



Minutes

Finance, Policy, Operations and Legislation Committee

Wednesday, 11 November 2020, 6.00pm

Table of Contents

Contents	Page
1. Official opening, welcome and acknowledgement	1
2.1. Attendance	1
2.2. Apologies	1
2.3. Leave of absence	1
3. Disclosures of interests by members	2
4. Responses to previous questions taken on notice	2
5. Public question time	2
6. Petitions	2
7. Deputations	2
7.1 Special deputations	2
7.2 Presentations	2
8. Confirmation of minutes	2
9. Elected member communication	2
10. Reports and recommendations	3
FPOL2011-8 RATES CONCESSION – ITALIAN, CROATIAN AND PORTUGUESE CLUBS	3
FPOL2011-11 ADOPTION OF COMMUNITY STREET ACTIVATION POLICY	6
FPOL2011-7 FREMANTLE PARK - CARPARK UPDATE	10
FPOL2011-1 FREMANTLE AND SOUTH FREMANTLE SPEED ZONE PROPOSAL	16
FPOL2011-2 FREMANTLE GOLF COURSE CLUBHOUSE AND COMMUNITY CENTRE	22
FPOL2011-3 PUBLICLY OWNED LAND IN FREMANTLE PETITION	29
FPOL2011-4 ADOPTION OF THE RECORDING AND LIVE STREAMING OF MEETINGS POLICY	32
FPOL2011-5 BUDGET AMENDMENTS - OCTOBER 2020	35
FPOL2011-6 COMMUNITY, SPORT AND RECREATION FACILITIES PLAN - 2020 - 2030	46
FPOL2011-9 STRATEGIC DOCUMENTS AUDIT AND STRATEGIC COMMUNITY PLAN REVIEW	51

FPOL2011-10	STRATEGIC PLANNING AND TRANSPORT COMMITTEE – CHANGES TO MEETING SCHEDULE	59
FPOL2011-12	ELECTED MEMBER MOTION – SUPPORT FOR PERSECUTED MAYORS AND COUNCILLORS IN TURKEY – COUNCILLOR SAM WAINWRIGHT	63
12.	Urgent business	65
13.	Late items	65
14.	Confidential business	65
15.	Closure	65

FINANCE, POLICY, OPERATIONS AND LEGISLATION COMMITTEE

Minutes of the Finance, Policy, Operations and Legislation Committee
held in the North Fremantle Community Hall
on **Wednesday, 11 November 2020** at 6.00 pm.

1. Official opening, welcome and acknowledgement

The Presiding Member declared the meeting open at 6.00 pm.

2.1. Attendance

Dr Brad Pettitt	Mayor (entered at 6.05pm)
Cr Hannah Fitzhardinge	Presiding Member/Beaconsfield Ward
Cr Jenny Archibald	Deputy Presiding Member/East Ward
Cr Andrew Sullivan	Deputy Mayor/South Ward
Cr Adin Lang	City Ward
Cr Sam Wainwright	Hilton Ward
Cr Bryn Jones	Deputy member/North Ward
Mr Philip St John	Chief Executive Officer
Mr Glen Dougall	Director City Business
Ms Michelle Brennand	Director Community Development
Mr Graham Tattersall	Director Infrastructure
Ms Phillida Rodic	Acting Director Strategic Planning and Projects
Ms Charlie Clarke	Manager Governance
Ms Beverley Bone	Manager Community Development
Mr Ryan Abbott	Manager Parks and Landscape
Mr David Janssens	Manager Infrastructure Engineering
Mr Craig Best	Manager Asset Management
Mr Paul Dunlop	Manager Communications and Events
Ms Aimee Drew	Events Coordinator
Mr Luke McGuirk	Engineering Team Leader
Mr Dwight Kostusik	Traffic and Design Officer
Ms Melody Foster	Meeting Support Officer

There were approximately 9 members of the public and no members of the press in attendance.

2.2. Apologies

Cr Doug Thompson North Ward

2.3. Leave of absence

Nil

3. Disclosures of interests by members

Mayor, Brad Pettitt declared a proximity interest in item number FPOL2011-5, as the budget amendment for the resurfacing works at Stevens Street will affect his property.

4. Responses to previous questions taken on notice

Nil

5. Public question time

The following member/s of the public spoke in relation to item FPOL2011-7:

Don Whittington

Keith Bowden

Luke Hall

Laurie Apps

The following member of the public spoke in relation to item FPOL2011-11:

Roy Lewisson

6. Petitions

Nil

7. Deputations

7.1 Special deputations

Nil

7.2 Presentations

Nil

8. Confirmation of minutes

COMMITTEE DECISION

(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

The Finance, Policy, Operations and Legislation Committee confirm the minutes of the Finance, Policy, Operations and Legislation Committee meeting dated 14 October 2020.

Carried: 7/0

Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright

9. Elected member communication

Nil

10. Reports and recommendations

FPOL2011-8 RATES CONCESSION – ITALIAN, CROATIAN AND PORTUGUESE CLUBS

Meeting date:	11 November 2020
Responsible officer:	Director City Business
Decision making authority:	Council
Attachments:	Nil
Additional information:	Nil

SUMMARY

The City has received a request from the Italian Club of Fremantle for consideration of a proportional rate concession for their 2019/20 and 2020/21 rates for their property located at 65 Marine Terrace, Fremantle.

This report recommends that Council approve a rates concession of up to \$10,000 for the rates owed by the Italian, Croatian and Portuguese Clubs for the 2020/21 financial year; and approve a rate concession of \$10,000 for the Fremantle Italian Club Incorporated (Property ID 600) for the 2019/20 financial year.

BACKGROUND

Council approves rate concessions when adopting the annual budget each year. The significant majority of these concessions are for community sporting groups who hold exclusive leases, also included are some professional sporting groups and a handful of residential and commercial properties to provide individual rate balance outcomes where mixed use outcomes apply such as pension status, short term accommodation and when the previous nightclub differential rates were applied.

The Fremantle Italian Club Incorporated currently holds a fifty (50) year lease over Reserve 30942, 65 Marine Terrace, Fremantle. The Club recently exercised a 25 year option on the lease which will see the current lease expire in 2044.

FINANCIAL IMPLICATIONS

Provision is made for rates concessions in the annual budget each year; the 2020/21 shows the estimated budgeted rates concession is \$199,430, previous concessions granted total \$233,000.

LEGAL IMPLICATIONS

Local Government Act 1995;

6.47. Concessions

Subject to the Rates and Charges (Rebates and Deferrals) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation*

to a rate or service charge.

** Absolute majority required.*

CONSULTATION

Nil

OFFICER COMMENT

The Club was experiencing some financial difficulty prior to the onset of COVID-19. The previous financial year rates are outstanding and are no accruing additional charges. The Club has signed an MoU between Fini Group, the City and the Club to explore the redevelopment of the leased site in an effort to reinvest in its future and turn around its financial position and membership. The Club is now seeking support from Council as they find ways to maintain their financial capacity through the current environment and progress redevelopment conversations.

Current Rate Concessions

Generally, Council has provided rate concessions to not for profit community groups who provide a valuable local service for our community and make up part of the cultural fabric of our community. The majority of these have been not for profit sporting groups who hold leases with the City and whilst being membership based organisations, provide for the health and wellbeing of our community. Community Clubs such as the Italian Club provide a very similar role in the community and play a vital role in ensuring strong community connections, health and wellbeing for its membership.

Maximum Rate Concession

When considering the budget for the current financial year, council commented on ensuring that there is a reasonable cap applied to these concessions moving forward. Whilst support for these groups is essential, discussion during budget deliberations was themed around ensuring there was an equal balance to this support and a reasonable level of support. In the first instance this cap has been applied as a financial cap with a figure of \$20,000 being set as the maximum level of concession to be granted to any single property/group. A further review of this situation will be considered in the next twelve months with consideration of applying a staggered decrease for the maximum cap in future years, being decrements of \$5,000 over the next two years to set a future maximum concession of \$10,000.

Community Clubs

There are two other community clubs in Fremantle with similar operating models to the Italian Club;

- Italian Club: Marine Terrace, Fremantle.
- Croatian Club: Alfred Road, North Fremantle.
- Portuguese Club: Strang Street, Beaconsfield.

All three Clubs provide a service to the community in ensuring that emigrants and their families have social interaction with other community members from similar backgrounds

and can feel supported in everyday needs. In essence, all three of these groups play a similar role to the community sporting groups in their service to the community, which currently receive rate concessions and have a similar not-for-profit membership based operation .

If Council were to consider the request from the Italian Club, it would make sense that all three Clubs be considered together, rather than one in isolation.

The following table provides a summary of the rates for the previous three years from each of these Clubs;

CLUB	18/19	19/20	20/21 (Current)
Italian	\$13,612.87	\$13,857.96	\$14,470.21
Croatian	\$ 8,015.30	\$ 8,159.60	\$ 8,706.10
Portuguese	\$ 8,794.78	\$ 8,953.12	\$10,012.01

The three Clubs together provide rates to the value of \$33,188.32. The three Clubs are also in close proximity to the \$10,000 balance that council sought to consider during the budget process this year, as part of the maximum concession staggered decrease mentioned above. If council were to consider the Clubs as being similar to the community sporting Clubs currently receiving a rate concession, then it may be reasonable to set their concession at the intended future rate (maximum of \$10,000) in the first place.

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE RECOMMENDATION ITEM FPOL2011-8 **(Officer's recommendation)**

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

Council;

- 1. Approve a rates concession of \$10,000 for the rates owed by the Italian (Property ID 600), Croatian (Property ID 12746) and Portuguese (Property ID8573) Clubs for the 2020/21 financial year, and**
- 2. Approve a rate concession of \$10,000 for the Fremantle Italian Club Incorporated (Property ID 600) for the 2019/20 financial year.**

Carried: 7/0

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

FPOL2011-11 ADOPTION OF COMMUNITY STREET ACTIVATION POLICY

Meeting Date:	11 November 2020
Responsible Officer:	Manager Communications & Events
Decision Making Authority:	Council
Attachments:	Community Street Activation Policy
Additional information:	Nil

SUMMARY

The purpose of this report is to present a proposed Community Street Activation Policy to Council for consideration and adoption.

This report recommends that Council adopts the attached Community Street Activation Policy, which will support the community to deliver small scale street events by providing financial support, simplifying the road closure process and supporting community participation and social inclusion, with minimal risk to public safety.

BACKGROUND

The Community Street Activation Policy is a new policy which has been developed to set out the City's approach to supporting the community to deliver small-scale street events.

This policy intends to:

- Create a clear, easy process for community event organisers with associated tools and supports to enable street events to occur safely and successfully
- Encourage neighbours to connect with each other and create vibrant and active spaces
- Create connection with local precinct groups
- Create safer neighbourhoods by forming relationships within local areas
- Create safer streets when gatherings are organised according to compliance standards

This policy will support a new initiative that involves upskilling community volunteers with the qualification and accreditation to close local roads, without compromising on public safety.

The initiative will:

- Identify and recruit community traffic volunteers through the City's precinct groups that are available and willing to volunteer their time to undertake road closures for small scale street events.
- Fund the community traffic volunteer's attendance at the *Basic Worksite Traffic Management* and *Traffic Controller* courses which will certify them to close local streets as identified in this policy.

- Review the most common types of street event road closures and produce custom traffic control diagrams that event organisers can use as 'pre-approved plans' without having to engage a traffic management company for every event.
- Purchase a suite of traffic management signage that the community volunteers can utilise to implement road closures based on the 'pre-approved plans' the City produces.
- Provide financial support to event organisers and cover the cost of public liability insurance for the period of the street event.
- Cover the cost of an accredited traffic controller attending each street event managed by community traffic volunteers throughout the trial period to formally sign off on the closure.

This approach will support vibrant and connected communities and will simplify the process to ensure the maximum number of street events can be held each year.

It is intended that this policy will be adopted as a trial policy for a period of 6 (six) months to ensure the community volunteer model is viable and suitable for the long-term delivery of community street events.

FINANCIAL IMPLICATIONS

The implementation of this policy will occur within the operational budget of the City's Communications and Events team.

LEGAL IMPLICATIONS

Risks associated with the management and implementation of this policy have been identified, assessed and mitigated as far as reasonably possible, and will continue to be monitored and addressed throughout the trial period.

CONSULTATION

The principles and broad intent of this policy have been discussed with representatives of the Precinct Groups and community representatives. There is a strong community appetite for this initiative and support.

Officers have liaised with the City's Infrastructure Engineers in respect to the technical and legislative requirements of this approach; following consultation and a subsequent Risk Assessment Workshop officers are satisfied that suitable controls and management procedures are being proposed. These controls will continue to be monitored and reviewed as part of the trial.

Street events will be assessed on an ongoing basis throughout the trial period. Post-event data will be compiled during this period and will be used to assess all risks and impacts and guide engagement with the community and stakeholders early in the process of adopting a permanent policy.

OFFICER COMMENT

This project aligns with the City of Fremantle's Strategic Community Plan and its key outcomes and objectives. These are listed below:

Outcome: Partner with the community to build capacity for social inclusion, connectivity and capital.

Objective: Improve community inclusiveness and participation, facilitate a sense of community and meaningful social connection.

Measure of success: Increased participation in community life for all, increased awareness regarding the range of social groups and activities available.

Outcome: Fremantle is a welcoming, safe and caring place that celebrates and actively supports diversity.

Objective: Create public spaces which encourage people to linger and interact (to facilitate social connectivity), improve community inclusiveness and participation.

Measure of success: Actively involve and engage with aged, youth, people with a disability, aboriginal people and people from all cultural backgrounds.

Outcome: Partner with the community to build capacity for social inclusion, connectivity and capital.

Objective: Improve community inclusiveness and participation, facilitate a sense of community and meaningful social connection.

