



# Agenda

## Finance, Policy, Operations and Legislation Committee

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Wednesday, 11 August 2021, 6.00pm

**CITY OF FREMANTLE**

**NOTICE OF A FINANCE, POLICY, OPERATIONS AND LEGISLATION  
COMMITTEE MEETING**

Elected Members

A Finance, Policy, Operations and Legislation Committee meeting of the City of Fremantle will be held on **Wednesday, 11 August 2021** in the North Fremantle Community Hall, located at 2 Thompson Road, North Fremantle commencing at 6.00 pm.

A handwritten signature in black ink, appearing to read 'M. Hammond', with a stylized flourish at the end.

Matt Hammond  
**A/Director City Business**

6 August 2021

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CITY OF FREMANTLE

**Finance, Policy, Operations and Legislation Committee**

**Agenda**

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**1. Official opening, welcome and acknowledgement**

We acknowledge the Whadjuk people as the traditional owners of the greater Fremantle/Walyalup area and we recognise that their cultural and heritage beliefs are still important today.

**2. Attendance, apologies and leaves of absence**

There are no previously received apologies or approved leave of absence.

**3. Disclosures of interests by members**

Elected members must disclose any interests that may affect their decision-making. They may do this in a written notice given to the CEO; or at the meeting.

**4. Responses to previous questions taken on notice**

There are no responses to public questions taken on notice at a previous meeting.

**5. Public question time**

Members of the public have the opportunity to ask a question or make a statement at council and committee meetings during public question time.

Further guidance on public question time can be viewed [here](#), or upon entering the meeting.

**6. Petitions**

Petitions to be presented to the committee.

Petitions may be tabled at the meeting with the agreement of the presiding member.

**7. Deputations**

**7.1 Special deputations**

A special deputation may be made to the meeting in accordance with the City of Fremantle Meeting Procedures Policy 2018.

There are no special deputation requests.

## **7.2 Presentations**

Elected members and members of the public may make presentations to the meeting in accordance with the City of Fremantle Meeting Procedures Policy 2018.

## **8. Confirmation of minutes**

### **OFFICER'S RECOMMENDATION**

**The Finance, Policy, Operations and Legislation Committee confirm the minutes of the Finance, Policy, Operations and Legislation Committee meeting dated 14 July 2021.**

## **9. Elected member communication**

Elected members may ask questions or make personal explanations on matters not included on the agenda.

## 10. Reports and recommendations

### 10.1 Committee delegation

#### **FPOL2108-1 CORPORATE BUSINESS PLAN – END OF YEAR PROGRESS REPORT 2020/21**

**Meeting date:** 11 August 2021  
**Responsible officer:** Manager Economic Development and Marketing  
**Decision making authority:** Committee  
**Agenda attachments:** Corporate Business Plan – Progress Report 2020/2021  
**Additional information:** Nil

#### **SUMMARY**

The Corporate Business Plan (CBP) Report for 2020/21 was provided to Committee on 9 September 2020 providing detail on the services, deliverables and projects that were programmed for delivery throughout the 2020/21 financial year.

This update report documents the progress made on those services and projects listed in the CBP Report 2020/21 for the full financial year.

This report recommends that Council receive the CBP End of Year Progress Report for 2020/21 as provided in Attachment 1.

#### **BACKGROUND**

This report includes services, deliverables and projects programmed for the 2020/21 financial year and reported to Committee in the Corporate Business Plan Report in September 2020. The projects and services are delivered across a number of business units throughout the organisation.

#### **FINANCIAL IMPLICATIONS**

Please note, the budget summary will continue to be reported through the Monthly Financial Report.

#### **LEGAL IMPLICATIONS**

Nil

#### **CONSULTATION**

Nil

#### **OFFICER COMMENT**

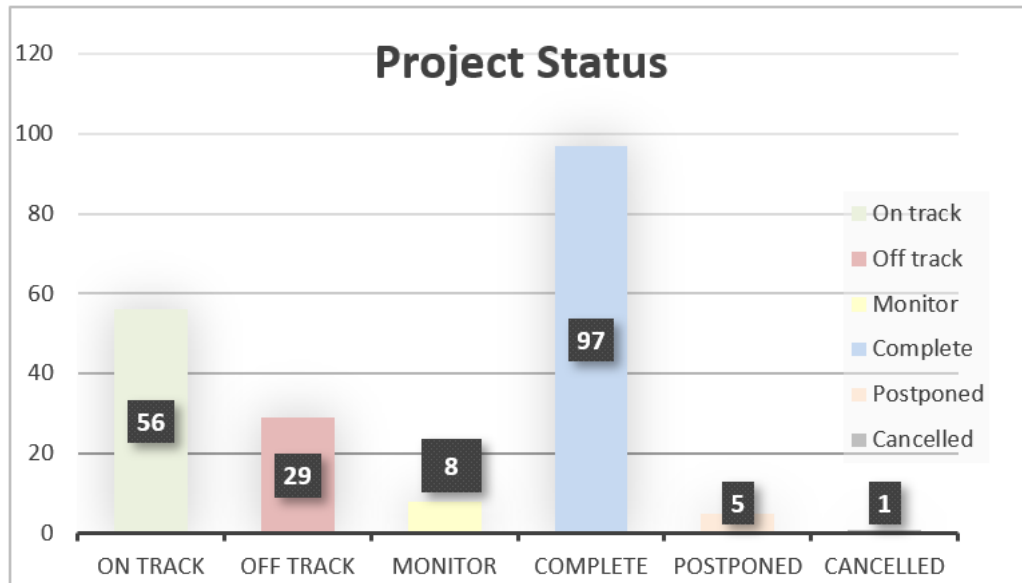
This Corporate Business Plan Report for 2020/21 continues to support an integrated planning framework and allows us to be more transparent in monitoring performance.

This report provides a summary of the deliverables and project progress for the programmed activities for 2020/21 as at 30 June 2021.

A number of initiatives have been developed as part of the City of Fremantle Covid-19 Recovery Plan and further information on these initiatives can be found in the City's Recovery Plan document.

**Progress Status**

A summary of the status of the budgeted projects is displayed below.



This year's Capital and Operating Works Program commenced with 164 projects, which was a cautious program (due to COVID-19). During the financial year, the City successfully obtained a number of grants which meant that a number of projects could be brought forward. 30 new projects have been added to the program during the financial year, bringing the total to 194.

Despite the impact of lockdowns, the program is progressing well. 49% of projects were completed. Out of those still to be completed 29% of projects are on track (the majority of these are multi-year projects).

**VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

**OFFICER'S RECOMMENDATION**

**Council receive the City of Fremantle Corporate Business Plan Progress Report for 2020/21, as provided in Attachment 1.**

**FPOL2108-2 PUBLIC ROAD NAME – 94 SOUTH TERRACE, FREMANTLE  
FORMER STAN REILLY SITE.**

**Meeting date:** 11 August 2021  
**Responsible officer:** Manager City Design and Projects/Kings Square Project  
Director  
**Decision making authority:** Committee  
**Attachments:** 1. Draft Deposited Plan No. 420312  
**Additional information:** 1. Nil

**SUMMARY**

The purpose of this report is to provide a new road name as part of the Crown Subdivision of No. 94 South Terrace, Fremantle. The new road name requires the support of the Council and approval by the Minister for Lands via Landgate Geographic Names Team (GNT).

The Department of Planning, Lands and Heritage (DPLH) has issued survey instructions in relation to the Draft Deposited Plan No. 420312 (“DP420312”) whereby the new road is noted as proposed lot 501 (see Attachment 1).

The proposed roadway is located between the Fremantle Oval and Fremantle Hospital. With the endorsement of the South Fremantle Football Club (SFFC) and the South Metro Health, the name of “Bulldogs” as the new road name with “Lane” as the suffix. The back-up name required by Landgate, is the nickname of “Sibby” Rioli with “Lane” as the suffix

This report in summary recommends that Council;

**Endorse and submit to the Geographic Names Committee (GNC), the name “Bulldogs Lane” to be applied to the new public road as shown on draft Deposited Plan No. 420312 with “Sibby Lane” as a back-up name required by Landgate (subject to written family consent and all statutory requirements).**

**BACKGROUND**

As part of the subdivision of 94 South Terrace, the creation of one new public road is required for access purposes. The survey company (Crossland and Hardy Pty Ltd Consulting Surveyors) employed by the Department of Finance (WA), request a new road name to be included on draft DP420312 as part of the Landgate lodgement requirements. The new road name must be approved by the Minister for Lands.

The City sees the location adjoining the Fremantle Oval and Fremantle Hospital, as an opportunity to help promote the new road as an access way into the oval precinct by naming it with an appropriate football word or player’s name.

Discussions between the City, SFFC and South Metro Health resulted in a list of 27 names. A total of 8 names remained viable following a basic preliminary compliance check with the GNC Guidelines.

From the shortened list the parties have suggested honouring 2 members of the Rioli family for their contributions to football and the community.

In addition, it should be noted that the approval of nick names or informal names will be at the discretion of the Geographic Names Team.

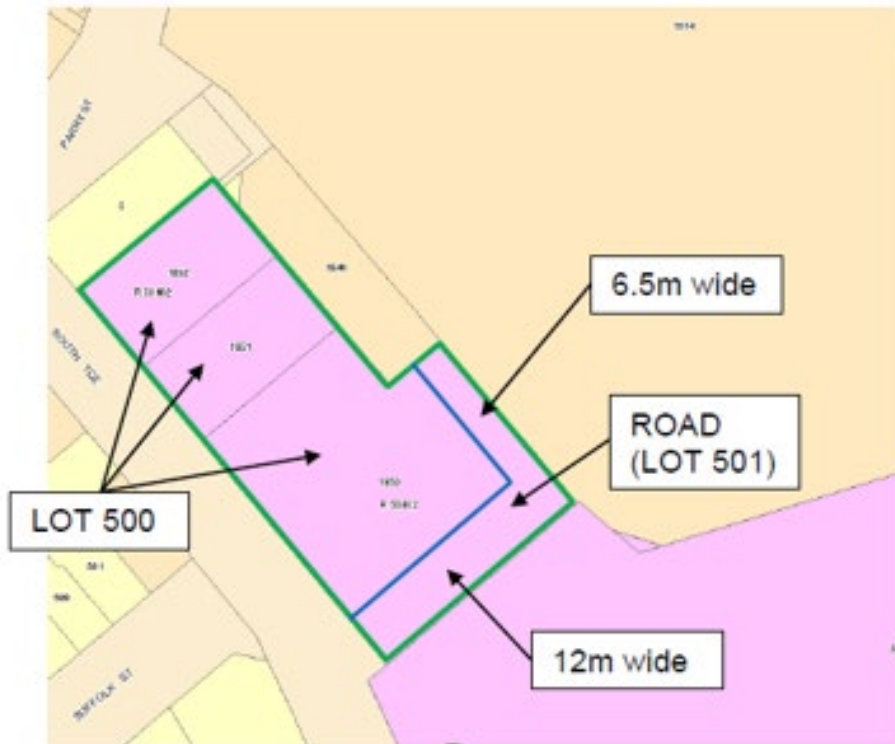
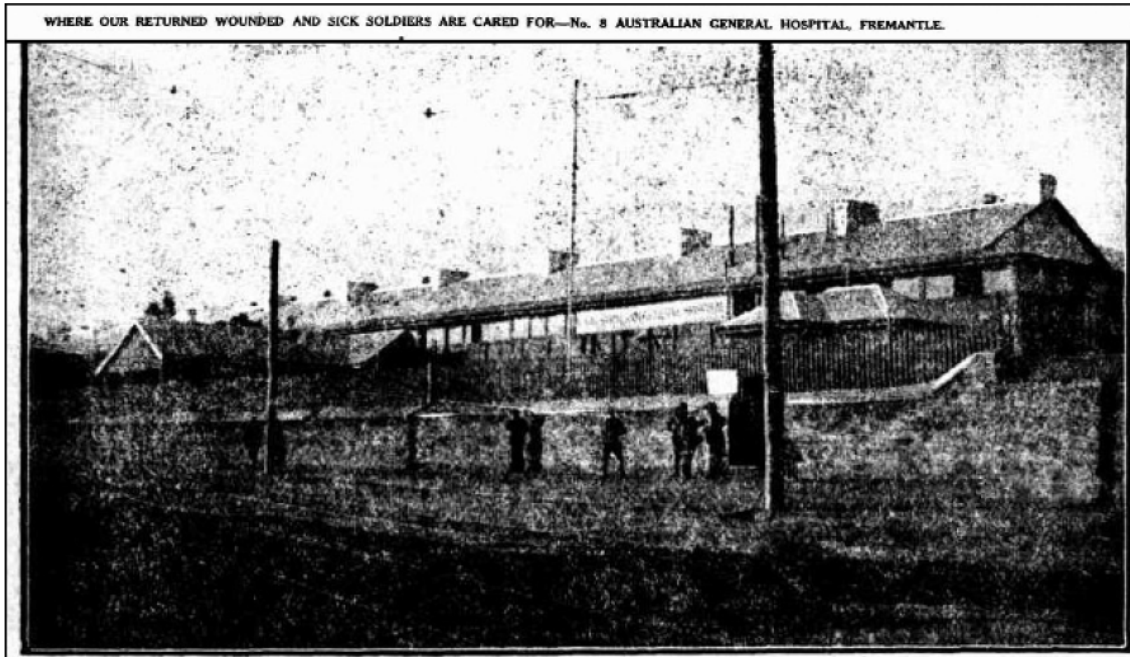


Figure 1 - Location of the new public road (proposed lot 501)

Historically the land at 94 South Terrace was the site of the old 8<sup>th</sup> Military Hospital used for returned and sick soldiers in World War I. Many soldiers died at the hospital.



**GENERAL VIEW OF THE HOSPITAL.**

*Figure 2 - Photograph from the Camp Chronicle (Midland Junction, WA) 26 April 1917*

## **FINANCIAL IMPLICATIONS**

Nil

## **LEGAL IMPLICATIONS**

Landgate is responsible for road naming and is guided by the Geographic Names Committee (GNC). The GNC provides the Policies and Standards in relation to the naming of roads, features, townsites and places in Western Australia.

The following publications are referred to by the GNC when assessing road naming and street addressing compliance:

- The Geographic Names Committee – Policies and Standards for Geographical Naming in Western Australian (released on 01/01/2013).
- The Australian/New Zealand Standard Rural and Urban Addressing standard (AS/NZS 4819:2011 (3<sup>rd</sup> edition released in 2011)).

A copy of the publications is available upon request.

The use of Aboriginal names for the purpose of road naming requires the approval of the of the South West Aboriginal Land and Sea Council (SWALS). It is expected that SWALS will refer naming requests to the Whadjuk Aboriginal Corporation when fully operational in 2022.

When a personal name is proposed, the GNC Guidelines require that permission of the immediate family and community support must be obtained in accordance Clause 1.4.2

of the Australian/New Zealand Standard Rural and Urban Addressing standard (AS/NZS 4819:2011) headed “*Use of Personal Names*” as stated below:

*“Clause 1.4.2 Use of personal names.*

*Landgate will not accept a commemorative naming proposal of a person whilst they are still alive for a road or locality.*

*Requests to approve names that commemorate, or that may be construed to commemorate, living persons will also not be accepted.*

*The approval of a name to commemorate an individual will only be considered;*

- *Posthumously*
- *Permission of the immediate family must be obtained. Where the person has been deceased for more than 10 years and contact with the immediate family could not be established appropriate consultation must be carried out*
- *based on a demonstrated record of achievement*
- *Having had a direct and long-term association with the location and made a significant contribution to the area*
- *The proposal commemorating an individual with an outstanding national or international reputation has had a direct association with the area in which it is to be located*
- *Such application is in the public interest*
- *There is evidence of broad community support for the proposal.*

*The following will not be considered as appropriate grounds for a commemorative naming request:*

- *Current or past ownership of the land is not considered sufficient grounds*
- *Precedence of existing names*
- *Past or ongoing public service within all levels of government*
- *Names will not be supported after a person who has sponsored the development of the area or was a commercial developer.”*

## **CONSULTATION**

Community support is required when a road name is in honour of a person together with the consent of the family of that person in accordance with clause 1.4.2 of the Australian/New Zealand Standard Rural and Urban Addressing standard.

These conditions apply to the back-up road name of “Sibby Lane” in honour of Mr Sebastian Rioli.

The City has received support from the South Fremantle Football Club (SFFC) and South Metropolitan Health representing the Fremantle Hospital.

## **OFFICER COMMENT**

All proposed new road names must pass a Landgate GNC on-line preliminary validation test prior to being considered by the GNT. The test will check for duplications and similar sounding names within a 10 km radius of the subject road. The Prefix to the name is selected in accordance with the GNC Guidelines. The proposed road names have passed the Landgate online preliminary approval with the discretionary approval for nicknames with the GNT.

The definitions of the selected road name suffix of Lane comply with the GNC Guidelines. The selection of an appropriate road suffix was selected with consideration to the ease of speech being one of the GNC requirements. The suffix of "Lane" is considered in relation to the proposed road name of "Bulldogs" with the back-up nickname of "Sibby" Lane" as the suffix.

Landgate definition of the suffix of "Lane is;

**Lane**            *Narrow way between walls, buildings or a narrow country or city roadway.*

Background of the preferred name selection:

**Bulldogs**      Is the common name of the South Fremantle Football Club, players and supporters.

**Sibby**            Sebastian (Sibby) Rioli. (17/01/1954 - 03/05/2012). Son of Cyril (Senior) and Helena Rioli.

Sebastian "Sibby" is considered a trailblazer for the famous Rioli footballing clan, being the first family member to travel South and play WAFL football for the South Fremantle Football Club (SFFC). Sibby brought big and adoring fans to Fremantle to see his new and exciting exploits on the football field, a significant moment for the Club and community, supporting reconciliation and advocating for inclusive attitudes.

Sibby Rioli played 51 games with the SFFC from 1972-1976 and represented Western Australia (WA) in State of Origin football an incredible 3 times. He was the first "pioneering" Rioli family member to travel to WA and play for South Fremantle (first of 12 family members).

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple majority required

## OFFICER'S RECOMMENDATION

Council endorse the name "*Bulldogs Lane*" to be applied to the new public road as shown on draft Deposited Plan No. 420312, and the back-up name required by Landgate is "*Sibby Lane*", subject to the consent of the Rioli Family in accordance with the Geographic Names Committee policy.

**FPOL2108-3            REVIEW OF SUSTAINABILITY SUBSCRIPTIONS**

**Meeting date:** 11 August 2021  
**Responsible officer:** Manager Strategic Planning  
**Decision making authority:** Committee  
**Attachments:** 1. Nil  
**Additional information:** 1. Climate Emergency Position Statement

**SUMMARY**

In adopting the 2021/22 budget, Council quarantined the costs associated with the City’s sustainability subscriptions and purchase of carbon offsets, pending review of these. This report provides that review and options moving forward.

The primary costs in these areas comprise of:

- membership fees for One Planet Living (approximately \$16,000/yr);
- miscellaneous subscriptions and activities (\$10,000, planned to be allocated in 21/22 to Garage Sale Trail subscription, Climate Clever and other minor costs);
- maintaining carbon neutrality through the purchase of carbon offsets (approximately \$25,000/yr).

In summary, this report recommends that Council:

1. Reiterate its climate change response being to focus on advocacy, adaption and corporate carbon reduction initiatives.
2. Maintain its carbon neutrality by continuing to pursue corporate carbon reduction initiatives, where feasible, supplemented with the purchase of local and international carbon offsets.
3. Maintain \$10,000 towards miscellaneous sustainability subscriptions, activities and costs,
4. Resign its membership of One Planet and, following payment for contractually committed fees, reallocate the balance of funds to General Revenue.

**BACKGROUND**

The City of Fremantle Strategic Community Plan 2015-2025 (shortly to be reviewed) established seven Key Focus Areas, one being Environmental Responsibility. The stated goal is to “*work with the community to develop environmentally sustainable solutions for the benefit of current and future generations*”. The City pursues this through a range of activities which can be broadly divided into:

1. ‘Soft’ activities such as research, advocacy, policy development and information / awareness raising;
2. ‘Hard’ activities such as carbon, water and waste reducing infrastructure and systems, and biodiversity and natural area enhancements.

This report focusses on the ‘soft’ activities, in which most significant direct costs are currently associated with:

- membership fees for One Planet Living; and

- maintaining carbon neutrality through the purchase of carbon offsets.

Approximately \$10,000 is also available within the operating account towards other activities supporting sustainability. These funds are allocated on an annual basis (though spending has been consciously restricted post Covid).

### One Planet Living

The City achieved national certification as a One Planet Council in October 2014 following the preparation of its One Planet Strategy (concurrent with the preparation of the Strategic Community Plan). In October 2015, the City achieved international endorsement from Bioregional as a One Planet City, becoming the first Council in Australia and only the second city in the world to achieve this. In 2020, the One Planet Strategy was reviewed and replaced by the One Planet Fremantle Framework 2020-30 and One Planet Action Plan 2020-25 (SPT2010-5) which sought to integrate 'One Planet' activities and reporting with mainstream service delivery and reporting, thereby further integrating them into the organisation and reducing duplication. The updated Action Plan outlines the actions that the City will strive towards under each of the ten principles of sustainability. These principles extend beyond the areas of environmental sustainability (sometimes causing confusion) with many broadly aligning with other areas under the Strategic Community Plan.

### Carbon Neutrality

The City of Fremantle was one of the first local governments in Australia to take action to reduce carbon emissions and promote renewable energy. The City first purchased carbon offsets to become carbon neutral in 2009 and has continued to do so since.

The City's commitment to being carbon neutral and reducing corporate carbon emissions is directly related to the following outcomes, objectives and measure of success from the Strategic Community Plan:

- Key outcome: *"All City controlled buildings, activities and public places will be more energy and water efficient and energy will increasingly be delivered by renewable technology."*
- Key objective: *"Continue carbon neutral status with less reliance on offsets"*
- Measure of success: *"All buildings, structures (including street lighting and stationary energy sources) and activities within the operational control of the City of Fremantle will be 'net zero carbon' by 2025 with a substantially reduced reliance on offsets."*

The commitment is supported by a reserve fund established to:

*To purchase sufficient carbon offsets to maintain the City's carbon neutral status. Remaining funds will then be used to invest in projects that promote positive renewable energy outcomes. If no renewable energy projects can be identified, the fund will accumulate that year's contribution.*

The reserve balance is fully allocated to the Solar Panels City program in the 2021/22 budget.

Other Background Information

The most recent council resolutions that support action on climate change and associated carbon reduction initiatives are from May 2019, when Fremantle Council declared that the world is in a state of climate and biodiversity emergency, and from March 2021 when Council resolved to:

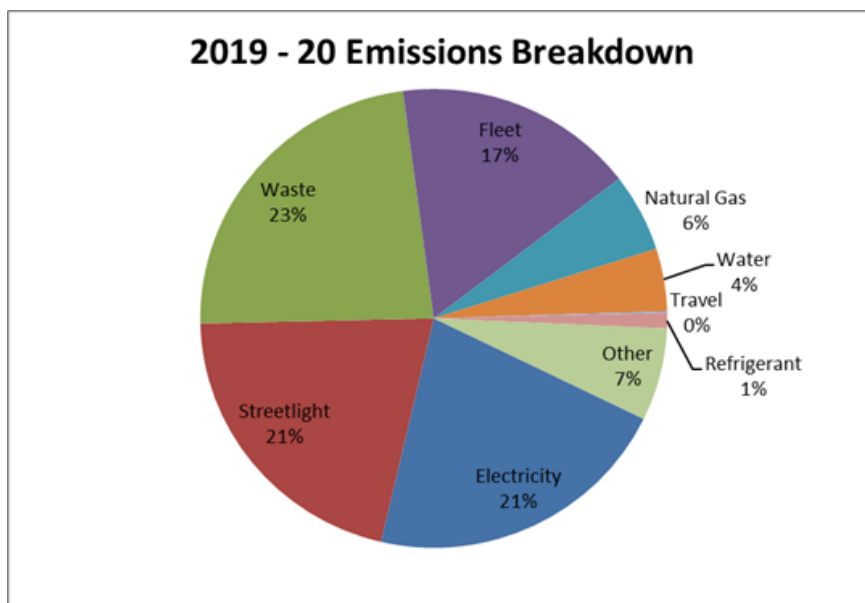
- “2. Confirm its commitment to a climate change response focussed on:
  - a) Advocacy
  - b) Climate change adaption actions (as per Climate Change Adaptation Plan)
  - c) Corporate carbon reduction initiatives (as per Corporate Energy Plan)
- 3. Adopt the Climate Emergency Position Statement provided in Attachment 2 for the purposes of coherent communication of Council’s previously adopted positions.”  
(SPT2103-8)

The Climate Emergency Position Statement (Additional Information 1) states that “The City will continue to demonstrate corporate responsibility and leadership in its operations, and its promotion of low carbon living.”

**Carbon Reduction Initiatives**

The City’s Corporate Energy Plan (adopted in 2017) proposes a pathway for the City to move to running all corporate operations on 100% renewable energy by 2025, with carbon off-sets purchased for the ‘shortfall’ in the interim. As part of the Plan, an Annual Energy Report is prepared that provides an audit of our energy data to show how we are tracking towards our 100% renewable energy target. To date, whilst significant progress has been made, City operations continue to generate approximately 6,421 tonnes of carbon per year, with significant reductions to this requiring major investment.

A breakdown of emissions sources is illustrated below:



In adopting the 2021/22 budget, Council quarantined the sustainability subscriptions and carbon offsets budgets pending a review of these costs.

On 21 June 2021, at the Annual General Electors Meeting, a motion was moved to:

1. *To abolish 'One Planet' and replace it with Climate Active / NCOS Certification.*
2. *Authorises the Acting Chief Executive Officer to immediately implement this resolution.*

This report considers this also.

## **OFFICER COMMENT**

### **Current subscriptions**

The City currently pays two fees for One Planet membership and accreditation:

- The payment to Bioregional Development Foundation (international) for consultation and review of the annual report is £5000/year (which currently equates to around \$10,000). This payment is part of our international accreditation as a One Planet City.
- All accredited members based in Australia must also be a member of the Bioregional Australia Foundation, the fee for which is currently \$6,200/year.

The total fee is therefore around \$16,000/year.

In relation to carbon neutrality, the City currently has a budget of \$25,000 per annum which is spent on a combination of international and local offsets. Additional costs apply for the use of energy monitoring software however these are equally beneficial in managing utility costs, metering and payments, and so are not a specific sustainability cost.

Other minor (not specifically allocated) subscription and activities proposed for 2021/22 include Climate Clever, a locally developed user-friendly carbon monitoring app (\$850 - \$5,000 depending on level of subscription). Renewal of membership to Garage Sale Trail from the general subscriptions and projects allocation was also being considered.

Previous requests for support for sustainability events such as Plastic Free July were met through the sustainability budget but can now be covered by the revised Community Grants Policy.

Contributions to research and community education and data collection programs ceased in the 20/21 financial year.

### **One Planet – Future Options**

Possible scenarios regarding One Planet membership include:

1. Retain accreditation, cost as per previous years
2. Continue with membership to Bioregional Australia Foundation, but not One Planet accreditation under Bioregional Development Group.
3. Discontinue One Planet membership and accreditation and:
  - a) Report against the SCP and/or CoF existing strategies/action plans; or

## b) Adopt another framework

These options are discussed below.

