FINANCIAL REPORT

NOTE 5(b)

FOR THE PERIOD ENDED 31ST OCTOBER 2021

Cash Backed Reserves	Adopted Budget	Amended Budget	YTD Actual
	\$	\$	\$
Renewable Energy Investment Reserve			
Reserve Purpose:			
<i>To purchase sufficient carbon offsets to maintain the City's carbon neutral status. Remaining funds will then be used to invest in projects that promote positive renewable energy outcomes. If no renewable energy projects can be identified, the fund will accumulate that year's contribution.</i>			
Source of Income:			
<i>Transfer from Municipal Fund amounts determined by Council through the annual budget and budget review.</i>			
Opening Balance	59,510	59,510	59,510
Transfer to Reserves (Operating)	-	-	-
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	-	-	-
Transfer from Reserves (Capital)	(59,510)	(59,510)	-
300152 - P-11873 Program-Solar Panels City	(59,510)	(31,510)	-
Closing Balance	-	-	59,510
White Gum Valley Precinct Community Bore Reserve			
Reserve Purpose:			
<i>To fund the associated costs required to maintain the community bore within the WGV development.</i>			
Source of Income:			
<i>Revenue raised from a service charge that was unspent at the end of the financial year.</i>			
Opening Balance	15,675	15,675	15,675
Transfer to Reserves (Operating)	7,192	7,192	8,804
100738 - Service charge - Use of community bore	7,192	7,192	8,804
Transfer to Reserves (Capital)	-	-	-
Transfer from Reserves (Operating)	(7,192)	(7,192)	-
100738 - Service charge - Use of community bore	(7,192)	(7,192)	-
Transfer from Reserves (Capital)	-	-	-
Closing Balance	15,675	15,675	24,479
Summary			
Opening Balance	10,428,561	12,007,215	12,631,618
Transfer to Reserves (Operating)	66,531	66,531	68,143
Transfer to Reserves (Capital)	4,970,000	4,970,000	-
Transfer from Reserves (Operating)	(233,266)	(233,266)	(79,588)
Transfer from Reserves (Capital)	(6,543,363)	(4,445,052)	(4,613,785)
Closing Balance	8,688,463	12,365,428	8,006,389

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 6
TRUST FUND**

Funds held at balance date over which the City has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-2021	Amount Received	Amount Paid	Closing Balance 31-Oct-2021
	\$	\$	\$	\$
Cash In Lieu of Parking	469,360	-	-	469,360
Cash In Lieu of Public Open Space				
37 Strang Street subdivision	85,673	-	-	85,673
Bequests				
Gwenh Ewens	26,552	1,809	-	28,361
John Francis Boyd	2,700	-	-	2,700
Victor Felstead	11,305	-	-	11,305
Unclaimed Funds - Debtors	3,741	-	-	3,741
Unclaimed Funds - Stale Cheques	41,830	1,240	-	43,070
Miscellaneous	7,310	-	-	7,310
Trust Interest	56,146	-	-	56,146
	704,617	3,049	-	707,666

BUDGET AMENDMENTS TO ADOPTED BUDGET 2021/22
AS AT 31-OCT-2021

BUDGET AMENDMENTS

NOTE 7

Service Unit	IP Activity Project	IP Activity Project Description	20/21 Adopted Budget		YTD Budget Amendments		20/21 Amended Budget	
			Revenue	Expenditure	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	Revenue	Expenditure
Operating - Base								
1100 Mayor and Councillor Leadership								
	100003	Support the mayor and councillors	-	(670,610)	-	11,500	-	(659,110)
		Mayor and Councillor Leadership	-	(670,610)	-	11,500	-	(659,110)
3300 Financial Services								
	100926	Interest Payment Lease - 06 Pool Cleaner	-	(10,080)	-	2	-	(10,078)
	100930	Interest Payment Lease - 08 Restaurant	-	(33,710)	-	2	-	(33,708)
	100932	Interest Payment Lease - 13 IT Server	-	(222,233)	-	(5)	-	(222,238)
	100933	Interest Payment Lease - 14 RFID	-	(16,475)	-	2	-	(16,473)
		Financial Services	-	(282,498)	-	1	-	(282,497)
3400 Economic Development and Marketing								
	100092	Conduct place activation activities	225,000	(382,000)	-	325,000	225,000	(57,000)
	100412	Coordinate external event enquiries and bookings	-	(104,200)	-	100,800	-	(3,400)
	100773	Allocate street party funding	-	-	-	(25,000)	-	(25,000)
	100774	Allocate community events funding	-	-	-	(25,000)	-	(25,000)
	100775	Allocate annual community events funding	-	-	-	(50,800)	-	(50,800)
	100776	Support South Fremantle Football Club	-	-	-	(275,000)	-	(275,000)
	100777	Support Fremantle Football Club	-	-	-	(50,000)	-	(50,000)
		Economic Development and Marketing	225,000	(486,200)	-	-	225,000	(486,200)
4100 Community Development Leadership								
	100471	Lead community development directorate	-	(101,600)	-	2,200	-	(99,400)
	100769	Support 20 Homes 20 Lives	-	-	-	(43,200)	-	(43,200)
		Community Development Leadership	-	(101,600)	-	(41,000)	-	(142,600)
4200 Arts and Culture								
	100401	Conduct Street arts festival	45,000	(339,720)	81,235	(81,235)	126,235	(420,955)
		Arts and Culture	45,000	(339,720)	81,235	(81,235)	126,235	(420,955)
4300 Community Development								
	100447	Provide domestic violence legal aid - State	210,740	(158,182)	(121,259)	-	89,481	(158,182)
	100459	Conduct seniors programs and activities	-	(100,126)	-	(4,000)	-	(104,126)
	100464	Support youth engagement and participation	-	(148,963)	-	12,000	-	(136,963)
	100467	Allocate community development funding	-	(178,645)	-	19,000	-	(159,645)
	100553	Provide Legal Aid - Family + Domestic Violence - Commonwealth	140,430	(204,586)	(49,233)	-	91,197	(204,586)
	100768	Allocate Imagine Futures grant funding	-	-	-	(10,000)	-	(10,000)
	100770	Support Fremantle Surf Lifesaving Club	-	-	-	(8,500)	-	(8,500)
	100771	Support Leeuwin Ocean Adventures	-	-	-	(5,000)	-	(5,000)
	100772	Allocate quick response grants	-	-	-	(15,000)	-	(15,000)
	100780	Provide Legal Aid - Duty Lawyer - State	-	-	121,259	-	121,259	-
	100781	Provide Legal Aid - Shuttle Conferencing	-	-	66,417	(17,184)	66,417	(17,184)
	100783	Provide Legal Aid -FDV/Legal Health Check	-	-	72,657	(72,657)	72,657	(72,657)
		Community Development	351,170	(790,502)	89,841	(101,341)	441,011	(891,843)
4400 Customer Experience and Learning								
	100482	Operate Fremantle library	167,750	(1,604,348)	13,750	47,250	181,500	(1,557,098)
	100767	Support TAG Hungerford Award	-	-	-	(20,000)	-	(20,000)
		Customer Experience and Learning	167,750	(1,604,348)	13,750	27,250	181,500	(1,577,098)
6400 Facilities and Environment								
	100241	Maintain Civic Administration Buildings	-	(248,427)	-	27,072	-	(221,355)
	100258	Maintain Fremantle Town Hall 8 William Street-community hall	-	(122,229)	-	4,537	-	(117,692)
	100281	Maintain & operate public toilets	-	(649,863)	-	5,989	-	(643,874)
	100380	Collect and disposal - general waste (2 Bin)	46,500	(190,598)	-	(270,000)	46,500	(460,598)
	100382	Maintain waste collection bins	-	(31,696)	-	(30,000)	-	(61,696)
	100749	Manage Waste Team	-	-	-	4	-	4
	100757	Maintain Walyalup Civic Centre	-	(236,000)	-	(77,598)	-	(313,598)
	100759	Collection & Disposal - Domestic - FOGO	-	(1,658,000)	-	(4)	-	(1,658,004)
	100761	Collection & Disposal - Domestic - General waste (2nd bin)	-	(270,000)	-	270,000	-	-
	100762	Domestic - Purchase new bins	20,350	(75,700)	-	30,000	20,350	(45,700)
		Facilities and Environment	66,850	(3,482,513)	-	(40,000)	66,850	(3,522,513)
Total: Operating - Base			855,770	(7,757,991)	184,826	(224,825)	1,040,596	(7,982,817)
1130 Operating-Project								
3400 Economic Development and Marketing								
	200494	P-11973 Deliver - Entrepreneurs Program - Expert in Residence	21,250	(21,250)	34,370	(34,370)	55,620	(55,620)
	200794	P-12044 Deliver - Promote Fremantle Video	-	-	10,000	(10,000)	10,000	(10,000)
		Economic Development and Marketing	21,250	(21,250)	44,370	(44,370)	65,620	(65,620)
4100 Community Development Leadership								
	200159	P-10186 Plan - Community Facilities Plan	-	-	7,919	(7,919)	7,919	(7,919)
		Community Development Leadership	-	-	7,919	(7,919)	7,919	(7,919)
4200 Arts and Culture								
	200344	P-10848 Program-In Cahoots art exhibition	111,384	(111,384)	(662)	662	110,722	(110,722)
	200485	P-11830 Program - Biennale festival	-	(75,000)	3,182	(3,182)	3,182	(78,182)
	200488	P-11729 Program-Reveal Aboriginal Artist 2020	20,000	(20,000)	(1,102)	1,102	18,898	(18,898)
	200496	P-11960 Contribution-Sculpture at Bathers Beach	-	-	-	(40,000)	-	(40,000)
		Arts and Culture	131,384	(206,384)	1,418	(41,418)	132,802	(247,802)