Measure of success: Increased participation in community life for all, increased awareness regarding the range of social groups and activities available.

This program also aligns with the City of Fremantle's COVID Recovery Plan which was adopted by Council on Thursday 26 August 2020.

Community objectives:

- Engage and collaborate with key stakeholders in the medium term to build upon strong neighbourhood connections
- Activate places and spaces to bring people back to Fremantle and create opportunities for interaction and connection.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple majority required.

OFFICER'S RECOMMENDATION

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor, Brad Pettitt

Council:

1. Adopt the Community Street Activation Policy for a six (6) month trial.
2. Request that following the trial period, a review of the policy be undertaken with the findings to be presented to Council for consideration.

AMENDMENT 1

Moved: Cr Andrew Sullivan

Seconded: Mayor, Brad Pettitt

Amend part 1 of the officer's recommendation as follows:

1. Adopt the Community Street Activation Policy for a ~~six (6)~~ **twelve (12)** month trial *recognising that it may take longer than 6 months to properly assess the impact.*

Amendment Carried: 7/0

Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright

Reason for change:

A six-month period may not provide a long enough period to properly assess any impacts or outcomes of the proposed policy.

COMMITTEE RECOMMENDATION ITEM FPOL2011-11

(Officer's recommendation, as amended)

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor, Brad Pettitt

Council:

1. Adopt the Community Street Activation Policy for a *twelve (12)* month trial *recognising that it may take longer than 6 months to properly assess the impact.*
2. Request that following the trial period, a review of the policy be undertaken with the findings to be presented to Council for consideration.

Carried: 7/0

Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright

FPOL2011-7 FREMANTLE PARK - CARPARK UPDATE

Meeting date: 11/11/2020
Responsible officer: Manager Infrastructure Engineering
Decision making authority: Council
Attachments: 1: Original at-grade carpark (Drawing Reference 401-C-10865-20-001)
2: Option 1 (Drawing Reference 401-C-10865-20-002)
3: Option 2 (Drawing Reference 401-C-10865-20-003)
4: Summary of all at-grade options
Additional information: Nil

SUMMARY

As part of the Fremantle Park Sport and Community Centre project, there was a budget allocation for the provision for a new public carpark.

At Finance, Policy, Operations and Legislation (FPOL) Committee dated 9 October 2019, officers were requested to investigate further options for increased parking capacity to the site of the proposed at-grade carpark on Parry Street, including a review of options for a temporary multi-story carpark.

officers have investigated four options for increased parking (two that increase parking at-grade and two that increase parking through the use of a modular multi-story car parking system) and concluded that the original at-grade option, with the additional two at-grade options (Options 1 and 2) is the most cost effective solution.

This report recommends that Council progress with the original design of at-grade carpark and also approve an additional budget from the parking reserve to progress the additional at-grade parking Options 1 and 2.

Subject to approval, officers are estimating a start date for construction in January 2021 and practical completion by April 2021.

BACKGROUND

On 24 May 2017, Council endorsed the concept design for the Fremantle Park Sport and Community Centre (Club), this included provision of an at-grade carpark.

The works contract was awarded to McCorkell Constructions (WA) Pty Ltd on 22 March 2019 and the carpark aspect of the project was separated (to be delivered as a separate project) at the request of the Clubs.

Council subsequently adopted a budget of \$350 0000 for the provision of a carpark at Fremantle Park during the 2019/20 financial year.

In respect to the new carpark, Council approved parking allocations of 5 (dedicated) free Club car parking bays as well as 35 Club car parking permits for weekdays and 45 Club

car parking permits for weekends. The remaining car parking bays would be available for public use.

During the design process of an at-grade carpark, officers requested Council approve the transfer of \$75 000 from the parking reserve to increase the Fremantle Park Carpark budget to \$425 000, to allow the carpark to be delivered in accordance with best practice sustainable One Planet Living principles.

Council approved of this budget increase and requested officers investigate further options for increased parking capacity to the site of the proposed at-grade carpark on Parry Street, including the possibility of multi-story car parking options.

FINANCIAL IMPLICATIONS

Total adopted carry forward budget allocation for the proposed carpark in the 2020/21 financial year is \$425,000.

Increased provision of car parking capacity will require an increase to the adopted budget.

LEGAL IMPLICATIONS

Nil

CONSULTATION

The carpark project has been developed in consultation and with active participation of the Fremantle Park Sport and Community Centre Clubs who have provided input on the carpark concepts.

The Clubs currently use the area highlighted in Option 1 for informal parking through a licence agreement with the City. The Clubs have been consulted on the recommended options in this report and the feedback has been positive in respect to the officer's recommendation.

OFFICER COMMENT

The original carpark design was an at-grade solution and contained 101 car parking bays with two additional ACROD bays (See Attachment 1 for drawing number 401-C-10865-20-001). The cost estimate to construct the original carpark design was \$425 000.

The original carpark was designed with two entry / exit points from the laneway via Parry Street and had been carefully designed with sustainability in mind. The design of the carpark included soft landscaping that had been designed to satisfy the water sensitive urban design requirements. The carpark had been contoured to drain the water runoff to the central landscaped areas and water-wise planting had been selected. Solar lighting had been selected for the carpark, further reinforcing the City's endeavour to deliver a sustainable and functional carpark. Officers were also planning to construct the carpark foundation using recycled road base material from the City's road renewal programme.

At Council's request, officers have investigated further options for increased parking capacity to the site which has included two additional at-grade parking options (Options 1 and 2) and two modular multi-story car parking options (Options 3 and 4).

Investigations for the multi-story structural car parks was done through consultation with an experienced Australian provider of these types of parking infrastructure and whilst the cost estimates have been based on some assumptions and a preliminary design only, they are still thought to be within +/- 10% accuracy (the cost estimates for these options are also all-inclusive design through to handing over of the keys).

Please see below for a summary of all options:

Option 1 – At-grade carpark

Estimated cost = \$361 000

Option 1 is designed to provide an additional 52 car parking bays with one additional ACROD bay to the rear of the Fremantle Park Sport and Community Centre (next to Fremantle Park) – this area is currently used as an informal parking area by the Clubs. This area would be accessed through the same laneway, via Parry Street as the original carpark design (See Attachment 2 for drawing number 401-C-10865-20-002).

The scope (and cost estimate) includes rehabilitation of the laneway, soft landscaping, drainage and solar lighting. Trees will be integrated into this carpark in a similar design to the original Parry Street carpark.

Advantages

- Utilises recycled materials as well as sustainable drainage and lighting techniques
- Can be constructed at the same time as the original carpark by the City's construction team with the support of already tendered for contractors
- Presents an opportunity to relocate and re-use the solar lighting from the City's Cappuccino Strip Carpark
- Provides an opportunity to address the current problems with the poor condition of the laneway

Disadvantages

- Increased capital cost per parking bay compared to the capital cost for the original carpark alone, due to the rehabilitation works that are required to the laneway.

Option 2 – At-grade carpark

Estimated cost = \$347 000

Option 2 is designed to provide an additional 44 car parking bays adjacent to the existing soccer pitch in Fremantle Park and would be accessed through the same laneway, via Parry Street as Option 1 (See Attachment 3 for drawing number 401-C-10865-20-003). The scope and cost estimate include a new retaining wall to provide parking at the same level as the laneway; the parking has been designed at the same level as the laneway to minimise any potential visual impact of the park view to the new development at 12 Parry Street.

Advantages

- Provides an opportunity to better use the space around the access laneway and enhances the link to the improvement works for the laneway
- Utilises recycled materials as well as sustainable drainage and lighting techniques
- Can be constructed at the same time as the original carpark by the City's construction team with the support of already tendered for contractors

Disadvantages (Different to Option 1)

- Increased capital cost per parking bay compared to the capital cost for the original carpark alone, due to the provision of a new retaining wall
- Minor alterations would be required to Fremantle Park to maintain the existing soccer pitch

Option 3 – Two level multi-story carpark (Ground level + one)

Estimated cost = Approximately \$3 500 000

Option 3 is designed to provide a total of 175 parking bays on the same footprint and location as the original carpark design, accessed from the laneway, via Parry Street. The carpark would be made from traditional reinforced concrete precast panels, include a stormwater drainage system and has one ground level and one suspended level.

Advantages

- Comes in modular segments with the possibility of moving the facility to an alternate location if required
- Ground level to be enclosed which would give the carpark user some protection from wet weather in winter and hot weather in summer
- Quick construction timeframe due to pre-cast construction technique
- Has a buy-back option of approximately \$250 000

Disadvantages

- High capital cost to construct
- Limited opportunity for soft landscaping
- Cost estimate does not include building façade

Option 4 – Three level Multi-story (Ground level + two)

Estimated cost = Approximately \$5 500 000

Option 4 is designed to provide a total of 267 parking bays in the similar fashion to Option 3, with one ground level and two suspended levels.

Advantages (Different to Option 3)

- Has a buy-back option of approximately \$500 000.

Disadvantages (Different to Option 2)

- Nil.

Summary Table of All Car Parking Options

Option	Number of bays	Estimated Cost	Estimated cost per parking bay	Estimated time to recover construction costs
Original	103	\$425,000	\$4,126	Approx. 2.3years
1	53	\$347,000	\$6,547	Approx. 3.6years
2	44	\$361,000	\$8,204	Approx. 4.5years
3	175	\$3,500,000	\$20,000	Approx. 11years
4	267	\$5,500,000	\$20,599	Approx. 11.4years

Note: Above estimated time to recover costs assumes \$1 800 revenue per car parking bay per annum (pa) which does not consider Club car parking permits.

As a result of the loss of the Cappuccino Strip car park the City anticipate a net loss of 155 bays – officers have therefore evaluated the options to offset this loss in off-street parking capacity.

To balance the reduction of 155 bays and also the parking permits that are being provided to the Club, based on the above cost estimates and associated payback periods, officers have concluded that the original at grade option plus the addition of option 1 & 2 provides the best value outcome for the City.

That is the creation of 200 bays at a total cost of \$1,133,000 (\$5,665 / bay) with an (average) revenue prediction of \$1,800 pa, providing an estimated payback period of 3.1 years.

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute majority required

OFFICER'S RECOMMENDATION

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor, Brad Pettitt

Council:

1. Approve the construction of the Fremantle Park at-grade public carpark as shown in Attachment 1 (drawing number 401-C-10865-20-001), to include Options 1 and 2 additional at-grade public car parking as detailed in Attachments 2 and 3 (drawing numbers 401-C-10865-20-002 & 003);
2. Approve the following budget amendment to progress the works:

Account	Account Details	Adopted Budget	Increase/ (Decrease)	(Increase)/ Decrease	2020/21 Amended Budget
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Increase budget for P-10865 Construct Fremantle Park carpark by an additional \$708,000 for provision of increased parking capacity to the site of the proposed at-grade carpark on Parry Street, being funded from the Parking Reserve Fund.

300115.3923	P-10865 Construct-Fremantle Park carpark - Parking Reserve	(425, 000)		(708, 000)	-1,133,000
300115.1606	P-10865 Construct-Fremantle Park carpark - Capital Expenditure	425, 000		708,000	1,133,000

PROCEDURAL MOTION

The following procedural motion was moved:

COMMITTEE DECISION ITEM FPOL2011-7

Moved: Mayor, Brad Pettitt

Seconded: Cr Andrew Sullivan

The item be deferred to the next appropriate Finance, Policy, Operations and Legislation Committee meeting to allow further consultation with the Fremantle Park Sport and Community Centre Clubs.

Carried: 7/0

Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald, Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright

**FPOL2011-1 FREMANTLE AND SOUTH FREMANTLE SPEED ZONE
PROPOSAL**

Meeting date: 11/11/2020
Responsible officer: Manager Infrastructure Engineering
Decision making authority: Committee
Attachments: 1. Proposed Speed Zone Map (as approved by Main Roads WA)
Additional information: Nil.

SUMMARY

Following consultation with Main Roads WA (MRWA) regarding reduced speed zones to both the Fremantle City Centre and also South Fremantle, officers recommend that Council accept the proposed 40km/h precinct as shown in Attachment 1 (Proposed Speed Zone Map) from North Coogee to the Fremantle City centre for all local roads west of Hampton Road.

The proposal has nominated some distributor roads to be 50km/h in line with the State of Western Australia default to promote these routes in line with their network function.

BACKGROUND

The City of Fremantle has pursued two distinct speed reduction initiatives; a 30km/h zone for the city centre and a 40km/h linear section on South Terrace in South Fremantle.

The speed reduction within the city centre is a logical progression of the existing 40km/h zone bordered by Parry Street and extending west. The application sought to reduce the 40km/h zone to 30km/h is in line with the City's Integrated Transport Strategy to promote greater safety and priority for pedestrians and cyclists in the city centre. The resolution for officers to apply to MRWA for a 30km/h speed limit within the city centre was adopted at the Ordinary Meeting of Council on 10 June 2020.

South Terrace has been subject to an ongoing transformation supported by place making and traffic calming projects at key locations along the road from South Street to Douro Road. The speed reduction for South Terrace is community driven culminating in a petition to Council in November 2019. The resolution for officers to apply to MRWA for the reduced speed limit from 50km/h to 40km/h along South Terrace was adopted at the Finance, Policy, Operations and Legislation Committee on 11 March 2020.

Both proposals were discussed with MRWA to ensure current guidelines (updated in March 2020) were relevant for the applications. In consultation with MRWA, the applications were combined to create a cohesive speed zoning area rather than individual sections. This was in line with the MRWA updated Speed Zoning Guidelines which sought to create clear, legible speed environments for the road user.

