



APPENDIX 4

Emergency Animal Welfare Support Plan

City of Fremantle

This Emergency Animal Welfare Support Plan is endorsed and recommended by the Animal Emergency Group (AEG) for use as an operating procedure to be implemented in conjunction with individual Western Australian Local Government emergency plans.

*The AEG is a joint initiative by DFES, WA Rangers Association and RSPCA
The City of Fremantle acknowledges Resmie Greer as the author of original document.*



TABLE OF CONTENTS

SUBJECT	PAGE
Amendment record	3
Appendix documents	3
General	4
Animal welfare team/emergency animal welfare control centre	4
Domestic animal shelter	5
Veterinary Centres	6
Boarding Kennels	6
Rescue of animals and injured animals	7
Food supplies	7
Equipment list for animal evacuation centre (guide)	7
Fees and charges	7
Request for assistance	8
End of Emergency	8
APPENDIX A - Record of evacuation points	9
APPENDIX B - Animal registration log	11
APPENDIX C - Individual animal registration form	12
APPENDIX D - Task/resource request form	13
APPENDIX E - Equipment list for animal evacuation centre (guide only)	14

Amendment record

Proposals for amendment or additions to the text of these arrangements should be forwarded to the Chairperson of the City of Fremantle and Town of East Fremantle Local Emergency Management Committee (LEMC) and endorsed by the LEMC.

To forward feedback copy the relevant section, mark the proposed changes and forward it to:

Chairperson – Local Emergency Management Committee
City of Fremantle
PO Box 807
FREMANTLE WA 6959

Or alternatively email to:

info@fremantle.wa.gov.au please include in the subject 'Amendment Request for the Emergency Animal Welfare Support Plan'

AMENDMENT		DETAILS OF AMENDMENT	AMENDMENT BY	
NUMBER	DATE		NAME	
1	31/08/16	Review and update		
2	10/04/22	Update roles and responsibilities		
3	06/03/25	Review and update		

Appendix documents

The following documents are to be used in conjunction with this support plan:

- Record of evacuation points - APPENDIX A
- Animal registration log - APPENDIX B
- Individual animal registration form - APPENDIX C
- Task/resource request form - APPENDIX D

General

This plan is to be used in conjunction with the City of Fremantle and the Town of East Fremantle Local Emergency Management Arrangements as well as the State Emergency Welfare Plan.

The Animal Welfare Plan should be implemented whenever a disaster affects the City of Fremantle and where animal welfare is compromised. The main objectives of the plan are to:

1. Provide immediate welfare for distressed animals;
2. Ensure animals that are lost are impounded for their safety, and the safety of The community;
3. Provide an alternative refuge for the animals for collection by their owners at an appropriate time. (Refer to APPENDIX A).

The City of Fremantle Community Safety and Town of East Fremantle Ranger Officers will work in close cooperation with the other stakeholders on animal welfare matters that arise out of an emergency, and they shall agree on the distribution of duties, depending on resources available in each instance.

Animal welfare team/emergency animal welfare control centre

The animal welfare team (AWT) includes all persons assisting with animal welfare. The team will be Local Government Community Safety and Rangers, management within the ranger and community safety services team and may also include RSPCA officers, veterinarians, state emergency service or volunteer personnel and any other person accepted by the animal welfare management team to assist in the emergency.

The animal welfare management team (AWMT) is the coordination arm of the AWT. The AWMT will coordinate the rescue and pick up of animals. The AWMT members maybe from other authorised organisations experienced in animal welfare and not necessarily the City of Fremantle staff.

During an emergency, the AWT will work from a central location to receive calls, dispatch officers to jobs and keep a log of personnel/resources in the field. The first preference for this centre may be the welfare centre.

If this office has been damaged in the course of the emergency, the City of Fremantle may appoint alternate address as the local emergency recovery centre.