1. *Retain accreditation, cost as per previous years*

The One Planet Action Plan 2020-2025 was adopted last year and is up for review in 2025. The City could continue to pay roughly \$16,000/year to maintain its international accreditation as a One Planet City. This option would cost roughly \$64,000 for the next four financial years up to 2024/25, plus staff reporting time (albeit reduced under the new framework).

2. *Continue with subscription under Bioregional Australia Foundation, but not subscription to Bioregional Development Group.*

To be internationally accredited, a City must be assessed by either Bioregional Development Group (BDG) or Bioregional Australia Foundation (BAF). Because of currently international exchange rates, some relatively minor cost savings (up to \$2,000/yr) might be achieved through accreditation through BAF (or a request for BDG to price match).

3. *Discontinue One Planet membership to BDG and BAF*

If the City discontinued its membership to Bioregional, the City could no longer call itself a One Planet City, use the One Planet logo and / or use our One Planet Framework and Action Plan. Alternative options are discussed below.

a) *Report against the SCP and/or other existing strategies/plans*

The One Planet Framework is broadly aligned with the Strategic Community Plan, and our One Planet targets and goals have been reformulated to be the same or closely aligned with those in existing strategies and plans, including:

- Corporate Energy Plan
- Urban Forest Plan
- Greening Fremantle: Strategy 2020
- Integrated Transport Strategy
- Fremantle Bike Plan 2019-2024
- Waste Management Action Plan 2020-2025
- Age Friendly City Plan 2019-2024
- Walyalup Reconciliation Action Plan (WRAP)
- Water Efficiency and Management Plan 2020-2025
- Climate Change Adaptation Plan (updated in 2019).

Annual reports are currently prepared for the WRAP, Age Friendly City Plan, Waste Management Action Plan (as a requirement of DWER) and Water Efficiency and Management Plan (as a requirement of being a Waterwise Council). Other than through the One Planet annual reports, reporting against other plans is done on an ad-hoc or as needed basis.

Reporting against the Strategic Community Plan occurs during its periodic review, whilst reporting against the Corporate Business Plan occurs annually. With the alignment of goals and targets, reporting on One Planet feeds into reporting on these statutory documents.

If the City discontinued with its One Planet accreditation, 'sustainability' reporting could be amalgamated with reporting for the Corporate Business Plan. This would save staff time as well as membership cost, but would remove the objectivity and 'kudos' of third party peer review and leadership recognition. The City would also lose access to the consultancy advice available through Bioregional, and its investment in the One Planet brand identity.

*b) Adopt another framework*

There are several other sustainability frameworks that the City could report against, including the United Nations Sustainability Development Goals (SDGs), The Natural Step, Green Star Communities or Transition Dynamics. All except the Sustainable Development Goals require some sort of membership or set up fees.

If the City were to consider aligning sustainability goals to a different framework, officers consider the SDGs to represent the most suitable option as they are widely recognised, there is no cost associated with using the SDGs, and no mandatory requirements for level of commitment, minimum agreed targets, ongoing compliance or performance reporting.

Aligning sustainability activities to the SDGs or any other framework would require a rewrite of the existing One Planet Fremantle Framework and Action Plan.

Concluding Officer Comment

Whilst One Planet has provided a valuable framework for the City, and has been taken up in several recent developments indicating an increasing market recognition, given current pressures and priorities, staff on balance suggest that resources be directed towards continued integration of sustainability considerations into mainstream activities, implementation actions, and improved corporate reporting on goals and outcomes (e.g. annual tree planting) through the annual corporate report.

This might reduce Council's profile in the sustainability space, but would focus resources on implementation, integration of considerations, and transparent, focussed, streamlined reporting.

### **Carbon neutrality and accounting – Future options**

Possible scenarios regarding the City's commitment to carbon neutrality include:

1. Maintain carbon neutrality through the purchase of offsets.
2. Maintain carbon neutrality through the purchase of offsets and seek National Carbon Offset Standard (NCOS) certification.
3. Discontinue carbon neutrality
4. Plant trees within the City of Fremantle instead of buying offsets.

These options are discussed below.

#### *1. Maintain carbon accounting and carbon neutrality through the purchase of offsets*

The City currently has a budget of \$25,000 per annum which is spent on a combination of international and local offsets: the actual cost incurred depends on the quantum of our emissions, and the proportion of local offset acquired. Local offsets are costed at approximately \$14-\$15/tonne, while international offsets are approximately \$2-4/tonne. Local offsets have previously been sourced from the Yarra Yarra Biodiversity Corridor. Mixed species indigenous to the region are grown on degraded land located in the northern wheatbelt of Western Australia in locations roughly 600-900km north of Fremantle. Revegetating the landscape with native trees and shrubs has encouraged native wildlife to return to the area, while at the same time removing carbon from the atmosphere.

An example of an international offset that the City has purchased in recent years is the Mytrah Wind-Based Power Generation Project based in India. Power is generated using renewable energy (wind power), replacing the use of diesel generators. As no fossil fuels are consumed, there are no greenhouse gases. The City is effectively paying for the avoidance of fossil fuel burning.

Emissions (and therefore off-set requirements) are calculated in house using the National Carbon Offset Standard approach, but without third party certification.

#### *2. Maintain carbon neutrality through the purchase of offsets and seek NCOS certification.*

In response to the suggestion made at the Annual General Electors Meeting on 21 June 2021, third party certification of the City's carbon neutrality can be sought under the National Carbon Offset Standard (NCOS). The costs associated with this include:

- An annual fee to the Federal Government department that manages the scheme to provide certification (approximately \$8,000/year);
- An external audit of carbon accounts every three years (approximately \$9,000 each time).

This would result in a total cost to 24/25 of approximately \$50,000, in addition to the purchase cost of offsets. This was proposed at the Electors Meeting as an alternative to One Planet certification though it should be noted that the services are quite different in that One Planet considers progress against 10 areas whilst the

NCOS certification focusses on one (albeit arguably the most environmentally critical one). The cost of NCOS certification over four years would be approximately \$14,000 less than continuing with One Planet membership over the same period, but still be a significant expenditure.

### 3. *Discontinue carbon neutrality*

This option involves no longer purchasing carbon offsets. This approach would represent a significant change in position, given the public commitment to carbon neutrality in the Strategic Community Plan. Whilst it could be justified if saved revenue could significantly reduce emissions at source, the very high cost of significant emission reduction works means that the \$25,000/year saving would not result in a significant change. By way of illustration, the key areas in which the City could reduce its emissions include:

- Purchase 100% green electricity: Annual additional cost of \$120,000 per year (depending on commitment period)
- Bulk replacement of all streetlights with energy efficient LED lights: Upfront cost of \$2.2 million (but with positive payback achieved within 10 years)
- Upgrade fleet vehicles to battery electric vehicles or other low emissions technology (Approximately an additional \$100,000 on top of standard replacement costs for 5 light vehicles. Practical options not yet readily available for the majority of the fleet vehicles).
- Replace natural gas equipment with equipment that can use renewable electricity – this is currently uncoded but including Leisure Centre equipment, would be likely to be in the rough order of \$400,000.

Whilst all options have been investigated and those with the greatest overall corporate benefit included in long term financial planning, progress on major reduction activities is taking time. The establishment of the energy efficient Walyalup Civic Centre has been a major focus for carbon reduction in recent years.

### 4. *Plant trees within the City of Fremantle instead of buying offsets*

This option was considered as Councillors have previously asked whether this would be feasible. Roughly 15 trees sequester one tonne of carbon dioxide equivalent in a 30 year growth period (CarbonNeutral.com.au). In the 2019/20 financial year, City of Fremantle emitted 6,421 tonnes of carbon, therefore 96,315 trees would need to be planted and maintained for a period of 30 years, just to offset carbon emissions from this one year. Clearly this is not feasible within the City of Fremantle local government area and can only practically be achieved through carbon offsets which fund broad acre tree planting in regional areas of WA.

If Council chose to give up carbon neutrality, off-set funds could, however, support the much more limited tree planting program established through the Urban Forest Plan. As was noted in the update report provided to the Finance, Policy, Operations and Legislation Committee in April 2021, the cost of providing additional trees includes both planting, establishment and maintenance;

the total is highly variable, depending on location (and whether engineering works are required to accommodate the tree), but in the rough order of \$265 / tree for the first two years. The \$25,000 off-set budget could consequently fund nearly 1000 trees per year.

#### *Concluding Officer Comments on Carbon Neutrality*

As was discussed in the Climate Emergency reports considered by Council over the last two years, the most urgent environmental issue facing our community is climate change, and action to reduce carbon emission represents the single most important response to this. The City has in place a broad plan (staged to reflect budget limitations) to reduce its corporate emissions (with the current priority on LED street lighting replacement). In the interim, maintenance of carbon neutrality allows Council to substantiate its position on corporate responsibility and leadership, and so is recommended to be maintained. Local off-sets are considered preferable to international off-sets (providing net carbon reduction, rather than reducing increases, and doing so *relatively* locally) however inclusion of a component of international off-set is accepted as reasonable to maintain the 50% budget reduction for carbon neutrality resolved during Covid.

Whilst external (NCOS) certification would provide third party certification and certainty on achievement of this goal, the cost-benefit of this is debatable.

Should Council wish to shift its focus further into advocacy and implementation activities (and away from corporate leadership), a more detailed report on these options could be prepared: an alternative to the tree planting option would be for the funds to be redirected to support progressive replacement of fleet cars with lower-emission vehicles. Alternatively, redirection of the funds into general revenue would allow their allocation (subject to Council approval) to whichever activity/project demonstrates highest strategic alignment through the corporate prioritisation process, which includes environmental responsibility as one consideration.

#### **Other subscriptions & activities**

In addition to One Planet and Carbon Neutrality, the sustainability program has an operating budget (currently around) \$10,000 towards general subscriptions, projects and activities. This is allocated on an annual basis, with expenditure in recently years contributing to a range of activities including:

- FairTrade Association – \$600 / yr. The association has previously indicated that its priority is on fair trade procurement rather than membership, so redirection of this funding to off-set the City's fair trade purchases could reasonably be supported.
- Climate Clever (previously Low Carbon Schools) – is a user-friendly app established by a local organisation that assists households, schools and businesses to reduce their emissions.  
The City commenced subscription last year at a cost of \$850/yr, which gives all of our community (schools, households, businesses) a 50% discount on Climate Clever apps and quarterly reports on carbon footprint and cost data. Feedback on its practical application has been very positive. Maintenance of this subscription is recommended.

- Happiness Project – \$500 / yr. An annual project with Notre Dame University looking at net contributors to human happiness, and ways to increase this. This program ceased in 2021.
- Garage Sale Trail – A previous 3 year subscription to Garage Sale Trail has now lapsed. The subscription cost is approximately \$6,400 - \$7,200 / year (depending on the number of years subscribed), and promotes coordinated conduct, marketing and mapping of concurrent garage sales.  
The City has also traditionally hosted a sale yard at the Recycling Depot for residents who cannot host their own. Feedback for Garage Sale Trail was very positive. In 2019, 3,857 residents registered as sellers or shoppers over the weekend, with 188 stalls registered locally. An estimated 27,617 kg of items were reused locally, with \$26,890 changing hands over the weekend. Given the previous success of Garage Sale Trail, sustainability and waste management staff are considering the feasibility of resubscribing in 21/22.
- One Million Women – \$2,500 / yr. This app was established to encourage, support and monitor emissions reductions by women across the world. Operationalisation has, however, been significantly delayed and data flow has consequently been limited. Given that the function is largely duplicated by the Climate Clever app (which has wider spread application and comes at a lower price), re-funding of the program has not been included in the 21/22 budget.
- Biophilic Cities – The City joined Biophilic Cities in 2018 and paid a one-off joining fee of \$250USD. The group was established to promote a greater connection with and integration between nature in cities and work collaboratively with individuals and organisations to “deliver beautiful, healthy and nature-full urban cities”.
- Sustainable House Day – In previous years, the City has partnered with Sustainable House Day to provide the community with information and advice about how to build or retrofit your own home to make it more sustainable.

The City has also recently been approached by:

- Climate Emergency Australia proposing membership of organisations (local governments) which have declared Climate Emergency, to collaborate on effective responses and advocacy - \$1000/yr.
- Grow it Local: an organisation associated with Garage Sale Trail providing workshops, festivals, free seeds and promotional and digital support to encourage local food production and sharing. The program supports key strategic objectives relating to waste education & food waste diversion, positive sustainable living behaviours, community engagement and capacity building, positive health and wellbeing, climate change resilience and leadership and innovation. The cost is \$11,500/yr.

Whilst all worthy organisations doing important work aligned with the City’s objectives, given the Council’s increasing focus on advocacy and corporate action in the sustainability space, the City has been limiting its expenditure in other areas.

Retention of a general sustainability activities, projects and programs is nevertheless necessary for the City to maintain an effective network and advocacy role, and support some third-party delivery, with retention of \$10,000 recommended. Whilst not yet finally determined, it is currently anticipated that in 21/22, this would be allocated towards:

- Climate Clever – Remaining at the current level of subscription (\$850) which provides 50% of subscription costs for schools, homes and businesses. A second option for membership is being considered, which would cost \$5000 and provide the City with 5000 free home subscriptions to give to the community: this could be provided as a one-off initiative to support initial uptake.
- Garage Sale Trail - subscription cost of \$6,400 - \$7,200 / year depending on the number of years subscribed.

This budget also meets miscellaneous costs incurred during the course of the year, such as the cost of acquiring research data on green buildings and partnering with sustainability organisations to provide community education (ie. Sustainable House Day/Plastic Free July).

## **FINANCIAL IMPLICATIONS**

### *One Planet Living*

Fees associated with One Planet accreditation total around \$16,000/year, recommended for deletion.

### *Carbon offsets*

The City currently has a budget of \$25,000 which is spent on a combination of international and local offsets – recommended to be retained.

The decrease in budget from \$50,000 to \$25,000 in 20/21 reduced local offset purchases from around 35-40% to 10-15% of our total off-sets. 100% international off-sets would reduce the cost of carbon neutrality to approximately \$19,000. 100% local off-sets would increase it to approximately \$93,000.

Replacement of entry signage removing the carbon neutral logo would attract a small cost.

### *Other Subscriptions, Activities and Projects*

Retention of a \$10,000 budget towards annual delivery of sustainability activities and projects is recommended.

## **LEGAL IMPLICATIONS**

If the City ceases membership to One Planet and / or its carbon neutrality, it will need to remove references to these in its promotional documents and signage.

## **CONSULTATION**

Recent engagement on Climate Change indicated that community priorities for Council action on climate change are in advocacy, adaption, and corporate leadership.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple majority required

## OFFICER'S RECOMMENDATION

### Council:

1. **Recognise Environmental Responsibility as one of its seven strategic focus areas, and corporate carbon reduction as being one of the four priority outcomes within this.**
2. **Reiterate its climate change response being to focus on advocacy, adaption and corporate carbon reduction initiatives.**
3. **Continue to monitor corporate carbon emissions through carbon accounting using a utilities management platform.**
4. **Continue to pursue corporate carbon emission reductions in line with the Corporate Energy Plan where feasible, noting that the zero emissions target by 2025 would require substantial investment.**
5. **Note the approach to corporate decision-making and project prioritisation being to integrate consideration of environmental responsibility (including carbon emission reduction) into all significant new proposals and expenditure (rather than as a sole objective of limited projects), as part of an integrated and normalising approach.**
6. **Pending achievement of zero carbon emissions, maintain corporate carbon neutrality through the purchase of local and international carbon offsets within the parameters of a maximum \$25,000 annual budget.**
7. **Whilst acknowledging the significant value the One Planet framework has brought to the City's pursuit of sustainability, resign membership of Bioregional and, following payment for contractually committed fees, reallocate the balance of funds to General Revenue.**
8. **Note the continued alignment between One Planet principles and the objectives and outcomes listed in the Strategic Community Plan, and the intention to continue to pursue these independent of the formally certified One Planet process.**
9. **Note an operating budget of \$10,000 will be maintained for sustainability subscriptions, activities and costs such as Climate Clever and Garage Sale Trail, and a budget amendment will be brought back to Council for consideration for the remaining budget allocation.**

**FPOL2108-4      RULE STREET PARK AND CYPRESS HILL, NORTH  
FREMANTLE**

<b>Meeting Date:</b>	11 August 2021
<b>Responsible Officer:</b>	Manager Strategic Planning and Manager Parks and Landscape
<b>Decision Making Authority:</b>	Committee
<b>Attachments:</b>	Nil
<b>Additional Information:</b>	1. Location Maps – Cypress Hill and Rule Street Park 2. The Vlamingh Parklands Report

**SUMMARY**

**Rule Street Park and Cypress Hill Reserve are regional ‘Parks and Recreation’ reserves in the freehold ownership of the Western Australian Planning Commission (WAPC). The WAPC has approached the City suggesting transfer of the management (vesting) of both areas to the City. The use of both Rule Street Park and Cypress Hill Reserve have been considered in various planning documents over the years.**

**Some residents living near Rule Street Park have expressed a wish for the park to be protected from future development and more recently have submitted a petition regarding its designation as an off-leash dog exercise area (presented to Council 23 September 2020).**

**This report considers the future use of Rule Street Park and Cypress Hill Reserve in the context of the management of the wider North Fremantle Foreshore.**

**Background**

Rule Street Park and Cypress Hill are areas of open space adjoining the North Fremantle foreshore (refer Additional Information 1) and formed part of the concept plan for the “Vlamingh Parklands” linking areas of open space with Mosman Park. The vision for the Parklands was:

*“... to establish a park that provides for the recreational needs of the community, by focusing on links between the river and sea, and which conserves, enhances and promotes the natural and historic heritage of the area”*

The Vlamingh Parklands report published by the Western Australian Planning Commission (WAPC) in October 1998 (‘Report’ – Additional Information 2) noted both parks. It described Rule Street Park as the “*underdeveloped area at the end of Rule Street*” with a recommendation that it should be turned into landscaped open space. Cypress Hill formed the boundary of the Vlamingh Parklands with the report describing the hill, in part, as the high point and an ideal site for a lookout with signage about the area’s history and wildlife.

Both are reserved for ‘Parks and Recreation’ under the Metropolitan Region Scheme.

The WAPC acquired Rule Street Park (Lot 320) and Cypress Hill (Lots 20-30 inclusive) and has previously indicated its desire to transfer (as public open space reserves) both parcels of land to the City of Fremantle. This request was renewed in February 2020 but has been held pending an assessment of the asset implications.

The City's Policy D.G.N7 - North Fremantle Foreshore Plan provides guidance on the land use within the North Fremantle foreshore including Lot 320 and Lots 20 – 30 (included under Area 6), stating:

*“A public access route should be developed through this area at cliff-top level, incorporating steps or other means of gaining access to the cliff-top from Harvest Road. The position and form of the route should take account of possible safety risks along the cliff edge.”*, and

*“...The existing landscape in this area should be examined and the natural cliff and foreshore vegetation preserved and restored. A development plan for Lot 320 adjacent to Rule Street should be prepared, incorporating landscaping and planting proposals appropriate to the location.”*

The North Fremantle Foreshore Management Plan (1997) makes recommendations for Rule Street Park, as follows:

#### **Area E: Lot 320**

Lot 320 is a relatively large open area which rises gradually from Rule Street towards the cliffs edge which contains limestone outcrops. Vegetation found in this area consists primarily of introduced grasses such as buffalo and couch grass and the bulbous species *Freesia aff. leichtlinii*. Towards the cliffs edge more native vegetation occurs. The design concept for this area is shown in Figure 11. It incorporates:

- an arboretum of low growing local native species that includes many ephemeral and uncommon species originally found in the area but have since disappeared through disturbance, for example orchids and trigger plants. This will also extend the existing area of native vegetation.
- some trees are included in the design to provide shade and add vertical scale to the landscape.
- arcs of seating are shown at the south-eastern corner of the park to enable views into Lot 320 and outwards across the river.
- two names have been suggested for this park: “Rocky Bay Park” or the Aboriginal name for the Rocky Bay area “Garangup”. Public opinion should be canvassed on the preferred name.
- access to the beach, cave and tunnel below Lot 320 should be improved with additional steps constructed in the same manner as those existing. The recreational amenity of this area should be enhanced through additional planting and weed removal. Access to the former pumping station concrete platform should be developed through wooden or limestone bridging platforms.

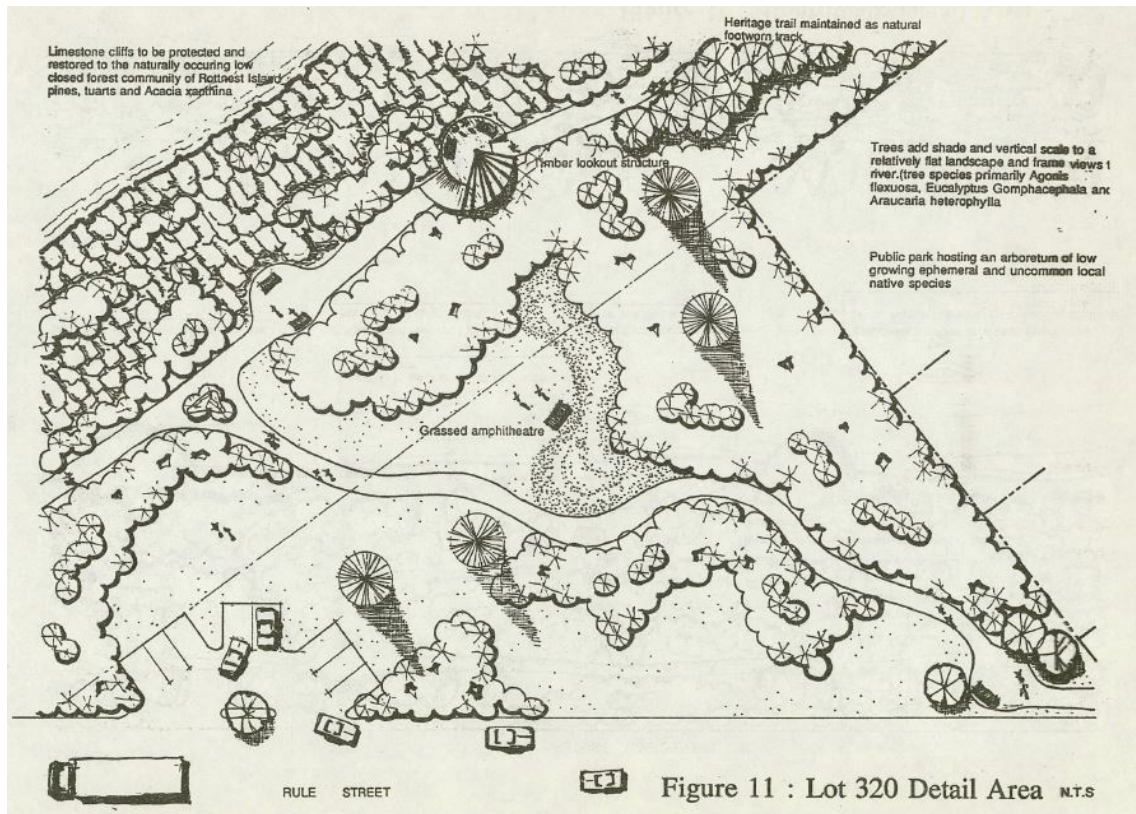


Figure: Concept plan from North Fremantle Foreshore Management Plan 1997

The subsequent North Fremantle Foreshore Management Plan (2013) (NFFMP 2013) makes extensive recommendations in relation to the landscaping and treatment of Cypress Hill, and also acknowledges Rule Street (though not the park which is outside the plan area) as the terminus for a foreshore heritage trail. It is important to note that Lot 320 was not included in the 2013 plan and no further community consultation was carried out in relation to it as the previous North Fremantle Foreshore Management Plan (1997) (NFFMP1997) specifically addressed Lot 320 and recommended that Council adopt the provided concept plan for the area. In the NFFMP 1997 the prepared concept plan included shade trees and low growing native species extending the existing area of native vegetation.

The North Fremantle Foreshore Vegetation Management Report (2017) adopted by Council describes vegetation communities, management objectives and makes recommendations, including the development of a landscape plan for both Cypress Hill and Rule Park recognising that a management order from WAPC would be required prior to the development of these plans or any works being undertaken by the City.

Cypress Hill and Rocky Bay Bushfire Management Report (2017) makes specific recommendations for vegetation management in relation to managing bushfire risk.

## FINANCIAL IMPLICATIONS

Officers have undertaken a preliminary asset management impact assessment for Rule Street Park and Cypress Hill in accordance with Council's Asset Management Policy. A

detailed analysis will be provided for any future item to Council for consideration to take management responsibility of the land.

## **LEGAL IMPLICATIONS**

Nil

## **CONSULTATION**

The Vlamingh Parklands Report, North Fremantle Foreshore Management Plan (1997), North Fremantle Foreshore Management Plan (2013), North Fremantle Foreshore Vegetation Management Report (2017) and Cypress Hill and Rocky Bay Reserve Bushfire Management Report (2017) and draft Community and Recreation Facilities Plan have all involved consultation and recognise Rule Street Park and Cypress Hill.

Rule Street Park and Cypress Hill are included as part of the Rocky Bay Reserve area registered under the *Aboriginal Heritage Act 1972*. Consultation with traditional custodians to prepare a site identification survey report of the proposed Swan River foreshore projects with the City of Fremantle was undertaken in 2010 to support a section 18 application. A consent order for certain uses was granted in 2010. Any projects or uses that are outside of this consent order require further consultation with the traditional custodians of the land, and specific approvals.

Rule Park sits above the Waugyl Cave, the North Fremantle Foreshore Vegetation Management Report (2017) recognises the Waugyl Cave is spiritually significant to the Whadjuk people and is a registered site under the *Aboriginal Heritage Act 1972*, and any works immediately above the cave would also be of interest to the Traditional Owners and recommends as a high priority to consult with Traditional Owners prior to any works commencing.

Any future projects to upgrade the landscape along the North Fremantle Foreshore, inclusive of Rule Street Park and Cypress Hill, will be undertaken in accordance with the City's Community Engagement Policy.

## **OFFICER COMMENT**

The WAPC has indicated its desire to transfer both the Rule Street Park (Lot 320) and Cypress Hill (Lots 20-30) to the City, management of open space not being a core function of the Commission.

The sites both contribute to the regional and local open space network and consequently represent an asset to both the local and regional community.

The City's management of both sites would allow it to take a more proactive role in their management and treatment while simplifying administration. However, it increases the City's liability and operational maintenance costs. It is noted that capital improvements may be eligible for funding under the Department of Planning Lands and Heritage's Local Area Scheme. Given the important role the parks both play in the local and regional open space networks, acceptance of the transfer is recommended subject to the WAPC meeting the costs of upgrades to a reasonable standard, including any limestone

stabilisation works and upgrading to the Cypress Hill tracks required to maintain public safety and access.

Should the City seek to pursue acceptance of the management of the reserve, officers recommend consideration of the key management recommendations in the plans and reports prepared for the North Fremantle foreshore for Cypress Hill and Rule Park, summarised below.

