



# Minutes

## Ordinary Meeting of Council

Wednesday 23 October 2024 6:00 pm



## Table of Contents

Official opening, welcome and acknowledgement .....	4
Attendance, apologies and leave of absence.....	4
Attendance.....	4
Apologies .....	4
Leave of absence .....	5
Applications for leave of absence .....	5
Disclosures of interest by members .....	5
Responses to previous public questions taken on notice.....	5
Public question time .....	5
Petitions.....	8
Deputations.....	8
Presentations.....	8
Confirmation of minutes .....	8
Elected member communication .....	9
<b>Motion of which previous notice has been given .....</b>	<b>10</b>
C2410-19 NOTICE OF MOTION - REQUEST FOR ADDITIONAL PLEIN AIR SITES - CR ADIN LANG .....	10
<b>Reports and recommendations from officers .....</b>	<b>15</b>
<b>Planning reports .....</b>	<b>15</b>
C2410-7 FORMER FREMANTLE TECHNICAL COLLEGE (TAFE), NOS. 11-15 (LOT 2680) GROSVENOR STREET, BEACONSFIELD - 84 LOT FREEHOLD SUBDIVISON (ED WAPC200708).....	15
<b>Strategic and general reports .....</b>	<b>47</b>
C2410-8 UPDATE REPORT ON THE PROPOSED SALE OF VICTORIA HALL .....	47
C2410-9 REVIEW OF THE NEW BULK WASTE VERGE COLLECTIONS MODEL ..	53
C2410-10 TENDER AWARD - FCC663/24 BATHERS BEACH – BEACH ENCLOSURE SUPPLY, INSTALLATION AND MAINTENANCE .....	66
<b>Items approved en bloc .....</b>	<b>78</b>
<b>Strategic and general reports .....</b>	<b>79</b>
C2410-12 INFORMATION REPORT - FREMANTLE LIBRARY BI-ANNUAL REPORT - MARCH TO SEPTEMBER 2024 .....	79
<b>Committee and working group reports .....</b>	<b>97</b>



C2410-14	CEO ANNUAL PERFORMANCE REVIEW FOR 23/24 AND ADOPTION OF PERFORMANCE CRITERIA FOR 24/25 .....	97
<b>Statutory reports .....</b>		<b>101</b>
C2410-16	STATEMENT OF INVESTMENTS - SEPTEMBER 2024 .....	101
C2410-17	SCHEDULE OF PAYMENTS - SEPTEMBER 2024 .....	108
C2410-18	MONTHLY FINANCIAL REPORT - SEPTEMBER 2024.....	111
<b>Strategic and general reports .....</b>		<b>120</b>
C2410-11	ROAD NAMING FOR SUBDIVISION AT 2 AND 4 CLONTARF RD AND 1 NAYLOR ST BEACONSFIELD .....	120
C2410-13	5 BEACH STREET - DEMOLITION OF FACADE .....	127
C2410-15	WORKING GROUP INFORMATION REPORT - OCTOBER 2024.....	132
Urgent business.....		135
Late items .....		135
Confidential business.....		135
Closure .....		135



## **Official opening, welcome and acknowledgement**

The Presiding Member declared the meeting open at 6:03 pm and welcomed members of the public to the meeting.

The Presiding Member informed members of the public that the meeting was being recorded and streamed live on the internet. They further advised that while all care is taken to maintain privacy, visitors in the public gallery and members of the public submitting a question, may be captured in the recording.

## **Attendance, apologies and leave of absence**

### **Attendance**

Ms Hannah Fitzhardinge	Mayor/Presiding Member
Cr Jenny Archibald	Deputy Mayor/Central Ward
Cr Geoff Graham	Central Ward
Cr Adin Lang	Coastal Ward
Cr Andrew Sullivan	Coastal Ward
Cr Jemima Williamson-Wong	Coastal Ward ( <i>arrived at 6:13pm</i> )
Cr Fedele Camarda	East Ward
Cr Ben Lawver	East Ward
Cr Frank Mofflin	East Ward
Cr Doug Thompson	North Ward
Cr Ingrid van Dorssen	North Ward
Mr Glen Dougall	Chief Executive Officer
Mr Matt Hammond	Director City Business
Mr Pete Stone	Director Creative Arts and Community
Mr Graham Tattersall	Director Infrastructure
Mr Russell Kingdom	Director Planning, Place and Urban Development
Ms Chloe Johnston	Manager Development Approvals
Ms Melody Foster	Manager Governance
Mr Ryan Abbott	Manager Parks and Landscape
Mr Vitor Martins	Manager Waste and Fleet
Ms Emily Groves	Media and Community Relations Advisor
Ms Gabrielle Woulfe	Meeting Support Officer

*There were approximately 17 members of the public and no members of the press in attendance.*

### **Apologies**

Nil.



## Leave of absence

Nil.

## Applications for leave of absence

### **COUNCIL DECISION**

**Moved: Cr Doug Thompson**

**Seconded: Cr Andrew Sullivan**

**Cr Ingrid van Dorssen's request for leave of absence from 1 February 2025 until 23 February 2025 (inclusive) is approved.**

**Carried: 10/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald,  
Cr Geoff Graham, Cr Adin Lang, Cr Andrew Sullivan,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorssen**

**Against:**

**Nil**

## Disclosures of interest by members

Nil.

## Responses to previous public questions taken on notice

There were no questions taken on notice at the Ordinary Meeting of Council held on 9 October 2024.

## Public question time

**Cr Jemima Williamson-Wong arrived at 6:13pm.**

**Louis de Villiers spoke in relation to matters not on the agenda, including AUKUS and the Polyphagous Shot Hole Borer, and asked the following questions:**

### **Question 1:**

When will the City and its ratepayers, who indirectly helped finance the Mayor and CEOs' recent AUKUS trip to the USA, receive a report back on claimed benefits and outcomes, including what was learnt about the much touted "emergency nuclear safety measures"?



**Response by the Chief Executive Officer:**

The report in relation to the Perth South West Metropolitan Alliance delegation to the United States will come to a November Council meeting. The report is being finalised by the Alliance and will be presented to their board, then taken to Council.

**Question 2:**

Does the City still support our community naval nuclear safety being in the hands of the defence minister? If so, why? If not, why has the City not spoken up for our community and raised these concerns with ARPANSA and the Defence Department?

**Response by the Chief Executive Officer:**

The City of Fremantle, through the Perth South West Metropolitan Alliance, provided a submission on the Bill and one of the items raised was the governance structure. The Alliance made the comment within the report that the regulator shouldn't report to the Defence Minister.

**Question 3:**

Is removal of Polyphagous Shot Hole Borer infected trees the only effective measure to counter the threat of this infestation?

**Response by the Director Infrastructure:**

The removal of infected trees is an adopted approach by the Department of Primary Industries and Regional Development, and the City has aligned with this approach. The issue was brought to Council on 25 September 2024 in relation to the City's response.

The City will continue to work with the Department of Primary Industries and Regional Development to investigate in other measures.

The City has started to look at forward planning and replacement trees, and the longer-term impact.

**Question 4:**

Do we know how effective the measures implemented thus far, including removal of trees, are?

**Response:**

Please see response to question 3 above.

**Question 5:**

Are other methods of combating the threat being considered or tested?

**Response:**

Please see response to question 3 above.



**Ian Ker spoke in relation to item C2410-8 and C2410-9 and asked the following question:**

**Question 1:**

When will the City of Fremantle develop, fund, and implement a conservation management plan for the valuable but deteriorating heritage properties it owns?

**Response by the Director City Business:**

In respect to Victoria Hall, as the City goes out to market and seeks interest from different tenants, we hope to have a conversation around their contributions as part of a lease. There are allocations in the current budget for the Town Hall, and possibly for future budgets. The current tenant of the Fremantle Markets is investing significantly in the premise. The long-term plan is something that the City looks to when planning investment into these facilities, and the City also hope to work with the tenants who occupy them as well.

**Response by Mayor Hannah Fitzhardinge:**

This is budgeted through the asset management process the City goes through every year and in accordance with conservation advice.

**Margaret Ker spoke in relation to item C2410-10 and asked the following question:**

**Question 1:**

Can the City advise whether there has been any significant progress in securing a contribution to either maintenance costs of the beach enclosure or improving facilities at Bathers Beach?

**Response by the Director City Business:**

Pending the decision tonight, the City intends to go back to the business owner who put the proposal on the table and will continue discussions and formalise the offer. The City's understanding is that the business owner is still intending to make that contribution.

**The following member of the public spoke in relation to the Fremantle Oval Masterplan and the issues related to Department of Communities social housing:**

Damien Stevens

**The following members of the public spoke against the officer's recommendation for item C2410-7:**

Carol Readshaw

Corinne Perrin

**The following member of the public spoke against the officer's recommendation for item C2410-13:**

John Dowson



**The following members of the public spoke in support for the Elected Members motion for item C2410-19:**

Barry Emerald  
Toby Lasic  
Larry  
Max Richards  
Sharnna Garbin (Lady Bananas)

## **Petitions**

Nil.

## **Deputations**

Nil.

## **Presentations**

Nil.

## **Confirmation of minutes**

### **COUNCIL DECISION**

**Moved: Cr Geoff Graham**

**Seconded: Cr Ingrid van Dorssen**

**Council confirm the minutes of the Ordinary Meeting of Council dated 9 October 2024.**

**Carried: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorssen**

**Against:**

**Nil**





## **Elected member communication**

Cr Adin Lang noted that the City of Bayswater adopted their amended Cat Local Law at their Ordinary Council Meeting last night. The amendment is identical to the Shire of Northam's clause, and was received very positively through their community engagement.

Cr Jemima Williamson-Wong highlighted her attendance, with Mayor Fitzhardinge and Cr van Dorssen, at the Australian Zero Homelessness Summit on the 16th of October. Cr Williamson-Wong spoke to the workshop held on the role that Local Government's play in ending homelessness, and mentioned the Mental Health Outreach program that the City of Fremantle have recently started and the Library Connect program which contribute to solving homelessness.

Mayor Hannah Fitzhardinge noted her attendance at the Fremantle Education Centre celebration of 50 years at Princess May Park on the 18th of October. Mayor Fitzhardinge acknowledged the major hub of both vocational and educational training, with thousands of students attending everyday and their provision of outreach training services.

Mayor Hannah Fitzhardinge also encouraged others to check out Freo Design Week, with information available online now.



## **Motion of which previous notice has been given**

### **C2410-19 NOTICE OF MOTION - REQUEST FOR ADDITIONAL PLEIN AIR SITES - CR ADIN LANG**

**Meeting date:** 23 October 2024  
**Responsible officer:** Chief Executive Officer  
**Voting requirements:** Simple Majority Required  
**Attachments:** Nil

#### **ELECTED MEMBER SUMMARY**

The Plein Air Project in is an artist driven initiative that encourages safe spaces for outdoor painting artists to apply their creative skills without the concern of legal repercussion.

Plein Air 1 in Westgate Mall was supported by Silverleaf and is the first space in Western Australia where outdoor artists could do what they want, when they want. It has been a huge success. Plein Air 2 was supported by National Storage in North Fremantle.

During this time, artists have collaborated to bring life to dead spaces, while teaching each other new art skills and fostering new friendships. The artworks have also been enjoyed by locals and tourists.

Plein Air 3 provides a new opportunity for artists, skaters, the City of Fremantle and our community to bring life and activation to the 'Captain Munchies Skate Park' located at the Beach Street carpark in Fremantle.

The proposed location is currently considered an official/unofficial place for artists, this Notice of Motion aims to remove ambiguity over both spaces and welcome artists to apply their creative skills to beautify and activate the spaces.

#### **Request by Plein Air Projects**

Provided below is a summary of the key focus areas by Plein Air Projects, for an independent street art strategy and artist engagement sites, lead by the artist run initiative called PLEIN AIR PROJECTS.

This innovative public art project is kindly hosted in the heart of the CBD, Fremantle at Westgate Mall. Project concept was developed, designed and actively managed by local artist Lady Bananas.



The first “open air” public street art project site launched as a trial in 2019 at Westgate mall, Fremantle.

After the success and positive community involvement from the first site, a second site was activated and created on Tydeman road, North Fremantle which was launched in 2022.

Site 1, is proudly supported by Silverleaf, Yolk property group and City of Fremantle.

Our role at Plein Air Projects is to facilitate and foster the growth of a thriving public art creative industry by advocating, promoting and mentoring Western Australia local artists/ working in the field of street art/ aerosol art to collaborate and to create large scale street art projects with freedom of expression.

We feel in order to innovate new solutions and create positive changes in the street art sector, we have to actively work together on improving communication and trust between sectors, artists, stakeholders and communities.

We support local artists by providing access to wall areas designated for installation and creation of their artworks.

This enables individuals or artist groups to participate in showcasing their diverse artworks and creative styles in public spaces.

Giving artists further opportunities to engage and share their skills with a public audience and inspiring creative community interactions.

Which can lead to a growth in small business opportunities by creating local connections for artists to gain commissions for both private and commercial public art murals.

PLEIN AIR PROJECTS assists artists/individuals with navigating administrative public art process, as well as providing artist small business incubation, education and further learning and development for local artists to “upskill through the duration of our projects whilst being mentored” alongside professional and emerging creatives.

We are proud to work with the city of Fremantle which is a vibrant and beautiful city.



Public art forms are well known to attract active interest locally, nationally and internationally with holiday makers and Plein air project sites have become a street art tourism destination.

Research by tourism WA shows Street art and other forms of public art are actively inspiring more people to visit the city and surrounding areas from around Australia and the world.

This aspect brings us to consider the need, for fresh approaches to public art design themes and creating more Plein air projects sites to meet the growing needs of the creative Fremantle community

We aim to create "world class" public art projects and foster new approaches towards embracing creative diverse public artwork and design themes based on the individual professional style of the artist, instead of following rigid public art guidelines.

We embrace the artists rights of expression and creativity, and we tailor our projects to suit this aesthetic.

We feel we need to look at public art from a global view. And represent our unique Australian talent by local artists and introducing them to eager international audiences

Public Art can be diverse in many forms, a mural can become a statement piece for the city and/or an iconic part of the fabric of local arts and culture. Which is important if the city of Fremantle wishes to continue to become a popular urban street art "location designation" on a world scale.

With the proposed activation of PLEIN AIR PROJECTS site 3 at the "captain munchies" skatepark and carpark area this third site will allow further development for artists to create another site which will be used in a similar nature to previous sites.

### **OFFICER COMMENT**

The City offers continued support for the two existing Plein Air Projects artist-led initiatives in Walyalup/Fremantle and support for the introduction of an additional nominated project site (Plein Air 3) noted in this Motion. It is recommended that the City work with the Plein Air Projects group and negotiate an agreement between the City and relevant parties regarding the management and oversight of the project and sites.



Officers will monitor and review the Plein Air sites over the following 12 months and bring a report back to Council providing an update on the outcome of this trial.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

## **OFFICER'S RECOMMENDATION**

**Moved: Cr Adin Lang**

**Seconded: Cr Jemima Williamson-Wong**

**Council:**

- 1. Supports the existing Plain Air sites, located at Westgate Mall (Plein Air 1) and the National Storage in North Fremantle (Plein Air 2).**
- 2. Supports the addition of a third Plein Air site, located at the skate park the Beach Street car park (12A), for a trial period of 12 months.**
- 3. Approves officers negotiate and enter into a Memorandum Of Understanding with the Plein Air Project Group (the Organiser), for the management and use of the sites listed in part 1-2 of this recommendation, for Plein Air projects.**
- 4. Request a report be brought back to Council following the 12-month trial period.**

**In accordance with clause 9.7 of the [Meeting Procedures Policy](#), Cr Doug Thompson moved the following amendment, accepted by the Presiding Member:**

## **AMENDMENT**

**Moved: Cr Doug Thompson**

**Seconded: Cr Jenny Archibald**

To amend part three (3) of the officer's recommendation to read as follows:

- 3. ~~Approves officers~~ *Authorise the Chief Executive Officer to* negotiate and enter into a Memorandum Of Understanding with the Plein Air Project Group (the Organiser), for the management and use of the sites listed in parts 1-2 of this recommendation, for Plein Air projects.**



**Amendment Carried: 11/0**

**For:**

Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen

**Against:**

Nil

**Reason for amendment:**

To ensure the CEO is given the correct authorisation to ensure he can negotiate and enter into an MOU on behalf of Council.

**COUNCIL DECISION ITEM C2410-19**  
**(Amended officer's recommendation)**

**Moved: Cr Adin Lang**

**Seconded: Cr Jemima Williamson-Wong**

**Council:**

- 1. Supports the existing Plain Air sites, located at Westgate Mall (Plein Air 1) and the National Storage in North Fremantle (Plein Air 2).**
- 2. Supports the addition of a third Plein Air site, located at the skate park the Beach Street car park (12A), for a trial period of 12 months.**
- 3. Authorise the Chief Executive Officer to negotiate and enter into a Memorandum of Understanding with the Plein Air Project Group (the Organiser), for the management and use of the sites listed in part 1-2 of this recommendation, for Plein Air projects.**
- 4. Request a report be brought back to Council following the 12-month trial period.**

**Carried: 11/0**

**For:**

Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen

**Against:**

Nil



## Reports and recommendations from officers

### Planning reports

#### **C2410-7 FORMER FREMANTLE TECHNICAL COLLEGE (TAFE), NOS. 11-15 (LOT 2680) GROSVENOR STREET, BEACONSFIELD - 84 LOT FREEHOLD SUBDIVISION (ED WAPC200708)**

<b>Meeting date:</b>	23 October 2024
<b>Responsible officer:</b>	Manager Development Approvals
<b>Voting requirements:</b>	Simple Majority Required
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1. Subdivision Plan 200708 - Lot 2680 Grosvenor Street [1 page]</li><li>2. Covering Letter (TB B) - Beaconsfield TAFE Subdivision [8 pages]</li><li>3. Appendix B - Plan of Subdivision [1 page]</li><li>4. Transport Impact Assessment [92 pages]</li><li>5. Landscape Masterplan [30 pages]</li><li>6. Community Bore letter to City Jul 24 [6 pages]</li><li>7. Approved Local Structure Plan (without appendices) - Beaconsfield TAFE - September 2024 [74 pages]</li><li>8. Public Submission Schedule - FMR TAFE Subdivision - WAP C 200708 - Applicant Responses [11 pages]</li></ol>

### **SUMMARY**

**Approval is sought for an 84 Lot Freehold Subdivision at the former Fremantle Technical College (TAFE), Nos. 11-15 (Lot 2680) Grosvenor Street, Beaconsfield, comprising:**

- **84 new residential lots, 82 single dwelling lots and two larger multiple dwelling development sites;**
- **Three public open space/drainage Reserves; and**
- **Movement network consisting of footpaths, two roads and seven laneways; and**
- **Landscaping and site works.**

**The proposal is referred to Council due to the scale and strategic significance of the proposal and comments received during the notification period that cannot be addressed through conditions of approval.**



**The proposed subdivision is noted as being consistent with the recently approved Local Structure Plan: Beaconsfield TAFE, Lot 2680 Grosvenor Road, Beaconsfield that applies to the subject site (approved by the WAPC in September 2024).**

**The City of Fremantle (the City) is not the decision maker for the subdivision application, with advice and recommendations on the proposal to be provided by the City to the Western Australian Planning Commission (WAPC) to inform their decision. The application is recommended for conditional approval.**

## **PROPOSAL**

### **Detail**

Approval is sought for an 84 Lot Freehold Subdivision at the former Fremantle Technical College (TAFE), Nos. 11-15 (Lot 2680) Grosvenor Street, Beaconsfield, comprising:

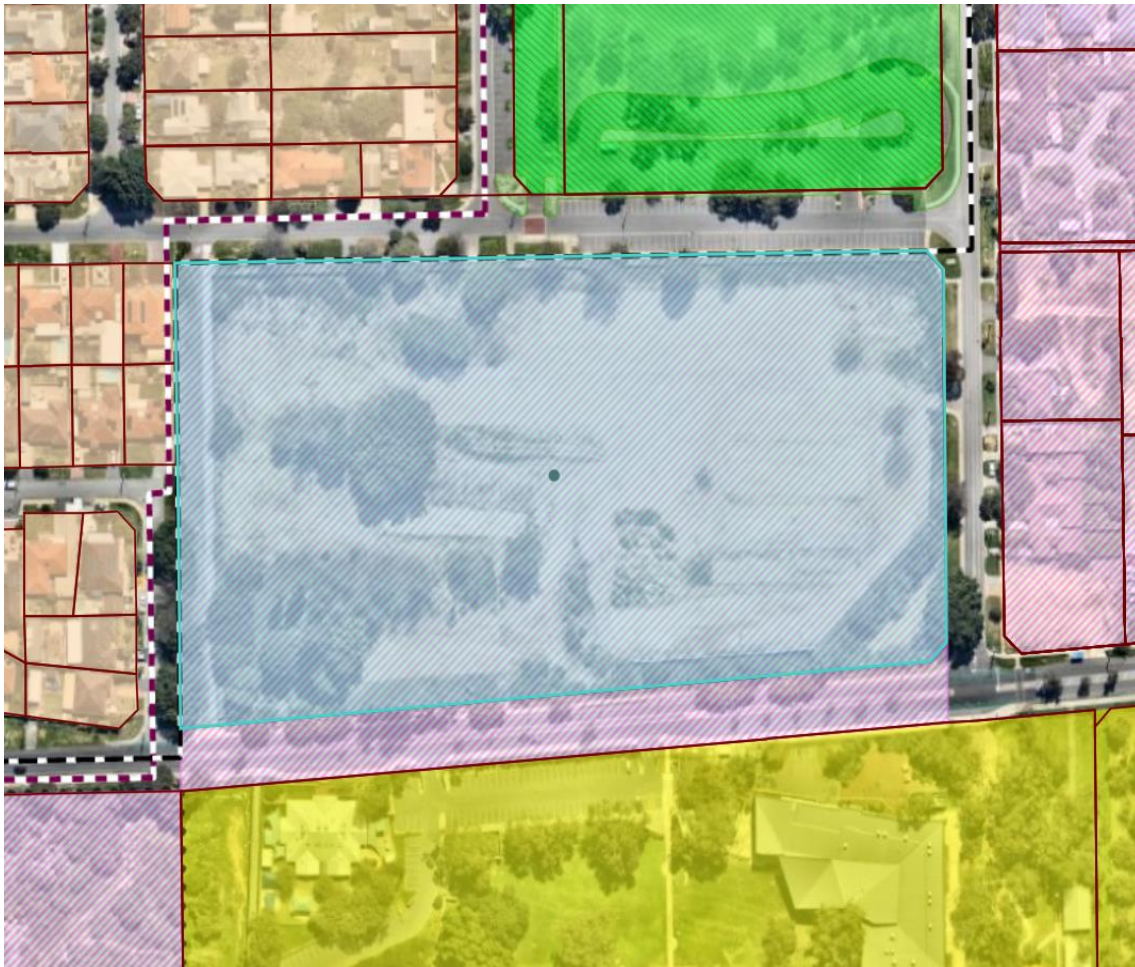
- 84 new residential lots, 82 single dwelling lots and two larger multiple dwelling development sites;
- Three public open space/drainage Reserves; and
- Movement network consisting of footpaths, two roads and seven laneways; and
- Landscaping and site works.

The subdivision plan is included as attachment 1. Other supporting information, including the applicant's covering letter, technical reports and the approved structure plan document are also included as attachments to this report.

### **Site/application information**

Date received:	28 August 2024
Owner name:	Western Australian Land Authority
Submitted by:	Western Australian Planning Commission (WAPC)
Scheme:	Development Zone
Heritage listing:	Individually Listed Category 4 (Historic Record Only) and South Fremantle Heritage Area
Existing land use:	Vacant
Use class:	Residential
Use permissibility:	Permitted





## **CONSULTATION**

### **External referrals**

Nil required.

### **Community**

The application was advertised in accordance with Schedule 2, clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, due to the significance of the proposal. The proposal was advertised via a letter drop to all landowners/occupiers within a 200m radius of the subject site as well as via signs on the street frontages of subject site and the City's MySay webpage.

The advertising period ran from 16 September 2024 to 7 October 2024 and a total of 16 submissions were received. These submissions, where relevant, have been summarised in the following table with an officer response (a schedule of full submissions and responses from the applicant provided at attachment 8):



<b>Submission (Summarised)</b>	<b>Officer Response</b>
<p>Concerns the proposal results in small, high density lots that are inappropriate and inconsistent with the character of the Beaconsfield area and a number of dwellings that is considered excessive.</p>	<p>The lots proposed within subdivision are entirely consistent with those proposed and planned for within the associated, approved Beaconsfield TAFE Local Structure Plan (LSP) that applies to the site.</p> <p>The proposed lot sizes meet the site area requirements of the R-Codes and are considered capable of accommodating their future intended development.</p> <p>Furthermore, the proposed variety of lot sizes and typologies are considered to contribute to the housing options and diversity within the area.</p>
<p>Concerns were raised relating to increased traffic, car parking and vehicle/pedestrian safety at intersections and for the school students as a result of the additional traffic expected from the proposal.</p>	<p>Traffic and parking matters are discussed in greater detail within the following sections of this report.</p>
<p>Concerns the large number of dwellings may have adverse effects on the local environment, including increased pressure on water resources, loss of green spaces, trees and potential impacts on local wildlife.</p>	<p>It is noted that the proposal retains a large number of mature trees within the public open spaces (which exceed requirements) and road widening reserves. The level of tree retention across the site has been generally commended and achieves objectives of the Heart of Beaconsfield Masterplan and LPS outcomes.</p>
<p>Concerns were raised for the quality of landscaping and pedestrian and cycle connections through the site and these open space areas.</p>	<p>It is noted that full details of the landscaping and pedestrian and cycle connections through the public open space areas is still being resolved; detailed plans of such are required for approval and are to be secured by appropriate conditions of approval.</p>
<p>Concerns that it is unclear how the 20% affordable/community housing is be delivered by this proposal and whether this provision is still going to be delivered.</p>	<p>This proposal relates to the subdivision of land. There is no requirement in the planning framework for this site to have a certain allocation of affordable/community housing.</p>



A detailed schedule of the public submissions received, including responses to each submission from the applicant, is provided at attachment 8 to this report for consideration of the Council and in WAPC's determination of this subdivision application.

## **OFFICER COMMENT**

### **Statutory and policy assessment**

The proposal has been assessed against the relevant provisions of LPS4, the R-Codes, relevant Council local planning policies and the approved Beaconsfield TAFE Local Structure Plan (LSP) that applies to the subject site.

It is noted that the proposed subdivision is largely consistent with the approved LSP in relation to lot layouts, typologies, residential density coding, land uses as well as movement network (roads, laneways, footpaths), provision of public open spaces and landscaping.

### **Background**

The subject site, Lot 2680 Grosvenor Street, Beaconsfield, is a largely flat, 3.8-hectare site (38,192m<sup>2</sup>) bound by Lefroy Road to the south, Caesar street to the east, Grosvenor Street to the north and Badham Close to the west. The site is often referred to as the 'Fremantle Technical College', 'Challenger TAFE', or simply 'TAFE' site in recognition of its former land use.

The subject site sits as a key site within the Heart of Beaconsfield Masterplan that was prepared by the City to provide a strategic basis for the coordinated redevelopment and growth of the Beaconsfield suburb with increased residential densities, other appropriate land uses and improved connections and public open spaces through key sites and areas of the suburb.