Domestic animal shelter

When the need arises, an emergency shelter shall be set up to temporarily house domestic animals brought in or the animals will be transported to local pounds/boarding kennels, veterinary clinics or the RSPCA, where room permits. The appointed animal welfare centre coordinator shall:

- a) Keep a register of animals that need to be evacuated from the animal care centre and/or animals brought in (type of animal, breed, colour, sex, animal registration number, microchip number where and when found and physical condition of animal). (Refer to APPENDIX B)
- b) Secure/confine animals to such an area where it is not likely to injure itself or be injured by other animals.
- c) Ensure arrangements are made for animals to be fed, watered and their facilities are regularly cleaned.
- d) Report any apparent injury or illness to a veterinarian, if necessary, for treatment or euthanizing as soon as practical. Animals suffering from contagious illness shall be segregated to prevent infection of other animals.
- e) Upon release of the animal, record the date and time and obtain the details of the owner (name, address and telephone number) (Refer to APPENDIX C)

If deemed necessary due to damage of the City of Fremantle animal care centre, the City of Fremantle Community Safety Team Leader will consider establishing a replacement animal centre, or temporarily re-homing the animals at one of the facilities as listed until the emergency period is over. The shelter may or may not be within the City of Fremantle boundaries. Possibilities include: pounds/boarding kennels, the RSPCA shelter in Malaga or other veterinary clinics.

Veterinary Centres

Spearwood Vet	159 Rockingham Road, Hamilton Hill Phone: (08) 9418 3400
Central Vet Fremantle	144 Hampton Road corner of South Street, Fremantle Phone: (08) 9430 5777
Fremantle Vet Hospital	396 High Street corner of Carrington Street, Fremantle Phone: (08) 9319 1878
Hilton Vet Clinic	249 South Street, Hilton Phone (08) 9331 8375
South Street Vet	5/364 South Street, O'Connor Phone: (08) 9442 3600

Boarding Kennels

Pound Watch	[REDACTED] Phone: [REDACTED] Mobile: [REDACTED]
Shenton Park Dog Shelter	30 Lemnos Street, Shenton Park Phone: [REDACTED]
RSPCA	108 Malaga Drive, Malaga Phone: [REDACTED]
City of Melville Operations centre	Bramanti Road, Murdoch (off Murdoch Drive) Phone: [REDACTED]
City of Cockburn	54 Wellard Street, Bibra Lake Phone: [REDACTED]
Cat Haven	23 Lemnos Street, Shenton Park Phone: [REDACTED]

Rescue of animals and injured animals

The rescue of animals shall be coordinated by the City of Fremantle Community Safety Team Leader with the assistance of the RSPCA.

If an animal is rescued and requires veterinary treatment, measures should be taken to provide the necessary treatment as soon as possible.

Where an authorised person deems that movement or prolonging the life of an injured animal will cause unreasonable stress or suffering, the authorised person shall authorise the humane destruction of the animal.

Food supplies

Animal food suppliers shall be contacted to obtain food. The preferred supplier is:

City Farmers, [REDACTED]
[REDACTED]

The RSPCA may also be contacted for immediate assistance and where possible may be able to coordinate supplies or provide food if required.

Pet food suppliers if required:

City Farmers	3/378 South Street, O'Connor Phone: [REDACTED]
RSPCA	108 Malaga Drive, Malaga Phone: [REDACTED]
Nibali Stockfeed	[REDACTED] Phone: [REDACTED]
Petbarn	248 Leach Highway, Myaree Phone: [REDACTED]

Equipment list for animal evacuation centre (guide)

Please refer to APPENDIX E for a check list of equipment/items that will be needed for an animal welfare centre.

Fees and charges

No fee or charges shall be imposed on owners for animals cared for during an emergency, provided the animals are collected within two (2) weeks or after the danger has passed.

Request for assistance

When deemed necessary the Community Safety Team Leader may request assistance from veterinarians or anyone with special animal care knowledge. This includes requests to other Councils for assistance from additional ranger services staff.