North Fremantle Foreshore Management Plan (2013):

Management Fact Sheet:1 Recreation: Dog Walking

Undertake a review of the number of 'off-chain' dog exercise areas within parkland (non-bush) areas. Reviewed areas should coincide with areas where rabbits are not baited and native fauna may exist.

North Fremantle Foreshore Vegetation Management Report (2017):

Management Zone Five and Management Zone Six have specific recommendations for Cypress Hill and Rule Park, noted below:

<b>Management Zone Five: Cypress Hill-specific recommendations</b>			
<b>9.</b>	<b>Recommendation:</b>	<b>Rationale:</b>	<b>Priority</b>
9.1.	Continue negotiations with WAPC regarding a Management Order and funding to implement activities for Cypress Hill.	The area is managed by the Department of Planning that has limited management capacity to maintain holdings as urban bushland reserve.	High
9.2.	Subject to the outcomes of the negotiations of the management order from the WAPC to the City, develop a landscape plan to alter Cypress Hill to a managed landscape that reduces bushfire risk but still retains its natural character. The plan would take into account paths, gardens and viewing areas. The landscape plan should avoid any tall shrubs along the boundaries adjacent to private properties. Due to the uncertainty of timing, interim actions will be required while the order is being finalised. See Recommendations 9.4 - 9.6.	1. Bushfire risk. 2. Aesthetics and landscape function. 3. Increase species richness.	High
9.9.	Create a well-defined and usable path from Harvest Road onto Cypress Hill.	1. Identified as a concern during community consultation. 2. The current access may cause erosion due to slope and loose rock.	Medium

		3. Current access may be a safety issue (Plate 74, Plate 75).	
9.10.	Conduct a safety assessment of the informal tracks on the slopes around Cypress Hill to determine if any should be closed to the public (e.g. the small track that leads to the cliffs above Harvey Beach) or if maintenance or minor works (e.g. to the track surface or vegetation pruning) could improve their safety without removing the 'natural' feeling. See also recommendations in Section 6.2.	Some informal tracks (i.e. those that are in a more natural state) may be improved with minor works to their surface (Plate 76) or vegetation pruning to improve public safety.	Medium

<b>Management Zone Six: Rocky Bay Principle Shared Path</b>			
<b>11.</b>	<b>Recommendation:</b>	<b>Rationale:</b>	<b>Priority</b>
11.1.	Consult with Traditional Owners prior to any works commencing.	The Waugyl Cave is spiritually significant to the Whadjuk people, and any works immediately above the cave would also be of interest to the Traditional Owners	High
11.2.	Develop a landscape plan to revegetate Rule Park. Shade and seating could be incorporated into the plan to increase the park's amenity value, including maintaining view experiences.	<ol style="list-style-type: none"> <li>1. The area currently has limited use except as a thoroughfare and dog exercise.</li> <li>2. The natural vegetation provides a connection to the cultural and spiritual values of the cave.</li> <li>3. Provide an environmental and cultural offset for proposed clearing and revegetation on Cypress Hill. Planting with a variety of native species will increase plant diversity and fauna habitat.</li> <li>4. Provide some degree of protection to the cliff edge and cave below.</li> </ol>	Medium

<p>11.3.</p>	<p>Revegetate and fence the area above the Waugyl cave. Revegetation is recommended to extend at least 10-20 m from the cliff edge (if possible, to include the depth of the cave) into Rule Park, while still maintaining access to the stairs down the cliff and retain a significant area of grass for recreational usage. Revegetation should be conducted following weed (lawn grass) control and in a manner sensitive to the cave environment and Traditional Owner's spiritual beliefs (e.g. consider using only hand implements, investigate employing an indigenous work party). Recommendations for suitable species, all of low height and with minimal root depth, are listed in Table 24. Fencing should be of an appropriate design that is aesthetically pleasing while discouraging access into the area. Fencing need not be high, thereby reducing the need for deep fence posts.</p>	<p>1. Consultation with Traditional Owners has indicated concern that skeletal remains may be located within the cave as a result of ground eroding into the cave from above. As there are holes in the limestone platform above the cave (Plate 82 and Plate 83), revegetating the area and reducing access will reduce soil movement and potentially entry of skeletal remains. 2. Reducing human traffic across the top of the cave potentially reduces stress on the cave structure.</p>	<p>High</p>
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#### Off-lead dog exercise at Rule Street Park

The City has received correspondence from residents seeking advice on how to secure retention of the Rule Street park, and on 23 September 2020, Council received a 157 signature petition requesting that it be designated an off-lead dog exercise area. Officers consider the management recommendations noted in the plans above for Rule Street Park, principally revegetation, the provision of fauna habitat and conserving Aboriginal heritage, are not compatible with the request to make it an off-lead dog exercise area. Should the City secure management of Rule Street Park and undertake upgrade works consistent with the planning recommendations, officers do not recommend designating Rule Street Park as an off-lead dog exercise area.

Further, it is anticipated the Community Sport and Recreation Plan will support a review of the provision of dog exercise areas across the City.

### Progressing the transfer of land

To progress the transfer of the land, officers recommend developing a landscape concept plan for both Rule Street Park and Cypress Hill. It is recommended this occurs as a planning exercise over the entire foreshore and takes into consideration the recommendations of the various plans noted in this report. The process will develop a costed landscape plan for Rule Street Park and Cypress Hill for approval by Council, which can be used for negotiations for funding contributions from WAPC for the transfer of the land.

In anticipation of the Fremantle Traffic Bridge upgrade, officers have already prepared a project proposal for construction works along the south and north Fremantle foreshores to take advantage of the bridge replacement project.

This includes improving the pedestrian connections along the foreshore, implementing corresponding recommendations of the various planning documents and accommodates addressing Rule Street Park and Cypress Hill for the purpose of land transfer. The previous planning for Rule Street Park and Cypress Hill will be taken into consideration during the development of the design for these projects. This project will be submitted for consideration in the 2022/23 budget process and is a staged, multi-year project to align with the traffic bridge project.

### **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

### **OFFICER'S RECOMMENDATION**

**Council:**

- 1. Note officers have been investigating the management of the North Fremantle Foreshore and have undertaken the following steps:**
  - a. Reviewed land ownership and management of the areas known as Rule Street Park and Cypress Hill Reserve.**
  - b. Liaised with the Western Australian Planning Commission (WAPC) being the freehold owners of the land parcels identified below indicating that subject to suitable upgrade of the reserves (or funding being made available for this), the City will accept:**
    - i. the transfer and management of the Rule Street Park being No. 36 Rule Street, North Fremantle as described on Certificate of Title Volume 1476 Folio 943 being Lot 320 on Plan 163193, as a reserve to be amalgamated with the adjoining Rocky Bay Reserve No. 7077.**
    - ii. the transfer and management of Cypress Hill being Nos. 64-76 Harvest Road, North Fremantle as described on Certificate of Title Volume 2225 Folio 97 being Lots 20-30 on Plan 4461 to the City of Fremantle as a public open space Reserve.**

- 2. Note the petition presented to Council on 23 September 2020 requesting the designation of Rule Street Park as an off-lead dog exercise area, noting:**
  - a. the City is not currently the responsible land manager for Rule Street Park.**
  - b. off-lead dog exercise is not compatible with the recommendations made for Rule Street Park, principally revegetation, the provision of fauna habitat and conservation of Aboriginal heritage, in the North Fremantle Foreshore Vegetation Management Plan (2017).**
  - c. it is anticipated the Community Sport and Recreation Plan will support a review of the provision of dog exercise areas across the City.**
  
- 3. Note officers have prepared a multi-year project proposal for consideration in the 2022/2023 financial year for the North Fremantle Foreshore, which, subject to budget approval will:**
  - a. Improve the pedestrian connections between the new bridge and the south and north Swan River foreshore's through to Mosman Park, including consideration of recommendations made in the North Fremantle Foreshore Management Plan (2013) and other previous planning for the reserves.**
  - b. Include the development of a concept plan and budget estimate for the upgrade of Rule Street Park and Cypress Hill, taking into consideration previous planning for the reserves which, which can be used to support the transfer of land referenced in resolution 1.**

**FPOL2108-5 REVIEW OF TAXI RANK, LOADING ZONE AND BUS STOPS AT  
FREMANTLE MARKETS - SOUTH TERRACE, FREMANTLE**

**Meeting date:** 11 August 2021  
**Responsible officer:** Manager Infrastructure Engineering  
**Decision making authority:** Committee  
**Agenda attachments:** Nil  
**Additional information:** Nil

**SUMMARY**

At the Strategic Planning and Transport Committee dated 17 March 2021, Council requested officers to undertake a review of the taxi zone and loading bay located outside Fremantle Markets on South Terrace. The investigation also included a review of the two bus stops: 1) outside the Markets and 2) adjacent to the Hospital.

This report presents the findings of the officer's review, provides potential options and recommends that subject to localised engagement with businesses on South Terrace, that officers proceed with a formal application to Perth Transport Authority (PTA) to relocate the Fremantle Markets bus stop (stop number 16980) to a more central location on South Terrace (Cappuccino Strip).

This report also recommends that Council request officers investigate long term strategic options for the future of the Taxi Rank (including options for ride share) and Loading Zone on South Terrace independently.

**BACKGROUND**

At the Strategic Planning and Transport Committee dated 17 March 2021, Council adopted the following motion;

**COMMITTEE RECOMMENDATION SPT2103-6**  
(Officer's recommendation)

Moved: Cr Adin Lang      Seconded: Cr Bryn Jones

**ELECTED MEMBER MOTION**

**Council:**

1. Requests officers undertake a review of the current location of the taxi rank and loading bay located outside Fremantle Markets on South Terrace to enable better pedestrian access, traffic flow and the option for Market traders to trade 7 days and utilise outdoor space as alfresco.
2. As part of this review, and in the interests of future planning for the new WAPOL station on South Terrace, officers to review the location of the two bus stops: 1) outside the Markets and 2) adjacent to the Hospital.
3. Request a further report that presents the findings of the review and potential options to be presented to Council not later than 31 July 2021.

**Carried: 7/0**

Cr Frank Mofflin, Cr Andrew Sullivan, Cr Geoff Graham,  
Cr Bryn Jones, Cr Adin Lang, Cr Marija Vujcic, Cr Jenny Archibald

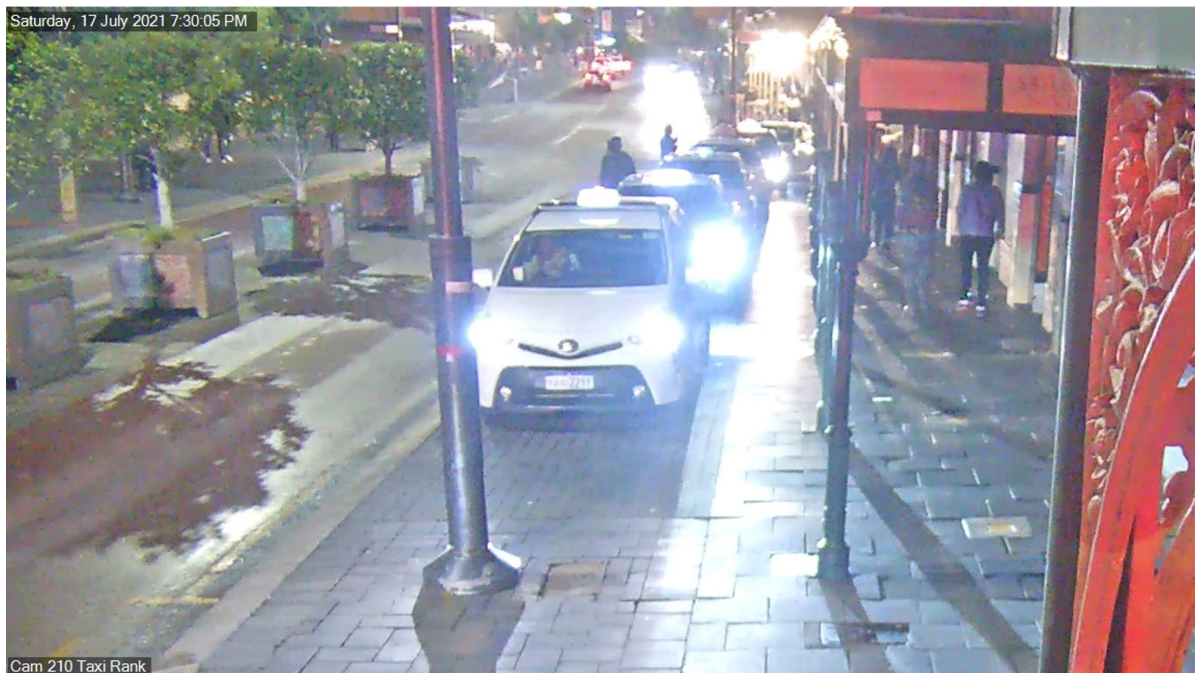
The Fremantle Markets were established in 1897 and have become an iconic tourist destination. The Market building is bounded by Parry Street, William Street, Henderson Street Mall and South Terrace. Entrance to the building can be obtained off Henderson Street Mall, South Terrace and Parry Street. Parking is provided in the immediate vicinity by car parks on William Street, Henderson Street, South Terrace and Parry Street.

The Fremantle Markets business hours are currently Friday to Sunday from 9.00am to 6.00pm with most other businesses having similar opening hours Monday to Sunday, some remaining open until the early hours of the morning on weekends.

Undercover Alfresco Dining is currently provided outside the Fremantle Markets on South Terrace footpath, underneath the building awnings.

Modes of transport throughout the area are currently walking, bicycle, bus, train, taxi and car. Of these transport modes, this review included the existing taxi rank on South Terrace outside the Fremantle Markets and two of the existing bus stops on South Terrace: 1) outside the Markets and 2) adjacent to the Hospital.

The taxi zone runs adjacent to the alfresco dining area on the footpath from Henderson Street up to the location of bus stop number 16980. The taxi zone was placed in this location since 1999 as a safe place for patrons to queue in a safe and controlled area whilst waiting for taxis to arrive. In recent years as the ride share businesses have become more popular, the taxi zone has morphed into the opposite of this with taxis now queuing waiting for potential customers to arrive, with these queues now spilling around the corner from the taxi zone into Henderson Street (see photos below). Data shows peak patronage is from Friday – Sunday from 6.00pm until midnight. Formal operating hours are between 7.00pm and 8.00am Monday to Sunday.





The taxi zone on the footpath shares its location with a loading zone. The loading zone has been in its current location since 2007 and data shows peak usage to be early mornings but is also used regularly throughout the day from Monday to Sunday. Formal operating hours are between 8.00am and 7.00pm Monday to Sunday. The loading zone is used by several local businesses within the area including the Fremantle Markets.

The PTA bus stops have been in their current Location since 2007 and the service runs Monday to Sunday from 6.00am to midnight. Both PTA bus stops have recently had disability and access improvements through the provision of raised kerbs and tactile indicators. Bus stop details are as follows;

1. Stop Number 16980 (Next to Fremantle Markets). This stop is not sheltered, and it is also located next to alfresco dining with just one bench outside the Fremantle Markets. See photo below:



2. Stop Number 10454 (Next to the Cappuccino Strip carpark, nearest Fremantle Hospital). This bus stop is sheltered by a bus shelter with seating. See photo below:



Data shows daily average patronage for weekday and weekend for the past three years as follows;

Stop	March 2019		March 2020		March 2021	
	Weekday	Weekend	Weekday	Weekend	Weekday	Weekend
16980: South Tce Fremantle Markets	735	536	497	354	571	405
10454: South Tce Fremantle Hospital	139	43	114	31	115	32

## FINANCIAL IMPLICATIONS

The existing bus stop at Fremantle Markets (Stop 16980) consists of a raised kerb with adjusted footpath, tactile pavers and PTA signage. The cost to relocate this infrastructure from its existing location would be minor and could be covered through existing operational budgets, with PTA's support.

## LEGAL IMPLICATIONS

The PTA owns and operates the Bus Stops currently located outside the Markets on South Terrace and operates under the Public Transport Authority Act 2003.

## CONSULTATION

The PTA has been consulted with and in principle, supports the relocation of the bus stop outside Fremantle Markets (Stop 16980) to a more central location on South Terrace (Cappuccino Strip). The PTA were however not supportive of relocating the existing bus stop adjacent to the Hospital (Stop 10454). The PTA believe that the current bus stop location adjacent to the Hospital operates well. Due to the wide road reserve at this location, it provides ample provision for a large bus shelter with seating, bus embayment for multiple buses and a wide footpath for good pedestrian access.

With the introduction of the new WAPOL station on South Terrace and new access road from South Terrace to the oval, PTA also believe that the existing bus stop adjacent to the hospital (Stop 10454) will be able to remain in its current location.

Officers have not yet engaged with localised businesses about relocation of the Fremantle Markets bus stop. In accordance with the City's adopted Community Engagement Policy, it is determined to be a localised and low impact proposal. Prior to relocation of the bus stop, officers would propose to engage with businesses in the vicinity of both the existing and proposed bus stop locations.

Officers would also work with PTA to provide information to bus users regarding any proposed changes to bus stop locations.

## OFFICER COMMENT

Three options that have been considered by officers as part of this report are as follows. For each of the options, the advantages and disadvantages have been listed. Due to the initial feedback from PTA, officers have not included the relocation of the bus stop adjacent to the Hospital in either of these options;

### Option 1

Leave the loading zone, taxi zone and bus stops where they are currently located.

#### Advantages

- Good access to Fremantle Markets via the bus.
- The loading zone has safe passage for delivery drivers to service the businesses at and in the vicinity of the Fremantle Markets.

- The taxi zone is currently in a well-lit area with good passive surveillance and is also well covered by the City's CCTV system.
- The loading zone peak periods do not conflict with the taxi zone peak periods.
- The community and businesses are familiar with these services and where they are currently located.

#### Disadvantages

- The bus stops on South Terrace are not equally spaced (i.e. the Fremantle Markets bus stop and Hospital bus stop are spaced only 170m apart).
- Limited opportunity to improve the South Terrace streetscape at the taxi and loading zone.
- Inadequate room for bus stop furniture at the Fremantle Markets bus stop. PTA customers are currently forced to sit on the Church wall (Scots Presbyterian Church) whilst waiting for a bus and there is also inadequate room for a bus shelter.
- The bus stop at the Fremantle markets is located at a section of the footpath where it narrows and does cause congestion on the footpath whilst PTA customers are waiting for a bus.
- Limited room for activation of the footpath and alfresco for the traders.
- More taxis are now queuing on South Terrace (and spilling in to Henderson Street) than the taxi zone was ever intended for.

#### Option 2

Leave the loading zone and taxi zone in their current location, however, relocate the bus stop outside of the Fremantle Markets to a more central location on South Terrace (Cappuccino Strip).

#### Advantages

- South Terrace bus stops would be more equally spaced between the Train/Bus Station and the hospital.
- Less congestion on the footpath outside of the Fremantle Markets, presenting improved alfresco experience.
- Opportunity to relocate the bus stop to a section of wider footpath on South Terrace for bus stop seating.
- Opportunity for a more centrally based bus stop on Fremantle's Cappuccino Strip.
- This option can be achieved with minor costs.

#### Disadvantages

- PTA customers will need to adjust to the new location.
- Businesses on South Terrace may appeal to having the bus stop relocated.

#### Option 3

Relocate the loading zone to the Fremantle Markets carpark on Parry Street. Relocate the taxi zone to a new location on Norfolk Lane and relocate the bus stop outside of the Fremantle Markets to a more central location on South Terrace (Cappuccino Strip).

### Advantages

- Less congestion on the footpath outside of the Fremantle Markets, presenting opportunity for improved alfresco experience and opportunity to improve the overall streetscape.
- Opportunity to have a new loading zone specially designed for access to the Fremantle Markets from the existing Parry St carpark.
- Opportunity to consider how ride share options might integrate with taxi rank options.

### Disadvantages

- This option requires more significant capital investment – not yet quantified (likely to include improved lighting to Norfolk Lane, re-configuration of existing Fremantle Markets carpark on Parry Street and streetscape improvements).
- Less passive surveillance for the taxi zone on Norfolk Lane and less legibility for taxi customers.
- Loss of some parking in the Fremantle Markets Parry Street carpark.
- Risk of compliance issues regarding taxis and deliveries illegally parking.
- Potential community and business dissatisfaction taking away the loading zones and taxi rank.

### **Summary of Options**

Subject to engagement, option 2 presents a good opportunity to tidy up the heavily congested footpath and provide a more centrally located bus stop along Fremantle's Cappuccino Strip with more room for seating.

Option 2 would also provide more evenly spaced bus stops along South Terrace, in turn splitting patronage figures between each of the stops more evenly and is also currently supported in principle by PTA.

Option 3 provides a good opportunity for overall improvements to the public amenity on South Terrace in this location with further investigation of this option and engagement with the businesses and community that would be affected by this option. It is proposed a review of the changing business model surrounding taxis and ride share companies that have become more and more popular, such as Uber, Didi and Ola, be undertaken to provide options on suitable locations for drop off and pick up areas in Fremantle.

It is also noted that there is potential to better activate the location currently occupied by the taxi and loading zone by allowing existing traders in that location to utilise it as an alfresco area. An opportunity exists to explore 7 day per week trading for market traders in that location if they were able to utilise a larger alfresco area. This opportunity would be subject to further engagement with the Fremantle Markets and relevant traders, and the City's intent to consider making the existing taxi and loading zone available for alfresco activities would be subject to the relevant traders being able to achieve these extended trading hours.

### **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple majority required

## **OFFICER'S RECOMMENDATION**

### **Council:**

- 1. Request officers engage with localised businesses on South Terrace regarding the proposal to relocate the Fremantle Markets bus stop (stop number 16980) to a more central location on South Terrace (Cappuccino Strip).**
- 2. Subject to the outcome from the engagement, endorse a formal request be made that Perth Transport Authority relocate the Fremantle Markets bus stop (stop number 16980) to a more central location on South Terrace (Cappuccino Strip).**
- 3. Approve the removal of the current taxi rank on South Terrace subject to replacement options for the suitable placement of pick-up and drop-off locations for taxis (including options for ride share) being provided within close proximity to the Cappuccino Strip.**

**FPOL2108-6          PROVISION OF MARKETS AT SOUTH BEACH**

**Meeting Date:** 11 August 2021  
**Responsible Officer:** A/Director City Business  
**Decision Making Authority:** Committee  
**Agenda Attachments:** Nil  
**Additional information:** Nil

**SUMMARY**

The purpose of this report is to seek approval to undertake an Expression of Interest (EOI) process to identify potential operators for the delivery a summer market at South Beach.

This report recommends that the Finance, Policy, Operations and Legislation Committee (FPOL) approve the delivery of an EOI process in line with the selection criteria and scope outlined in this report and authorise the CEO to appoint the most suitable operator identified as part of that process.

**Background**

The Sunset Markets have been held at South Beach since November 2015. The City entered into a license agreement with the Sunset Markets operator for a term of five years.

The Licence accommodated for a market every Saturday between November and April between the hours of 2.00pm and 10.00pm. This licence concluded in March 2020.

As part of the agreement, the City provided waste bins free of charge (in the vicinity of \$22,000) and provided a cash sponsorship of \$16,000 to be used towards generator hire, on an annual basis.

At the 28 October 2020 Ordinary Council Meeting, Council authorised the CEO to:

- Offer a licence to the current operator of South Beach Markets to operate a food market at South Beach Reserve for the single season of 2020/21;
- Advise the current operator that following the 2020/21 season of the Markets, the opportunity to run a summer market at South Beach will be put out to public tender in an open and transparent process, with criteria that reduces the annual financial contribution from the City.

**FINANCIAL IMPLICATIONS**

Under the previous licence agreement, the operator was charged \$306.85 + GST per week (approximately \$6,750 per season).

Between 2015-2019, the City made the following financial contributions:

- \$16,000 per year to support the use of generator power
- In-kind support for the provision of waste bins

Over the past five seasons, the City supported the operation of the markets via an average contribution of \$30,000 per year, equating to an approximate total of \$150,000 across the five seasons.

The City provided no financial support to the current operator during the 2020/2021 season.

The budget adopted for 2021/22 does not include any allocation for the support of the market's operation.

It is intended that any future operator of a market in this location is financially responsible for all costs associated with its operation and delivery.

The City charges event hire fees for the use of public reserves for commercial purposes such as markets. The current fee structure for the use of the South Beach Reserve for an event such as a market is as follows:

- Application fee: \$90
- South Beach commercial hire per day: \$2,000 per event day
- Wilson Park commercial hire per day: \$1,000 per event day
- Event bond: \$10,000

## **LEGAL IMPLICATIONS**

Officers are required to deliver the proposed EOI process in line with requirements of the Local Government Act 1995 and associated Local Government (Functions and General) Regulations 1996.

The City may be required to enter into a commercial agreement with an operator, should a suitable operator be identified via the EOI process.

It is intended that any agreement entered into would be for a maximum term of three-years.

## **CONSULTATION**

The City recently engaged with several businesses in the South Fremantle precinct regarding the impact of past and future markets held at South Beach. The businesses engaged with were primarily those that provided a similar offering to what has been made available at the South Beach Markets in the past.

Feedback was collected in October 2020, and again in July 2021. Nine businesses have been contacted as part of the process. Six responses were received in both 2020 and 2021.

Businesses were asked about the impact of the markets on their trade, the day and time the markets are held, and what community and visitor impact the markets have.

The feedback received was generally positive with most supporting the markets being held at South Beach. Businesses acknowledge that markets are good for the area, however, it was noted that 'take-away' style businesses were more likely to be negatively impacted by the market than other types of businesses.

Feedback suggested that delivering the markets on an alternative day to Saturday would be preferred. Saturdays were identified as a strong trading day and there were concerns that delivering a market on this day may compete with their trade, depending on the type of market being delivered.

In 2016, Officers consulted with residents and businesses in the surrounding area inviting them to provide their feedback on the markets. Responses from 26 parties were received with the majority having positive feedback. Negative responses sited issues such as location, parking and generation of rubbish. There were also other general comments around crowd numbers and the lack of toilet facilities.

The City responded to the feedback following the 2016 season, however since the initial consultation, there has been a continuation of issues being raised around parking. The main complaints are from residents of the units located on the corner of Marine Terrace and Douro Road who contact the City when vehicles park on their verge.

## **OFFICER COMMENT**

Based on the largely positive feedback received via the consultation process, officers have determined that a South Beach market delivers positive outcomes for the area and would add value if it continues into the future.

In order to deliver an outcome that minimises negative impacts, maximises the positive activation of the area, and remains financially sustainable, officers have proposed a set of criteria to assist in identifying a suitable operator for future markets in this area.

Officers propose that the following essential criteria forms the basis for seeking potential operators as part of the EOI process:

- The extent to which the proposed market concept aligns with outcomes identified in the City's Strategic Community Plan, and Destination Marketing Strategic Plan.
- The extent to which the proposed market concept:
  - incorporates local businesses and allows them to take an active role in the event;
  - creates interesting and diverse experiences reflective of Fremantle's brand values and encourages people to stay longer in Fremantle;
  - engages, includes and connects with a range of people in our community, providing diverse opportunities for engagement and participation;
  - minimises community impact (i.e. impact on public parking, impact to public beach amenity, impact to South Beach residents, impact to existing infrastructure)

- maximises economic and community benefit including the dispersal of visitors to other bricks and mortar businesses in the surrounding area (i.e. increase foot traffic for South Terrace businesses, encourage repeat visitation to the area)
- The extent to which the market concept will remain financially sustainable with minimal financial support being provided by the City.

