



Minutes

Library Advisory Committee

Wednesday, 9 May 2018, 5.30pm

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LIBRARY ADVISORY COMMITTEE

Minutes of the Library Advisory Committee
held in the Committee Room, Fremantle City Council
on **9 May 2018** at 5.30 pm.

1. OFFICIAL OPENING, WELCOME AND ACKNOWLEDGEMENT

The Deputy Presiding Member declared the meeting open at 5.30 pm.

2.1. ATTENDANCE

Cr Doug Thompson	Presiding member / North Ward (<i>entered at 5.35pm</i>)
Cr Jenny Archibald	East Ward
Cr Sam Wainwright	Hilton Ward
Cr Andrew Sullivan	South Ward (<i>entered at 5.32pm</i>)
Cr Tony Watkins	Deputy Presiding Member / Town of East Fremantle
Mrs Marilyn Cacavas	Community Member
Mrs Helen Ayers	Community Member
Mr Gerard MacGill	Community Member
Mr Michael Stack	Community Member
Ms Beverley Bone	Manager Community Development
Mr Steve McQuade	Coordinator Lifelong Learning, Service and Information
Ms Maggie Osborne	Library Administration Officer (Minute Secretary)
Ms Helen Bliss	Governance Officer

There were approximately no members of the public and no member/s of the press in attendance.

2.2. APOLOGIES

Cr Rachel Pemberton City Ward

2.3. LEAVE OF ABSENCE

Nil

3. DISCLOSURES OF INTERESTS

Nil

4. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. PETITIONS

Nil

7. DEPUTATIONS

Nil

Cr Andrew Sullivan arrived at 5.32 pm.

8. CONFIRMATION OF MINUTES

COMMITTEE DECISION

Moved: Cr Tony Watkins

Seconded: Cr Jenny Archibald

That the minutes of the Library Advisory Committee meeting dated 14 February 2018 as listed in the Council agenda dated 28 February 2018 be confirmed as a true and accurate record.

Carried: 8/0

**Cr Jenny Archibald, Cr Sam Wainwright, Cr Andrew Sullivan, Cr Tony Watkins
Mrs Marilyn Cacavas, Mrs Helen Ayers, Mr Gerard MacGill, Mr Michael Stack**

9. ANNOUNCEMENTS BY PRESIDING MEMBER

Nil

10. QUESTIONS OR PERSONAL EXPLANATIONS BY MEMBERS

It was requested by members of the committee, that a copy of the Library Advisory Committee Local Law be added to the Minutes as an attachment (see Attachment 1).

Cr Doug Thompson arrived at 5.35 pm and Cr Tony Watkins remained the Chair.

11. REPORTS AND RECOMMENDATIONS

LAC1805-1 LIFELONG LEARNING QUARTERLY REPORT JANUARY TO MARCH 2018

Meeting Date: 9 May 2018
Responsible Officer: Coordinator Lifelong Learning
Decision Making Authority: Council
Agenda Attachments: Fremantle Library January to March 2018

COMMITTEE RECOMMENDATION ITEM LAC1805-1

Moved: Cr Jenny Archibald **Seconded:** Helen Ayres

Council receive this Library and Information Service Quarterly Report January to March 2018.

Carried: 9/0
Cr Doug Thompson, Cr Jenny Archibald, Cr Sam Wainwright, Cr Andrew Sullivan,
Cr Tony Watkins, Mrs Marilyn Cacavas, Mrs Helen Ayers, Mr Gerard MacGill,
Mr Michael Stack

LAC1805-2 TOY LIBRARY QUARTERLY REPORT JANUARY TO MARCH 2018

Meeting Date: 9 May 2018
Responsible Officer: Coordinator Lifelong Learning
Decision Making Authority: Council
Agenda Attachments: Nil

COMMITTEE RECOMMENDATION ITEM LAC1805-2

Moved: Cr Tony Watkins Seconded: Cr Andrew Sullivan

Council receive this Toy Library Quarterly Report January to March 2018.

