CITY OF Fremantle

Additional information

Ordinary Meeting of Council

Wednesday 23 February 2023 6pm

fremantle.wa.gov.au

Table of Contents

PC2302-8 REVIEW OF LOCAL PLANNING POLICY 1.7 – DEVELOPMENT EXEMPT FROM APPROVAL UNDER LOCAL PLANNING SCHEME NO. 4 2

FPOL2301-6 PARKLET POLICY REVIEW..... 10

ARMC22302-4 ADOPTION OF THE 2022 COMPLIANCE AUDIT RETURN... 12

PC2302-8 REVIEW OF LOCAL PLANNING POLICY 1.7 – DEVELOPMENT EXEMPT FROM APPROVAL UNDER LOCAL PLANNING SCHEME NO. 4

CITY OF FREMANTLE

LOCAL PLANNING POLICY 1.7

DEVELOPMENT EXEMPT FROM APPROVAL UNDER LOCAL PLANNING SCHEME NO. 4

ADOPTION DATE: **22/05/2019 (Council Adoption)**
4/10/2019 (Gazettal of Amendment 78 to LPS4)
AMENDED: **23 September 2020 (Council Adoption)**
AUTHORITY: **LOCAL PLANNING SCHEME NO. 4 & PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015**

STATUTORY BACKGROUND

Clause 60 of the *Deemed Provisions* of the *Planning and Development (Local Planning Schemes) Regulations 2015 ('Deemed Provisions')* requires the prior approval of Council for all development subject to Local Planning Scheme No. 4 (LPS4), except as detailed in Clause 61. Clause 61 lists development which is exempt from approval under the planning scheme and includes the carrying out of works or land use specified in a local planning policy or local development plan.

Clause 3 of the *Deemed Provisions* outlines the parameters for local planning policies and Clause 4 outlines the procedure for making local planning policy. This local planning policy operates under Clause 3 and supplements Clause 61 to outline additional development which is exempt from the requirement to obtain development (i.e. planning) approval under LPS4. It should be read in conjunction with Clause 61 of the *Deemed Provisions*.

Separate policies relating to specific development types include additional exemptions. (e.g. LPP 2.8: Fences Policy, LPP 2.14: Advertisement Policy).

Notwithstanding the provisions of this policy:

- Development approval may still be required for use and/or works carried out on land in certain circumstances, such as sites located within a Bushfire Prone Area or Special Control Area.
- An exempt development cannot contravene any valid conditions of an existing development approval.
- An exemption from the requirement to obtain development approval does not remove the need to seek and obtain any other approval which may be required under any other written law, such as the *Building Act*, *Strata Titles Act*, *Heritage of Western Australia Act* or *Dividing Fences Act*.

PURPOSE

The purpose of this policy is to specify development which does not require planning approval by Council under Local Planning Scheme No. 4 in addition to the exemptions listed under Clause 61 of the *Planning and Development (Local Planning Schemes) Regulations 2015* ('*Deemed Provisions*').

POLICY

The following uses and development are exempt from the requirement to obtain development approval under Local Planning Scheme No. 4:

~~**State of Emergency – Notice of Exemption**~~

~~1. Development prescribed in exemptions 1.2, 1.3, 6.1 and 6.2 of the *Planning & Development (Local Planning Schemes) Regulations - State of Emergency Clause 78H Notice of Exemption* dated 30 April 2020, shall also be exempt under the same conditions and for the same period on land within a Heritage Area designated under Local Planning Scheme No. 4, except where the place is:~~

- ~~entered in the State Register of Heritage Places;~~
- ~~the subject of a Heritage Order; or~~
- ~~included on the Heritage List.~~

Public Works and Temporary Development

~~2~~1. Works by any public authority acting pursuant to the provisions of any Act on, in, over or under a public street, or works for a utility service.

~~3~~2. Works urgently necessary for public safety, safety or security of plant or equipment, maintenance of essential services, or protection of the environment.

~~4~~3. Any development, excluding signs/advertisements, which are temporary and in existence for less than 14 days or such longer time as the Council agrees.

Land Use

~~5~~4. The use of a single house, grouped dwelling or multiple dwelling as a short stay dwelling, where occupied by 6 or fewer persons.

~~6~~5. Notwithstanding the provisions of clause 3.3 (zoning table) and clauses 4.7.1 to 4.7.4 inclusive (vehicle parking) of LPS4, a change in the use of an existing building in the City Centre zone to any of the following uses:

(i) Shop;
(ii) Office;
(iii) Consulting rooms;
(iv) Child care premises;
(v) Health studio;
(vi) Medical centre;
(vii) Restaurant, excepting properties located on Market Street or High Street west of ~~Kings Square~~ Walyalup Koort; or
(viii) Small bar, excepting properties located on Market Street or High Street west of ~~Kings Square~~ Walyalup Koort.