4300 Community Development						
200328	P-10780 Contribution-Fremantle Foundation	-	-	3,636	(3,636)	3,636
200484	P-11698 Plan-AIP Consultation and Review	-	-	2,194	(2,194)	2,194
200490	P-11955 Software - Legal Centre	15,572	(15,572)	(249)	249	15,323
200493	MP - Age Friendly Communities - Together Again Cafe Project	9,135	(9,135)	2,218	(2,218)	11,353
200497	MP - Event - WA Bike Month	-	-	4,000	(4,000)	4,000
	Community Development	24,707	(24,707)	11,799	(11,799)	36,506
4400 Customer Experience and Learning						
200491	P-11954 Event - Building Digital Skills	13,135	(13,135)	(1,770)	1,770	11,365
	Customer Experience and Learning	13,135	(13,135)	(1,770)	1,770	11,365
4500 Communications						
200436	P-11641 Purchase-Time-lapse photography	3,863	(3,863)	(1,393)	1,393	2,470
200447	P-11736 Plan-Kings Square Communications	8,861	(8,861)	(5,000)	5,000	3,861
	Communications	12,724	(12,724)	(6,393)	6,393	6,331
5300 Strategic Planning						
200495	P-12046 Plan - South Fremantle Heritage Area	-	-	20,000	(20,000)	20,000
	Strategic Planning	-	-	20,000	(20,000)	20,000
5400 City Design and Projects						
200132	P-10300 Plan-Fremantle Oval Precinct	-	(158,375)	91,625	(91,625)	91,625
	City Design and Projects	-	(158,375)	91,625	(91,625)	91,625
6300 Infrastructure Engineering						
200150	P-11980 Design and construct - Western Power Streetlight LED	-	-	112,940	(112,940)	112,940
	Infrastructure Engineering	-	-	112,940	(112,940)	112,940
6400 Facilities and Environment						
200457	P-10273 Purchase-FOGO bins	-	-	44,210	(44,210)	44,210
200786	P-11886 Design and Construct - Depot - Site Preparation	-	-	33,359	(33,359)	33,359
200791	P-11963 Better Bins Plus - Go FOGO	98,825	(98,825)	7,430	(7,430)	106,255
	Facilities and Environment	98,825	(98,825)	84,999	(84,999)	183,824
6500 Parks and Landscapes						
200466	P-11708 Plan-Coastal monitoring	10,530	(34,530)	5,940	(5,940)	16,470
200793	P-11970 Program - Northbank Foreshore Stabilisation (Stage 2)	14,202	(14,202)	28,404	(28,404)	42,606
	Parks and Landscapes	24,732	(48,732)	34,344	(34,344)	59,076
Total:Operating-Project		326,757	(384,132)	401,251	(441,251)	728,008
2110 Capital - New						
4200 Arts and Culture						
300088	P-11687 Install Public Art Kings Square	55,200	(55,200)	5,000	(5,000)	60,200
	Arts and Culture	55,200	(55,200)	5,000	(5,000)	60,200
4300 Community Development						
300271	P-11983 - Design and Construct - Leighton Beach Access	-	-	50,000	(50,000)	50,000
	Community Development	-	-	50,000	(50,000)	50,000
5400 City Design and Projects						
300049	P-10294 - Design and construct-Public Realm	-	-	5,598	(5,598)	5,598
300162	P-11878 - Design and construct -Walyalup Koort - Public Artw	144,624	(144,624)	(6,675)	6,675	137,949
	City Design and Projects	144,624	(144,624)	(1,077)	1,077	143,547
6200 Asset Management						
300113	P-11838 Design and construct-Kings Square change facility	-	-	150,000	(150,000)	150,000
300182	P-11958 Install - Fremantle Park - Book a Court	-	-	2,206	(2,206)	2,206
	Asset Management	-	-	152,206	(152,206)	152,206
6300 Infrastructure Engineering						
300261	P-12047 Road safety - Wiluna and Hope - Intersection	174,000	(262,000)	667	(667)	174,667
	Infrastructure Engineering	174,000	(262,000)	667	(667)	174,667
6400 Facilities and Environment						
300152	P-11873 Program - Solar panels	59,510	(59,510)	(28,000)	28,000	31,510
	Facilities and Environment	59,510	(59,510)	(28,000)	28,000	31,510
6500 Parks and Landscapes						
300051	P-11680 Design and construct-Kings Square Playspace	342,000	(342,000)	(146,922)	146,922	195,078
300085	P-10295 Design and construct-Kings Square Public Realm Newma	500,000	(500,000)	510,149	(510,149)	1,010,149
300157	P-11882 Design and construct - Fremantle Golf Course	3,168,042	(3,618,042)	337,219	(337,219)	3,505,261
	Parks and Landscapes	4,010,042	(4,460,042)	700,446	(700,446)	4,710,488
Total:Capital - New		4,443,376	(4,981,376)	879,242	(879,242)	5,322,618