Carried: 9/0
**Cr Doug Thompson, Cr Jenny Archibald, Cr Sam Wainwright, Cr Andrew Sullivan,
Cr Tony Watkins, Mrs Marilyn Cacavas, Mrs Helen Ayers, Mr Gerard MacGill,
Mr Michael Stack**

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

A member may raise at a meeting such business of the City as they consider appropriate, in the form of a motion of which notice has been given to the CEO.

Nil

13. URGENT BUSINESS

In cases of extreme urgency or other special circumstances, matters may, on a motion that is carried by the meeting, be raised without notice and decided by the meeting.

Nil

14. LATE ITEMS

In cases where information is received after the finalisation of the minutes, matters may be raised and decided by the meeting. A written report will be provided for late items.

Nil

15. CONFIDENTIAL BUSINESS

Members of the public may be asked to leave the meeting while confidential business is addressed.

Nil

16. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 5.54 pm.



MINUTES ATTACHMENTS

Library Advisory Committee

Wednesday, 9 May 2018, 5.30 pm

ATTCHMENT 1

Library Advisory Committee

Gazetted 02.03.1956 Folio 633 (amended 15.07.1959 F1869; 28.11.1968 F3464; 29.11.1985 F4485) Reviewed/Amended 2001 & 2007

Pursuant to its powers under the Local Government Act 1995 the City of Fremantle resolved on the 19th March 2001 to make the following Local Law.

Interpretation.

1. In this local law:

- “Chief Executive Officer” means the Chief Executive Officer of the City of Fremantle.
- “Council” means the Council of the City of Fremantle.
- “Library” means the library conducted by the City of Fremantle.

Advisory Committee.

2. (a) At its first meeting after each local government ordinary election, the Council shall appoint an Advisory Committee for the purpose of advising the Council regarding the management and control of the Library.
 - (b) The Advisory Committee shall be known as the Library Advisory Committee.
 - (c) The Library Advisory Committee shall comprise:
 - (i) The Mayor of the City of Fremantle and one Councillor of each Ward of the City of Fremantle.
 - (ii) One Council member of the Town of East Fremantle as appointed by the Council of the Town of East Fremantle.
 - (iii) A maximum of four (4) members of the library not being a Councillor of the City of Fremantle at the time of appointment or a representative of the Town of East Fremantle.
 - (d) A general meeting of library members may be called each year between 1 November and 30 November at which names of library members may be submitted for appointment to the Committee.
 - (e) The Council may appoint to the Committee, for a period of up to 2 years, persons referred to in Clause 2(c)(iii) with a maximum of two of these persons retiring every 2 years.
3. The following provisions shall apply to the meetings and business of the Library Advisory Committee:
 - (a) The Chairperson shall be elected at the first meeting of the Committee after each local government ordinary election.

- (b) If the Chairperson is absent at any meeting, an acting chairperson shall be appointed for that meeting by, and from the numbers, of those members of the Library Advisory Committee then present.
 - (c) Six members of the Committee shall constitute a quorum.
 - (d) The Committee shall meet quarterly and shall from time to time fix its own place, day and hour of meeting.
 - (e) In addition to quarterly meetings the Chief Executive Officer shall call a meeting of the Committee when requested so to do by the Chairperson or any two members of the Committee.
 - (f) Except where this local law provides otherwise the Council policy on conduct of meetings shall apply at meetings of this Committee.
4. The reports and recommendations of the Committee shall be presented to the next ordinary meeting of each of the Fremantle and East Fremantle Councils.

Repeal

5. The Local law relating to the Library made by the City of Fremantle as published in the Government Gazette of 29 November, 1985 is hereby repealed.

The Common Seal of the City of Fremantle was
hereto affixed this 19th day of March 2001 in the presence of:

Mayor

Chief Executive Officer