The subject site had originally been developed with a complex of educational buildings dating from the 1960s through the 1980s, though these had been disused since 2018, fallen into dereliction, and were ultimately demolished in 2022 (demolition approved by WAPC on 8 March 2022; recommended for approval by Council at its meeting on 23 February 2022, application ref. DA0549/21). The Site is elevated above Lefroy Road, with a steep bank, approximately four to five metres high, along most of the southern boundary. The south-western quarter of the site is lower, approximately level with Lefroy Road, with a shallower bank running down from Badham Close on the western boundary. There are also two drainage basins of approximately three metres deep at the south-eastern corner of the Site and near the south-western corner. The subject site is currently vacant with the



exception of a significant number of mature trees that have been retained on-site, predominately at the south-eastern and south-western corners, along the northern and southern boundaries, and in a rough band across the western half of the subject site (to be retained and protected through subdivisional works).

The Site was previously reserved for 'Public Purposes (Technical School)' under the Metropolitan Region Scheme (MRS). However, the site was the subject of an MRS amendment, gazetted on the 10 November 2023, to rezone the site to 'Urban'. Under section 126(3) of the *Planning and Development Act 2005*, this amendment concurrently placed a zoning of 'Development' over the site under the City's Local Planning Scheme 4 (LPS4). A Structure Plan was thereby required over land zoned 'Development' prior to any comprehensive redevelopment of the site, per the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations).

Development WA have been generally responsible for coordinating redevelopment of the subject site, including through the above MRS amendment and developing the Beaconsfield TAFE Local Structure Plan to provide a planning framework for the redevelopment of the subject land.

The draft Beaconsfield TAFE Local Structure Plan was considered by Council at its meeting on 6 December 2023 and a recommendation for approval issued to the WAPC, subject to the following recommended modifications:

- (i) Designation of 'café / restaurant' and 'community purpose' as additional uses over part of the R160-coded area adjacent the POS.*
- (ii) Inclusion of a detailed purpose statement in Part 1.2 of the proposed Structure Plan report.*
- (iii) Replacement of "eight storeys" in Part 1.4.2.4 of the Structure Plan report with 'five storeys'.*

The above recommended modifications were adopted into the LSP and in September 2024, the WAPC approved the Beaconsfield TAFE Local Structure Plan, refer to the approved document in attachment 7 of this report.

The purpose of the approved LSP is to provide guidance on the subdivision and development of the Structure Plan area, with the following key objectives:

- Redevelopment of the Structure Plan area will respond to local cultural and natural sense of place, through the reuse of naturally occurring materials, interpretation of the historical use of the Structure Plan area and incorporation of dwelling design responsive to surrounding typologies.



- The Structure Plan will contribute to greater housing choice in the locality, facilitating the achievement of additional urban infill by redeveloping underutilised land and incorporating a range of dwelling types. Variation in dwelling typologies will promote greater housing diversity and improve local housing affordability.
- Development will be sympathetically located and oriented to minimise amenity impacts on the surrounding locality, responding to site characteristics and existing population.
- Redevelopment will seek to retain existing trees, wherever possible, within the public open space (POS) and promote greater urban canopy throughout the Structure Plan area. Landscaping of the POS will prioritise the planting of locally endemic species and promotion of water sensitive urban design outcomes.
- Street design will encourage slow vehicle movement through the Structure Plan area, prioritising pedestrian and cyclist movements where possible. It will also facilitate on-street parking and integration with adjacent landscaped areas where practical.

The proposed subdivision has been assessed in accordance with provisions of the approved structure plan document and any other relevant considerations, as outlined below.

### **Beaconsfield TAFE Local Structure Plan**

The proposed plan of subdivision has been assessed in terms of its consistency with the approved LSP that applies to the subject site.

The proposed plan of subdivision (attachment 1) is found to broadly achieve the objectives of the LSP (outlined above), and is consistent with the following key elements of the LSP:

#### *Zoning, Land Use and Density*

With reference to the LSP map (refer Figure 1 below), the plan identifies the site with a Residential zoning and a range of density codes from R40, R60, R100 and R160. The LSP also identifies an Additional Use over the larger R160 Lot (fronting Lefroy Road) providing for consideration of a 'Restaurant /Café' or 'Community Purpose' use as defined in the City's Scheme.

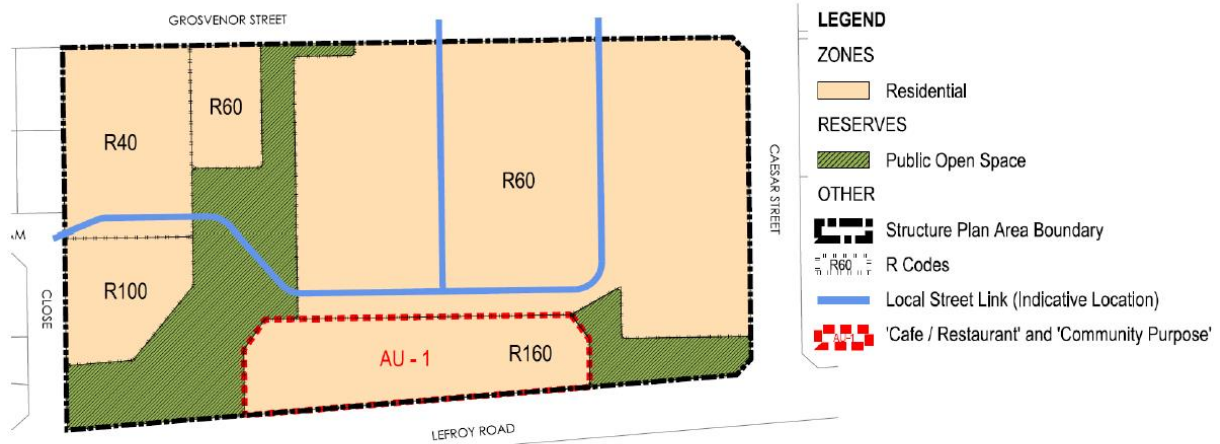


Figure 2 – Beaconsfield TAFE Local Structure Plan

**Figure 1. Beaconsfield TAFE Local Structure Plan**

The proposed plan of subdivision and the lots proposed (refer to attachment 1 – extract below) are consistent with the above structure plan and are expected to achieve the dwelling yield of 155 dwellings sought by the LSP – refer to Table 1 below.

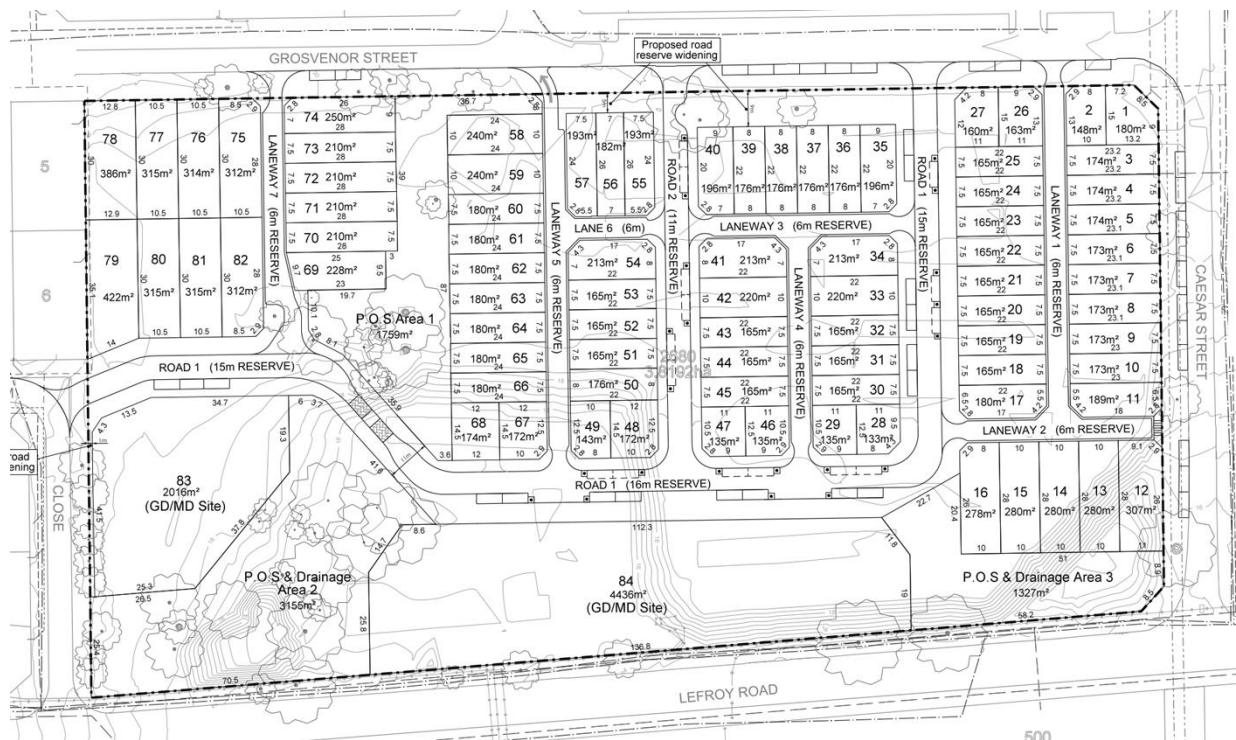


Figure 2. Proposed Plan of Subdivision Extract (refer also, attachment 1).



Density Type	No. of Lots	Expected Dwelling Yield
R40	8	8
R60	74	74
R100	1	26
R160	1	47
<b>TOTAL</b>	<b>84</b>	<b>155</b>

**Table 1.** Proposed subdivision expected dwelling yields, consistent with Table 5 of the LSP.

Lot Sizes, Layout and Typologies

The plan of subdivision proposes the creation of the following lots/reserves:

- 84 new residential lots, 82 single dwelling lots and two larger multiple dwelling development sites;
- Three public open space/drainage Reserves; and
- Movement network (consisting of footpaths, two roads and seven laneways)

The proposed lot layouts, sizes and typologies of the proposed plan of subdivision are consistent with the LSP, as depicted in Figure 24 of the LSP, extracted below:





**Figure 3.** Extract of Figure 24 from the LSP (Master Plan).

Proposed lot sizes in the subdivision plan are also noted as being consistent and compliant with the respective density coding(s) prescribed by the LSP and the site area requirements of the R-Codes Vol. 1 – Part C, Table D (refer to Table 2 below).

<b>Density Type</b>	<b>No. of Lots</b>	<b>Minimum / Average Site Area Required</b>	<b>Minimum / Average Site Area Proposed</b>
R40	8	180sqm / 220sqm	312sqm / 336sqm
R60	74	120sqm / 150sqm	133sqm / 263sqm
R100	1	Not Specified	2016sqm
R160	1	Not Specified	4436sqm
<b>TOTAL</b>	<b>84</b>	<b>N/A</b>	<b>133sqm / 201sqm*</b>

\*Overall minimum and average site areas; does not include large R100/160 sites.

**Table 2.** Proposed site area requirements and provision within subdivision plan.

Public Open Space

The approved LPS allocates 16% of the subject site as areas of Public Open Space (POS), which exceeds the standard 10% POS contribution required by the Act and State Planning Policy 3.6 – Infrastructure Contributions.

The proposed plan of subdivision upholds the delivery of 16% POS across 3 designated POS areas and demonstrates a commitment to retaining existing vegetation and implementing a public realm that prioritises pedestrian amenity and connectivity through the site.

The three POS areas as per the proposed subdivision plan are detailed as follows:

<b>POS Ref.</b>	<b>Size</b>	<b>Description/Function</b>
POS Area 1	1,759sqm	Retention of mature Ficus trees to create a cool, shady, and appealing place. Hardscaped courtyard, including planters, park furniture, and pedestrian/cycle connections
POS and Drainage Area 2	3,155sqm	Introduction of recreational spaces and partially turfing. Pedestrian/cycle connections. Below ground storage and infiltration gallery that replaces the existing drainage sump
POS and Drainage Area 3	1,327sqm	Passive recreation space that provides a high-quality interface with adjacent proposed single residential lots.





		Pedestrian access that connects Lefroy Road to Road 1.
TOTAL POS	6,241sqm	Represents 16.3%* of 38,192sqm overall site area.  *Exceeds minimum provision of 10% required via Development Control Policy 2.3 – refer below.

**Table 3.** Proposed Public Open Space(s) Area and Description/Function.

Overall, it is considered that the design of the POS areas and additional measures such as the road widening along Grosvenor Road and a portion of Badham Close to retain additional mature trees are supported and consistent with the design principles of 'Landscape Quality' and 'Amenity', as set out in SPP 7.0:

*Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.*

*Good design provides successful places that offer a variety of uses and activities while optimising internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.*

The pedestrian connection through the POS from Lefroy Road to Grosvenor Street is designed to be intuitive and legible, as there are clear sightlines and surface treatments are proposed to create an obvious connection. The proposed Structure Plan is therefore considered to also be consistent with the principle of 'Legibility' set out in SPP 7.0:

*Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.*

*Summary*

On the basis of the above, the proposed plan of subdivision is considered to demonstrate a high level of consistency with the approved LSP for the subject site and therefore the subdivision proposal is supported in general, subject to appropriate conditions of approval and other relevant matters, as discussed below.

**Traffic, Road Network and Parking Design**



The proposed subdivision application is supported by a Transport Impact Assessment (TIA, prepared by PJA – refer attachment 4) that concludes the subdivision is estimated to generate approximately 94 vehicles during the AM peak hour, 95 vehicles during the PM peak hour, and 950 vehicles daily. Concluding that the impact on the surrounding road network is expected to be less than that generated by the operation of the former TAFE, which was approximately 1750 vehicles per day.

The City's Traffic and Transport Engineer has reviewed the TIA and raised no objections to the conclusions of the report, noting that intersection performances will need to be monitored into the future, although no immediate concerns are raised as a result of this proposal.

Notwithstanding the above, the City's Engineering Infrastructure team has recommended a number of conditions and advice notes to secure further details and designs for City approval in relation to: car parking plans and design, crossovers, civil engineering (site works) plans, tree protection zones and construction management plans prior to the works component of the subdivision.

It is also noted that any suggested works to, or within the City's adjacent road reserves will require separate approval from the City of Fremantle.

## **Landscaping Masterplan and Community Bore**

### *Landscaping Masterplan*

One of the key objectives of the Heart of Beaconsfield Masterplan's vision is for a 'green link' through the suburb and its open spaces and this includes, eventually, a proposal to connect through Bruce Lee Oval (recreational reserve to the immediate north), through the subject site and onto the future Lefroy Road Quarry Site (to the immediate south).

As outlined above, the LSP and proposed subdivision allocates 16% of the subject site as POS, which exceeds the standard 10% POS contribution required by State Planning Policy 3.6 – Infrastructure Contributions. These spaces are designed predominately for passive recreation, with the Landscaping Report (prepared by REALM Studios – refer to attachment 5) indicating that it would include a plaza, grassed areas, seating, a nature-based play space and would retain a number of mature trees for shade.

It is also intended to retain the majority of existing trees through the POS, including the mature ficus trees (labelled "exotic" species, as they are not endemic to Western



Australia) that were historically planted in the TAFE courtyard. The retention of these mature trees and the layout of POS across the site will ensure that the north-south connection and 'green link' identified in the Heart of Beaconsfield Masterplan is upheld via the subdivision.

The City's Parks and Landscape team have reviewed the Landscaping Report (attachment 5) and are generally very supportive, considering it a positive example for the City.

Additional advice from officers has been provided for the proponents to consider in the detailed design of the landscaping prior to the commencement of works.

### *Community Bore*

The proposal intends to include a Community Bore (refer to attachment 6) to service future lots of the subdivision. Community bore's are described as:

"A bore or multiple bores supplying groundwater via a reticulated network to a number of properties in urban developments for non-drinking uses including private garden watering and/or for irrigation of communal green spaces within the development" (DWER, 2018).

The groundwater proposed in this community bore scheme is a non-drinking water supply for irrigation only and therefore requires its' own pipe network, separate from scheme water. The groundwater would be delivered via a third pipe (or purple pipe) network and is closely monitored to ensure optimal delivery.

Prior engagement with the City has been undertaken to determine whether the City would be amenable to a community bore system, acknowledging that they would be the ultimate service provider of the community bore. Officers noted that a precedent had been set with Development WA's project "The White Project" in White Gum Valley, so was generally supportive of the bore system and would be amendable to the proposal provided any necessary approvals have been gained.

Notwithstanding the above, officers did outline a number of suggestions with regard to the detail design of the community bore, as lessons from the White Gum Valley experience:

- Possible ring supply line and additional isolation points. This will enable some area to remain on when there are issues or repairs being undertaken (a lot of plants lost at WGV within private lots as a result of the entire system needing to be turned off for all issues or repairs)



- Have a better understanding of private water usage allocations as well as the monitoring and management of this.
- Additional technology in the pump station to provide fault info, levels, and other status items of pumps, tank and filtration system.

The above comments will form respective advice notes with regard to the design of any proposed community bore.

It should be noted that the City's Environmental Health team have sought some clarity from the proponent as to the final contamination classification of the subject site from the Department of Water and Environmental Regulation (DWER) and advised that no agreement from the City to take on responsibility for the community bore will be considered until the land's contamination status has been verified and both the Department of Water and Environmental Regulation and the Department of Health have advised that the location's groundwater is suitable for non-potable (irrigation) use. At the time of writing this report, no such evidence has been provided to the City, as such, an advice note is recommended to ensure such evidence is provided ahead of any agreement on the community bore.

## **State Development Control and Operation Policies**

### *Operation Policy 2.2- Residential Subdivision*

Generally, the proposed subdivision layout, lot sizes, access arrangements and service provisions are considered to meet the requirements of OP2.2.

Table 2 above demonstrates the proposed lots meet and exceed all site area requirements as per the R-Code Table D site area requirements as per the prescribed residential density codings across the LSP.

### *Development Control 2.3 - Public Open Space in Residential Areas*

The allocated POS contribution exceeds the minimum 10% provision required (16.3% proposed) and is considered to support tree retention across the site.

The proposed POS areas are to include community facilities such as BBQ, seating, shelter, landscaping, reticulation, lighting and other necessary infrastructure to provide adequate public open space and connectivity across the site.

### *Development Control 2.6 - Residential Road Planning*



The proposed road infrastructure and pedestrian pathways are generally considered to meet the objectives of this policy, subject to further detailed design.

## **CONCLUSION**

In conclusion, officers consider the proposed subdivision is assessed as being:

- Consistent with the approved Beaconsfield TAFE Local Structure Plan.
- Generally consistent with the design principles contained in State Planning Policy 7.0 – Design of the Built Environment and the Residential Design Codes.
- Generally consistent with the draft Fremantle Local Planning Strategy (2022)
- Generally compliant with requirements of relevant State Operation and Development Control policies.
- Generally consistent with objectives of the City’s LPS4 and Local Planning Policies, where relevant.

In light of the above, it is recommended that Council submit this report and attachments to the WAPC with a recommendation that the WAPC approve the subdivision proposal, subject to appropriate conditions and advice notes, as outlined below.

## **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle’s Strategic Community Plan 2024 – 2034:

### **Liveable City - Sustainable growth in city centre population**

- A higher density City with a diverse range of housing options being available in the city centre that cater to multiple demographics.
- Fremantle is recognised as a development-friendly city as a result of flexible and adaptable approaches to planning.

### **Liveable City - Sustainably designed and optimised urban and natural environments**

- Urban development and public realm enhancement is coordinated, design-led, and sympathetic to surrounding natural environments.
- The community can access and enjoy natural areas and green spaces for passive and active recreation.



## **Green Plan 2020**

The proposal demonstrates retention of existing vegetation and mature trees.

## **FINANCIAL IMPLICATIONS**

Nil

## **LEGAL IMPLICATIONS**

Nil

## **VOTING AND OTHER REQUIREMENTS**

Simple Majority Required

## **OFFICER'S RECOMMENDATION**

**Moved: Cr Jenny Archibald**

**Seconded: Cr Jemima Williamson-Wong**

**Council:**

- 1. REFER to the Western Australian Planning Commission with a recommendation for APPROVAL under the Metropolitan Region Scheme and Local Planning Scheme No. 4, the 84 Lot Freehold Subdivision at Lot 2680 Grosvenor Street, Beaconsfield, subject to the following conditions:**
  - 1. The subdivision being in accordance with the plan dated 27 August 2024 (Department of Planning Date), including any amendments placed thereon by Council, other than any modifications that may be required by the conditions that follow.**
  - 2. This approval does not authorise the removal or modification of verge infrastructure and/or verge trees within the verge area. Written approval is to be obtained for removal or modification of verge infrastructure and/or verge trees within the verge area from the relevant City of Fremantle department or relevant service authority, before subdivisional work commences. (Local Government)**



- 3. Prior to the commencement of any subdivisional works, a Construction Management Plan shall be submitted and approved, to the satisfaction of the City of Fremantle, addressing, but not limited to, the following matters:**
- a. Use of City car parking bays for construction related activities;**
  - b. Protection of infrastructure and street trees within the road reserve;**
  - c. Security fencing around construction sites;**
  - d. Gantries;**
  - e. Access to site by construction vehicles;**
  - f. Contact details;**
  - g. Site offices;**
  - h. Noise - Construction work and deliveries;**
  - i. Sand drift and dust management;**
  - j. Waste management;**
  - k. Dewatering management plan;**
  - l. Traffic management; and**
  - m. Works affecting pedestrian areas.**

**The approved Construction Management Plan shall be adhered to throughout the subdivisional works.**

- 4. Engineering drawings and specifications are to be submitted, approved, and works undertaken in accordance with the approved engineering drawings, specifications and approved plan of subdivision, for grading and/or stabilisation of the site to ensure that:**
- a. lots can accommodate their intended development; and**
  - b. finished ground levels at the boundaries of the lot(s) the subject of this approval match or otherwise coordinate with the existing and/or proposed finished ground levels of the land abutting. (Local Government).**
- 5. Prior to the commencement of subdivisional works, the landowner/applicant is to provide a pre-works geotechnical report certifying that the land is physically capable of development or advising how the land is to be remediated and compacted to ensure it is capable of development; and In the event that remediation works are required, the landowner/applicant is to provide a post geotechnical report certifying that all subdivisional works have**



- been carried out in accordance with the pre-works geotechnical report. (Local Government)
6. **Engineering drawings and specifications are to be submitted and approved, and works undertaken in accordance with the approved engineering drawings and specifications and approved plan of subdivision, for the filling and/or draining of the land, including ensuring that stormwater is contained on-site. Engineering drawings and specifications are to be in accordance with an approved Urban Water Management Plan (UWMP) for the site, or where no UWMP exists, to the satisfaction of the Western Australian Planning Commission. (Local Government).**
  7. **Detailed drawings and specifications are to be submitted and approved, and works undertaken in accordance with the approved drawings and specifications and approved plan of subdivision, for the proposed community bore. All other necessary approvals are to be obtained and agreement on the management and maintenance of the community bore is to be agreed with the City of Fremantle, prior to the commencement of works.**
  8. **All septic sewer systems including all tanks and pipes and associated drainage systems (soak wells or leach drains) and any stormwater disposal systems are to be decommissioned, in accordance with the *Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974*, removed, filled with clean sand and compacted. Proof of decommissioning is to be provided in the form of either certification from a licensed plumber or a statutory declaration from the landowner/applicant, confirming that the site has been inspected and all septic tanks, soak wells, leach drains and any associated pipework have been removed. (Local Government)**
  9. **Drainage easements and reserves as may be required by the local government for drainage infrastructure being shown on the diagram or plan of survey (deposited plan) as such, granted free of cost, and vested in that local government under Sections 152 and 167 of the *Planning and Development Act 2005*. (Local Government)**
  10. **Engineering drawings and specifications are to be submitted, approved, and subdivisional works undertaken in accordance with**





**the approved plan of subdivision, engineering drawings and specifications for all roads, intersections, footpaths, pedestrian crossings and car parking areas.**

**All car parking and circulation areas are to be designed to comply with the Australian Standard AS/NZS 2890 and AS/NZS 1428. (Local Government)**

- 11. Engineering drawings and specifications are to be submitted, approved, and subdivisional works undertaken in accordance with the approved plan of subdivision, engineering drawings and specifications, to ensure that those lots not fronting an existing road are provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) are constructed and drained at the landowner/applicant's cost. (Local Government)**
- 12. Redundant vehicle crossovers to be removed and the kerbing, verge, and footpath (where relevant) reinstated with grass or landscaping to the specifications of the local government. (Local Government)**
- 13. Engineering drawings and specifications are to be submitted and approved, and subdivisional works undertaken for construction of roads in accordance with the approved plan of subdivision, engineering drawings and specifications to ensure that:**
  - a. street lighting in accordance with dark sky principles is installed on all new subdivisional roads to the standards of the relevant licensed service provider; and**
  - b. roads that have been designed to connect with existing or proposed roads abutting the subject land are coordinated so the road reserve location and width connect seamlessly;**
  - c. footpaths and landscaping are provided within the subdivision in accordance with approved plans. (Local Government)**
- 14. Prior to the commencement of subdivisional works, a final, detailed landscaping plan, including information relating to species selection, reticulation, details of existing vegetation to be retained, and treatment of landscaped surfaces and or features (i.e. mulch, lawn, seating etc), shall be submitted to, and approved by the City of Fremantle. (Local Government)**



- 15. Existing trees that have been identified for retention within the public open space/drainage reserve(s) and elsewhere within the plan of subdivision, as well as all trees within the City's verge and road reserve(s), as shown in the plan of subdivision, are to be protected through the implementation of Tree Protection Zone(s), prior to the commencement of, and throughout, subdivisional works. (Local Government)**

**Advice Notes:**

- i. Any works within the adjacent thoroughfare, i.e. road, kerbs, footpath, verge, crossover or right of way, requires a separate approval from the City of Fremantle's Infrastructure Business Services department who can be contacted via [info@fremantle.wa.gov.au](mailto:info@fremantle.wa.gov.au) or 9432 9999.**
- ii. The owner is advised that an obstruction permit may be required from the City for any future obstruction of the adjacent road reserves. An application for obstruction permit can be found via [www.fremantle.wa.gov.au](http://www.fremantle.wa.gov.au).**
- iii. With regard to the proposed community bore, the City recommends the following be considered in the detailed design:**
  - Possible ring supply line and additional isolation points. This will enable some area to remain on when there are issues or repairs being undertaken (a lot of plants lost at WGV within private lots as a result of the entire system needing to be turned off for all issues or repairs)**
  - Means to have a better understanding of private water usage allocations as well as the monitoring and management of this.**
  - Additional technology in the pump station to provide fault info, levels, and other status items of pumps, tank and filtration system.**
- iv. Final landscaping plans are to consider advice provided by the City's Parks and Landscape Team on the landscaping master plans documents, as follows:**
  - POS 3 (SE) - On the Amenity page (pg 31) there appears to be bike street furniture as indicated to the south-eastern corner,**



**this be better located along the internal development bike path which runs from Grosvenor St to Lefroy Rd on the western side of the development. Bike facilities should be located in each Public Open Space.**

- **POS 2 (SW) - The function(s) of the plaza nodes with retaining walls to be clarified.**
  - **POS 1 (NW) Path - Consider reviewing width of hardstand across POS 1 to reduce the hardstand width.**
  - **Internal EW Road - Consider introduction of short pedestrian linkages/access across the WSUD swale from north to south**
- v. **The landowner/applicant is advised that no street verge trees are to be removed. Street verge trees are to be retained and protected from damage, including unauthorised pruning, unless otherwise approved by the local government. In this regard, the landowner/applicant is advised to liaise with the City of Fremantle prior to commencement of subdivisional works.**
- vi. **The development is to include full earthworks, reticulation, grassing of key areas, and pathways that form part of the overall pedestrian and/or cycle network.**
- vii. **Any lighting within the public open space shall comply with the dark sky principles and AS/NZS 4282:2019 – Control of the obtrusive effects of outdoor lighting. Smart lighting should also be installed to ensure that lighting infrastructure is capable of remote operation and/or timing.**
- viii. **Any landscaping on POS/in road reserves should be provided so that it does not result in restrictive maintenance for the City of Fremantle.**
- ix. **Effective measures shall be taken to stabilize sand and ensure no sand escapes from the property by wind or water in accordance with the City’s Prevention and Abatement of Sand Drift Local Law.**
- x. **The applicant is advised that no agreement from the City to take on responsibility for the community bore will be considered until the land’s contamination status has been verified and both the**



**Department of Water and Environmental Regulation and the Department of Health have advised that the location's groundwater is suitable for non-potable (irrigation) use.**

**Where contamination is detected, the site is required to be reported to the Department of Water and Environmental Regulation and remediated in accordance with the requirements of that Department. For further information, please see the Department fact sheet on Identifying and Reporting Contaminated sites available online at [https://www.der.wa.gov.au/images/documents/your-environment/contaminated-sites/Fact\\_sheets\\_tech\\_advice/Fact\\_sheet\\_1.pdf](https://www.der.wa.gov.au/images/documents/your-environment/contaminated-sites/Fact_sheets_tech_advice/Fact_sheet_1.pdf)**

- xi. If subdivision works involve the emission of noise above the assigned levels in the Environmental Protection (Noise) Regulations 1997, they should only occur on Monday to Saturday between 7.00 am and 7.00 pm (excluding public holidays). In instances where such construction work needs to be performed outside these hours, an Application for Approval of a Noise Management Plan must be submitted to the City of Fremantle Environmental Health Services for approval at least 7 days before construction can commence.**

**Note: Construction work includes, but is not limited to, Hammering, Bricklaying, Roofing, use of Power Tools and radios etc.**

**In accordance with clause 9.7 of the [Meeting Procedures Policy](#), Cr Andrew Sullivan moved the following amendment, as provided in the additional documents:**

#### **AMENDMENT 1**

**Moved: Cr Andrew Sullivan**

**Seconded: Cr Ingrid van Dorssen**

Amend the Officer's Recommendation to include an additional condition (16), to read as follows:

- 16. Prior to the Western Australian Planning Commission's endorsement of a diagram or plan of survey (deposited plan) for the creation of lots proposed by this application, the plan shall be amended to ensure that Laneway 5 does not include vehicle connection to the Grosvenor Street roadway.***



**Amendment Carried: 6/5**

**For:**

**Mayor Hannah Fitzhardinge, Cr Adin Lang, Cr Andrew Sullivan,  
Cr Jemima Williamson-Wong, Cr Ben Lawver and Cr Ingrid van Dorsen**

**Against:**

**Cr Jenny Archibald, Cr Geoff Graham, Cr Fedele Camarda,  
Cr Frank Mofflin and Cr Doug Thompson**

**Reason for amendment:**

The change will avoid Laneway 5 becoming a desirable rat run or short cut for vehicles and encourage drivers to use Road 1 to move through the subdivision. The proposal retains pedestrian connection through to Grosvenor Street. The change will also provide the opportunity to increase the verge parking along Grosvenor Street.