NOTE: In relation to points (vii) and (viii) above, development approval is required to be sought for change in use to Restaurant or Small Bar for properties on Market Street or High Street west of ~~Kings Square~~ Walyalup Koort. The requirement for

approval does not automatically preclude the use but makes it subject to a decision of Council.

~~7~~6. Notwithstanding the provisions of clause 3.3 (zoning table) and clauses 4.7.1 to 4.7.4 inclusive (vehicle parking) of LPS4, a change in the use of an existing building in the Local Centre zone to any of the following uses:

(i) Shop – with a net lettable area not exceeding 400m^2;
(ii) Office; or
(iii) Consulting rooms.

~~8~~7. Notwithstanding the provisions of clause 3.3 (zoning table) and clauses 4.7.1 to 4.7.4 inclusive (vehicle parking) of LPS4, a change of use of a building which currently has development approval for use as a Restaurant or Small Bar to use as a Restaurant or Small Bar where:

(i) the building is on land zoned Mixed Use or Local Centre; and
(ii) the new use operates in accordance with any conditions of development approval relating to the hours of operation that apply to the currently approved Restaurant or Small Bar use on the subject site.

Additions and Alterations

~~9~~8. Single storey (ground level) additions and all alterations to a Single House on a lot in a Heritage Area where the works –

(i) are located between a dwelling and the side or rear lot boundary of a development site (excluding secondary street setback areas); and
(ii) are compliant with the applicable deemed-to-comply provisions of the Residential Design Codes and any relevant local planning policy; and

except where the place is –
- entered in the State Register of Heritage Places;
- the subject of a Heritage Order;
- included on the Heritage List; or
- located within Special Control Area 5.7 (SCA 5.7).

~~10~~9. Single storey (ground level) additions and all alterations to Grouped Dwellings where the works –

(i) are located between a dwelling and the side or rear lot boundary of a development site (excluding secondary street setback areas);
(ii) are compliant with the applicable deemed-to-comply provisions of the Residential Design Codes and any relevant local planning policy;
(iii) do not propose a boundary wall unless the boundary wall abuts an existing or simultaneously constructed boundary wall of the same or greater dimension; and

except where the place is –
- entered in the State Register of Heritage Places;
- the subject of a Heritage Order;
- included on the Heritage List;

- located within Special Control Area 5.7 (SCA 5.7).

~~11~~10. The carrying out of any building or works to a building on the Heritage List which affects only the interior of a building where the works are confined to any of the following:

- Kitchen, bathroom or laundry fit out with no structural alterations;
- Replacement of light fitting(s);
- Painting/wall papering/plastering of internal walls;
- Retiling;
- Construction of new internal non-masonry, non-load bearing walls;
- New floor covering placed over but not replacing existing floor surface materials; or
- Electrical and plumbing works; and

except where the place is –
- entered in the State Register of Heritage Places; or
- the subject of a Heritage Order.

~~12~~11. The modification of major and minor openings to a building where the modification is within the relevant deemed-to-comply provisions of the Residential Design Codes and except where the place is –

- entered in the State Register of Heritage Places;
- the subject of a Heritage Order; or
- included on the Heritage List.

~~13~~12. Outbuildings in Heritage Areas where compliant with the relevant deemed-to-comply provisions of the Residential Design Codes and except where the place is –

- entered in the State Register of Heritage Places;
- the subject of a Heritage Order;
- included on the Heritage List;
- located within Special Control Area 5.7 (SCA 5.7).

~~14~~13. Patio in Heritage Areas where –

(i) located between a dwelling and the side or rear lot boundary of a development site (excluding secondary street setback areas); and
(ii) compliant with the deemed-to-comply provisions of the Residential Design Codes; and

except where the place is -
- entered in the State Register of Heritage Places;
- the subject of a Heritage Order;
- included on the Heritage List; or
- located within Special Control Area 5.7 (SCA 5.7).

~~15~~14. Shade structures in Heritage Areas where –

(i) located between a dwelling and the side or rear lot boundary of a development site (excluding secondary street setback areas);
(ii) located more than 1 metre from any boundary; and
(iii) no greater than 3 metres in height and 25 sqm in area; and

except where the place is –
- entered in the State Register of Heritage Places;
- the subject of a Heritage Order;
- included on the Heritage List;
- located within Special Control Area 5.7 (SCA 5.7).