Through this consultation process, the linear section proposed for South Terrace was changed to include the surrounding local roads in South Fremantle as this approach was

far more favourable in terms of a practical outcome and likelihood of approval under the new MRWA Speed Zoning Guidelines. The bounding arterial routes of Hampton Road, Douro Road and Marine Terrace were used as delineators for the lower speed zone and will retain their current speed limits to promote their use over the local roads. For these arterial roads, defined as distributor roads within transport network planning, the prospect of imposing traffic calming to force the lowered speed limit would be difficult both practically and counter intuitive to their strategic role. These distributor roads carry higher volumes than their local counterparts, including local freight and deliveries, public transport and commuter traffic.

As such the following roads were nominated to be 50km/h:

- Beach Road, James Street to Parry Street (as existing)
- High Street, Ord Street to Parry Street (as existing)
- Parry Street, Beach Street to South Terrace (as existing)
- Northfolk Street (as existing)
- Marine Terrace, Northfolk Street to Douro Road (as existing)
- South Street, Marine Terrace to Hampton Road (reduced from 60km/h)
- Douro Road, Marine Terrace to Hampton Road (as existing)
- Queen Victoria Street, Parry Street to James Street (reduced from 60km/h)

The following roads were nominated to retain their existing 60km/h speed limits:

- James Street
- Ord Street
- Hampton Road

Douglas Street from South Terrace to Carnac Street will be part of the 40km/h zone change.

The existing 30km/h linear section on South Terrace from Parry Street to Bannister Street will remain in place.

Current school zone signage will remain with the wording for times applicable removed as the 40km/h will be in effect at all times.

The formal application was submitted to MRWA on 25 August 2020 and failed in reducing the Fremantle city centre to 30km/h, however, did achieve an effective extension of the 40km/h precinct to include South Fremantle extending to the existing 40km/h area within North Coogee.

FINANCIAL IMPLICATIONS

Further work is required by the City of Fremantle in terms of officer time to prepare the signage plans required to implement the speed zoning changes. Staff will also need to engage the community to advertise the changes and take enquiries.

No capital works or additional signage costs are proposed or required at this stage. MRWA will install all required regulatory signage (at their cost) in consultation with the City of Fremantle.

LEGAL IMPLICATIONS

The proposed changes are supported by MRWA who are the sole governing body for regulatory changes (including speed limits) on Western Australian roads.

CONSULTATION

The proposed changes have been developed in consultation with MRWA and the local community. South Fremantle Precinct Group have advocated for the changes and support the reductions. Further meetings with the group will be held following the FPOL meeting to outline next steps and implementation plans.

Advertisement of the proposed changes needs to occur prior to the speed zoning changes. MRWA will advertise the new speed zone on their website with further advertising by the City of Fremantle advised to promote the changes.

The City will communicate the pending changes via a range of measures including, but not limited to; media statement(s), website, social media, Freo Weekly newsletter, Newsbites advertising (Herald). A Frequently Asked Questions (FAQ) and information page on the City of Fremantle website is also proposed to support community awareness of the change and to help reduce the level of community enquiries.

The proposed advertising strategy will include a simplified area map similar to Attachment 1 (Proposed Speed Zone Map) in local media and City of Fremantle sites. Printed media is not being proposed.

OFFICER COMMENT

The key strategic drivers for the speed zoning changes are:

- Fremantle Strategic Community Plan 2015-25 under Transport, Health and Happiness and Places for People.
- Fremantle Integrated Transport Strategy by promoting sustainable, active transport modes (walking and cycling) by reducing the severity of road trauma through reduced speeds on local roads.

The request for a 30km/h speed limit in the Fremantle city centre was not granted by MRWA with the following feedback provided for consideration;

1. *The majority of streets proposed to be included in the AREA 30 do not have the key features considered for 30km/h speed limits being, confined areas where pedestrians/cyclists intermingle with motor vehicles coupled with concentrated high density of development that attracts pedestrian traffic which use on street alfresco areas.*
2. *Implementing an AREA 30 the existing AREA 40 within Fremantle is not favourable. It is considered this would introduce too many speed limits which would contribute to motorist confusion as they approach/enter the various zones.*
3. *Currently the streets that are confined by way of design, naturally regulate vehicle operating speeds to speeds which are considerably lower than their posted speed limits.*

Signage installations will be in the order of approximately 70 locations requiring signage to alert road users of the speed limit on the road. Regulatory requirements do mandate

that speed signage is duplicated on either side of the roadway. The City of Fremantle will proceed under this regulatory guidance in consultation with MRWA.

This approval for the area south of the city centre as a 40km/h zone does not prejudice any future application for 30km/h in the city centre bounded by Parry Street.

The current status of the application is that it is approved as displayed on Attachment 1, Speed Zone Proposal Map, pending acceptance by the City and preparation/submission of the required signage plans. There is no further approval required from MRWA for the current proposal which will expedite the implementation of the new speed zoning. An indicative timeline for the implementation is as follows;

Event	Due Date
Endorsement of this proposal	November 2020
Signage design drawings preparation	Late January 2021
Communications plan developed and implemented.	Early December 2020– January 2021
Signage plan approvals through MRWA	End of February 2021
Signage installed (Speed reduction implemented)	March 2021

Overall, the proposal represents a positive result creating a safer road environment on the local roads in Fremantle. Having the 40km/h zone effectively expanded from the city centre creates a continuous speed environment that will be an iconic feature for the City of Fremantle and South Fremantle while maintaining higher volume arterial routes.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple majority required

OFFICER'S RECOMMENDATION

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

Council:

1. Accept the speed zoning proposal for the Fremantle City Centre and the South Fremantle area west of Hampton Rd as detailed in Attachment 1 (Proposed Speed Zone Map).
2. Request officers to progress the project with MRWA and commence preparation of the signage plans and engagement with the community to advertise the speed zoning changes, noting that this will need to be completed prior to the formal enactment of the new speed zones.

AMENDMENT 1

Moved: Mayor, Brad Pettitt

Seconded: Cr Hannah Fitzhardinge

Add an additional part 3 to the officer's recommendation, as follows:

- 3. *In addition to part 1 and 2 above, request officers continue to work with MRWA to establish a 30km/h zone within Fremantle's "West End" bounded by but not necessarily including Marine Tce, SouthTce/Market St, Phillimore St, Essex St, and Cliff St or similar as soon as possible.***

Amendment carried: 7/0

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

Reason for change:

The resolution for officers to apply to MRWA for a 30km/h speed limit within the city centre was adopted at the Ordinary Meeting of Council on 10 June 2020. Whilst the approval of the 40kmh zone is a good outcome, the failure to obtain approval from MRWA to reduce the core of the Fremantle city centre to 30km/h is disappointing and in line with our Integrated Transport Strategy, should remain one of our key safety priorities for pedestrians and cyclists, hence the request that officers continue to pursue this as an outcome.

AMENDMENT 2

Moved: Cr Andrew Sullivan

Seconded: Cr Jenny Archibald

Amend part 2 of the officer's recommendation, shown in green italics as follows:

- 2. Request officers to progress the project with MRWA and commence preparation of the signage plans *(with a preference to minimise signage clutter)* and engagement with the community to advertise the speed zoning changes, noting that this will need to be completed prior to the formal enactment of the new speed zones.**

Amendment carried: 7/0

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

COMMITTEE DECISION ITEM FPOL2011-1

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

Council:

- 1. Accept the speed zoning proposal for the Fremantle City Centre and the South Fremantle area west of Hampton Rd as detailed in Attachment 1 (Proposed Speed Zone Map).**
- 2. Request officers to progress the project with MRWA and commence preparation of the signage plans (*with a preference to minimise signage clutter*) and engagement with the community to advertise the speed zoning changes, noting that this will need to be completed prior to the formal enactment of the new speed zones.**
- 3. *In addition to part 1 and 2 above, request officers continue to work with MRWA to establish a 30km/h zone within Fremantle's "West End" bounded by but not necessarily including Marine Tce, SouthTce/Market St, Phillimore St, Essex St, and Cliff St or similar as soon as possible.***

Carried: 7/0

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

FPOL2011-2 FREMANTLE GOLF COURSE CLUBHOUSE AND COMMUNITY CENTRE

Meeting date: 11 November 2020
Responsible officer: Manager Asset Management
Decision making authority: Committee
Attachments: 1. Fremantle Golf Course Clubhouse and Community Centre Schematic Design Report
Additional information: 1. Montreal Street - Parking Concept Plan

SUMMARY

This project has been initiated by the Main Roads WA High Street upgrade project impacts on the Fremantle Public Golf Course and former Community Facility at 26 Montreal Street. The City has committed to ensuring suitable replacement facilities including remediation of the Fremantle Public Golf Course and replacement facilities for the golf clubhouse and community facility. As a result, the City is currently designing a co-located clubhouse for Fremantle Public Golf Course and community facility on Montreal Street Fremantle.

This report provides an update on the schematic design of the clubhouse, cafe and community facility that has been developed with consideration of the community engagement feedback and direction from Council. The report also seeks approval to progress to detailed design and construction procurement.

BACKGROUND

The City is currently designing a co-located clubhouse for Fremantle Public Golf Course and community facility on Montreal Street, Fremantle as part of the replacement works initiated by the Main Roads WA High Street upgrade project. At the Finance, Policy, Operations and Legislation Committee meeting on 9 October 2019 Council requested *“officers progress with the design of a collocated building for the Fremantle Public Golf Course clubhouse and community facility”*. The community facility components of the building will be managed through the City’s community facility hire process and not provided to any specific organisation for exclusive use through a lease or licence agreement. The management of the golf clubhouse is proposed to form part of the future leasing arrangement for the Fremantle Public Golf Course.

Key to the success of the facility is its integration with and relationship to the Fremantle Public Golf Course and Booyeembara Park. The building and surrounding landscape designs are being coordinated to ensure an integrated and complementary precinct to support a range of functions and uses now and flexibility for the future. The City has been developing the design for the facility with a Consultant team and has reported to Council as the project has progressed. At the Finance, Policy, Operations and Legislation Committee meeting on 12 August 2020, council resolved the following:

1. Receive the findings of the Co-located Clubhouse / Community Facility Community Engagement Report – Stage 3.

2. Approve the general position of the co-located Fremantle Public Golf Course Clubhouse, Cafe and Community Facility (with the Community Facility to be located to the western section of the footprint) as per the indicated area, to allow the schematic design to commence.
3. Request officers progress the schematic design of the collocated building for the Fremantle Public Golf Course Clubhouse, Cafe and Community Facility, noting:
 - a. The café design will have as strong as possible relationship with both the Fremantle Public Golf Course and Booyeembara Park within the defined location and have a line of sight access from the café to the children's playground and community space.
 - b. The design of the community facility will cater for a range of indoor/outdoor style community activities and events.
 - c. Parking will be provided on street along Montreal Street with a portion located off street adjacent to the building.
 - d. The design will allow flexibility and adaptability for future uses and expansion.
 - e. Officers will provide a further report to Council for approval of the schematic design for the Fremantle Public Golf Course Clubhouse, Cafe and Community Facility prior to detailed design and tender.
4. Request officers progress with the development of the Booyeembara Park Concept Plan, as identified in attachment 2, noting it will be developed in consultation with the Booyeembara Park Reference Group, prior to further community consultation.

This report provides an update on the schematic design of the Fremantle Public Golf Course Clubhouse, Cafe and Community Facility as per the recommendation above.

FINANCIAL IMPLICATIONS

The project will be entirely funded by the contribution from Main Roads Western Australia (MRWA). The City has agreed, in consultation with MRWA, for the City of Fremantle to manage the design and delivery of the required works.

LEGAL IMPLICATIONS

The City has entered into a Deed of Agreement with Main Roads Western Australia for the delivery of the remediation of the Fremantle Public Golf Course, clubhouse and community facility.

CONSULTATION

As part of the early stages of the project, the City undertook a three-stage community consultation process. The consultation targeted key stakeholders and users as well as the wider community. Council received the findings of the Community Engagement Report as part of the Finance, Policy, Operations and Legislation Committee meeting on 12 August 2020. These findings have been used in the development of the Schematic Design.

OFFICER COMMENT

The Fremantle Golf Course Clubhouse and Community Centre Schematic Design Report (refer attachment 1) has been developed to address the following project objectives:

- Has a considered relationship with its context, is integrated in the landscape, responds and enhances the site and environment.
- Projects a clear built form that communicates the function of the Clubhouse and Community Centre.
- Is future-proofed, being easily adaptable and can be modified or extended if required in the future.
- Is highly sustainable and efficient, cost effective to operate and maintain.
- Is flexible and adaptive in its use and will provide quality functional facilities throughout its life, serving the community well for decades.

The Consultant architect has used the feedback from the community consultation to help drive the building design in terms of functionality, aesthetic and how it fits in with the surrounding area.

The design approach to the planning and form of this project was derived from a response to the projects' three faces:

- a golf clubhouse for the Fremantle Golf Course
- a community centre for the Fremantle community
- a café for the community and users of Booyeembara Park.

The design employs radial curves to allow each of these faces to be addressed equally, so the building essentially has three front faces, with each face addressing views and visual connection to the users it serves.

The project takes the form of two separate buildings. The golf clubhouse to the north, and the community centre to the south. The café resides in the middle, where it can equally serve golfers, community centre users, Booyeembara Park users and passers-by.

Entry into, and around these buildings, is via a series of curved pathways which connect the project to the street, the golf course and Booyeembara Park. These pathways also act as shaded external circulation for the buildings which is a deliberate strategy to minimise internal circulation within the buildings, rather focusing on providing shaded external space to maximise connection with the landscape.

The two building elements are to be constructed of lightly bagged and painted brick, which was selected as a material which feels appropriate for a community facility of this scale, it's evocation of Fremantle and its durability. The approach will also be reflected in other finishing elements e.g. internal concrete flooring - being plain, functional and hardwearing – to support a range of uses.

The two building components are linked by a common roof which hovers above the buildings. The exposed timber (Laminated Veneer) roof structure is governed by the

radial plan, and lifts and folds to create spaces of low ceilings and high ceilings as required by the space beneath.