**In accordance with clause 9.7 of the [Meeting Procedures Policy](#), Cr Andrew Sullivan moved the following amendment, as provided in the additional documents, with a minor amendment:**

**AMENDMENT 2**

**Moved: Cr Andrew Sullivan**

**Seconded: Cr Frank Mofflin**

Amend the Officer's Recommendation to include the following additional advice notes:

- xii. The Council note the following alterations to be incorporated in the detailed designs, subject to approval of the City of Fremantle:***
- a significant reduction of the number of verge parking bays proposed to be removed along Grosvenor Street;***
  - right angled parking to be retained/reinstated along Grosvenor Street to optimise the available parking;***
  - an increase in the visitor parking to be provided along Road 1 in the vicinity of the GD/MD lots to optimise the available visitor parking for the higher density developments and for lots with primary pedestrian access from public open space;***
  - ensure a fit for purpose, continuous and clearly identifiable bicycle facility runs through the subdivision from North to South, to enable safe cycling connectivity at either end of the sub-division:***
    - where steps are included in the public realm, the inclusion of bike/pram ramps to be integrated into those steps.***
    - reviews the detailed design of the internal road system, in relation to the interaction with surrounding roads.***



- xiii. The City notifies its intention to consider the creation of a Special Area Rate to apply to all future lots within the subdivision to cover the City's increased costs, including those associated with:**
- ***maintaining access and lighting to properties with primary frontages to POS;***
  - ***the Community Bore operating costs;***
  - ***the maintenance of verge landscaping that is to be installed at a quality higher than the City's standard; and,***
  - ***the increased cost of maintenance of the public open space that is of a quality and complexity that is much higher than the City's standard for local parks.***

**Amendment Carried: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorssen**

**Against:**

**Nil**

**Reason for amendment:**

- xii. The Council seeks additional changes to the civil works over and above those identified by the City, to be incorporated in the detailed design and to the approval of the City.
- xiii. The cost of maintaining high quality higher density urban infill areas cannot be adequately covered by the standard residential rate. The residents of the new subdivision will enjoy a high quality urban environment, including use of a community bore, and will expect that infrastructure be maintained. The City will need to raise additional funds through rates over and above the standard residential rate applied to existing residential areas where such infrastructure is not provided.



**COUNCIL DECISION ITEM C2410-7**  
**(Amended officer's recommendation)**

**Moved: Cr Jenny Archibald**

**Seconded: Cr Jemima Williamson-Wong**

**Council:**

- 1. REFER to the Western Australian Planning Commission with a recommendation for APPROVAL under the Metropolitan Region Scheme and Local Planning Scheme No. 4, the 84 Lot Freehold Subdivision at Lot 2680 Grosvenor Street, Beaconsfield, subject to the following conditions:**
  - 1. The subdivision being in accordance with the plan dated 27 August 2024 (Department of Planning Date), including any amendments placed thereon by Council, other than any modifications that may be required by the conditions that follow.**
  - 2. This approval does not authorise the removal or modification of verge infrastructure and/or verge trees within the verge area. Written approval is to be obtained for removal or modification of verge infrastructure and/or verge trees within the verge area from the relevant City of Fremantle department or relevant service authority, before subdivisional work commences. (Local Government)**
  - 3. Prior to the commencement of any subdivisional works, a Construction Management Plan shall be submitted and approved, to the satisfaction of the City of Fremantle, addressing, but not limited to, the following matters:**
    - a. Use of City car parking bays for construction related activities;**
    - b. Protection of infrastructure and street trees within the road reserve;**
    - c. Security fencing around construction sites;**
    - d. Gantries;**
    - e. Access to site by construction vehicles;**
    - f. Contact details;**
    - g. Site offices;**
    - h. Noise - Construction work and deliveries;**
    - i. Sand drift and dust management;**
    - j. Waste management;**
    - k. Dewatering management plan;**



**l. Traffic management; and  
m. Works affecting pedestrian areas.**

**The approved Construction Management Plan shall be adhered to throughout the subdivisional works.**

- 4. Engineering drawings and specifications are to be submitted, approved, and works undertaken in accordance with the approved engineering drawings, specifications and approved plan of subdivision, for grading and/or stabilisation of the site to ensure that:
  - a. lots can accommodate their intended development; and**
  - b. finished ground levels at the boundaries of the lot(s) the subject of this approval match or otherwise coordinate with the existing and/or proposed finished ground levels of the land abutting. (Local Government).****
- 5. Prior to the commencement of subdivisional works, the landowner/applicant is to provide a pre-works geotechnical report certifying that the land is physically capable of development or advising how the land is to be remediated and compacted to ensure it is capable of development; and In the event that remediation works are required, the landowner/applicant is to provide a post geotechnical report certifying that all subdivisional works have been carried out in accordance with the pre-works geotechnical report. (Local Government)**
- 6. Engineering drawings and specifications are to be submitted and approved, and works undertaken in accordance with the approved engineering drawings and specifications and approved plan of subdivision, for the filling and/or draining of the land, including ensuring that stormwater is contained on-site. Engineering drawings and specifications are to be in accordance with an approved Urban Water Management Plan (UWMP) for the site, or where no UWMP exists, to the satisfaction of the Western Australian Planning Commission. (Local Government).**
- 7. Detailed drawings and specifications are to be submitted and approved, and works undertaken in accordance with the approved drawings and specifications and approved plan of subdivision, for the proposed community bore. All other necessary approvals are to be obtained and agreement on the management and**





**maintenance of the community bore is to be agreed with the City of Fremantle, prior to the commencement of works.**

- 8. All septic sewer systems including all tanks and pipes and associated drainage systems (soak wells or leach drains) and any stormwater disposal systems are to be decommissioned, in accordance with the *Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974*, removed, filled with clean sand and compacted. Proof of decommissioning is to be provided in the form of either certification from a licensed plumber or a statutory declaration from the landowner/applicant, confirming that the site has been inspected and all septic tanks, soak wells, leach drains and any associated pipework have been removed. (Local Government)**
- 9. Drainage easements and reserves as may be required by the local government for drainage infrastructure being shown on the diagram or plan of survey (deposited plan) as such, granted free of cost, and vested in that local government under Sections 152 and 167 of the *Planning and Development Act 2005*. (Local Government)**
- 10. Engineering drawings and specifications are to be submitted, approved, and subdivisional works undertaken in accordance with the approved plan of subdivision, engineering drawings and specifications for all roads, intersections, footpaths, pedestrian crossings and car parking areas.**

**All car parking and circulation areas are to be designed to comply with the Australian Standard AS/NZS 2890 and AS/NZS 1428. (Local Government)**

- 11. Engineering drawings and specifications are to be submitted, approved, and subdivisional works undertaken in accordance with the approved plan of subdivision, engineering drawings and specifications, to ensure that those lots not fronting an existing road are provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) are constructed and drained at the landowner/applicant's cost. (Local Government)**



- 12. Redundant vehicle crossovers to be removed and the kerbing, verge, and footpath (where relevant) reinstated with grass or landscaping to the specifications of the local government. (Local Government)**
  
- 13. Engineering drawings and specifications are to be submitted and approved, and subdivisional works undertaken for construction of roads in accordance with the approved plan of subdivision, engineering drawings and specifications to ensure that:**
  - a. street lighting in accordance with dark sky principles is installed on all new subdivisional roads to the standards of the relevant licensed service provider; and**
  - b. roads that have been designed to connect with existing or proposed roads abutting the subject land are coordinated so the road reserve location and width connect seamlessly;**
  - c. footpaths and landscaping are provided within the subdivision in accordance with approved plans.****(Local Government)**
  
- 14. Prior to the commencement of subdivisional works, a final, detailed landscaping plan, including information relating to species selection, reticulation, details of existing vegetation to be retained, and treatment of landscaped surfaces and or features (i.e. mulch, lawn, seating etc), shall be submitted to, and approved by the City of Fremantle. (Local Government)**
  
- 15. Existing trees that have been identified for retention within the public open space/drainage reserve(s) and elsewhere within the plan of subdivision, as well as all trees within the City's verge and road reserve(s), as shown in the plan of subdivision, are to be protected through the implementation of Tree Protection Zone(s), prior to the commencement of, and throughout, subdivisional works. (Local Government)**
  
- 16. *Prior to the Western Australian Planning Commission's endorsement of a diagram or plan of survey (deposited plan) for the creation of lots proposed by this application, the plan shall be amended to ensure that Laneway 5 does not include vehicle connection to the Grosvenor Street roadway.***

**Advice Notes:**



- i. Any works within the adjacent thoroughfare, i.e. road, kerbs, footpath, verge, crossover or right of way, requires a separate approval from the City of Fremantle's Infrastructure Business Services department who can be contacted via [info@fremantle.wa.gov.au](mailto:info@fremantle.wa.gov.au) or 9432 9999.**
- ii. The owner is advised that an obstruction permit may be required from the City for any future obstruction of the adjacent road reserves. An application for obstruction permit can be found via [www.fremantle.wa.gov.au](http://www.fremantle.wa.gov.au).**
- iii. With regard to the proposed community bore, the City recommends the following be considered in the detailed design:**
  - Possible ring supply line and additional isolation points. This will enable some area to remain on when there are issues or repairs being undertaken (a lot of plants lost at WGV within private lots as a result of the entire system needing to be turned off for all issues or repairs)**
  - Means to have a better understanding of private water usage allocations as well as the monitoring and management of this.**
  - Additional technology in the pump station to provide fault info, levels, and other status items of pumps, tank and filtration system.**
- iv. Final landscaping plans are to consider advice provided by the City's Parks and Landscape Team on the landscaping master plans documents, as follows:**
  - POS 3 (SE) - On the Amenity page (pg 31) there appears to be bike street furniture as indicated to the south-eastern corner, this be better located along the internal development bike path which runs from Grosvenor St to Lefroy Rd on the western side of the development. Bike facilities should be located in each Public Open Space.**
  - POS 2 (SW) - The function(s) of the plaza nodes with retaining walls to be clarified.**
  - POS 1 (NW) Path - Consider reviewing width of hardstand across POS 1 to reduce the hardstand width.**



- **Internal EW Road - Consider introduction of short pedestrian linkages/access across the WSUD swale from north to south**
- v. **The landowner/applicant is advised that no street verge trees are to be removed. Street verge trees are to be retained and protected from damage, including unauthorised pruning, unless otherwise approved by the local government. In this regard, the landowner/applicant is advised to liaise with the City of Fremantle prior to commencement of subdivisional works.**
- vi. **The development is to include full earthworks, reticulation, grassing of key areas, and pathways that form part of the overall pedestrian and/or cycle network.**
- vii. **Any lighting within the public open space shall comply with the dark sky principles and AS/NZS 4282:2019 – Control of the obtrusive effects of outdoor lighting. Smart lighting should also be installed to ensure that lighting infrastructure is capable of remote operation and/or timing.**
- viii. **Any landscaping on POS/in road reserves should be provided so that it does not result in restrictive maintenance for the City of Fremantle.**
- ix. **Effective measures shall be taken to stabilize sand and ensure no sand escapes from the property by wind or water in accordance with the City’s Prevention and Abatement of Sand Drift Local Law.**
- x. **The applicant is advised that no agreement from the City to take on responsibility for the community bore will be considered until the land’s contamination status has been verified and both the Department of Water and Environmental Regulation and the Department of Health have advised that the location’s groundwater is suitable for non-potable (irrigation) use.**

**Where contamination is detected, the site is required to be reported to the Department of Water and Environmental Regulation and remediated in accordance with the requirements of that Department. For further information, please see the Department fact sheet on Identifying and Reporting Contaminated sites available online at <https://www.der.wa.gov.au/images/documents/your->**



[environment/contaminated-sites/Fact sheets tech advice/Fact sheet 1.pdf](#)

**xi. If subdivision works involve the emission of noise above the assigned levels in the Environmental Protection (Noise) Regulations 1997, they should only occur on Monday to Saturday between 7.00 am and 7.00 pm (excluding public holidays). In instances where such construction work needs to be performed outside these hours, an Application for Approval of a Noise Management Plan must be submitted to the City of Fremantle Environmental Health Services for approval at least 7 days before construction can commence.**

**Note: Construction work includes, but is not limited to, Hammering, Bricklaying, Roofing, use of Power Tools and radios etc.**

***xii. The Council note the following alterations to be incorporated in the detailed designs, subject to approval of the City of Fremantle:***

- a significant reduction of the number of verge parking bays proposed to be removed along Grosvenor Street;***
- right angled parking to be retained/reinstated along Grosvenor Street to optimise the available parking;***
- an increase in the visitor parking to be provided along Road 1 in the vicinity of the GD/MD lots to optimise the available visitor parking for the higher density developments and for lots with primary pedestrian access from public open space;***
- ensure a fit for purpose, continuous and clearly identifiable bicycle facility runs through the subdivision from North to South, to enable safe cycling connectivity at either end of the sub-division:***
- where steps are included in the public realm, the inclusion of bike/pram ramps to be integrated into those steps.***
- reviews the detailed design of the internal road system, in relation to the interaction with surrounding roads.***

***xiii. The City notifies its intention to consider the creation of a Special Area Rate to apply to all future lots within the subdivision to cover the City's increased costs, including those associated with:***

- maintaining access and lighting to properties with primary frontages to POS;***
- the Community Bore operating costs;***
- the maintenance of verge landscaping that is to be installed at a quality higher than the City's standard; and,***
- the increased cost of maintenance of the public open space that is of a quality and complexity that is much higher than the City's standard for local parks.***

**City of Fremantle  
Ordinary Meeting of Council - Minutes  
23 October 2024**



**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen**

**Against:**

**Nil**



## Strategic and general reports

### C2410-8 UPDATE REPORT ON THE PROPOSED SALE OF VICTORIA HALL

<b>Meeting date:</b>	23 October 2024
<b>Responsible officer:</b>	Director Creative Arts and Community and Director City Business
<b>Voting requirements:</b>	Simple Majority Required
<b>Attachments:</b>	Nil

#### SUMMARY

**The purpose of this report is to provide an update to Council on recommendations for the future use of Victoria Hall, noting the recent expressions of interest process for the sale of Victoria Hall did not identify a suitable buyer.**

**This report recommends that Council endorse the delivery of an Expressions of Interest (EOI) process to identify suitable arts and cultural uses via a lease or license of the premises.**

#### BACKGROUND

In 2001, the City of Fremantle made a commitment to purchase and restore Victoria Hall 179 High Street, Fremantle, due to its architectural, social and cultural value.

Since 2001 the City has undertaken restoration works to the property and has successfully fulfilled the purpose of the property's acquisition by investing approximately \$2 million to restore the Hall's heritage value.

Fly By Night Club was a tenant of 179 High Street over this period. At its February 2018 council meeting, following a business review provided by the tenant, Council resolved to provide the tenant a new short-term and rent-free lease of 179 High Street, Fremantle, from 1 March 2018 to 31 August 2018 in order to provide the tenant with sufficient transitional time in assessing its viability into the future.

Following the departure of Fly By Night Club, Council authorised officers to commence a sales process for Victoria Hall in 2019. No satisfactory offers were received and Council resolved to approve the removal of Victoria Hall from sale until such time as market conditions improve. The City then issued a licence to Spacemarket to operate a pop up type venue from 179 High Street. This license



was later transferred to Fremantle Theatre Company (FTC). A new 12-month licence has since been negotiated with FTC which allows for the sale of the property.

On 28 February 2024 (C2402-16), officers sought approval from Council to carry out a public expression of interest process for the sale of the property. Council resolved as follows:

- 1. Council authorise the Chief Executive Officer to commence a public expression of interest process for the disposal of 179 High Street, Fremantle in line with section 3.58 of the *Local Government Act 1995*.**
- 2. Request staff liaise with the existing tenant to assist with finding a suitable location/s for performance and rehearsal space, in the event that the property is disposed of.**

In accordance with the above, the City commenced a public expression of interest process which closed on 28 May 2024. The city received a total of six submissions as part of the process. On 24 July 2024, Council received an officers report providing an overview of the submissions received and recommendations on how to proceed and resolved the following:

***Council note a public expression of interest process was carried out for the proposed sale of 179 High Street, Fremantle, between 19 March 2024 and 28 May 2024; and***

- 1. Receive the offers submitted by Proponents 1,2,3,4 & 5 as provided in the confidential attachments.**
- 2. Receive the offer submitted by Proponent 6, as provided in the confidential attachments, noting that this offer was received after the submission deadline, which is determined to warrant further consideration by Council.**
- 3. Authorise the Chief Executive Officer to continue negotiations with proponents 1,3,5 & 6, noting that the negotiations will include but is not limited to, the following:**
  - a. a buy-back requirement to ensure the City has a first right of refusal in the event of a sale;**
  - b. ways of securing cultural activity uses;**
  - c. options to deliver legally binding investment to enhance the cultural capacity of the building.**





**2. Note that following further negotiations a report be brought back to council for consideration of further action.**

Following this resolution, officers continued negotiations with proponents 1,3,5 & 6 in line with the 24 July 2024 Council resolution. Following the conclusion of this process and review of updated submissions from the shortlisted proponents, no offers met the City's price expectations. As such the City will not be progressing any further with the sale of Victoria Hall at this time and all proponents who participated in the process have been notified of this.

The City is now seeking to close out this process and has presented alternative recommendations for the use of the hall.

**FINANCIAL IMPLICATIONS**

The property will remain subject to ongoing maintenance in line with the City's renewal program. There is currently short, medium and longer term investment identified for the hall with the following order of magnitude cost estimates:

- Already planned or recently completed: \$100K
- Immediate to Short term (within the next 3 years): \$560K
- Medium term (within the next 5 years): \$600K
- Total estimated investment required within next 5 years: \$1.26m

**LEGAL IMPLICATIONS**

Depending on the nature and type of tenancy requested, a lease or license agreement will need to be prepared in accordance with requirements of section 3.58 of the *Local Government Act 1995*.

**STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

**Liveable City - Liveable and socially connected neighbourhoods**

- Community participation is encouraged through spaces that enable social connection.

**Liveable City - A unique built heritage and history that is preserved, protected and shared**



- Adaptive re-use of heritage buildings is enabled through supporting private investment, renewal and innovation.

**Creative City – Optimised, accessible and affordable places and spaces for creatives**

- Support organisations to maximise use of facilities for arts and culture activities.

**Resilient City – A focus on planning for a stronger and more resilient future**

- A financially resilient City meets the service delivery needs of the community.

**CONSULTATION**

The City has been working closely with the incumbant tenant (Fremantle Theatre Company) and other Fremantle based arts organisations over recent months, to assist in longer term planning and future opportunities in Fremantle.

**OFFICER COMMENT**

Given the recent expressions of interest process for the sale of Victoria Hall did not identify a suitable buyer, the City is proposing to seek expressions of interest for the lease or licensing of the building in order to ensure ongoing activation and access by the community.

An arts and cultural related use that maintains suitable public access to the building remains the preferred outcome for the building. It is recommended any EOI process for the ongoing lease of Victoria Hall would be open to both community and commercial organisations. Depending on the types of organisations that express interest and align with the City's preferred use (arts and culture) either a commercial or community rent would likely be payable.

Based on the preference to maintain an arts or cultural based use, it is likely the majority of proposals will come from non-profit/community based organisations which typically require a community or peppercorn rent arrangement. However there are examples of commercially orientated organisations who deliver similar outcomes and could be considered as part of the process.

It is intended that if a future arts and cultural related tenant is commercial in nature, in addition to rent a contribution towards the ongoing maintenance of the building and some level of capital contribution could form part of the lease agreement.



For non-profit/community based arts and culture tenants some level of contribution towards maintenance and capital improvements could be considered however may be in lieu of paying any rent, depending on the nature and type of the arts/cultural use.

The ability or willingness for potential tenants to achieve this is unlikely to be clear until any proposals received can be reviewed, however ideally the financial aspect of these proposals would go some way in addressing the ongoing capital/maintenance needs of the building in some form.

An existing license is in place with Fremantle Theatre Company (FTC) through to March 2025. FTC have indicated they are not seeking an extension of the licence before the EOI process is complete. However, the City will consider a monthly roll over of the existing licence up to 6 months if requested by FTC during the EOI process.

The City would seek to carry out a public EOI process for the lease or licensing of the building in early 2025 with a decision on any future tenancy to be finalised by March 2025.

The EOI will call for arts and cultural related applicants to lodge cultural programming and activation plans, desired length of tenure and financial capacity to pay rent, and/or contribute to the ongoing maintenance or capital improvement of the building.

Suitable applicants identified in the EOI process will then be assessed and presented to Council for consideration prior to entering into a lease or license.

The broader intent of the process is to secure Victoria Hall as a community/cultural asset for the medium term, with any alternative future options or arrangements to be revisited and considered by Council at the end of any agreed lease term.

## **VOTING AND OTHER REQUIREMENTS**

Simple Majority Required



**COUNCIL DECISION ITEM C2410-8**  
**(Officer's recommendation)**

**Moved: Cr Andrew Sullivan**

**Seconded: Cr Ben Lawver**

**Council:**

- 1. Note the recent expressions of interest process for the sale of 151 High Street (Victoria Hall) did not identify a suitable buyer and as such the City will not be proceeding with a sale of the property at this time.**
- 2. Endorse the delivery of a public expressions of interest process for the leasing or licensing of 151 High Street (Victoria Hall) to identify an appropriate arts or cultural related use, noting any suitable applicant identified will be presented to Council for approval.**

**Carried: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorssen**

**Against:**

**Nil**



## **C2410-9 REVIEW OF THE NEW BULK WASTE VERGE COLLECTIONS MODEL**

**Meeting date:** 23 October 2024  
**Responsible officer:** Manager Waste and Fleet  
**Voting requirements:** Simple Majority Required  
**Attachments:** Nil

### **SUMMARY**

**This report presents the first-year performance review of the pre-booked bulk (general) waste verge collection service provided by the Western Metropolitan Regional Council (WMRC) under contract FCC640/23.**

**In its first year, the new pre-booked system has seen a significant reduction in the overall volume of bulk waste being presented for disposal, this has resulted in improved resource recovery rates for the City. The initial results are highly encouraging, with the new service exceeding expectations in several key areas.**

**Based on the successful first year of the pre-booked bulk waste verge collection service, this report recommends that Council:**

- 1. Notes the successful first-year performance report of the pre-booked bulk waste verge collection service.**
- 2. Supports the continuation of the pre-booked service model of verge bulk waste collection.**

### **BACKGROUND**

In line with the City's Waste Management Action Plan (2025/2025), specifically Action 1.3, Fremantle transitioned from a scheduled bulk verge collection model to a pre-booked system in October 2023. This shift aimed to introduce better practices in bulk (verge) waste management, reduce overall waste generation, improve resource recovery rates and improve accessibility to the service across the whole council area.

The decision to implement this new model stemmed from a comprehensive review of the City's waste management services, prompted by concerns about contractor availability, rising costs, and community feedback regarding amenity issues and illegal dumping associated with the scheduled collection model.



The review also highlighted the need to improve service coverage and inclusion for properties with limited verge access, such as multi-unit dwellings (MUDs) or apartment complexes, which often lacked adequate access to bulk verge collections under the previous system.

Council, at its meeting of 8 February 2023, resolved as follows:

**Council:**

- 1. Endorse the adoption of a pre-booked service model for bulk waste verge side collection, with the new service model to commence in the 2023/24 financial year.**
- 2. Notes the subsequent budget requirements that will need to be included for consideration as part of the budget process for the 2023/24 financial year.**
- 3. Notes that people can still recover useable items from the recycling centre all year around for minimal cost.**
- 4. Note that the implementation of an on-demand service will be a significant change from current arrangements and request Officers support residents through the transition by:**
  - a. Increasing the free Fremantle Recycling Centre entry passes from four to six per annum for the first two years of the service**
  - b. Ensure a strong communications / support package:**
    - i. is web based and includes support and guidance in how to access and use the service**
    - ii. includes a helpline / telephone number**
    - iii. is live, accessible and sufficiently publicised prior to the implementation of the service**
- 5. Request officers actively monitor the performance of the service and provide a service report to Council after the first year of service.**

The contract for the provision of the pre-booked service was awarded to the Western Metropolitan Regional Council (WMRC) in August 2023. WMRC's "Verge Valet" service, was recognised as a best practice model and its potential to deliver the desired outcomes



As requested in part 5 of the Council's resolution, this report evaluates the service's performance against these objectives following its first year of operation.