~~16~~15. Private swimming pools and outdoor spas in Heritage Areas where situated between a dwelling and the rear lot boundary of a development site, and no greater than 1.8m in height and except where the place is –

- entered in the State Register of Heritage Places;
- the subject of a Heritage Order; or
- included on the Heritage List.

~~17~~16. Screening material where attached to an existing fence and projecting no more than 500mm above the top of the fence at any point and is not situated within a primary or secondary street setback area.

Site Works

~~18~~17. Minor filling or excavation of land, provided there is no more than 500 millimetres change to the natural ground level and except where the place is:

(i) entered in the State Register of Heritage Places; or
(ii) the subject of a Heritage Order.

~~19~~18. Construction of a retaining wall less than 500 millimetres in height, except where the place is:

(i) entered in the State Register of Heritage Places; or
(ii) the subject of a Heritage Order.

~~20~~19. Outdoor hard surfaces where –

(i) the finished level of the surface is no more than 500mm above natural ground level; and
(ii) located between a dwelling and the side or rear lot boundary of a development site (excluding secondary street setback areas), where the outdoor hard surface is located within a place that is included on the Heritage List; and

except where the place is –
- entered in the State Register of Heritage Places; or
- the subject of a Heritage Order.

Building Maintenance

~~21~~20. The painting or application of render on the external surface of any building or structure, except where the building or structure is located in a place that is —

(i) entered in the State Register of Heritage Places;
(ii) the subject of a Heritage Order; or
(iii) included on the Heritage List.

~~22~~21. The maintenance and repair of any building or structure being lawfully used immediately prior to the Scheme having effect except where the place is –

(i) entered in the State Register of Heritage Places; or
(ii) the subject of a Heritage Order.

~~23~~22. Replacing or altering roofing materials on a building where there is no change to the roof form and pitch except where the place is –

(i) entered in the State Register of Heritage Places;
(ii) the subject of a Heritage Order; or
(iii) included on the Heritage List.

~~24~~23. Adding, altering or replacing external cladding materials on a building where there is no change to the building form and except where the place is –

(i) entered in the State Register of Heritage Places;
(ii) the subject of a Heritage Order;
(iii) included on the Heritage List; or
(iv) included in a Heritage Area.

External Fixtures (General)

~~25~~24. External fixtures installed on a building to which the R-Codes do not apply, except where the place is:

(i) entered in the State Register of Heritage Places;
(ii) the subject of a Heritage Order;
(iii) included on the Heritage List; or
(iv) included in a Heritage Area.

~~26~~25. External fixtures on a place on the Heritage List where –

(i) not exceeding 1.8m in height and fixed to a wall of a building which faces the rear or a side boundary (excluding walls facing secondary streets); or
(ii) fixed to a plane of the roof of a building which faces the rear or a side boundary (excluding roof planes facing secondary streets), or to a flat roof, and projecting no more than 1m above the part of the existing roof to which the fixture is attached and no greater than 2m wide, or projecting no more than 2m above the highest part of the existing roof at any point in the case of an aerial or antenna; and
(iii) in all circumstances the maximum diameter of a satellite antenna or dish permitted without development approval is 1m.

~~27~~26. External fixtures in a Heritage Area where –

(i) not exceeding 1.8m in height and fixed to a wall of a building which faces the rear or a side boundary (excluding walls facing secondary streets); or
(ii) fixed to a plane of the roof of a building which faces the rear or a side boundary (excluding roof planes facing secondary streets), or to a flat roof, and projecting no more than 1m above the part of the existing roof to which the fixture is attached or projecting no more than 2m above the highest part of the existing roof at any point in the case of an aerial or antenna; and
(iii) in all circumstances the maximum diameter of a satellite antenna or dish permitted without development approval is 1m.

Minor Structures and Other Fixtures

~~28~~17. Air conditioning units on a place on the Heritage List or in a Heritage Area where –

(i) not exceeding 1.8m in height and fixed to a wall of a building which faces a side boundary (excluding walls facing secondary streets);
(ii) fixed to a wall or roof plane of a building which faces the rear boundary at a height not exceeding the highest part of the existing roof at any point; or
(iii) excluding places on the heritage list an air conditioning unit on a building with a flat roof, in a position where the top of the air conditioning unit is not more than 1m above the highest part of the existing roof at any point.

~~29~~28. Water tanks on a place on the Heritage List or in a Heritage Area where –

(i) fixed to a wall of a building which faces the rear or a side boundary (excluding walls facing secondary streets) at a height not exceeding the eaves height; or
(ii) free standing and located between a dwelling and the side or rear lot boundary of a development site (excluding secondary street setback areas), and no greater than 2.4m in height if more than 1m from any boundary, or 1.8m in height if less than 1m from any boundary.