2130 Capital - Renewal

6200 Asset Management

300000	P-10297 Construct-Walyalup Civic Centre and Library (KS)	3,000,000	(3,000,000)	4,105,074	(4,105,074)	7,105,074	(7,105,074)
300032	P-10964 Restoration-Town Hall Internal	-	-	21,650	(21,650)	21,650	(21,650)
300100	P-11682 Fitout - Council Admin Offices (KS)	387,722	(387,722)	269,104	(269,104)	656,826	(656,826)
300101	P-10898 Relocation - AV Equipment & Installation (KS)	250,000	(250,000)	103,524	(103,524)	353,524	(353,524)
300121	P-11843 Design and construct- Markets Building Services	51,215	(51,215)	1,726,618	(2,226,618)	1,778,039	(2,278,039)
300166	P-11943 - Construct - Town Hall- Fire upgrade	50,000	(50,000)	20,587	(20,587)	70,587	(70,587)
300167	P-11944 Design and construct - Notre Dame - Façade	-	-	7,552	(7,552)	7,552	(7,552)
300168	P-10260 Program - Arthur Head - Wall stabilisation	-	(500,000)	(25,744)	(25,744)	(25,744)	(474,256)
300170	Program- Infrastructure Recovery	-	(267,126)	40,000	-	-	(227,126)
300193	P-11968 Purchase - Leisure Centre - Pool blankets	80,000	(80,000)	14,000	(14,000)	94,000	(94,000)
300220	P-11998 Drainage - Nicholas St	1,700,000	(2,200,000)	(1,700,000)	2,200,000	-	-
300277	P-12066 Design and construct - Naval Store	-	-	920,000	(920,000)	920,000	(920,000)
Asset Management		5,518,937	(6,786,063)	5,462,565	(5,422,565)	10,981,502	(12,208,628)

6300 Infrastructure Engineering

300174	P-11952 - Design and construct - Hampton Road - Drainage	68,000	(68,000)	(551)	551	67,449	(67,449)
300176	P-11949 - Resurface R2R - Bannister Street	-	-	4,952	(4,952)	4,952	(4,952)
300226	P-12001 Resurface - MRRG - Hampton Rd (NB)	107,208	(190,000)	(1,622)	1,622	105,586	(188,378)
300227	P-12002 Resurface - MRRG - Hampton Rd (SB)	119,387	(210,000)	(1,866)	1,866	117,521	(208,134)
300228	P-12003 Resurface - MRRG - McCombe Ave (NB&SM)	185,754	(360,000)	(6,131)	6,131	179,623	(353,869)
300229	P-12004 Resurface - MRRG - Ord St (NB)	112,431	(200,000)	(1,671)	1,671	110,760	(198,329)
300230	P-12005 Resurface - MRRG - South Tce 1 (NB&SB)	126,685	(305,000)	(1,713)	1,713	124,972	(303,287)
300231	P-12006 Resurface - MRRG - South Tce 2 (NB&SB)	68,195	(210,000)	(1,569)	1,569	66,626	(208,431)
Infrastructure Engineering		787,660	(1,543,000)	(10,171)	10,171	777,489	(1,532,829)

6500 Parks and Landscapes

300159	P-11885 Design and construct - Harvey Beach Jetty	-	-	8,645	(8,645)	8,645	(8,645)
300172	P-11911 Design and construct - Leighton Beach - Shelters	-	-	53,147	(53,147)	53,147	(53,147)
300186	P-11904 Design and construct - Gilbert Fraser - Lighting	-	-	278,120	(278,120)	278,120	(278,120)
300202	P-11978 Purchase - Proclamation Tree Plaque	-	-	8,000	(8,000)	8,000	(8,000)
300208	P-11912 Design and construct - Coral Park Irrigation Upgrade	-	(40,000)	-	(40,000)	-	(80,000)
300248	P-12024 Design and construct - Bathers South Beach - Structu	75,000	(150,000)	(75,000)	113,619	-	(36,381)
300249	P-12025 Design and Construct - Coral Park - Cabinet	-	(15,000)	-	15,000	-	-
300251	P-12027 Design and construct - Griffiths Park - Upgrade	100,000	(100,000)	147,000	(247,000)	247,000	(347,000)
300252	P-12030 Design and construct - Coral Park - Irrigation	-	(25,000)	-	25,000	-	-
300272	P-12027 Design and Construct - Griffith Park - Cabinet	15,000	(15,000)	(15,000)	15,000	-	-
300273	P-12027 Design and Construct - Griffith Park- Swale	132,000	(132,000)	(132,000)	132,000	-	-
300274	P-12027 Design and Construct - Griffith Park- Irrigation	-	(100,000)	-	100,000	-	-
300278	P-12028 Program - Coastal Monitoring (South)	-	-	38,619	(77,238)	38,619	(77,238)
Parks and Landscapes		322,000	(577,000)	311,531	(311,531)	633,531	(888,531)

Total:Capital - Renewal

6,628,597	(8,906,063)	5,763,925	(5,723,925)	12,392,522	(14,029,898)
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Change of Surplus from 2020/21 FY

40,000

Total:

12,254,500	(22,229,562)	7,269,244	(7,269,243)	19,483,744	(29,498,806)
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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021

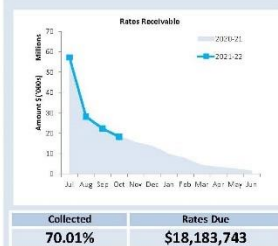
OPERATING ACTIVITIES
NOTE 8
RECEIVABLES

Rates Receivable	30 June 2021	31 Oct 21
	\$	\$
Opening Amount Previous Years	972,403	1,470,308
Levied this year		
Rates	48,427,177	50,205,348
ES	8,487,786	9,876,858
Other	87,358	88,577
Less Collections to date	(54,484,426)	(42,457,613)
Equals Current Outstanding	1,470,108	18,183,743

Net Rates Collectable	1,470,108	18,183,743
% Collectable	97.46%	70.01%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



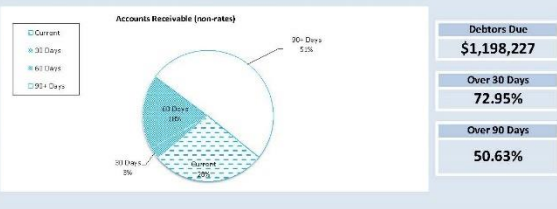
Collected	70.01%
Rates Due	\$18,183,743

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Percentage	28%	4%	18%	51%	
Receivables - General	6,534	2,147	2,073	44,737	55,491
CID Marketing & Economic Development	1,970	0	0	0	1,970
Community Development	52,258	667	105,402	618	219,438
Commercial Properties	104,598	21,995	10,894	216,384	354,269
Commercial Waste	59,174	9,717	1,810	6,341	77,042
Corporate Services	16,972	(9,292)	0	6,917	14,597
Fremantle Arts Centre	8,780	2,434	0	(272)	11,022
Fremantle Leisure Centre	9,487	528	(336)	(200)	9,479
Hall/Storage Hire	2,252	(500)	0	145	1,897
Miscellaneous Debtor	(362)	(761)	0	(27)	(1,351)
Parking	0	419	0	0	419
Simmons Recreation Centre	4,342	0	2,135	0	6,477
Technical Services	9,240	638	0	223,910	233,788
	276,217	27,885	182,011	686,601	984,814
Less: Provision for Doubtful Debt	(170,968)				(170,968)
Balance per Trial Balance					813,845
Surplus debtors	813,845				813,845
GST receivable	384,382				384,382
Loans receivable - clubs/institutions	0				0
Total Receivables General Outstanding					1,198,227