### **FINANCIAL IMPLICATIONS**

Management of the pre-booked verge collection service is accommodated through the Waste services operational budget.

### **LEGAL IMPLICATIONS**

Nil.

### **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

#### **Liveable City - Sustainable growth in city centre population**

- Infrastructure, services, and facilities meet the needs of a growing residential population and contribute to making the city centre a safe and desirable place to live.

#### **Resilient City – An educated and empowered community that seeks to mitigate the causes and effects of climate change**

- A community that is informed and takes action on the causes and impacts of climate change.

### **CONSULTATION**

The decision to transition to a pre-booked model was informed by extensive community consultation and Elected Member briefings, culminating in Council approval in February 2023 (FPOL2301-2).

This process included surveys, workshops, and targeted briefings to ensure residents were well-informed and their feedback was considered. Key elements that influenced the decision included community concerns about visual amenity, the desire to reduce illegal dumping and improve resource recovery rates, and the need for a more tailored and efficient service.

To further inform the transition, the City consulted with other councils experienced with pre-booked collection models, learning from their experiences and gauging customer satisfaction levels.



Following Council's endorsement, and as part of the roll-out of the new service - a robust communication and education campaign was launched, utilising infographics, videos, a dedicated FAQ webpage, paid social media promotions, and features in local publications to inform residents about the new service and its benefits.

Ongoing community engagement has been maintained through various channels, including surveys, feedback forms, and online platforms. In the Officer Comment section, this report further summarises the feedback, key themes and concerns raised by residents during the first year of service.

## **OFFICER COMMENT**

The alignment of the new service model for bulk waste verge collections with the desired outcomes of the Strategic Community Plan 2024/2034 is characterised as follows.

Firstly, in the context of "**Sustainable growth in city centre population**", the new service model supports a growing residential population by ensuring that essential waste management services are adaptable and responsive to changing needs. By providing a convenient and efficient way to dispose of bulk waste, the service contributes to maintaining a clean and attractive living environment in the city center. This enhances the overall desirability of Fremantle as a place to call home.

Secondly, the pre-booked system directly contributes to the goal of "**An educated and empowered community that seeks to mitigate the causes and effects of climate change**". The model encourages active community participation in a circular economy by promoting waste reduction, reuse, and recycling. Through targeted communication and education initiatives, residents are empowered to make informed decisions about their waste disposal practices, fostering a sense of environmental responsibility and contributing to a more sustainable future for Fremantle.

Furthermore, the transition to a pre-booked bulk waste verge collection service aligns with the City of Fremantle's Waste Management Action Plan (2020/2025) and specifically addresses Action 1.3, which aims to introduce better practices and increase material recovery. This change was prompted by community feedback, the desire to reduce illegal dumping, and a need for more efficient service delivery.

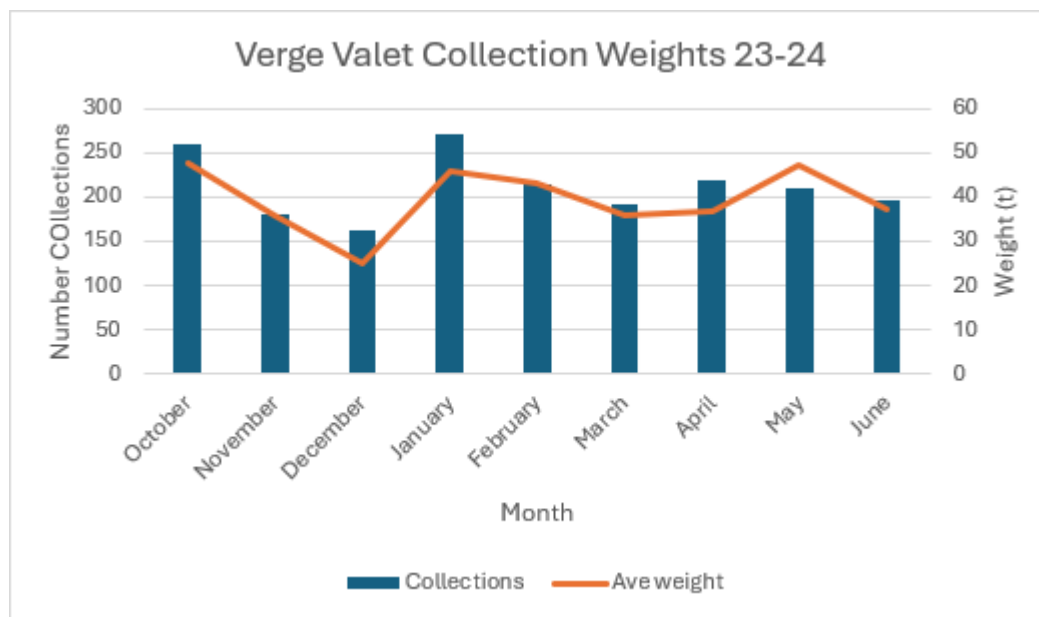
## **Service Uptake and Operational Efficiency**





The pre-booked bulk waste verge collection service has demonstrated strong uptake in its first year of operation (October 2023 - June 2024). A total of 1904 collections were completed, averaging 212 collections per month. This indicates a positive response from residents and a willingness to utilise the new service.

Monthly service usage is shown below, with the number of collections and associated waste tonnage.



The average weight per collection was 0.2 tonnes, with a total of 1703 tonnes of waste collected throughout the year. Interestingly, the data reveals a seasonal trend in service usage, with spikes in the number of collections coinciding with school holiday periods. This suggests that residents may be more likely to undertake household clear-outs and utilise the service when they have more time available.

The exception to this trend was December, where a noticeable dip in collections occurred. This was anticipated and can be attributed to the Verge Valet service being temporarily unavailable during the Christmas and New Year period, as resource recovery sites are typically closed for a few days during this time. The increase in January collections aligns with the usual trend of higher demand for the service following the holiday season and the previously mentioned December dip.

The extensive promotion campaign carried out between April and May appears to have had a positive impact on service uptake. The number of collections increased notably during this period, suggesting that the campaign effectively reached residents and raised awareness of the service.



The WMRC has generally demonstrated a high level of operational efficiency in delivering the service, demonstrating high performance against the KPIs related to customer satisfaction (customer satisfaction score consistently above 90%) and waste recovery rates (target of 70% diversion achieved).

Collections were carried out according to schedule, with minimal delays or disruptions reported. Response times to resident inquiries and booking requests were also prompt and efficient.

The data also reveals that mattresses constitute a significant portion of the collected waste, with an average of 0.27 mattresses collected per collection, or approximately one mattress every 3.7 collections. This highlights the need for targeted initiatives to promote mattress recycling and responsible disposal.

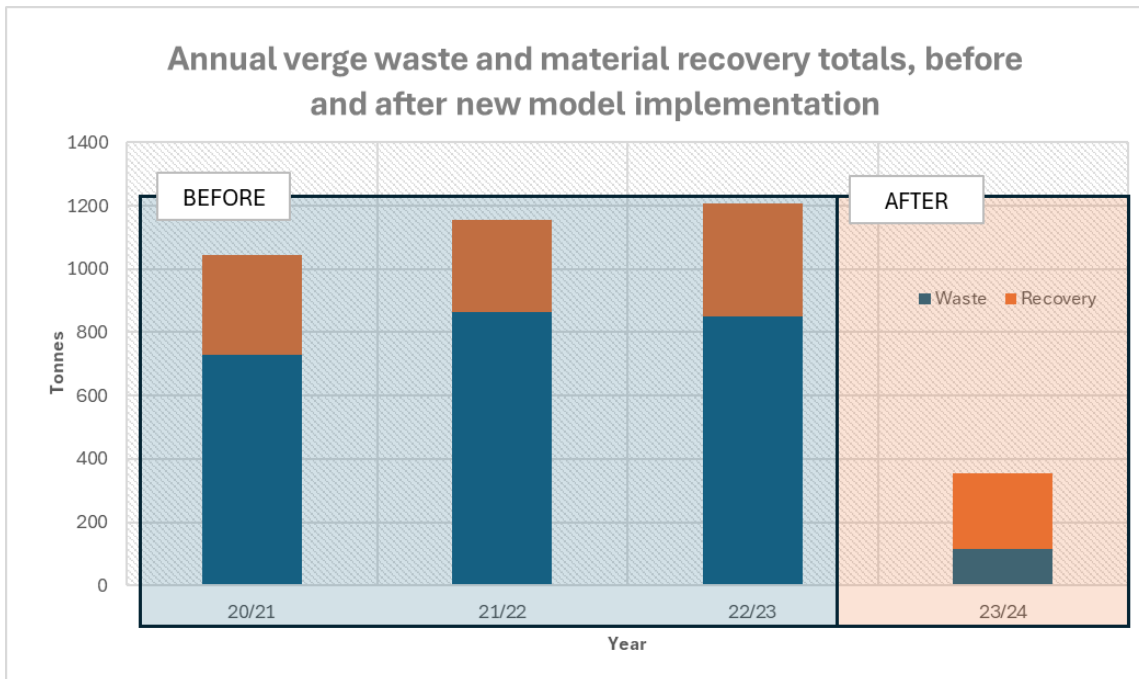
While operationally efficient, the service can be improved by: (1) minimising service disruptions during peak periods, and (2) developing strategies to increase mattress recycling.

Overall, the pre-booked bulk waste verge collection service has been well-received by the community and has operated efficiently in its first year. The observed seasonal trends and the impact of the promotional campaign provide valuable insights for future service planning and communication strategies.

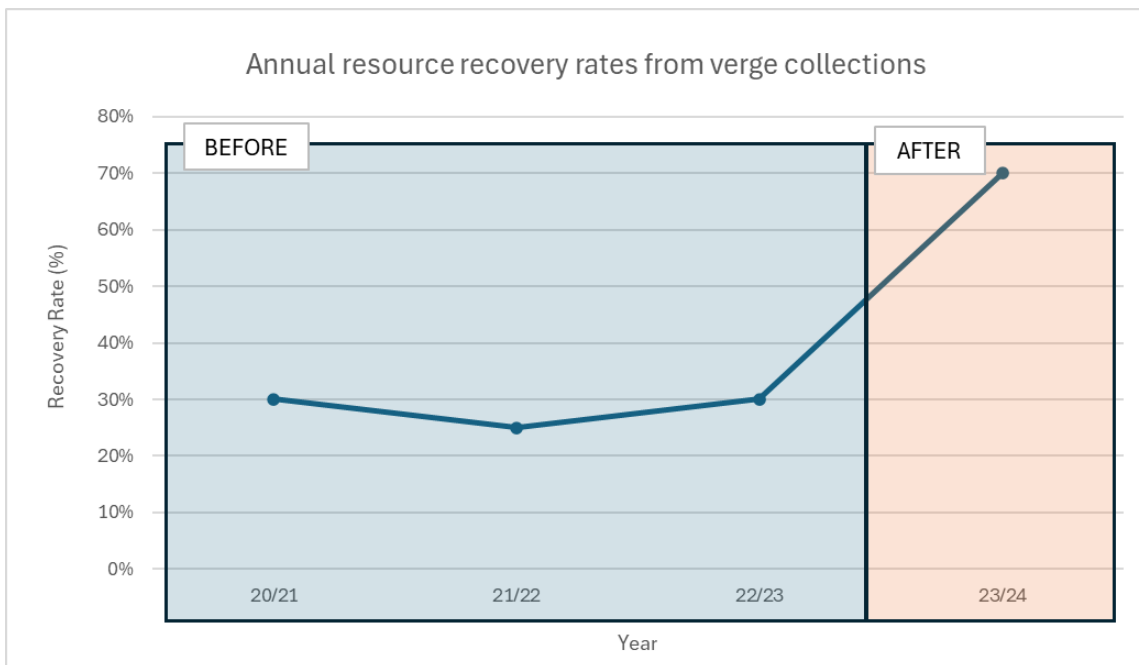
### **Significant Improvement in Waste and Resource Recovery**

The pre-booked bulk waste verge collection model has demonstrated a significant positive impact on waste and resource recovery in its first year of operation.

As shown below, the new service has significantly reduced the amount of waste being presented (in an unorganised / unmanaged way). Reduced presentation and better pre-sorted and organised presentation through the Verge Vallet service has significantly reduced the City's bulk waste going to landfill - increasing the recovery rate from 30% to 70%. This improvement signifies a substantial shift towards resource recovery and a more sustainable waste management approach.



Annual resource recovery rates from verge collection (% of tonnes collected), are shown below.



This substantial reduction can be attributed to several factors associated with the pre-booked model:



- **Reduced Opportunity for Wasteful Behavior:** The pre-booked nature of the service discourages opportunistic disposal of items that may otherwise be reused or recycled.
- **Enforced Guidelines:** The pre-booking process reinforces guidelines on donation, acceptable timeframes for placing items on the verge, and volume limitations, leading to more conscious disposal habits.
- **Increased Awareness:** The communication and education campaign associated with the new service has likely increased resident awareness of waste reduction and responsible disposal practices.

### **Improved Resource Recovery**

The pre-booked model has also resulted in a significant improvement in resource recovery rates. In 2023/24, the recovery rate reached 70%, a substantial increase compared to the average rates observed in the previous three years (a baseline of approximately 30% recovery). This improvement is likely due to a combination of factors:

- **Better Source Separation:** The pre-booked system encourages residents to pre-sort their waste, facilitating easier separation and recovery of recyclable materials at the processing facility.
- **Improved Processing Efficiency:** The Verge Valet service utilises a processing facility that is optimised for material recovery, contributing to higher recovery rates.

Overall, the transition to a pre-booked bulk waste verge collection service has been a resounding success in terms of waste reduction and resource recovery. The new model has fostered more sustainable waste management practices within the community and significantly improved environmental outcomes. By continuing to explore opportunities for improvement, the City of Fremantle can further solidify its commitment to a circular economy and a more sustainable future.

### **Community Response to the New Service**

The transition to the pre-booked bulk waste verge collection service has generated a range of feedback from the community. Key themes and concerns raised through various channels include:

- **Loss of "Picking" Opportunities:** Some residents expressed concerns about the perceived loss of opportunities to scavenge reusable items from verge piles. This concern stems from the shorter timeframe for items to be placed on the verge under the pre-booked model.
- **Digital Access:** Some residents lack access to computers or the internet to book collections online.

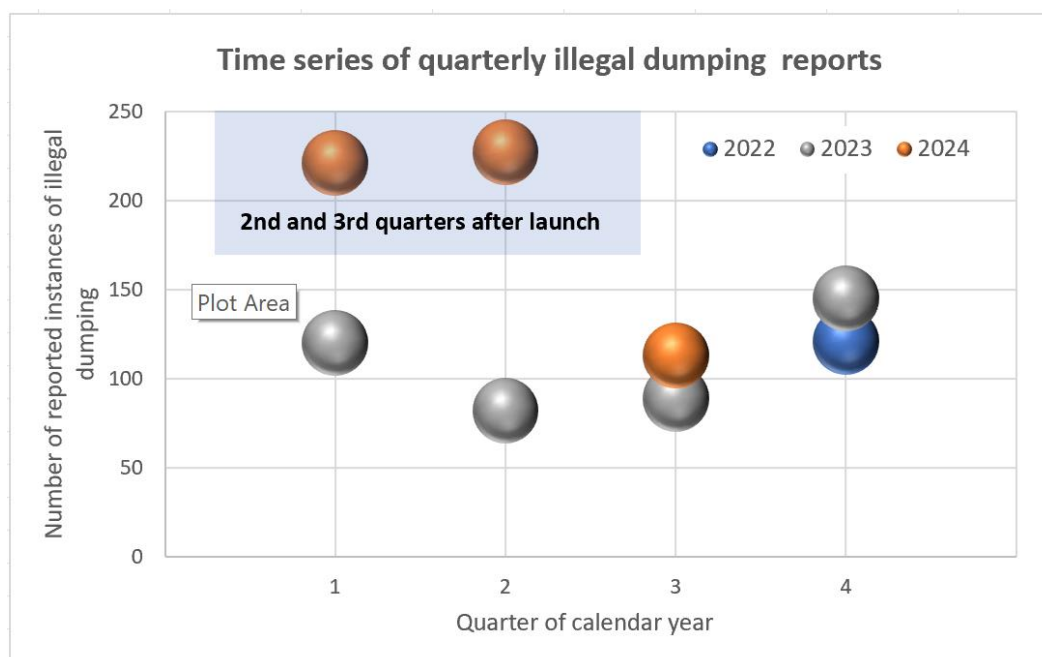


- **Illegal Dumping:** Instances of illegal dumping remain a concern, particularly in certain areas and around Department of Communities properties.

The City has addressed these concerns and mitigated the illegal dumping, as follows:

- **"Picking" and Verge Amenity:** While acknowledging the community's desire to reuse items, the City has emphasised the negative impacts of "picking" on verge amenity and litter. The focus has been on encouraging residents to donate reusable items through appropriate channels, ensuring that only non-donatable items are placed on the verge for collection. To further promote source separation, reuse and recycling, upstream from verge collections, the City has focused on education campaigns and increased promotion of the Fremantle Recycling Centre.
- **Hotline for Bookings:** To address concerns about digital access, a dedicated hotline number has been provided for residents who require assistance with booking collections or who do not have online access.
- **Illegal Dumping Mitigation:** The City has implemented a multi-faceted approach to address illegal dumping, including:
  - Increased communication and education efforts to inform residents about proper waste disposal practices.
  - Coordination with the City's Community Safety team, Department of Communities/Housing, and other relevant parties to address specific dumping hotspots.
  - Flyers were distributed in areas prone to illegal dumping or where residents left bulk waste out for excessively long periods.
  - Internal meetings to enhance coordination between City teams and develop strategies to minimise illegal dumping incidents.

In the context of illegal dumping reports, the following graph illustrates the trend of illegal dumping incidents over the past 2 years, for each quarter.



As the graph shows, the introduction of the pre-booked bulk waste verge collection service initially led to an increase in illegal dumping reports. Officers have noted an observed trend of "copycat behavior," where residents would place items on the verge without booking a collection, mimicking the previous scheduled system.

To address this, an extensive awareness campaign was conducted during April-May, utilising various channels such as bus stop advertising, newspaper advertisements, paid social media, and targeted flyer distribution. This campaign, along with the annual waste calendar delivery in June, has contributed to stabilising booking uptake and improving community knowledge of the new service.

Overall, this targeted approach has now successfully reduced and stabilised illegal dumping incidents, approximately one year after service implementation. Officers will continue to focus on education and awareness to manage uninformed or noncompliant behaviour. It was not unexpected that there might be some early challenges as the community adjust to the new service; officers would anticipate that a normalised / acceptance of the new service will embed over the next 1 to 2 years.

Feedback received through surveys and online platforms indicates a high level of satisfaction with the pre-booked service. With average user satisfaction ratings around 90%, customers have expressed a strong likelihood of continued use and provided positive feedback regarding their engagement with the service. The ease of online booking and the ability to schedule collections according to their



individual needs appear to be key factors contributing to customer satisfaction. These findings suggest that the pre-booked model effectively aligns with customer needs and expectations.

The steady utilisation, reduction in waste, improved resource recovery rates, landfill reduction and positive customer feedback suggest that residents are adapting to the pre-booked model and actively participating in responsible waste disposal practices.

The City will continue to monitor community feedback and address any emerging concerns. Ongoing efforts will focus on:

- Enhancing communication and education initiatives to further promote responsible waste disposal and the benefits of the pre-booked model.
- Continuously engaging first-time users over the next 12 months by leveraging the enhanced communication, education, and promotional strategies.
- Strengthening collaboration with relevant stakeholders to address illegal dumping and improve waste management practices in specific areas.
- Evaluating the overall satisfaction with the service through surveys and feedback mechanisms to identify areas for improvement and ensure the service meets community needs.

### **Proactive Risk Management**

While the transition to the pre-booked bulk waste verge collection service has been largely successful, it is essential to acknowledge potential risks and implement strategies to mitigate them effectively. In this section we identify and evaluate any risks or challenges that have emerged during the first year of service and outline mitigation strategies.

#### ***Persistent Illegal Dumping***

**Risk:** Despite efforts to mitigate illegal dumping, it may persist in certain areas, posing environmental and amenity challenges.

#### **Mitigation:**

- Continue to collaborate with Community Safety, Department of Communities/Housing, and other relevant stakeholders to identify dumping hotspots and implement targeted interventions.
- Establish regular community education campaigns to reinforce responsible waste disposal practices and the consequences of illegal dumping.

#### ***Contractor Dependency and Service Disruption***



**Risk:** Reliance on a single contractor (WMRC) creates a potential risk of service disruption in the event of unforeseen circumstances affecting the contractor's operations.

**Mitigation:**

- Develop contingency plans to ensure service continuity in case of contractor disruptions, such as identifying alternative providers or implementing temporary service adjustments.
- Maintain open communication and a strong working relationship with WMRC to proactively address any potential challenges.
- Periodically review the contract and, if necessary, explore options for diversifying service provision in the future.

***Seasonal Demand Fluctuations***

**Risk:** Seasonal variations in demand for the service may strain resources and affect operational efficiency.

**Mitigation:**

- Analyse seasonal trends to optimise resource allocation and staffing levels.
- Communicate anticipated peak periods to residents to encourage early booking and avoid potential delays.

By actively monitoring these risks and implementing appropriate mitigation strategies, the City can ensure the long-term success and sustainability of the pre-booked bulk waste verge collection service, while continuously improving its effectiveness in meeting community needs and resource recovery objectives.

***Resident Dissatisfaction due to Loss of "Picking" Opportunities***

**Risk:** Some residents may remain dissatisfied with the loss of "picking" opportunities, potentially leading to negative perceptions of the service and reduced compliance with waste disposal guidelines.

**Mitigation:**

- Continue to emphasise the benefits of the pre-booked model in terms of improved amenity, reduced illegal dumping, and increased resource recovery.
- Promote alternative avenues for reuse and donation of unwanted items, such as online platforms and local charities.
- Explore the feasibility of designated "give-away" areas or events where residents can safely and responsibly exchange reusable goods.

***Digital Divide and Access to the Service***





**Risk:** Residents without computer or internet access may face challenges in booking collections, potentially leading to service exclusion and inequity.

**Mitigation:** Maintain and promote the dedicated hotline number for booking assistance and inquiries.

### **Conclusion**

Overall, the first year of the pre-booked bulk waste verge collection service in Fremantle has been a successful project. The transition from a scheduled to a pre-booked model has yielded significant improvements in waste management practices and resource recovery outcomes, while demonstrating strong community engagement and operational efficiency.

The new service has proven to be a valuable asset to the City. By continuing to build on its successes and address areas for improvement, the City can further enhance its waste management practices, promote community engagement, and contribute to a more sustainable future.

### **VOTING AND OTHER REQUIREMENTS**

Simple Majority Required

**Cr Ingrid van Dorssen left the meeting at 8:13pm and returned at 8:22pm prior to the vote on the following item.**

#### **COUNCIL DECISION ITEM C2410-9** **(Officer's recommendation)**

**Moved: Mayor Hannah Fitzhardinge      Seconded: Cr Doug Thompson**

#### **Council:**

- 1. Notes the successful first-year performance report of the pre-booked bulk waste verge collection service.**
- 2. Supports the continuation of the pre-booked service model of verge bulk waste collection.**

**Carried: 9/2**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Jemima Williamson-Wong, Cr Fedele Camarda,  
Cr Frank Mofflin, Cr Doug Thompson and Cr Ingrid van Dorssen**

**Against:**

**Cr Andrew Sullivan and Cr Ben Lawver**



## **C2410-10 TENDER AWARD - FCC663/24 BATHERS BEACH – BEACH ENCLOSURE SUPPLY, INSTALLATION AND MAINTENANCE**

**Meeting date:** 23 October 2024  
**Responsible officer:** Manager Parks and Landscape  
**Voting requirements:** Absolute Majority Required  
**Attachments:** 1. CONFIDENTIAL - Tender Pricing Information [2 pages]

### **SUMMARY**

**The purpose of this report is to consider tender number FCC663/24 for the supply, installation and maintenance of a beach enclosure at Bathers Beach, Fremantle. This report recommends Council accepts the tender submitted by Franmarine Underwater Services in accordance with the tender evaluation undertaken as per the selection criteria included in the tender document.**

### **BACKGROUND**

The City of Fremantle has been investigating shark mitigation measures for its coastal and river foreshores. Council approved Bathers Beach as the preferred location for a beach enclosure using a shark barrier subsequent to community engagement on the options. The City has since been successful in gaining funding assistance for up to \$500,000 from the WA Government for the capital cost of the installation of a beach enclosure at Bather's Beach. The City will be responsible for the ongoing maintenance and associated costs for the barrier. This report considers the award of the contract for the supply, installation and maintenance of the beach enclosure.

This project was previously considered at the Ordinary Meeting of Council on 24 July 2024 where Council resolved:

#### **Council:**

- 1. Thank the Western Australian State Government for their commitment to provide up to \$500,000 funding assistance for the installation of a beach enclosure at Bather's Beach.**
- 2. Request officers progress with the Bathers Beach Enclosure proposal including:**



- a. **Liaising with the Western Australian State Government on the requirements and process to accept the funding.**
  - b. **Seeking further information on and gaining required approvals for the installation of the beach enclosure.**
  - c. **Liaising with the adjacent land managers and stakeholders including Fremantle Port Authority and the Department of Transport on the beach enclosure.**
- 3. Council adopt the following budget amendment to the 2024/2025 Annual Budget, noting that any deficiency in municipal funding relating to the total cost of the project will be addressed following end of financial year processing planned for August 2024:**

<b>Item</b>	<b>Account #</b>	<b>Account Details</b>	<b>2024/25 Adopted Budget</b>	<b>Revenue Increase/ (Decrease)</b>	<b>Expenditure (Increase)/ Decrease</b>	<b>2024/25 Amended Budget</b>
<b>1.1</b>	<b>Reduce grant funding by \$200,000 for the Bathers Beach - Safe Swimming Area</b>					
	<b>300395.4213</b>	<b>Non Operating Grant - Other Gov Agency</b>	<b>700,000</b>	<b>(200,000)</b>		<b>500,000</b>

- 4. Subject to approval of Part 2 and Part 3 of the resolution, delegate authority to the Chief Executive Officer to accept the funding assistance and progress with the procurement of the beach enclosure.**

The City has since tendered the project. The scope of works for the project requires the Contractor to undertake all works necessary for the design, supply, installation and maintenance of the beach enclosure follows:

- a. Undertake all design works for the beach enclosure including consideration of the local coastal conditions as relevant to the beach enclosure design such as bathymetry, waves, currents, water level fluctuations, wind, localised erosion, marine growth and wrack accumulation. The design is to be submitted to the Principal for approval.
- b. Supply, deliver and install the beach enclosure as soon as practicable following award of this tender.
- c. Assume sole responsibility for the monitoring, maintenance and reporting of the beach enclosure for the term of the contract.
- d. Retrieval of the beach enclosure at the end of April in each year.



- e. Storage of the beach enclosure between 30 April and 1 October each year.
- f. Redeployment of the beach enclosure annually at the start of October in each year.
- g. Annual inspection of the anchoring system and enclosure prior to removal.