~~30~~29. Minor structures where –

(i) Within the primary street setback area below 2m in height excluding clothes lines; or
(ii) Below 3m in other cases; and

except where the place is –
- entered in the State Register of Heritage Places; or
- the subject of a Heritage Order.

~~31~~30. Flag poles where –

(i) free standing and not more than 6m in height, and
(ii) not used for advertising purposes; and

except where the place is –
- entered in the State Register of Heritage Places; or
- the subject of a Heritage Order.

Demolition and Removal

~~32~~31. Removal of trees or vegetation areas except where those which are identified on the *Register of Significant Trees or Vegetation Areas*, or where required to be retained on a site through a condition of development approval.

~~33~~32. The demolition of a building on a lot to which the R-Codes do not apply, except where located in a place that is:

(i) entered in the State Register of Heritage Places;
(ii) the subject of a Heritage Order;
(iii) included on the Heritage List; or
(iv) included in a Heritage Area.

~~34~~33. Demolition of the following structures on a place in a Heritage Area:

(i) Outbuildings not of masonry or limestone construction with a floor area of less than 25sqm;
(ii) Minor structures;
(iii) Patios;
(iv) Shade Structures;
(v) Carports;
(vi) External Fixtures;
(vii) Air Conditioners;
(viii) Private swimming pools and outdoor spas;
(ix) Flag poles; and
(x) Water tanks.

~~35~~34. Demolition of internal and boundary / dividing fences in Heritage Areas except where the place is:

(i) entered in the State Register of Heritage Places;
(ii) the subject of a Heritage Order; or
(iii) included on the Heritage List.

Definitions:

Heritage Area – an area designated as having cultural heritage significance within the Local Planning Scheme area under Schedule 2, clause 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

Heritage List – a list identifying places within the Local Planning Scheme area of cultural heritage significance, and worthy of built heritage conservation, under Schedule 2, clause 8 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

Heritage Act – refers to the *Heritage of Western Australia Act 1990*, as amended, or subsequent legislation which supersedes this Act.

State Heritage Register – refers to the Register of Heritage Places prepared under the Heritage Act.

Heritage Order – refers to an Order made under Part 6 of the Heritage Act.

FPOL2301-6 PARKLET POLICY REVIEW

Parklet Policy Review – Community Feedback

The parklet policy review was put out for public comment in November 2022 in accordance with Council resolution, and was promoted on 'My say Freo, for a period of three weeks. Four responses were received from 23 visitations. They were as follows:

Respondent No 1
Why has Section 2 of the old Parklet Policy been removed?? The most pertinent section 2.8 involved whom is taking responsibility for the Parklet, it requires the proponent to carry public liability insurance. If this is not a requirement then surely the Liability falls on the City of Fremantle, and therefore the Ratepayers. Also by removing this section does it remove the requirement for a design and management plan?? Does it therefore remove all oversight by the City of Fremantle, it is very odd that this section has been removed.

Respondent No 2

If the Esplanade Park was made more friendly with shady trees & better seating people would gather there in groups rather than isolate in small areas dotted around.

Respondent No 3

I have made a number of suggestions regarding the upgrade of the Mills & Wares Biscuit Factory Park, between Wardie and Jenkin Streets, to Kavi Guppta from the C of F and drawn a suggested plan that has had general approval through consultation with local residents. in meeting with Kavi a few month ago, he was very impressed with the plan. Please contact Kavi who can provide the plan and suggestions for the park. Lee ALLAN President Wardie Street (South) Laneway Association

Respondent No 4

Nice idea, hope it takes off

Officer Comment: In relation to the specific policy concerns raised in the comments above I offer the following:

Section 2.1 – is included in the new Parklet Procedure section 1.1. as it was considered a further interpretation of the existing policy purpose and objective that perhaps should have been included as an objective. The existing policy and purpose have been revised into the new policy scope.
Section 2.2 – is included in revised section 1.7, however is better defined with the inclusion of "hours of operation", which is the most contentious issue.

Section 2.3 – is implied but difficult to determine as the diversity and use is dependent entirely upon the applicant and use. It would also be difficult to refuse a permitted use even if it duplicated a nearby use, and as such has been removed.

Section 2.4 – is included in revised section 1.3 and 1.4.

Section 2.5 – was quite prescriptive in nature without consideration of the site and has therefore been included in the new Parklet Procedure section 1.5, as the size will depend upon the location and available parking spaces.

Section 2.6 – is included in revised section 1.4, and further defined in Parklet Procedure section 1.6.