The operator will also be required to include details of their proposed concept which may include but not be limited to:

- Operational and implementation plans
- Details of market offerings
- Business and community engagement plans
- Financial information and proposed budgets
- Visual concepts

Officers recommend a three-year term for any agreement in order to enable an operator to establish and achieve financial sustainability over time. Throughout the duration of the three-year term, event data will be collected in order to guide future engagement with the community and stakeholders ahead of any further agreements.

At the culmination of the three-year term, community consultation will again be undertaken to gauge public response to the impact of markets at South Beach.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple majority required

## **OFFICER'S RECOMMENDATION**

### **Council:**

- 1. Approve the delivery of an Expression of Interest (EOI) process to identify an operator for a summer market at South Beach, with submissions to be assessed against the following criteria:**
  - a. The extent to which the proposed market concept aligns with outcomes identified in the City's Strategic Community Plan, and Destination Marketing Strategic Plan.**
  - b. The extent to which the proposed market concept**
    - i. incorporates local businesses and allows them to take an active role in the event;**
    - ii. creates interesting and diverse experiences reflective of Fremantle's brand values and encourages people to stay longer in Fremantle;**
    - iii. engages, includes and connects with a range of people in our community, providing diverse opportunities for engagement and participation;**
    - iv. minimises community impact;**
    - v. maximises economic and community benefit including the dispersal of visitors to other bricks and mortar businesses in the surrounding area;**
      - The extent to which the market concept will remain financially sustainable with minimal financial support being provided by the City.**
- 2. Authorise the Chief Executive Officer to negotiate and finalise an agreement with the most suitable operator identified as part of the EOI process.**

## **FPOL2108-7 TENDER FOR PC FLEET REPLACEMENT**

**Meeting date:** 11 August 2021  
**Responsible officer:** Manager Information Technology  
**Decision making authority:** Committee  
**Attachments:** 1. Nil  
**Additional information:** 1. Pricing Evaluation Matrix (Confidential)

### **SUMMARY**

**The purpose of this report is to consider Tender WFCC079/21 for the replacement of the City's existing computer fleet.**

**This report recommends that Council accepts the tender submitted by Data#3 in accordance with the tender evaluation undertaken as per the selection criteria included in the tender document.**

### **BACKGROUND**

The City procured its existing computer and associated equipment fleet in 2017 under tender FCC907/17. The equipment and services procured through this tender was leased and the lease came to fruition in March 2020.

At the time of the expiration of the lease, the City was dealing with the impacts of COVID-19. To reduce operational expenditure, the City purchased its existing equipment from the lessor at a cost of \$88,121 and continued to utilise this existing equipment until the following financial year 21/22.

As such, the existing equipment is aged beyond its recommended serviceable life and needs replacement to provide City staff with reliable equipment to enable them to work in both a mobile and Activity Based Working environment. The City's Information Technology Team are currently dealing with multiple issues impacting the existing fleet. These include poor battery performance, wear and tear and slow performance. Repairing the existing fleet and replacing devices beyond repair is not an economical option for the City at this time.

### **FINANCIAL IMPLICATIONS**

An Operational Expense (OPEX) budget of \$412,400 is currently held within the current year budget for the lease of PC Fleet Equipment and Deployment Services.

The pre-tender estimate was based on the previous PC Fleet contract valued at \$345,000 p/a with a total contract value of \$1,035,000. With the current worldwide shortage of electronic equipment and resulting inflation, because of COVID-19, the pre-tender estimate was concluded at \$1.2 Million leased over 3 years.

The recommended price by Data#3 for the total contracted value of this tender is \$1,228,101.96 (Inc GST). This amount will be leased, requiring an annual commitment of no more than \$412,400 (Inc GST) falling within the existing OPEX budget, for 3 years.

The current lease commitment is estimated based on the rate of interest at the time of the leasing quote provided 4 August 2021 and is subject to change before a lease contract is signed. If this tender is accepted, the City will be able to confirm an annual lease commitment and subsequent total lease cost over a 3-year term.

## **LEGAL IMPLICATIONS**

The requested purchase of the PC Fleet Replacement using a tender exempt purchase method as per Regulation 11(2)(b) of the Local Government (Functions and General) Regulations 1996, which states:

*Tenders do not have to be publicly invited according to the requirements of this Division if- (b) the supply of the goods or services is to be obtained through the WALGA preferred Supplier Program.*

## **CONSULTATION**

Nil

## **OFFICER COMMENT**

### **Detail**

The tender WFCC79/21 for PC Fleet Replacement was advertised on the WALGA Vendor Panel on 1 July 2021 and closed on 16 July 2021.

### **Tender evaluation**

Tender submissions were received from the following vendors and evaluated by the tender evaluation panel:

- Computers Now (CompNow)
- Data # 3
- Stott Hoare

The tender evaluation panel establishes whether the tender submissions conform to the conditions for tendering and selects a suitably qualified and experienced vendor.

The tender evaluation panel comprised of:

- Manager Information Technology
- IT Operations Team Leader
- IT Support Officer
- Procurement Officer – Contracts and Risk

Tenderers were required to disclose information that might be relevant to an actual or potential conflict of interest and disclose if they had any relationship with City of Fremantle employees involved in the tender process. Members of the tender evaluation panel are required to disclose any actual or perceived interest with any of the tenderers. No disclosures were made.

To obtain the broadest possible comparison base, each of the responses were evaluated against the following tender selection criteria and was in turn graded in the tender evaluation matrix.

Item No	Description	Weighting
1	Tendered Price	20%
2	Relevant Experience	20%
3	Key Personnel Skills and Resources	30%
4	Demonstrated Understanding of the Project	20%
5	Local Economic Benefit and Sustainability	10%

Three (3) tender submissions were received. These were all assessed as conforming after clarification was obtained through an addendum process. The tender submitted by Data # 3 scored the highest rating with 65 points, followed by Computers Now with 64 points and Stott Hoare with 59 points.

### Tender Evaluation Matrix

Overall Weighted Score - Including Pricing	Relevant Experience	Key Personnel Skills & Resources	Demonstrated Understanding of the Project	Sustainability	Price	Total Score
<b>Tenderer</b>	20	30	20	10	20	100
Computers Now	11	16	13	5	19	64
DATA#3	11	16	12	6	20	65
Stott Hoare	10	17	11	5	16	59

The offer from Data #3 scored 65 out of 100. In the opinion of the evaluation panel, it provides the City with an acceptable level of directly relevant experience and a good understanding of the City's requirements whilst having the ability and capacity to undertake the works.

### **Price**

Respondents were required to provide prices on both hardware and professional services to deliver this project.

Hardware requirements in the specification were based on the existing number of workstations across the City as well as considering the workstation requirements in the new Walyalup Civic Centre. The device requirement was split into two categories; "High Spec Device" for end users who are using graphic and memory intensive software in their role and "General Spec Device" standardised for all other users.

The Information Technology Team determined the device specifications and allocation of devices based on existing data on software used and the device resources required to run these applications.

Hardware options were provided in all submissions, in which case, the City priced the hardware that met the required specifications documented in the request for quote.

**Note:** Professional service charges were broken into a more granular level, through the issuance of an Addendum to all Respondents, to provide greater transparency and accuracy of pricing in this area.

## Capability

Data # 3's response showed comprehensive evidence of previous experience in delivering similar projects and their device deployment methodology aligns with the evaluation panels expectations in delivering the optimum outcome for the City. Data#3 were also successful in the award of the City's previous tender for the replacement of its PC equipment fleet in 2017 under tender FCC907/17.

Data#3, the recommended tenderer, was assessed as having the capacity, resources, experience, and deployment methodology to undertake the successful delivery of this project and deliver on the outcomes described and required in the specification, in accordance with the terms of the tender document.

The evaluation process determined that the tender from Data#3 is a conforming tender. Reference checks have confirmed that Data#3 will be a suitable supplier to the City of Fremantle.

## Comment

The lead time for the hardware and subsequent deployment of this hardware, as specified in the tender document, is time critical to support the accommodation of staff in the Walyalup Civic Centre.

With the current worldwide shortage of electronic equipment in today's market, exact delivery dates of hardware were not able to be confirmed, from any vendor, until an order has been placed. For this reason, multiple deployment options have been identified to accommodate staff in the Walyalup Civic Centre (WCC) in readiness for the completion of this building, with external sites to follow.

Option 1: All hardware, as specified in the tender document, is ordered, delivered and available for deployment to WCC and staff prior to the completion of the new Civic Centre, with deployment to external sites and staff to follow.

Option 2: The delivery lead time for peripherals, such as monitors, keyboards and mice has been identified in each tender response, as being shorter than the lead times for laptop devices to be allocated to staff. This equipment can be deployed to WCC once delivered.

Should the laptop devices be delivered after staff relocate to WCC, existing equipment can be used by staff to enable them to conduct Activity Based Working within WCC as intended. External site deployment will follow once all hardware has been received.

While Option 1 is preferred, the acknowledgement is that accommodating staff in WCC is the priority as not to delay the activation of this building. As such, the deployment of the hardware specified in this tender will remain agile and is subject to delivery lead times which cannot be confirmed until after this tender is awarded.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple majority required

## **OFFICER'S RECOMMENDATION**

### **Council:**

- 1. Accept the tender for PC Fleet Replacement (WFCC79/21) at the contract value tendered (\$1,228,101.96, leased over a 3-year period), to Data#3, commencing in August 2021.**
- 2. Authorises the Chief Executive Officer to negotiate the final terms of the leasing contract for the hardware and professional services specified in this tender.**
- 3. Approves expenditure of up to 10% for negotiated extra scope and 5% for contingency, of the adopted 2020/21 budget.**

## 10.2 Council decision

### FPOL2108-8 RATES CONCESSION – FREMANTLE PARK SPORT AND COMMUNITY CENTRE

**Meeting date:** 11 August 2021  
**Responsible officer:** A/Manager Finance  
**Decision making authority:** Council  
**Attachments:** Nil  
**Additional information:** Nil

#### SUMMARY

The City has received a request from the Fremantle Park Sport and Community Centre for consideration of a proportional rate concession for their 2019/20 and 2020/21 rates for their property located at 36 Ellen Street, Fremantle.

This report recommends that Council approve an additional rates concession of \$3,961 for the rates owed by the Fremantle Park Sport and Community Centre (Property ID 1026809) for the 2019/20 and 2020/21 financial years.

#### BACKGROUND

Council approves rate concessions when adopting the annual budget each year. The significant majority of these concessions are for community sporting groups who hold exclusive leases, also included are some professional sporting groups, community clubs and a handful of residential and commercial properties to provide individual rate balance outcomes where mixed use outcomes apply such as pension status, short term accommodation and when the previous nightclub differential rates were applied.

The Fremantle Park Sport and Community Centre Incorporated currently holds a twenty-one (21) year lease over Lot 1826, Portion of 36 Ellen Street, Fremantle with a further term of twenty-one (21) years option on the lease that will expire in 2044.

#### FINANCIAL IMPLICATIONS

Provision is made for rates concessions in the annual budget each year; 2021/22 shows the estimated budgeted rates concession is \$222,407, 2020/21 concessions granted totalled \$237,953.

#### LEGAL IMPLICATIONS

Local Government Act 1995;  
6.47. *Concessions*

*Subject to the Rates and Charges (Rebates and Deferrals) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive\* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

\* *Absolute majority required.*

## CONSULTATION

Nil

## OFFICER COMMENT

The Centre was granted full concessions for both the 2019/20 and 2020/21 financial years, being rated as two separate properties and two separate Clubs:

### *Fremantle Lawn Tennis Club Incorporated (PID 14710)*

Financial Year	Rates Levied	Concession Granted	Rates Balance	Annual Cap
2019/20	\$4,157	\$4,157	\$Nil	N/A
2020/21	\$4,222	\$4,222	\$Nil	\$20,000

### *Fremantle Bowling Club Incorporated (PID 2577)*

Financial Year	Rates Levied	Concession Granted	Rates Balance	Annual Cap
2019/20	\$9,035	\$7,556	\$1,479	N/A
2020/21	\$10,143	\$7,661	\$2,482	\$20,000

Due to building improvements, the Gross Rateable Value increased for PID 2577 and backdated to 1<sup>st</sup> March 2020 which resulted in additional rates charges for the 2019/20 and 2020/21 financial years, over and above the approved concessions. These additional rates are the amounts showing as Rates Balance and are currently outstanding and accruing additional charges.

The two properties and Clubs have now been amalgamated into Fremantle Park Sport and Community Centre and have been granted a concession of \$14,933 for the 2021/22 financial year (PID 1026809). The Centre operates on a not for profit model and survives on volunteers in addition to these exemptions. Given the current and past lockdowns, the Centre has also been forced to cancel some large events as well as ongoing planned social and sporting events which has created big gaps in their revenue stream.

### Current Rate Concessions

Generally, Council has provided rate concessions to not for profit community groups who provide a valuable local service for our community and make up part of the cultural fabric of our community. The majority of these have been not for profit sporting groups who hold leases with the City and whilst being membership-based organisations, provide for the health and wellbeing of our community.

### Maximum Rate Concession

When considering the budget for the 2020/21 financial year, Council commented on ensuring that there is a reasonable cap applied to these concessions moving forward. Whilst support for these groups is essential, discussion during budget deliberations was themed around ensuring there was an equal balance to this support and a reasonable level of support.

In the first instance this cap was applied as a financial cap with a figure of \$20,000 being set as the maximum level of concession to be granted to any single property/group. A further review of this situation approved applying a staged decrease to the maximum cap in future years, being decrements of \$5,000 over the next two years, resulting in a maximum concession of \$15,000 for 2021/22 and \$10,000 for 2022/23. The additional concession being sought for Fremantle Park Sport and Community Centre would still place both years concessions below the caps for the both the relevant years and also below the current financial year cap.

### **VOTING AND OTHER SPECIAL REQUIREMENTS**

Absolute Majority Required

### **OFFICER'S RECOMMENDATION**

**Council approve an additional rates concession of \$3,961 for the rates owed by the Fremantle Park Sport and Community Centre (Property ID 1026809) for the 2019/20 and 2020/21 financial years.**

**FPOL2108-9 HILTON UNDERGROUND POWER PROJECT – CONTRACT VARIATION**

**Meeting date:** 11 August 2021  
**Responsible officer:** Manager Infrastructure Engineering  
**Decision making authority:** Council  
**Agenda attachments:** Nil  
**Additional information:** Nil

**SUMMARY**

At the Ordinary Meeting of Council dated 28 October 2020, Council supported the delivery of the underground power project in Hilton and the Chief Executive Officer subsequently signed a co-funding agreement with Western Power.

On the 29 June 2021, following Western Powers’ detailed tender process for the delivery of the underground power works, the officers received a variation request from Western Power to increase Councils overall contribution by \$161,071.

For the project to proceed, this report recommends that Council approve the variation request from Western Power.

**BACKGROUND**

At the Ordinary Meeting of Council dated 28 October 2020, Council adopted the following recommendation;

**COUNCIL DECISION ITEM FPOL2010-11**  
(Committee recommendation, as amended)

Moved: Mayor, Brad Pettitt                      Seconded: Cr Hannah Fitzhardinge

**Council:**

1. Support the delivery of the underground power project in Hilton within the project boundary area and authorise the Chief Executive Officer to sign a co-funding agreement with Western Power.
2. Note the following contributions will be included in the annual budget for the required financial year, as outlined below:

	Amount	Payment due	Financial Year
Contribution 1	\$395,000	28 March 2022	2021-22
Contribution 2	\$395,000	28 August 2022	2022-23
Contribution 3	\$322,515	28 January 2023	2022-23

3. Agree to apply an annual service charge *over a period of no less than 7 years* to properties within the project boundary area *which receive a new underground service*, for recovery of the residential consumer mains connection costs, for consideration as part of the annual budget process.

Carried by absolute majority: 12/0  
 Mayor Brad Pettitt, Cr Jenny Archibald, Cr Su Groome, Cr Geoff Graham,  
 Cr Hannah Fitzhardinge, Cr Frank Mofflin, Cr Doug Thompson, Cr Bryn Jones,  
 Cr Marija Vujcic, Cr Andrew Sullivan, Cr Rachel Pemberton, Cr Adin Lang

The Co-Funding Agreement was executed by the Chief Executive Officer in March 2021. Schedule 1 of the agreement for the project budget was tabled as below;

3	Clauses 1.1, 3(a) to 3(d)	Project Budget	Estimated Western Power Contribution	\$7,391,116
			Estimated LGA Contribution (City of Fremantle)	\$1,101,500
			<b>Project Budget</b>	<b>\$8,492,616</b>

4	Clauses 1.1, 3(c)	Revised LGA Cash Call Schedule	<b>Payment No.</b>	<b>Due Date</b>	<b>Amount</b>
			1	28.03.2022	\$395,000
			2	28.08.2022	\$395,000
			3	28.01.2023	\$311,500
			<b>Total</b>		<b>\$1,101,500</b>

The above budget was at the time based on Western Power's estimated figures. At the Ordinary Meeting of Council on 23 June 2021, Council adopted a budget for the provision of payment 1 (\$395,000) required during the 2021/22 financial year as follows;

#### 11. Reserve Funds

- a) **Adopt the newly created Cash in Lieu of Public Open Space Reserve and**
- b) **Repurpose \$395,000 of funds held in the Parking Dividend Equalisation Reserve by utilising these monies to fund contribution 1 for P-12019 Design and Construct - Hilton - Underground Power in 2021/2022 year**

On 29 June 2021, officers received a request for a variation to the Co-Funding Agreement from Western Power as below;

#### 2. Variations

The Parties agree that Schedule 1 (Agreement Details) of the Co-Funding Agreement is varied as follows:

- (a) the information set out in the 'Detail' column of Item 3 is deleted in its entirety and replaced with the following information:

Western Power Contribution	\$10,350,076
City of Fremantle Contribution	\$1,262,571
City of Cockburn Contribution	\$11,015
<b>Total (Project Budget)</b>	<b>\$11,273,586</b>

This request from Western Power was received following completion of their tender process and increased the budget for the City's contribution by \$161,071 and Western Power's contribution by \$2,958,960.

### FINANCIAL IMPLICATIONS

The table below shows the revised City of Fremantle's cash call schedule;

Payment No.	Due Date	Amount
1	28.03.2022	\$395,000
2	28.08.2022	\$395,000
3	28.01.2023	\$311,500 + \$161,071
<b>Total</b>		<b>\$1,262,571</b>

Officers have requested a deferred payment for the additional cost and Western Power have agreed to back end it to the City's third and final payment in 2023. This way, the additional cost will not affect the budget already adopted for the project this financial year (2021/22).

## **LEGAL IMPLICATIONS**

The City of Fremantle have entered into a Co-Funding Agreement with Western Power.

## **CONSULTATION**

Consultation is being managed by Western Power and has already commenced. Delivery and Construction works are expected to start in early 2022. Officers are currently working with Western Power to facilitate the consultation process.

## **OFFICER COMMENT**

Western Power have confirmed that the cost increases to the project (since their original estimates within the Co-Funding Agreement) are due to the following;

- Higher than expected market rates.
- COVID-19.
- Unforeseen Asbestos removal.
- Unforeseen cap rock/hard digging conditions.

As identified in FPOL2010-11 on 14 October 2020, cost variances within the project were expected to be within +/-10%. The current increase to the City's contribution is calculated at +13.49% of the allocation within the Co-Funding Agreement. This is significantly lower than Western Power's 40.03% increase and results in an overall improved cost split. The reason for the disproportionate increase is due to the difference in project scope between the City's contribution and Western Powers' contribution – effectively the majority of the unforeseen cap rock/hard digging conditions will occur in Western Powers' scope.

Since the increase to the City's contribution exceeds the limits within the expected variance of the Co Funding Agreement, it requires approval from Council.

Officers have sought assurances from Western Power there won't be subsequent increases in costs to Council's contribution for the project. Whilst Western Power have been unable to guarantee this, they have confirmed that given the provisions of the tender and lump sum style contract, the risk of this occurring is very low.

Despite the increases in estimated project costs, officers feel that Western Powers' Network Renewal Undergrounding Program Pilot (NRUPP) proposal for Hilton still provides very good value for money.

Should Council approve the variation of expenditure, the Chief Executive Officer will be required to sign the deed of variation. Western Power will only proceed to contract award upon formal acceptance of the updated agreement.

**VOTING AND OTHER SPECIAL REQUIREMENTS**

Absolute majority required.

**OFFICER'S RECOMMENDATION**

**Council:**

1. **Authorise the Chief Executive Officer to sign the variation to the Co-Funding Agreement with Western Power that includes a budget increase of \$161,071 for the underground power project in Hilton.**
2. **Note the following revised contributions will be included in the annual budget for the required financial year, as outlined below:**

	<b>Amount</b>	<b>Payment due</b>	<b>Financial Year</b>
<b>Contribution 1</b>	<b>\$395,000</b>	<b>28 March 2022</b>	<b>2021-22</b>
<b>Contribution 2</b>	<b>\$395,000</b>	<b>28 August 2022</b>	<b>2022-23</b>
<b>Contribution 3</b>	<b>\$472,571</b>	<b>28 January 2023</b>	<b>2022-23</b>
<b>Total</b>	<b>\$1,262,571</b>		

**FPOL2108-10 ORGANISATIONAL COUNCIL POLICY REVIEW – STRATEGIC PLANNING, GOVERNANCE AND PEOPLE AND CULTURE**

**Meeting date:** 11 August 2021  
**Responsible officer:** Manager Governance  
**Decision making authority:** Council  
**Attachments:** 1. Amended Policies  
**Additional information:** Nil

**SUMMARY**

A key role of Council is to make policies to guide its decision making, as specified in clause 2.7 of the *Local Government Act 1995*. Council has 83 policies, a number of which have not been reviewed for some time. A staged review of all policies has commenced to ensure that these continue to represent the position of Council and to identify desirable and / or necessary updates. The purpose of this report is to consider policies relating to the governance, people and culture and strategic planning business units, as part of this review.

This report recommends that Council adopt the recommendations listed in the table included in the ‘officer comment’ section of this report, noting that the following policies are recommended for deletion:

1. Fremantle Heritage Conservation Grants Policy
2. Late Night Entertainment Venues Serving Alcohol Policy (but retain D.B.U.6 as a Local Planning Policy pending further review)
3. Procedures for the Recording & Assessment of Places of Heritage Value
4. Telecommunication Policy (but retain D.B.M 9 as a Local Planning Policy pending further review)
5. Designation of Senior Employees Policy

**BACKGROUND**

Policies are (in their ideal form) clear, simple statements of how an organisation plans to conduct its services, actions or business. In local government policies reflect the leadership and decision-making role of Council and are a way for Council to give expression to preferred solutions to problems or matters of concern. Policies are in turn a guide for officers and elected members when making decisions, although they are not procedural in nature. They are implemented by way of administration policies, procedures and processes.

This report is part of a program where a number of reports will be presented to Council over the next 12 months, to update the City's Policies. The purpose of this program is to simplify the City's policies and create stronger alignment across the City's Divisions.

Clause 2.7 of the *Local Government Act 1995* make provision for Council to adopt policies to guide its decision making. These exist in addition to strategies, action plans, budgets, operational policies and procedures, and instruments (including policies) adopted under the *Planning and Development Act 2005*.

Council has approximately 83 policies (not including those made under the Planning and Development Act), a number of which have not been reviewed for some time. As part of its general administration and in the interests of good governance, a staged review of policies has commenced to ensure that these continue to represent the position of Council and to identify any desirable / necessary updates. The proposed approach is to undertake a preliminary review of policies by area to establish whether a policy is:

1. Current, requiring no amendments.
2. Largely current, requiring minor updates only.
3. Requiring minor updates and future review
4. Not current, recommended for deletion.
5. Requiring future review.

### OFFICER COMMENT

A review of the 31 policies sitting under the Strategic Planning, Governance and People and Culture Teams has been undertaken and recommendations are included below.

The regular review and update of Council Policy contributes to Council's objective to "maintain high standards of corporate governance" (Strategic Community Plan) and addresses the auditor recommendation to:

- "Introduce a periodic City-wide policy review to:
- minimise the risk of policies becoming outdated;
  - ensure consistency of formatting between policies; and
  - promote culture where employees bring all proposed policy amendments to the attention of council."

