



# Meeting attachments

Audit and Risk

Management Committee

Monday 16 September 2024 6pm

Audit and Risk Management Committee  
16 September 2024 Attachments

**ARMC2409-03 PURCHASING POLICY EXEMPTIONS JUNE TO AUGUST 2024**

Exemption Register June to August 24.....3

PURCHASING POLICY EXEMPTIONS

POLICY EXEMPTION	TYPE OF EXEMPTION	SUPPLIER	REASON FOR EXEMPTION	LENGTH OF CONTRACT	TOTAL VALUE	DATE APPROVED	APPROVING AUTHORITY
<b>\$2,000-\$9,999</b> Request 2 Quotes Min. 1 written quote rec'd							
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Emma Garlett	The Arts & Culture commissioning matrix has been used in selecting this artist. Emma has been selected due to her high level of industry experience and her distinguished career. COF Exhibition and Engagement team assesses artists & responds to open submissions.	One-Off	\$ 5,000.00	4-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Kate Mitchell	The artist/performer have been commissioned to develop new work for an exhibition as part of the 2025 Perth Festival at Fremantle Arts Centre.	One-Off	\$ 5,000.00	11-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Zali Morgan	The artist listed is developing an exhibition as part of the Fremantle Arts Centre exhibition program, acting as a guest First Nations curator. The work is being developed now in 2024 for exhibition in 2025.	One-Off	\$ 5,000.00	18-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Perth Cabaret Collective	artists listed are performing & presenting work as part of the Fremantle Festival: 10Nights in Port 15 August to 25 August, 2024. Each artist will perform over the festival during the 10 Night/10 Day Program.	One-Off	\$ 6,000.00	21-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Elly Sumner	Artist listed are performing & presenting work as part of the Fremantle Festival: 10Nights in Port 15 August to 25 August, 2024. Each artist will perform over the festival during the 10 Night/10 Day Program.	One-Off	\$ 2,500.00	21-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Andrew Christie	All artists listed are performing & presenting work as part of the Fremantle Festival: 10Nights in Port 15 August to 25 August, 2024. Each artist will perform over the festival during the 10 Night/10 Day Program.	One-Off	\$ 8,000.00	21-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Barefaced Stories Pty Ltd - Andrea Gibbs	Barefaced Stories are performing & presenting work as part of the Fremantle Festival: 10Nights in Port 15 August to 25 August, 2024.	One-Off	\$ 3,065.00	21-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Adriano Cappelletta	Adriano is performing & presenting work as part of the Fremantle Festival: 10 Nights in Port 15 August to 25 August, 2024.	One-Off	\$ 2,000.00	21-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Angela Ferolla	The artist listed is developing works as part of the Fremantle Art Centre program. The work is being developed now for delivery.	One-Off	\$ 5,000.00	24-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Irma Woods	The artist listed is developing works as part of the Heritage Festival program. The work is being developed now for delivery in 10 Nights in Port.	One-Off	\$ 3,000.00	27-Jun-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	IOTA	The artists are presenting work as part of the Fremantle Art Centre exhibition program - IOTA: Codes in Parallel 2024. To be collated into a catalogue format.	One-Off	\$ 5,000.00	19-Jul-24	Director-Community Development
\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Katie Breckon	FAC x IMMA 2024 international exchange artist. Traveling and working at the Irish Museum of Modern Art, Dublin, Ireland, as creative producer and cultural ambassador. COF and FAC public programming upon return.	One-Off	\$ 7,500.00	5-Aug-24	Director-Community Development

\$2000-\$9999 Request 2 Quotes Min. 1 written quote rec'd	Sole Source	Landgate (Western Australian Land Information Authority)	SLIP provides a wide range of maps, web services (APIs) and data downloads.	12 Months	\$4,743.64	15-Aug-24	CEO
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**Total Exemptions: \$2,000-\$9,999**

