



Meeting attachments

Audit and Risk Management Committee

Monday 17 June 2024 6pm



Table of Contents

ARMC2406-3 PURCHASING POLICY EXEMPTIONS MARCH TO MAY 2024
Attachment 1 – Purchasing Policy Exemptions Mar to May 24.....3



ARMC2406-3 PURCHASING POLICY EXEMPTIONS MARCH TO MAY 2024

Attachment 1 – Purchasing Policy Exemptions March to May 2024

PURCHASING POLICY EXEMPTIONS

POLICY EXEMPTION	TYPE OF EXEMPTION	SUPPLIER	REASON FOR EXEMPTION	LENGTH OF CONTRACT	TOTAL VALUE	DATE APPROVED	APPROVING AUTHORITY
\$2,000-\$9,999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Mei Swan Lim	The artist listed is presenting work as part of the Fremantle Art Centre exhibition program - Polarity: Fire & Ice - as part of the Perth Festival in February 2024. The work will be presented February to April 2024.	One-off	\$ 2,000.00	18-Mar-24	Director Creative Arts and Community
\$2,000-\$9,999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Katherine John Entertainment put forward the following Aboriginal Musicians: Miss Loo and the One Guy Promo Duo Natasha Eldridge Duo Lilly Gogos PA and sound support Daniel Knight	This project builds on the community event which was held in 2023. It's about activating spaces in the community and support engagement with residents. It will engage Aboriginal musicians, and a sound person with the opportunity for a short contract and linked to Aboriginal engagement. Partners: Town of East Fremantle, Friends of Samson Park and other city business units include Parks & Landscape, Waste Minimisation	One-off	\$ 3,850.00	28-Mar-24	Director Creative Arts and Community
\$2,000-\$9,999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Indian Ocean Craft Triennale (IOTA)	The artists listed are presenting work as part of the Fremantle Art Centre exhibition program - IOTA: Codes in Parallel 2024. Reimbursement for 4 x artists to IOTA	One-off	\$ 8,000.00	11-Apr-24	Director Creative Arts and Community
\$2,000-\$9,999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Jo Darbyshire Curator of Cultural Heritage and Visual Artist	Jo Darbyshire is a unique Fremantle based and experienced cultural heritage curator and artist with expertise and knowledge of Fremantle based arts and political groups and movements, including; anti nuclear, forest conservation, Feminist and LGBTI protest communities. Jo will curate an exhibition using the City Art Collection holdings, write a catalogue essay of 1000 words, exhibition labels, source images and captions, contribute to exhibition design and installation and deliver a gallery talk as part of the FAC public program.	One-off	\$ 3,750.00	22-Apr-24	Director Creative Arts and Community
\$2,000-\$9,999 Request 2 Quotes Min. 1 written quote rec'd	Request for Artist	Woody's World	Woody's World is a children's music specialist providing performances at FAC.	One-off	\$ 2,750.00	13-May-24	Director Creative Arts and Community