<b>Policies considered to be current, no amendments recommended:</b>	
<b>1. Council Decision Making During Electoral Period Policy</b>	Adopted: 29/01/2020 Last Reviewed:
This policy is still current. The template will be updated.	<b>Recommendation: Adopt as unchanged.</b>
<b>2. Recording and Livestreaming of Meetings Policy</b>	Adopted: 25/10/2020 Last Reviewed: -
This policy was adopted recently.	<b>Recommendation: Adopt as unchanged.</b>
<b>3. Granting and Exercising Freedom of Entry Policy</b>	Adopted: 12/12/2018 Last Reviewed: -
This policy is still current. The template will be updated.	<b>Recommendation: Adopt as unchanged.</b>
<b>4. Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination 2021 Policy</b>	Adopted: 24/4/2021 Last Reviewed: -

This policy was adopted recently. The template will be updated.	<b>Recommendation: Adopt as unchanged.</b>
<b>5. Payments to Terminating Employees Policy</b>	Adopted: 26/9/2018 Last Reviewed:
This policy is still current. The template will be updated.	<b>Recommendation: Adopt as unchanged.</b>
<b>6. Car Share Policy</b>	Adopted: 23/7/2014 Last Reviewed: 27/11/19
Policy recently reviewed and updated. Limited market demand apparent. The template will be updated.	<b>Recommendation: Adopt as unchanged.</b>
<b>7. Community Engagement Policy</b>	Adopted: 15/12/2010 Last Reviewed: 27/3/2019
Policy recently reviewed and updated. Opportunities exist to further consider a broader strategic approach (including non-decision-focused engagement) and operational application however policy direction considered current. Update footer to note original adoption date.	<b>Recommendation: Adopt as unchanged.</b>
<b>8. Sustainable Events Policy</b>	Adopted: 28/11/2018 Last Reviewed:
Full review following 2-year trial complete 23 June 2021.	<b>Recommendation: Retain policy</b>
<b>9. Designation of Senior Employees Policy</b>	Adopted: 13/9/2017 Last Reviewed: -
Council are required to designate senior employees under section 5.37(1) of the Local Government Act 1995.	<b>Recommendation: Retain policy</b>

Policies that are largely current, recommended for minor amendment:		
<b>1. Annual General Meeting of Electors / Special Meeting of Electors Policy</b>	Adopted: 23/8/2017 Last Reviewed:	
This policy is still current. Minor amendments recommended below include corrections to legislative references, updated language, in addition to any relevant reformatting and corrections to spelling and/or grammatical errors.	<b>Recommendation: Adopt policy with the following minor amendments:</b>	
<b>Section</b>	<b>Change</b>	<b>Reason</b>
Policy scope	"Local Government (Administration) Regulations <del>1995</del> 1996"	To align with the legislation.
	"Section 5.28 of the Act requires the City to hold a special meeting of electors after a request from 100 or more electors or 5% of the number of electors (whichever is the lesser) or 1/3 of the council members. The request is to specify the matters to be discussed and is to be in the prescribed form. The request is to be sent to the Mayor. The	

	<p><del>M</del>meeting is to be held no more than 35 days after the request is received. <del>and at least 14 days' notice date, place and purpose must be given."</del></p> <p>"Section 5.29 of the Act requires the CEO to convene an electors' meeting by giving at least 14 days' local public notice and each council member at least 14 days' notice of the date, time, place and purpose of the meeting."</p> <p>"Regulation <del>45</del> 18 of the regulations specifies that other than the first order of business as set out in regulation 15 and the voting requirements as set out in regulation 17, the procedure to be followed at an Electors Meeting is to be determined by the person presiding at the meeting."</p>	
<p>Notice and timing of meeting (a)</p>	<p>"a. The date for the Annual General Meeting of Electors will be set at the time of acceptance of the annual report for the previous year. <del>The intent is to hold the Annual General Meeting of Electors in November where possible."</del></p>	<p>This is the City's intent; however, it is not necessary to declare this intent in a policy. Holding the meeting in November is difficult to achieve as the City must wait for the annual financial statements to be prepared and signed off by the Office of the Auditor General.</p>
<p>Notice and timing of meeting (c)</p>	<p>"c. <b>Local</b> public notice of the Annual General Meeting of Electors will be given 28 days' prior to the meeting, <b>where practicable</b>, which is double the statutory requirement."</p>	<p>Addition of "local" - to align with the definition of Local public notice in the Act.</p> <p>Addition of "where practicable" - to allow for instances when it is not possible to give 28 days' notice.</p>
<p>Notice and timing of meeting (d)</p>	<p>"d. <b>Local</b> public notice will be given <del>by displaying a notice on the library and on administration building notice boards, by putting a notice in accordance with the Local Government Act 1995 on the City's website and regularly advertising and on social media and by advising</del> and precinct groups <b>will be notified</b> of the upcoming meeting."</p>	<p>Due to recent changes to the <i>Local Government Act 1995</i> related to requirements for giving local public notice, the City must display the notice on its website, and choose 3 other prescribed ways of giving notice.</p>

Format of meeting (d)	“d. Electors meetings will be open to all members of the public. However, only electors may move or second motions and vote <del>or speak</del> at meetings.”	The presiding member can determine whether attendees who are not electors may speak. Some matters presented at Special electors’ meetings may impact the broader community, and the presiding member may like to give non-electors an opportunity to speak on the matter, even though they are unable to vote.
Format of meeting (e)	“e. <del>All</del> attendees will be asked to sign <del>the an</del> attendance register at the entry to the <del>Chambers</del> meeting, provide their name and address and confirm whether they are electors <del>for</del> of the district. The City of Fremantle will accept this declaration at face value and will not require further evidence”	Change the word chamber to meeting as the meeting may be held in a venue that is not the official chamber, and may cause confusion. Minor wording changes to improve readability.
Order of proceedings (h)	<del>“nyoongar acknowledgement</del> welcome statement“	Update language
Clause 6	Remove <del>“6. Consideration of Motions moved at Electors Meetings Motions moved at Electors Meetings will be considered by Council at a Special Meeting of Council. Those motions moved at the Electors Meeting will be considered expansively during this meeting. The details of the Special Meeting of Council will be determined at the Ordinary Meeting of Council following the Electors Meeting.”</del>	Section 5.33 of the Act states: (1) All decisions made at an electors’ meeting are to be considered at the next ordinary council meeting or, if that is not practicable — (a) at the first ordinary council meeting after that meeting; or (b) at a special meeting called for that purpose, whichever happens first.
<b>2. Appointment of Acting Chief Executive Officer Policy</b>		Adopted: 23/8/ 2017 Last Reviewed:
This policy is still current. One minor amendment is recommended below, in addition to any relevant reformatting and corrections to spelling and/or grammatical errors.		<b>Recommendation: Adopt policy with the following minor amendments:</b>

Section	Change	Reason
Policy statement	Add statement “The Chief Executive Officer will advise elected members of an Acting Chief Executive Officer”.	This point was included in the recently deleted delegation “Appointment of Acting Chief Executive Officer.”
<b>3. Electoral Activities and Signage Policy</b>		Adopted: 24/1/ 2018 Last Reviewed: -
This policy is still current. One amendment is recommended to remove an unnecessary listed definition, in addition to any relevant reformatting and corrections to spelling and/or grammatical errors.		<b>Recommendation: Adopt policy with the following minor amendments:</b>
Section	Change	Reason
Definitions and abbreviations	Remove “ <del>Municipal Building means any building that is owned or held under a management order or control of the City, and includes any recreation centre, library or alike.</del> ”	This is not referenced in the policy.
Definitions and abbreviations	“ <b>Election Signs</b> - means a notice on public display which encourages a person to vote for a particular political candidate or gives information or instructions in a written or symbolic form for a candidate or party in the election, and that complies with the requirements of section 187 of the <i>Electoral Act 1907</i> — <del>“Authorisation of Election Campaign Material”</del> in regard to the authorisation of electoral signage.”	This is not the name of the section referenced.

<b>4. Execution of Documents Policy</b>		Adopted: 26/6/2019 Last Reviewed: -
This policy is still current. One amendment is recommended to align with amended legislation, in addition to any relevant reformatting and corrections to spelling and/or grammatical errors.		<b>Recommendation: Adopt policy with the following minor amendments:</b>
<b>Section</b>	<b>Change</b>	<b>Reason</b>
Policy scope	Add “under section 9.49A(3) of the Act, the common seal is to be affixed to a document in the presence of the Mayor and the CEO, each of whom is to sign the document to attest that the common seal was so affixed.”	This is legislated for all documents requiring the common seal.
Category 1A Documents	Remove “ <del>These documents will be executed by having the common seal affixed under the authorisation of Council with the affixing of the seal in the presence of and being attested to by the Mayor and CEO. or pursuant to s9.49A(3)(b) of the Act, the Mayor and a senior employee authorised by the CEO to do so.</del> ”	s9.49(3)(b) was amended in 2019 and no longer allows for the CEO to authorise a senior employee to sign documents attesting that the common seal was affixed.
<b>5. Flying of Flags Policy</b>		Adopted: 26/6/2019 Last Reviewed: -
This policy is still current. The amendments recommended are to improve the structure of the policy, in addition to any relevant reformatting and corrections to spelling and/or grammatical errors.		<b>Recommendation: Adopt policy with the following minor amendments:</b>
<b>Section</b>	<b>Change</b>	<b>Reason</b>
Principles	- Move to policy scope - Re-word: “This policy is to provide operational guidelines and identify the protocols used for flying flags under the City of Fremantle’s care and control.”	This is to improve policy structure.
4	Delete “ <del>Flag protocols state that flags must not be flown if they are damaged, faded or dilapidated.</del> ”	This is repeated in rule h. “The flag should not be flown when in a damaged, faded or dilapidated condition.”
Kings Square reference	“ <del>Kings Square</del> Walyalup Koort”	Renaming of Kings Square (pending final approval)

<b>6. Internal Groups Policy</b>		Adopted: 28/3/2018 Last Reviewed: -
This policy is still current but requires minor amendments to update the language in the Internal Group Framework and the model terms of reference to align with the City's Council: Committees and Groups Register.		<b>Recommendation: Adopt policy with the following minor amendments:</b>
<b>Section</b>	<b>Change</b>	<b>Reason</b>
Internal Group Framework	Remove Participant selection column Rename " <del>participants</del> " to "membership"	Participant selection is outlined in the policy Update language
Terms of reference	Renumbering Rename " <del>Formation of Group</del> " to "Membership" Rename " <del>Chairperson</del> " to "Presiding Member"	Update format and language to align with the Council: Committee and Groups Register
<b>7. Nuclear Free Fremantle Policy</b>		Adopted: 23/10/2000 Last Reviewed: 27/10/2003
<b>Policy requires minor update</b> This policy outlines Council's position on nuclear issues, and desire to remain nuclear free (excepting the responsible use of radio-isotopes in hospitals). Its content is considered largely current, though it incorporates some outdated reference to events and superseded local planning scheme which should be updated / corrected.		<b>Recommendation: Retain policy, update template and make the following minor amendments:</b>
<b>Section</b>	<b>Change</b>	<b>Reason</b>
2. No nuclear power stations may be built within the municipality	Reword to "Council does not support the construction of nuclear power stations within the municipality"	More accurate reflection of Council position.
3. No uranium, nuclear waste or other material connected with the nuclear power industry may be stored or transported in or through the municipality	Reword to "Council would object to uranium, nuclear waste or other material connected with the nuclear power industry being stored or transported in or through the municipality"	More accurate reflection of Council position
6. Council incorporates its nuclear free statement into Town Planning Scheme No. 3 or	Delete reference to <del>Town Planning Scheme No.3</del> and correct reference to Local Planning Scheme No. 4. Reword clause to state that	Town Planning Scheme No. 3 has been rescinded so should not be referenced in the policy. Reflects current status and name of Local

<p>City Planning Scheme No. 4.</p>	<p><i>“Local Planning Scheme No. 4 includes provisions that preclude Council from approving ‘nuclear activity’ on zoned land within the municipality”.</i></p>	<p>Planning Scheme No.4, and current provisions.</p>
<p>10. Development Control</p>	<p><del>Delete clause “10. Development control Development of industries or facilities utilising nuclear energy is currently controlled through the provisions of City of Fremantle Town Planning Scheme No.3. Provisions 21 and 33 of councils current Town Planning Scheme No.3 (gazetted December 1987) prohibit council giving approval to the use and storage of uranium, nuclear waste or other radioactive materials connected with the nuclear power industry, and nuclear power station.</del></p> <p><del>Clause 33: “The Council shall not grant planning consent to the establishment of a noxious or hazardous use.”</del></p> <p><del>Clause 21: “hazardous use” means a use including an industry which by reason of the processes involved, the method of manufacture, the nature of the materials used or produced or the activities carried on creates a hazard to the health or welfare, and includes the use and storage of uranium, nuclear waste or other radioactive materials connected with the nuclear power industry, and nuclear power station.”</del></p> <p><del>Clause 34: “Notwithstanding Clause 33, the Council may grant consent to the relocation of a noxious and/or hazardous use to a new location subject to a condition requiring the discontinuance of the use at the site vacated without the payment of compensation, and shall, prior to granting consent, follow the advertising procedures of Clause 83.”</del></p>	<p>References superseded provisions of the rescinded Town Planning Scheme No. 3. Only land use controls apply under current planning scheme; referenced in revised wording of Clause 6 above.</p>
<p>11. Environmental Health</p>	<p>Delete clause <del>“11. Environmental Health</del></p>	<p>Not a policy position: simply indicates that the City’s Health staff can</p>

	<del>Council's environmental health staff are available to advise the community on the issue.</del>	provide information to the community.
<b>8. Strategic Planning Framework Policy</b>		Adopted: 25/4/2018 Last Reviewed: -
<b>Policy requires minor update</b> Policy is recent but requires minor update to make administrative corrections.		<b>Recommendation:</b> <b>Retain policy and make the following minor amendments:</b>
<b>Section</b>	<b>Change</b>	<b>Reason</b>
Table	<ul style="list-style-type: none"> <li>Replace references to '<del>Environmental Sustainability</del>' with '<b>Environmental Responsibility</b>'</li> <li>Replace references to '<del>Transport</del>' to '<b>Transport and Connectivity</b>'</li> <li>Replace references to '<del>Capacity</del>' with '<b>Capability</b>'</li> </ul>	Minor naming corrections to align with terminology in Strategic Community Plan 2015-2025.
	<ul style="list-style-type: none"> <li>Replace references to '<del>fixed core strategies</del>' with '<b>Key Strategies</b>'</li> </ul>	Apply consistent term throughout policy.
	<ul style="list-style-type: none"> <li>Rename 'action types' as '<b>Policy, Project, Ongoing Activity, Advocacy</b>'</li> </ul>	Make clearer provision for common action types.

<b>Policies recommended for minor update and future review:</b>	
<b>1. Heritage Places Reserve Policy</b>	Adopted: 18/3/ 2002 Last Reviewed: 3/2005
<p>This policy outlines the establishment and operation of the Council's Heritage Places Reserve, and the annual allocation of funds to it, through which heritage properties are acquired and/or conserved. Funds may be allocated to non-saleable heritage properties (such as the Town Hall) for significant conservation works, or saleable properties (such as Victoria Hall), the proceeds from which would then be reinvested to support further works and/or acquisitions. The policy would benefit from a full review taking into account current capacity, priorities and experience, and a broader review of Council's approach to reserves.</p> <p>Interim updates to replace reference to the Heritage Advisory Committee (which is no longer in operation) with the Heritage Coordinator would address this current anomaly.</p>	<b>Recommendation:</b> <b>Review policy in the context of a broader review of reserves. Make interim update as follows:</b>

Section	Change	Reason
1, 4 & 5	Replace references to the <del>Heritage Advisory Committee</del> (not current) with the <b>Heritage Coordinator</b>	Heritage Advisory Committee not currently in existence. Heritage Coordinator has knowledge and expertise to provide advice on heritage significance and priorities pending more comprehensive review of policy.
<b>2. Outdoor Eating Policy (Tables and Chairs) (Interim Policy)</b>		Adopted: 15/6/1998 Last Reviewed: -
<b>Policy requires review:</b> Undertake comprehensive review of the policy, potentially in conjunction with Verge Gardens policy.		<b>Recommendation:</b> <b>Review policy. In the interim, update policy template and minor amendments proposed as follows:</b>
Section	Change	Reason
Name	Change name to <b>'Alfresco Dining'</b>	More accurate and contemporary nomenclature, consistent with naming of current local law.
Throughout	Replace all references to <del>'Outdoor Dining Local Law'</del> with <b>'Al fresco Dining Local Law'</b>	Correct name reference.
<b>3. Precincts Policy</b>		Adopted: Last Reviewed: 18/4/2018
Policy operating effectively to a point; however, role and scope of precinct groups is sometimes challenged as overly narrow. Administrative processes outlined in the policy require update, and wording could be improved throughout. Separation of policy and procedural content is desirable in the longer term.		<b>Undertaken minor amendments as follows:</b>
Section	Change	Reason
1. Policy Statement	"The City of Fremantle will make assistance available to any of the 11 precinct groups, <b>which cover the geographical area of Fremantle as laid out in the map below</b> , where they operate in compliance with this policy; <del>which cover the geographical area of Fremantle as laid out in the map below</del> "	Improve wording

<p>3. Activation and deactivation</p>	<p><del>“1. A precinct will become automatically deactivated when there are no publicly open meetings held in a 12 month period.</del></p> <p>1. A precinct is deemed active where its group has met within the previous 12 months, nominated a precinct convener and operates in accordance with this policy.</p> <p>2. <del>A deactivated</del> An inactive precinct can be re-activated by application in writing to the City of Fremantle and the conduct of a meeting within 6 months of that communication to establish a convener. <del>Funding will be provided as though the precinct were active, for a 6 month period, to allow for an inaugural meeting to be held and the establishment of a convener for the group. If no convener is established within the 6 month period the Precinct will revert to its deactivated state.</del></p> <p>3. <del>Administration access to Freospace (see definitions) can also be made available for a 6 month period to support the re-activation of a precinct group.”</del></p>	<p>Simplifies wording around active vs inactive groups, and the process for reactivation, in recognition that lulls can occur in operation. Superseded reference to Freospace proposed to be deleted.</p>
<p>4. Membership</p>	<p><del>“3. Membership</del> <b>Participation</b> Precincts must provide for open, cost- and commitment-free <del>membership attendance</del> where any interested community member is welcome to participate.”</p>	<p>Better reflects intent and operation of precinct groups as open forums, rather than membership-based groups.</p>
<p>5. Administration</p>	<p>“1. Each Precinct convener is responsible for maintaining up to date contact details with the community engagement team including methods for community members to contact the group. <del>to update the contact details for their precinct contact details and name of their convener with the community engagement team once a year.</del></p> <p>2. All published material, including any meeting notes and minutes, produced by a precinct, are to be sent to the community engagement team <del>made publicly available</del></p>	<p>Better reflects practical operation of precincts following cessation of Freospace.</p> <p>Improve clarity of wording</p>

	<p>within 14 working days of distribution or from when a meeting is held and will be made publicly available on the My Say Freo precincts page.</p> <p>3. Each precinct group can decide:</p> <ul style="list-style-type: none"> <li>• How to appoint their convener</li> <li>• The length of term and how many terms a convener can be appointed for</li> <li>• Who will be the precinct contact person will be and action how correspondence received will be actioned</li> <li>• What the meeting schedule will be</li> <li>• If and how meetings will be recorded, for example, meeting notes or minutes</li> <li>• How best to share information with regular attendees and promote meetings precinct members, for example by email, social media or through 'Freospace' (see definitions)"</li> </ul>	
7. Financial support	<p>"1. The City may support precinct groups to a maximum value of \$850 per financial year in the following way by either meeting the costs of or reimbursing costs incurred for:</p> <ul style="list-style-type: none"> <li>• Venue hire</li> <li>• Printing costs and distribution, for meeting fliers to promote a special precinct meeting of community activity.</li> <li>• Meeting refreshments (the City will not pay for alcohol)</li> <li>• Office supplies related to meeting organisation and administration"</li> </ul>	<p>Improve wording and explicitly clarify inclusion of office supplies as a legitimate precinct expense</p>
	<p><del>"4. Precinct budget information can be made available to precincts on request."</del></p>	<p>This is a statement of fact rather than policy and so is not required</p>
8. Reimbursements	<p>"1. Cash reimbursements for precinct expenses can be made by and will be paid to the Precinct Convenor. 2. All cash reimbursement expenses must</p>	<p>Streamline reimbursements through convenor to simplify process and</p>

	<p>be supported by a tax invoice receipt and be made within 3 months of the expenditure.</p> <p><del>1. Cash reimbursement is available to cover expenses up to \$50 when: • payments are made by cash or EFTPOS and a tax invoice has been provided • a receipt and contact details of the person making the claim has been provided within 3 months of the expenditure.</del></p> <p><del>2. Application for reimbursement over \$50 must be made, in writing within 3 months of expenditure, accompanied by a copy of the invoice through the community engagement team."</del></p>	<p>allow compliance with audit requirements without requiring pre-approval of all expenditure.</p>
10. Customer requests	<p><del>"The City has a customer service centre to manage all enquiries received by the City in the ordinary course of business. Precincts and their members can also direct their enquiries to this centre in the normal way."</del></p>	<p>Suggest remove as this is general information not policy information</p>
13. Community engagement team	<p><del>"For further information, complaints, compliments and questions, please contact: The Community Engagement Team can be contacted: T (08) 9432 9999 E communityengagement@fremantle.wa.gov.au"</del></p>	<p>Contact details for team are factual, not policy. The contact information for the City is available on the website (and is provided to each precinct convenor / contact upon their commencement).</p>
Definitions and abbreviations	<p>Delete reference to and definition of Freospace. Replace with:</p> <p><b>"MySay Freo Precincts page - A dedicated page on the City's community engagement portal, My Say Freo, which makes precinct information available to the public, including contact details, meeting dates and agendas and minutes."</b></p>	<p>Reflect replacement of obsolete Freospace website.</p>
<b>4. Policy and Procedures for the Dedication, Upgrade or Closure of Rights of Way</b>		<p>Adopted: 17/3/03 Last Reviewed: 2/2018</p>
<p><b>Policy would benefit from review.</b> This policy's name describes its purpose and content. Much of the direction remains sound however review to confirm some detailed aspects, to reference contemporary WAPC policy and to address widening of ROWs is recommended when resources are available.</p>		<p><b>Recommendation:</b> <b>Review policy to update and separate procedure from</b></p>

Removal of procedural information (and its incorporation in a separate document) is also recommended to ensure the document operates effectively as a policy, can remain up to date and aligns with contemporary policy standards.		<b>policy. Undertaken minor amendments in interim as follows:</b>
Section	Change	Reason
2.1.1	Delete clause d: <del>“the proposal is supported by a minimum of 50% of all adjoining owners”</del>	Assessment of applications is subject to the provisions of the planning scheme: where a site is zoned for development, has legal right to use the right of way, the right of way is of a standard suitable for use (see preceding clauses) and the development proposal complies with other requirements of the scheme, there is no statutory basis to seek the comment of the adjoining landowners. The Western Australian Planning Commission requires all lots to have access to a dedicated street in any event.

<b>Policies considered not current/obsolete, recommended for deletion:</b>	
<b>10. Fremantle Heritage Conservation Grants Policy</b>	Adopted: Approx. 2010 Last Reviewed: -
<p><b>Policy obsolete:</b></p> <p>This policy is an operational policy regarding the operation and administration of the heritage grants program established in 2010/11. This program is no longer in effect, with no budget provision currently available for local heritage grants; the policy consequently serves no purpose. In the event of reestablishment of a heritage grants program, it would be appropriate to develop an updated policy framework for this.</p>	<b>Recommendation: Delete policy.</b>

<p><b>11. Late Night Entertainment Venues Serving Alcohol Policy</b></p>	<p>Adopted: 22/9/1997 Last Reviewed: -</p>
<p><b>Policy duplicated and out of date:</b> Policy contains references to legislation, venues and zoning which have been superseded. A number of provisions are procedural whilst others no longer reflect contemporary planning practice (e.g. conditioning planning approval requiring compliance with separate legislation). Much of the policy content regarding the assessment of proposals is predominantly reflective of scheme objectives and now-common planning practice and so its deletion could be considered how pending more comprehensive review, its retention as a local planning policy is recommended.</p>	<p><b>Recommendation: Delete as a Council Policy. Review Local Planning Policy</b></p>
<p><b>12. Procedures for the Recording &amp; Assessment of Places of Heritage Value</b></p>	<p>Adopted: 21/7/1986 Last Reviewed: 1999</p>
<p><b>Policy obsolete</b> This policy outlines the procedure for assessment and registration of places of heritage value, guiding the leading edge work the City was then doing. It is now outdated (predating the Heritage Act 2018 and its predecessor, the Heritage of Western Australia Act 1990) and most of its content has been subsequently addressed and expanded on in the Acts, guidelines published by the Department of Planning, Lands and Heritage and state and local planning policies. The content is largely superseded by these and the various heritage policies adopted under the local planning scheme (notably LPP 1.6 – Heritage Assessments and LPP 2.6 – Procedure for Amending the Municipal Heritage Inventory and Heritage List) – which are themselves subject to a parallel review and update.</p>	<p><b>Recommendation: Delete Policy</b></p>
<p><b>13. Telecommunications Policy</b></p>	<p>Adopted: 23/7/2001 Last Reviewed: -</p>
<p><b>Policy duplicated. Requires review.</b> The policy was prepared to guide assessment of telecommunications proposals and is duplicated as local planning policy D.B.M.9. The policy refers to the previous Town Planning Scheme and has been partially superseded by State Planning Policy 5.2 ‘Telecommunications Infrastructure’.</p>	<p><b>Recommendation: Delete as a Council Policy. Review Local Planning Policy to update and remove superseded content.</b></p>
<p><b>Policies recommended for future review:</b></p>	
<p><b>1. Sister Cities Policy</b></p>	<p>Adopted: 21 March 1988 Last Reviewed: -</p>
<p>This policy no longer aligns with the Council direction on International Relationships. When the International Relations Working Group reconvenes, it will look at developing a new policy which will replace the Sister Cities Policy.</p>	<p><b>Recommendation: Note that a future review will be undertaken.</b></p>

<p><b>2. Meeting Procedures Policy</b></p>	<p>Adopted: 28 February 2018 Last Reviewed: 22 August 2018</p>
<p>Following the introduction of <i>the Local Government (Model Code of Conduct) Regulations 2021</i>, elected members have expressed an interest in considering the adoption of a Meeting Procedures Local Law. This policy will be considered in that broader review.</p>	<p><b>Recommendation: Note that a future review will be undertaken.</b></p>
<p><b>Policies noted for future review after election:</b></p>	
<p>The following policies will be reviewed following the ordinary election to allow for consideration by the new Council:</p> <ol style="list-style-type: none"> <li>1. Elected Member Professional Development Policy</li> <li>2. Council Members, Committee Members and Candidates Code of Conduct 2021 Policy</li> <li>3. Elected Member Allowances and Reimbursements Policy</li> <li>4. Elected Member and Chief Executive Officer Attendance at Events Policy</li> </ol>	

Copies of each policy in their current form are available on the City's website, and any proposed amendments to policies are shown in the above table and are shown in the attachment to this report with red and green text, indicating red for removal and green for inclusion.

All final policies will also be updated in line with current City templates and any spelling, formatting or grammatical inconsistencies will be corrected.

## FINANCIAL IMPLICATIONS

Nil.

## LEGAL IMPLICATIONS

Clause 2.7 of the *Local Government Act 1995* make provision for Council to adopt policies to guide its decision making.

## CONSULTATION

Consultation is not statutorily required or considered necessary for the minor amendments made during this part of the review.

## VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority required

## **OFFICER'S RECOMMENDATION**

### **Council:**

- 1. Approve the following policies to remain unchanged:**
  - a. Council Decision Making During Electoral Period Policy**
  - b. Recording and Livestreaming of Meetings Policy**
  - c. Granting and Exercising Freedom of Entry Policy**
  - d. CEO Recruitment and Selection, Performance Review and Termination 2021 Policy**
  - e. Payments to Terminating Employees Policy**
  - f. Car Share Policy**
  - g. Community Engagement Policy**
  - h. Sustainable Events Policy**
  - i. Designation of Senior Employees Policy**
  
- 2. Adopt the minor amendments to the policies below (as shown in attachment 1):**
  - a. Annual General Meeting of Electors / Special Meeting of Electors:**
  - b. Appointment of Acting Chief Executive Officer Policy**
  - c. Electoral Activities and Signage Policy**
  - d. Execution of Documents Policy**
  - e. Flying of Flags Policy**
  - f. Internal Groups Policy**
  - g. Nuclear Free Fremantle Policy**
  - h. Precincts Policy**
  - i. Strategic Planning Framework Policy**
  
- 3. Adopt the minor amendments to the policies shown below (as shown in attachment 1), and note that a future comprehensive review will also be undertaken:**
  - a. Heritage Places Reserve Policy**
  - b. Outdoor Eating Policy (Table and Chairs)**
  - c. Policy and Procedure for the Dedication, Upgrade or Closure of Rights of Way**
  
- 4. Delete the following policies:**
  - a. Fremantle Heritage Conservation Grants Policy**
  - b. Late Night Entertainment Venues Serving Alcohol Policy (but retain D.B.U.6 as a Local Planning Policy pending further review)**
  - c. Procedures for the Recording & Assessment of Places of Heritage Value Policy**
  - d. Telecommunication Policy (but retain D.B.M 9 as a Local Planning Policy pending further review)**

- 5. Note that a future comprehensive review will be undertaken of the following policies:**
- a. Sister Cities Policy**
  - b. Meeting Procedures Policy**
  - c. Elected Member Professional Development**
  - d. Council Members, Committee Members and Candidates Code of Conduct 2021**
  - e. Elected Member Allowances and Reimbursements**
  - f. Elected Member and Chief Executive Officer Attendance at Events**

**FPOL2108-11 FINES ENFORCEMENT REGISTRY (FER) WRITE OFFS**

**Meeting date:** 11 August 2021  
**Responsible officer:** Manager Field Services  
**Decision making authority:** Council  
**Confidential Attachments:** 1. FER List of write-offs, schedule number:  
101515, 101502, 101635, 101598, 101696, 101707  
101807 & 101864  
**Additional information:** Nil

**SUMMARY**

The City of Fremantle issues parking fines to drivers of vehicles that are in breach of the Parking Local Law. Any fines that are not paid to the City within 84 days are referred to the Fines Enforcement Registry (FER) which is a statutory body within the Department of Justice. FER is the sole provider of the service and enforces fines imposed in WA courts and those arising from unpaid infringement notices.