Polycarbonate corrugated sheet spans the varying gap between the brickwork and the roof, providing high level windows to all areas. Spaces such as the golf club are connected to adjacent terraces by timber framed sliding doors to provide flexibility of use and size of space for larger events.

The larger community space is located at the southern end of the community centre where it can accommodate large group functions without impacting the café alfresco space. The smaller meeting room is separated physically and acoustically so that both spaces can be used at the same time. This will allow a wide range of user groups to be able to use the facility, something that was an outcome of the community consultation and internal advice around booking preferences.

Future expansion of the facility has been accommodated at the ends of the radial plan – golf cart store to the north west, golf learning and mini golf to the north east, community store space to the south west and community facility expansion to the south east.

Parking for users has been included along Montreal Street as well as some provision close to the building. The parking along Montreal Street will include on road traffic calming measures as well as extra long bays and a path connecting to the building. An increased number of disabled bays as well as a drop off point has also been included in the off street car park for golf course and community facility users. The concept plan for Montreal Street parking can be seen in additional documents 1. Montreal Street - Parking Concept Plan.

The total estimate for the building aligns with the other elements of the overall project and is within the allocated funding from MRWA. The budget for this part of the project will be managed in conjunction with the other elements as the overall scope of works progresses.

Preliminary feedback on the schematic design report from Officers, as well as feedback received Elected Member's during an informal design briefing in October 2020, included:

- the relationship between the internal café/golf clubhouse needs to be flexible so it can operate as a golf clubhouse while also creating a welcoming feel for the public
- the requirement/relationship between external covered areas, external tree shade areas and open dining areas needs to be developed to provide a range of areas throughout the day and varying seasons and weather conditions
- the location and configuration of the storage area (community centre) needs to be developed to allow more flexible options for future uses in the areas of furniture storage, meeting room, community room, entry and connection to the golf clubhouse and café
- the roof pitches need to be refined to improve maintenance requirements
- the community centre should be designed and constructed in a manner that allows it to be easily modified and expanded in the future if required
- site access and levels in the south west corner need to be developed to allow for future flexibility and access.

Officer's will work with the Architects to further develop and refine the design through the detailed design phase with consideration to these items.

It is expected that the design phase will be completed mid 2021, with tenders being advertised thereafter.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple majority required

OFFICER'S RECOMMENDATION

Council:

1. Approve the Fremantle Golf Course Clubhouse and Community Centre – Schematic Design Report, as per Attachment 1, and request officers progress with the detailed design and construction of the Fremantle Public Golf Course Clubhouse and Community Centre, noting detail design will refine:
 - a. the courtyard tree and roof configuration to improve covered access for patrons to all areas of the building
 - b. the configuration of the community centre to allow more flexibility for future uses in the areas of furniture storage, user storage, meeting room, community room, entry and connection to the golf clubhouse and café
 - c. the maintenance requirements of the roof design including pitches
 - d. the design and construction of the community centre and surrounds to allow it to be easily modified and expanded.

AMENDMENT 1

Moved: Cr Andrew Sullivan

Seconded: Cr Jenny Archibald

Amend the officer's recommendation to include the following part 2:

2. ***Note, to protect the budget for the golf course, request an appropriate budget addition will be required in the 2020-21 mid-year budget review, to accommodate and increase the functional area in the community facility.***

Amendment Carried: 7/0

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

AMENDMENT 2

Moved: Cr Andrew Sullivan

Seconded: Cr Jenny Archibald

Amend part 2 c. of the officer's recommendation to include the words shown in green italics and remove the words in red strikethrough, as follows:

- c. **Material selection and** the maintenance requirements ~~of the roof design including pitches~~ **including roof design, pitches, wall finishes and use of highlight windows.***

Amendment Carried: 7/0

Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright

AMENDMENT 3

Moved: Mayor, Brad Pettitt

Seconded: Cr Andrew Sullivan

To include an additional part 2 f. and part 3 to the amended officer's recommendation to read as follows:

- f. **Request a revision of the locations of the café facility and golf toilet facilities, to optimise the location of the café with respect to the park and improve the park outlooks and flexibility of the toilet facility.***
- 3. **Request a report be brought back to the December Council meeting outlining the proposed costs based on the revised Schematic Design.***

Amendment Carried: 7/0

Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright

COMMITTEE DECISION ITEM FPOL2011-2
(Officer's recommendation, as amended)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

1. Approve the Fremantle Golf Course Clubhouse and Community Centre – Schematic Design Report, as per Attachment 1, and request officers progress with the detailed design and construction of the Fremantle Public Golf Course Clubhouse and Community Centre, noting detail design will refine:
 - a. The courtyard tree and roof configuration to improve covered access for patrons to all areas of the building.
 - b. The configuration of the community centre to allow more flexibility for future uses in the areas of furniture storage, user storage, meeting room, community room, entry and connection to the golf clubhouse and café.
 - c. *Material selection and maintenance requirements including roof design, pitches, wall finishes and use of highlight windows.*
 - d. The design and construction of the community centre and surrounds to allow it to be easily modified and expanded.
 - e. *Request that the detailed design include an increase in size and capacity of the community function room to accommodate 150 people.*
 - f. *Request a revision of the locations of the café facility and golf toilet facilities, to optimise the location of the café with respect to the park and improve the park outlooks and flexibility of the toilet facility.*
2. *Note, to protect the budget for the golf course, request an appropriate budget addition will be required in the 2020-21 mid-year budget review, to accommodate and increase the functional area in the community facility.*
3. *Request a report be brought back to the December Council meeting outlining the proposed costs based on the revised Schematic Design.*

Carried: 7/0

Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright

FPOL2011-3 PUBLICLY OWNED LAND IN FREMANTLE PETITION

Meeting date: 11 November 2020
Responsible officer: Director City Business
Decision making authority: Council
Attachments: Nil
Additional information: Publicly owned land in Fremantle Petition

SUMMARY

This report is presented to Council to receive and note the petition presented by Cr Pemberton containing 346 signatures calling for a moratorium on the sale of Fremantle publicly owned land to private developers.

BACKGROUND

Cr Pemberton presented the following petition to Council at its meeting held on the 27 November 2019, containing 346 electronic signatures:

Publicly owned land in Fremantle petition

A petition calling for a moratorium on the sale of Fremantle publicly owned land to private developers.

Available land near our City centre is at a premium because it is accessible to public transport and walking distance to shops and other amenities.

At present our City has a few vacant sites of publicly owned land, destined to be sold to private developers. Some of this land is owned by the State government, and some by the City of Fremantle. It used to have mostly social value, but now seems to have only financial value.

Once the land is sold to private developers, it will be lost to the community forever. These are our assets and we should have a say in whether selling them to private developers purely to retire civic debt is really in the best interests of the community.

We are all aware of the rise of homelessness in our streets and the increase in poverty, which leads to terrible costs to our society. Research is showing a great need for affordable housing and facilities, not only for the visible homeless but all those at risk of homelessness.

For the last 30 years the policy of selling publicly owned land to private developers has significantly contributed to the lack of affordable housing in our City.

We are petitioning for a moratorium on the sale of our publicly owned land before it is too late. Let's stop this practice which has contributed so much to social disadvantage and inequality.

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

CONSULTATION

Nil

OFFICER COMMENT

Section 3.58 of the *Local Government Act 1995* provides provision for a local government to dispose of a property. Further to this provision of the Act, in 2017 the Council adopted the '*Acquisition and disposal of property (SG64)*' policy, which outlines how the City will dispose of property owned by the City of Fremantle.

This policy outlines the following:

Decisions to dispose of investment property will be based on the performance of the property over an extended timeframe (e.g. 5-10 years) taking into account:

- a) The net yields (including capital works expenses and annual maintenance costs) in comparison to the prevailing market conditions, or*
- b) Opportunities to facilitate a positive economic development outcome for the community (e.g. release of land to enable high quality private sector development that achieves Council's strategic goals).*

Decisions to dispose of community property will be based on:

- i. An unsustainable financial burden to maintain the property in comparison to the outcomes its use delivers for the community, or*
- ii. The property has been underutilised for a significant period of time and has the potential to be used for alternative means that generates different benefits to the community.*

It is recommended that the City continue to review each proposal to dispose of property on a case by case basis, in accordance with the Local Government Act and Council policy as outlined in this report.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple majority required

COMMITTEE DECISION ITEM FPOL2011-3
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council receive and note the petition containing 346 signatures calling for a moratorium on the sale of Fremantle publicly owned land to private developers.

Carried: 7/0

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

FPOL2011-4 ADOPTION OF THE RECORDING AND LIVE STREAMING OF MEETINGS POLICY

Meeting date: 11 November 2020
Responsible officer: Manager Governance
Decision making authority: Council
Attachments: 1. Recording and Live Streaming of Meetings Policy
Additional information: Nil

SUMMARY

This report is presented to council to consider adopting a new policy relating to the recording and live streaming of Committee Meetings, Council Meetings, Special Council Meetings, and Electors Meetings.

This report recommends that Council adopt the Recording and Live Streaming of Meetings Policy to take effect from the first council meeting held at the Walyalup Civic Centre.

BACKGROUND

The City of Fremantle Council has been eager to implement live streaming of council meetings for some time. However, given the temporary nature of the current meeting accommodations and the related cost of implementing systems to support this, it was decided that live streaming could not begin until the City was able to use the new Council Chamber to be located in the Walyalup Civic Centre.

Adoption of the Recording and Live Streaming of Meetings Policy will enable Council to implement live streaming, ensuring as many people as possible are able to connect with council and its decision making processes.

Public questions and requests to present a deputation will still be able to be submitted electronically to be presented to councillors for consideration at the meeting and for meeting coordination purposes.

Council is committed to ensuring as many people as possible are able to connect with the City and its decisions. The City currently audio records Council meetings, and the audio is available on request from the City's administration.

Live streaming would enable the City's residents and the wider community immediate access to the meetings.

The City is expecting the following benefits from live streaming Council meetings:-

- The community can view the meeting regardless of their ability to attend the physical meeting in person, increasing inclusivity;
- The community can view the meeting at a time that is convenient to them; and
- Viewers are more likely to engage with video than the current audio or social media posts on council meetings.

FINANCIAL IMPLICATIONS

A budget allocation has been included for the implementation of live streaming in the Walyalup Civic Centre budgeting arrangements.

LEGAL IMPLICATIONS

The City of Fremantle Meeting Procedures contains the rules that apply to the conduct of meetings of Council and its committees, and to meetings of electors.

Section 9.56 of the Local Government Act 1995 gives certain persons protection from liability for wrongdoing.

Section 9.57A of the Local Government Act 1995 gives a Local Government protection from liability for defamation relating to matters published on its official website as part of a broadcast, audio recording, or video recording, of council proceedings.

This new section, inserted in 2019, protects the City from liability in the event that the City reproduces defamatory statements via its live stream.

Section 1.3(2) of the Local Government Act 1995 provides the broad objectives of the Act.

CONSULTATION

No specific consultation has been undertaken in the development of this report, however, the Fremantle community has previously shown support for the live streaming of council meetings and at the Annual General Meeting of Electors held on 9 March 2020 a request was made that the City began live streaming council meetings immediately.

Council responded as follows, outlining the difficulty of immediate implementation and committing to employing the practise of live streaming council meetings to be held in the Walyalup Civic Centre building:

Council acknowledge that:

- a) *the North Fremantle Community Hall does not have the required capability to enable livestreaming or to professionally record meetings held there.*
- b) *the City's intention is to commence the process to implement the practise of recording and or livestreaming meetings as soon as practicable after the move into the Walyalup Civic Centre building.*

OFFICER COMMENT

This is one of the latest initiatives from the City along its path to leading Local Government transparency and accountability. Live streaming Council meetings brings decision making closer to the community, it demonstrates further openness and transparency and provides greater access to those members of our community who can't make it to a Council meeting at 6pm on a week night.

Attending meetings of council, public question time and deputations provide an opportunity for the public to be involved in the Council decision making process. Making

Council proceedings available on the City's website will increase public involvement in and the transparency of the Council decision making process.

The Local Government Act 1995 was amended in 2019 to include the following section:

"9.57A. Local government protected from liability for defamation: council proceedings on website

- (1) In this section — council proceedings means proceedings at a meeting of the council or a committee of the council; matter has the meaning given in the Defamation Act 2005 section 4.*
- (2) A local government is not liable to an action for defamation in relation to matter published on its official website as part of a broadcast, audio recording, or video recording, of council proceedings."*

This section protects the City from liability in the event that the City reproduces defamatory statements via its web stream.

The City of Fremantle Meeting Procedures Policy states:

"5.13 Recording of proceedings

- (1) The CEO may record the proceedings of a meeting in any way that they consider to be appropriate.*
- (2) Unless with the written authorisation of the CEO, a person is not to use any electronic, visual or audio recording device or instrument to record the proceedings of a meeting.*
- (3) If a person is permitted to record proceedings under this clause, the presiding member is to advise the meeting, immediately before the recording is commenced, that the recording is permitted and the extent of that permission."*

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple majority required

COMMITTEE RECOMMENDATION ITEM FPOL2011-4
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Bryn Jones

Council:

- 1. Adopt the Recording and Live Streaming of Meetings Policy (as attached) to take effect from the first council meeting held at the Walyalup Civic Centre; and**
- 2. Rescind the Recordings and transcripts of council and standing committee Meetings Policy.**

Carried: 7/0
**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

Mayor, Brad Pettitt declared a proximity interest in item FPOL2011-5 and left the meeting at 8.42pm.

FPOL2011-5 BUDGET AMENDMENTS - OCTOBER 2020

Meeting date: 11 November 2020
Responsible officer: Manager Finance
Decision making authority: Council
Attachments: Nil
Additional information: Nil

SUMMARY

To adopt various budget amendments to the 2020/2021 budget account numbers as detailed below in accordance with the Budget Management Policy. The budget amendments have nil effect to the overall budget.