Amounts shown above include GST (where applicable)

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debtors that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due	\$1,198,227
Over 30 Days	72.95%
Over 90 Days	50.63%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021

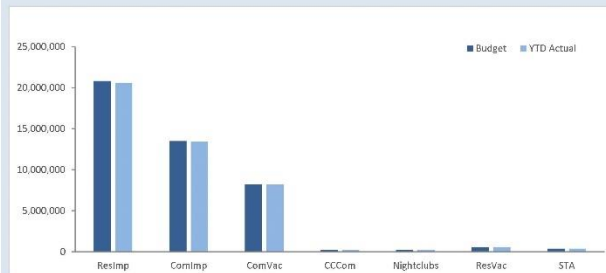
OPERATING ACTIVITIES
NOTE 9
RATE REVENUE

General Rate Revenue	Amended Budget						YTD Actual				
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Residential Improved	0.085176	9,664	242,016,524	20,613,951	200,000		20,813,951	20,613,951	(3,702)		20,610,249
Commercial & Industrial General	0.090500	1,434	149,043,537	13,488,435			13,488,435	13,488,435	(76,928)		13,411,507
City Centre Commercial	0.098586	366	83,102,055	8,192,698			8,192,698	8,192,698	(8,824)		8,183,874
Nightclubs	0.116731	3	1,848,815	215,814			215,814	215,814	0		215,814
Residential Short Term Accommodation	0.095117	116	2,687,010	255,580			255,580	255,580	2,250		257,830
Vacant Residential Land	0.130726	147	4,341,400	567,533			567,533	567,533	0		567,533
Vacant Commercial & Industrial	0.163792	46	2,244,300	367,598			367,598	367,598	(6,000)		361,598
Minimum \$											
Residential Improved	1397	4,173	59,620,133	5,829,681			5,829,681	5,829,681			5,829,681
Commercial & Industrial General	1397	331	3,581,948	462,407			462,407	462,407			462,407
City Centre Commercial	1397	58	546,914	81,026			81,026	81,026			81,026
Nightclubs	1397	0	0	0			0	0			0
Residential Short Term Accommodation	1397	46	582,764	64,262			64,262	64,262			64,262
Vacant Residential Land	1353	144	1,171,495	194,832			194,832	194,832			194,832
Vacant Commercial & Industrial	1397	10	53,940	13,970			13,970	13,970			13,970
Sub-Totals											
		16,538	550,840,835	50,347,787	200,000	0	50,547,787	50,347,787	(93,204)	0	50,254,583
Discount							0				
Concession							(222,407)	(226,367)			(226,367)
Amount from General Rates							50,325,380				50,028,215
Ex-Gratia Rates							0				-
Total General Rates							50,325,380				50,028,215
Specified Area Rates											
CBD Security Levy							117,794	117,794			117,794
Leighton Maintenance							59,339	59,339			59,339
Total Specified Area Rates			0	0			177,133	177,133	0	0	177,133
Totals							50,502,513				50,205,348

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

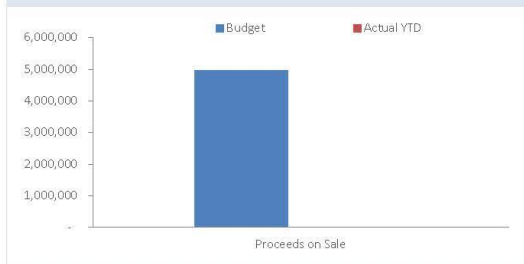


MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021

DISPOSAL OF ASSETS
NOTE 10

Asset Description	Amended Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
	\$	\$	\$	\$	\$	\$	\$	\$
Property, Plant and Equipment								
Land - Freehold Land								
Project 10458 - Disposal of 7 Quarry St, Fremantle	2,650,000	2,720,000	70,000	-	-	-	-	-
Project 11052 - 9 to 15 Quarry St, Fremantle	1,593,000	2,250,000	657,000	-	-	-	-	-
	4,243,000	4,970,000	727,000	-	-	-	-	-

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$4,970,000	\$0	0%

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14th October 2021.
Prepared by: Finance Team Leader
Reviewed by: Finance Manager

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 OCTOBER 2021

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH EDUCATION AND WELFARE	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 OCTOBER 2021**

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**INFORMATION
NET CURRENT ASSETS**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

- (i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

- (ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

C2111-4 STATEMENT OF INVESTMENTS – OCTOBER 2021

ATTACHMENT 1 - Statement of Investments – October 2021



Concise Investment Report

Cash and Simple Interest

All Books for Selected Entity

Period Ended 31 October 2021

Contents

1. Portfolio As At 31 October 2021
2. Portfolio Credit Framework As At 31 October 2021
3. Portfolio Credit Framework Limits As At 31 October 2021
4. Counterparty Credit Framework As At 31 October 2021
5. Issuer Trading Limits As At 31 October 2021
6. Portfolio by Term to Maturity As At 31 October 2021
7. Portfolio Summary by Fossil Fuel Lending ADIs As At 31 October 2021
8. Performance Statistics For Period Ending 31 October 2021
9. Interest and Distribution Income For 1 October 2021 to 31 October 2021
10. Transactions For Period 1 October 2021 to 31 October 2021