Section 2.7 – is included in revised section 1.5

Section 2.8 – was vague in the existing policy but has better defined in revised section 1.6.

ARMC22302-4 ADOPTION OF THE 2022 COMPLIANCE AUDIT RETURN

Quantum Assurance

City of Fremantle

Compliance Audit Return 2022

Quality Assurance Review Report – February 2023

Reference	
Version	1.0
Date of Final Report	8 February 2023
Circulation	

Conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*

Contents

1.1 Introduction 1
1.2 Objective and Scope 1
1.3 Summary of Procedures 1
1.4 Limitations 2
1.5 Independence 2
1.6 Summary of Findings 2
1.7 Overall Conclusion 5
Appendix 1 – Compliance Audit Return 2022 6

1.1 Introduction

The City of Fremantle ('the City') engaged Quantum Assurance to assist with the completion of the 2022 Compliance Audit Return ('CAR').

In accordance with Regulation 14 of the *Local Government (Audit) Regulations 1996*, each Western Australian local government is required to carry out a compliance audit for the period **1 January to 31 December** against the requirements set out in the Department of Local Government, Sport and Cultural Industries ('DLGSC') Smart Hub.

The completed CAR must be submitted to the Audit Committee for endorsement and then Council for their adoption. Once adopted by Council, the CAR must be certified by the Mayor and Chief Executive Officer (CEO) and submitted to DLGSC by 31 March 2023.

1.2 Objective and Scope

The objective was to respond to the audit areas raised by the DLGSC in the CAR for 2022 by collecting the data using the City's records and through discussion and advice from officers, provide the City with a report on the findings, including recommending solutions on any issues that may arise

The CAR 2022 comprises sections on:

a) Commercial Enterprises by Local Governments.
b) Delegation of Power / Duty.
c) Disclosure of Interest.
d) Disposal of Property.
e) Elections.
f) Finance.
g) Integrated Planning and Reporting.
h) Local Government Employees.
i) Official Conduct.
j) Optional Questions.
k) Tenders for Providing Goods and Services.

The scope of the review included ensuring:

a) Responses provided were received from the responsible officers recorded in the various CAR sections; and
b) Evidence referenced is available, appropriate and supports the responses provided.

The review covered the period of the CAR 2022, being 1 January 2022 to 31 December 2022.

1.3 Summary of Procedures

Our review has been conducted in accordance with the Australian Standard on Assurance Engagements *ASAE 3000 Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and *ASAE 3100 – Compliance Engagements*. We believe that the assurance evidence we have obtained is sufficient and appropriate to provide a basis for our conclusion.

Our procedures consisted primarily of:

a) Review of the completed responses to the CAR 2022;
b) Email correspondence with relevant City of Fremantle staff;
c) Interviews with relevant City of Fremantle staff; and
d) Review of supporting documentation to support the responses.

1.4 Limitations

Because of the inherent limitations of an assurance engagement, together with the internal control structure it is possible that fraud, error, or non-compliance with the compliance requirements may occur and not be detected. The conclusions expressed in this report have been formed on this basis.

A reasonable assurance engagement throughout the specified period does not provide assurance on whether compliance with the compliance requirements will continue in the future.

This report has been prepared for the City of Fremantle for the purpose of assisting them to meet the compliance requirements of Regulation 14 of the *Local Government (Audit) Regulations 1996* and may not be suitable for another purpose. We understand this report will be distributed to the Department of Local Government, Sport and Cultural Industries (DLGSC).

We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the City of Fremantle and DLGSC, or for any purpose other than that for which it was prepared.

1.5 Independence

We have complied with our independence and other relevant ethical requirements of the *Code of Ethics for Professional Accountants* issued by the Accounting Professional and Ethical Standards Board and complied with the applicable requirements of *Australian Standard on Quality Control* to maintain a comprehensive system of quality control.

1.6 Summary of Findings

The following findings were identified during the review:

a) The CAR 2022 responses were provided by the responsible officers and recorded in the various CAR sections (refer Appendix 1);
b) The responses are supported by appropriate evidence that has been sighted during the review; and
c) The responses noted 9 non-compliances out of 94 questions, with one recommendation concerning a non-compliance for Disclosure of Interest, as shown in the following table:

Reference	Question	Exceptions (noted in CAR by the City)
Disclosure of Interest	Question 1 - Section 5.67 *Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?*	A councillor declared a proximity interest during one Council meeting, did not leave during discussion and voted on the matter. *Reviewer's Recommendations* *This matter should be revisited and as necessary the relevant bodies are to be notified of this non- compliance.* *The Presiding Member read out any declarations of interest made to the CEO, just prior to the item being debated, in line with LG Act s5.66(b). The current guidance note for elected members on conflicts of interest procedural requirements should be updated to reflect this.*
Disclosure of Interest	Question 21 - Section s5.51A(1) & (3) *Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?*	Last adopted version on website. However, a new employee code of conduct is in the process of being finalised since the introduction of the *Local Government Regulations Amendment (Employee Code of Conduct Regulations) 2021.*
Finance	Question 3 - Section 7.9(1) *Was the auditor's report for the financial year ended 30 June 2022 received by the local government by 31 December 2022?*	The City is currently awaiting the completion of the audit by the OAG's agent following the completion of the SMRC audit on the 21 December 2022. Completion expected in January 2023.
Finance	Question 5 - Section7.12A(4)(a) & (4)(b) *Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government*?	In FY21 when the OAG's opinion was received one significant item was noted. Action has been undertaken to address this matter and was reported to the City's Audit and Risk Management Committee and Council. Findings report and associated actions are available on the City's website via the minutes of the Ordinary Council Meeting October 2022 (ARMC2210-4).

Reference	Question	Exceptions (noted in CAR by the City)
Finance	Question 6 - s7.12A(5) *Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?*	Refer above.
Optional Questions	Question 3 Section.87C *Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?*	Disclosures were made within 10 days. However, one disclosure did not contain all of the information required by section 5.87c. However, this information was provided at a later date.
Optional Questions	Question 8 Section 6.4(3) *By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021?*	Documents were submitted to the auditor on 4 October 2022, being one business day later than 30 September 2022.
Tenders for Providing Goods and Services	Question 1 Function &General Reg 11A(1) & (3) *Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, $250,000 or less or worth $250,000 or less?*	The City is aware that there may be instances when Procurement up to $250,000 is not in line with the required tendering obligations. Controls are in place to identify these anomalies. Processes to resolve this matter are being progressed by Financial Services.
Tenders for Providing Goods and Services	Question 3 Function & General Regs 11(1), 12(2), 13, & 14(1), (3), and (4) *When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?*	The City advertises tenders on the City's website. These are published on Tenderlink (accessible to any entity, with an ABN, registered); LinkedIn and other social network platforms. During the year, a small number of tenders were not advertised in newspapers due to a changeover in staffing. The City has now re-started this practice.

1.7 Overall Conclusion

In our opinion, based on the procedures performed as outlined in section 1.3 above, the Compliance Audit Return 2022 as attached in Appendix 1 is supported by appropriate evidence and sign-off of the responses.

We appreciate the assistance of the City's management and staff in completing this review. If you have any queries on this report, or if we can provide any further assistance, please contact myself or Karen Bateman, Senior Manager.

QUANTUM ASSURANCE

GEOFF WHITE
DIRECTOR

8 February 2023

Appendix 1 – Compliance Audit Return 2022

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF
WESTERN AUSTRALIA

City of Fremantle - Compliance Audit Return 2022

Commercial Enterprises by Local Governments

No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2022?	Not applicable.	No major trading undertakings were carried out in 2022.	Director City Business
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2022?	Not applicable.	No major land transactions were carried out in 2022.	Director City Business
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2022?	Not applicable.	No major land transactions were carried out in 2022.	Director City Business
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2022?	Not applicable.	No major land transactions were carried out in 2022.	Director City Business
5	s3.59(5)	During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	Not applicable.	No major land transactions were carried out in 2022.	Director City Business

Department of Local Government, Sport and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

City of Fremantle - Compliance Audit Return 2022

Delegation of Power/Duty

No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	Yes	All delegations adopted by absolute majority at the Ordinary Meeting of Council held on 25 May 2022 (FPOL2205-5).	Acting Manager Governance
2	s5.16	Were all delegations to committees in writing?	Yes	Instruments of delegation included in the Register of Delegated Authority.	Acting Manager Governance
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	Yes	See Register of Delegated Authority.	Acting Manager Governance
4	s5.18	Were all delegations to committees recorded in a register of delegations?	Yes	See Register of Delegated Authority.	Acting Manager Governance
5	s5.18	Has council reviewed delegations to its committees in the 2021/2022 financial year?	Yes	Delegations reviewed at the Ordinary Meeting of Council held on 25 May 2022 (FPOL2205-5).	Acting Manager Governance
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes	See Register of Delegated Authority.	Acting Manager Governance
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	All delegations adopted by absolute majority at the Ordinary Meeting of Council held on 25 May 2022 (FPOL2205-5).	Acting Manager Governance
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes	Instruments of delegation included in the Register of Delegated Authority.	Acting Manager Governance
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	Instruments of delegation included in the Register of Delegated Authority.	Acting Manager Governance
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes	See FPOL2205-5	Acting Manager Governance
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	See Register of Delegated Authority.	Acting Manager Governance
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	Yes	Reviewed by CEO 3 June 2022 – Doc ID 5421321	Acting Manager Governance
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes	Refer to Register containing CEO/Manager Acting Manager Governance use of delegation and sample records in M-Files.	Acting Manager Governance