**\$ 61,808.64**

POLICY EXEMPTION	TYPE OF EXEMPTION	SUPPLIER	REASON FOR EXEMPTION	LENGTH OF CONTRACT	TOTAL VALUE	DATE APPROVED	APPROVING AUTHORITY
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Subscription	Intertek Inform	Intertek Inform have been the source of Standards for the City and we have a substantial library of standards accessed by all areas of business. License needs to be maintained to ensure all versions are current and no copyright breaches are made.	12 Months	\$12,847.44	8/07/2024	Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Subscription	Metrocount	One of a type of data management system that is exclusive to.eco traffic counter file formats. Holds all the historical data for the city. Current permanent traffic count sites are managed by Metrocount/Atlyst.	12 Months	\$19,773.60	16/07/2024	Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Original Equipment Manufacturer (OEM)	Superior Pak Pty Ltd	The Waste Compactors are specifically made and designed by Superior Pak. Waste compactor panels, paddles, Bin lifter and bin lifter actuators are items which are made specifically for this purpose and OEM parts are needed. When possible we purchase bearings, seals, hydraulic filters from generic suppliers if of better value.	12 Months	\$5,000.00	16/07/2024	Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Original Equipment Manufacturer (OEM)	Rosmech Sales and Service	Generic parts are sourced from other businesses when and where possible. These include fittings, pipes, hoses, bearings, filters, brooms etc. Truck chassis parts on the Mistral can be sourced from WA Hino, JTB or Japanese Truck Australia. The Azura Sweeper is imported from Europe by Rosmech. They are the only dealership with the franchise selling the Auzra sweeper.  The Scarab Minor is imported from England by Rosmech. They are the only dealership with the franchise selling the Scarab Minor.  OEM Parts specific to these machines are purchased through Rosmech.	12 Months	\$25,000.00	11/07/2024	Director Infrastructure  Director Infrastructure Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Original Equipment Manufacturer (OEM)	T Quip	Where OEM parts are required to maintain and service the council owned Peruzzo Flail Mower, Hako City Master and Council owned Toro E2065 Workman. Exemption is required to secure the supply of components not available anywhere else, or for articles that are clearly lower priced through this vendor.	12 Months	\$15,000.00	24/07/2024	Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Statutory Advertising	Marketforce	MarketForce is a supplier used by local governments for publishing tenders in a manner deemed legislatively acceptable by the Local Government (Administration). Regulations 1996. MarketForce will publish tender adverts to West Australian newspaper on behalf on the City of Fremantle.	12 Months	\$10,000.00	11/07/2024	Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Original Equipment Manufacturer (OEM)	Truck Centre WA Pty Ltd	An exemption is required for Volvo Truck Parts. Not all parts required to service and repair Volvo Trucks are available through aftermarket suppliers. OEM products are sourced through Truck Centre as they are not available through other generic suppliers. This exemption is to secure the supply of components not available anywhere else, or for articles that are clearly lower priced through this vendor.	12 Months	\$20,000.00	24/07/2024	Director Infrastructure

\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Specialist Consultant Advice	Quoin Consulting	Masonry product/render is delaminating from a building facade and falling onto the pedestrian access below. Structural engineering assessment is required to determine the structural integrity of the building and confirm remedial action. These works are proposed to be conducted as urgent remedial works with a known consultant that has previously been competitively assessed, both qualitatively and quantitatively.	One-Off	\$10,000.00	1/08/2024	Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Original Equipment Manufacturer (OEM)	AUSCO Modular Pty Ltd	The rental of a 6 x 3 metre transportable male/female toilet for the temporary Golf Clubhouse on Montreal St began in Jan 2022. The procurement process followed the RFQ <\$50k process and 2 written quotes were received and evaluated. Due to the construction of the new clubhouse by the City being cancelled and the new tenant beginning a new design and construct process for a larger clubhouse there has been a significant delay in establishing a new facility. The hire costs are about to exceed the procurement banding however it is considered not cost effective to go through a new procurement process. When originally procured such units were difficult to obtain and this experience has continued when recently trying to obtain temporary bathroom units for the depot. In addition the foundation, drainage and services have all been formed for this existing unit. For these reasons we request an exemption to continue to hire the unit for the next 12 months. Please note the costs are charged to the capital IP for the new Clubhouse, most of the budget has been transferred to reserves, a MYR request to increase the available budget by \$3,300 will be required to ensure sufficient budget for this FY, if unsuccessful we will need to remove the unit before May 25.	12 Months	\$17,500.00	8/08/2024	Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Specialist Consultant Advice	MP Rogers & Associates	MP Rogers has been intimately involved with the project since its inception, having designed the river wall. MP Rogers were initially engaged under WFCC87.21 for call off consultancy services. NAMS presented two options for the river wall: 1. Replace the wall and extend with a revetment: Estimated cost of \$140,000. 2. Install a revetment only: Estimated cost of \$64,000 (excluding GST). As the sole consultant on the project, MP Rogers possesses an intimate understanding of its specific requirements and challenges. They have been instrumental in developing the project's design options and conducting the on-site meeting with NAMS. MP Rogers were engaged on WFCC87.21 under a competitive process and had already submitted pricing for Superintendency on this project. Their engagement had lapsed due to the extension of time on the Northbank Project.	One-Off	\$13,832.50	30/08/2024	Director Infrastructure
\$10000-\$49999 Request 3 Quotes Min. 2 written quotes rec'd	Sole Source	Fremantle Ports Authority	Onsite site staff services for berth G (temporary concert venue: Dirty Three)	2 years	\$11,000.00	17/07/2024	CEO

Total Exemptions: \$10,000-\$49,999

\$159,953.54