**FINANCIAL IMPLICATIONS**

The beach enclosure requires funding for both the design, supply and installation of the barrier (capital expenditure) and a trailing maintenance budget for the annual deployment, monitoring, maintenance, retrieval and storage of the beach enclosure (operational expenditure).

The Western Australian Government has funding available for the capital expenditure associated with installing beach enclosures. The City has been successful in gaining funding assistance of up to \$500,000 from the WA Government for the design, supply and installation of the beach enclosure at Bather’s Beach. Under this arrangement, the City is responsible for the ongoing operational expenditure for the life of the contract, inclusive of the remainder of the 2024/25 financial year.

The table below summarises the available budget, current expenditures, recommended tender price by Franmarine Underwater Services for the beach enclosure and associated expenses for the 2024/25 financial year:

<b>Budget 2024/25 Financial Year</b>			
<b>Design, Approvals, Supply and Deployment (Capital Expenditure)</b>	<b>Municipal Budget</b>	<b>Grant Funding</b>	<b>Expenditure</b>
Allocated budget for 300395 - P-12216 Bathers Beach - beach enclosure	\$0	\$500,000	
Design, Approvals, Supply and Deployment			\$337,117.20
<b>Balance (ex GST)</b>	<b>\$162,882.80</b>		
<b>Monitoring, Maintenance, Retrieval &amp; Storage (Operating Expenditure)</b>	<b>Municipal Budget</b>	<b>Grant Funding</b>	<b>Expenditure</b>
Monitoring, Maintenance, Retrieval & Storage (FY24/25)	\$0	\$0	
			\$61,035.62
<b>Balance (ex GST)</b>	<b>(\$61,035.62)</b>		

To accept the tender, a budget amendment of \$61,035 is required for the monitoring, maintenance, retrieval and storage of the barrier until 30 June 2025.



This budget amendment requirement was noted in the Council approval to proceed with the project at the Ordinary Meeting of Council on 24 July 2024. The budget adjustment is proposed in the recommendation for tender award as part of this report. The 2024/25 financial year requirement of \$61,035 has been accommodated following a review of the current capital works budget and a reduction in projects P-12197 Demolition - Ken Allen Clubhouse and P-11843 Design and construct- Markets Building Services.

This is a multi-year contract and requires an ongoing operating budget for the annual deployment, monitoring, maintenance, retrieval and storage costs of the barrier. The estimated total budget requirement over the next 7 financial years for the annual deployment, monitoring, maintenance, retrieval and storage of the beach enclosure is \$1,083,555.48 (ex GST). To accommodate this additional operational budget, officers will need to identify cost savings or reduced service provision in other operational area/s. This will be undertaken as part of the annual budget process.

The future year estimated budget requirements are provided as a confidential attachment to this report and must be accommodated in the City's annual operational budget to maintain the Contract.

### **LEGAL IMPLICATIONS**

Tenders were invited in accordance with section 3.57 of the *Local Government Act 1995* and the tendering procedures and evaluation complied with part 4 of the *Local Government (Functions and General) Regulations 1996*.

### **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

#### **Liveable City - Functional and inclusive recreational facilities**

- Recreational facilities are contemporary, functional and can be accessed by all members of the community.

#### **Thriving City - A resilient seven-day economy**

- Visitor-focused amenity and infrastructure supports the delivery of an exceptional visitor experience.



## **CONSULTATION**

The City of Fremantle undertook public engagement to understand community support for the Council's preferred option and their reasons why. The City's engagement exercise was an opportunity for the public to:

- Review the mitigation report.
- Seek clarification on Council's preferred location at Bathers Beach.
- Submit feedback on the preferred option and state why.
- Submit feedback that could be included in conversations with State government funding bodies.

The City of Fremantle conducted a series of in-person, local media, and digital community engagement activities to collect submissions and feedback for this program. The public were invited to:

- Share their thoughts via an online or hard copy survey.
- Attend an information session hosted by City staff at Bather's Beach, Fremantle.

The public engagement program reached more than 700 people through face-to-face conversations and online visits to the City's MySay portal. The public engagement program resulted in 159 formal submissions through the City's MySay portal. 100% of submissions received came through this portal. This resulted in more than 1,750 individual pieces of information collected through the engagement program.

Before any works or construction commences, a sign will be erected at the site and information about the upcoming works will be posted on the City's website and social media channels.

## **OFFICER COMMENT**

### **Detail**

Tender FCC663/24 for the supply, installation and maintenance of a Beach Enclosure at Bathers Beach was advertised on 23 August 2024 and closed on 18 September 2024.

Essential details of the contract are outlined below:



<b>Contract type</b>	Lump sum
<b>Contract duration</b>	5 years with a three further one-year extension options
<b>Commencement date</b>	On or around 1 November 2024
<b>Completion date</b>	30 April 2032

### **Tender evaluation**

Tender submissions were received from the following contractors and evaluated by the tender evaluation panel:

- Eco Shark Barrier Pty Ltd
- Franmarine Underwater Services Pty Ltd
- Global Marine Enclosures Pty Ltd

The tender evaluation panel establishes whether the tender submissions conform to the conditions for tendering and selects a suitably qualified and experienced contractor.

- Manager Parks and Landscape
- Team Leader Natural Areas and Urban Forest
- Team Leader Building Project Delivery
- Procurement Officer (non-voting)

Tenderers were required to disclose information that might be relevant to an actual or potential conflict of interest and disclose if they had any relationship with City of Fremantle employees involved in the tender process. Members of the tender evaluation panel are required to disclose any actual or perceived interest with any of the tenderers. No disclosures were made.

To obtain the broadest possible comparison base, each of the tenders was evaluated against the following tender selection criteria and was in turn graded in the tender evaluation matrix.

<b>Item No</b>	<b>Description</b>	<b>Weighting</b>
1	Relevant Experience, Personnel and Resources	10%
2	Beach Enclosure Specification	30%
3	Beach Enclosure methodology	20%
4	Sustainability and Corporate social responsibility	10%

The three tender submissions received were conforming. The tenderers were required to undertake a presentation to the evaluation panel on their proposal including their company's experience, the barrier specification and methodology



for undertaking the works, and sustainability. The evaluation panel were able to seek additional information and clarification on the proposals and this was considered in the final assessment of the submissions.

Overall Weighted Score Including Pricing	Relevant Experience, Personnel and Resources	Beach Enclosure Specification	Beach Enclosure Methodology	Sustainability and Corporate Social Responsibility	Price	Total Score	Rank
<b>Tenderer</b>	<b>10.00</b>	<b>30.00</b>	<b>20.00</b>	<b>10.00</b>	<b>30.00</b>	<b>100</b>	
Franmarine Underwater Services	7.78	23.33	17.78	7.41	30.00	86.30	1
Global Marine Enclosures	9.26	26.67	16.30	7.41	22.14	81.77	2
Eco Shark Barrier	8.52	21.11	14.07	7.41	29.92	81.03	3

All tenders submitted were of a high quality and demonstrated the skills, experience and capability to manage a beach enclosure. All barriers provided a 5-year warranty with an operable life expectancy of 10 years, noting some high wear parts require more frequent replacement. All barriers are rigid style structures and have no marine by catch.

Franmarine Underwater Services were the highest rated tenderer with 86.30 points and are the recommended Contractor.

**Environmental considerations**

Franmarine Underwater Services are located in Perth Southwest Metro Alliance area and the barrier manufacturer Safer Swimming Australia is located in O’Connor. The barrier has been designed to eliminate by catch. The fixing methodology uses a mooring system with low environmental impact to the sea bed. The company demonstrated a arrange of sustainability practices.

**Risk consideration**

An assessment undertaken indicates that Franmarine Underwater Services have the financial capacity to undertake the contract.

The beach enclosure has a rigorous inspection and maintenance plan as part of the Contractual requirements to ensure that it is performing. Franmarine Underwater Services submitted a comprehensive

Business Contingency Plan which included risk management and contingency planning for the proposal.

**Comment**

Franmarine Underwater Services are an experienced marine company specialising in moorings, diving and infrastructure maintenance. To deliver the enclosure, Franmarine Underwater Services have partnered with Safer Swimming Australia





who will provide the shark barrier. Safer Swimming Australia have existing barriers deployed at Dunsborough and Busselton.

The installation methodology is completely on water, minimising disturbance to beach users. The fixing methodology uses a mooring system with low environmental impact to the sea bed. All maintenance inspections are reported through to the City in an online portal. The barrier is a semi rigid 7.2mm braided mesh with internal stainless steel strands for strength and durability. The barrier will be stored undercover at Franmarine Underwater Services commercial property in Henderson.

Franmarine Underwater Services are located in the Perth South West Metro Alliance area and Safer Swimming Australia are located in the City of Fremantle (O'Connor). The barrier is assembled in O'Connor from locally sourced parts and imported mesh.

Subject to acceptance of the tender, the proposed implementation program is scheduled below:

Award contract:	1 November 2024
Manufacturing lead time:	12 weeks
Estimated barrier installation:	February 2025

## **VOTING AND OTHER REQUIREMENTS**

Absolute Majority Required

## **OFFICER'S RECOMMENDATION**

**Moved: Cr Jenny Archibald**

**Seconded: Mayor Hannah Fitzhardinge**

**Council:**

- 1. Accept the tender for FCC663/24 for the supply, installation and maintenance of a Beach Enclosure at Bathers Beach, Fremantle with an estimated contract expenditure of \$1,481,708.30 (ex GST), to Franmarine Underwater Services Pty Ltd for a period of five years, commencing on or around 1 November 2023, with the option of three further one-year extensions at the discretion of the Chief Executive Officer, subject to:**



- a. Approval of the proposal from the Department of Primary Industries and Regional Development in accordance with the requirements of the grant.

2. Adopts the following budget amendment to the 2024/2025 Annual Budget for the monitoring, maintenance, retrieval and storage costs through to 30 June 2025:

Item	Account #	Account Details	2024/25 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2024/25 Amended Budget
1.1	<b>Bathers Beach – Beach Enclosure: Monitoring, maintenance, retrieval and storage costs to 30 June 2025.</b>					
	300216.6823	P-12197 Demolition - Ken Allen Clubhouse	\$96,574	0	\$31,035	\$65,539
	300121.6823	P-11843 Design and construct- Markets Building Services	\$50,000	0	\$30,000	\$20,000
	100314.6823	Maintain natural areas - Contract Exp - General	\$392,221	0	(\$61,035)	\$453,256

3. Note the estimated total operational budget provision of \$1,083,555.48 (ex GST) will be included in the annual budget over the next 7 financial years for the annual deployment, monitoring, maintenance, retrieval and storage of the beach enclosure.

Cr Frank Mofflin left the meeting at 8:35pm and was absent for the vote on the following amendment.

In accordance with clause 9.7 of the [Meeting Procedures Policy](#), Mayor Hannah Fitzhardinge moved the following amendment, as provided in the additional documents:



## AMENDMENT

**Moved: Mayor Hannah Fitzhardinge      Seconded: Cr Doug Thompson**

Amend the Officer's Recommendation to include a part four (4), to read as follows:

- 4. *Note the City will now seek to finalise an agreement with business owners who have previously offered to provide a contribution towards associated maintenance costs or improvement of surrounding facilities.***

**Amendment Carried: 10/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver,  
Cr Doug Thompson and Cr Ingrid van Dorssen**

**Against:**

**Nil**

### **Reason for amendment:**

The City of Fremantle is in ongoing discussions with local businesses for maintenance contributions and to improve amenity in the area.

**Cr Frank Mofflin returned at 8:37pm prior to the vote on the following item.**



**COUNCIL DECISION ITEM C2410-10**  
**(Amended officer's recommendation)**

**Moved: Cr Jenny Archibald**

**Seconded: Mayor Hannah Fitzhardinge**

**Council:**

- 1. Accept the tender for FCC663/24 for the supply, installation and maintenance of a Beach Enclosure at Bathers Beach, Fremantle with an estimated contract expenditure of \$1,481,708.30 (ex GST), to Franmarine Underwater Services Pty Ltd for a period of five years, commencing on or around 1 November 2023, with the option of three further one-year extensions at the discretion of the Chief Executive Officer, subject to:**
  - a. Approval of the proposal from the Department of Primary Industries and Regional Development in accordance with the requirements of the grant.**
- 2. Adopts the following budget amendment to the 2024/2025 Annual Budget for the monitoring, maintenance, retrieval and storage costs through to 30 June 2025:**

Item	Account #	Account Details	2024/25 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2024/25 Amended Budget
<b>1.1</b>	<b>Bathers Beach – Beach Enclosure: Monitoring, maintenance, retrieval and storage costs to 30 June 2025.</b>					
	<b>300216.6823</b>	<b>P-12197 Demolition - Ken Allen Clubhouse</b>	<b>\$96,574</b>	<b>0</b>	<b>\$31,035</b>	<b>\$65,539</b>
	<b>300121.6823</b>	<b>P-11843 Design and construct-Markets Building Services</b>	<b>\$50,000</b>	<b>0</b>	<b>\$30,000</b>	<b>\$20,000</b>
	<b>100314.6823</b>	<b>Maintain natural areas - Contract Exp - General</b>	<b>\$392,221</b>	<b>0</b>	<b>(\$61,035)</b>	<b>\$453,256</b>



- 3. Note the estimated total operational budget provision of \$1,083,555.48 (ex GST) will be included in the annual budget over the next 7 financial years for the annual deployment, monitoring, maintenance, retrieval and storage of the beach enclosure.**
- 4. *Note the City will now seek to finalise an agreement with business owners who have previously offered to provide a contribution towards associated maintenance costs or improvement of surrounding facilities.***

**Carried: 10/1**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen**

**Against:**

**Cr Andrew Sullivan**



## Items approved en bloc

### ITEMS APPROVED "EN BLOC"

The following items were adopted unopposed and without discussion "en bloc" as recommended.

### COUNCIL DECISION

Moved: Cr Adin Lang

Seconded: Cr Doug Thompson

The following items be adopted en bloc as recommended:

**C2410-12 INFORMATION REPORT - FREMANTLE LIBRARY BI-ANNUAL REPORT - MARCH TO SEPTEMBER 2024**

**C2410-14 CEO ANNUAL PERFORMANCE REVIEW FOR 23/24 AND ADOPTION OF PERFORMANCE CRITERIA FOR 24/25**

**C2410-16 STATEMENT OF INVESTMENTS - SEPTEMBER 2024**

**C2410-17 SCHEDULE OF PAYMENTS - SEPTEMBER 2024**

**C2410-18 MONTHLY FINANCIAL REPORT - SEPTEMBER 2024**

**Carried: 11/0**

**For:**

Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen

**Against:**

Nil



## Strategic and general reports

### **C2410-12 INFORMATION REPORT - FREMANTLE LIBRARY BI-ANNUAL REPORT - MARCH TO SEPTEMBER 2024**

<b>Meeting date:</b>	23 October 2024
<b>Responsible officer:</b>	Manager Customer Experience and Learning
<b>Voting requirements:</b>	Simple Majority Required
<b>Attachments:</b>	1. Bi- Annual Report Infographic March 2024 to September 2024 [3 pages]

#### **SUMMARY**

**In accordance with the City's Memorandum of Understanding (MoU) with the Town of East Fremantle to provide a biannual report, this report provides information to the City of Fremantle and Town of East Fremantle Councils on the operation and performance of the Fremantle Library during the period from March 2024 to October 2024.**

**The City of Fremantle Library provides services to residents of the City of Fremantle and the Town of East Fremantle. The Town contributes to the provision of the City's library services as a participating body under the *Library Board Act 1951*.**

**This report recommends that Council receives the Fremantle Library bi-annual report and forwards the report to the Town of East Fremantle as agreed in the Service Level Agreement.**

#### **BACKGROUND**

The Fremantle Library was the first municipally funded public library in Western Australia, opening in September 1949. In 1955, an agreement was signed noting the contribution of the East Fremantle Municipal Council, the City of Fremantle, the Fremantle Road Board, and the Library Board of Western Australia to the delivery of the City of Fremantle Public Library. The Town of East Fremantle has continued to contribute to the provision of the Fremantle Library to the present day.

The City of Fremantle Library provides lifelong learning services to residents of Fremantle and the Town of East Fremantle.



## **FINANCIAL IMPLICATIONS**

The Fremantle Library and its services are jointly funded by:

- City of Fremantle – library operating, establishment and capital funding.
- Town of East Fremantle – contribution to library operating and establishment funding.
- State Library of Western Australia – provision of annual funding to support the supply of physical and electronic library resources. For local governments with a population of over 10,000, a percentage of the total state-wide materials funding is allocated based on their population. The allocation to the City of Fremantle is based on its combined population with the Town of East Fremantle. For 2022/2023, this equated to \$75000 and for 2023/24 was \$74,300 and this financial year 2024/25 the library received \$70300.

## **LEGAL IMPLICATIONS**

The City of Fremantle and the Town of East Fremantle are each participating bodies under the *Library Board of Western Australia Act 1951*.

A five-year service level agreement for the provision of library services by the City of Fremantle to the Town of East Fremantle was signed on 2 September 2020.

## **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

### **Creative City – Events and programming celebrate Fremantle's unique and diverse creative and cultural identity**

- A diverse program of events is inspired by Fremantle's unique identity and accessible by all members of the community.

### **Creative City – A diverse and resilient arts and culture community**

- Programming for all levels of interest and knowledge, providing multiple entry points to engage audience members.

### **Resilient City – Availability of services and support for the most vulnerable members of the community**

- A caring community supports, protects and accepts those who are most vulnerable.





**Inclusive City – A clear and respectful path towards reconciliation and truth telling for First Nations people**

- Truth telling opportunities are supported through programming and events.

**Inclusive City – A safe and accessible community for all abilities**

- Equitable events and programming enable participation in community life.

**Inclusive City – A welcoming and inclusive City for all members of community**

- The City's services, programs and places are welcoming, safe, accessible, and affordable.

**Inclusive City – A platform for engagement and participation for our youth and next generation of community leaders**

- Youth have access to facilities that encourage lifelong learning and active healthy lifestyles.

**OFFICER COMMENT**

**Walyalup Civic Centre Library**

Between April 2024 and September 2024, there were 133,735 visitors to Fremantle Library in the Walyalup Civic Centre location, which is an increase of 12% compared to the previous six months. This library has also welcomed 1384 new members, with 11,381 members actively using the library. 876 of those active users are from East Fremantle.

Library staff have answered 20,050 customer enquiries. The top five enquiries received were: PC Reservation including giving out guest passes and extending computer time, circulation help like returning and issuing items and registering new members, taking payments, helping with printing, photocopying, and scanning, and helping patrons searching for and finding books.

**LIBRARY OPERATIONS**

April saw the opening of the new Fremantle History Centre. The official launch was attended by 62 people, including elected members, the Mayor, and City of Fremantle staff. A weekly drop-in Spanish conversation group also commenced, which quickly gained a regular following of approximately five people attending each week. Two author talks took place: Annie D Monchaux, and Poli Tataraki who discussed her book Into the Moonlit Village.



The library collaborated with the Arts Centre for two Storytime and Craft sessions during the school holidays, which attracted 145 attendees. The Toy Library also had a visit from the Department of Social Services to discuss grant funding for the 2024/25 financial year.

As part of the City of Fremantle's truth telling initiative, in May the Fremantle library contributed to this by adding new titles to its Bibbool Bang-ga collection. Eight paintings of Australian animals by Noongar artist Tyearra Shultz were installed in the Children's space of the library to brighten up the area and these have been well received by our members. To celebrate National Families Week, a community event was held at the Toy Library in partnership with local children's service providers, offering activities like face painting, seed planting, messy play, Auslan Storytime, as well as a visit from Buster. The library also participated in the Sydney Writers Festival, virtually streaming author talks with Trent Dalton, Katie Hassle, and Madeline Grey in the Mardoo Room. An after-hours event, "Between the Books," featured an open poetry mic and local band The Stamps. Five participants read their poetry, and The Stamps performed for an hour, creating a great atmosphere. Attendees provided positive feedback, and future iterations of the event are being planned. An author talk with Rachael Johns, discussing her book set in Fremantle, was well received, with a lively Q&A session. Fremantle Library also collaborated with Fremantle Press to host the 25<sup>th</sup> anniversary edition of Kim Scott's *Benang*, which attracted over 100 attendees.

In June, the Toy Library hosted its annual NAIDOC Week community event, beginning with a Welcome to Country and smoking ceremony led by Elders Gerrard and Betty. Tim Kelly and his sons performed a traditional dance, and Turid Calgaret created a sand mural. The event also featured service providers such as Parents Next, Meerilinga, and the Aboriginal Child Health Centre. Another successful event was a talk by James Paratore at the Fremantle History Centre, which drew over 70 attendees. Paratore discussed the origins of the Sicilian Fishing Community in Fremantle, leaving an impression on Fremantle's cultural fabric.

In July, the Women's Hall of Fame was celebrated with a photo exhibition in the Walyalup Civic Centre foyer and a morning tea in the Mardoo Room, recognizing three inductees from Fremantle. Buster held a popular Pyjama Day event with over 125 attendees, as well as a pizza-making day before the end of the school term. NAIDOC Week Storytime in Fremantle Library was led by Noongar Elder Betty Garlett, who read First Nations stories followed by a crafting session. The Fremantle History Society AGM was held, featuring a talk by Steve Errington on his new book *Locked in Fremantle*. The Stroke Foundation also hosted a Strokesafe Talk, educating attendees on recognizing the signs of a stroke. "Move n Groove" was held during the school holidays, where children and parents dressed up for music and craft activities. Reconciliation Week was marked with a



Storytime session by Rikita Walley. The July school holidays saw 20,164 visitors to the library, where staff kept busy welcoming families and new members. During Refugee Week, award-winning author Reneé Pettitt-Schipp shared her work, focusing on her time teaching in Australia's detention system on Christmas Island and the Cocos (Keeling) Islands. In July, the library's 3D printer completed 22 jobs, generating \$259 in income. An ergonomic assessment of Buster was conducted by an LGIS (Local Government Insurance scheme) representative to ensure packing, unloading and work tasks are performed safely. The report was then looked at with some major changes taking place for Buster.

In August, the library celebrated poetry throughout the month, promoting poetry books and sharing daily writing prompts via social media. The month began with the WA Poetry Red Room Showcase at the Town Hall, where over 110 attendees enjoyed poetry readings, music, and refreshments. Daniel Martin and artist Alice Ford discussing their book *Forests Atlas*. From August 17 to 23, Children's Book Week was celebrated with the theme "Reading is Magic." Around 200 children participated in activities with author Sharon Giltrow, while characters such as witches, pirates, and magicians were spotted in the library. Buster hosted a magical Book Week party at the PCYC, drawing 196 attendees. Additional family programs, including messy play and a science day, were held throughout the month. The Toy Library remained busy with afterschool programs and lunchbox sessions for parents, delivered in partnership with the Cancer Council of WA. The History Centre hosted another engaging talk with author Kim Scott, focusing on his novel *Benang*.

September saw a slew of popular holiday programs at the Library and the Toy Library, all of which were booked out. The History Centre also held the 34th annual Gwenyth Ewens Art Award at the town hall, where over 200 people attended the opening evening. A total of 11 schools participated this year, and 349 entries were on display for one week. Additionally, the library hosted the Fremantle History Society's monthly talk, which covered *The Case of Annie Barnett v Henry Barnett*.

The History Centre was involved in media coverage surrounding a 'time capsule' of ephemeral items discovered beneath the town hall's floorboards during the recent balcony revitalisation project and these items are now on display in the history centre in plinth.

### **The next six months for the library**

- The library will be trialling a drop-in session of two hours on Monday mornings for people needing tech help and assistance with getting 'job ready.' The library will provide laptops and assist people with resumes, job seeking skills



and setting up profiles on job searching platforms. This will enable people with low digital literacy to upskill and access services to become more digitally aware and job ready.

- Library staff will receive a tailored training program to support them as frontline workers interacting with people experiencing homelessness in a trauma informed way. This training will be supported by the Department of Communities Local Government Partnership Grant Funding and rolled out across other frontline teams in the city.
- Term 4 will see the new Kids Junction program commence which is a blend of storytelling, creative writing, and children's book club/discussion group.
- Our language conversation groups will continue to provide support and community engagement for people from diverse backgrounds. These have grown significantly over the past 12 months, and we are looking at expanding our services in this space.
- Currently in initial stages of implementation of a new local history website which will showcase the City of Fremantle's extensive collection including photographs and civic objects. The go-live date for the new website is scheduled for April 2025.
- The library will be partnering with WALGA at the end of October to host the WALGA Public Libraries forum. All PLWA (Public Libraries WA) will be invited, and this is a fantastic opportunity for the library to highlight all our programs and events.
- In November, we are excited to host Gina Chick, who will discuss her book *We Are The Stars* in conversation with Gillian O'Shaughnessy. The event will cater to over 200 attendees and is in partnership with New Edition Bookshop, who will sell copies of the book on the night.
- In November, the Library will be conducting its annual Culture Counts survey. The results from this survey allow us to Benchmark the libraries performance against all other public libraries in Australia

### **Fremantle History Centre**

April saw the official opening of the History Centre on the ground floor of Walyalup Civic Centre by the mayor. The new location has allowed 900 boxes of photographs, reports, oral histories, maps, and books to be brought out of storage and into the History Centre. The fit-out includes new shelving, desks for volunteers and staff with scanning equipment, and display areas.

In the coming months, new automatic doors will be installed at the front to replace the grill gate, providing better security and a more aesthetically appealing entrance.



There are three significant areas in which the new location has improved the History Centre:

1. Accessibility of the collection – Housing it onsite has eliminated a major barrier to systematically overhaul the cataloguing process.
2. Promotion of the collection through exhibitions – A fourth display plinth was purchased, increasing the number of items from the local history and Civic collections being displayed. Currently, there is an exhibition featuring photographs of Fremantle businesses and recently discovered artefacts from the Town Hall.
3. Increase in community events – In partnership with the Fremantle History Society, the History Centre has increased events celebrating diverse histories, attracting more attendees.

The History Centre successfully hosted the Gwenyth Ewens Art Award for the second time in the Town Hall, with over 200 people in attendance, 11 schools participating, and 349 entries on display. This year’s awards were judged by Dr. Kate Gregory, historian Andrew Pittaway OAM, and historian Richard Offen, who served as Master of Ceremonies.

The History Centre received significant promotion through media coverage of the discovery of historical artefacts under the Town Hall floorboards during its refurbishment. This included an article in *Perth Now*, a radio interview on ABC and 6PR, and a television interview on Channel 9 News.