Department of Local Government, Sport and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

City of Fremantle - Compliance Audit Return 2022

Disclosure of Interest

No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	No	A councillor declared a proximity interest in item C2204-2, did not leave during discussion and voted on the matter.	Acting Manager Governance
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Not applicable	No participation approvals granted (or sought) during 2022.	Acting Manager Governance
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Acting Manager Governance
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		Acting Manager Governance
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?	Yes		Acting Manager Governance
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Acting Manager Governance
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Acting Manager Governance
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Acting Manager Governance
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Acting Manager Governance
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	Obsolete documents transferred from Register to 'vault folders' for archiving.	Acting Manager Governance
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		Acting Manager Governance
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		Acting Manager Governance

City of Fremantle - Compliance Audit Return 2022

No	Reference	Question	Response	Comments	Respondent
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Not applicable		Acting Manager Governance
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Acting Manager Governance
15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Not applicable	No interests reported in 2022.	Acting Manager Governance
16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	Not applicable	No applications made in 2022.	Acting Manager Governance
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	Not applicable	No applications made in 2022.	Acting Manager Governance
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes	Adopted 28 April 2021 – FPOL2104-8 Amended 25 May 2022 – FPOL2205-6	Acting Manager Governance
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	Yes	Adopted 28 April 2021 See FPOL2104-8.	Acting Manager Governance
20	s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes		Acting Manager Governance
21	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	No	Last adopted version on website. However, a new employee code of conduct is in the process of being finalised since the introduction of the *Local Government Regulations Amendment (Employee Code of Conduct Regulations) 2021*.	Acting Manager Governance

City of Fremantle - Compliance Audit Return 2022

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes		Director City Business
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Director City Business

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	Not applicable	No elections in 2022	Acting Manager Governance
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	Not applicable	No elections in 2022	Acting Manager Governance
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Not applicable	No elections in 2022	Acting Manager Governance

City of Fremantle - Compliance Audit Return 2022

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Director City Business
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	Not applicable	ARMC has no delegated powers.	Director City Business
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2022 received by the local government by 31 December 2022?	No	COF is currently awaiting the completion of the audit by the OAG's agent following the completion of the SMRC audit on the 21 December 2022. Completion expected January 2023.	Director City Business
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	Yes	Actions recorded and report progress, note these items pertain to FY 21, as the audit opinion for FY22 has still to be received (Refer Q3 above).	Director City Business
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	No	OAG's opinion was received with one significant item noted. Action has been undertaken to address this matter and was reported to the City's Audit and Risk Management Committee and Council. Findings report and associated actions is available on the City's website via the minutes of the Ordinary Council Meeting October 2022 (ARMC2210-4).	Director City Business
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	No	Refer Q5 above.	Director City Business
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	Not applicable	Report for FY 22 is yet to be received from the OAG's agent.	Director City Business

City of Fremantle - Compliance Audit Return 2022

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	0n 26 June 2019 (FPOL 1906-12). Noting in March 2021, Council endorsed the approach in progress to update the Strategic Community Plan.	Director City Business
2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	The Corporate Business Plan 2019 - 2023 was adopted on 26 June 2019.	Director City Business
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes		Director City Business

City of Fremantle - Compliance Audit Return 2022

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	Yes	Available documents indicate that a recruitment process, including the appointment of an external recruitment agency and recruitment panel, was established prior to the position being advertised. Council approved the process on 21 April 2021.	Manager People and Culture
2	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	Yes	The CEO position was advertised on Seek, Linked in, LG Assist and the Australian LG Job Directory. The advertisement provided by the recruitment agency shows accurate information for the role, including the salary.	Manager People and Culture
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	Yes	Integrity checking was completed on the preferred candidate.	Manager People and Culture
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	Yes	The contract for the successful candidate was in line with the remuneration and contract type advertised. The advertisement was silent on leave entitlement and did not reference the provision of 5 weeks annual leave that is provided to all common law employees at the City.	Manager People and Culture
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Not applicable	The COF only holds the CEO position as a senior employee. Therefore, no proposals were made to employ or dismiss a senior employee.	Manager People and Culture
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	Not applicable	There were no recommendations made by the CEO to employ or terminate a senior employee.	Manager People and Culture