Total Exemptions: \$2,000-\$9,999

\$ 20,350.00

POLICY EXEMPTION	TYPE OF EXEMPTION	SUPPLIER	REASON FOR EXEMPTION	LENGTH OF CONTRACT	TOTAL VALUE	DATE APPROVED	APPROVING AUTHORITY
\$10,000-\$49,999 Request 3 Quotes Min. 2 written quotes rec'd	Specialist Consultant Advice	Naja Business Consulting Services	Finalisation of property based consultancy work already delivered by this supplier.	3 Months	\$ 11,400.00	20-May-24	Director City Business
\$10,000-\$49,999 Request 3 Quotes Min. 2 written quotes rec'd	Specialist Consultant Advice	City of Melville/Deloitte	The City of Fremantle has agreed to pay a one-third share in costs of engaging Deloitte Australia as our consultant to complete our due diligence - Phase 1, providing a price on the market sounding / EOI provision. The City of Melville has agreed to directly pay the invoices received from Deloitte Australia for their services for this purpose and forward CoF an invoice for our agreed one-third share to a total of \$26666.00 inclusive for phase 1. Deloitte is a global company recognised for providing auditing, financial and risk related consultancy services. They are renowned for their work with the public sector and also with infrastructure related industries. They are highly regarded and considered best placed in the market to provide the City of Fremantle, the City of Melville and the Town of East Fremantle with the best financial analysis of the RRG to enable the best outcome for the stakeholders, the facility and its operations. It has been agreed at a recent meeting held by the Waste Management Collective Project Team that we engage Deloitte Australia for this purpose.	3 Months	\$ 24,241.82	07-May-24	Director Infrastructure
\$10,000-\$49,999 Request 3 Quotes Min. 2 written quotes rec'd	Specialist Consultant Advice	Quoin Consulting	Urgent structural consultancy is required to determine the structural integrity of the Victoria Pavilion building following an incident of steel falling from the gable and damaging the balustrade and seating area. Quoin Consulting is recommended based on their extensive experience with Fremantle's heritage buildings, history of valuable consultancy and understanding of urgency to attend site 23/4/24. The matter requires urgent specialist consultancy to confirm public and tenant safety, as well as preserving the heritage value of the building.	1 Month	\$ 10,000.00	24-Apr-24	Director Infrastructure
\$10,000-\$49,999 Request 3 Quotes Min. 2 written quotes rec'd	Specialist Consultant Advice	Perth Region NRM Inc	Perth NRM are the nationally recognised regional NRM group for Perth metropolitan region. The City has a long-standing relationship with Perth NRM. As part of project 11045 Contribution Perth NRM Coastal Program, the City has agreed to contribute \$15,000 annually from 2019 through to 2029.	12 Months	\$ 15,000.00	02-Apr-24	Director Infrastructure
\$10,000-\$49,999 Request 3 Quotes Min. 2 written quotes rec'd	Sole Source of Supply	Zindzi Okenyo	Two performances by Zindi & the Zillionaires. A music entertainment for young people and families. Zindzi performs with an ensemble of drummer and two fluffy, dancing Zillionaires. There is nothing like them in sound or style.	1 Day	\$ 10,000.00	27-Mar-24	Chief Executive Officer
\$10,000-\$49,999 Request 3 Quotes Min. 2 written quotes rec'd	Sole Source of Supply	Feel Presents Pty Ltd	A deposit for a performance by The Dirty Three at the Fremantle Passenger Terminal in November 2024	1 Day	\$ 15,400.00	04-Apr-24	Chief Executive Officer
\$10,000-\$49,999 Request 3 Quotes Min. 2 written quotes rec'd	Sole Source of Supply	Centre for Stories	Storytelling and training services as part of the City's Truth Telling Program.	8 Month	\$ 24,808.00	10-Apr-24	Chief Executive Officer

Total Exemptions: \$10,000-\$49,999

\$ 110,849.82

POLICY EXEMPTION	TYPE OF EXEMPTION	SUPPLIER	REASON FOR EXEMPTION	LENGTH OF CONTRACT	TOTAL VALUE	DATE APPROVED	APPROVING AUTHORITY
\$50,000-\$249,999 Formal RFQ Min. 3 written quotes rec'd							

Total Exemptions: \$50,000-\$149,999

\$ -

POLICY EXEMPTION	TYPE OF EXEMPTION	SUPPLIER	REASON FOR EXEMPTION	LENGTH OF CONTRACT	TOTAL VALUE	DATE APPROVED	APPROVING AUTHORITY

Total Exemptions: \$50,000-\$149,999

\$ -

TOTAL EXEMPTIONS

\$ 131,199.82

	Mar-24	Apr-24	May-24
Request for Artist	\$ 5,850.00	\$ 11,750.00	\$ 2,750.00
Original Equipment Manufacturer (OEM)	\$ -	\$ -	\$ -
Sole Source of Supply	\$ 10,000.00	\$ 40,208.00	\$ -
Specialist Consultant Advice	\$ -	\$ 25,000.00	\$ 35,641.82
Specialist Legal Advice	\$ -	\$ -	\$ -
Subscription (excluding software)	\$ -	\$ -	\$ -
Professional / LG Membership	\$ -	\$ -	\$ -
Statutory Advertising	\$ -	\$ -	\$ -
Postal Service	\$ -	\$ -	\$ -
	<u>\$ 15,850.00</u>	<u>\$ 76,958.00</u>	<u>\$ 38,391.82</u>