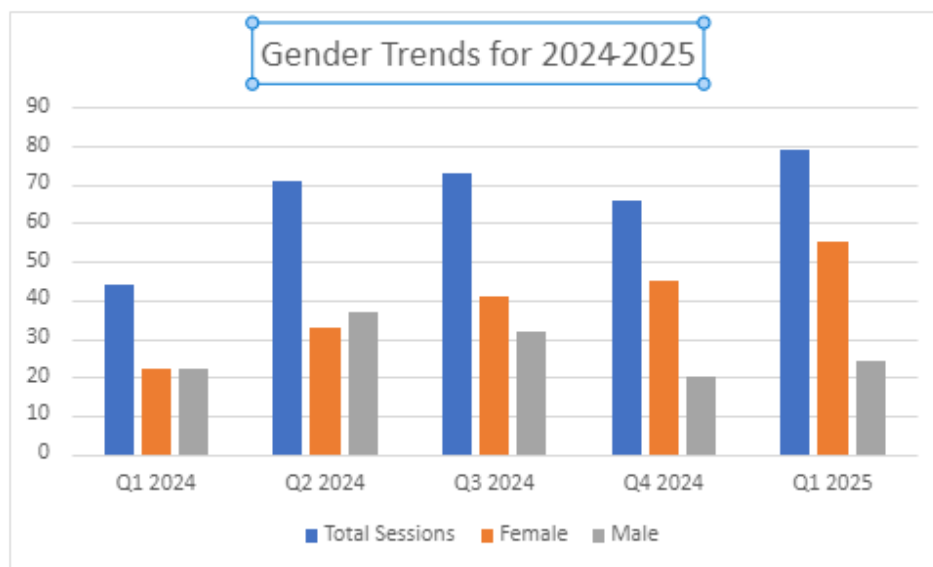
<b>Event</b>	<b>Month</b>	<b>No. Of attendees</b>
Military Defence History of Fremantle – Dr Shane Burke	April	53
John Patience (one of the first convicts to arrive in Fremantle) – Mattie Turnbull	May	42
The Origins of the Fremantle Sicilian Fishermen – James Paratore	June	72
Fremantle History Society AGM and Author Talk with Steve Errington - <i>Locked Up in Fremantle 1829 – 1856</i>	July	37
Talk with Kim Scott about his groundbreaking debut novel, <i>Benang</i> .	August	45
Gwenyth Ewens Art Award opening night	September	203
Gwenyth Ewens Art Award exhibition visitors	September	218



The case of Annie Barnett v Henry Barnett – Lucy Hair	September	41

**LIBRARY CONNECT**

The Library Connect program has been busy with 145 drop-in client sessions for April-September, matching the previous 2 quarters’ 144. We are continuing to observe an increase in complexities of presenting issues for clients and a significant shift in the number of women and repeating clients. The upward trend in women presenting (see graph below), particularly those experiencing domestic and family violence, can be attributed to women introduced to the service via word-of-mouth and many returning clients. It is a positive thing to note the program’s success in being available to these women and efforts in community networking and staff training are being made to ensure we can meet these demands with the support we provide.



Clients of Library Connect are often burdened by multiple significant issues, a common experience for those in or escaping from domestic violence. While some individuals approach Library Connect as a first point of contact during hardship, most have already exhausted many other services, and the complexity of their support needs requires considerable time and multiple visits. Clients consistently experience a lack of family, friends, and community support, with many isolated in their circumstances or surrounded by others unable to assist. Library Connect applies systems theory alongside a person-centred, strengths-based, and trauma-informed approach to support the wide range of hardships faced by the community.



Library Connect has adjusted its program times to be available at more accessible times for clients and align with operating times for referring services and community departments to meet the demand for advocacy work. The number one service clients need advocacy support with is The Department of Communities Housing.

## **PROGRAMS & OUTREACH**

### **Adult Programming –**

Adult programming and events have proved popular from April 2024 to September 2024 with attendance and we have received positive feedback from the community. We have had ongoing programs; author talks and after hour events both in the Library and the Town Hall. The volunteer run weekly ESL Conversation, and the Spanish Conversation groups continue to be popular with numbers increasing each week.

During April, the library had an author talk and a book launch. Author Annie de Monchaux spoke of her life experiences that shaped her writing and publication of her first book *Audrey's Gone AWOL*. The book *Into a Moonlight Village* by Poli Tataraki and Michael Winters had it's WA launch in the library. This book combines poetry and art to tell the story of the Battle of Crete. People from the Hellenic Society of Perth attended, with Georgia Karasiotou, Consul General of Greece in Perth, opening the event. Also, during April, the library ran the final of its Legal Series Workshops, a collaboration with the Legal Centre. Attendance was high for all the workshops in the series, indicating a community need.

May started off with *Between the Books* with an open poetry mic and a local band - The Stamps playing. This was a very popular afterhours event. Using the library space after hours really displayed the library as a venue with beautiful acoustics. A collaboration with Fremantle Press saw the launch of Kim Scott's 25<sup>th</sup> anniversary edition of his beloved book *Benang*. Over 100 people attended this event. Author Rachel Johns gave a talk on her latest book, set in Fremantle Library. Mother's Day was celebrated with a poetry reading and guitar playing by local poet Natalie Damjanovich-Napolean.

The library collaborated with Sydney Writer's Festival to bring the Australia wide author talks to the library. Authors included Trent Dalton, Katie Hassle and Madeline Grey. Streamed sessions were held throughout the day in the Mardoo room, with people coming and going for different sessions with morning and afternoon tea on offer. Another well received collaboration.



During June, the Library kicked off refugee week with an author talk from writer and poet Renee Petitt-Schipp who spoke of her experiences teaching ESL on Christmas and Cocos Islands to newly arrived refugees. Local author Annie Razeer-Rowland ran a Frugal Hedonism workshop, one of the most popular workshops to date in the library. A sewing workshop with Sami to make QUILTBAGs, a rearrangement of the LGBTQIA+ letters sewn into a tote bag, finished off the month of June.

Gerard McCann gave a powerful author talk in July, speaking of his abuse at the hands of the catholic church and his writing journey. Stroke Safe WA gave people tips on what signs to look out for with a stroke, another successful collaboration.

In August, as part of August National Poetry Month, the library hosted the WA Annual Poetry Showcase in collaboration with Red Room Poetry. Over 110 people attended this event. Held in the Town Hall, this annual event gains momentum each year, and with a lineup of 12 local poets reading their fabulous, inspiring, and often emotive poetry this event is always a crowd pleaser. Pause for Poetry, an annual library event during August saw daily poetry prompts posted to our socials with people sending in their poems. One poem is then chosen daily to post to our socials. These selected poems culminated in the Freo Library Poetry Prize with the best poem of the month winning a \$100 voucher from New Edition for Adults and \$100 Paper Bird voucher for Children. Two poetry workshops with local poet Lisa Collyer were well attended during august, with the month again highlighting Fremantle’s community connection to and love of poetry. Separate to poetry there was an author and artist talk with Daniel Jay Martin and Alice Ford as they discussed their collaboration to produce the beautiful book Forests Atlas.

September started with a writing workshop with award winning author Rebecca Higgin as part of the Freo Writer’s group that meets monthly on a Tuesday evening. Author Lousie Wolhuter gave a Saturday afternoon talk about her book Shadows of Winter Robins. She spoke of her upbringing in the UK and the parallels in the book with her own life. A very interactive and fun author talk, enjoyed by all those that attended.

**Adult Program Statistics: April to September**

<b>Program</b>	<b>No. of sessions</b>	<b>Total attendance</b>
Legal Series	1	15
ESL (English as a second language) Conversation Group	22	212





Spanish Drop-in Conversation Group	26	114
Be Connect Workshops – Tech Help Sessions	6	30
Tech Help Weekly Sessions	48	156
Freo Library Writers	6	21
Scrabble Club	12	56
Author Talks	4	141
Into a Moonlight Village Book Launch	1	18
Between the Books – Open Poetry Mic and local band The Stamps.	1	52
Author Talk and Book Launch – Kim Scott’s Benang	1	100
Mother’s Day Poetry Morning Tea	1	15
Sydney Writer’s Festival Live Stream	1	30
International Refugee Week – Renee Pettitt-Schipp	1	20
The Art of Frugal Hedonism Workshop	1	38
QUILTBAGs Workshop	1	6
WAWHOF Morning Tea with Rebecca	1	62
WAWHOF Photographic Exhibition	1	N/A
Stokesafe WA	1	14
WA Poetry Showcase	4	4
Forests Atlas Artist and Author Talk	1	25
Poetry Workshops with Lisa Collyer	2	32
Writer’s Workshops with Rebecca Higgin	1	10
<b>TOTAL</b>	<b>54</b>	<b>1076</b>

### **Children’s Programming**

Children's programs at the library have again experienced consistently high attendance over the past six months. These included Experimental Animation with Propel Youth Arts, in person social sessions for LibraryCraft, and Children’s Book Week 2024 being a particular highlight. The library hosted Sharon Giltrow, a WA author, for several school group workshops that were enjoyed by all who attended. The library's regular term programs have also maintained their popularity, with Rhyme time experiencing strong attendance each week. At the time of writing, the September school holidays were in full swing, with extra Storytime sessions, LEGO activities and science programs well attended.

The Gaming Zone has continued to be a popular option in the library among teenagers who frequent the space after school and during school holidays. Additionally, LibraryCraft has witnessed steady growth each month, with sustained interest from players and increased attention from other libraries across



Western Australia. A new world has been recently released, bringing many old players back into the program who took a short break.

A Fairy Garden Making Workshop was held during the first week of the school holidays and was a tremendous success. All 12 spots were booked within two days on Humanitix, with a waitlist of 13 eager participants. The children thoroughly enjoyed a creative morning, and the finished fairy gardens were stunning. Two days later, on Saturday morning, a Fairy Garden Exhibition Opening and morning tea were held. The fairy gardens were displayed in the Children’s Collection area, and workshop attendees returned with their families for the event, which featured an official ribbon-cutting, opening speech, and morning tea. Other families visiting the library also joined in, creating a lively atmosphere as both the exhibition and the collection attracted lots of interaction. Fairy and craft books were displayed, and many books were borrowed during the morning. The event was a hit with both children and parents, who were enthusiastic and inquired about future events. The workshop had 20 attendees, and 52 people participated in the exhibition opening and morning tea.

**Children’s Programming Statistics April – September**

Program	Number of sessions	Total attending	Sessions Oct 2023 to Mar 2024	Attending Oct 2023 to Mar 2024
Better Beginnings Kindy Visits	8	181	8	178
Storytime	21	560	20	337
Rhyme time	21	780	19	675
CoderDojo Freo	20	164	19	236
LibraryCraft Social Sessions	3	24	1	19
Propel Youth Arts Animation	1	3	-	-
Ukelele Workshop	1	52	-	-
Move & Groove	2	115	-	-
Children’s Book Week	5	168	-	-
Reconciliation Week Storytime	1	17	-	-
Supersonic Science	1	36	-	-
Fairy Gardens	1	20	-	-
Fairy Gardens Morning Tea	1	52	-	-
LEGO Challenge	1	4	-	-



Pirate Adventure Storytime	1	30	-	-
<b>Total</b>	<b>88</b>	<b>2,206</b>	<b>67</b>	<b>1,445</b>
Gaming Zone	N/A	613hr 32m	N/A	1022hr 37m
LibraryCraft	538 registered players	5,679 hrs of play	521 registered players	7,857 hrs of play

### **Library Collections**

The Collections team have been actively making adjustments to enhance the collection's accessibility, outreach, and promotion. The Junior Collection is undergoing a renewal with a redesign of the Non-Fiction section, now organised by categories such as Animals, Nature, Dinosaurs, Pop Culture, and Self and Health. The books are receiving new stickers for easier identification within their categories, making them more fun to browse. These changes are also reflected in the online catalogue, offering a more accessible and engaging experience for children and families.

A new display 'pyramid' has been added to elevate the monthly themed displays, introducing a dynamic element to the library's collection. Other areas of the collection have shifted, creating a special section for New Items, Hot Reads, and the monthly display, all conveniently located for quick access. The library has featured popular displays such as International Women's Day, the WA Tree Festival, and NAIDOC Week, with more exciting themes planned in the future. A significant project has also been completed in the Adult Fiction and Large Print sections, where genre labels have been added. This allows members to quickly identify the type of items available, resulting in a steady increase in loans from both sections.

To integrate programs with the collection, special "Inspired Collections" have been introduced for highly anticipated events. These collections are curated based on inspiration from specific programs, accessible via QR codes that link to the online catalogue. Attendees can explore related resources on the spot. This initiative was first launched with the Women's Hall of Fame exhibition, highlighting figures from diverse fields such as professional orchestra conducting, cultural preservation, journalism, activism, and molecular science. Similarly, an Inspired Collection was created for the Poetry Month Showcase, which was a success among attendees. More such collections are planned for future events, providing an immersive experience for library visitors.



The library is also proud to have participated in the City's Truth Telling Program by adding Noongar titles to the Junior Collection, with assistance from local businesses like Paper Bird.

## **Toy Library**

The Fremantle Toy Library granted 40 free memberships to families experiencing hardship as part of its funding agreement with the Department of Social Services. This funding, which comes with reporting conditions, and will continue until 2026.

The Toy Library's free programs and school holiday attractions remain popular among patrons. To enhance community engagement, the library has focused on offering more of these programs throughout the year.

In April, the Toy Library hosted a morning event during the school holidays, featuring facilitators such as RAC, which ran a "learn to ride" workshop, Hoopolo from Busselton, showcasing outdoor games, and Headspace, which led an art experience. The Toy Library itself offered children's activities like clay play, LEGO, toys, and a sausage sizzle. The event attracted 75 families.

The Toy Library also launched a new weekly play program aimed at children aged 2-5. This two-hour program offers a structured play environment designed to support children's developmental needs. Many families have attended due to the program being free and engaging, and the Toy Library has received positive feedback, with regular weekly attendance.

In May, the Toy Library celebrated National Families Week with a morning tea, inviting children's service providers such as Meerilinga, Parent's Next, the Aboriginal Child Health Clinic, and At Work Australia to promote their services through stalls. The event featured Auslan Storytime, face painting, messy play stations, potting seedlings, and the Buster play program, drawing over 200 families.

On June 18, the Toy Library hosted its annual NAIDOC Community Event, which attracted over 115 attendees, including many local children. Elders Gerrard and Betty led a Welcome to Country and smoking ceremony, with special performances by Tim Kelly and his sons. The event also included a sand mural by Turid Calgaret, Indigenous face painting, and stalls from service providers such as Parent's Next, Walyalup Cultural Centre, Meerilinga, and the Aboriginal Child Health Clinic.



During July, the toy library promoted the City-wide LEGO holiday activation and resumed term programs after the holidays.

In August, the Toy Library trialled the use of Nintendo Switch consoles during its after-school program. This initiative was successful, encouraging children to engage in more social conversations and interactions. Parental consent was obtained, and future sessions are being considered.

In September, the Toy Library offered free school holiday programs and workshops, with facilitators such as RAC’s Learn to Ride, Supersonic Science, Gabriel Evans, and Spare Parts Puppet Theatre. However, despite efforts, there was no interest in the Cancer Council of WA’s Packed with Goodness lunch workshop. The Toy Library will resume its after-school and Term 4 programs after the holidays.

**Toy Library Memberships**

Freo Toy Library	TOTAL	East Fremantle
Membership at September 2024	281	14
New members at September 2024	28	5
Loans	12,772	
Visits TOTAL	4,070	

**Programs and Attendance April 24 to September 24.**

Program	April	May	June	July	Aug	Sep
Kids Club	39	55	63	53	56	56
Stay n Play	43	267	142	83	179	73
Nintendo sessions					28	
<b>TOTAL</b>	82	322	205	136	263	129
						<b>1,137</b>
Events	April	May	June	July	Aug	Sep
Morning Jam	75+					
National Families week		200+				
NAIDOC Community event			115+			
Auslan story time	24					
<b>TOTAL</b>	99	200	115			
						<b>414</b>
School Hols	April	July	Sep			



RAC bike basics workshop			20			
RAC learn to ride workshop			20			
<b>TOTAL</b>			<b>40</b>			

**Toy Library - the next 6 months**

The Toy Library is committed to increasing community engagement through various outreach initiatives and programs over the next six months, the Toy Library will focus on increasing community engagement through a range of outreach initiatives and programs. In October, the last week of school holiday programs will coincide with the Toy Library's presence at the Green Shoots Festival, followed by the resumption of term programs and a Children's Week event on the 25th. November will feature the North Freo Community Event at Gordon Dedman Reserve and a special family event with a Storytime by children's author Renae Hayward. In December, the library will close for its end-of-year shutdown and Christmas break. January brings a family event at the Fremantle Leisure Centre and Toy Library activations during the school holidays at FLC's swim school. In February, regular term programs will resume, and in March, planning will begin for the April school holiday and family events.

**Buster – Mobile Play Bus**

Buster was busy from April to September, starting Term 2 with a move to the Meeting Place on Wednesdays and PCYC on Fridays to accommodate the winter months. During the April school holidays, Buster collaborated with St. Pats to host a session at Davis Park. In May, Buster participated in a variety of events, which included the WACC (Walyalup Aboriginal Cultural Centre) 10th year Anniversary celebrations, Simultaneous Storytime on May 22nd, and a Reconciliation Week Storytime with Indigenous storyteller Rikita Walley. There was also an Intergenerational Storytime in partnership with Positive Aging. The first Messy Play session attracted 90 participants, and 30 people attended Reconciliation Week Storytime, held both in the library and at Buster.

In June, over 120 people attended the Intergenerational Storytime, and Buster launched its first cooking session, where participants made pizzas. July saw the return of Buster after a short break for school holidays, starting with Pyjama Day on July 19th at the PCYC. Subsequent events included Aboriginal and Torres Strait Islander Children's Day, Book Week, Dental Week, Science Week, another Intergenerational Storytime, and a pasta-making session. Both Children and



parents dressed up for Pyjama Day where they enjoyed decorating and eating gingerbread men.

August featured Science Day, Aboriginal Storytime, Dental Day, and a Book Week party. The turnout was exceptional, with 700 attendees across these sessions, including over 190 participants at the Book Week party.

An ergonomic assessment was conducted by LGIS in August to review Buster’s packing and unloading processes, which has resulted in Buster now being more of a static program and the bus only being used for offsite special occasions. As recommended in the LGIS Worksite Assessment report from August, the bus will have the capsule removed and a slide tray installed in the rear to improve accessibility and better align with WHS requirements.

Buster will resume in Term 4 at the Art Centre and PCYC on Fridays, offering a more stationary program, though offsite sessions will still require the bus.

### **Buster Sessions and program statistics April 2024 to September 2024**

Sessions/Events	Sessions	Attendees
Buster Sessions	39	2841

### **The Meeting Place**

The Meeting Place community centre and the programs run by the Centre, continue to be a popular hub and activity for members of the Greater Fremantle community, as well as a sizeable proportion of our attendees coming from out of the area as well. Attendances are increasing term-to-term, as is the variety of programs on offer. The Centre currently runs a consistent slate of 7-8 volunteer-run social groups, and up to 7 language classes – Levels 1-3 each of Italian, Spanish, and Level 1 of French. Each term, The Meeting Place runs an additional 3-5 one-off workshops or short courses based on feedback from Centre users and applications submitted by prospective facilitators. Some notable courses/workshops have been multiple journalling courses for women, learning the basics of writing and character, home and digital organisational workshops, and free Tax Help sessions.

### **Occupancy of Bookable rooms (hours)**

The library has four bookable spaces which are regularly booked both by internal City of Fremantle Staff and external hirers. For internal users some of the groups include Library Connect, Storytime, Rhyme time, over 55s Yoga and Keep Fit classes, workshops and Art Classes, and library school holiday programs.



The usage statistics for the past month are outlined in the below table.

<b>Room</b>	<b>Type</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Total</b>
Quokka	Internal	42.5	54.25	37	37	41.75	39.5	252
	External	24	19.25	35	18.5	48.75	17.25	162.75
Yonga	Internal	136.25	149.75	155	153	154.5	143	891.5
	External	6	10.75	14.5	0	15	18.5	231.25
Mardoo	Internal	53.5	69.25	54.25	43.25	80.25	70.25	371.02
	External	2	0	12	8.5	2	0	24.5

## **VOTING AND OTHER REQUIREMENTS**

Simple Majority Required

### **COUNCIL DECISION ITEM C2410-12 (Officer's recommendation)**

**Moved: Cr Adin Lang**

**Seconded: Cr Doug Thompson**

#### **Council:**

- 1. Receive the Fremantle Library Biannual information report for March 2024 to September 2024.**
- 2. Approve the Bi-annual report, to be forwarded to the Town of East Fremantle as agreed in the Service Level Agreement for the provision of Library Services.**

**Carried en bloc: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen**

**Against:**

**Nil**





## Committee and working group reports

### **C2410-14 CEO ANNUAL PERFORMANCE REVIEW FOR 23/24 AND ADOPTION OF PERFORMANCE CRITERIA FOR 24/25**

<b>Meeting date:</b>	23 October 2024
<b>Responsible officer:</b>	Manager People and Culture
<b>Voting requirements:</b>	Absolute Majority Required
<b>Attachments:</b>	1. CONFIDENTIAL - Summary Report to Council - CEO Performance Review 2024 [9 pages]

#### **SUMMARY**

**This report recommends Council receive the minutes of the CEO Performance Review Committee, for the CEO's annual performance review for the period of July 2023 to June 2024. Recommendations are also made on the proposed performance criteria for the period of July 2024 to June 2025 for Council consideration.**

**This report recommends that Council:**

- 1. Notes the annual performance review of Mr Glen Dougall, Chief Executive Officer, has been completed for the period of July 2023 to June 2024.**
- 2. Endorses the findings of the Summary Report, provided in Attachment 1, presented by Price Consulting Group.**
- 3. Approves a market adjustment of 7.6% to Mr Dougall's salary (cash component), effective 1 July 2024.**
- 4. Approves the Chief Executive Officer's Performance Criteria for the period of July 2024 to June 2025, as provided in Attachment 1 of the Summary Report to Council.**

#### **BACKGROUND**

Council, as the employer of the Chief Executive Officer (CEO), is required to establish measures, review the performance of the CEO, and provide feedback to the CEO in line with their employment contract, at least once per year.



The Council appointed a CEO Performance Review Committee (the Committee) to undertake the performance review of the CEO on behalf of Council throughout the year, and to report findings and recommendations to Council for consideration in accordance with the *Local Government Act 1995*.

To ensure the CEO performance review is undertaken in an impartial and transparent manner, the Council appointed an independent consultant from Price Consulting Group to undertake the annual review process in consultation with the Committee.

### **FINANCIAL IMPLICATIONS**

The *Local Government Act 1995* Part 5, Division 4 requires that a CEO is to be paid in line with the current Salaries and Allowances Tribunal determination.

The Committee recommended a 7.6% market increase is applied to Mr Dougall's salary, effective 1 July 2024.

### **LEGAL IMPLICATIONS**

The CEO performance review has been conducted in accordance with sections 5.38 and 5.39 (3)(b) of the *Local Government Act 1995*, which requires that:

- The performance of the CEO be reviewed at least once a year for each year of employment;
- The employment of the CEO is to be governed by a written employment contract, which shall include performance criteria for the purpose of conducting a review; and
- A Local Government is to consider each review on the performance of the CEO carried out under section 5.38 and is to accept the review, with or without modification, or to reject the review.

### **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

#### **Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'**

- The matters contained in this report align to the intent of this theme's outcome.



**CONSULTATION**

All Elected Members and a selection of staff were invited to undertake an online questionnaire as part of the CEO’s annual performance review process.

**OFFICER COMMENT**

In line with the review process adopted by Council, the CEO’s annual performance review for the period July 2023 to June 2024 was undertaken by the City’s external consultant, in consultation with the CEO Performance Review Committee (the Committee).

A summary of the process undertaken is provided below:

<b>Activity</b>	<b>Completed Date (2024)</b>
CEO self-report sent to consultant	31 July
Draft feedback questionnaires for Councilors and Staff developed and sent to Committee and CEO for approval	1 August
Feedback questionnaires issued/feedback period opens	8 August
Feedback period closes	18 August
Draft Assessment Report sent to CEO for initial review regarding procedural fairness	27 August
Consultant sends Draft Performance Review Report and a working draft of the new CEO Performance Criteria to members of the CEO Performance Review Committee	27 August
Consultant presents high-level outcomes to the Committee and facilitates a discussion that identifies: <ul style="list-style-type: none"> <li>• Key achievements to thank/congratulate the CEO for Priority focus areas for the next period</li> <li>• Any changes required to the Performance Criteria for the next period</li> </ul>	28 August
Consultant meets with CEO to advise the outcomes of the meeting with Committee	28 August
Consultant facilitates the formal feedback meeting with CEO and Committee	28 August
Consultant finalises the Performance Review Report and sends to the CEO and Mayor	10 October
Consultant develops a Summary Report to Council and sends to CEO for inclusion on the Agenda for the 23 October OCM.	



A summary report of the findings from the annual performance review of Mr Dougall is provided by the consultant from Price Consulting Group in Attachment 2 (confidential attachment) for Council consideration.

The proposed performance criteria for the period July 2024 to June 2025 is provided in Attachment 1, for Council Consideration. Following adoption of the revised performance criteria, the Committee agreed that the CEO will prepare a brief a brief report outlining progress against these KPIs in October and March for discussion with the Committee.

### **VOTING AND OTHER REQUIREMENTS**

Absolute Majority Required

#### **COUNCIL DECISION ITEM C2410-14 (Officer's recommendation)**

**Moved: Cr Adin Lang**

**Seconded: Cr Doug Thompson**

#### **Council:**

- 1. Notes the annual performance review of Mr Glen Dougall, Chief Executive Officer, has been completed for the period of July 2023 to June 2024.**
- 2. Endorses the findings of the Summary Report, provided in Attachment 1, presented by Price Consulting Group.**
- 3. Approves a market adjustment of 7.6% to Mr Dougall's salary (cash component), effective 1 July 2024.**
- 4. Approves the CEO's performance Criteria for July 2024 to June 2025, as provided in Attachment 1 of the Summary Report.**

**Carried en bloc: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen**

**Against:**

**Nil**



## Statutory reports

### **C2410-16 STATEMENT OF INVESTMENTS - SEPTEMBER 2024**

**Meeting date:** 23 October 2024  
**Responsible officer:** Manager Financial Services  
**Voting requirements:** Simple Majority Required  
**Attachments:** 1. Investment Report - 30 September 2024 [14 pages]

#### **SUMMARY**

**This report outlines the investment of surplus funds for the month ending 30 September 2024 and provides information on these investments for Council consideration.**

**This report recommends that Council receive the Investment Report for the month ended 30 September 2024, as provided in Attachment 1.**

**The investment report provides a snapshot of the City's investment portfolio and includes information as at 30 September 2024 in relation to:**

- **Portfolio details;**
- **Portfolio credit framework;**
- **Portfolio liquidity;**
- **Portfolio fossil fuel summary;**
- **Interest income; and**
- **Investing activities.**

#### **BACKGROUND**

In accordance with the Investment Policy adopted by Council, the City of Fremantle invests its surplus funds, long term cash, current assets and other funds in authorised investments as outlined in the policy.

Due to timing differences between receiving revenue and the expenditure of funds, surplus funds may be held by the City for a period of time. To maximise returns and maintain a low level of credit risk, the City invests these funds into appropriately rated and liquid investments, until the City requires the money for operational expenditure.



The City's investment policy seeks to limit investments in financial institutions which support, either directly or indirectly, fossil fuel companies, while balancing compliance with the Investment Policy, and achieving a suitable return on those investments.

## **FINANCIAL IMPLICATIONS**

Investment interest earned year to date is \$622,749 against a full year budget of \$1,618,500. Interest earnings year to date are over the YTD budget by \$172,649. The strong investment performance is due to the attractive interest rates in the current market.

The Reserve Bank's current official cash rate is 4.35%, unchanged following the September Board meeting, marking the highest level since April 2012. In contrast, the U.S. Federal Reserve has implemented interest rate cuts to counter slowing economic growth and inflation concerns. This highlights a divergence in economic strategies between the two nations.

In Australia, economists are divided on the future of interest rates. Some forecast that the Reserve Bank may keep rates steady for a while to curb inflation, while others anticipate potential rate cuts in 2024 if inflation continues to ease and economic growth slows. The outlook remains uncertain, with global factors like commodity prices and economic conditions in key trading partners also influencing future decisions.