Department of
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City of Fremantle - Compliance Audit Return 2022

Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated an employee to be its complaints officer?	Yes	Acting Manager Governance and CEO are complaints officers.	Acting Manager Governance
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121(2)?	Yes	See Register of Complaints (fremantle.wa.gov.au)	Acting Manager Governance
3	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	See Publicly available registers | City of Fremantle	Acting Manager Governance

City of Fremantle - Compliance Audit Return 2022

Optional Questions

No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2022? If yes, please provide the date of council's resolution to accept the report.	Yes	Presented to Council's Audit Committee on 11 August 2020 item ARMC2008-1.	Director City Business
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three financial years prior to 31 December 2022? If yes, please provide date of council's resolution to accept the report.	Yes	Internal Review – received 26 February 2020 (ARMC2002-1) Risk Management – received 25 November 2020 (ARMC2011-4) Legislative Compliance – received 23 February 2022 (ARMC2202-3) Additionally, the City notes completed the next scheduled review was recently completed in December 2022. The report will due course be transmitted to the ARMC and Council.	Acting Manager Governance
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	No	Disclosures were made within 10 days. However, one disclosure did not contain all of the information required by section 5.87c. However, this information was provided at a later date.	Acting Manager Governance
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	Last amended 25 May 2022 (FPOL2205-6)	Acting Manager Governance
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes	This is included in the Annual Budget Budget 2022-23.pdf (fremantle.wa.gov.au) – page 31 2018 Financial Reporting Template (fremantle.wa.gov.au) – page 42	Acting Manager Governance

City of Fremantle - Compliance Audit Return 2022

No	Reference	Question	Response	Comments	Respondent
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	Last amended 25 May 2022 (FPOL2205-6)	Acting Manager Governance
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2021/2022 financial year and publish it on the local government's official website by 31 July 2022?	Yes	See Report on Elected Member Training 2021-2022.pdf (fremantle.wa.gov.au), available on the following webpage: Publicly available registers | City of Fremantle	Acting Manager Governance
8	s6.4(3)	By 30 September 2022, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2022?	No	Documents were submitted to the auditor on 4 October, being one business day later than 30 September 2022.	Director City Business
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	Budget adopted by Council 20 July 2022.	Director City Business

City of Fremantle - Compliance Audit Return 2022

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, $250,000 or less or worth $250,000 or less?	No	The City is aware that there may be instances when Procurement up to $250,000 is not in line with the required tendering obligations. Controls are in place to identify these anomalies. Processes to resolve this matter are being progressed by Financial Services.	Procure to Pay Team Lead
2	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes		Procure to Pay Team Lead
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via State-wide public notice in accordance with F&G Reg 14(3) and (4)?	No	The City advertises tenders on the City's website. These are published on Tenderlink (accessible to any entity, with an ABN, registered); Linked In and other social network platforms. During the year, a small number of tenders were not advertised in newspapers due to a changeover in staffing. The City has now re-started this practice.	Procure to Pay Team Lead
4	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	Yes		Procure to Pay Team Lead
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes	Via Tenderlink	Procure to Pay Team Lead
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes		Procure to Pay Team Lead

City of Fremantle - Compliance Audit Return 2022

No	Reference	Question	Response	Comments	Respondent
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	There was a short period due to staff changeover where the register was not updated. However, this was rectified and is fully updated and published.	Procure to Pay Team Lead
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Not applicable	The Tenderlink system used does not allow tenders to be submitted after the specified closing time.	Procure to Pay Team Lead
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Procure to Pay Team Lead
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes		Procure to Pay Team Lead
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	Not applicable	No EOIs called in 2022.	Procure to Pay Team Lead
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	Not applicable		Procure to Pay Team Lead
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under F&G Reg 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	Not applicable		Procure to Pay Team Lead
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	Not applicable		Procure to Pay Team Lead
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via State-wide public notice in accordance with F&G Reg 24AD(4) and 24AE?	Not applicable	No panels are in place	Procure to Pay Team Lead
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	Not applicable		Procure to Pay Team Lead
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	Not applicable		Procure to Pay Team Lead

City of Fremantle - Compliance Audit Return 2022

No	Reference	Question	Response	Comments	Respondent
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	Not applicable		Procure to Pay Team Lead
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	Not applicable		Procure to Pay Team Lead
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	Not applicable		Procure to Pay Team Lead
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	Not applicable		Procure to Pay Team Lead
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	Not applicable		Procure to Pay Team Lead

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