FER has recently advised the City that they would like to write off fines that it considers unenforceable as a result of factors including deceased, bankruptcy, being uneconomical due to the small amount owing, having insufficient details in order to pursue and time elapsed since the registration of the infringement. In order to do this the City is required to agree to this amount being written off as the fines were originally raised by the City.

FER is requesting that the City agrees to writing off \$258,552.45 of unpaid fines and collection costs, with some dating back to 2011. In order for FER to write off this amount the City has to agree to forgo the original modified penalties of the infringement notices, plus statutory fees chargeable by the City during the statutory enforcement process. The value of this is \$62,161.60. These amounts were never included in the City's balance sheet and no impact will be made on council's financial position.

The remaining amount of \$196,390.85 is the additional fees associated with the cost of registering the cases for enforcement. These fees were raised by FER as part of their statutory enforcement process and are income that would have been received by FER rather than the City.

This means that of the \$258,552.45 of unpaid fines and collection costs, \$62,191.60 are fees that will not be collected by the City and \$196,390.85 are fees that will not be collected by FER.

The City makes an average \$1.8 million from parking infringements each year, which includes \$610,000 recovered from FER. This equates to 34% of the total parking infringement income. \$62,191.60 is only around 3.4% of the total parking income earned in an average year.

**This report recommends that Council agrees to the Fines Enforcement Registry writing off \$258,552.45 in unpaid fines and associated recovery costs as described in Fines Enforcement Registry's schedules 101515, 101502, 101635, 101598, 101696, 101707, 101807 & 101864 as shown in confidential attachments.**

## **BACKGROUND**

The City of Fremantle uses the FER to assist in the recovery of unpaid parking fines. This registry is the sole provider of the service which is able to cancel driver and vehicle licences and undertake recovery action. This service comes at a cost which can be greater than the fine itself and these costs are recoverable once the alleged offender is located.

The City uses data provided by the Department of Transport to identify the registered owner of vehicles when enforcing unpaid penalties. This data is used to provide written notification to owners, using regulatory final demand notices and subsequent registration with FER to assist in the recovery of unpaid parking fines.

Each year, FER identifies those registrations for which it has exhausted all avenues of enforcement and removes those records from the Registry upon agreement from the City. Consequently, writing-off the debts by FER ends further recovery on those records.

## **FINANCIAL IMPLICATIONS**

The amounts stated in the advice from FER are not included on Council's balance sheet as debtors. The City records any money recovered as revenue in the year it is recovered and as a result no impact will be made upon Council's financial statement.

## **LEGAL IMPLICATIONS**

The operation of the Fines Enforcement Registry is provided for by *Fines Penalties and Infringement Notice Enforcement Act 1994*

## **CONSULTATION**

Nil

## **OFFICER COMMENT**

FER has advised the City that it is requesting permission to write off \$258,552.45 as unrecoverable. Of this amount, approximately \$62,161 is associated with the original modified penalty of the infringement notice, plus statutory fees chargeable by the City during the enforcement process. The remainder is additional fees raised by FER associated with the cost of registering the cases for enforcement. Some registrations date back to 2011 and include a number of deceased people, companies that are no longer registered and cases which have been registered for 4 years or more where FER considers there is no prospect of the recovery of the funds.

FER has exhausted all avenues of the recovery for these registered infringement notices. It is the Officers recommendation that the debts are written off given the recovery difficulties and ongoing costs.

The list of affected records is shown under separate confidential cover in order to regard privacy considerations.

### **VOTING AND OTHER SPECIAL REQUIREMENTS**

Absolute majority required

### **OFFICER'S RECOMMENDATION**

**Council approve the write-off of debt for the sum of \$258,552.45 (comprising of \$62,161.60 of unpaid infringement notices and \$196,390.85 of associated enforcement costs) in unpaid fines and associated recovery costs outlined within the Department of Justice's Fines Enforcement Registry's schedules 101515, 101502, 101635, 101598, 101696, 101707, 101807 and 101864.**

## **FPOL2108-12 ANNUAL EVENT SPONSORSHIP**

**Meeting Date:** 11 August 2021  
**Responsible Officer:** Director Community Development  
**Decision Making Authority:** Council  
**Attachments:** 1. Grants and Sponsorship Policy

### **SUMMARY**

**The purpose of this report is to seek approval to provide sponsorship funding to recipients that annually apply for sponsorship funding, but now sit outside of the Grants and Sponsorship Policy scope.**

**This report recommends that Council approve a phased funding approach to provide the same level of annual funding to the recipients in 2021/22, and to reduce the level of funding the City provides over a three-year period.**

### **BACKGROUND**

The Grants and Sponsorships policy was adopted by Council on 12 May 2021.

The policy provides a consolidated approach to the management of financial assistance requests across the City.

The policy outlines the framework to manage one-off grant, sponsorship or in-kind funding requests that will further the actions and the achievement of the City's strategic objectives.

As a result, the ongoing funding of annual events sits outside of the policy scope and is required to be submitted to Council for assessment and approval.

Through the event sponsorship program, annual events are defined as events that are held in the City of Fremantle for five years or more. The City has financially supported six annual events across a 16-year period.

### **FINANCIAL IMPLICATIONS**

Officer recommendation can be accommodated under existing base operating budget through the event sponsorship program.

The City has previously provided funding in the vicinity of \$196,876.21 for externally run annual events.

It is intended that the future support of these annual events will be reduced over a period of three years: year 1 – 100% of annual sponsorship commitment, year 2 – 75% of annual sponsorship commitment, year 3 – 50% of annual sponsorship commitment. It is envisaged that funding would not be provided under this arrangement in year 4.

Annual events have received the following ongoing support:

<b>Event / Activity</b>	<b>Standard Annual Commitment</b>	<b>Support received (cash and in-kind)</b>	<b>Status</b>
Blessing of the Fleet Fishing Fleet Festival	\$15,484.62 cash sponsorship, depending on traffic management and fireworks costs	\$30,899.21 in cash sponsorship across 2016 – 2020	Applied for funding for October 2021 event
Maria SS Del Tindari street procession	\$4,500 cash sponsorship	\$18,000 in cash sponsorship across 2016 – 2020	Event unlikely to continue in 2021 due to COVID restrictions but is set to be held in 2022
Lily Street Bake Off community event	\$1,430.00 cash sponsorship	\$4,830 in cash sponsorship and donations across 2016 – 2020	Event set to be held in 2021
Long Table Dinner community event	\$5,000 cash sponsorship (Has ranged between \$1,000 - \$20,000 across its six years)	\$41,000 in cash sponsorship across 2017 – 2020	Event set to be held in 2021
Coast Fish & Sips Seafood Festival	\$1,075 in-kind sponsorship. 50% of venue hire fees	\$39,047 in fee waiver across 2017 – 2019	Event set to be held in 2021
Fremantle Chamber Orchestra	100% subsidy of Town Hall venue hire. \$1,225 per concert (up to five concerts per year). \$6,125 annually for five concerts.	\$61,619.80 in fee waiver and grant funding across 2005 – 2019	Applied for free venue hire for 2021 for up to five concerts

## LEGAL IMPLICATIONS

All sponsorship recipients are required to enter into a funding agreement with the City. It is intended that any agreement entered into would be for a maximum term of three years and that the level of funding provided by the City would be reduced gradually over that time.

## CONSULTATION

Nil

## OFFICER COMMENT

Whilst these annual events sit outside the policy, their profile and history with the City makes them an integral part of the City's events offering from both a community and cultural perspective which makes them worth entering into a sponsorship agreement.

The Officer recommendation addresses the need for these events to be supported in 2021 and provides them with sufficient notice to seek funding opportunities through other avenues moving forward. It reduces their reliance on the City and encourages them to become more sustainable.

Not funding these annual events in 2021 does not allow for sufficient time for these event organisers to process the impact of not receiving the City's annual funding and could damage the event moving forward.

## VOTING AND OTHERSPECIAL REQUIREMENTS

Simple majority required.

## OFFICER'S RECOMMENDATION

**Council authorise officers to enter into a three-year funding agreement with the six events included in this report that sit outside of the City's Grants and Sponsorship Policy, with the following level of support:**

Event name	Financial year	Sponsorship amount and type
<b>Blessing of the Fleet Fishing Fleet Festival</b>	<b>Year 1 (2021-22)</b>	<b>\$15,484.62 cash</b>
	<b>Year 2 (2022-23)</b>	<b>\$11,613.45 cash</b>
	<b>Year 3 (2023-24)</b>	<b>\$7,742.30 cash</b>
	<b>Year 4 (2024-25)</b>	<b>\$0 cash</b>
<b>Maria SS Del Tindari street procession</b>	<b>Year 1 (2021-22)</b>	<b>\$4,500 cash</b>
	<b>Year 2 (2022-23)</b>	<b>\$3,375 cash</b>
	<b>Year 3 (2023-24)</b>	<b>\$2,250 cash</b>
	<b>Year 4 (2024-25)</b>	<b>\$0 cash</b>
<b>Lily Street Bake Off</b>	<b>Year 1 (2021-22)</b>	<b>\$1,430 cash</b>

<b>Event name</b>	<b>Financial year</b>	<b>Sponsorship amount and type</b>
	<b>Year 2 (2022-23)</b>	<b>\$1,072.50 cash</b>
	<b>Year 3 (2023-24)</b>	<b>\$715 cash</b>
	<b>Year 4 (2024-25)</b>	<b>\$0 cash</b>
<b>Long Table Dinner</b>		
	<b>Year 1 (2021-22)</b>	<b>\$5,000 cash</b>
	<b>Year 2 (2022-23)</b>	<b>\$3,750 cash</b>
	<b>Year 3 (2023-24)</b>	<b>\$2,500 cash</b>
	<b>Year 4 (2024-25)</b>	<b>\$0 cash</b>
<b>Coast Fish &amp; Sips Seafood Festival</b>		
	<b>Year 1 (2021-22)</b>	<b>\$1,075 in-kind</b>
	<b>Year 2 (2022-23)</b>	<b>\$806.25 cash</b>
	<b>Year 3 (2023-24)</b>	<b>\$537.50 cash</b>
	<b>Year 4 (2024-25)</b>	<b>\$0 cash</b>
<b>Fremantle Chamber Orchestra</b>		
	<b>Year 1 (2021-22)</b>	<b>100% subsidy of Town Hall venue hire fees for up to 5 concerts</b>
	<b>Year 2 (2022-23)</b>	<b>75% subsidy of Town Hall venue hire fees for up to 5 concerts</b>
	<b>Year 3 (2023-24)</b>	<b>50% subsidy of Town Hall venue hire fees for up to 5 concerts</b>
	<b>Year 4 (2024-25)</b>	<b>No subsidy</b>

## FPOL2108-13 MEMORANDUM OF UNDERSTANDING FOR FREMANTLE LIBRARY CONNECT

<b>Meeting date:</b>	11 August 2021
<b>Responsible officer:</b>	Manager Customer Experience and Learning
<b>Decision making authority:</b>	Council
<b>Attachments:</b>	1. Memorandum of Understanding Between St Patricks Community Support Centre and City of Fremantle

### SUMMARY

The Library Connect project was launched as a one-year pilot project in late September 2020 as a partnership between St Patrick's Community Support Centre and City of Fremantle. It is an innovative program that sees a community support worker based at the Fremantle Library, offering support, advice and referrals as an alternate access point for persons experiencing financial difficulties, housing stress, loss of employment, hardship and social isolation.

This report recommends that Council:

- 1. Endorses the Memorandum of Understanding (MOU) (Attachment 1) between the City of Fremantle and St Patrick's Community Support Centre and continues to support and co-fund the Library Connect program as outlined in the MOU.**
- 2. Approve a budget variation for the amount of \$41 000 from the Library budget to fund the annual contribution for Library Connect.**

### BACKGROUND

The Library Connect project is a collaboration between St Pat's and the City of Fremantle, which commenced in September 2020. A pilot project and the first of its kind in WA, St Pat's have employed a community support worker that is embedded in Fremantle Library, to connect with people experiencing hardship (including people experiencing homelessness or at risk of homelessness).

The support worker role provides initial support and advice, as well as connection and referrals to other services, including for financial and housing issues and emergency relief. The Library Connect project also provides both formal and informal training, support, and capacity building for City of Fremantle Library staff on a range of topics, including working with people who have experienced trauma.

The Library Connect project is designed to offer support in a community setting, with public libraries being identified as providing a safe and inclusive space for a broad cross section of the community.

The project also aims to offer early intervention and support for people who are 'newly vulnerable' or are experiencing financial, housing and other distress in the Fremantle area.

Homelessness is a growing issue in both Western Australia and in Fremantle. Current year to date figures State-wide (as per Shelter WA) shows that 9,005 people are experiencing homelessness across the state per night. There are 14,000 applicants on social housing waitlists with an average wait time of 2.5 years. 66% or 2 out of 3 requests for accommodation via homelessness services go unmet.

In Fremantle, for June 2021, 199 people are experiencing homelessness. 59 of those are considered chronically homeless (chronic homelessness is attributed to a person that has been in and out of various accommodation for 6 months or more) and 140 people were sleeping rough.

The Western Australian Council of Social Service (WACOSS) reported that the COVID-19 pandemic had resulted in increased numbers of people finding themselves unemployed, at risk of homelessness or facing extreme hardships for the first time in their lives.

The Library Connect project is supported by a robust evaluation framework developed by the Home2Health research team at the School of Population and Global Health of UWA, and a comprehensive data collection plan has been developed to support this evaluation. The main issues experienced by people supported by the project so far have included financial difficulties, housing affordability stress, and a lack of support to manage these issues. It is also of note that people have presented with issues resulting from COVID-19, including loss of employment, financial difficulties, and social isolation.

The project has proven very successful as demonstrated by its direct contact with 424 people in need. Most interactions are from women and significant numbers of Aboriginal people, and people from CALD backgrounds. Data below shows the range of demographics and the issues that were presented and supported. To date the project has provided 366 instances of support and referral and issued over \$18,000 (St Pats funding) in emergency relief.

Demographic	Totals	Percentage
Male	150	35%
Female	274	65%
ATSI	75	19%
CALD	95	37%

The range of services provided include, among others:  
Referrals to health services, GP's, community legal services, housing providers, financial counsellors and other local community agencies.

Advocacy with Real Estate/ Rental Agencies, housing providers and landlords, Centrelink, employers, utility companies, education institutions, migrant services and other government and non-government services.

Emergency payments for rental arrears or to secure tenancy/prevent evictions, car registrations, food vouchers, transport vouchers, medical bills/scripts  
Guidance, information, and general support on a variety of matters.

The aim is to reach people facing disadvantage and in need as early as possible, and through practical supports and interventions assist them to avert crisis (or a deepening of their crisis), identify options to overcome their situation, and ideally support them to build their capacity, resilience, and independence.

In the time the program has been operating, clients supported by Library Connect have reported significant outcomes including securing housing and employment, as well as feeling more confident they have the tools to navigate their challenges. A number have also indicated that Library Connect has filled a gap where they felt there were no other avenues for support. Significantly, we have had indication that the service has provided an opportunity for women facing family and domestic violence to discretely and safely seek assistance, given the worker is embedded in the library.

## FINANCIAL IMPLICATIONS

The first 12-month pilot of the Library Connect project was funded through philanthropic donation secured by St Patrick's Community Support Centre. The funding covered staff costs for a 0.6FTE social worker, administration costs and an evaluation project delivered by the Home2Health team from UWA's School of Population and Global Health:

In order to build the project's ongoing sustainability, Fremantle Library Connect, will be a co-funded arrangement between St Patrick's and City of Fremantle for the next three years. City of Fremantle will provide an annual contribution of 50% of the salary for the portion of hours (27) that the social worker is onsite in the Fremantle Library. This is the equivalent of \$41,000. The City will also provide support for the program around the on-location supervision of service delivery staff and provision of access to facilities required to operate the service. The annual contribution is cost neutral for City of Fremantle as this amount is an un-used portion of vacated staff position that won't be backfilled for the duration of this program. A budget variation from the staff establishment of Lifelong learning (the total amount of the contribution) to the Community Development grants and sponsorship will be required.

St Patricks will provide or secure the remainder, up to an estimated \$127,450, for the program. St Patricks retains the overall financial management, along with intellectual property rights (materials, branding and other aspects arising from the program.)

The community worker will be onsite in the Fremantle Library for 27 hours per week.

Tues: 1-7pm	5.5hours with 30min break
Wednesday: 10-7	8.5 with 30min break
Thurs:1-7pm	5.5hours with 30min break
Sat: 9-2pm	5 hours no break (costed at 7.5hours to allow for loading)
Total	24.5 hours/week (costed at 27hrs/week)

In addition, the City applied for a State Library of Western Australia's Priority Allocation grant (\$13,500) to cover the next 12 months of the evaluation. The grant application was successful.

## LEGAL IMPLICATIONS

The partnership between the City of Fremantle and St Patrick's on Library Connect is defined through a Memorandum of Understanding which outlines the program details, the primary agreement, roles and responsibilities of both organisations and a commitment to strong programme of governance and decision-making.

## CONSULTATION

The City of Fremantle and St Patrick's held a co-design process that invited feedback from existing library users, staff and clients of both organisations and other interested community members and sector agencies. There were two workshops that involved people with lived experience of homelessness, community members, City of Fremantle and St Patrick's staff and other industry stakeholders.

There is also an established steering committee that meet regularly and has representation from St Patrick's, City of Fremantle, library management, and an independent researcher from the evaluating team at UWA. Reporting to this committee is an active reference group including St Patrick's and library staff, a researcher and a lived experience advocate. The steering group supports the continuance of the program both at Fremantle as well as more widely if this proves achievable.

## OFFICER COMMENT

The City of Fremantle's Strategic Community Plan 2015-2025 was reviewed and updated in 2019. A strategic focus area of the plan is Health and Happiness, which includes two relevant outcomes for Library Connect:

- Fremantle is a welcoming, safe and caring place that celebrates and actively supports diversity.
- Partner with community to build capacity for social inclusion, connectivity and capital.

The Library Connect program is closely aligned with key City plans and acknowledges that Local Government has an important role to play in contributing to the collective approach to solve homelessness. This project has demonstrated that it is an effective way to intervene with vulnerable members of the community before their situation is at a crisis point. There are many benefits from this program for the community, for library staff, for library patrons and to those experiencing hardship.

The evaluation by UWA included interviews and focus group with library and council staff and project stakeholders which further shows the value of the project.

The following main themes have emerged from the program:

- Having a support service available in a safe and familiar space, particularly for people who are experiencing disadvantage for the first time;

- The value of having a support service that is available when other community services aren't currently available (for example, the Library Connect service can provide emergency relief on weekends. Once the new library opens the service hours will extend into early evening);
- A neutral safe space for people to go who may not feel comfortable accessing traditional relief/crisis services. Particularly for women in FDV situations, who can say just going to library and bring their children;
- The library connect worker having success with getting/retaining housing for families that are about to be evicted and securing employment;
- A significant impact of the project specifically for women who are experiencing hardship, particularly women with children. Children can read a library book while mum meets with the Library connect worker – and the children don't have to hear the conversation; and
- The benefit for library staff of having the Library Connect worker available, with the time, skills, and training to support them with managing and debriefing when there are client-related incidents.

Some key quotes from clients are provided below:

“Ivy and her 2 young children were regular users of the library. After encountering the Social Worker a few times, she decided to reach out for help. It was the first time that she was asking services for help. Following the death of her partner, she was struggling with grief, anxiety, depression, bills and rental costs and parenting of her two young girls. The Social Worker was able to assist with food vouchers, referrals to financial counselling, advice on engaging with mental health and counselling and parenting support”

“John (46) was referred from Centrelink. He recently returned to WA from SA to join his wife and kids who returned when COVID started in 2020. Unfortunately, the relationship had broken down causing severe mental distress and hospitalisation and leaving him at risk of homelessness. Although a permanent resident, John discovered that he was not entitled to government benefits, so LC SW provided advocacy and a referral to Fremantle Community Legal to appeal the Centrelink decision enabling John to receive an income under a special benefit. The CW linked him with a GP for mental Healthcare Plan and assisted him in finding short term accommodation. Good, clothing, phone credit and transport vouchers were also provided. John also comes regularly to the library now to use the services and socialise”

At the core of Library Connect, a support worker engages with and connects with people, providing support for vulnerable people experiencing a range of hardships connecting them to services and support in a safe and welcoming environment, providing advice, referrals and support on the ground where it is needed.

As a testament to the project's success to date as well as industry interest in the project, conversations are also underway to extend this project with several other metropolitan local governments, and then potentially across the State.

To this end, the State Library WA, is in discussions with St Pats, proposing to partner with them to jointly provide a backbone organisation, providing central services, training and professional development to the network of end of train line libraries in wider Perth (e.g. Perth, Joondalup, Midland, Armadale and Mandurah Libraries along with Fremantle), and coordination for each foundational community service partner. Funding options are currently being considered for this proposal.

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Absolute majority required

## **OFFICER'S RECOMMENDATION**

### **Council:**

- 1. Endorse the Memorandum of Understanding (MOU) (Attachment 1) between the City of Fremantle and St Patrick's Community Support Centre and continues to support and co-fund the Library Connect program as outlined in the MOU.**
- 2. Approve a budget variation for the amount of \$41,000 from the Library budget to fund the annual contribution for Library Connect.**

**FPOL2108-14      AMENDMENT TO FEES AND CHARGES 2021/2022**

**Meeting date:** 11 August 2021  
**Responsible officer:** A/Manager Finance  
**Decision making authority:** Council  
**Agenda attachments:** Nil  
**Additional information:** Nil

**SUMMARY**

**This report is to consider the adoption of fees not included in the Fees and Charges schedule of the 2021/2022 Budget and to amend fees and charges for the 2021/2022 financial year.**

**This report recommends that Council advertise its intent to adopt the new and amended fees and charges as an addendum to the fees and charges adopted with the 2021/2022 Budget.**

**BACKGROUND**

At its Ordinary Meeting of Council held on Wednesday, 23 June 2021 Council adopted the 2021/2022 Annual Budget, including the City's Fees and Charges for 2021/2022.

Spectator fees at the Leisure Centre have been historically tied to the fee per hour charged at the Leisure Centre Car Park (No. 14) since patrons who use the Leisure Centre Car Park (No.14) and purchase a parking ticket are given a refund towards their entry fee. The refund provided is for the amount of the parking ticket purchased, not exceeding the cost of admission.

Due to a late change in relation to parking fees, the 2021/2022 Fees and Charges schedule was adopted with the Spectator Fees at the Fremantle Leisure Centre unchanged from the prior year.

It is recommended that the Spectator Fees be amended to reflect the same rate of \$2.50 per hour as is applicable for Leisure Centre Car Park (No. 14). The proposed amendments are to take effect from 1 September 2021.

**FINANCIAL IMPLICATIONS**

The adoption of this change to the 2021/2022 Spectator Fees will not materially impact the City's budgeted income position.

**LEGAL IMPLICATIONS**

The Local Government Act 1995 states:

*Section 6.16      Imposition of fees and charges*

*(3) Fees and charges are to be imposed when adopting the annual budget but may be /20*

- (a) *imposed\* during a financial year; and*
- (b) *amended\* from time to time during a financial year.*

\* Absolute majority required

**Section 6.19** *Local government to give notice of fees and charges*

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —*

- (a) *Its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.*

**CONSULTATION**

NIL

**OFFICER COMMENT**

Spectator fees at the Leisure Centre have been historically tied to the fee per hour charged at the Leisure Centre Car Park (No. 14) since Leisure Centre Patrons may use same day proof of payment for parking in Car Park (No. 14) to offset admission fees to the Leisure Centre.

It has been identified that the Fremantle Leisure Centre Spectator fees and the Leisure Centre Car Park (No.14) fees do not align, which has resulted in a discrepancy in the Leisure Centre’s admissions process.

By amending the spectator fee to align with the minimum parking fee, it will ensure equity for spectators who use the parking facility and spectators not using the parking facility.

Provided below is the proposed amendment to the Fremantle Leisure Centre Spectator fees:

<b>Fee Name and Description</b>	<b>Adopted Fee (incl. GST)</b>	<b>Proposed Amended Fee (incl. GST)</b>
<b>Swimming Fees</b>		
Spectator	\$2.40 per person	\$2.50 per person
Spectator 10 Visit Pass	\$21.60 per person	\$22.50 per person
Spectator 20 Visit Pass	\$42.00 per person	\$43.75 per person
Spectator 30 Visit Pass	\$61.20 per person	\$63.75 per person

**VOTING AND OTHER SPECIAL REQUIREMENTS**

Absolute majority required

## OFFICER'S RECOMMENDATION

Council:

1. Adopt the amended fees as detailed in the following table:

<b>Fee Name and Description</b>	<b>Adopted Fee (incl. GST)</b>	<b>Proposed Amended Fee (incl. GST)</b>
<u>Swimming Fees</u>		
Spectator	\$2.40 per person	\$2.50 per person
Spectator 10 Visit Pass	\$21.60 per person	\$22.50 per person
Spectator 20 Visit Pass	\$42.00 per person	\$43.75 per person
Spectator 30 Visit Pass	\$61.20 per person	\$63.75 per person

2. Advertise its intent to adopt the amended fees and charges as an addendum to the fees and charges adopted with the 2021/2022 Budget.

**FPOL2108-15**

**BUDGET AMENDMENTS - JULY 2021**

<b>Meeting date:</b>	11 August 2021
<b>Responsible officer:</b>	Manager Finance
<b>Decision making authority:</b>	Council
<b>Agenda attachments:</b>	Nil
<b>Additional information:</b>	Nil

**SUMMARY**

To adopt various budget amendments to the 2021/2022 budget account numbers as detailed below in accordance with the Budget Management Policy. The budget amendments have nil effect to the overall budget.

This report recommends that Council approves the required budget amendments to the adopted budget for 2021/22 as outlined in the report.

**BACKGROUND**

In accordance with the Budget Management Policy this report provides details of proposed amendments to the 2021/2022 budget on a monthly basis to Council (via FPOL) to adopt budget amendments to:

1. Consider an additional purpose or grant acceptance or release of quarantined funds;
2. Reflect any expenditure above the budget amount agreed by the CEO in the previous month, and to adjust other accounts to accommodate the value of these.
3. Make amendments to the carried forward budget to reflect the final position at the end of financial year.

**FINANCIAL IMPLICATIONS**

The financial implications are detailed in this report.

**LEGAL IMPLICATIONS**

***Local Government Act 1995:***

**Section 6.2 (1)**

The Council is required to prepare and adopt, by Absolute Majority, an annual budget for its municipal fund by 31<sup>st</sup> August each year.