The Community Safety and Ranger Team Leader may also make requests to other departments within the Council for use of specialist vehicles if deemed necessary to assist with evacuation. Work Crews may also be called upon for assistance via the correct channels for specialist equipment such as chainsaws for the rescue of trapped animals. (Refer to APPENDIX D)

End of Emergency

When the emergency is deemed to be over or downgraded to the extent that the City of Fremantle believes there are sufficient resources to handle the evacuated animals, the Community Safety Team Leader shall release any additional agencies assisting the City of Fremantle.

APPENDIX A - Record of evacuation points

Name of facility	Facilities - water troughs etc.	Capacity for animals	Phone/Mobile	Address	Contact person
COF Pound	[REDACTED]	• 6 cages • 1 run • 1 Avery • 10 temporary cat carries	[REDACTED]	35 Forsyth Street, corner Hines Road O'Connor	Community Safety Team Leader Or Community Safety Officers

APPENDIX B - Animal registration log

Event and Location:	Date:
Officer:	Tag number:

Owner:	
Address:	
Phone/Mobile	

Number of stock:	
Species:	
Description:	
Name:	

Comments	
-----------------	--

Event and Location:	Date:
Officer:	Tag number:

Owner:	
Address:	
Phone/Mobile	

Number of stock:	
Species:	
Description:	
Name:	

Comments	
-----------------	--

APPENDIX C - Individual animal registration form

Event and location:						Date:	
Part A: OWNER DETAILS							
Name:						Phone:	
Address:						Mobile:	
Alternative contact details:							
Name of current veterinarian:							
Part B: ANIMAL DETAILS							
No	Animal Name	Type Dog, Horse, Pig, etc.	Breed	Description Colour	Collar/Tag	Tag No.	Comments
1							
2							
3							
4							
Animals received from (name):							
Date and signature:							
Part C: EMERGENCY HOUSING CONTACT DETAILS							
Name:						Phone:	
Address Animal Located:						Mobile:	
Part D: ANIMAL RELOCATION DETAILS							
Relocated to:						Phone:	
Address:						Mobile:	
Animals received by (Name):						Signature	
Date:							
Part E: RETURN OR COLLECTION DETAILS							
Name:						Phone:	
Address:						Mobile:	
Animals received by (Name):						Signature	
Date:							

APPENDIX D - Task/resource request form

TASK/RESOURCE REQUEST FORM	
JOB NUMBER:	
1. PERSON MARKING REQUEST	
Name:	Title: Phone:
2. REQUEST DETAILS	
Detailed description of Task/Resource:	
Location (where is the task to be completed/resource destination):	
Date & Time (time for completion of task/resource to be delivered)	
Date:	Start Time: am/pm Finish Time: am/pm
Contact Person (the person to whom those undertaking the task will go/will receive the resource):	
Name:	Phone Number:
3. ACTION DETAILS	
Referred to (the person who will take action on the request):	
Name:	Phone Number:
Referral Date & Time:	
Date:	Time: am/pm
ESTIMATED COST \$	
Approved (approval of task/resource):	
Service Unit Manager:	
Name (print):	Signature:
Title:	
4. COMMENTS (eg Circumstances/Action Taken)	
5. COMPLETION DETAILS	
Name:	(person who reports task completed/resource delivered)
Date:	Time: am/pm
Purchase/resourced from:	
FINAL COST: \$	

APPENDIX E - Equipment list for animal evacuation centre (guide only)

ITEM	NUMBER/DESCRIPTION
FORMS	• Animal Registration Log (Appendix A) • Individual Animal Registration Form (Appendix B) • Record of Evacuation Points (Appendix C)
Miscellaneous	Dog chains, identification tags, food and water bowls, emergency food supply. carpet, wire netting, pallets and cages may also be useful to construct temporary shelters. Identify possible equipment needed to hold large animals (horses, cattle) such as yards, panels, etc.