This report recommends that Council approves the required budget amendments to the adopted budget for 2020/21 as outlined in the report.

BACKGROUND

In accordance with the Budget Management Policy this report provides details of proposed amendments to the 2020/2021 budget on a monthly basis to Council (via FPOL) to adopt budget amendments to:

1. Consider an additional purpose or grant acceptance or release of quarantined funds.
2. Reflect any expenditure above the budget amount agreed by the CEO in the previous month, and to adjust other accounts to accommodate the value of these.
3. Make amendments to the carried forward budget to reflect the final position at the end of financial year.

FINANCIAL IMPLICATIONS

The financial implications are detailed in this report.

LEGAL IMPLICATIONS

Local Government Act 1995:

Section 6.2 (1)

The Council is required to prepare and adopt, by Absolute Majority, an annual budget for its municipal fund by 31st August each year.

Section 6.8 (1) and (2)

The Council cannot incur expenditure from its municipal fund for a purpose for which no expenditure estimate is included in the annual budget (known as an 'additional purpose') except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution by Absolute Majority; or
- (c) is authorised in advance by the July or president in an emergency.

Where expenditure has been incurred;

- (a) under S 6.8 (1) (a) it is required to be included in the annual budget for that financial year; and
- (b) under S 6.8 (1) (c), it is to be reported to the next ordinary meeting of the council

Local Government (Financial Management) Regulations 1996:

Regulation 33A

A formal review of the annual budget is to be presented and adopted by Council, by Absolute Majority, between 1st January and 31st March each year.

CONSULTATION

There are no community engagement implications as a result of this report.

OFFICER COMMENT

The following amendments to budget account numbers to the adopted budget for 2020/2021 are submitted to Council for approval as outlined below.

1. Budget amendments for proposed expenditure for an additional purpose

The proposed budget amendments below are for expenditure for an additional purpose to be determined by Council as required by S6.8 (1) (b) of the Act. The decision will amend the budget by creating a new budget account number to accommodate that proposed expenditure, and by transferring the required funds from one or more existing accounts to the new account.

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
1.1	Budget of \$1,000 requested to organise Reverend Sealin Garlett Community Leadership Award, funded by grant income from National Indigenous Australians Agency.					
	100424.4312	Conduct NAIDOC week events – Grant	-	1,000		1,000
	100424.6855	Conduct NAIDOC week events	-		(1,000)	(1,000)
1.2	Budget of \$1,000 requested for Thank A Volunteer Day - Cultural Exploration Event, funded by grant income from Department of Communities.					

	100474.4328	Operate Volunteer Program – Grant	34,836	1,000		35,836
	100425.6865	Operate Volunteer Program	-		(1,000)	(1,000)
1.3	Budget of \$63,000 requested for bike projects, fully funded by grant from Local Roads and Community Infrastructure program.					
	300xxx.4219	P-11910 - Design and construct - Bike Projects – Grant	-	63,000		63,000
	300xxx.1606	P-11910 - Design and construct - Bike Projects	-		(63,000)	(63,000)
1.4	Fremantle Parks Sport & Community Centre Inc. has approached the City to manage the installation of the hard infrastructure for an online tennis court booking system, Book a Court. The project will be 100% funded by the tenant.					
	xxxxxx.1606	P-11958 – Install – Fremantle Park – Book a Court	-		(9,743)	(9,743)
	xxxxxx.4214	P-11958 – Install – Fremantle Park – Book a Court - Contribution	-	9,743		9,743
1.5	Hazel Orme Kindergarten has approached the City to project manage an internal refurbishment project to improve the condition and amenity of the building. The project will be 100% funded by the tenant.					
	xxxxxx.1606	P-11957 – Refurbishment - Hazel Orme	-		(33,623)	(33,623)
	xxxxxx.4214	P-11957 – Refurbishment - Hazel Orme - Contribution	-	33,623		33,623
1.6	Budget of \$50,000 requested for consultancy work for Fremantle Oval Re-development project, fully funded by Fremantle Oval Reserve.					
	200132.3910	P-10300 Plan-Fremantle Oval Precinct – Reserve	-	50,000		50,000
	200132.6823	P-10300 Plan-Fremantle Oval Precinct	-		(50,000)	(50,000)

2. Budget amendments for proposed expenditure for a purpose identified within the budget for which there are insufficient funds allocated

CEO has the delegated authority under the Budget Management Policy to incur expenditure for a purpose identified within the budget for which there is insufficient funds allocated, where:

- a) The proposed expenditure is a maximum of 5% or \$50,000 (whichever is the lesser) above the budgeted amount, and
- b) There are sufficient funds equivalent to the value proposed to be sent allocated to other budget line items within the overall budget, and which, in the opinion of the CEO, are not expected to be spent during that financial year.

The budget amendments below are to reflect any expenditure above the budget amount agreed by the CEO during the previous month, and to adjust other accounts to accommodate the value of those.

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
2.1	Additional budget is required for Markets Building project to cover the cost of the planned design work and emergency fire system works which was brought forward. Funded from Fremantle Markets Conservation Reserve.					
	300121.1606	P-11843 Design and construct- Markets Building Services	(223,800)		(41,415)	(265,215)
	300121.3923	P-11843 Design and construct- Markets Building Services - Reserve	223,800	41,415		265,215

3. Carried forward projects estimate budget amendments

The budget amendments below are to adjust the carried forward project estimates and to amend the carried forward budget to reflect the final position at the end of financial year.

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
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End of financial year adjustments for 30 June 2020 are still ongoing therefore further budget amendments for carried forward projects will be presented to Council next month. Once completed the final overall effect on the end of year surplus, unspent grant funds and reserve funds movements for carried forward projects will be reported to Council through the budget amendment report.

4. Budget amendment to release quarantined funds

Through the budgetary process it was requested that \$465,000 of the *Program-Infrastructure Recovery* budget, be quarantined and further information be brought back to Council on the value of the program. In August 2020 Council released \$39,500 for various community recovery projects in accordance with the Community Recovery Working Group leaving available funds of \$425,500.

It is recommended that \$122,461 of the quarantined budget of \$425,500 for *Program-Infrastructure Recovery* be released, to fund the following projects:

- P-11911 - Design and construct - Leighton Beach – Shelters (\$40,000)
- P-11932 - Design and construct - Queen Street - Pedestrian Crossing (\$7,000)
- P-11907 - Purchase - Library stock (\$52,500)
- P-11949 - Resurface R2R - Bannister Street (\$10,000)
- P-11950 - Resurface R2R - Edmund Street (\$2,690)
- P-11951 - Resurface R2R - Ferres Street (\$3,129)
- P-11922 - Resurface R2R - Jones Street (\$2,024)
- P-11906 - Resurface R2R - Stevens Street (\$5,118)

The budget balance of \$303,039 for *Program- Infrastructure Recovery* remains as quarantined.

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
4.1	Release quarantined funds of \$40,000 from 300170 (Program - Infrastructure Recovery) to P-11911 Design and construct – Leighton Beach – Shelters for replacement of shelters at Leighton Beach.					
	300xxx.1606	P-11911 - Design and construct - Leighton Beach - Shelters	-		(40,000)	(40,000)
	300170.1606	Program - Infrastructure Recovery	(425,500)		40,000	(385,500)
4.2	Release quarantined funds of \$7,000 from 300170 (Program – Infrastructure Recovery) to P-11932 Design and construct – Queen Street – Pedestrian Crossing to complete drainage works at the crossing of Queen Street.					
	300171.1606	P-11932 - Design and construct - Queen Street - Pedestrian Crossing	(17,000)		(7,000)	(24,000)
	300170.1606	Program - Infrastructure Recovery	(385,500)		7,000	(378,500)
4.3	Release quarantined funds of \$52,500 from 300170 (Program – Infrastructure Recovery) to P-11907 – Library stock for the purchase of stock for the new library at the Walyalup Civic Centre.					
	200xxx.6823	P-11907 - Purchase - Library stock	-		(52,500)	(52,500)
	300170.1606	Program - Infrastructure Recovery	(378,500)		52,500	(326,000)
4.4	Release quarantined funds of \$10,000 from 300170 (Program – Infrastructure Recovery) to P-11949 – Resurface R2R – Bannister Street for the resurfacing of road along Bannister Street. This project is also funded by grant income of \$65,413 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11949 - Resurface R2R - Bannister Street – Grant	-	65,413		65,413
	300xxx.1606	P-11949 - Resurface R2R - Bannister Street	-		(75,413)	(75,413)
	300170.1606	Program - Infrastructure Recovery	(326,000)		10,000	(316,000)
4.5	Release quarantined funds of \$2,690 from 300170 (Program – Infrastructure Recovery) to P-11950 – Resurface R2R – Edmund Street for the resurfacing of road along Edmund Street. This project is also funded by grant income of \$22,310 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11950 - Resurface R2R - Edmund Street - Grant	-	22,310		22,310
	300xxx.1606	P-11950 - Resurface R2R - Edmund Street	-		(25,000)	(25,000)
	300170.1606	Program - Infrastructure Recovery	(316,000)		2,690	(313,310)
4.6	Release quarantined funds of \$3,129 from 300170 (Program – Infrastructure Recovery) to P-11951 – Resurface R2R – Ferres Street for the resurfacing of road along Ferres Street. This project is also funded by grant income of \$66,871 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11951 - Resurface R2R - Ferres Street – Grant	-	66,871		66,871
	300xxx.1606	P-11951 - Resurface R2R - Ferres Street	-		(70,000)	(70,000)
	300170.1606	Program - Infrastructure Recovery	(313,310)		3,129	(310,181)
4.7	Release quarantined funds of \$2,024 from 300170 (Program – Infrastructure Recovery) to P-11922 – Resurface R2R – Jones Street for the resurfacing of road along Jones Street. This project is also					

	funded by grant income of \$47,976 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11922 - Resurface R2R - Jones Street – Grant	-	47,976		47,976
	300xxx.1606	P-11922 - Resurface R2R - Jones Street	-		(50,000)	(50,000)
	300170.1606	Program - Infrastructure Recovery	(310,181)		2,024	(308,157)
4.8	Release quarantined funds of \$5,118 from 300170 (Program – Infrastructure Recovery) to P-11906 Resurface R2R – Stevens Street for the resurfacing of road along Stevens Street. This project is also funded by grant income of \$69,882 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11906 - Resurface R2R - Stevens Street – Grant	-	69,882		69,882
	300xxx.1606	P-11906 - Resurface R2R - Stevens Street	-		(75,000)	(75,000)
	300170.1606	Program - Infrastructure Recovery	(308,157)		5,118	(303,039)

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute majority required

OFFICER'S RECOMMENDATION

Council approve the required budget amendments to the adopted budget for 2020/2021 as outlined below:

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
1.1	Budget of \$1,000 requested to organise Reverend Sealin Garlett Community Leadership Award, funded by grant income from National Indigenous Australians Agency.					
	100424.4312	Conduct NAIDOC week events – Grant	-	1,000		1,000
	100424.6855	Conduct NAIDOC week events	-		(1,000)	(1,000)
1.2	Budget of \$1,000 requested for Thank A Volunteer Day - Cultural Exploration Event, funded by grant income from Department of Communities.					
	100474.4328	Operate Volunteer Program – Grant	34,836	1,000		35,836
	100425.6865	Operate Volunteer Program	-		(1,000)	(1,000)
1.3	Budget of \$63,000 requested for bike projects, fully funded by grant from Local Roads and Community Infrastructure program.					
	300xxx.4219	P-11910 - Design and construct - Bike Projects – Grant	-	63,000		63,000
	300xxx.1606	P-11910 - Design and construct - Bike Projects	-		(63,000)	(63,000)

1.4	Fremantle Parks Sport & Community Centre Inc. has approached the City to manage the installation of the hard infrastructure for an online tennis court booking system, Book a Court. The project will be 100% funded by the tenant.					
	xxxxxx.1606	P-11958 – Install – Fremantle Park – Book a Court	-		(9,743)	(9,743)
	xxxxxx.4214	P-11958 – Install – Fremantle Park – Book a Court - Contribution	-	9,743		9,743
1.5	Hazel Orme Kindergarten has approached the City to project manage an internal refurbishment project to improve the condition and amenity of the building. The project will be 100% funded by the tenant.					
	xxxxxx.1606	P-11957 – Refurbishment - Hazel Orme	-		(33,623)	(33,623)
	xxxxxx.4214	P-11957 – Refurbishment - Hazel Orme - Contribution	-	33,623		33,623
1.6	Budget of \$50,000 requested for consultancy work for Fremantle Oval Re-development project, fully funded by Fremantle Oval Reserve.					
	200132.3910	P-10300 Plan-Fremantle Oval Precinct – Reserve	-	50,000		50,000
	200132.6823	P-10300 Plan-Fremantle Oval Precinct	-		(50,000)	(50,000)
2.1	Additional budget is required for Markets Building project to cover the cost of the planned design work and emergency fire system works which was brought forward. Funded from Fremantle Markets Conservation Reserve.					
	300121.1606	P-11843 Design and construct- Markets Building Services	(223,800)		(41,415)	(265,215)
	300121.3923	P-11843 Design and construct- Markets Building Services - Reserve	223,800	41,415		265,215
4.1	Release quarantined funds of \$40,000 from 300170 (Program - Infrastructure Recovery) to P-11911 Design and construct – Leighton Beach – Shelters for replacement of shelters at Leighton Beach.					
	300xxx.1606	P-11911 - Design and construct - Leighton Beach - Shelters	-		(40,000)	(40,000)
	300170.1606	Program - Infrastructure Recovery	(425,500)		40,000	(385,500)
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	300171.1606	P-11932 - Design and construct - Queen Street - Pedestrian Crossing	(17,000)		(7,000)	(24,000)
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	200xxx.6823	P-11907 - Purchase - Library stock	-		(52,500)	(52,500)
	300170.1606	Program - Infrastructure Recovery	(378,500)		52,500	(326,000)

