



Minutes

Finance, Policy, Operations and Legislation Committee

Wednesday, 12 September 2018, 6.00pm

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FINANCE, POLICY, OPERATIONS AND LEGISLATION COMMITTEE

Minutes of the Finance, Policy, Operations and Legislation Committee
held in the Council Chambers, Fremantle City Council
on **12 September 2018** at 6.00 pm.

1. Official opening, welcome and acknowledgement

The Presiding Member declared the meeting open at 6.00 pm.

2.1. Attendance

Dr Brad Pettitt	Mayor (<i>arrived at 6.08 pm</i>)
Cr Hannah Fitzhardinge	Presiding Member / Beaconsfield Ward
Cr Jenny Archibald	East Ward/ Deputy Presiding Member
Cr Rachel Pemberton	City Ward
Cr Sam Wainwright	Hilton Ward
Cr Andrew Sullivan	South Ward
Cr Ingrid Waltham	East Ward (observing)
Mr Philip St John	Chief Executive Officer
Mr Glen Dougall	Director City Business
Ms Fiona Hodges	Director Community Development
Mr Paul Garbett	Director Strategic Planning and Projects
Mr Craig Best	Acting Director Infrastructure and Project Delivery
Ms Charlie Clarke	Manager Governance
Mr Ryan Abbott	Manager Parks and Landscapes
Ms Beverley Bone	Manager Community Development
Mr Matt Hammond	Manager Economic Development and Marketing
Mr Destry Puia	Manager Arts and Culture
Ms Phillida Rodic	Manager Strategic Planning
Mr Mark Donnelly	Manager Field Services
Ms Katrina Sachse	Team Leader Landscaping and Natural Areas
Ms Louise Ainsworth	Senior Strategic Projects Officer
Ms Helen Bliss	Meeting Support Officer

There were approximately 1 members of the public and 1 member of the press in attendance.

2.2. Apologies

Nil

2.3. Leave of absence

Cr Doug Thompson

3. Disclosures of interests

Cr Andrew Sullivan declared an indirect financial interest in FPOL1809-3 as Silverleaf, who own the Manning Building, is his landlord

Cr Jenny Archibald declared an impartiality interest in FPOL 1809-3 as her future son-in-law works for Silverleaf

4. Responses to previous questions taken on notice

Nil

5. Public question time

Nil

6. Petitions

Nil

7. Deputations

Nil

8. Confirmation of minutes

COMMITTEE DECISION

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

That the minutes of the Finance, Policy, Operations and Legislation Committee dated 8 August 2018 as listed in the Council agenda dated 22 August 2018 be confirmed as a true and accurate record.

Carried: 5/0

**Cr Hannah Fitzhardinge, Cr Rachel Pemberton,
Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

9. Elected member communication

Nil

10. Reports and recommendations

10.1 Committee delegation

FPOL1809-1 ACCEPTANCE OF TENDER FCC520.18 CHEMICAL FREE WEED MANAGEMENT

Meeting Date:	12 September 2018
Responsible Officer:	Manager Parks and Landscape
Decision Making Authority:	Committee
Agenda Attachments:	1. Tender Assessment Outcomes 2. (Confidential – under separate cover)

COMMITTEE DECISION ITEM FPOL1809-1 **(Officer's recommendation)**

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

The Finance, Policy, Operations and Legislation committee acting under delegation 1.1:

- 1. Approve Tender FCC520/18 Chemical Free Weed Management to be awarded to Greensteam Australia for a period of two years with an estimated Contract value of \$331 000 ex GST per annum, and subject to CPI for the second year.**
- 2. Delegates authority to the Chief Executive Officer to exercise the one year Contract extension option inclusive of CPI and subject to a review of Greensteam Australia's performance over the first two years of the contract.**

Carried: 5/0

**Cr Hannah Fitzhardinge, Cr Rachel Pemberton,
Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

Mayor, Brad Pettitt entered the meeting at 6.08 pm

FPOL1809-2 NEW LICENCE - UNIT 4, J SHED, FREMANTLE

Meeting Date: 12 September 2018
Responsible Officer: Manager Economic Development and Marketing
Decision Making Authority: Council
Agenda Attachments: Nil

COMMITTEE RECOMMENDATION ITEM FPOL1809-2
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Rachel Pemberton

Council:

- 1. Determine that Unit 4, J Shed, Arthur Head, Fremantle qualifies for an exemption under Policy SG62 – Leasing of City Property, part 2.3(a), and supports the granting of a new licence to Ellen McCarthy and Ross Potter**
- 2. Authorise the Chief Executive Officer to execute documents in order to finalise the Licence between the City and Ellen McCarthy and Ross Porter under the following key licence terms:**
 - a. Licence Fee: \$440 inclusive GST per month**
 - b. Licence term: five months**
 - c. Permitted use: Studio, Gallery and Gallery related/Arts events**
 - d. Performance criteria:**
 - Connect with the public**

Demonstrate the ability to instigate creative methods for engaging general public and visitors. Creative output and continuous visible display of art/culture at and associated with the space to connect with and engage the public on a day-day basis. Tenants must participate in a regular and ongoing public programming/designated showcase.
 - Public space**

Demonstrate a willingness to participate in and take responsibility for activating the public space with contributions to activities that may be external to studio practice such as cultural activities, festivals, online activities and updates, and initiate activities and events within BBAP.

▪ **Arthur Head community**

To participate in the overarching advisory group for the ongoing generation of activation, promotion, collaborations and cohesiveness amongst all BBAP tenants and plan for regular public programming, communications with Council, festivals etc. Individuals must participate; groups or collectives must nominate a representative.

Carried: 6/0

Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

At 6.10 pm Cr Andrew Sullivan declared an indirect financial interest and Cr Jenny Archibald declared an impartiality interest in FPOL1809-3 and were absent during discussion and voting of this item.

FPOL1809-3 POTENTIAL IMPROVEMENTS TO THE URBAN REALM ADJACENT TO THE MANNING BUILDING

Meeting Date: 12 September 2018
Responsible Officer: Manager Economic Development & Marketing
Decision Making Authority: Committee
Agenda Attachments: Community Engagement report
Feedback form

COMMITTEE RECOMMENDATION ITEM FPOL1809-3
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Sam Wainwright

That the Finance, Policy, Operations and Legislation committee acting under delegation 1.1:

1. **Receives the attached report on community engagement regarding the request by the Manning Building owners to remove the customer parking bays and loading zone on Market Street to allow for the re-instatement of the awning.**
2. **Approves the removal of the parking bays and loading zone, to allow for the re-instatement of the awning, monitor the resulting impacts and consider making modifications if required.**

Carried: 4/0

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright**

The above item is referred to the Ordinary Meeting of Council to be held on Wednesday 26 September 2018 for determination in accordance with 1.1 or 2.1 of the City of Fremantle Delegated Authority Register which requires that at least 5 members of the committee vote in favour of the Committee Recommendation in order to exercise its delegation.

Cr Andrew Sullivan and Cr Jenny Archibald returned to the meeting at 6.19 pm.

FPOL1809-4 COAST NEW YEAR'S EVE AND NEW YEAR'S DAY EVENTS

Meeting Date: 12 September 2018
Responsible Officer: Manager Arts and Culture
Decision Making Authority: Committee
Agenda Attachments: COAST New Year's Day revised site map

COMMITTEE DECISION ITEM FPOL1809-4
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

This report recommends that the Finance, Policy, Operations and Legislation committee acting under delegation 1.1 approves a 50% event fee reduction of \$4,462.50 incl. GST to COAST's NYD Event 2019.

Carried: 6/0
**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

10.2 Council decision

FPOL1809-5 BUDGET AMENDMENTS - AUGUST 2018

Meeting Date: 12 September 2018
 Responsible Officer: Manager Finance
 Decision Making Authority: Council
 Agenda Attachments: Nil

COMMITTEE RECOMMENDATION ITEM FPOL1809-5 (Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council approves the required budget amendments to the adopted budget for 2018/2019 as outlined below:

Item	Account #	Account Details	2018/19 Adopted Budget	Increase/ Decrease	2018/19 Amended Budget
1.1		Establish a budget of \$12,500 to fund the implementation and annual fee for a Fees and Charges Cloud Application which will automate the compliance checks, collation, production and reporting of the City's annual fees and charges. Transfer of funds from savings identified in the revaluation of assets as these cost were less than anticipated.			
	100047.6823	Prepare statutory financial reports – contract expense	-	12,500	12,500
	100048.6824	Maintain financial asset registers – consultant expense	50,000	(12,500)	37,500
1.2		Establish a budget for Project 10295 - Public Realm - Newman Court Construction - Kings Square this financial year in order to finalise design work in time for calling tenders in first half of 2019 to enable site works to commence by mid-2019 to finish part of Newman Court to coincide with retail fitout and trade in lead up to Christmas 2019. Currently the budget for this project is incorporated within Project 10297 - Construct-Council Admin Offices -Kings Square. Project 10295 will be funded from Investment Reserve.			
	300000.1606	Project 10297 - Construct-Council Admin Offices -Kings Square – capital expense	46,300,000	(2,114,545)	44,185,455
	300085.1606	Project 10295 - Public Realm - Newman Court Construction - Kings Square – capital expense	0	2,114,545	2,114,545
	300000.3923	Project 10297 - Construct-Council Admin Offices -Kings Square – transfer from reserve	(26,300,000)	2,114,545	(24,185,455)
	300085.3923	Project 10295 - Public Realm - Newman Court Construction - Kings Square – transfer from reserve	0	(2,114,545)	(2,114,545)
1.3		Establish a separate budget of \$100,000 for Project-11815 to design and construct South Terrace Node 2. Currently the budget for this project is incorporated within Project-11649 Install node (including urban realm) South Terrace.			
	300089.1606	P-11815 Design and construct-South Tce Node 2 – capital expense	0	100,000	100,000

	300069.1606	Project-11649 Install node (including urban realm) South Tce – capital expense	280,000	(100,000)	180,000
1.4	Removal of budget related to the Disposal of Knutsford St Depot site as all tenders submitted for FCC513/18 were rejected at Ordinary Council Meeting 22 August 2018. Funded by the reduction of sale proceeds transferred to Investment Reserve.				
	300043.4812	Project-11803 Disposal of Knutsford Street Depot site – sale proceeds	(5,000,000)	5,000,000	0
	300043.3919	Project-11803 Disposal of Knutsford Street Depot site – transfer to reserve	5,000,000	(5,000,000)	0
	300043.5204	Project-11803 Disposal of Knutsford Street Depot site – loss on disposal of asset (non-cash)	6,511,000	(6,511,000)	0
1.5	Reduce operating budget of \$65,000 from Department of Transport for Coastal Adaptation and Protection as this grant is budgeted under operating projects 1. Beach coastal monitoring and 2. Port Beach assessment. Transfer from operating budget contract expense 100314 Maintain natural areas to fund shortfall.				
	100314.4311	Maintain natural areas – grant income	(120,000)	65,000	(55,000)
	100314.6823	Maintain natural areas – contract expense	320,000	(65,000)	255,000
3.1	Adjustments to the budget for the following carrying forward projects due to the variances in the estimated carried forward budget and final actual performance at the end of 2017/18 financial year. Overall the funds held in Surplus Carried Forward from 30 June 2018 will be increased by \$10,422 for prior year projects.				
	100723.6823	100723 - MOU Notre Dame – increase unspent grant funds	75,000	33,640	108,640
	300072.1607	Project-11042 Modify and upgrade existing network infrastructure – reduce unspent muni funds	48,716	(6,174)	42,542
	200053.6823	Project-10980 Undertake aboriginal youth project – ARISE – reduce unspent grant funds	37,331	(47)	37,284
	200446.6824	Project-11699 Indigenous Culture Centre Feasibility Study – reduce muni surplus funds	35,000	(7,064)	27,936
	200106.6823	Project-11727 FAC Revealed 2018 – reduce unspent grant funds	57,905	(5,521)	52,384
	200344.6823	Project-10848 Deliver In Cahoots art exhibition and new residency – increase unspent grant funds	143,725	1,535	145,260
	300075.1606	Project-10350 Construct Fremantle Park Sport and Community Centre – reduce unspent muni funds	2,765,960	(52,128)	2,713,832
	300069.1606	Project-11649 Install node (including urban realm) South Terrace – increase unspent grant funds	180,000	6,544	186,544
	300080.1606	Project-10024 Footpath Replacement Program – increase unspent muni funds	63,000	11,789	74,789