1. Portfolio As At 31 October 2021

Latest Deal Code	Latest Deal Settlement Date	Issuer	WAL / Interim Maturity Date	Term (Days)	Coupon Rate/Latest Yield	Coupon Frequency	Issuer Rating Short Term	Issuer Rating Long Term	% Total Face Value	Original Face Value Notional	Accrued Interest Notional	Market Value Notional
City of Fremantle - Municipal												
At Call Deposit												
LC114865	29 Oct 2021	National Australia Bank Ltd	1 Nov 2021	1,342	0.01	Nil	S&P ST A1+	S&P AA-	11.56%	6,700,821.16	0.00	6,700,821.16
LC114864	29 Oct 2021	Macquarie Bank	1 Nov 2021	438	0.35	Nil	Moody's ST P-1*	Moody's A2	13.87%	8,036,985.68	0.00	8,036,985.68
LC94818	30 Jun 2020	AMP Bank Ltd	1 Nov 2021	1,585	0.55	Nil	S&P ST A2	S&P BBB	0.00%	32.68	0.00	32.68
At Call Deposit Subtotal									25.43%	14,737,839.52	0.00	14,737,839.52
Term Deposit												
LC105858	23 Apr 2021	Suncorp Bank	19 Nov 2021	210	0.32	Maturity	S&P ST A1	S&P A+	6.90%	4,000,000.00	6,698.08	4,006,698.08
LC103282	3 Mar 2021	Bank of Queensland Ltd	29 Nov 2021	271	0.40	Maturity	Moody's ST P-2	Moody's A3	5.18%	3,000,000.00	7,956.15	3,007,956.15
LC103547	9 Mar 2021	Bendigo & Adelaide Bank Ltd	3 Dec 2021	269	0.35	Maturity	Moody's ST P-2	Moody's A3	6.90%	4,000,000.00	9,052.04	4,009,052.04
LC100565	18 Jan 2021	AMP Bank Ltd	17 Dec 2021	333	0.75	Maturity	S&P ST A2	S&P BBB	0.86%	500,000.00	2,938.36	502,938.36
LC101636	29 Jan 2021	AMP Bank Ltd	28 Jan 2022	364	0.75	Maturity	S&P ST A2	S&P BBB	1.73%	1,000,000.00	5,650.68	1,005,650.68
LC111738	27 Aug 2021	AMP Bank Ltd	28 Feb 2022	185	0.35	Maturity	S&P ST A2	S&P BBB	1.73%	1,000,000.00	623.29	1,000,623.29
LC111741	27 Aug 2021	Bank of Queensland Ltd	7 Mar 2022	192	0.35	Maturity	Moody's ST P-2	Moody's A3	1.73%	1,000,000.00	623.29	1,000,623.29
LC111742	27 Aug 2021	Bank of Queensland Ltd	14 Mar 2022	199	0.35	Maturity	Moody's ST P-2	Moody's A3	1.73%	1,000,000.00	623.29	1,000,623.29
LC104830	19 Mar 2021	Beyond Bank Australia Ltd	19 Mar 2022	365	0.60	Maturity	S&P ST A2	S&P BBB	5.18%	3,000,000.00	11,145.21	3,011,145.21
LC112799	21 Sep 2021	Judo Bank	21 Mar 2022	181	0.53	Maturity	S&P ST A3	S&P BBB-	1.73%	1,000,000.00	580.82	1,000,580.82
LC112355	7 Sep 2021	Auswide Bank Limited	28 Mar 2022	202	0.30	Maturity	Moody's ST P-2	Moody's Baa2	1.73%	1,000,000.00	443.84	1,000,443.84
LC112357	7 Sep 2021	Auswide Bank Limited	4 Apr 2022	209	0.30	Maturity	Moody's ST P-2	Moody's Baa2	1.73%	1,000,000.00	443.84	1,000,443.84
LC112359	7 Sep 2021	Auswide Bank Limited	11 Apr 2022	216	0.30	Maturity	Moody's ST P-2	Moody's Baa2	1.73%	1,000,000.00	443.84	1,000,443.84
LC112360	7 Sep 2021	Auswide Bank Limited	18 Apr 2022	223	0.30	Maturity	Moody's ST P-2	Moody's Baa2	1.73%	1,000,000.00	443.84	1,000,443.84
LC112361	7 Sep 2021	Auswide Bank Limited	25 Apr 2022	230	0.30	Maturity	Moody's ST P-2	Moody's Baa2	1.73%	1,000,000.00	443.84	1,000,443.84
LC112800	21 Sep 2021	Judo Bank	2 May 2022	223	0.53	Maturity	S&P ST A3	S&P BBB-	1.73%	1,000,000.00	580.82	1,000,580.82
LC112801	21 Sep 2021	Judo Bank	9 May 2022	230	0.53	Maturity	S&P ST A3	S&P BBB-	1.73%	1,000,000.00	580.82	1,000,580.82
LC111750	27 Aug 2021	National Australia Bank Ltd	16 May 2022	262	0.30	Maturity	S&P ST A1+	S&P AA-	1.73%	1,000,000.00	534.25	1,000,534.25
LC111743	27 Aug 2021	Bank of Queensland Ltd	23 May 2022	269	0.37	Maturity	Moody's ST P-2	Moody's A3	1.73%	1,000,000.00	658.90	1,000,658.90
LC111739	27 Aug 2021	AMP Bank Ltd	30 May 2022	276	0.40	Maturity	S&P ST A2	S&P BBB	1.73%	1,000,000.00	712.33	1,000,712.33
LC111744	27 Aug 2021	Bank of Queensland Ltd	6 Jun 2022	283	0.37	Maturity	Moody's ST P-2	Moody's A3	1.73%	1,000,000.00	658.90	1,000,658.90
LC111749	27 Aug 2021	Bank of Queensland Ltd	14 Jun 2022	291	0.37	Maturity	Moody's ST P-2	Moody's A3	1.73%	1,000,000.00	658.90	1,000,658.90
LC111746	27 Aug 2021	Bank of Queensland Ltd	20 Jun 2022	297	0.37	Maturity	Moody's ST P-2	Moody's A3	1.73%	1,000,000.00	658.90	1,000,658.90
LC111751	27 Aug 2021	National Australia Bank Ltd	20 Jun 2022	297	0.31	Maturity	S&P ST A1+	S&P AA-	1.73%	1,000,000.00	552.05	1,000,552.05
LC111752	27 Aug 2021	National Australia Bank Ltd	27 Jun 2022	304	0.31	Maturity	S&P ST A1+	S&P AA-	3.45%	2,000,000.00	1,104.10	2,001,104.10
LC111747	27 Aug 2021	Bank of Queensland Ltd	8 Aug 2022	346	0.38	Maturity	Moody's ST P-2	Moody's A3	1.73%	1,000,000.00	676.71	1,000,676.71

Latest Deal Code	Latest Deal Settlement Date	Issuer	WAL / Interim Maturity Date	Term (Days)	Coupon Rate/Latest Yield	Coupon Frequency	Issuer Rating Short Term	Issuer Rating Long Term	% Total Face Value	Original Face Value Notional	Accrued Interest Notional	Market Value Notional
LC112356	7 Sep 2021	Suncorp Bank	8 Aug 2022	335	0.30	Maturity	S&P ST A1	S&P A+	1.73%	1,000,000.00	443.84	1,000,443.84
LC111748	27 Aug 2021	Bank of Queensland Ltd	15 Aug 2022	353	0.38	Maturity	Moody's ST P-2	Moody's A3	1.73%	1,000,000.00	676.71	1,000,676.71
LC111740	27 Aug 2021	AMP Bank Ltd	22 Aug 2022	360	0.45	Maturity	S&P ST A2	S&P BBB	1.73%	1,000,000.00	801.37	1,000,801.37
LC112358	7 Sep 2021	Suncorp Bank	5 Sep 2022	363	0.30	Maturity	S&P ST A1	S&P A+	1.73%	1,000,000.00	443.84	1,000,443.84
LC113702	12 Oct 2021	Defence Bank Ltd	26 Sep 2022	349	0.45	Maturity	S&P ST A2	S&P BBB	1.73%	1,000,000.00	234.25	1,000,234.25
LC113703	12 Oct 2021	Defence Bank Ltd	3 Oct 2022	356	0.45	Maturity	S&P ST A2	S&P BBB	1.73%	1,000,000.00	234.25	1,000,234.25
Term Deposit Subtotal									73.34%	42,500,000.00	58,321.35	42,558,321.35
City of Fremantle - Municipal Subtotal					0.34				98.78%	57,237,839.52	58,321.35	57,296,160.87
City of Fremantle - Trust												
At Call Deposit												
LC114880	29 Oct 2021	National Australia Bank Ltd	1 Nov 2021	1,035	0.00	Nil	S&P ST A1+*	S&P AA-	1.22%	707,666.37	0.00	707,666.37
At Call Deposit Subtotal									1.22%	707,666.37	0.00	707,666.37
City of Fremantle - Trust Subtotal					0.00				1.22%	707,666.37	0.00	707,666.37
Report Total									100.00%	57,945,505.89	58,321.35	58,003,827.24