The City's investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.97% for the month of September 2024. The City's actual portfolio return in the last 12 months is 4.29%, comparing on par with the benchmark Bloomberg AusBond Bill Index reference rate of 4.41% (refer to Attachment 1 point 8).

## **LEGAL IMPLICATIONS**

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments; and
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards which are overviewed by the Australian Prudential Regulation Authority (APRA).



## **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle’s Strategic Community Plan 2024 – 2034:

### **Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'**

- Enable the City to maintain legislative compliance and accountability for organisational decision making.
- Improve organisational performance and capability.
- Support the City through financial, procurement and revenue functions whilst ensuring legislative compliance and providing excellent customer service.

## **CONSULTATION**

Nil.

## **OFFICER COMMENT**

The City’s Investment Portfolio Manager has provided a comprehensive Investment Report for the month ending 31 August 2024 which can be viewed in Attachment 1. A summary of the investment report is provided below.

### **1. Portfolio Details**

As at 30 September 2024, the City’s investment portfolio totalled \$67,091,792. The market value of this investment was \$67,954,685 at that time, which takes into account accrued interest.

The investment portfolio is made up of:

Cash Investments (<= 3 months)	\$8.59m
Term Deposits (> 3 months)	\$58.50m
TOTAL	\$67.09m

Of which:

Unrestricted cash	\$50.10m
Restricted cash (Reserve Funds)	\$16.99m
TOTAL	\$67.09m



The current amount of \$50.10m held as unrestricted cash represents 51.80% of the total adopted budget for operating revenue (\$96.71m).

## 2. Portfolio Credit Framework

The City’s Investment policy determines the maximum amount to be invested in any one Tier, or any one financial institution within a Tier, based on the credit rating of the financial institution. Council adopted amendments to this policy at its Ordinary Council Meeting held on 25 November 2020, and the current adopted Counterparty Credit Framework is noted below.

Tier	Allocation	Allocation %	Maximum Allocation %	% Used of Maximum Allocation	% Available of Maximum Allocation	% Exceeded of Maximum Allocation
Tier 1	35,359,199.51	52.70%	100.00%	52.70%	47.30%	0.00%
Tier 2	24,732,592.91	36.86%	60.00%	61.43%	38.57%	0.00%
Tier 3	7,000,000.00	10.43%	35.00%	29.80%	70.20%	0.00%
Tier 4	0.00	0.00%	15.00%	0.00%	100.00%	0.00%
	67,091,792.42					

Values used in the above calculations exclude interest for term deposits and other simple interest securities.

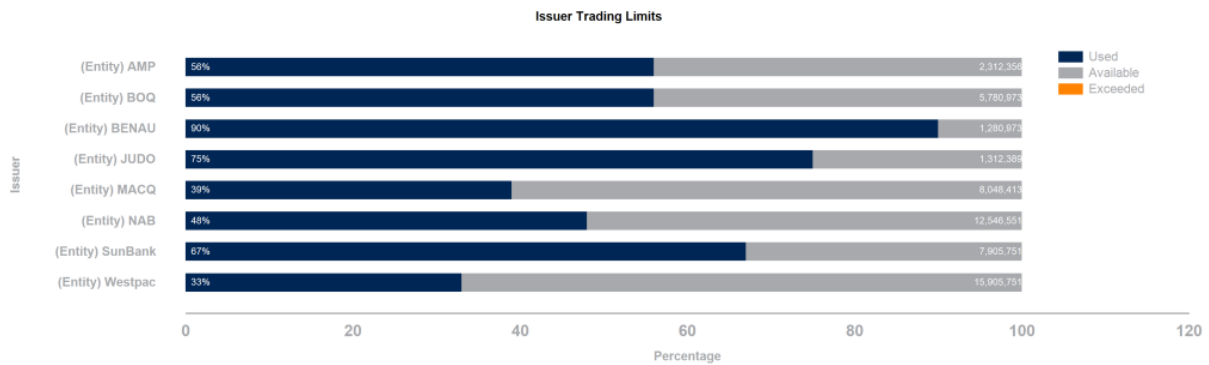
### Portfolio Credit Framework limits

The Portfolio Credit Framework limits prescribe the limit of investments that may be made within any Tier of financial institutions. The maximum allocation to be invested in each Tier, and the City’s actual investment allocation in those Tiers as at 30 September 2024, is outlined below. It shows that the distribution of the City’s investments across the four Tiers is compliant with the City’s investment policy.

Within each Tier, the Counterparty Credit Framework limits prescribe the limit of investments that may be made with any one financial institution. The maximum percentage of investments to be held with any one financial institution, within a given Tier, are outlined below.

The City’s funds invested as at 30 September 2024, relative to the Counterparty Credit Framework limits were as follows:





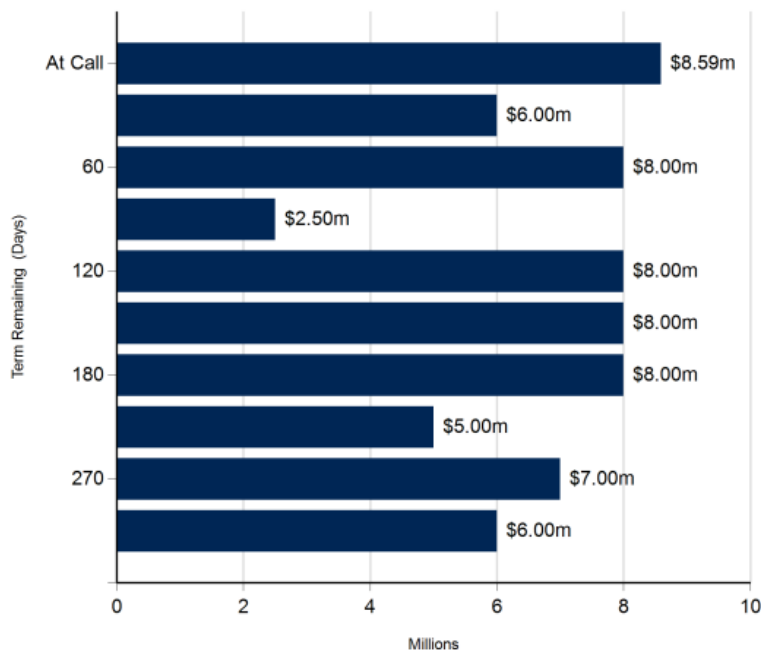
As shown in the above graph, the portfolio was compliant with the issuer trading limit.

### 3. Portfolio Liquidity Indicator

The City’s investments are to be made in a manner to ensure sufficient liquidity to meet all reasonably anticipated cash flow requirements, without incurring significant costs due to the unanticipated sale of an investment.

The below graph provides details on the maturity timing of the City’s investment portfolio as at 30 September 2024. Currently, all investments will mature in one year or less.

**Face Value by Term Remaining**





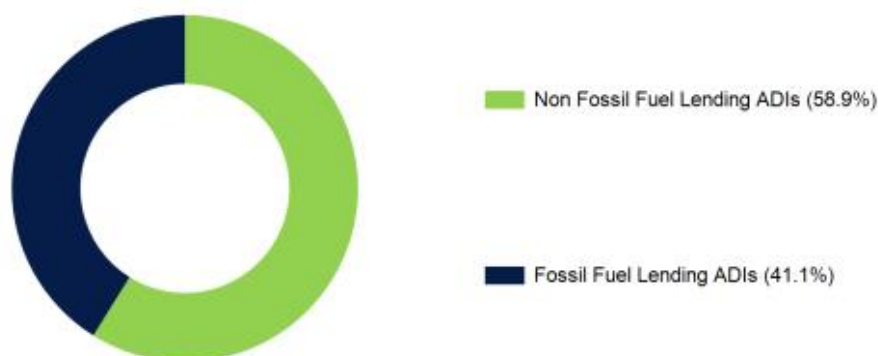
#### **4. Portfolio Summary by Fossil Fuels Lending Authorised Deposit-Taking Institutions (ADIs)**

To support the City’s ability to undertake greater fossil fuel divestment, a review of the Investment Policy was presented and adopted by Council on 25 November 2020 which incorporated a minor change to the investment framework to increase the percentages allocated to Tier 3 and Tier 4 categories, allowing greater flexibility.

Since December 2020 investments have been made in accordance with the revised policy to increase the percentage invested in “Green Investments”; being ADIs that do not lend to industries engaged in the exploration for, or production of, fossil fuels (Non-Fossil Fuel Lending ADIs).

As at 30 September 2024, \$39.5m (58.9%) of the City’s portfolio was invested in “Green Investments”.

**Fossil Fuel vs  
Non Fossil Fuel  
Lending ADI**



Refer to Attachment 1 (Note 7) for details on which financial institutions these investments are held in.

#### *Risk Assessment*

In line with an ongoing risk assessment of the Global and Australian banking sectors, the City continues to implement the following investment strategies:

1. Diversify investment portfolio across different banks - continue to prioritise higher rated banks (Tier 1 & 2) when it comes to investment activity. If a non-fossil fuel lender is providing competitive rates that will generate a suitable return, and fall within a tier 1 or 2 category, these lenders will be prioritised.



2. Implement risk management strategies to protect the investment portfolio against downside risks - The City will prioritise low risk investment activity across higher tier banks in order to limit the City's exposure to the risk being faced across the sector.
3. Regular review and rebalance of investment portfolio to ensure alignment with the investment goals, risk tolerance and market conditions.

### **Interest Income for Matured Investments**

Per Attachment 1 (Note 9), interest income earned during 30 September 2024 from matured investments was \$19,172.

### **Investing Activities**

In September 2024, there were six new term deposits totalling \$16m. Full details of the institutions invested in, interest rates, number of days and maturity date for investments held as at 30 September 2024 are provided in Attachment 1 (Note 10).

### **VOTING AND OTHER REQUIREMENTS**

Simple Majority Required

### **COUNCIL DECISION ITEM C2410-16** **(Officer's recommendation)**

**Moved: Cr Adin Lang**

**Seconded: Cr Doug Thompson**

**Council receive the Investment Report for the month ending 30 September 2024 as provided in Attachment 1.**

**Carried en bloc: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorssen**

**Against:**

**Nil**



## **C2410-17 SCHEDULE OF PAYMENTS - SEPTEMBER 2024**

<b>Meeting date:</b>	23 October 2024
<b>Responsible officer:</b>	Manager Financial Services
<b>Voting requirements:</b>	Simple Majority Required
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1. Schedule of Payments and Listings - September 2024 [120 pages]</li><li>2. Purchase Card Transactions - September 2024 [13 pages]</li></ol>

### **SUMMARY**

**The purpose of this report is to present to Council a list of accounts paid by the Chief Executive Officer under delegated authority for the month ending 30 September 2024 as required by the *Local Government (Financial Management) Regulations 1996*.**

**This report recommends that Council accept the list of payments made under delegated authority and accept the detailed transaction listing of Purchase Card expenditure.**

### **BACKGROUND**

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's municipal or trust fund. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid under delegation for the month of 30 September 2024, is provided within Attachments 1 and 2.

### **FINANCIAL IMPLICATIONS**

A total of \$10,268,012.30 in payments were made in 30 September 2024, from the City's municipal and trust fund accounts.

### **LEGAL IMPLICATIONS**

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
  - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*



- (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
- (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

## **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

### **Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'**

- Support the City through financial, procurement and revenue functions whilst ensuring legislative compliance and providing excellent customer service.

## **CONSULTATION**

Nil.

## **OFFICER COMMENT**

The following table summarises the payments for the month ending 30 September 2024, by payment type:

<b>Payment Type</b>	<b>Amount (\$)</b>
<i>Cheque / EFT / Direct Debit/International Payments</i>	<i>\$ 7,555,911.34</i>
<i>Purchase card transactions</i>	<i>\$ 46,169.85</i>
<i>Salary / Wages / Superannuation</i>	<i>\$ 2,665,931.11</i>
<b>Total</b>	<b>\$ 10,268,012.30</b>



Attachment 1 provides a detailed listing of the payments by Cheque, EFT and Direct Debit, while Attachment 2 provides a detailed listing of Purchase Card transactions for the month ending 30 September 2024.

## **VOTING AND OTHER REQUIREMENTS**

Simple Majority Required

### **COUNCIL DECISION ITEM C2410-17** **(Officer's recommendation)**

**Moved: Cr Adin Lang**

**Seconded: Cr Doug Thompson**

#### **Council:**

- 1. Accept the list of payments made under delegated authority, totalling \$10,268,012.30 for the month ending 30 September 2024 including the Cheque /EFT/ Direct Debits/ International Payments as contained within Attachment 1.**
- 2. Accept the detailed transaction listing of Purchase Card expenditure, totalling \$46,169.85 for the month ending 30 September 2024, as contained within Attachment 2.**

**Carried en bloc: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorssen**

**Against:**

**Nil**



## **C2410-18 MONTHLY FINANCIAL REPORT - SEPTEMBER 2024**

<b>Meeting date:</b>	23 October 2024
<b>Responsible officer:</b>	Manager Financial Services
<b>Voting requirements:</b>	Simple Majority Required
<b>Attachments:</b>	1. Monthly Financial Report - September 2024 [28 pages]

### **SUMMARY**

**The monthly financial report for the period ending 30 September 2024 has been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.**

**This report provides an analysis of financial performance up to 30 September 2024 based on the following statements:**

- **Statement of Comprehensive Income by Nature;**
- **Statement of Financial Activity by Nature and by Directorate; and**
- **Statement of Financial Position with Net Current Assets.**

**This financial report for the period ended 30 September 2024 is prepared considering accrued interest on borrowings (loans) and prepaid insurance premiums.**

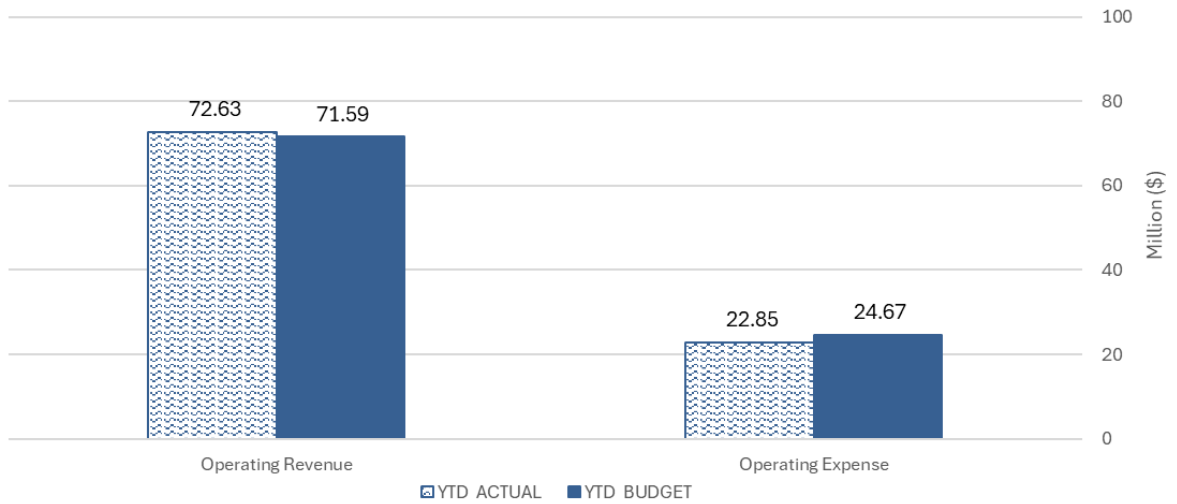
**Please note 2023/24 Financial Year figures reported in this report are draft and unaudited.**

### **BACKGROUND**

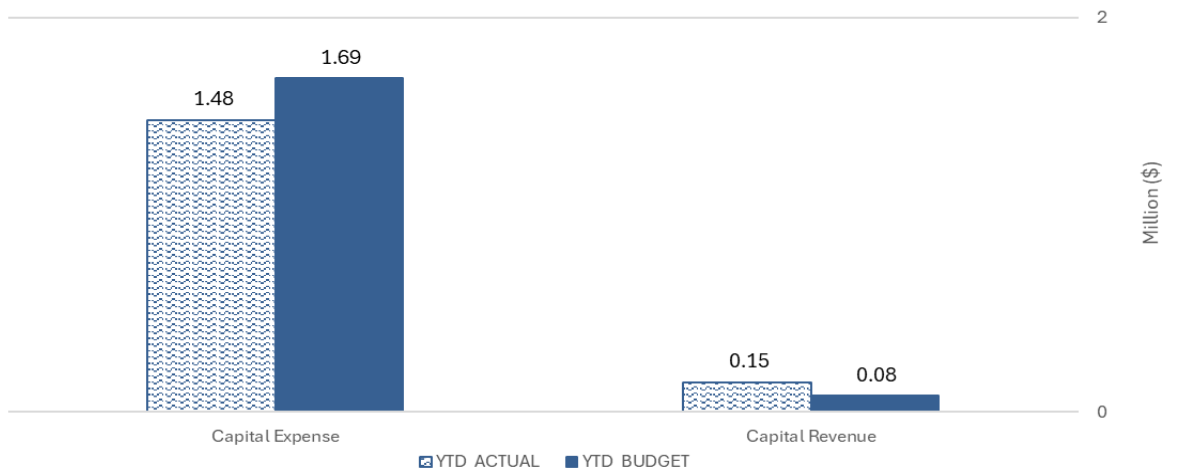
The following charts and table provide a high-level summary of the Council's year to date financial performance as at 30 September 2024.



### Budget to Actual Financial Performance (Operating) as at 30 September 2024



### Budget to Actual Financial Performance (Capital) as at 30 September 2024







## STATEMENT OF FINANCIAL ACTIVITY – BY NATURE FOR THE PERIOD TO 30 SEPTEMBER 2024

The table to follow provides a summary of the year-to-date Statement of Financial Activity by Nature, to 30 September 2024. The detailed Statement can be found in the attached Monthly Financial Report.

Description	YTD Budget	YTD Actual	Variance	Variance
	\$M	\$M	\$M	%
<b>Opening Surplus</b>	<b>10.95</b>	<b>11.57</b>	<b>0.68</b>	<b>6.27%</b>
<b>Operating</b>				
General Rate Revenue	63.15	63.01	(0.14)	(0.22%)
Revenue (Exc. Rates)	8.44	9.62	1.18	1.44%
Expenses	(24.67)	(22.85)	1.82	7.39%
Non-Cash Adj.	5.58	5.59	0.01	0.18%
	<b>52.50</b>	<b>55.37</b>	<b>2.87</b>	<b>5.46%</b>
<b>Investing</b>				
Capital Revenue	0.08	0.15	0.07	84.70%
Capital Expenses	(1.69)	(1.48)	0.21	12.68%
	<b>(1.61)</b>	<b>(1.32)</b>	<b>0.28</b>	<b>17.52%</b>
<b>Financing</b>				
Repayment Loans & Leases	(0.38)	(0.38)	0.00	0.00%
Reserve Transfers	(0.09)	0.00	0.10	103.77%
	<b>(0.47)</b>	<b>(0.37)</b>	<b>0.10</b>	<b>20.65%</b>
<b>Closing Funding Surplus/(Deficit)</b>	<b>61.37</b>	<b>65.24</b>	<b>3.93</b>	<b>6.41%</b>

## STATEMENT OF COMPREHENSIVE INCOME – BY NATURE AND TYPE FOR THE PERIOD TO 30 SEPTEMBER 2024

As detailed in the Statement of Comprehensive Income by Nature and Type, operating income and expenses have varied to the Adopted Budget as follows:

Description	YTD Adopted Budget \$	YTD Actual \$	Variance \$	Variance %
<b>Operating Income</b>				
Rates (including Annual Levy)	63,151,761	63,011,070	(140,691)	(0.22%)
Service Charges	8,804	11,905	3,101	35.22%
Op. Grants, Subsidies & Contributions	941,578	999,615	58,037	6.16%
Fees and Charges	6,329,269	6,962,872	633,603	10.01%



<b>Interest Earnings</b>	765,200	1,060,272	295,072	38.56%
<b>Reimbursement Income</b>	262,102	301,762	39,660	15.13%
<b>Other Income</b>	135,300	279,525	144,225	106.60%
<b>Total</b>	<b>71,594,014</b>	<b>72,627,021</b>	<b>1,033,007</b>	<b>1.44%</b>
<b>Operating Expenses</b>				
<b>Employee Costs</b>	(11,920,652)	(10,525,248)	1,395,404	11.71%
<b>Employee costs - Agency Labour</b>	(160,811)	(438,385)	(277,574)	(172.61%)
<b>Materials and Contracts</b>	(5,739,314)	(5,429,733)	309,581	5.39%
<b>Depreciation - Non-Current Assets</b>	(5,584,307)	(5,574,262)	10,045	0.18%
<b>Interest Expenses</b>	(101,786)	(102,825)	(1,039)	(1.02%)
<b>Utility Charges</b>	(507,679)	(369,287)	138,392	27.26%
<b>Insurance Expenses</b>	(302,273)	(268,236)	34,037	11.26%
<b>Other Expenditure</b>	(354,257)	(140,046)	214,211	60.47%
<b>Total</b>	<b>(24,671,078)</b>	<b>(22,848,021)</b>	<b>1,823,057</b>	<b>7.39%</b>

Further explanation of material variances can be found within the Officer's Comment section of this report.

## FINANCIAL IMPLICATIONS

This report is provided to enable Council to assess how revenue and expenditure are tracking against budget, and to identify any budget issues of which the Council should be informed.

## LEGAL IMPLICATIONS

Local Government (Financial Management) Regulation 34 requires a monthly financial activity statement and an explanation of any material variances to be prepared and presented to an Ordinary Council meeting.

## STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

### **Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'**

- Support the City through financial, procurement and revenue functions whilst ensuring legislative compliance and providing excellent customer service.



## **CONSULTATION**

Nil.

## **OFFICER COMMENT**

### **Summary of financial performance**

As at the end of September 2024, the City demonstrated strong financial performance with a closing funding position of \$65.24m.

In summary, as at the end of September 2024, the current closing position exceeds the YTD amended budget by \$3.93m. This is mainly due to favourable variances against the year-to-date budget across the following areas:

- Increased revenue from Fees and Charges of \$0.63m;
- Increased revenue from Interest earnings of \$0.30m;
- Operating expenditure underspend of \$1.40m from Employee Cost;
- Operating expenditure underspend of \$0.31m from Material and Contracts;
- Operating expenditure underspend of \$0.21m from Other Expenditure;
- Capital expenditure underspend of \$0.21m
- Increased carry forward funds from the 2023-24 financial year of \$0.68m compared to the adopted budget\*;

\*It should be noted that 2023/24 FY figures are unaudited and subject to change from end of year processing and audit finalisation. The figures remain draft until such time as these processes have been completed.

These favourable variances are offset by:

- Decreased revenue of \$0.14m for General rates revenue

The depreciation expenditure for 2024/25 FY is calculated based on the budget amount, which will be amended to actual depreciation based on the fair value revalued as at 30 June 2024 once the audit of the 2023/24 FY is completed.

### **Explanation of Material Variances & YTD Performance**





In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* and AASB 1031 Materiality, Council adopted the level to be used in Statements of Financial Activity by Nature in the 2024-25 financial year for reporting material variances as 10% together with the minimum value of \$100,000 (Refer Item C2407-10 from Council meeting on 10 July 2024). The material variance thresholds are adopted annually by Council and indicate whether actual expenditure or revenue varies materially from the year-to-date budget. The following is an explanation of significant operating and capital variances to budget as identified in the Statements of Financial Activity by Nature.



Building on the favourable opening net position for the year, the following items explain the City’s major variances in operating performance for this financial year, as highlighted in the year-to-date Financial Activity Statement as at 30 September 2024:

<b>Description</b>	<b>Variance Amount (\$)</b>	<b>Comment</b>
<b>Fees and Charges</b>	<b>633,603</b>	<b>▲ 10.01%</b>
<b>Major Variances:</b>		
Operate on street paid parking	263,201	Revenue higher than expected as at September based on previous years data.
Conduct South lawn events	148,200	Revenue higher from bar sales for additional new shows in September.
Operate car park 01 Parry Street Fremantle	75,096	Revenue higher than expected as at September based on previous years data. Includes \$7K income in advance for Fremantle Dockers AFLW for car park hire October and November.
Operate Fremantle leisure centre aquatics	45,786	Revenue higher than expected as at September based on previous year.
<b>Interest Earnings</b>	<b>295,072</b>	<b>▲ 38.56%</b>
<b>Major Variances:</b>		
Receive investment income	172,649	Higher interest earning is mainly due to higher interest rates on investments along with higher cash holdings due to above budget revenue and underspends. Current investment markets continue to offer attractive interest rates.
Rates Instalment Interest	122,313	Higher number of rate payers are on Instalment options.
<b>Other Revenue</b>	<b>144,225</b>	<b>▲ 106.60%</b>
<b>Major Variances:</b>		



<b>Description</b>	<b>Variance Amount (\$)</b>	<b>Comment</b>
Lead the organisation	125,484	Contribution received towards Court of Appeal costs. To be adjusted at budget review.
<b>Employee Costs -</b>	<b>1,395,404</b>	 <b>11.71%</b>
<b>Major Variances:</b>		
Employee Costs – Staff Establishment	1,395,404	Underspend mainly due to vacancies. Any funds to offset agency labour will be reallocated at budget review.
<b>Employee costs - Agency Labour</b>	<b>(277,574)</b>	 <b>(172.61%)</b>
<b>Major Variances:</b>		
Waste collection Team	(65,091)	Agency labour used to cover vacant positions, offset by savings in staff establishment budget.
Procurement Team	(62,076)	
Parks and Landscapes Team	(58,851)	
Financial Accounting Team	(23,989)	
<b>Utility Charges</b>	<b>138,392</b>	 <b>27.26%</b>
<b>Major Variances:</b>		
Maintain Hard landscaping	33,114	Timing Variance - phasing to be reviewed.
Contribute to public street lighting	22,204	Timing Variance - phasing to be reviewed.
Maintain Walyalup Civic Centre	16,805	Timing Variance - phasing to be reviewed.
<b>Other Expenditure</b>	<b>214,211</b>	 <b>60.47%</b>
<b>Major Variances:</b>		
Fuel Tax Rebate	81,781	Temporary variance of \$82k for stock items, which will be posted to Inventory account after the stocktake in October.
Allocate community development funding	47,884	1st round is open for grant applications, and applications are being assessed. Expected to start paying out grant end of November. Phasing to be adjusted.



<b>Description</b>	<b>Variance Amount (\$)</b>	<b>Comment</b>
Contribute to the operations of Regional Resource Recovery Group	39,725	Timing Variance: First Quarter invoice yet to be received.
<b>Payment for Property, plant and equipment</b>	<b>235,020</b>	<b>▲ 24.92%</b>
<b>Major Variances:</b>		
Design and construct -South Beach -Changerooms	74,702	Timing variance: Contract awarded and works underway. Full budget to be spent.
Renewal Program - Furniture and Equipment	61,404	Timing variance: Full budget to be spent.
Design and construct- Markets Building Services	50,000	Timing variance: Funds are allocated to undertake a compliance and heritage inspection once the City has been advised that works are complete.

### **Accounting methods**

The City manages its finances in line with the requirements of the *Local Government Act 1995*, associated regulations and Australian accounting standards.

The City carries out accounting on both an accrual basis and a cash basis.