	200214.6823	Project-10534 Maintain electrical equipment - Predictive Maintenance – reduce unspent muni funds	4,000	(620)	3,380
	300064.1606	Project 11788 - Kings Square Temporary Public Toilets – increase unspent grant funds	12,464	18,536	31,000
	300066.1606	Project-10965 Install new drainage pits pipes and soakwells – increase unspent muni funds	70,000	29,442	99,442
	200357.6823	Project-10404 Prepare Northbank Foreshore stabilisation – increase unspent grant funds	10,000	2,367	12,367
	300071.1606	Project-10369 Landscape recreation reserve - pocket park for White Gum Valley – reduce unspent muni funds (project completed 17/18)	52,235	(52,235)	0
	300082.1606	Project-10882 Relocation and upgrade of cricket training nets – increase unspent muni funds	95,000	9,850	104,850
	200132.6824	Project-10300 Prepare master plan for the Fremantle Oval Precinct – increase unspent muni funds	13,600	6,571	20,171
	200237.6824	Project-10293 Prepare concept design for Kings Square Public – increase unspent muni funds	12,000	949	12,949
	300093.1606	Project-11738 Install new drinking fountain - Stevens Street – increase unspent muni funds , project completed 18/19	0	8,436	8,436
	100481.6823	Project: 100481 - Operate toy library – increase unspent grant funds	0	4,280	4,280
	900520.3911	Municipal Surplus Carried Forward from 30 June 2018	(2,505,390)	(10,150)	(2,515,540)
3.2	Increase budget for Project-10329 Cantonment Hill by \$74,841 to \$124,841 which is the balance of the grant from Lotterywest yet to be received. The funds held in Surplus Carried Forward from 30 June 2018 will be reduced by \$50,000 as there were nil unspent grant funds at 30 June 2018.				
	300084.1606	Project-10329 Cantonment Hill Project – capital expense	50,000	74,841	124,841
	300084.4214	Project-10329 Cantonment Hill Project – capital grant income	0	(124,841)	(124,841)
	900520.3911	Municipal Surplus Carried Forward from 30 June 2018	(2,515,540)	50,000	(2,465,540)
3.3	Increase budget for Project-10242 Install compliant lift and stairs to Evan Davies building by \$3,178 (from \$27,000 estimated to \$30,178 final actual balance for this project at 30 June 2018) with funding from Investment Reserve.				
	300065.1606	Project-10242 Install compliant lift and stairs to Evan Davies building – capital expense	27,000	3,178	30,178
	300065.3923	Project-10242 Install compliant lift and stairs to Evan Davies building – transfer from reserve	(27,000)	(3,178)	(30,178)

3.4	Reduce a budget for Project-11639 Civic Building Demolition - Kings Square by \$349,591 (from \$2,539,144 estimated to \$2,189,553 final actual balance for this project at 30 June 2018) with funding from Investment Reserve reduced.				
	300074.1606	Project-11639 Civic Building Demolition - Kings Square – capital expense	2,539,144	(349,591)	2,189,553
	300074.3923	Project-11639 Civic Building Demolition - Kings Square – transfer from reserve	(2,539,144)	349,591	(2,189,553)
3.5	Amend adopted budget for various Roads to Recovery grant carried forward projects from estimated to final actual balance for the following road projects: 1. Sainsbury Rd – reduce expenditure and income as road grant will not be received for this project in 18/19 and reduce unspent muni funds to final actual unspent of \$3,524 2. Collick St Traffic Calming – reduce budget to final actual unspent of \$66,619 which is made up of \$44,180 unspent muni funds and \$22,439 unspent grant funds 3. Collick St Resurface – increase budget to final actual unspent of \$105,038 which is made up \$36,400 unspent muni funds and \$68,638 unspent grant funds.				
	300079.4212	Project-11810 R2R Resurface - Sainsbury Road – grant income	(93,000)	93,000	0
	300079.1606	Project-11810 R2R Resurface - Sainsbury Road – capital expense	129,000	(125,476)	3,524
	300070.1606	Project-11809 R2R Construct new traffic calming measures - Collick St – capital expense	106,313	(39,694)	66,619
	300090.1606	R2R Resurface - Collick Street, Hilton – Section – capital expense	0	105,038	105,038
	900520.3911	Municipal Surplus Carried Forward from 30 June 2018	(2,465,540)	(32,868)	(2,498,408)