4.4	Release quarantined funds of \$10,000 from 300170 (Program – Infrastructure Recovery) to P-11949 – Resurface R2R – Bannister Street for the resurfacing of road along Bannister Street. This project is also funded by grant income of \$65,413 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11949 - Resurface R2R - Bannister Street – Grant	-	65,413		65,413
	300xxx.1606	P-11949 - Resurface R2R - Bannister Street	-		(75,413)	(75,413)
	300170.1606	Program - Infrastructure Recovery	(326,000)		10,000	(316,000)
4.5	Release quarantined funds of \$2,690 from 300170 (Program – Infrastructure Recovery) to P-11950 – Resurface R2R – Edmund Street for the resurfacing of road along Edmund Street. This project is also funded by grant income of \$22,310 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11950 - Resurface R2R - Edmund Street - Grant	-	22,310		22,310
	300xxx.1606	P-11950 - Resurface R2R - Edmund Street	-		(25,000)	(25,000)
	300170.1606	Program - Infrastructure Recovery	(316,000)		2,690	(313,310)
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	300xxx.4219	P-11951 - Resurface R2R - Ferres Street – Grant	-	66,871		66,871
	300xxx.1606	P-11951 - Resurface R2R - Ferres Street	-		(70,000)	(70,000)
	300170.1606	Program - Infrastructure Recovery	(313,310)		3,129	(310,181)
4.7	Release quarantined funds of \$2,024 from 300170 (Program – Infrastructure Recovery) to P-11922 – Resurface R2R – Jones Street for the resurfacing of road along Jones Street. This project is also funded by grant income of \$47,976 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11922 - Resurface R2R - Jones Street – Grant	-	47,976		47,976
	300xxx.1606	P-11922 - Resurface R2R - Jones Street	-		(50,000)	(50,000)
	300170.1606	Program - Infrastructure Recovery	(310,181)		2,024	(308,157)
4.8	Release quarantined funds of \$5,118 from 300170 (Program – Infrastructure Recovery) to P-11906 Resurface R2R – Stevens Street for the resurfacing of road along Stevens Street. This project is also funded by grant income of \$69,882 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11906 - Resurface R2R - Stevens Street – Grant	-	69,882		69,882
	300xxx.1606	P-11906 - Resurface R2R - Stevens Street	-		(75,000)	(75,000)
	300170.1606	Program - Infrastructure Recovery	(308,157)		5,118	(303,039)

COMMITTEE RECOMMENDATION ITEM FPOL2011-5
(Amended officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

Council approve the required budget amendments to the adopted budget for 2020/2021 as outlined below:

Item	Account #	Account Details	2020/21 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2020/21 Amended Budget
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	100424.6855	Conduct NAIDOC week events	-		(1,000)	(1,000)
1.2	Budget of \$1,000 requested for Thank A Volunteer Day - Cultural Exploration Event, funded by grant income from Department of Communities.					
	100474.4328	Operate Volunteer Program – Grant	34,836	1,000		35,836
	100425.6865	Operate Volunteer Program	-		(1,000)	(1,000)
1.3	Budget of \$63,000 requested for bike projects, fully funded by grant from Local Roads and Community Infrastructure program.					
	300xxx.4219	P-11910 - Design and construct - Bike Projects – Grant	-	63,000		63,000
	300xxx.1606	P-11910 - Design and construct - Bike Projects	-		(63,000)	(63,000)
1.4	Fremantle Parks Sport & Community Centre Inc. has approached the City to manage the installation of the hard infrastructure for an online tennis court booking system, Book a Court. The project will be 100% funded by the tenant.					
	xxxxxx.1606	P-11958 – Install – Fremantle Park – Book a Court	-		(9,743)	(9,743)
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	xxxxxx.1606	P-11957 – Refurbishment - Hazel Orme	-		(33,623)	(33,623)
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1.6	Budget of \$50,000 requested for consultancy work for Fremantle Oval Re-development project, fully funded by Fremantle Oval Reserve.					

	200132.3910	P-10300 Plan-Fremantle Oval Precinct – Reserve	-	50,000		50,000
	200132.6823	P-10300 Plan-Fremantle Oval Precinct	-		(50,000)	(50,000)
1.7	Budget of \$40,000 to finalise electrical works to foreshore reserve at South Beach					
	300xxx.16xx	P-xxxx South Beach Foreshore Reserve Power	0	40,000		40,000
	300170.1606	Program – Infrastructure Recovery	(303,039)		40,000	(273,039)
2.1	Additional budget is required for Markets Building project to cover the cost of the planned design work and emergency fire system works which was brought forward. Funded from Fremantle Markets Conservation Reserve.					
	300121.1606	P-11843 Design and construct- Markets Building Services	(223,800)		(41,415)	(265,215)
	300121.3923	P-11843 Design and construct- Markets Building Services - Reserve	223,800	41,415		265,215
4.1	Release quarantined funds of \$40,000 from 300170 (Program - Infrastructure Recovery) to P-11911 Design and construct – Leighton Beach – Shelters for replacement of shelters at Leighton Beach.					
	300xxx.1606	P-11911 - Design and construct - Leighton Beach - Shelters	-		(40,000)	(40,000)
	300170.1606	Program - Infrastructure Recovery	(425,500)		40,000	(385,500)
4.2	Release quarantined funds of \$7,000 from 300170 (Program – Infrastructure Recovery) to P-11932 Design and construct – Queen Street – Pedestrian Crossing to complete drainage works at the crossing of Queen Street.					
	300171.1606	P-11932 - Design and construct - Queen Street - Pedestrian Crossing	(17,000)		(7,000)	(24,000)
	300170.1606	Program - Infrastructure Recovery	(385,500)		7,000	(378,500)
4.3	Release quarantined funds of \$52,500 from 300170 (Program – Infrastructure Recovery) to P-11907 – Library stock for the purchase of stock for the new library at the Walyalup Civic Centre.					
	200xxx.6823	P-11907 - Purchase - Library stock	-		(52,500)	(52,500)
	300170.1606	Program - Infrastructure Recovery	(378,500)		52,500	(326,000)
4.4	Release quarantined funds of \$10,000 from 300170 (Program – Infrastructure Recovery) to P-11949 – Resurface R2R – Bannister Street for the resurfacing of road along Bannister Street. This project is also funded by grant income of \$65,413 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11949 - Resurface R2R - Bannister Street – Grant	-	65,413		65,413
	300xxx.1606	P-11949 - Resurface R2R - Bannister Street	-		(75,413)	(75,413)
	300170.1606	Program - Infrastructure Recovery	(326,000)		10,000	(316,000)
4.5	Release quarantined funds of \$2,690 from 300170 (Program – Infrastructure Recovery) to P-11950 – Resurface R2R – Edmund Street for the resurfacing of road along Edmund Street. This project is also funded by grant income of \$22,310 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11950 - Resurface R2R -	-	22,310		22,310

		Edmund Street - Grant				
	300xxx.1606	P-11950 - Resurface R2R - Edmund Street	-		(25,000)	(25,000)
	300170.1606	Program - Infrastructure Recovery	(316,000)		2,690	(313,310)
4.6	Release quarantined funds of \$3,129 from 300170 (Program – Infrastructure Recovery) to P-11951 – Resurface R2R – Ferres Street for the resurfacing of road along Ferres Street. This project is also funded by grant income of \$66,871 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11951 - Resurface R2R - Ferres Street – Grant	-	66,871		66,871
	300xxx.1606	P-11951 - Resurface R2R - Ferres Street	-		(70,000)	(70,000)
	300170.1606	Program - Infrastructure Recovery	(313,310)		3,129	(310,181)
4.7	Release quarantined funds of \$2,024 from 300170 (Program – Infrastructure Recovery) to P-11922 – Resurface R2R – Jones Street for the resurfacing of road along Jones Street. This project is also funded by grant income of \$47,976 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11922 - Resurface R2R - Jones Street – Grant	-	47,976		47,976
	300xxx.1606	P-11922 - Resurface R2R - Jones Street	-		(50,000)	(50,000)
	300170.1606	Program - Infrastructure Recovery	(310,181)		2,024	(308,157)
4.8	Release quarantined funds of \$5,118 from 300170 (Program – Infrastructure Recovery) to P-11906 Resurface R2R – Stevens Street for the resurfacing of road along Stevens Street. This project is also funded by grant income of \$69,882 from Department of Infrastructure for Roads to Recovery.					
	300xxx.4219	P-11906 - Resurface R2R - Stevens Street – Grant	-	69,882		69,882
	300xxx.1606	P-11906 - Resurface R2R - Stevens Street	-		(75,000)	(75,000)
	300170.1606	Program - Infrastructure Recovery	(308,157)		5,118	(303,039)

Carried: 6/0

**Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

Mayor, Brad Pettitt returned to the meeting at 8.43 pm.

Cr Adin Lang left the meeting at 8.48 pm and returned at 8.50 pm, during the discussion of the following item.

**FPOL2011-6 COMMUNITY, SPORT AND RECREATION FACILITIES PLAN -
2020 - 2030**

Meeting date: 11 November 2020
Responsible officer: Manager Community Development
Decision making authority: Council
Attachments: 1. Community, Sport and Recreation Facilities Plan
2020 - 2030
Additional information: Nil

SUMMARY

The purpose of the Community, Sport and Recreation Facilities Plan (the plan) is to set priorities and ensure an equitable, consistent approach where possible, for the provision, management and upgrade of community facilities across the City of Fremantle that support community connection, health and wellbeing. It will inform additional engagement with the community, forward works and budgetary planning, liaison with community and government partners and advocacy and grant requests.

Some consultation has been undertaken in the preparation of the plan with existing user groups and stakeholders. However, additional consultation with the wider community will be required before the plan is finalised and detailed recommendations are formulated.

For this reason, this version of the plan is provided as a guide whilst additional work is undertaken and will be used to provide context to that engagement work.

The information gathered in the engagement process will be consolidated with previous engagement feedback to finalise the Community, Sport and Recreation Facilities Plan for future consideration by Council.

This report recommends that Council approves the Community, Sport and Recreation Facilities Plan as per Attachment 1 of this report for the purpose of further community engagement.

BACKGROUND

The plan recognises that the City is currently quite well supplied with open space and recreational and community buildings. It enjoys over 190 hectares of public open space including 96 community and recreation spaces and facilities. However, many of these are aging and will require significant upgrade in the near future. Additionally, projected population growth is likely to see demand for additional facilities which must be planned and funded. The City wishes to ensure that its facilities meet the changing needs of the

community and facilitate maximised participation across different demographic groups. Review of trends and demand patterns and community consultation will assist with this.

The plan builds on and updates previous work carried out in 2017 through the Community Facilities Plan - Future Directions 2036.

FINANCIAL IMPLICATIONS

The resultant funding implications of the plan and works required to existing and new facilities are likely to be significant and will be subject to the consideration through the budget process, alongside other priorities throughout the City's portfolio of responsibilities.

The plan, therefore, seeks to provide a framework for assessment of priorities, and a rationale for staging works, where required. This is vital to providing a coherent and logical service, to securing grant funding and to ensure responsible budgeting and long-term financial planning.

Minor costs will be incurred to facilitate the proposed community engagement process for the plan. These costs will be covered through current operational budgets from Community Development and Asset Management.

LEGAL IMPLICATIONS

Nil

CONSULTATION

Consultation undertaken directly with user and stakeholder groups in relation to facilities planning in 2017 and 2019 has revealed a desire for several considerations into improved functionality and capacity of community infrastructure assets.

Themes arising from this engagement and subsequent COVID-19-related engagement in 2020 relate to:

- The value in which many facilities and the activities they accommodate are held;
- The need to rationalise and improve current facilities based on changing needs;
- The need to apply more consistent and methodical asset management, upgrade and management approaches to facilities;
- The need to plan for the future;
- The potential to expand participation and the appeal of facilities;
- The need to incorporate capacity building and development of 'social infrastructure' in the process.

Further detail of previous engagement outcomes can be found in Appendices 5 to 7 in the Community, Sport and Recreation Facilities Plan 2020 - 2030.

Additional engagement with the wider community on this plan is required to identify community aspirations and to determine any potential barriers to use, community demand requirements and/or gaps in provision.

The purpose of this engagement is:

- To understand how effectively the City’s neighbourhood community buildings are servicing the needs of the wider community;
- To identify improvements to ageing community infrastructure as we plan for the future;
- To understand the unstructured use of the City’s Public Open Space (POS) and the suitability for the POS to meet the current and future needs and demands of the wider community;
- Understand the interest and opportunities for integration and co-location;
- To gather feedback on the City’s Draft Public Open Space Classification.

This will be achieved through:

- Face to face via open house event at each community building (4) – engage with past, present and potential users, look through facility, discuss needs and participate in engagement activity;
- Online engagement using My Say Freo – provide input on community buildings;
- Online engagement using My Say Freo – POS places mapping and usage patterns and functions;
- Story-based engagement to achieve a snapshot of “How do you use your POS?” testing local need through scenarios. (random resident sample);
- Mailed survey – To random homes within catchment to participate by mail, via online link or an invite to come to Open House.

The timeline for the engagement process is in line with the City’s Engagement Policy and will take place between 8 February and 26 March 2021 as to avoid the Summer and Easter holiday periods.

Timing	Activity
January 2021	Release awareness resources, ahead of engagement activities.
8 Feb – 26 Mar 2021	My Say Freo (6 weeks) - Online Survey and mapping exercise.
8 Feb – 26 Mar 2021	Open House Events (4) - Face to Face events at community buildings.
8 Feb – 26 Mar 2021	Story Engagement - direct contact with sample of residents - How do you use your POS?
By 14 May 2021	Compile all feedback, combine into engagement report, update Community Sport and Recreation Facilities Plan.