**Section 6.8 (1) and (2)**

The Council cannot incur expenditure from its municipal fund for a purpose for which no expenditure estimate is included in the annual budget (known as an 'additional purpose') except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government;

- (b) is authorised in advance by resolution by Absolute Majority; or
- (c) is authorised in advance by the mayor or president in an emergency.

Where expenditure has been incurred;

- (a) under S 6.8 (1) (a) it is required to be included in the annual budget for that financial year; and
- (b) under S 6.8 (1) (c), it is to be reported to the next ordinary meeting of the council.

**Local Government (Financial Management) Regulations 1996:**

**Regulation 33A**

A formal review of the annual budget is to be presented and adopted by Council, by Absolute Majority, between 1<sup>st</sup> January and 31<sup>st</sup> March each year.

**CONSULTATION**

There are no community engagement implications as a result of this report.

**OFFICER COMMENT**

The following amendments to budget account numbers contained within the adopted budget for 2021/2022 are submitted to Council for approval and outlined below:

**1. Budget amendments for proposed expenditure for an additional purpose**

The proposed budget amendments below are for expenditure for an additional purpose to be determined by Council as required by S6.8 (1) (b) of the Act. The decision will amend the budget by creating a new budget account number to accommodate that proposed expenditure, and by transferring the required funds from one or more existing accounts to the new account.

Item	Account #	Account Details	2021/22 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2021/22 Amended Budget
N/A						

**2. Budget amendments for proposed expenditure for a purpose identified within the budget for which there are insufficient funds allocated**

CEO has the delegated authority under the Budget Management Policy to incur expenditure for a purpose identified within the budget for which there is insufficient funds allocated, where:

- a) The proposed expenditure is a maximum of 5% or \$50,000 (whichever is the lesser) above the budgeted amount; and

- b) There are sufficient funds equivalent to the value proposed to be sent allocated to other budget line items within the overall budget, and which, in the opinion of the CEO, are not expected to be spent during that financial year.

The budget amendments below are to reflect any expenditure above the budget amount agreed by the CEO during the previous month, and to adjust other accounts to accommodate the value of those.

Item	Account Details	Account #	Account Classification Income (I) / Expenditure (E)	2021/22 Adopted Budget	Revenue Income / (Decrease)	Expenditure (Increase)/ Decrease	2021/22 Amended Budget
2.1	<b>Reallocation of Budget - Policy Change 'Grants &amp; Sponsorship'</b>						
	<b>Adjustments are proposed to be made to the following accounts in response to a change in the City of Fremantle's "Grant &amp; Sponsorship" policy that was formally adopted by Council (FPOL 2105-7) at its meeting 25 May 2021.</b>						
	Support the mayor and councillors - Sponsorship exp	100003.5961	E	(51,500)	0	11,500	(40,000)
	• Support Fremantle Surf Lifesaving Club - Sponsorship exp	100770.5961	E	0	0	(8,500)	(8,500)
	• Support Leeuwin Ocean Adventures - Sponsorship exp	100771.5961	E	0	0	(5,000)	(5,000)
	• Support youth engagement and participation - Contracts general	100464.6823	E	(50,000)	0	2,000	(48,000)
	Conduct place activation activities - Sponsorship - exp	100092.5961	E	(325,000)	0	325,000	0
	• Support South Fremantle Football Club - Sponsorship exp	100776.5961	E	0	0	(275,000)	(275,000)
	• Support Fremantle Football Club - Sponsorship exp	100777.5961	E	0	0	(50,000)	(50,000)
	Coordinate external event enquiries and bookings - Sponsorship exp	100412.5861	E	(100,800)	0	100,800	0
	• Allocate street party funding - Sponsorship exp	100773.5961	E	0	0	(25,000)	(25,000)
	• Allocate community events	100774.5961	E	0	0	(25,000)	(25,000)

funding - Sponsorship exp							
• Allocate annual community evens funding - Sponsorship exp	100775.5961	E	0	0	(50,800)	(50,800)	
Allocate community development funding - Sponsorship exp	100467.5961	E	(84,000)	0	84,000	0	
• Allocate community development funding -Grants exp	100467.5932	E	0	0	(60,000)	(60,000)	
• Allocate community development funding - Donations and rebates	100467.5934	E	0	0	(5,000)	(5,000)	
• Conduct seniors programs and activities - Individual assistance exp	100459.5933	E	0	0	(4,000)	(4,000)	
• Allocate quick response Grants - Grants exp	100772.5932	E	0	0	(15,000)	(15,000)	
Allocate youth sports Grant funding - Sponsorship exp	100469.5961	E	(20,000)	0	20,000	0	
• Allocate youth sports Grant funding - Individual assistance exp	100469.5933	E	0	0	(20,000)	(20,000)	
Lead community development directorate - Sponsorship exp	100471.5961	E	(50,000)	0	50,000	0	
• Lead community development directorate - Donations and rebates	100471.5934	E	0	0	(6,800)	(6,800)	
• Support 20 Homes 20 Lives - Sponsorship exp	100769.5961	E	0	0	(43,200)	(43,200)	
Operate Fremantle library - Sponsorship exp	100482.5961	E	(20,000)	0	20,000	0	
• Support TAG Hungerford Award - Sponsorship exp	100767.5961	E	0	0	(20,000)	(20,000)	
Allocate arts development	100528.5961	E	(50,000)	0	50,000	0	

funding - Sponsorship exp							
• Allocate arts development funding - Grants exp	100528.5932	E	0	0	(50,000)	(50,000)	
Operate community legal centre - Sponsorship exp	100548.5961	E	(1,000)	0	1,000	0	
• Operate community legal centre - Contracts general	100548.6823	E	0	0	(1,000)	(1,000)	
Operate and maintain 'donate without doubt' collection point - Sponsorship Exp	100611.5961	E	(2,000)	0	2,000	0	
• Operate and maintain 'donate without doubt' collection point - Donations and rebates	100611.5934	E	0	0	(2,000)	(2,000)	
Support youth engagement and participation - Contracts general	100464.6823	E	(50,000)	0	10,000	(40,000)	
• Allocate Imagine Futures Grant funding - Individual assistance exp	100768.5933	E	0	0	(10,000)	(10,000)	

Item	Account Details	Account #	Account Classification Income (I)/ Expenditure (E)	2021/22 Adopted Budget	Revenue Income / (Decrease)	Expenditure (Increase)/ Decrease	2021/22 Amended Budget
2.2	<p><u>Library Connect Program</u></p> <p>A collaborative project between the not-for-profit St Patrick's Community Support Centre &amp; City of Fremantle. The program utilises the Fremantle Library as an intervention setting for identifying and supporting people experiencing hardship. St Patrick's partners with the City of Fremantle to embed a Community Support Worker in the City of Fremantle library.</p> <p>The City of Fremantle has entered into a three (3) year Memorandum of Understanding (MOU) with St Patrick's commencing 30 September 2021 for continuation of the above program. Under this agreement, the City will contribute towards 50% of the salary costs associated with the Social Work for their time at the City of Fremantle Library. The cost to the City of Fremantle is estimated at \$41,000 per annum.</p> <p>The City will also provide support for the program related to on-location supervision of service delivery staff and provision of access to facilities required to operate the service. The City has been successful in its</p>						

application to the State Library of Western Australia for a grant of \$13,500 to cover the next 12 months of this support. This grant will go direct to the St Patrick's Community Support Centre.

Adjustments are proposed to be made to the following accounts in response to continuation of the Library Connect Program.

Lead Community Development Directorate - Sponsorship	100471.5961	E	(50,000)	0	(41,000)	(91,000)
Operate Fremantle Library	100482.7111	E	(928,652)	0	41,000	(887,652)

### 3. Carried forward projects estimate budget amendments

The budget amendments below are to adjust the carried forward project estimates and to amend the carried forward budget to reflect the final position at the end of financial year.

Item	Account Details	Account #	Account Class Income (I) Expense (E)	2021/22 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2021/22 Amended Budget
3.1	<p><u>Unspent Municipal Fund Projects</u> Adjustments are proposed to be made for the following projects due to a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.</p> <p>The carry forward projects with an adjustment to unspent municipal funds for 20-21 are as follows:</p> <ul style="list-style-type: none"> <li>• P-10180 Prepare an Urban Forest Strategy (One Planet)</li> <li>• P-10186 Plan - Community Facilities Plan</li> <li>• P-10294 Design and construct-Public Realm</li> <li>• P-10780 Contribution-Fremantle Foundation</li> <li>• P-10964 Restoration-Town Hall internal</li> <li>• P-11641 Purchase-Time-lapse photography</li> <li>• P-11680 Design and construct-Kings Square Playspace</li> <li>• P-11698 Plan-AIP Consultation and Review</li> <li>• P-11736 Plan-Kings Square Communications</li> <li>• P-11823 Design and construct-Port Beach coastal adaptation</li> <li>• P-11944 Design and construct - Notre Dame - Façade</li> <li>• P-11949 Resurface R2R - Bannister Street</li> <li>• P-11952 Design and construct – Hampton Road – Drainage</li> <li>• P-11954 Event - Building Digital Skills</li> <li>• P-11968 Purchase - Leisure Centre - Pool blankets</li> <li>• P-11977 Design and construct - CBS Crossing</li> <li>• P-11978 Purchase - Proclamation Tree Plaque</li> <li>• P-12044 Deliver - Promote Fremantle Video</li> </ul>						
	P-10180 Prepare an Urban Forest Strategy (One Planet)	200174.1606	E	0	0	551	551
		200174.3915	I	0	(551)	0	(551)
	P-10186 Plan - Community Facilities Plan	200159.3915	I	0	7,919	0	7,919
		200159.6824	E	0	0	(7,919)	(7,919)
		300049.3915	I	0	5,598	0	5,598

P-10294 - Design and construct-Public Realm	300049.1606	E	0	0	(5,598)	(5,598)
P-10780 Contribution-Fremantle Foundation	200328.3915	I	0	3,636	0	3,636
	200328.5961	E	0	0	(3,636)	(3,636)
P-10964 Restoration-Town Hall internal	300032.1606	E	0	0	(21,650)	(21,650)
	300032.3915	I	0	21,650	0	21,650
P-11641 Purchase-Time-lapse photography	200436.3915	I	3,863	1,393	0	5,256
	200436.6823	E	(3,863)	0	(1,393)	(5,256)
P-11680 Design and construct-Kings Square Playspace	300051.1606	E	(342,000)	0	146,922	(195,078)
	300051.3915	I	0	(146,922)	0	146,922
P-11698 Plan-AIP Consultation and Review	200484.3915	I	0	2,194	0	2,194
	200484.6823	E	0	0	(2,194)	(2,194)
P-11736 Plan-Kings Square Communications	200447.3915	I	8,861	(5,000)	0	3,861
	200447.6823	E	(8,861)	0	5,000	(3,861)
P-11823 Design and construct-Port Beach coastal adaptation	300110.3915	I	0	(94,680)	0	(94,680)
	300110.4211	I	2,993,415	94,680	0	3,088,095
P-11944 Design and construct - Notre Dame - Façade	300167.1606	E	0	0	(7,552)	(7,552)
	300167.3915	I	0	7,552	0	7,552
P-11949 - Resurface R2R - Bannister Street	300176.1606	E	0	0	(4,952)	(4,952)
	300176.3915	I	0	4,952	0	4,952
P-11952 - Design and construct – Hampton Road – Drainage	300174.1606	E	(68,000)	0	551	(67,449)
	300174.3915	I	68,000	(551)	0	67,449
P-11954 Event - Building Digital Skills	200491.3915	I	13,135	(1,770)	0	11,365
	200491.6823	E	(3,135)	0	1,770	(1,365)
P-11968 Purchase - Leisure Centre - Pool blankets	300193.1606	E	(80,000)	0	(14,000)	(94,000)
	300193.3915	I	80,000	14,000	0	94,000
P-11977 - Design and construct - CBS Crossing	300201.4214	I	0	28,000	0	28,000
	300201.3915	I	0	(28,000)	0	(28,000)
P-11978 Purchase - Proclamation Tree Plaque	300202.1606	E	0	0	(8,000)	(8,000)
	300202.3915	E	0	0	8,000	8,000
P-12044 Deliver - Promote Fremantle Video	200794.3915	I	0	5,000	0	5,000
	200794.4318	I	0	5,000	0	5,000
	200794.6823	E	0	0	(10,000)	(10,000)

Item	Account Details	Account #	Account Classification Income (I) / Expenditure (E)	2021/22 Adopted Budget	Revenue Income / (Decrease) (Decrease)	Expenditure (Increase)/ Decrease Decrease	2021/22 Amended Budget
3.2	<p><u>Unspent Grant Fund Projects</u> Adjustments are proposed to be made for the following projects due to a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.</p> <p>Carry forward projects with an adjustment to unspent grant funds for 21-22 are:</p> <p>MP - Age Friendly Communities -Together Again Cafe Project</p> <ul style="list-style-type: none"> <li>• P-10260 Program - Arthur Head - Wall stabilisation</li> <li>• P-10273 Purchase-FOGO bins</li> <li>• P-10848 Program-In Cahoots art exhibition</li> <li>• P-11708 Plan-Coastal monitoring</li> <li>• P-11729 Program-Reveal Aboriginal Artist 2020</li> <li>• P-11819 Design and construct - Dick Lawrence - Playspace</li> <li>• P-11838 Design and construct-Kings Square change facility</li> <li>• P-11882 Design and construct - Fremantle Golf Course</li> <li>• P-11904 Design and construct- Gilbert Fraser - Lighting</li> <li>• P-11915 Road safety - South Tce - Node 2</li> <li>• P-11945 Program-Reveal Aboriginal Artist 2021</li> <li>• P-11955 Software - Legal Centre</li> <li>• P-11958 Install - Fremantle Park - Book a Court</li> <li>• P-11963 Better Bins Plus - Go FOGO</li> <li>• P-11970 Program - Northbank Foreshore Stabilisation (Stage 2)</li> <li>• P-11973 Deliver - Entrepreneurs Program - Expert in Residence-Contract Exp - General</li> <li>• P-11980 Design and construct - Western Power Streetlight</li> <li>• P-11983 Design and Construct - Leighton Beach Access</li> <li>• P-12016 Road safety - Ord St - Bike lane</li> <li>• P-12027 Design and construct - Griffiths Park - Upgrade</li> <li>• P-12029 Road safety - McCombe Ave - Bike lane</li> <li>• P-12046 Plan - South Beach Heritage</li> <li>• P-12049 Footpath - Duffield Ave</li> <li>• P-12058 Design and construct - Booyeembara Park - Bike trail</li> </ul>						
	MP - Age Friendly Communities - Together Again Cafe Project	200493.4399	I	9,135	2,218	0	11,353
		200493.6823	E	(9,135)	0	(2,218)	(11,353)
	P-10260 Program - Arthur Head - Wall stabilisation	300168.1606	E	(500,000)	0	(25,744)	(525,744)
		300168.4299	I	500,000	25,744	0	525,744
	P-10273 Purchase-FOGO bins	200457.4299	E	0	0	44,210	44,210
		200457.6823	E	0	0	(44,210)	(44,210)
	P-10848 Program-In Cahoots art exhibition	200344.4399	I	111,384	(662)	0	110,722
		200344.6823	E	(111,384)	0	662	(110,722)
	P-11708 Plan-Coastal monitoring	200466.3915	I	0	(17,128)	0	(17,128)
		200466.4327	I	10,530	(10,530)	0	0
		200466.4399	I	0	2,848	0	2,848
		200466.6823	E	(34,530)	0	24,810	(9,720)

	200466.6824		0	0	0	0
P-11729	200488.4399	I	20,000	(1,102)	0	18,898
Program-Reveal Aboriginal Artist 2020	200488.6823	E	(20,000)	0	1,102	(18,898)
P-11819 Design and construct - Dick Lawrence - Playspace	300198.4219	I	180,000	(90,000)	0	90,000
	300198.4299	I	0	90,000	0	90,000
P-11838 Design and construct- Kings Square change facility	300113.1606	E	0	0	(150,000)	(150,000)
	300113.4299	I	0	150,000	0	150,000
P-11882 Design and construct - Fremantle Golf Course	300157.1606	E	(3,618,042)	0	(309,219)	(3,927,261)
	300157.3915	I	0	(450,000)	0	(450,000)
	300157.4217	I	1,040,925	(1,040,925)	0	0
	300157.4299	I	2,127,117	1,800,144	0	3,927,261
P-11904 Design and construct- Gilbert Fraser - Lighting	300186.1606	E	0	0	(278,120)	(278,120)
	300186.3915	I	0	22,940	0	22,940
	300186.4225	I	0	60,498	0	60,498
	300186.4299	I	0	194,682	0	194,682
P-11915 Road safety - South Tce - Node 2	300210.4219	I	268,000	(134,000)	0	134,000
	300210.4299	I	0	134,000	0	134,000
P-11945 Program-Reveal Aboriginal Artist 2021	200789.4315	I	0	66,109	0	66,109
	200789.6823	E	0	0	(69,034)	(69,034)
	200789.4399	I	0	2,925	0	2,925
P-11955 Software - Legal Centre	200490.4399	I	15,572	(249)	0	15,323
	200490.6823	E	(15,572)	0	249	(15,323)
P-11958 Install - Fremantle Park - Book a Court	300182.1606	E	0	0	(2,206)	(2,206)
	300182.4299	I	0	2,206	0	2,206
P-11963 Better Bins Plus - Go FOGO	200791.4326	I	89,361	(89,361)	0	0
	200791.4399	I	9,464	96,791	0	106,255
	200791.6823	E	(98,825)	0	(7,430)	(106,255)
P-11970 Program - Northbank Foreshore Stabilisation (Stage 2)	200793.4399	I	0	14,202	0	14,202
	200793.4399	I	0	14,202	0	14,202
	200793.6823	E	(14,202)	0	(14,202)	(28,404)
	200793.6823	E	14,202	0	(14,202)	(28,404)
P-11973 Deliver - Entrepreneurs Program - Expert in Residence- Contract Exp - General	200494.4399	I	21,250	34,370	0	55,620
	200494.6823	E	(21,250)	0	21,250	0
	200494.6824	E	0	0	(55,620)	(55,620)
P-11980 Design and construct - Western Power Streetlight	200150.4313	I	0	60,000	0	60,000
	200150.4399	I	0	52,940	0	52,940
	200150.6823	E	0	0	(112,940)	(112,940)
P11983 - Design and Construct - Leighton Beach Access	300271.1606	E	0	0	(50,000)	(50,000)
	300271.4227	I	0	25,182	0	25,182
	300271.4299	I	0	24,818	0	24,818

P-12016 Road safety - Ord St - Bike lane	300241.4219	I	60,000	(30,000)	0	30,000
	300241.4299	I	0	30,000	0	30,000
P-12027 Design and construct - Griffiths Park - Upgrade	300251.4219	I	100,000	(50,000)	0	50,000
	300251.4299	I	0	50,000	0	50,000
	300272.4219	I	15,000	(7,500)	0	7,500
	300272.4299	I	0	7,500	0	7,500
	300273.4219	I	132,000	(66,000)	0	66,000
	300273.4299	I	0	66,000	0	66,000
P-12029 Road safety - McCombe Ave - Bike lane	300240.4219	I	55,000	(27,500)	0	27,500
	300240.4299	I	0	27,500	0	27,500
P-12046 Plan - South Beach Heritage	200495.4399	I	0	20,000	0	20,000
	200495.6824	E	0	0	(20,000)	(20,000)
P-12049 Footpath - Duffield Ave	300263.4219	I	60,000	(30,000)	0	30,000
	300263.4299	I	0	30,000	0	30,000
P-12058 Design and construct - Booyeembara Park - Bike trail	300265.4223 (I)	I	460,000	(300,000)	0	160,000
	300265.4299 (I)	I	0	300,000	0	300,000

Item	Account Details	Account #	Account Classification Income (I) Expenditure (E)	2021/22 Adopted Budget	Revenue Income / (Decrease) (Decrease)	Expenditure (Increase)/ Decrease Decrease	2021/22 Amended Budget
<b>Reserve Funded Projects</b>							
3.3	Adjustments are proposed to be made for the following projects due to a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.						
	Carry forward projects with an adjustment to reserve funds for 21-22 are as follows:						
	<ul style="list-style-type: none"> <li>• P- 10898 Relocation – AV Equipment &amp; Installation (KS)</li> <li>• P- 11943 - Construct - Town Hall- Fire upgrade</li> <li>• P- 10295 Design and construct-Kings Square Public Realm</li> <li>• P- 11687 Install Public Art Kings Square</li> <li>• P- 11843 Design and construct- Markets Building Services</li> <li>• P- 11878 -Design and construct- Kings Square - Windows</li> </ul>						
	P- 10898 Relocation – AV Equipment & Installation (KS)	300101.1606	E	(250,000)	0	(103,524)	(353,524)
		300101.3923	I	250,000	103,524	0	353,524
	P- 11943 - Construct - Town Hall- Fire upgrade	300166.1606	E	(50,000)	0	(20,587)	(70,587)
		300166.3923	I	50,000	20,587	0	70,587
	P-10295 Design and construct-Kings Square Public Realm	300085.1606	E	(500,000)	0	(510,149)	(1,010,149)
		300085.3923	I	500,000	510,149	0	1,010,149
	P-11687 Install Public Art Kings Square	300088.1606	E	(55,200)	0	(5,000)	(60,200)
		300088.3923	I	55,200	5,000	0	60,200

P-11843 Design and construct-Markets Building Services	300121.1606	E	(51,215)	0	(26,818)	(78,033)
	300121.3923	I	51,215	26,818	0	78,033
P-11878 -Design and construct-Kings Square - Windows	300162.1606	E	(144,624)	0	6,675	(137,949)
	300162.3923	I	144,624	(6,675)	0	137,949

End of financial year adjustments for 30 June 2021 are still ongoing, therefore further budget amendments for carried forward projects will be presented to Council next month. Once completed, the final overall effect on the end of year surplus, unspent grant funds and reserve funds movements for carried forward projects will be reported to Council through the budget amendment report.

### VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

### OFFICER'S RECOMMENDATION

**Council approve the required budget amendments to the adopted budget for 2021/2022 as outlined below:**

Item	Account Details	Account #	Account Classification Income (I) Expenditure (E)	2021/22 Adopted Budget	Revenue Income / (Decrease) (Decrease)	Expenditure (Increase)/ Decrease Decrease	2021/22 Amended Budget
2.1	<b>Reallocation of Budget - Policy Change 'Grants &amp; Sponsorship'</b>						
	Adjustments are proposed to be made to the following accounts in response to a change in the City of Fremantle's "Grant & Sponsorship" policy that was formally adopted by Council (FPOL 2105-7) at its meeting 25 May 2021.						
	Support the mayor and councillors - Sponsorship exp	100003.5961	E	(51,500)	0	11,500	(40,000)
	• Support Fremantle Surf Lifesaving Club - Sponsorship Exp	100770.5961	E	0	0	(8,500)	(8,500)
	• Support Leeuwin Ocean Adventures - Sponsorship exp	100771.5961	E	0	0	(5,000)	(5,000)
	• Support youth engagement and participation - Contracts general	100464.6823	E	(50,000)	0	2,000	(48,000)
	Conduct place activation activities - Sponsorship - exp	100092.5961	E	(325,000)	0	325,000	0
	• Support South Fremantle Football	100776.5961	E	0	0	(275,000)	(275,000)

Club - Sponsorship exp							
• Support Fremantle Football Club - Sponsorship exp	100777.5961	E	0	0	(50,000)	(50,000)	
Coordinate external event enquiries and bookings - Sponsorship exp	100412.5861	E	(100,800)	0	100,800	0	
• Allocate street party funding - Sponsorship exp	100773.5961	E	0	0	(25,000)	(25,000)	
• Allocate community events funding - Sponsorship exp	100774.5961	E	0	0	(25,000)	(25,000)	
• Allocate annual community events funding - Sponsorship exp	100775.5961	E	0	0	(50,800)	(50,800)	
Allocate community development funding - Sponsorship exp	100467.5961	E	(84,000)	0	84,000	0	
• Allocate community development funding - Grants exp	100467.5932	E	0	0	(60,000)	(60,000)	
• Allocate community development funding - Donations and rebates	100467.5934	E	0	0	(5,000)	(5,000)	
• Conduct seniors programs and activities - Individual assistance exp	100459.5933	E	0	0	(4,000)	(4,000)	
• Allocate quick response Grants - Grants exp	100772.5932	E	0	0	(15,000)	(15,000)	
Allocate youth sports Grant funding - Sponsorship exp	100469.5961	E	(20,000)	0	20,000	0	
• Allocate youth sports Grant funding - Individual assistance exp	100469.5933	E	0	0	(20,000)	(20,000)	
Lead community development directorate - Sponsorship exp	100471.5961	E	(50,000)	0	50,000	0	
• Lead community development directorate - Donations and rebates	100471.5934	E	0	0	(6,800)	(6,800)	
• Support 20 Homes 20 Lives - Sponsorship exp	100769.5961	E	0	0	(43,200)	(43,200)	

Operate Fremantle library - Sponsorship exp	100482.5961	E	(20,000)	0	20,000	0
• Support TAG Hungerford Award - Sponsorship exp	100767.5961	E	0	0	(20,000)	(20,000)
Allocate arts development funding - Sponsorship exp	100528.5961	E	(50,000)	0	50,000	0
• Allocate arts development funding - Grants exp	100528.5932	E	0	0	(50,000)	(50,000)
Operate community legal centre - Sponsorship exp	100548.5961	E	(1,000)	0	1,000	0
• Operate community legal centre - Contracts general	100548.6823	E	0	0	(1,000)	(1,000)
Operate and maintain 'donate without doubt' collection point - Sponsorship Exp	100611.5961	E	(2,000)	0	2,000	0
• Operate and maintain 'donate without doubt' collection point - Donations and rebates	100611.5934	E	0	0	(2,000)	(2,000)
Support youth engagement and participation - Contracts general	100464.6823	E	(50,000)	0	10,000	(40,000)
• Allocate Imagine Futures Grant funding - Individual assistance exp	100768.5933	E	0	0	(10,000)	(10,000)

Item	Account Details	Account #	Account Classification Income (I) Expenditure (E)	2021/22 Adopted Budget	Revenue Income / (Decrease)	Expenditure (Increase)/ Decrease	2021/22 Amended Budget
2.2	<p><u>Library Connect Program</u></p> <p>A collaborative project between the not-for-profit St Patrick's Community Support Centre &amp; City of Fremantle. The program utilises the Fremantle Library as an intervention setting for identifying and supporting people experiencing hardship. St Patrick's partners with the City of Fremantle to embed a Community Support Worker in the City of Fremantle library.</p> <p>The City of Fremantle has entered into a three (3) year Memorandum of Understanding (MOU) with St Patrick's commencing 30 September 2021 for continuation of the above program. Under this agreement, the City will contribute towards 50% of the salary costs associated with the Social Work for their time at the City of Fremantle Library. The cost to the City of Fremantle is estimated at \$41,000 per annum.</p>						

The City will also provide support for the program related to on-location supervision of service delivery staff and provision of access to facilities required to operate the service. The City has been successful in its application to the State Library of Western Australia for a grant of \$13,500 to cover the next 12 months of this support. This grant will go direct to the St Patrick's Community Support Centre.

Adjustments are proposed to be made to the following accounts in response to continuation of the Library Connect Program.