Carried: 6/0

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

**FPOL1809-6 PROPOSED PARTIAL ROAD CLOSURES FOR AMALGAMATION
WITH RESERVE NO. 30135 - NO.30 JOHN STREET, NORTH
FREMANTLE**

Meeting Date: 12 September 2018
Responsible Officer: Manager Information Technology
Decision Making Authority: Council
Agenda Attachments: Council letter and resolution in August 1985

COMMITTEE RECOMMENDATION ITEM FPOL1809-6
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

Council:

- 1. Approve (Part 1) the advertising and proposed partial closure of a portion (approximately 1,110m²) of John Street, North Fremantle for the purpose of amalgamation with the adjoining Reserve No. 30135 being No. 30 (Lot 366 on Plan 172995) John Street, North Fremantle (North Fremantle Primary School) - pursuant of Section 58 of the *Land Administration Act 1997* and subject to no objections received and;
 - a. Support the Department of Education's (DoE) request and apply to the Minister for Lands to close and amalgamate a portion of John Street, North Fremantle as described in item 1 and;**
 - b. Indemnify the Minister for Lands against any claim for compensation that may arise from the proposed closure and amalgamation as described in item 1.**
 - c. A licence for the portion of (approximately 1,110m²) John Street, North Fremantle with North Fremantle Primary School in accordance with the following key licence terms;
 - i. Licence Fee: \$0.00**
 - ii. Licence Term: 12 months**
 - iii. Permitted use: Primary School and grounds**
 - iv. Special Condition: Either party may terminate the licence by 30 days notification in writing at any stage during the term.****
 - d. Authorise the Chief Executive Officer to execute documents in order to finalise the licence between the City and North Fremantle Primary School for the portion of (approximately 1,110m²) John Street, North Fremantle.****

2. **Refuse (Part 2) the proposed partial closure of a portion (approximately 355m²) of Turton Street, North Fremantle for amalgamation with Reserve No. 30135 (North Fremantle Primary School) as the reduced road width is not supported.**

Carried: 6/0

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

FPOL1809-7 NORTHBANK FORESHORE STABILISATION PLAN 2018

Meeting Date: 12 September 2018
Responsible Officer: Manager Parks and Landscape
Decision Making Authority: Council
Agenda Attachments: City of Fremantle, Northbank Foreshore Stabilisation Plan August 2018 prepared by GHD Pty Ltd

OFFICER'S RECOMMENDATION

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council:

1. Adopt the Northbank Foreshore Stabilisation Plan 2018.
2. Authorise the progression of stage 2: detailed design of the current preferred option 1A (block wall riverward alignment) subject to the consideration of the environmental and cost implications of detailed investigations into potential soil contaminants and acid sulphate soils.
3. Authorise the inclusion of the construction project for the preferred option 1A (block wall riverward alignment) for Council to consider as part of the 10 year financial plan and subject to receiving Riverbank grant funding.

PROCEDURAL MOTION

At 6.40 pm the following procedural motion was moved:

COMMITTEE DECISION

Moved: Mayor Brad Pettitt

Seconded: Cr Andrew Sullivan

The item be deferred for a decision to the next appropriate Finance, Policy, Operations and Legislation Committee to allow the committee to undertake a site visit and for more time to consider available options.

Carried: 6/0
**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

FPOL1809-8 PRIVATE RIGHT OF WAY NO.11 (45A QUARRY STREET, FREMANTLE) - CLOSURE AND AMALGAMATION WITH PART CEDED TO CITY IN LAND SWAP

Meeting Date: 12 September 2018
Responsible Officer: Manager Information Technology
Decision Making Authority: Council
Agenda Attachment 1: City of Fremantle letter to Owner - 08 August 2018

COMMITTEE RECOMMENDATION ITEM FPOL1809-8
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor, Brad Pettitt

Council:

1. Endorse the agreement between the owner of 45 (Lot 13) and 45A (Lot 51) Quarry Street, Fremantle whereby the City of Fremantle will transfer an approximate 98m² portion of Certificate of Title Volume 138 Folio 50 being Lot 12 on Plan 1404 in return (in a land swap) for approximately 98m² portion of 45A Quarry Street (ROW No.11) following the completion of a private road /right of way closure process and that the land apportionment should be as follows:
 - a) City owned 4 wide strip being Lot 12 on Plan 1404 (approximately 98m²) be transferred to the adjoining Lot 13 (45 Quarry Street, Fremantle).
 - b) ROW 11 – portion adjoining 13 James Street to be amalgamated with 45 Quarry Street, Fremantle.
 - c) ROW 11 – portion at the rear of 45 Quarry Street and extending into the Leisure Centre Carpark to be amalgamated with the City owned adjoining Lot No's 3, 8 and 12 on Plan 1404 together with Lot No. 1 on Diagram 6211.
2. Has no objection to the proposed closure and amalgamation of 45A (Lot 51) Quarry Street, Fremantle subject to the agreement as outlined in item 1 above together with the land apportionment shown in the City of Fremantle map (see Figure 2) titled '*Proposal to close and amalgamate ROW 11 (45A Quarry Street)*'.

Carried: 6/0
Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

FPOL1809-9 PROPERTY LOCAL LAW DETERMINATION - DINGHY MANAGEMENT

Meeting Date: 12 September 2018
Responsible Officer: Manager Parks and Landscape
Decision Making Authority: Council
Agenda Attachments: Nil

COMMITTEE RECOMMENDATION ITEM FPOL1809-9
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

That Council determines in accordance with the *City of Fremantle Local Government Property Local Law 2002* that persons permitted by the City of Fremantle may leave a boat, which must be:

- the hull only,
- no longer than 3.5 metres and
- no wider than 1.5 metres

within the facility provided at Prawn Bay, North Fremantle.



Image: Dinghy Management Storage System, Prawn Bay, North Fremantle

Carried: 6/0
Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

FPOL1809-10 SOLAR FARM AT SOUTH FREMANTLE LANDFILL SITE - BUSINESS PLAN - FINAL APPROVAL

Meeting Date: 12 September 2018
Responsible Officer: Director City Business
Decision Making Authority: Council
Agenda Attachments: 1. Business Plan as advertised for public comment
2. Schedule of submissions

COMMITTEE RECOMMENDATION ITEM FPOL1809-10
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor, Brad Pettitt

Council:

1. Approves the Business Plan, as advertised and without modification, for the lease of part of the South Fremantle landfill site (lot 1 No. 17 Cockburn Road and lots 8, 9 and 10 Island Street, South Fremantle) to Epuron Projects Pty Ltd for the purposes of a solar farm as included as attachment 1 to the item in the Finance, Policy, Operations and Legislation Committee agenda dated 12 September 2018, in accordance with section 3.59 of the *Local Government Act 1995*.
2. Authorises the Chief Executive Officer to prepare a lease based on the terms contained in the Business Plan referred to in (1) above. The lease shall not be executed until Epuron Projects Pty Ltd has fulfilled all of the following requirements:
 - a. Obtained written confirmation from the City of Fremantle that all conditions of development approval ref. DA0040/18 to be complied with prior to issue of a building permit or commencement of development (including but not limited to preparation of a site management plan and construction management plan) have been satisfied.
 - b. Complied with requirements of the Department of Water and Environmental Regulation administered under relevant environmental legislation.
 - c. Provided written confirmation to the City of Fremantle that financial arrangements are in place to enable the solar farm project as described in the Business Plan to proceed.

Carried: 6/0

Mayor, Brad Pettitt, Cr Hannah Fitzhardinge, Cr Doug Thompson,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

FPOL1809-11 CITY OF FREMANTLE CCTV PLAN 2019-2023

Meeting Date: 12 September 2018
Responsible Officer: Manager Field Services
Decision Making Authority: Council
Agenda Attachments: CoF CCTV Plan 2019 - 2023

COMMITTEE RECOMMENDATION ITEM FPOL1809-11
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council adopts the City of Fremantle CCTV Plan 2019 – 2023 as attached to the Finance, Policy, Operations and Legislation (FPOL) Committee agenda of 12 September, 2018.