Notes:

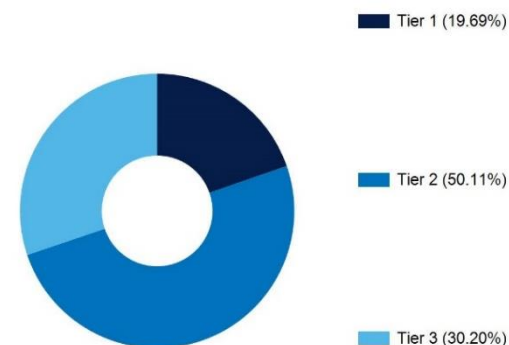
1. Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists.
2. The values shown as subtotals and total of the coupon rate column are weighted average running yields
3. An asterisk in the Issuer Rating Short Term column indicates that the security's rating differs from the issuer's short term rating. Refer to Laminar for further information.

2. Portfolio Credit Framework As At 31 October 2021

Credit Quality	Issuer/Security Rating Group	Face Value	% Total Value
Tier 1			
	AA+ to AA-	4,000,000.00	6.90%
	A1+	7,408,487.53	12.79%
	Tier 1	11,408,487.53	19.69%
Tier 2			
	A+ to A-	21,000,000.00	36.24%
	A1	8,036,985.68	13.87%
	A2	32.68	0.00%
	Tier 2	29,037,018.36	50.11%
Tier 3			
	BBB+ to BBB-	17,500,000.00	30.20%
	Tier 3	17,500,000.00	30.20%
	Portfolio Total	57,945,505.89	100.00%

Limits			
	Credit Rating Group	Maximum Allocation Face Value	Maximum Allocation %
Tier 1	AAA to AA- to A1+	57,945,505.89	100%
Tier 2	A1 to A-	34,767,303.53	60%
Tier 3	BBB+ to BBB-	20,280,927.06	35%
Tier 4	Unrated (Authorised)	8,691,825.88	15%

Face Value by Portfolio Credit Framework

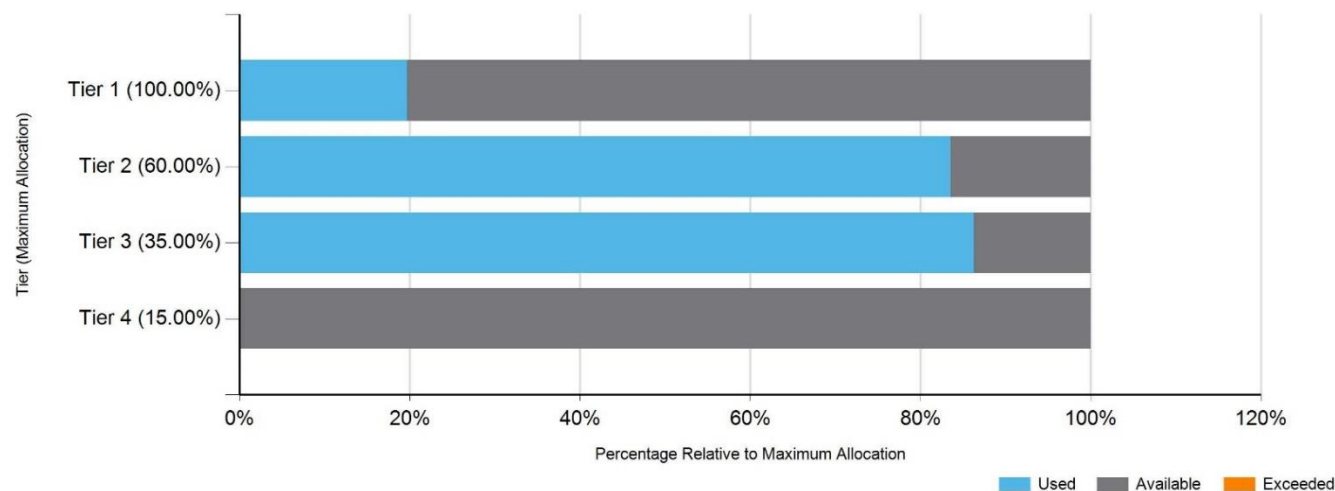


3. Portfolio Credit Framework Limits As At 31 October 2021

Tier	Allocation	Allocation %	Maximum Allocation %	% Used of Maximum Allocation	% Available of Maximum Allocation	% Exceeded of Maximum Allocation
Tier 1	11,408,487.53	19.69%	100.00%	19.69%	80.31%	0.00%
Tier 2	29,037,018.36	50.11%	60.00%	83.52%	16.48%	0.00%
Tier 3	17,500,000.00	30.20%	35.00%	86.29%	13.71%	0.00%
Tier 4	0.00	0.00%	15.00%	0.00%	100.00%	0.00%
	57,945,505.89					

Values used in the above calculations exclude interest for term deposits and other simple interest securities.

