



## **EVENTS HELD AT MONUMENT HILL MEMORIAL RESERVE AND FREMANTLE SURROUNDS**

### **MEMORANDUM OF UNDERSTANDING**

**2006 - 2011**

Memorandum of Understanding between the Fremantle City Council (FCC) and The Returned and Services League of Australia, (W. A. Branch Incorporated) (RSL), with respect to certain ceremonies held at the heritage listed, National Trust and Estate registered Monument Hill Memorial Reserve Fremantle and Fremantle surrounds.

#### **Aims and Objectives**

The aim of this Memorandum of Understanding (MoU) is to establish a partnership between the above two parties to ensure that ceremonies and events held at Monument Hill Memorial Reserve, Fremantle and Fremantle surrounds are conducted in accordance with expected standards and protocol now and for future generations of Australians.

Currently the FCC have full control of the sites grounds development and maintenance requirements, the security against vandalism and graffiti, and the programmed maintenance and repair of any structural or incidental damage to the site or improvements to the site in accordance with the Conservation Plan for Monument Hill. Such obligation shall be consistent with the provisions of the Local Government Act 1960, with compliance of all sections of the Local Government Property Local Law 1995 pertaining to local reserves, using the FCC Authorised Persons to administer the said laws.

#### **Background**

The FCC are responsible for site maintenance and shall ensure that the authorized persons as stated in the Councils By Laws shall regularly visit the memorial reserve to ensure public compliance with such Ordinances.

The FCC and the RSL in establishing such a strategic partnership agree to work together, wherever possible and practical, in the areas outlined in this memorandum and the parties further agree to share information regarding activities associated with the site.

#### **Specific Areas of Joint Activity**

This MoU records the intent of the FCC and the RSL, as of the date of signature, and delineates the areas in which the organisations expect to develop specific collaborative plans.

The terms of the MoU outline many areas of strategic importance for the organisations involved and provide a manageable framework within which to develop future collaborative efforts.

**Without limitation this partnership will include:**

1. For specific purposes, secure appropriate funding for events to be held at Monument Hill Memorial Reserve and Fremantle surrounds. RSL and FCC to work together where possible to secure funding. As the owners of the land on which these events take place, FCC to have full control of funds obtained for these purposes.
2. FCC to control all organised community activities taking place on the Monument Hill Memorial Reserve and Fremantle surrounds to ensure compliance with Council By Laws, all bookings are made through the City of Fremantle bookings officer.
3. Meetings as required between the FCC and the RSL to discuss any relevant matters involving the management of ceremonies and events held at Monument Hill Memorial Reserve and Fremantle surrounds.
4. The RSL shall nominate annually two Wardens, two Deputy Wardens, and up to eight Sub Wardens to carry out duties involved in the various ceremonies and events that take place on Monument Hill Memorial Reserve and Fremantle surrounds. Council to endorse the appointment of these positions and the RSL WA Branch to convene over the appointment of these positions on an annual basis, appointment of local Fremantle identities is encouraged as well as ex service organisation representatives. CoF are able to nominate persons for these positions as they see fit.
5. CoF shall be provided with a list of those nominated as Wardens. The Wardens may call upon the CoF for logistical support needed at the various ceremonies and events, such as crowd control and traffic barriers, flag poles and seating for VIP's and elderly citizens, also access to the electrical power supply for said ceremonies and events (eg Anzac Day, VP Day, Remembrance Day and other significant anniversaries)

**Through such a partnership, the FCC and RSL expect to:**

- Develop an enhanced platform of cooperation in the management of events held at the Monument Hill Memorial Reserve and Fremantle surrounds
- Share expertise and experience so strengthening strategic thinking and operational procedures
- Conduct ceremonies and events with expected standards and protocols now and in to the future.

Endorsed at the City of Fremantle Council meeting on .....

For Fremantle City Council.....Dated...../...../.....

Witness.....

For RSLWABranch..... Dated...../...../.....

Witness.....

Declared at the City of Fremantle Town Hall. Building