May - June 2021	Complete Finance, Policy, Operations and Legislation Committee report.
9 June 2021	Finance, Policy, Operations and Legislation Committee.
23 June 2021	Ordinary Council Meeting.

The full engagement plan is provided in Appendix 8 of the attached Community, Sport and Recreation Facilities Plan 2020 - 2030.

The outcomes of this engagement along with the engagement carried out in 2017 and 2019, will assist in the further development of a final more informed and detailed plan in 2020/2021.

OFFICER COMMENT

The Community Sport and Recreation Facilities Plan 2020 - 2030 has been developed to a level where it now requires wider community consultation as well as other actions outlined in the Plan to provide a holistic understanding of the broader demands and expectations the community has on the City's community infrastructure.

Through community engagement the City is seeking to determine what level and nature of demand exists for community facilities and to develop a prioritised action plan to provide facilities for the future that will be flexible, sustainable and fit for purpose to serve the community

The information gathered through this engagement process and previous engagement with community groups and clubs will be collated alongside the other actions in the Plan as well as current information in the report to inform the requirements of the community going forward for further consideration by Council.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple majority required

COMMITTEE RECOMMENDATION ITEM FPOL2011-6

(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council

- 1. Endorse the proposed Community Sport and Recreation Facilities Plan 2020 – 2030 provided in Attachment 1, for the purpose of engagement.**
- 2. Adopt the engagement plan provided in Appendix 8 of the Community Sport and Recreation Facilities Plan 2020 – 2030, of Attachment 1.**
- 3. Note feedback from the engagement process will be brought back to Council prior to final adoption of the Community Sport and Recreation Facilities Plan 2020 – 2030.**

Carried: 6/1

For

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

Against

Cr Andrew Sullivan

**FPOL2011-9 STRATEGIC DOCUMENTS AUDIT AND STRATEGIC COMMUNITY
PLAN REVIEW**

Meeting date:	11 November 2020
Responsible officer:	Manager Strategic Planning
Decision making authority:	Council
Attachments:	Nil
Additional information:	1. Summary of Strategic Documents Audit 2019 Findings 2. Strategic Documents – Summary

SUMMARY

In April 2018, Council approved a Strategic Planning Framework and requested the conduct of an audit of strategic documents in relation to the framework. The purpose of this report is to consider the outcomes of that audit and how to progress with efforts to improve strategic alignment and coherence. The report also considers how the next review of the Strategic Community Plan might be advanced in this context.

This report recommends that Council:

Council:

1. **Note the findings of the Strategic Documents Audit as outlined in this report and additional information.**
1. **Approve:**
 - a. **The planned review of the Strategic Community Plan over two financial years in 21/22 – 22/23 (subject to budget approval).**
 - b. **The development of a methodology for the review which:**
 - i. **Builds on previous engagement processes.**
 - ii. **Re-examines community priorities in the post COVID-19 environment.**
 - iii. **Explores implications of Westport for Fremantle (should relocation of the port continue to be maintained as the state's preferred long term option).**
 - iv. **Includes of the development of Fixed Core Strategies addressing each of Key Focus Areas of the Strategic Community Plan as part of the review.**
2. **Request that a further report be submitted to Council by March 2021 outlining the proposed methodology and associated budget requirements of the proposed review to inform the 21/22 budget.**
3. **Defer the preparation of new Fixed Core Strategies pending the comprehensive planning process and undertake further interim updates to the Economic Development and any other existing strategies as needed.**
4. **Prioritise the progression of Action Plans relating to the delivery of the COVID-19 Recovery Plan.**

Background

On 25 April 2018, Council considered a report on the strategic planning framework and resolved as follows:

1. Council adopt the following Strategic Planning Framework as a policy to guide the review of existing documentation and future strategic planning activities:

Document	Frequency / Operation Period	Purpose
<p><u>Strategic Community Plan</u> (Local Government (Administration) Regulations 1996)</p>	<p>Minimum of 10 years (Reg. 19c 2).</p> <p>Reviewed min. every 4 years (Reg. 19c 4)</p>	<p>Sets out the vision, aspirations and objectives for the community (Reg. 19c 3) and identifies 7 strategic focus areas, namely:</p> <ul style="list-style-type: none"> • Economic development, • Places for people, • Health and happiness, • Environmental Sustainability, • Character culture and heritage, • Transport and • Capacity
<p><u>Fixed core</u> ('informing') strategies based on strategic focus areas in the Strategic Community Plan:</p> <ul style="list-style-type: none"> • Economic development • Places for people • Health and happiness • Environmental Sustainability • Character culture and heritage • Transport • Capacity 	<p>Support delivery of the Strategic Community Plan, therefore operate with similar (10 yr) timeframe outlook.</p> <p>Reviewed when SCP modified, at completion of designated lifespan or as required.</p>	<p>Set out the strategies the Council wishes to pursue in each strategic focus area – the strategies do not include actions. Clarify content of the 7 strategic focus areas as follows:</p> <ul style="list-style-type: none"> • Economic development (Economic Development Strategy) • Places for people (Local Planning and Place Strategy) • Health and happiness (Community Development Strategy) • Environmental Sustainability (Environmental Sustainability Strategy) • Character culture and heritage (Cultural Strategy) • Transport (Integrated Transport Strategy) • Capacity (Organisational Strategy)
<p><u>Action Plans</u> on any subject, potentially grouping activities across strategy areas. The following provides a non-definitive list of examples:</p> <ul style="list-style-type: none"> • Long term Financial plan 	<p>Support delivery of fixed core ('informing') strategies. Generally shorter timeframes</p>	<p>Sets out the actions (where appropriate) the Council may wish to pursue in each (or supporting multiple) strategic focus areas – all the possible actions will be listed as either</p> <ol style="list-style-type: none"> 2. One off actions 3. 'Business as usual' actions and policies

<ul style="list-style-type: none"> • Workforce plan • Housing plan • Tourism plan • Waste plan • Asset Management plan • Advocacy plan • Health plan • Reconciliation plan • Many others 	<p>(approximately 4-5 years).</p> <p>Reviewed when fixed core strategies reviewed or as required.</p>	<p>4. Advocacy positions</p> <p>Each action should have an estimate of resources necessary to undertake that action, but actions will not be costed in detail or allocated a date for implementation. Generalised priorities / sequencing may be nominated.</p>
<p><u>Corporate business plan</u></p>	<p>Minimum of 4 years (Reg. 19da 2).</p> <p>Reviewed every year (Reg. 19da 4)</p>	<p>Collates the actions proposed in the specific plans and prioritises these into when they will be undertaken based on resources available. Used as a basis for annual budget, and informs and is informed by 10 year rolling budget.</p>

2. Council approve the preparation and implementation of a programme to review all existing strategies, frameworks and action plans to:
- a) Determine their current alignment with the adopted Strategic Planning Framework policy;
 - b) Identify gaps and overlaps between documents; and
 - c) Identify the priority of each document for more comprehensive review / preparation.

And that the outcomes of the review be submitted to Council for endorsement.

3. Subject to budget allocation, the mid-term review of the Strategic Community Plan be scheduled for 2018/19. (FPOL1804-9)

The Planning Framework defined in resolution 1 has been published on the City's website.

The Strategic Community Plan review referenced in resolution 3 was completed on 26 June 2019 (refer FPOL1906-12).

The purpose of this report is to consider the findings of the documents audit undertaken in accordance with resolution 2, and how the next steps might integrate with the next review of the Strategic Community Plan.

Establishing a coherent strategic planning framework contributes to Council's objectives of:

- maintaining a high standard of corporate governance,
- effectively communicating and building understanding of the City's vision and position on strategic matters and projects, and
- empowering staff to deliver outcomes within a clear framework.

OFFICER COMMENT

Strategic Documents Audit

A review of the 31 strategic documents published on the City's website was undertaken over 2019 to ascertain alignment with the agreed framework, gaps in the framework, and priority for review.

More specifically, the audit involved:

- Review of current documents to determine structural and strategic alignment;
- Overlap analysis;
- Gap analysis;
- Prioritisation of new document and review projects;
- Establishment of basic templates to guide the preparation of new Strategies and Action Plans to increase consistency;
- Update of the Strategic Documents website to increase public comprehension of the strategic framework;
- Review of reporting program.

Application of the adopted framework to existing documents (so far as this is practical) is summarised in Additional Information attachment 1. This does not show the complex interrelationship of documents (and their capacity to address multiple focus areas, themes and objectives concurrently) but it does illustrate that:

1. The Strategic Community Plan is current;
2. At the 'Fixed Core Strategy' level, strategic documents only exist for:
 - a. Economic Development; and
 - b. Integrated Transport.
 - Both are due for review.
 - The One Planet Strategy could be deemed to represent an Environmental Responsibility Strategy but is much broader in scope than the Strategic Community Plan Focus Area so doesn't fit well in this role.
 - The Local Planning Strategy contributes to the Places for People focus area but is both dated and focussed on the use and development of land subject to the control of the planning scheme (i.e. excluding much public and reserved land).
3. Numerous Action Plans exist under the Key Focus Areas. However obvious gaps exist in the Capability area in particular, and a number of plans are about to expire.
4. The Corporate Business Plan requires update (in train).

A more sophisticated illustration is being considered through a mapping framework provided by Bioregional, the City's One Planet partner.

Other conclusions from the review include that:

1. Most existing documents demonstrate strong (if sometimes poorly articulated) strategic alignment.
2. There is little consistency in format and structure of documents, or cross referencing to strategic intent or role. This makes public comprehension of

documents and directions in context, and understanding of their relationships and implications, challenging.

3. Action plans, in particular, tend (partly by their nature) to be singular in their focus, with some opportunities for greater consideration and cross reference to objectives other than the primary objective.
4. There is also relatively little consideration / articulation of the cost implication of actions, the relative capacity of the organisation to deliver these, and the role of the corporate planning process in prioritising between competing activities.
5. There is also often little differentiation between policy, action and advocacy, and their different roles (and the limitations on Council) in achieving outcomes.
6. Strategy and action are often interwoven. In some documents (including Transport), actions are included in the Strategy as a combined document.
7. The Corporate Business Plan focusses primarily on projects: operational activities and costs, and their contribution towards strategic objectives are relatively poorly articulated.
8. Publicly accessible versions of the Long Term Financial Plan and Asset Management Plans should be prepared and published.
9. Spatial plans, conservation plans and management plans all often incorporate significant corporate actions as well as ongoing management and policy recommendations. Recognition of these as a particular class of action plan is consequently recommended.

Next Steps

To establish a coherent framework, completion of the missing Fixed Core Strategies (and restructuring of existing strategies to reflect the agreed framework) is of high priority.

This work was originally planned to be programmed in conjunction with a review of the Strategic Community Plan commencing this financial year but with the deferral of this following COVID-19 and the natural direction of attention to the COVID response, the following approach is recommended instead:

1. Focus immediate efforts on Recovery initiatives, including:
 - a. Development of an updated interim Economic Development Plan as part of COVID-19 recovery;
 - b. Development of a Creative City Plan as part of COVID-19 recovery, and as a critical step towards the future development of a Character, Arts and Heritage Strategy;
 - c. Development of a Recreation Plan (in train);
 - d. Development of a Social Inclusion Plan.
2. Progress other statutory reviews such as the development of a new Access and Inclusion Plan and review of the Local Planning Strategy where possible.
3. Undertake some practical updates to existing documents to establish greater structural alignment based on established strategic direction, including:
 - a. Update of the One Planet Strategy (due for review in 2020) to update targets and clarify role and relationship to Strategic Community Plan (recently complete);
 - b. Articulation of current Places for People strategies (established through previous work on housing and place planning) as a component of the

updated Local Planning Strategy currently under development (refer separate report considered by Council on 26 February 2020).

4. Defer the next review of the Strategic Community Plan to immediately follow the next council election (October 2021) – with some preparatory background work occurring prior (see discussion below).

Other recommendations arising from the audit include:

1. Establishment of (flexible) templates for strategies and action plans, to establish consistency in approach and scope definition (currently being trialled);
2. More clearly linking engagements to strategic focus areas (in train);
3. Update of the website (partially complete – ongoing);
4. Deletion or reclassification of some documents, where these have either expired, been superseded or do not perform a strategic function (complete);
5. Rationalisation of documents as they expire;
6. Review and staged development of the corporate reporting framework to provide appropriately regular updates on both activity and outcome, within organisational capacity.

The audit recognises that strategic planning is a dynamic rather than a fixed process, and that priorities will inevitably change over time. The use of a simple, flexible framework and focus on process and integration is consequently necessary to maintain coherence whilst allowing for responsiveness.

Strategic Community Plan Review

Discussion on the approach to the then planned 20/21 review of the Strategic Community Plan occurred with Council at an informal meeting in November 2019. At this forum, various options for scope and approach were discussed including the option of a comprehensive revisioning exercise versus a more targeted approach to developing and updating the existing strategy. It was noted that:

1. The Strategic Community Plan 2015-2025 is halfway through its term.
2. The Plan was based on a comprehensive community visioning exercise in 2014.
3. Ongoing feedback from the community on priorities, values and concerns is received through:
 - a. The biennial Community Perceptions Survey (currently deferred);
 - b. Engagement on individual projects and plans;
 - c. Feedback received through biennial pre-election canvassing;
 - d. Media and digital interaction;
 - e. Ongoing feedback from precinct groups, interest groups and community members.
4. The focus areas outlined in Fremantle's Strategic Community Plan broadly align with comparable local governments.
5. Much feedback from the community relates to service expectations and priorities which are influenced by resource restrictions and competing demands.

A review of the Strategic Community Plan building on these existing foundations, focussing on developing content and on advancing the discussion with the community on priorities and trade-offs (rather than vision and broad goals) was consequently being proposed.