Accrual accounting requires accounting transactions to be recognised and recorded when they occur, regardless of whether payment/receipt has been made at that time, in accordance with the Australian Accounting standards.

The City accounts for Rates, Service Charges, Interest income on term deposits, Insurance expenses and Interest expenses on borrowings (loans) & leases on an accrual basis.

The remainder of income and expenditure items are recognised and recorded at the period they are encountered.

### **VOTING AND OTHER REQUIREMENTS**

Simple Majority Required



**COUNCIL DECISION ITEM C2410-18**  
**(Officer's recommendation)**

**Moved: Cr Adin Lang**

**Seconded: Cr Doug Thompson**

**Council receive the Monthly Financial Reports, as provided in Attachment 1, including the Statement of Comprehensive Income, Statement of Financial Activity, Statement of Financial Position and Statement of Net Current Assets, for the period ended 30 September 2024.**

**Carried en bloc: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen**

**Against:**

**Nil**



## Strategic and general reports

### C2410-11 ROAD NAMING FOR SUBDIVISION AT 2 AND 4 CLONTARF RD AND 1 NAYLOR ST BEACONSFIELD

<b>Meeting date:</b>	23 October 2024
<b>Responsible officer:</b>	Director City Business
<b>Voting requirements:</b>	Simple Majority Required
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Stockland - Road Naming Application [12 pages]</li> <li>2. Approved Subdivision Plan [1 page]</li> <li>3. Walk on Country [8 pages]</li> <li>4. Written endorsement of Noongar street naming [2 pages]</li> </ol>

#### SUMMARY

The City of Fremantle (the City) has received a road naming and Public Open Space (POS) naming application from Stockland Development Pty Ltd (Applicant). The proposed names are in relation to the subdivision of No. 1 Naylor Street, Beaconsfield, No. 2 Clontarf Road and No. 4 Clontarf Road, Beaconsfield (the Subdivision). This report seeks Council consideration of the road names only.

POS naming will be brought to Council for consideration separately.

The Applicant is seeking to name nine roads within the Subdivision. Eleven names have been submitted as the Landgate Geographic Names Team (GNT) require two additional names to be supplied.

The proposed road names are words from the Nyoongar language. The Applicant has consulted with Whadjuk traditional owners at a Walk on Country (see attachment 4).

This report recommends that Council support the Applicant’s proposed road names as listed below and identified on Figure 1 below.

Word of Noongar origin	English Meaning	Pronunciation	Road type (suffix)
<b>Dutark</b>	Whiting	Dut-ark	Lane
<b>Moodjar</b>	Christmas Tree	Mood-jar	Lane
<b>Mardarung</b>	Mullet	Mar-dar-ung	Lane
<b>Gidgee</b>	Spear for fishing	Gid-gee	Lane
<b>Ejarup</b>	Snapper	Eja-rup	Close





<b>Moyup</b>	Tiger snake	Moy-up	Lane
<b>Djidong</b>	Limestone ( j )	Djid-ong	Lane
<b>Kartdijin</b>	Knowledge	Kart-d-jin	Road
<b>Dobitj</b>	Dugite	Dob-itj (itch)	Lane
<b>Two additional names required by Landgate</b>			
<b>Nyittingy</b>	Dreaming	Nyitt-iny	
<b>Yonga</b>	Kangaroo	Yong-a	

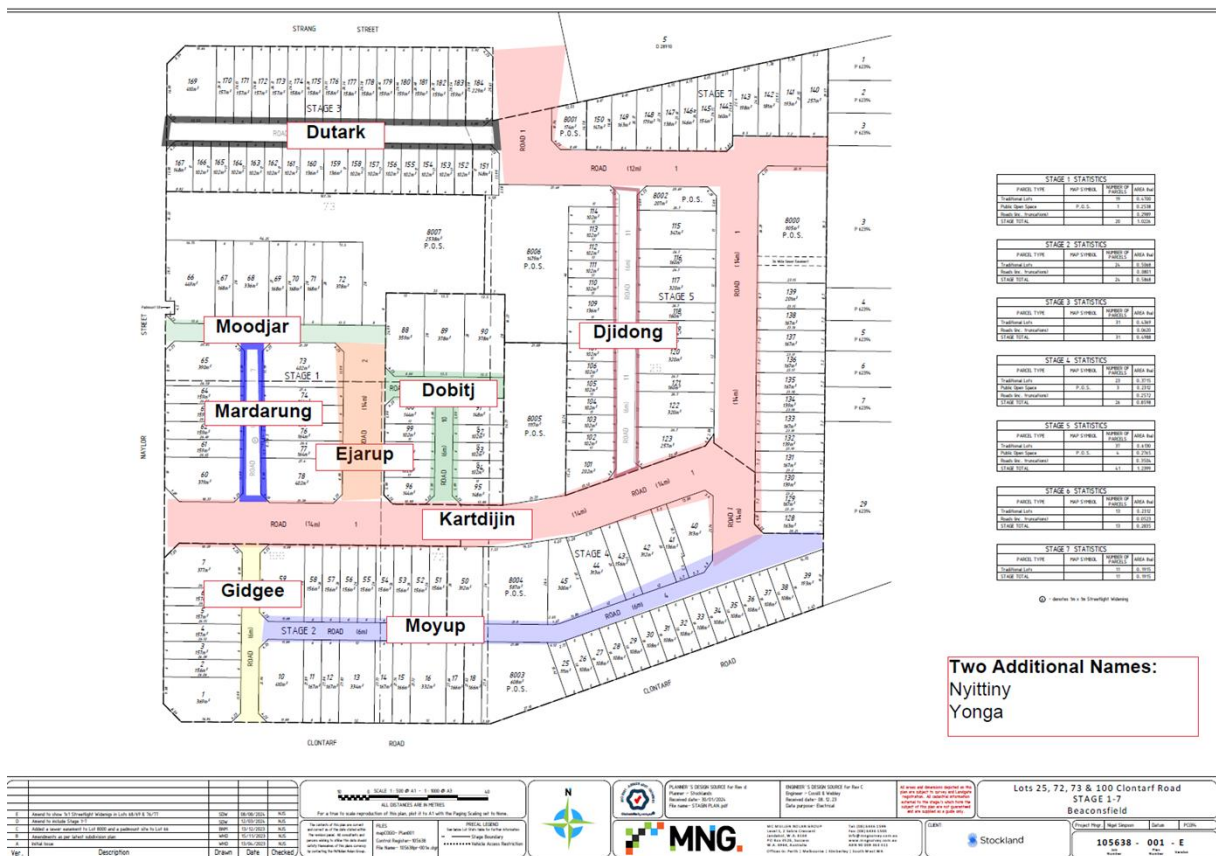


Figure 1 – updated plan (noted as Job 105638 Version E) - with additional proposed road names as required by the Landgate Geographic Names Team.

**BACKGROUND**

The Applicant is seeking to apply Aboriginal words from the Nyoongar language to all minor public roads located within the Subdivision (WAPC Application No. 163666).

02/08/2023 – The Applicant together with IPS Management Consultants engaged with Noongar elders at a working group meeting via a Walk on Country on site in Beaconsfield. The Applicant sought endorsement from the Noongar Elders to use



words from the Noongar language for new minor roads and POS within the Subdivision. See Attachment 3 for details.

04/10/2023 (PC2310-1) - The City's Planning Committee (under delegated authority) considered the Subdivision.

10/10/2023 – Independent to the Subdivision, the City submitted a formal Aboriginal road naming application to the Whadjuk Aboriginal Corporation (WAC) for consideration by the Cultural Advice Committee (CAC). The City's proposed 21 Whadjuk Nyoongar words related to the meeting rooms of the City's Walyalup Civic Centre together with seasonal names. The names that were submitted to WAC had previously received the support and approval from the City's Whadjuk Reconciliation Action Plan (WRAP) group in June 2022. The intent of submitting this application to the CAC was to ensure the City had minor road names available to use if/when required.

13/11/2023 – The Applicant submitted a proposed road and POS naming plan to the City for feedback.

21/02/2024 – The City advised the Applicant of the requirement to follow the Geographic Names Committee (GNC) Policy and Standards and seek Council approval. The City advised of the Applicant's need to engage with the Whadjuk Aboriginal Corporation (WAC) for consideration by the WAC Cultural Advice Committee (CAC). The GNT previously advised the City that the use of Aboriginal words or names for road naming are to be endorsed by the CAC before the GNT will consider the application.

27/02/2024 – The Applicant submitted a formal road/POS naming application to the City. The City forwarded the application to Landgate/GNC for comment.

14/03/2024 – The Applicant forwarded the road/POS naming application to the WAC for consideration by CAC.

22/07/2024 – City officers discussed the Applicant's road naming application with the GNT and the GNT advised that it had assessed and provided comment to the Applicant. The GNT advised the application could proceed without approval from the CAC. The GNT has revised its Policy for minor roads and would accept applications without approval from the CAC.

## **FINANCIAL IMPLICATIONS**

All costs associated with road naming are borne by the Applicant.



## **LEGAL IMPLICATIONS**

Landgate is responsible for road naming and is guided by the GNC Policies and Standards in relation to the naming of roads, features, townsites and places in Western Australia. The following publications are referred to by the GNT when assessing road naming and street addressing compliance:

- The Geographic Names Committee – Policies and Standards for Geographical Naming in Western Australia (released on 01/01/2013).
- The Australian/New Zealand Standard Rural and Urban Addressing standard (AS/NZS 4819:2011 (3<sup>rd</sup> edition released in 2011).
- Aboriginal Naming – a guideline to Aboriginal naming and dual naming of geographic features and places in Western Australia.

The Aboriginal Naming proposal requirements are quoted below from the Aboriginal Naming guidelines. Proposals shall demonstrate a description of the Aboriginal name in the form of written or oral tradition (if culturally appropriate). The description must demonstrate the information has been sourced directly from the local Traditional Owner group(s) or their respective representatives.

Information to be included in the proposals are as follows:

- The significance and meaning of the proposed name
- Preferred spelling
- Pronunciation
- A map outlining the area where the proposed name is to be applied.

Applications for the naming of roads, parks and reserves can be made through Landgate's online Request a Road Name form.

In accordance with the GNC guidelines and Policy, the 'road type' (suffix) should reflect the road on the ground noting that proposed road name Ejarup and Moyup are cul-de-sac's and therefore the suffix of 'Close' can be applied. The selection of road type should meet criteria established by the GNC.

The GNC policy has changed to exclude the road type description of 'Way' in preference of 'Lane' so that visitors of heavier vehicles know that an under-width roadway is a lane and may be difficult to negotiate where the road type of 'Way' gives the impression of a wider roadway.

The table below with a section copied, is an extract from the Australian/New Zealand Standard AS/NZS 4819:2011 Appendix A 'Road Types – Australia'.



<b>Road Type</b>	<b>Description</b>	<b>Open ended</b>	<b>Cul-de-sac</b>
Road	Open way or public passage primarily for vehicles	✓	
Street	Public roadway in a town, city or urban area, especially a paved thoroughfare with footpaths and buildings along one or both sides	✓	
Close	Short, enclosed roadway		✓
Lane	Narrow way between walls, buildings or a narrow country or city roadway	✓	✓

### **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle’s Strategic Community Plan 2024 – 2034:

**Liveable City - A unique built heritage and history that is preserved, protected and shared**

- We value and share both stories, First Nations first and then post-colonial.

**Creative City – 50,000 years of First Nations culture and heritage is recognised, celebrated and embraced**

- The matters contained in this report align to the intent of this theme's outcome.

**Inclusive City – A clear and respectful path towards reconciliation and truth telling for First Nations people**

- The matters contained in this report align to the intent of this theme's outcome.

**Inclusive City – A welcoming and inclusive City for all members of community**

- A community that welcomes a diverse cultural mix and celebrates First Nations stories and our migrant connections.

### **CONSULTATION**

The Applicant has engaged IPS Management Consultants to coordinate engagement with Whadjuk Nyoongar Traditional Owners which involved a Walk on Country held on 2 August 2023. The Nyoongar names were directly drawn from stories told onsite and prepared by Sandra Harben, Whadjuk Nyoongar Cultural Consultant (see attachment 1). The names selected by Nyoongars include words for; local ocean animals (west roads), bush animals (north roads) and native species (south roads).



The Nyoongars who assisted in the working group and “Walk on Country” are acknowledged below.

- Facilitator, Whadjuk Nyoongar Cultural Consultant – Sandra Harben
- Whadjuk Nyoongar Elder – Freda Ogilvie
- Ballardong Nyoongar Elder – Morton Hansen
- Whadjuk Nyoongar future leader – Bianca Harben
- Nyoongar Elder – Lyn Cox
- Whadjuk Elder – Sharon Calgaret

The Nyoongar Elders have compiled a selection of words from the Nyoongar language for the purpose of road naming including the two main Public Open Space (POS) Reserves. The naming of the POS reserves will be considered after the roads have been named.

#### **OFFICER COMMENT**

This report deals with road naming only. The naming of the POS will be brought to Council at a later date.

In accordance with GNC Policies and Guidelines, the Applicant has submitted the required letter of endorsement from the Traditional Owners working group (Attachment 4) together with supporting documentation from the Walk on Country. In order for the application to proceed, the GNT require this letter together with a resolution from Council supporting the proposed road naming.

Officers and the Applicant have used their best efforts to progress their respective applications through the WAC and CAC as this was previously required by GNC Policy. In consultation with the GNT and the City’s Senior Aboriginal Engagement Officer, officers determined that the documentation provided by the Applicant meets the requirement of GNC Policy and guidelines for the naming of minor roads and therefore recommends that Council support the proposed road naming. Once endorsed by Council the application will be submitted to the GNT for final approval.

In accordance with GNC Policy, the 21 Whadjuk Nyoongar words submitted to WAC by the City do not require endorsement by CAC. The words have been endorsed by the City’s Whadjuk Reconciliation Action Plan (WRAP) group in June 2022 therefore these words meet the criteria to be submitted to the GNT for use on minor roads if/when required.

This recommendation to Council is supported, however it is preferable where possible for road naming using Nyoongar words at Walyalup Whadjuk country to



be selected by the WAC which aligns with our policy in preparation on Aboriginal Engagement.

**VOTING AND OTHER REQUIREMENTS**

Simple Majority Required

**Cr Adin Lang left the meeting at 8:39pm and was absent during the discussion and voting of this item.**

**COUNCIL DECISION ITEM C2410-11**  
**(Officer's recommendation)**

**Moved: Cr Jemima Williamson-Wong                      Seconded: Cr Doug Thompson**

**Council supports the following proposed road names, to be applied to the subdivision located at No. 1 Naylor Street, Beaconsfield (Lot 73), No. 2 Clontarf Road (Lots 72 and 100) and No. 4 Clontarf Road, Beaconsfield (Lot 25):**

<b>Word of Noongar origin</b>	<b>English Meaning</b>	<b>Pronunciation</b>	<b>Road type (suffix)</b>
<b>Dutark</b>	Whiting	Dut-ark	Lane
<b>Moodjar</b>	Christmas Tree	Mood-jar	Lane
<b>Mardarung</b>	Mullet	Mar-dar-ung	Lane
<b>Gidgee</b>	Spear for fishing	Gid-gee	Lane
<b>Ejarup</b>	Snapper	Eja-rup	Close
<b>Moyup</b>	Tiger snake	Moy-up	Lane
<b>Djidong</b>	Limestone ( j )	Djid-ong	Lane
<b>Kartdijin</b>	Knowledge	Kart-d-jin	Road
<b>Dobitj</b>	Dugite	Dob-itj (itch)	Lane
<b>Two additional names required by Landgate</b>			
<b>Nyittiny</b>	Dreaming	Nyitt-iny	
<b>Yonga</b>	Kangaroo	Yong-a	

**Carried: 10/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
 Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
 Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
 Cr Doug Thompson and Cr Ingrid van Dorsen**

**Against:**

**Nil**



## **C2410-13 5 BEACH STREET - DEMOLITION OF FACADE**

<b>Meeting date:</b>	23 October 2024
<b>Responsible officer:</b>	Manager Field Services
<b>Voting requirements:</b>	Simple Majority Required
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1. St Pats Letter - Facade [1 page]</li><li>2. CONFIDENTIAL - Hera Engineering Letter - Facade [3 pages]</li><li>3. CONFIDENTIAL - Slavin Architects Letter - Facade [3 pages]</li></ol>

### **SUMMARY**

**The purpose of this report is for Council to reconsider a previous decision requiring retention of the façade at 5 Beach Street Fremantle.**

**The existing building – including the front facade - is not heritage-listed. Over recent years, various assessments have been made of the facade, noting the poor condition of the wall but at the same time noting that it had the potential to contribute positively to the streetscape.**

**The four-storey multiple dwelling development on the site has stood incomplete since approximately 2010. Due to increasing safety concerns, Council resolved in February 2024 to endorse the issue of a Building Order requiring demolition of buildings on the site and the additional requirement to retain the front façade.**

**Following the issue of a Building Order in April 2024, the property was sold and is now in the ownership of St Pats, Fremantle. The new owners have since engaged an architect and structural engineer to carry out additional assessments of the front facade to ascertain if/how it could be retained. Both the architect and engineer concluded that whilst retention of the facade may be possible, it would be economically unviable and due to its poor condition, the facade is potentially at risk of catastrophic structural failure and could potentially cause harm during demolition of the main buildings.**

**Accordingly, this report recommends that Council acknowledges the additional work undertaken in an attempt to retain the facade, and now supports full demolition of the site, including the front facade.**



## **BACKGROUND**

Strata lots 1-12, 5 Beach Street, Fremantle consists of an incomplete 4 storey multi-residential development constructed between 2004-2015. The building is dangerous due to hazardous site conditions and construction defects and has been subject to unauthorized access for a number of years (i.e. trespass). The City has recently fortified entrance gates and façade windows with steel plates however, unauthorised access to the site still persists. Any previously held heritage value associated with the property is characterised as having been 'permanently lost' as a result of unauthorised works and overt damage to the original fabric. The property is not heritage listed with the City or State Government.

At its ordinary meeting on 28 February 2024, Council resolved to issue a Building Order requiring demolition of all buildings on the site with the requirement to preserve the existing façade for possible reincorporation into future development Council's resolution is as follows -

### ***Council:***

- 1. Approves the issue of a building order pursuant to Section 110 of the Building Act 2011 requiring owners of 5 Beach Street, Fremantle to demolish and remove the building within 12 months, whilst preserving the existing historic façade along Beach Street.***
- 2. Delegate authority to the Chief Executive Officer to commence legal proceedings against owners upon failure to comply with building order.***

Following Council's decision, on 9 April 2024 the City issued a Building Order requiring demolition of all buildings on the site and preservation of the existing façade within 12 months. Recently, on 27 September 2024, the property was sold.

Due to uncertainties surrounding integrity and preservability of the façade, the new owners engaged an architect and structural engineer to assess the façade. Reports produced by the consultants advise the following –

- The façade is not heritage listed
- The façade has very limited capacity for adaptive reuse
- The façade is in extremely poor structural condition and at risk of catastrophic failure during demolition.





## **FINANCIAL IMPLICATIONS**

Nil.

## **LEGAL IMPLICATIONS**

The City previously issued a building order requiring demolition of all buildings by April 2025 in the interest of safety, particularly unauthorised access. The new owners have expressed a willingness to undertake demolition forthwith which will significantly reduce safety concerns associated with the site.

## **STRATEGIC IMPLICATIONS**

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

### **Liveable City - Liveable and socially connected neighbourhoods**

- The matters contained in this report align to the intent of the above.

## **CONSULTATION**

No consultation is required in relation to the matters contained in this report.

## **OFFICER COMMENT**

Following the issue of a Building Order in April 2024, the property was sold and is now in the ownership of St Pats, Fremantle. The new owner is keen to demolish the building and explore various development options. However, they have serious concerns about the safety and structural integrity of the front facade, and the viability of trying to retain it.

The new owners have since engaged an architect and structural engineer to carry out additional assessments. Both the architect and engineer concluded that whilst retention of the facade may be possible, it would be economically unviable and due to its poor condition, the facade is potentially at risk of catastrophic structural failure and could potentially cause harm during demolition of the main buildings.

Notwithstanding the City's recent endeavors to have the site secured, the City continues to receive reports of persons trespassing on the site at considerable risk to safety. The new owners, in conversation with City Officers, have shown a strong desire to undertake demolition as soon as possible and likely prior to the end of the year to mitigate the associated risks.



On the basis of the consultant's reports, further attempts at trying to retain the front façade are not recommended as there is considered to be an unacceptable risk to those who will be undertaking demolition and possible damage to other property.

In addition, the façade is not heritage listed, is in poor condition and has very limited capacity for adaptive reuse in the future. Accordingly, it is the Officer's recommendation that the façade should be permitted to be demolished along with the remainder of the structures.

### **VOTING AND OTHER REQUIREMENTS**

Simple Majority Required

### **OFFICER'S RECOMMENDATION**

**Moved: Cr Jenny Archibald**

**Seconded: Cr Frank Mofflin**

**Council authorise the Chief Executive Officer to issue a demolition permit for the demolition of all buildings at 5 Beach Street Fremantle, including the front facade.**

**Cr Doug Thompson left the meeting at 8:42pm and returned at 8:45pm prior to the vote on the following motion.**

**Cr Adin Lang returned at 8:42pm prior to the vote on the following motion.**



## PROCEDURAL MOTION

At 9:01pm the following procedural motion was moved:

**Moved: Cr Ben Lawver**

**Seconded: Cr Adin Lang**

The item be deferred for a decision at the next appropriate Ordinary Meeting of Council to give more time for officer's to further investigate what the heritage value is.

**Lost: 2/9**

**For:**

Cr Adin Lang and Cr Ben Lawver

**Against:**

Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Andrew Sullivan, Cr Jemima Williamson-Wong, Cr Fedele Camarda,  
Cr Frank Mofflin, Cr Doug Thompson and Cr Ingrid van Dorsen

Cr Fedele Camarda left the meeting at 9:03pm and returned at 9:05pm prior to the vote on the following item.

### **COUNCIL DECISION ITEM C2410-13** (Officer's recommendation)

**Moved: Cr Jenny Archibald**

**Seconded: Cr Frank Mofflin**

**Council authorise the Chief Executive Officer to issue a demolition permit for the demolition of all buildings at 5 Beach Street Fremantle, including the front facade.**

**Carried: 8/3**

**For:**

Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Jemima Williamson-Wong, Cr Fedele Camarda, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorsen

**Against:**

Cr Adin Lang, Cr Andrew Sullivan and Cr Ben Lawver



## **C2410-15 WORKING GROUP INFORMATION REPORT - OCTOBER 2024**

### **1. COMMUNITY EMISSIONS WORKING GROUP**

<b>WG meeting date:</b>	9 October 2024
<b>WG Chair:</b>	Cr Jemima Williamson-Wong
<b>Responsible officer:</b>	Director Planning, Place and Urban Development
<b>Attachments:</b>	Nil

The Working Group has focused on understanding data and developing a framework that will prioritise actions by the City to work with the community in reducing the overall emissions across Fremantle. The Group has so far discussed:

- The estimated total 590k tonnes/year of community emissions in 2022, compared with 8k tonnes/year of Corporate emissions by the City.
- The range of community emission sources – noting that government (including the Port and Healthcare) make up a significant proportion of emissions.
- Gas use in industrial manufacturing and commercial electricity are the highest emitters, and then private vehicle transport, industrial electricity and industrial processes.
- Development of a bespoke community emissions framework for Fremantle that focuses on a few strategic priorities and supporting actions.
- Advocacy, engagement and education will likely be significant actions that the City can take.
- Review of Community Emission Plans by other LGAs.
- Options for early engagement with key experts in the community to assist with developing the framework, actions and community participation.

### **2. FREMANTLE OVAL PROJECT WORKING GROUP**

<b>WG meeting date:</b>	29 August 2024
<b>WG Chair:</b>	Mayor Hannah Fitzhardinge
<b>Responsible officer:</b>	Manager Strategic Planning and City Design
<b>Attachments:</b>	Nil

The Working Group discussed updates on the project's advocacy activities, a major funding application recently submitted to the Federal Government, operational costings for the long-term management of the oval, and next steps for officers. Project consultants led the Working Group through an advanced draft of the project's masterplan report to seek feedback and advice.



### **3. HILTON PARK PRECINCT PROJECT WORKING GROUP**

**WG meeting date:** 30 July 2024  
**WG Chair:** Manager Parks and Landscape  
**Responsible officer:** Manager Parks and Landscape  
**Attachments:** Nil

The Hilton Park Precinct Plan – Masterplan Report was adopted by Council at the Ordinary Meeting of Council on 25 September 2025. Through the development of the plan, Working Group members met 5 times, with each session involving engagement updates on the former round/results as well as workshop exercises. The masterplan was presented to the PWG at workshop 5 on Tuesday 30 July 2024 ahead of presentation to Council.

The City extends our heartfelt thanks to all Working Group members for their hard work and commitment to the Hilton Park Masterplan. The plan is a testament to the countless hours of collaboration, creativity, and dedication invested in the project.

As the project moves into the delivery phase, the Working Group will be kept informed of key actions and further opportunities for collaboration.

### **LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING UPDATE**

**Meeting date:** 11 September 2024  
**Chair:** TBC  
**Responsible officer:** Manager Field Services  
**Attachments:** 1. LEMC Minutes – 11 September 2024

The functions of a local emergency management committee are to:

- a. advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- b. liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- c. carry out other emergency management activities as directed by the State Emergency Management Committee (SEMC) or prescribed by the regulations.

The current LEMC is made up of City officers and representatives from:

• WA Police Force	• Australian Border Force
• DFES	• Fremantle Ports
• St John Ambulance	• Department of Communities
• Department of Defence	• Department of Health



The most recent Local Emergency Management Committee (LEMC) Meeting was held on 11 September 2024. The minutes of the meeting are provided in Attachment 1.

Due to a capacity conflict Cr Ingrid Van Dorssen regrettably resigned from the Committee on 3 October 2024, leaving an opportunity for another Elected Member to join Cr Jemima Williamson-Wong on the Committee.

This report recommends that, as Cr Williamson-Wong is the only remaining member of the committee, the vacant position is filled for the remainder of the term.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

### **COUNCIL DECISION ITEM C2410-15 (Officer's recommendation)**

**Moved: Mayor Hannah Fitzhardinge**

**Seconded: Cr Geoff Graham**

#### **Council:**

- 1. Receive the following working group updates for OCTOBER 2024:  
A. COMMUNITY EMISSIONS WORKING GROUP  
B. FREMANTLE OVAL PROJECT WORKING GROUP  
C. HILTON PARK PRECINCT PROJECT WORKING GROUP**
- 2. Receive the update and 11 September 2024 minutes of the Local Emergency Management Committee.**
- 3. Appoint Cr *Geoff Graham* to fill the vacancy on the Local Emergency Management Committee, until the next appropriate Ordinary Meeting of Council held after the 2025 Local Government Elections.**

**Carried: 11/0**

**For:**

**Mayor Hannah Fitzhardinge, Cr Jenny Archibald, Cr Geoff Graham,  
Cr Adin Lang, Cr Andrew Sullivan, Cr Jemima Williamson-Wong,  
Cr Fedele Camarda, Cr Ben Lawver, Cr Frank Mofflin,  
Cr Doug Thompson and Cr Ingrid van Dorssen**



**Against:  
Nil**

## **Urgent business**

Nil.

## **Late items**

Nil.

## **Confidential business**

Nil.

## **Closure**

**The Presiding Member declared the meeting closed at 9:11 PM.**