Portfolio Credit Framework Amounts Relative to Maximum Allocations

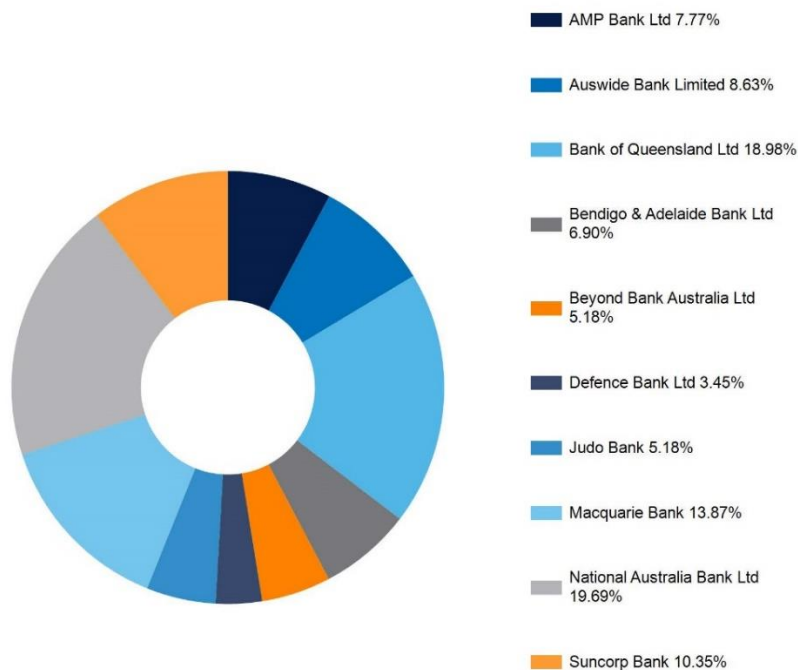


4. Counterparty Credit Framework As At 31 October 2021

Issuer	Rating Group	Face Value	% Total Value
AMP Bank Ltd	A2, BBB+ to BBB-	4,500,032.68	7.77%
Auswide Bank Limited	BBB+ to BBB-	5,000,000.00	8.63%
Bank of Queensland Ltd	A+ to A-	11,000,000.00	18.98%
Bendigo & Adelaide Bank Ltd	A+ to A-	4,000,000.00	6.90%
Beyond Bank Australia Ltd	BBB+ to BBB-	3,000,000.00	5.18%
Defence Bank Ltd	BBB+ to BBB-	2,000,000.00	3.45%
Judo Bank	BBB+ to BBB-	3,000,000.00	5.18%
Macquarie Bank	A1	8,036,985.68	13.87%
National Australia Bank Ltd	A1+, AA+ to AA-	11,408,487.53	19.69%
Suncorp Bank	A+ to A-	6,000,000.00	10.35%
Portfolio Total		57,945,505.89	100.00%

Notes
1. An issuer may have multiple rating groups if they are associated with, as an example, holdings in both an At Call Deposits (short term rating) and a term deposit (long term rating) security.

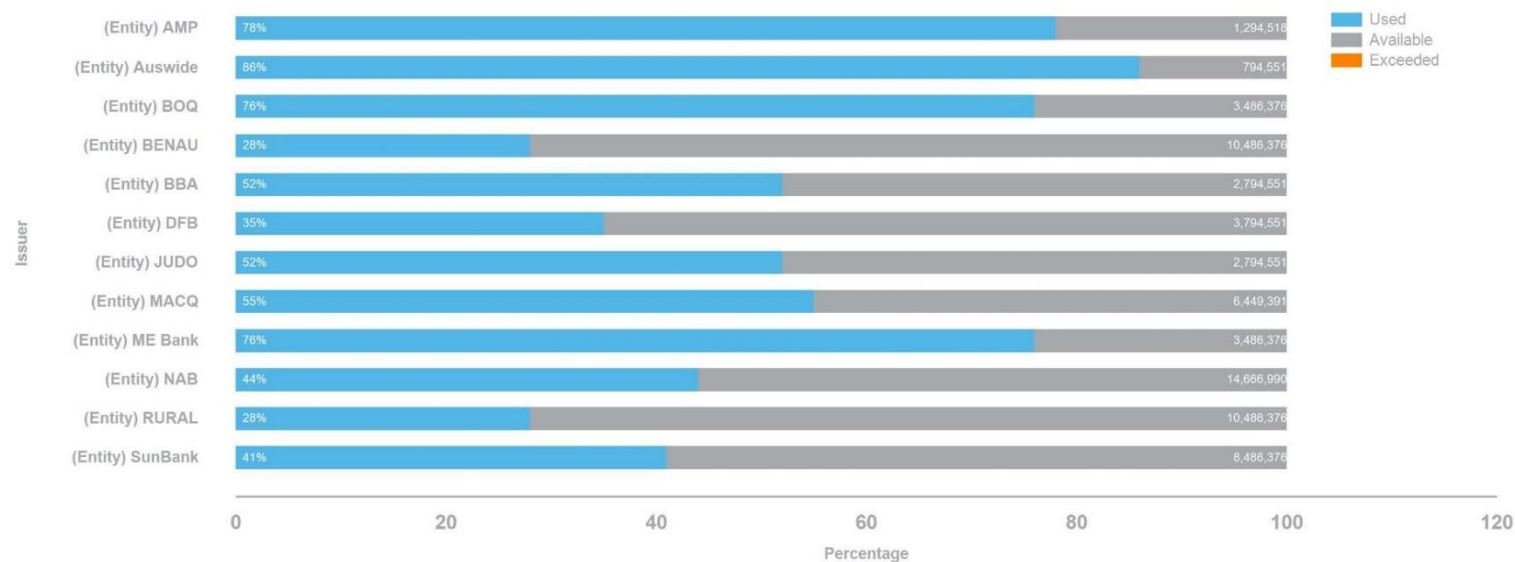
Face Value by Issuer



5. Issuer Trading Limits As At 31 October 2021

Issuer	Issuer Parent	Already Traded (with Issuer Group) Face Value Notional	Limit For Book or Trading Entity	Tier (Long Term Rating)	Trading Limit Type	Trading Limit Used (%)	Trading Limit Available (%)	Trading Limit Available (Value)	Trading Limit Exceeded (%)	Trading Limit Exceeded (\$)
AMP Bank Ltd		4,500,032.68	Entity	Tier 3	10.00 % of 57,945,505.89	78	22	1,294,518	0	0
Auswide Bank Limited		5,000,000.00	Entity	Tier 3	10.00 % of 57,945,505.89	86	14	794,551	0	0
Bank of Queensland Ltd		11,000,000.00	Entity	Tier 2	25.00 % of 57,945,505.89	76	24	3,486,376	0	0
Bendigo & Adelaide Bank Ltd		4,000,000.00	Entity	Tier 2	25.00 % of 57,945,505.89	28	72	10,486,376	0	0
Beyond Bank Australia Ltd		3,000,000.00	Entity	Tier 3	10.00 % of 57,945,505.89	52	48	2,794,551	0	0
Defence Bank Ltd		2,000,000.00	Entity	Tier 3	10.00 % of 57,945,505.89	35	65	3,794,551	0	0
Judo Bank		3,000,000.00	Entity	Tier 3	10.00 % of 57,945,505.89	52	48	2,794,551	0	0
Macquarie Bank		8,036,985.68	Entity	Tier 2	25.00 % of 57,945,505.89	55	45	6,449,391	0	0
Members Equity Bank Ltd	Bank of Queensland Ltd	11,000,000.00	Entity	Tier 2	25.00 % of 57,945,505.89	76	24	3,486,376	0	0
National Australia Bank Ltd		11,408,487.53	Entity	Tier 1	45.00 % of 57,945,505.89	44	56	14,666,990	0	0
Rural Bank Ltd	Bendigo & Adelaide Bank Ltd	4,000,000.00	Entity	Tier 2	25.00 % of 57,945,505.89	28	72	10,486,376	0	0
Suncorp Bank		6,000,000.00	Entity	Tier 2	25.00 % of 57,945,505.89	41	59	8,486,376	0	0
		72,945,505.89						69,020,983		0
	(Excluding Parent Group Duplicates)	57,945,505.89								

Issuer Trading Limits (Entity Wide Limits Only)