Carried: 5/1

For:

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Jenny Archibald, Cr Andrew Sullivan**

Against:

Cr Sam Wainwright

FPOL1809-12 WARD BOUNDARY AND REPRESENTATION REVIEW 2018/2019

Meeting Date: 12 September 2018
Responsible Officer: Manager Governance
Decision Making Authority: Council
Agenda Attachments: Review of Ward Boundaries and Representation
Discussion Paper

COMMITTEE RECOMMENDATION ITEM FPOL1809-12
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council:

- 1. Releases the 'Review of ward boundaries and Representation Discussion Paper' for the purposes of seeking public submissions.**
- 2. Gives local public notice to be given of its intention to consider a review of wards and representation and invites submissions as required under Clause 6(1) of Schedule 2.2 of the Local Government Act 1995.**
- 3. Considers any submissions received during the public submission period.**

Carried: 6/0
Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

FPOL1809-13 FPOL INFORMATION REPORT - SEPTEMBER 2018

**PREFERRED APPLICANT OF PORTION OF 10 THOMPSON ROAD, NORTH
FREMANTLE**

Responsible Officer: Manager Economic Development and Marketing
Agenda Attachments: Nil

**COMMITTEE RECOMMENDATION ITEM FPOL1809-13
(Officer's recommendation)**

Moved: Cr Hannah Fitzhardinge Seconded: Cr Jenny Archibald

The information report for September 2018 be received.

Carried: 6/0
Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

FPOL1809-14 STRATEGIC COMMUNITY PLAN - PROPOSED REVIEW

Meeting Date: 12 September 2018
Responsible Officer: Chief Executive Officer
Decision Making Authority: Council
Agenda Attachments: 1 –Strategic Planning Framework Resolution 18 April 2018

OFFICER'S RECOMMENDATION

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

That Council:

1. Note the requirement to prepare a new Corporate Business Plan in 2018/19.
2. Support the conduct of a review of the Strategic Community Plan in 2018/19 to inform and feed into the new Corporate Business Plan.
3. Support the pursuit of an integrated strategic planning and reporting framework which involves:
 - a) major (statutory) review of the Strategic Community Plan every four years, aligning with the mayoral election cycle.
 - b) minor (non-statutory) review of the Strategic Community Plan every four years, aligning with the non-mayoral election cycle.
 - c) Annual update and extension of the Corporate Business Plan.
 - d) Integration of planning for and workshops on corporate planning priorities and capacity ahead of and informing planning for and workshops on the annual budget.

AMENDMENT

Moved: Rachel Pemberton

Seconded: Mayor, Brad Pettitt

To add a point 4 to the officer's recommendation to read as follows:

4. ***Consider as part of the review of the Strategic Community Plan referred to in part 2 above the preparation of a companion document to the Strategic Community Plan which graphically illustrates and describes key spatial projects and strategic initiatives including (but not limited to) the following:***
 - ***Priority public transport corridors (South Street and Fremantle to Cockburn)***
 - ***Victoria Quay development opportunities***
 - ***Railway/bus station forecourt public realm improvements***
 - ***Fremantle Oval precinct***

- *Major development areas (e.g. Heart of Beaconsfield and Knutsford Street/Swanbourne Street development zones)*
- *Fremantle Alternative diverse housing areas*
- *Bike Plan routes*
- *Urban intensification precincts (e.g. Queen Victoria Street 'east end' precinct, Hilton centre)*

Amendment carried: 6/0

Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,

Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

COMMITTEE RECOMMENDATION ITEM FPOL1809-14

(Officer's recommendation as amended)

That Council:

1. **Note the requirement to prepare a new Corporate Business Plan in 2018/19.**
2. **Support the conduct of a review of the Strategic Community Plan in 2018/19 to inform and feed into the new Corporate Business Plan.**
3. **Support the pursuit of an integrated strategic planning and reporting framework which involves:**
 - a) **major (statutory) review of the Strategic Community Plan every four years, aligning with the mayoral election cycle.**
 - b) **minor (non-statutory) review of the Strategic Community Plan every four years, aligning with the non-mayoral election cycle.**
 - c) **Annual update and extension of the Corporate Business Plan.**
 - d) **Integration of planning for and workshops on corporate planning priorities and capacity ahead of and informing planning for and workshops on the annual budget.**
4. ***Consider as part of the review of the Strategic Community Plan referred to in part 2 above the preparation of a companion document to the Strategic Community Plan which graphically illustrates and describes key spatial projects and strategic initiatives including (but not limited to) the following:***
 - ***Priority public transport corridors (South Street and Fremantle to Cockburn)***
 - ***Victoria Quay development opportunities***
 - ***Railway/bus station forecourt public realm improvements***
 - ***Fremantle Oval precinct***
 - ***Major development areas (e.g. Heart of Beaconsfield and Knutsford Street/Swanbourne Street development zones)***
 - ***Fremantle Alternative diverse housing areas***
 - ***Bike Plan routes***
 - ***Urban intensification precincts (e.g. Queen Victoria Street 'east end' precinct, Hilton centre)***

