

Granting and exercising 'Freedom of Entry'

Policy scope

This policy provides guidance for the granting and exercise of the honour of Freedom of Entry to the City of Fremantle.

Policy statement

1. Granting freedom of entry

- 1.1 The right of Freedom of Entry to the City is a symbolic honour, demonstrating trust, loyalty and sense of community between a city and a military unit.
- 1.2 The honour conveys no legal right but does allow military units the privilege of marching into the city "with drums beating, colours flying, and bayonets fixed".
- 1.4 Eligibility for Freedom of Entry requires a military unit to demonstrate a significant attachment to the City of Fremantle.
- 1.5 Freedom of Entry to the City of Fremantle may only be granted by a resolution of Council. Council may on its own, or following receipt of an application, grant the Freedom of Entry to the City.

2. Requests - granting freedom of entry

- 2.1 Requests for the granting of Freedom of Entry are to be provided in a written statement, which addresses the significant attachment to the City of Fremantle, to the Chief Executive Officer.
- 2.2 The Chief Executive Officer, will assess the 'significant attachment' outlined in requests and determine if the request will be presented to council for formal consideration.
- 2.3 Any corresponding ceremonial arrangements, including marches, celebrations and other formalities, that are proposed to be arranged by the City will be included in the report to council for formal consideration.

3. Requests - exercising freedom of entry

- 3.1 Requests for the exercising of Freedom of Entry are to be provided in a written statement to the Chief Executive Officer clearly outlining:
- a. Proposed dates and times.
 - b. Significance of occasion if any.
 - c. All arrangements requested to be made and/or funded by the City.
- 3.2 The Chief Executive Officer, will assess any requests and determine if the request, in part or whole, will be presented to council for formal consideration.
- 3.3 Any corresponding ceremonial arrangements, including marches, celebrations and other formalities, that are proposed to be arranged by the City, will be included in the report to council for formal consideration.

Definitions and abbreviations

Granting freedom of entry - a formal ceremonial event involving a parade and the ceremonial handing over of a scroll or similar to signify the bestowing of freedom of the City.

Exercising freedom of entry - a less formal ceremonial event which may involve a parade and the presentation of a certificate to observe the exercise the freedom of entry.

Responsibility and review information	
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