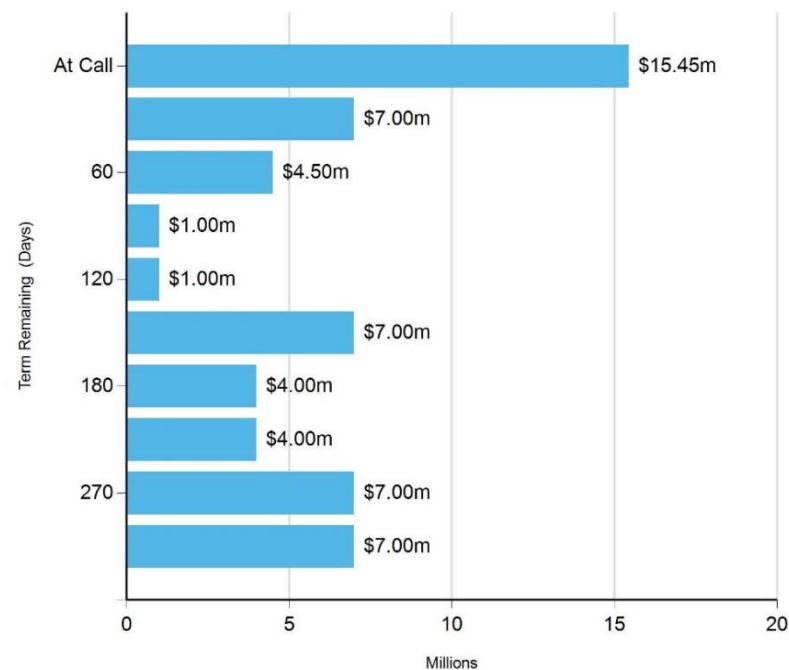


6. Portfolio by Term to Maturity As At 31 October 2021

Term Remaining (Days)	Face Value	% Total Value
At Call	15,445,505.89	26.66%
30	7,000,000.00	12.08%
60	4,500,000.00	7.77%
90	1,000,000.00	1.73%
120	1,000,000.00	1.73%
150	7,000,000.00	12.08%
180	4,000,000.00	6.90%
210	4,000,000.00	6.90%
270	7,000,000.00	12.08%
365	7,000,000.00	12.08%
Portfolio Total	57,945,505.89	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

Face Value by Term Remaining



7. Portfolio Summary by Fossil Fuel Lending ADIs As At 31 October 2021

Portfolio Summary by Fossil Fuel Lending ADIs

ADI Lending Status	% Total	Current Period
Non Fossil Fuel Lending ADIs		
Auswide Bank Limited	8.6%	5,000,000.00
Bendigo & Adelaide Bank Ltd	6.9%	4,000,000.00
Beyond Bank Australia Ltd	5.2%	3,000,000.00
Defence Bank Ltd	3.5%	2,000,000.00
Judo Bank	5.2%	3,000,000.00
Suncorp Bank	10.4%	6,000,000.00
	39.7%	23,000,000.00
Fossil Fuel Lending ADIs		
AMP Bank Ltd	7.8%	4,500,032.68
Bank of Queensland Ltd	19.0%	11,000,000.00
Macquarie Bank	13.9%	8,036,985.68
National Australia Bank Ltd	19.7%	11,406,487.53
	60.3%	34,945,505.89
Total Portfolio		57,945,505.89

All amounts shown in the table and charts are Current Face Values. The above percentages are relative to the portfolio total and may be affected by rounding. A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a 'green bond' issued by that ADI.

Note: Reference for financial institutions not supporting the unlocking of carbon is (<http://www.marketforces.org.au/>).

Fossil Fuel vs Non Fossil Fuel Lending ADI



Non Fossil Fuel Lending ADIs (39.7%)

Fossil Fuel Lending ADIs (60.3%)

Non Fossil Fuel Lending ADIs



Suncorp Bank (26.1%)

Auswide Bank Limited (21.7%)

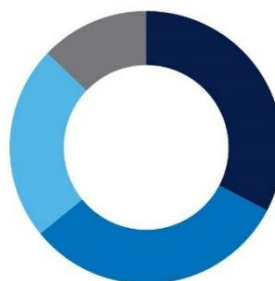
Bendigo & Adelaide Bank Ltd (17.4%)

Beyond Bank Australia Ltd (13.0%)

Judo Bank (13.0%)

Defence Bank Ltd (8.7%)

Fossil Fuel Lending ADIs



National Australia Bank Ltd (32.6%)

Bank of Queensland Ltd (31.5%)

Macquarie Bank (23.0%)

AMP Bank Ltd (12.9%)

8. Performance Statistics For Period Ending 31 October 2021

Trading Book	1 Month	3 Month	12 Month	Since Inception
City of Fremantle - Municipal				
Portfolio Return (1)	0.03%	0.08%	0.40%	1.47%
Performance Index (2)	0.00%	0.00%	0.03%	0.97%
Excess Performance (3)	0.03%	0.08%	0.37%	0.50%
City of Fremantle - Trust				
Portfolio Return (1)	0.00%	0.00%	0.00%	0.45%
Performance Index (2)	0.00%	0.00%	0.03%	0.73%
Excess Performance (3)	0.00%	0.00%	-0.03%	-0.28%

Notes

- 1 Portfolio performance is the rate of return of the portfolio over the specified period
- 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
- 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
City of Fremantle - Municipal	0.34
City of Fremantle - Trust	0.00
All Trading Books	0.34
Fossil Fuel Support - Simple Interest Only	0.39
Non Fossil Fuel Support - Simple Interest Only	0.39
Fossil Fuel Support - All Securities	0.30
Non Fossil Fuel Support - All Securities	0.39

9. Interest and Distribution Income For 1 October 2021 to 31 October 2021

Security ISIN	Security	Income Expense Code	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type	Trading Book
	SunBank 0.3 11 Oct 2021 181DAY TD	IE160435	11 Oct 2021	3,000,000.00	4,463.01	Security Coupon Interest	City of Fremantle - Municipal
					4,463.01		

10. Transactions For Period 1 October 2021 to 31 October 2021

Security	Security ISIN	Deal Code	Acquisition/ Disposal	Transaction Date	Settlement Date	Face Value Original	Face Value Current	Bond Factor	Capital Price	Accrued Interest Price	Gross Price	Consideration Notional
DFB 0.45 26 Sep 2022 349DAY TD		LC113702	Acquisition	12 Oct 2021	12 Oct 2021	1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	1,000,000.00
DFB 0.45 03 Oct 2022 356DAY TD		LC113703	Acquisition	12 Oct 2021	12 Oct 2021	1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	1,000,000.00
												2,000,000.00

Note: 1. The transaction list above excludes transactions associated with At Call securities.

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BRISBANE OFFICE: LEVEL 38, 71 EAGLE STREET, BRISBANE QLD, 4000 T 61 7 3123 5370 F 61 7 3123 5371

Report Code: TEPACK050EXT-00.19
Report Description: Concise Investment Report Pack 50
Parameters:
Trading Entity: City of Fremantle
Settlement Date Base
History Start Date: 1 Jan 2000
Prior Period End Date: 30 Sep 2021
Exclude Term Deposit Interest
Do Not Eliminate Issuer Parent-Child Effect In Trading Limit Calculations
Show Issuer Parent Column in Trading Limit Table
Use Face Value Notional in Trading Limit Calculations

C2111-5 SCHEDULE OF PAYMENTS OCTOBER 2021

ATTACHMENT 1 - Schedule of payments and listing (viewed electronically)

ATTACHMENT 2 - Purchase Card Transactions (Viewed electronically)