COVID-19 has resulted in a deferral of this project, with the recommendation now that review be rescheduled to 21/22, following the next local government elections. This will allow for adoption of an updated / new plan 1 year before a review is statutorily required but just 2-3 years before expiry of the current plan, and at a natural juncture in the election cycle.

Whilst the previous intention was to focus on content rather than vision, with the further aging of the plan, the impacts of COVID-19 and the Westport announcement, a more comprehensive process may now be in order. Development of a methodology which retests community priorities and explores a vision for Fremantle post-Westport (assuming longer term relocation is maintained as the state's preferred option) is recommended. Such a process could still build on existing knowledge and foundations, but also consider the impacts on Fremantle's economy, culture and character of the long-term loss of the port.

Incorporation of the development of a suite of Fixed Core Strategies addressing each of the Key Focus Areas identified in the new Strategic Plan, as part of the process, is now also proposed to both address this gap in the framework, and to provide for a more integrated and holistic approach.

Consultancy support would be necessary to achieve this, and therefore development of a methodology and cost estimate is proposed to occur for Council's approval and incorporation in the 21/22 annual budget.

Pursuit of the more comprehensive process (as opposed to a staged sequential approach) will require deferral of the development of a new Economic Development Strategy planned for this financial year. Extension of the current interim approach would consequently be required for the intervening period, along with preparatory works for the more major review.

Similarly review of the Integrated Transport Strategy (due this year) is also recommended to be deferred but is probably of less concern given that the current document remains reasonably up to date.

FINANCIAL IMPLICATIONS

The major review of the Strategic Community Plan is likely to require consultancy support in 21/22 and 22/23. Cost estimates will be established on agreement of the methodology.

LEGAL IMPLICATIONS

4 yearly review of the Strategic Community Plan is required under the *Local Government (Administration) Regulations 1996*.

CONSULTATION

Consultation is required to inform the Strategic Community Plan and other key documents of Council, with Council's 'Community Engagement' policy outlining its position on this.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

COMMITTEE RECOMMENDATION ITEM FPOL2011-9 **(Officer's recommendation)**

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council:

- 1. Note the findings of the Strategic Documents Audit as outlined in this report and additional information.**
- 2. Approve:**
 - a. The planned review of the Strategic Community Plan over two financial years in 21/22 – 22/23 (subject to budget approval).**
 - b. The development of a methodology for the review which:**
 - i. Builds on previous engagement processes.**
 - ii. Re-examines community priorities in the post COVID-19 environment.**
 - iii. Explores implications of Westport for Fremantle (should relocation of the port continue to be maintained as the state's preferred long term option).**
 - iv. Includes of the development of Fixed Core Strategies addressing each of Key Focus Areas of the Strategic Community Plan as part of the review.**
- 3. Request that a further report be submitted to Council by March 2021 outlining the proposed methodology and associated budget requirements of the proposed review to inform the 21/22 budget.**
- 4. Defer the preparation of new Fixed Core Strategies pending the comprehensive planning process and undertake further interim updates to the Economic Development and any other existing strategies as needed.**
- 5. Prioritise the progression of Action Plans relating to the delivery of the COVID-19 Recovery Plan.**

Carried: 6/1

For

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

Against

Cr Andrew Sullivan

**FPOL2011-10 STRATEGIC PLANNING AND TRANSPORT COMMITTEE –
CHANGES TO MEETING SCHEDULE**

Meeting date: 11 November 2020
Responsible officer: Director Strategic Planning and Projects
Decision making authority: Committee
Attachments: Nil
Additional information: Nil

SUMMARY

The Council adopted a meeting schedule for Ordinary Council and Committee meetings for the period 1 July 2020 to 30 June 2021 on 27 May this year. Under the adopted schedule, Strategic Planning and Transport Committee meets on a monthly cycle on the third Wednesday of each month but will not meet in December 2020 or January 2021 due to the impact of the Christmas/New Year holiday period.

The terms of reference of this committee are to make decisions and recommendations to council in relation to strategic land use, planning, urban design and transportation matters. The workload of the committee has fluctuated over time but in recent months has been relatively light, partly due to disruptive impacts of COVID-19 on the City's capacity to undertake major strategic projects and policy initiatives in the current financial year. This has led to some questioning of the need for the committee to continue meet on a regular monthly basis.

This report recommends that Council amend the currently adopted Schedule of Council and Committee meetings for 2020/21 to cancel the scheduled Strategic Planning and Transport Committee meetings for February to June 2021 inclusive, and authorise the CEO to schedule individual meetings of the committee on an ad hoc basis up to 30 June 2021, when major issues and projects within the terms of reference of the committee require consideration.

BACKGROUND

The Strategic Planning and Transport Committee (SPT) is one of three committees of the Council with delegated authority from Council in relation to the determination of certain matters. The other two committees are the Planning Committee (PC) and the Finance, Policy, Operations and Legislation Committee (FPOL).

The terms of reference of SPT are to make decisions and recommendations to council in relation to strategic land use, planning, urban design and transportation matters. Common examples of matters considered by the committee are initial consideration (but not final adoption) of amendments to the local planning scheme, new or amended local planning policies, non-statutory strategy and masterplan documents (e.g. the City's One Planet framework) and urban design studies and projects. Although the terms of reference of SPT and PC are different, with the Planning Committee's primary function being the determination of development applications, SPT and PC have identical

delegated powers to provide flexibility and allow urgent planning matters to be presented to either committee where the timeframe for a decision makes this necessary.

The Council adopted a meeting schedule for Ordinary Council and Committee meetings for the period 1 July 2020 to 30 June 2021 on 27 May this year. Under the adopted schedule, the SPT Committee meets on a monthly cycle on the third Wednesday of each month but will not meet in December 2020 or January 2021 due to the impact of the Christmas/New Year holiday period.

FINANCIAL IMPLICATIONS

No financial implications have been identified.

LEGAL IMPLICATIONS

If the recommendation in this item is accepted by Council, the amended schedule of meetings and any additional meetings of the SPT Committee in the period up to 30 June 2021 will be publicly advertised in accordance with the requirements of Regulation 12(1) of the *Local Government (Administration) Regulations 1996*.

CONSULTATION

None applicable.

OFFICER COMMENT

The relatively long-term nature and related statutory processes of many of the matters dealt with by SPT means that the workload of the committee tends to fluctuate over time. For example, a planning scheme amendment, after initial consideration by the committee, is subject to referral to external agencies and community engagement before reconsideration for final adoption – this often causes a lag of several months between the two reports on the matter to SPT. However, in recent months the committee's workload has consistently been relatively light. This has been partly due to disruptive impacts of COVID-19 on the City's capacity to undertake major strategic projects and policy initiatives in the current financial year. This has led to some questioning by elected members of the need for the committee to continue to meet on a regular monthly basis.

Officers consider that a suspension of regular monthly SPT meetings could occur without causing undue disruption or inefficiencies in dealing with council business, at least for the remainder of the 2020/21 financial year. Most matters that are currently reported to SPT could instead be reported to the Planning or FPOL Committee for consideration, based on the best alignment between the subject matter of the report and the most appropriate committee. PC and FPOL both have broad delegation from Council which would cover determination of matters currently considered by SPT. If in one particular month very major strategic planning items require consideration, or there are a large number of agenda items that would otherwise overload the agendas of the PC and FPOL Committees, a meeting of SPT could be called on an ad hoc basis subject to compliance with sections 2.4 and 2.5 of the City's Meeting Procedures, which deals with who can call a meeting and specifies the public notice requirements.

The November 2020 SPT meeting is already programmed, and there is then a natural break as the committee has no meetings scheduled for December 2020 and January 2021. Accordingly, officers recommend that the current adopted Schedule of Council and Committee meetings for 2020/21 be amended to cancel the SPT meetings for February to June 2021 inclusive, and authorise the CEO to schedule individual meetings of the committee on an ad hoc basis up to 30 June 2021, if required. These arrangements could be reviewed prior to adoption of the Council's schedule of meetings for 2021/22 and regular meetings of the SPT Committee could be reinstated as part of that schedule if Council considered this to be necessary.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple majority required

OFFICER'S RECOMMENDATION

Council

1. Approve amendment to the schedule of council and committee meetings to be held during the remainder of the period July 2020 to June 2021, to remove all occurrences of the Strategic Planning and Transport Committee
2. Approve advertisement of this change, in accordance with the provisions of the Local Government Act 1995.

COMMITTEE RECOMMENDATION ITEM FPOL2011-10 **(Alternative recommendation)**

Moved: Mayor, Brad Pettitt

Seconded: Cr Andrew Sullivan

Council

1. **Approve amendment to the schedule of council and committee meetings during the remainder of the period to June 2021, excluding December and January, to hold; the Strategic Planning and Transport Committee and the Audit and Risk Management Committee on an alternate monthly schedule as follows:**

February	Audit and Risk Management Committee
March	Strategic Planning and Transport Committee
April	Audit and Risk Management Committee
May	Strategic Planning and Transport Committee
June	Audit and Risk Management Committee

2. **Approve advertisement of this change, in accordance with the provisions of the Local Government Act 1995.**

Carried: 7/0

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

Reason for change:

The City of Fremantle traditionally holds Ordinary Council Meetings on the fourth Wednesday of each month, and Committee meetings on the first three Wednesdays of the month, and the Audit and Risk Management Committee quarterly on the second Tuesday of a month.

In past years, Council has agreed to hold fewer meetings in December and January, as Council recognises that many members of the community are enjoying holidays during this period and may miss an opportunity to comment on a council item at this time

It is understood that the relatively long-term nature and related statutory processes of many of the matters dealt with by Strategic Planning and Transport Committee means that the workload of the committee tends to fluctuate over time.

However, by holding the Strategic Planning and Transport Committee on a regular schedule rather than in an ad hoc way, community and member attendance can be more effectively managed and the risk of the committee becoming diluted or effectively dissipating will be avoided.

In addition, as the administration was already considering a report to council to recommend moving the Audit and Risk Management Committee to the Wednesday evenings that would be left open should the changes to the schedule relating to the Strategic Planning and Transport Committee be adopted, it is an opportune time to also trial a schedule change that aligns this committee to the preferred Wednesday schedule.

Amending the meeting schedule so that the Audit and Risk Management Committee and the Strategic Planning and Transport Committee are held on alternate months for the remainder of the 2020/2021 adopted schedule would support Councils preference to schedule its meetings to fall on a Wednesday for regularity purposes.

FPOL2011-12 ELECTED MEMBER MOTION – SUPPORT FOR PERSECUTED MAYORS AND COUNCILLORS IN TURKEY – COUNCILLOR SAM WAINWRIGHT

Meeting date: 11 November 2020
Decision making authority: Council
Attachments: Nil

ELECTED MEMBER SUMMARY

The government of Turkish president Recep Tayyip Erdoğan has been battering the country's democratic institutions. In May of 2016, the Turkish parliament stripped almost a quarter of its members of immunity from prosecution, including 101 deputies from the pro-Kurdish HDP and the main opposition CHP party. In reaction to the failed coup on 15 July 2016, over 160,000 judges, teachers, police and civil servants have been suspended or dismissed. 77,000 have been formally arrested and 130 media organisations, including 16 television broadcasters and 45 newspapers, have been forcibly closed. 160 journalists have been imprisoned.

In recent years it has particularly targeted members of the HDP whose support base is in the predominantly Kurdish south east of the country. On September 26 2020, 82 of the party's MPs, mayors and prominent leaders were subject to arrest warrants for their participation in public activities in 2014 in support of the residents of Kobane (northern Syria) who were resisting the brutal assault on their town by the Islamic State terrorists. In 2019 the Erdogan government prevented 90 democratically elected HDP mayors and deputy mayors from taking up their positions or forcibly removed them from office. Of these, 46 remain in jail. The arrests are just the latest manifestation of a long-running campaign of intimidation and suppression against the HDP. Since 2015, about 16,000 HDP representatives have been detained at one point or another. More than 5000 – including parliamentarians and mayors – have been imprisoned.

Background:

1. <https://www.reuters.com/article/us-turkey-security-newspaper/turkish-court-orders-release-of-journalists-during-their-trial-idUSKCN1GL2OR>
2. <https://cpj.org/reports/2012/10/turkeys-press-freedom-crisis-summary/>
3. <https://cpj.org/reports/2016/12/journalists-jailed-record-high-turkey-crackdown/>
4. <https://rm.coe.int/local-elections-in-turkey-and-mayoral-re-run-in-istanbul-committee-on-/1680981fcf>
5. <https://www.amnesty.org/en/countries/europe-and-central-asia/turkey/report-turkey/>

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

COMMITTEE RECOMMENDATION ITEM FPOL2011-12
(Elected member motion)

Moved: Cr Sam Wainwright

Seconded: Cr Bryn Jones

That Council resolves to:

- 1. Express its solidarity with democratically elected mayors and councillors across Turkey who have been unjustly prevented from taking up their positions or have been forcibly removed from office.**
- 2. Directly communicate its concern to both the Minister for Foreign Affairs and the Turkish Ambassador to Australia.**

Carried: 7/0

**Mayor Brad Pettitt, Cr Hannah Fitzhardinge, Cr Jenny Archibald,
Cr Andrew Sullivan, Cr Bryn Jones, Cr Adin Lang, Cr Sam Wainwright**

12. Urgent business

In cases of extreme urgency or other special circumstances, matters may, on a motion that is carried by the meeting, be raised without notice and decided by the meeting.

Nil

13. Late items

In cases where information is received after the finalisation of an agenda, matters may be raised and decided by the meeting. A written report will be provided for late items.

Nil

14. Confidential business

Members of the public may be asked to leave the meeting while confidential business is addressed.

Nil

15. Closure

The Presiding Member declared the meeting closed at 8.59 pm.