

GENERAL CHECKLIST FOR AN UNCERTIFIED APPLICATION FOR BUILDING PERMIT – SWIMMING POOL/SPA SAFETY BARRIER.

1. Application form (BA2 – Application for Building Permit - Uncertified)

- Application forms and guides are available from the website of the Building Commission of Western Australia - <https://www.commerce.wa.gov.au/building-commission>

2. CTF Levy – payable when value of works is above \$20,000. A CTF levy form is to be submitted with your application. If paying online a CTF receipt of payment is to be submitted. <https://bcitf.org/my-account/login> .

3. Fees Payable – All applicable fees – available from the Building Commission website <https://www.commerce.wa.gov.au/building-commission/building-act-fees>

4. Two sets of plans – at size A3 or smaller. If scale plans are larger than A3, please provide an additional electronic copy. A 'set' consists of

Site plan – Showing the location of the proposed swimming pool/spa safety barrier (including gates, distance from the pool, distance to the property boundaries, boundary fencing, and other structures on site etc).

If there are to be windows of the dwelling/outbuilding that form part of the enclosure this will need to be shown. No doors of the dwelling are permitted as part of the enclosure.

Boundary fences that form part of the barrier must be at least 1800mm high with a 900mm non-climbable zone quadrant (9 O'clock to 6 O'clock) on the inside only (NCZ 5)

5. Structural Engineer's Certification – Signed by a practising structural engineer for masonry structures.

Structural and elevation details to be provided for glass barriers in compliance with AS 1926.1, and other relevant Australian Standards including AS 1288.

6. Written Declaration – Applicant is to provide a statement confirming that the swimming pool/spa safety barrier is to comply with all requirements of Australian Standard AS 1926.1 Parts 1 & 2.

7. Planning approval – Please check with the City's Planning Department on whether your proposal requires planning approval.

Note:

Applications submitted without all of the above applicable items will not be accepted and will be returned.

The Building Act 2011 requires that all applicable approvals, including planning approval, are obtained prior to lodgement of a building permit application.

This list is not a completed list of all requirements but is a general guide of the minimum information required.