Carried: 6/0
Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

FPOL1809-15 PAYMENTS TO TERMINATING EMPLOYEES POLICY

Meeting Date: 26 September 2018
Responsible Officer: Manager Governance
Decision Making Authority: Council
Agenda Attachments: Payments to terminating employees

COMMITTEE RECOMMENDATION ITEM FPOL1809-15
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council:

1. Adopts the 'Payments to terminating employees policy shown below;
and
2. Causes local public notice to be given in accordance with section 5.50 of
the *Local Government Act 1995*.

[insert policy]

Carried: 6/0
Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

Council policy



Payments to terminating employees

Policy statement

To comply with section 5.50 of the Local Government Act 1995, and set out the circumstances in which the City may pay to an employees whose employment with the City is finishing, an amount in addition to any amount to which the employee is entitled under a contract of employment, or award, and the manner of assessment of the additional amount.

Principles

To support and recognise the achievements of our employees, the City aims to implement a planned approach to 'how' and 'what' we recognise as achievement. This policy aims to support the City's achievement culture. The annual Reward and Recognition program is the method that employees are rewarded and recognised. The program is reviewed on an annual basis.

The City's commitment to reward and recognition of employees is reflected in the following principles:

- Leaders value and promote reward and recognition of employees.
- Reward and recognition supports and aligns to the City's desired culture of achievement.
- Procedural fairness and equity in process is practiced.
- The City of Fremantle's Core Values are fundamental in the practice of reward and recognition.
- Recognition of the length of service of employees.

Scope

1. **Reward and recognition for behaviour in individuals and teams that supports our desired culture**

Employees are nominated by other employees periodically throughout the year for the Reward and Recognition program. An assessment criteria is applied by a selection panel, which comprises employees from various service areas of the City.

Employees who demonstrate behaviours that are consistent and support an achievement culture receive a reward of their choosing, within a selection, to the value of \$100. They are recognised via an announcement on the City's intranet.

Employees who are nominated but not rewarded are recognised via an announcement on the City's intranet.

2. Recognition of terminating employees

Employees who have worked at the City for a period of time exceeding 5 years are recognised as follows when they finish their employment with the City of Fremantle:

Number of years of service	Recognition
Between 5 and 10	Certificate of recognition and a token gift up to the value of \$20.
Between 10 and 20	A certificate of recognition, a token gift up to the value of \$20 and a gift voucher to the value of \$100.
More than 20	A certificate of recognition, a token gift up to the value of \$20 and a gift voucher to the value of \$150.

Definitions and abbreviations

Nil.

Review information and related documentation

Reviewing officer:	Director People and Culture/Manager Governance
Policy adopted:	26 September 2018
Policy amended:	Click here to enter a date. "<Council number>"
Legislation:	Section 5.50 Local Government Act 1995 Relevant employment law and contract provisions
Delegations:	NA
Related documents:	Relevant City of Fremantle employee policy and procedure
Next review date:	26 September 2020

11. Motions of which previous notice has been given

Nil

12. Urgent business

Nil

13. Late items

Nil

14. Confidential business

PROCEDURAL MOTION

At 7.12 pm the following procedural motion was moved:

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor Brad Pettitt

That the meeting be moved behind closed doors to consider the confidential item on the agenda.

Carried: 6/0

Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan

FPOL1809-16 CONFIDENTIAL ITEM - CAR SHARE SCHEME - OUTCOMES OF EOI

Meeting Date: 12 September 2018
Responsible Officer: Manager Strategic Planning
Decision Making Authority: Council
Agenda Attachments: 1 – Existing Car Share Policy SG57
2 – Assessment & Summary of response to EOI
3 – Estimate of Lost Revenue from Parking Bays

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

PROCEDURAL MOTION

At 7.23 pm the following procedural motion was moved:

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor Brad Pettitt

That the meeting come out from behind closed doors.

Carried: 6/0

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

15. Closure of meeting

The Presiding Member declared the meeting closed at 7.23 pm.