Lead Community Development Directorate Sponsorship	100471.5961	E	(50,000)	0	(41,000)	(91,000)
Operate Fremantle Library	100482.7111	E	(928,652)	0	41,000	(887,652)

Item	Account Details	Account #	Account Classification Income (I) Expenditure (E)	2021/22 Adopted Budget	Revenue Income / (Decrease)	Expenditure (Increase)/ Decrease	2021/22 Amended Budget
3.1	<u>Unspent Municipal Fund Projects</u>						
	Adjustments are proposed to be made for the following projects due to a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.						
	The carry forward projects with an adjustment to unspent municipal funds for 20-21 are as follows:						
	<ul style="list-style-type: none"> <li>• P-10180 Prepare an Urban Forest Strategy (One Planet)</li> <li>• P-10186 Plan - Community Facilities Plan</li> <li>• P-10294 - Design and construct-Public Realm</li> <li>• P-10780 Contribution-Fremantle Foundation</li> <li>• P-10964 Restoration-Town Hall internal</li> <li>• P-11641 Purchase-Time-lapse photography</li> <li>• P-11680 Design and construct-Kings Square Playspace</li> <li>• P-11698 Plan-AIP Consultation and Review</li> <li>• P-11736 Plan-Kings Square Communications</li> <li>• P-11823 Design and construct-Port Beach coastal adaptation</li> <li>• P-11944 Design and construct - Notre Dame - Façade</li> <li>• P-11949 - Resurface R2R - Bannister Street</li> <li>• P-11952 - Design and construct – Hampton Road – Drainage</li> <li>• P-11954 Event - Building Digital Skills</li> <li>• P-11968 Purchase - Leisure Centre - Pool blankets</li> <li>• P-11977 - Design and construct - CBS Crossing</li> <li>• P-11978 Purchase - Proclamation Tree Plaque</li> <li>• P-12044 Deliver - Promote Fremantle Video</li> </ul>						
	P-10180 Prepare an Urban Forest Strategy (One Planet)	200174.1606	E	0	0	551	551
		200174.3915	I	0	(551)	0	(551)
	P-10186 Plan - Community Facilities Plan	200159.3915	I	0	7,919	0	7,919
		200159.6824	E	0	0	(7,919)	(7,919)
	P-10294 - Design and construct-Public Realm	300049.3915	I	0	5,598	0	5,598
		300049.1606	E	0	0	(5,598)	(5,598)
		200328.3915	I	0	3,636	0	3,636

P-10780 Contribution- Fremantle Foundation	200328.5961	E	0	0	(3,636)	(3,636)
P-10964 Restoration-Town Hall internal	300032.1606	E	0	0	(21,650)	(21,650)
	300032.3915	I	0	21,650	0	21,650
P-11641 Purchase-Time- lapse photography	200436.3915	I	3,863	1,393	0	5,256
	200436.6823	E	(3,863)	0	(1,393)	(5,256)
P-11680 Design and construct- Kings Square Playspace	300051.1606	E	(342,000)	0	146,922	(195,078)
	300051.3915	I	0	(146,922)	0	146,922
P-11698 Plan-AIP Consultation and Review	200484.3915	I	0	2,194	0	2,194
	200484.6823	E	0	0	(2,194)	(2,194)
P-11736 Plan- Kings Square Communications	200447.3915	I	8,861	(5,000)	0	3,861
	200447.6823	E	(8,861)	0	5,000	(3,861)
P-11823 Design and construct-Port Beach coastal adaptation	300110.3915	I	0	(94,680)	0	(94,680)
	300110.4211	I	2,993,415	94,680	0	3,088,095
P-11944 Design and construct - Notre Dame - Façade	300167.1606	E	0	0	(7,552)	(7,552)
	300167.3915	I	0	7,552	0	7,552
P-11949 - Resurface R2R - Bannister Street	300176.1606	E	0	0	(4,952)	(4,952)
	300176.3915	I	0	4,952	0	4,952
P-11952 - Design and construct - Hampton Road - Drainage	300174.1606	E	(68,000)	0	551	(67,449)
	300174.3915	I	68,000	(551)	0	67,449
P-11954 Event - Building Digital Skills	200491.3915	I	13,135	(1,770)	0	11,365
	200491.6823	E	(3,135)	0	1,770	(1,365)
P-11968 Purchase - Leisure Centre - Pool blankets	300193.1606	E	(80,000)	0	(14,000)	(94,000)
	300193.3915	I	80,000	14,000	0	94,000
P-11977 - Design and construct - CBS Crossing	300201.4214	I	0	28,000	0	28,000
	300201.3915	I	0	(28,000)	0	(28,000)
P-11978 Purchase - Proclamation Tree Plaque	300202.1606	E	0	0	(8,000)	(8,000)
	300202.3915	E	0	0	8,000	8,000
P-12044 Deliver - Promote Fremantle Video	200794.3915	I	0	5,000	0	5,000
	200794.4318	I	0	5,000	0	5,000
	200794.6823	E	0	0	(10,000)	(10,000)

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3.2	<u>Unspent Grant Fund Projects</u>						
	Adjustments are proposed to be made for the following projects due to a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.						
	Carry forward projects with an adjustment to unspent grant funds for 21-22 are:						
	MP - Age Friendly Communities - Together Again Cafe Project						
	<ul style="list-style-type: none"> <li>• P-10260 Program - Arthur Head - Wall stabilisation</li> <li>• P-10273 Purchase-FOGO bins</li> <li>• P-10848 Program-In Cahoots art exhibition</li> <li>• P-11708 Plan-Coastal monitoring</li> <li>• P-11729 Program-Reveal Aboriginal Artist 2020</li> <li>• P-11819 Design and construct - Dick Lawrence - Playspace</li> <li>• P-11838 Design and construct-Kings Square change facility</li> <li>• P-11882 Design and construct - Fremantle Golf Course</li> <li>• P-11904 Design and construct- Gilbert Fraser - Lighting</li> <li>• P-11915 Road safety - South Tce - Node 2</li> <li>• P-11945 Program-Reveal Aboriginal Artist 2021</li> <li>• P-11955 Software - Legal Centre</li> <li>• P-11958 Install - Fremantle Park - Book a Court</li> <li>• P-11963 Better Bins Plus - Go FOGO</li> <li>• P-11970 Program - Northbank Foreshore Stabilisation (Stage 2)</li> <li>• P-11973 Deliver - Entrepreneurs Program - Expert in Residence-Contract Exp - General</li> <li>• P-11980 Design and construct - Western Power Streetlight</li> <li>• P11983 - Design and Construct - Leighton Beach Access</li> <li>• P-12016 Road safety - Ord St - Bike lane</li> <li>• P-12027 Design and construct - Griffiths Park - Upgrade</li> <li>• P-12029 Road safety - McCombe Ave - Bike lane</li> <li>• P-12046 Plan - South Beach Heritage</li> <li>• P-12049 Footpath - Duffield Ave</li> <li>• P-12058 Design and construct - Booyeembara Park - Bike trail</li> </ul>						
	MP - Age Friendly Communities - Together Again Cafe Project	200493.4399	I	9,135	2,218	0	11,353
		200493.6823	E	(9,135)	0	(2,218)	(11,353)
	P-10260 Program - Arthur Head - Wall stabilisation	300168.1606	E	(500,000)	0	(25,744)	(525,744)
		300168.4299	I	500,000	25,744	0	525,744
	P-10273 Purchase-FOGO bins	200457.4299	E	0	0	44,210	44,210
		200457.6823	E	0	0	(44,210)	(44,210)
	P-10848 Program-In Cahoots art exhibition	200344.4399	I	111,384	(662)	0	110,722
		200344.6823	E	(111,384)	0	662	(110,722)
	P-11708 Plan-Coastal monitoring	200466.3915	I	0	(17,128)	0	(17,128)
		200466.4327	I	10,530	(10,530)	0	0
200466.4399		I	0	2,848	0	2,848	
200466.6823		E	(34,530)	0	24,810	(9,720)	
200466.6824			0	0	0	0	
	200488.4399	I	20,000	(1,102)	0	18,898	

P-11729 Program-Reveal Aboriginal Artist 2020	200488.6823	E	(20,000)	0	1,102	(18,898)
P-11819 Design and construct - Dick Lawrence - Playspace	300198.4219	I	180,000	(90,000)	0	90,000
	300198.4299	I	0	90,000	0	90,000
P-11838 Design and construct- Kings Square change facility	300113.1606	E	0	0	(150,000)	(150,000)
	300113.4299	I	0	150,000	0	150,000
P-11882 Design and construct - Fremantle Golf Course	300157.1606	E	(3,618,042)	0	(309,219)	(3,927,261)
	300157.3915	I	0	(450,000)	0	(450,000)
	300157.4217	I	1,040,925	(1,040,925)	0	0
	300157.4299	I	2,127,117	1,800,144	0	3,927,261
P-11904 Design and construct- Gilbert Fraser - Lighting	300186.1606	E	0	0	(278,120)	(278,120)
	300186.3915	I	0	22,940	0	22,940
	300186.4225	I	0	60,498	0	60,498
	300186.4299	I	0	194,682	0	194,682
P-11915 Road safety - South Tce - Node 2	300210.4219	I	268,000	(134,000)	0	134,000
	300210.4299	I	0	134,000	0	134,000
P-11945 Program-Reveal Aboriginal Artist 2021	200789.4315	I	0	66,109	0	66,109
	200789.6823	E	0	0	(69,034)	(69,034)
	200789.4399	I	0	2,925	0	2,925
P-11955 Software - Legal Centre	200490.4399	I	15,572	(249)	0	15,323
	200490.6823	E	(15,572)	0	249	(15,323)
P-11958 Install - Fremantle Park - Book a Court	300182.1606	E	0	0	(2,206)	(2,206)
	300182.4299	I	0	2,206	0	2,206
P-11963 Better Bins Plus - Go FOGO	200791.4326	I	89,361	(89,361)	0	0
	200791.4399	I	9,464	96,791	0	106,255
	200791.6823	E	(98,825)	0	(7,430)	(106,255)
P-11970 Program - Northbank Foreshore Stabilisation (Stage 2)	200793.4399	I	0	14,202	0	14,202
	200793.4399	I	0	14,202	0	14,202
	200793.6823	E	(14,202)	0	(14,202)	(28,404)
	200793.6823	E	14,202	0	(14,202)	(28,404)
P-11973 Deliver - Entrepreneurs Program - Expert in Residence- Contract Exp - General	200494.4399	I	21,250	34,370	0	55,620
	200494.6823	E	(21,250)	0	21,250	0
	200494.6824	E	0	0	(55,620)	(55,620)
P-11980 Design and construct - Western Power Streetlight	200150.4313	I	0	60,000	0	60,000
	200150.4399	I	0	52,940	0	52,940
	200150.6823	E	0	0	(112,940)	(112,940)
P11983 - Design and Construct - Leighton Beach Access	300271.1606	E	0	0	(50,000)	(50,000)
	300271.4227	I	0	25,182	0	25,182
	300271.4299	I	0	24,818	0	24,818
	300241.4219	I	60,000	(30,000)	0	30,000

P-12016 Road safety - Ord St - Bike lane	300241.4299	I	0	30,000	0	30,000
	300251.4219	I	100,000	(50,000)	0	50,000
P-12027 Design and construct - Griffiths Park - Upgrade	300251.4299	I	0	50,000	0	50,000
	300272.4219	I	15,000	(7,500)	0	7,500
	300272.4299	I	0	7,500	0	7,500
	300273.4219	I	132,000	(66,000)	0	66,000
	300273.4299	I	0	66,000	0	66,000
P-12029 Road safety - McCombe Ave - Bike lane	300240.4219	I	55,000	(27,500)	0	27,500
	300240.4299	I	0	27,500	0	27,500
P-12046 Plan - South Beach Heritage	200495.4399	I	0	20,000	0	20,000
	200495.6824	E	0	0	(20,000)	(20,000)
P-12049 Footpath - Duffield Ave	300263.4219	I	60,000	(30,000)	0	30,000
	300263.4299	I	0	30,000	0	30,000
P-12058 Design and construct - Booyeembara Park - Bike trail	300265.4223 (I)	I	460,000	(300,000)	0	160,000
	300265.4299 (I)	I	0	300,000	0	300,000

Item	Account Details	Account #	Account Classification Income (I) Expenditure (E)	2021/22 Adopted Budget	Revenue Income / (Decrease) (Decrease)	Expenditure (Increase)/ Decrease Decrease	2021/22 Amende d Budget
3.3	<b>Reserve Funded Projects</b>						
	Adjustments are proposed to be made for the following projects due to a variance in the amount estimated as being available to carry forward for the budget and the actual amount at the year end.						
	Carry forward projects with an adjustment to reserve funds for 21-22 are as follows:						
	<ul style="list-style-type: none"> <li>• P- 10898 Relocation – AV Equipment &amp; Installation (KS)</li> <li>• P- 11943 - Construct - Town Hall- Fire upgrade</li> <li>• P-10295 Design and construct-Kings Square Public Realm</li> <li>• P-11687 Install Public Art Kings Square</li> <li>• P-11843 Design and construct- Markets Building Services</li> <li>• P-11878 -Design and construct- Kings Square - Windows</li> </ul>						
	P- 10898 Relocation – AV Equipment & Installation (KS)	300101.1606	E	(250,000)	0	(103,524)	(353,524)
		300101.3923	I	250,000	103,524	0	353,524
	P- 11943 - Construct - Town Hall- Fire upgrade	300166.1606	E	(50,000)	0	(20,587)	(70,587)
		300166.3923	I	50,000	20,587	0	70,587
	P-10295 Design and construct-Kings Square Public Realm	300085.1606	E	(500,000)	0	(510,149)	(1,010,149)
		300085.3923	I	500,000	510,149	0	1,010,149
	300088.1606	E	(55,200)	0	(5,000)	(60,200)	

P-11687 Install Public Art Kings Square	300088.3923	I	55,200	5,000	0	60,200
P-11843 Design and construct-Markets Building Services	300121.1606	E	(51,215)	0	(26,818)	(78,033)
	300121.3923	I	51,215	26,818	0	78,033
P-11878 -Design and construct-Kings Square - Windows	300162.1606	E	(144,624)	0	6,675	(137,949)
	300162.3923	I	144,624	(6,675)	0	137,949

## 11. Motions of which previous notice has been given

### FPOL2108-16      **ELECTED MEMBER MOTION – FREMANTLE CHAMBER ORCHESTRA FREE USE OF THE TOWN HALL – CR MARIJA VUJCIC**

**Meeting date:** 11 August 2021  
**Responsible officer:** Chief Executive Officer  
**Decision making authority:** Council  
**Agenda attachments:** Nil.

#### **Elected Member SUMMARY**

Before the City's Annual General Meeting of Electors (AGME) held on the 21 June 2021, Mr Hans Hug requested that a motion be presented to that meeting asking that the Fremantle Chamber Orchestra (FCO) be allowed to continue using the Town Hall for no cost as it has done for the last 15 years.

Unfortunately, Mr Hug's proposed motion was not moved or seconded at the AGME so could not be considered. I support free use of the Town Hall for the FCO and would like council to have the opportunity to consider a motion to continue to provide free use into the future.

The details provided by Mr Hug are as follows:

1. FCO is contributing to council and the maintenance of the town hall by having brought 24,000 visitors from Lake Clifton to Bickley to Fremantle over the last 16 years who pay parking fees and stimulate the local economy by having meals, drinks in Fremantle. FCO also pays the booking, lighting, piano hire and tuning fees.
2. FCO has provided the City of Fremantle with exposure worth \$1 million thanks to its main sponsor, the Fremantle Herald and Perth Voice which runs advertising campaigns over 5-6 weeks in the lead up to every concert (worth over \$600,000 since 2005) as well as FCO's own marketing efforts reaching the entire metro area (regular seat drops of FCO flyers at WASO and Musica Viva performances in the Perth Concert Hall), FCO group emails (thousands of people have signed up to receive announcements), Chamber of the Arts and Culture group emails, distribution of flyers at luthiers, bookshops, doctor and dentists waiting rooms, newsagencies, coffee shops, etc and lastly websites and social media..
3. FCO's recordings are at international level (over 4 million hits on YouTube and Spotify) thanks to internationally renowned Dutch violinist Rudolf Koelman. FCO's 2 acclaimed CDs have been broadcast on ABC Radio National Classic FM and are sold worldwide. This reflects positively on Fremantle, gives Fremantle a permanent and increasing local, national and international presence it otherwise wouldn't have.
4. FCO enriches the local arts and gives pleasure to many Freo citizens and visitors.

5. FCO provides training for young talented WA professional musicians which is recognised by WASO and Musica Viva (hence the seat drops). This again reflects positively on Fremantle. The performances with violinist Rudolf Koelman are like master classes for FCO members but instead of having to travel far at great cost, the master comes to Fremantle. This again increases Fremantle's reputation.
6. FCO is incorporated not-for-profit and all administrative and organisational work is voluntary.
7. FCO is incredibly efficient with high artistic achievements and training provided (both usually cost millions) by the smell of an oily rug. The additional costs for the hire of the Fremantle Town Hall could break FCO and I cannot see why suddenly FCO shouldn't be worthy of the city's support and co-operation anymore.
8. FCO received subsidise use status by a submission to full council 15 years ago. Full council voted to grant FCO this status. Surely only full council can cancel this.

### **OFFICER COMMENT**

Over the past 15 years, the City has been very supportive of the Fremantle Chamber Orchestra and the cultural benefit it provides to the community.

In recognition of this, the City has recurrently provided subsidised venue hire to the Fremantle Chamber Orchestra to conduct performances at the Town Hall and continued its support until construction of the Walyalup Civic Centre in late 2018 prevented access.

Detailed analysis has shown that to date the City has subsidised the Fremantle Chamber Orchestra as follows: -

2005 – 2013:

- 100% subsidy of 20 bookings. Each booking ranges between (\$288 - \$504)

2014 – 2019:

- 100% subsidy of 30 bookings (220.5 hours). A total of \$35,859.80 fees waived
- \$20,000 cash funding through grants

Total Support \$61,619.90

The City has also absorbed all costs incurred throughout this period for Town Hall cleaning post-concert as well as provided subsidised parking for each concert.

The request from the Fremantle Chamber Orchestra sits outside of the scope of the Grants and Sponsorship Policy adopted in May 2021. This Policy outlines the framework to manage one-off grant, sponsorship or in-kind funding requests, rather than provide ongoing support for regular events.

In acknowledgement that not funding these annual events in 2021 does not allow sufficient time for these event organisers to process the impact of not receiving annual funding from the City, it is intended that future support of regular, annual events will be reduced over a period of three years as follows: -

- Year 1 – 100% of annual sponsorship commitment (2021)
- Year 2 – 75% of annual sponsorship commitment (2022)
- Year 3 – 50% of annual sponsorship commitment (2023)
- Year 4 – 0% of annual event funding in Year 4 (2024)

On this basis and consistent with other organisations also supported by City financial assistance, the Officer recommendation is to support 100% funding in year one (2021/22) with sufficient notice to gradually reduce funding in future years. It is envisaged that funding would not be provided under this arrangement in year 4, allowing the Fremantle Chamber Orchestra to seek funding opportunities through other avenues moving forward.

This also acknowledges the Fremantle Chamber Orchestra's profile and history with the City as well as their important contribution to the culture of the City of Fremantle by providing accessible high-quality orchestral concerts to the Fremantle community.

### **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

### **ELECTED MEMBER MOTION**

**Council approve the Fremantle Chamber Orchestra's subsidised use status (no charge) for the Fremantle Town Hall to be continued.**

**FPOL2108-17      ELECTED MEMBER MOTION – SPEED BUMPS ON SOUTH  
TERRACE - CR MARIJA VUJCIC**

**Meeting date:** 11 August 2021  
**Responsible officer:** Chief Executive Officer  
**Decision making authority:** Council  
**Agenda attachments:** South Terrace – Proposed Works

**Elected Member SUMMARY**

The speed limit along South Terrace, from South Street to Duoro Road is reduced to 40kph.

The reason for their original installation, more than 3 years ago, was that the City of Fremantle wanted to reduce the speed limit along busy South Terrace in South Fremantle after a push from the local community.

The speed humps were installed as a temporary measure, to convince Main Roads WA that a 40 km/h speed limit should be introduced, and, on the 11 November 2020, Council agreed to create a 40km/h speed zone pending the creation of a signage plan.

The design of current speed humps is not fit for purpose. The speed humps are particularly intrusive for road users, i.e. cars, bike riders and pedestrians. Bike riders and vehicles swerve to avoid the high humps and the possible damage to bikes and vehicles. There have been some narrow misses with pedestrians and bike riders.

South Terrace is no longer a road that facilitates speeding for the majority of vehicle users. The road is now a multi-use road that accommodates parked cars, pedestrian islands and bike lanes. There has truly been a calming of the road to 40kph and less.

The preparation of signage plans and engagement with the community to advertise the speed zoning changes has now been completed and the new speed reduced zone is in place with the signage fully installed.

We consulted with the community and we also gave the community an undertaking that the speed humps would be removed. Mission accomplished, we now need to honour the second part of the undertaking. One does not see along other metropolitan roads that have a sign with 60kph and then a speed hump just for good measure. In the event that the speed limit is exceeded that we have a remedy, speed cameras and fines.

Therefore, it is time to remove the speed bumps without any further delay and as has been requested by several community members since their installation.

## **OFFICER COMMENT**

It is important to note that speed limits and associated signage are ultimately determined and approved by Main Roads WA (MRWA) and the posted limit (signage) reflects the road environment and the speed of the 85<sup>th</sup> percentile of traffic. The process does not rely on the posted speed signage slowing the traffic.

The local community have raised concerns in respect to traffic speed and safety, and the impact on public amenity / activation on South Terrace over a sustained period.

Officers have previously developed high-level plans for a series of permanent raised plateaus (nodes) to reduce traffic speed and improve the amenity of the area; however, it has been acknowledged that the costs to deliver the scheme (as a whole) were proving prohibitive and continuing to delay approval and implementation.

Noting resident and community concerns in respect to the traffic / safety issues, officers revised their approach in 2016, and proposed interim road treatments (temporary speed cushions) to slow the traffic in lieu of the more permanent solution. This would also allow a viable application to MRWA for a reduced posted speed limit.

This approach was implemented in early 2017 and was subsequently followed up with the installation of the first node at the intersection of Little Lefroy Lane and Sydney Street in 2018.

Officers have undertaken assessments of traffic speed following the implementation of the temporary speed cushions - this has highlighted that the temporary speed cushions have been successful in creating a speed environment of 40-42km/h on South Terrace north of King William Street and South of Jenkins Street.

The pre-installation speed was approximately 48km/h for the area near the first node at Little Lefroy Lane.

The removal of the temporary cushions in relation to the construction of node 1 has maintained the 40-42km/h speed environment looking at data from 2019 (after completion of node 1).

The successful reduction in the vehicular speeds on South Terrace was used as evidence to formally apply to MRWA to reduce the posted speed limit to 40km/hr (this being more reflective of the changed environment and 85<sup>th</sup> percentile speeds).

The application to MRWA (as endorsed by Council on 11 November 2020 (FPOL2011-1)) was successful as an area wide speed limit in April 2021.

New signage and the implementation of the revised limit was completed in July 2021.

It is important to note that the new posted speed limit of 40km/h reflects the modified environment – this includes traffic calming devices (both nodes and temporary speed cushions).

The agreed approach has been for officers to progress to design and implement the remaining five raised nodes as part of a phased program of works, this being subject to Council budget allocations. As the nodes are subsequently installed the intention remains to progressively remove the temporary speed cushions.

Council have adopted a budget of \$268,000 this financial year to complete South Terrace node 2 at the intersection of Jenkin Street (noting that the City already completed the drainage works for node 2 in 2019, costing \$100,000). The completion of node 2 will permanently replace four more of the temporary speed cushions.

The approximate value of each permanent node installation ranges from \$362,000 (node 2 Budget) to \$427,131 (Actual cost of node 1). Budget for the remaining four permanent nodes is included in the Councils current Draft 10-year financial plan and will be subject to Council approval. See attachment for proposed works on South Terrace.

Officers do not endorse or support the motion to remove the temporary speed cushions, because:

- The temporary cushions are very effective in calming the traffic on South Terrace
- There is a planned replacement program with permanent nodes – this will maintain the ‘calmed’ environment during the transitional period
- Officers made the application to MRWA for a reduced posted limit based on the effect of these treatments – noting the posted speed reflects the 85<sup>th</sup> percentile speed
- Officers would be concerned that should Council now remove the temporary cushions (immediately following MRWA’s implementation of the posted speed reductions), there will be a justifiable negative reaction and lack of trust from MRWA moving forward
- At Finance Policy Operations and Legislation Committee on 11 March 2020 (FPOL2003-2), Council resolved that officers develop proposals for additional temporary speed cushions in the area of Scott Street and Orient Street
  - This motion contradicts Council’s position for the use of temporary speed cushions

## **VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

## **ELECTED MEMBER MOTION**

**Council remove the speed bumps on South Terrace by the end of September 2021.**

**FPOL2108-18**

**ELECTED MEMBER MOTION – OLYMPICS FESTIVAL - CR  
MARIJA VUJCIC**

**Meeting date:** 11 August 2021  
**Responsible officer:** Chief Executive Officer  
**Decision making authority:** Council  
**Agenda attachments:** Nil.

**Elected Member SUMMARY**

It is expected that other Australian cities will begin to announce their celebrations to recognise their locally connected Olympians participating in the Tokyo Games.

I would like Fremantle to be the first City to declare a celebration to recognise our Olympians both past and present.

**OFFICER COMMENT**

The City recognises the amazing contribution of all 51 West Australians that have competed in the 2020 Tokyo Olympics and notes that three of those athletes are from Fremantle and a further 18 have ties to Fremantle.

A celebration on a similar scale to the City's Anzac Day commemorations including the street parade and complementing events, would cost approximately \$50,000. To increase this offering to create a festival type celebration with decorated floats and programmed entertainment would cost an estimated \$150,000.

Brookfield Place in Perth was selected as the main live site for the 2020 Tokyo Olympics. There have been a series of activities held in that location throughout the Olympics. It is likely that there will be a state driven commemoration in Perth at this site to celebrate the conclusion of the Olympics, and the return of the West Australian athletes.

Officers will investigate alternate ways to recognise the Fremantle athletes for their achievements.

**VOTING AND OTHER SPECIAL REQUIREMENTS**

Simple Majority Required

**ELECTED MEMBER MOTION**

**Council declares its intention for the City of Fremantle to host an Olympics Festival to celebrate the outstanding success of our Fremantle connected athletes at the Tokyo Olympics. This Festival will include:**

- a. inviting Fremantle connected athletes Olympians past and present; and**
- b. a Street Parade including floats and entertainment; and**
- c. suitable traffic control measures to generate maximum pedestrian participation along the route.**

## **12. Urgent business**

In cases of extreme urgency or other special circumstances, matters may, on a motion that is carried by the meeting, be raised without notice and decided by the meeting.

## **13. Late items**

In cases where information is received after the finalisation of an agenda, matters may be raised and decided by the meeting. A written report will be provided for late items.

## **14. Confidential business**

Members of the public may be asked to leave the meeting while confidential business is addressed.

### **FPOL2108-19      SALE OF 7-9 QUARRY STREET, FREMANTLE**

**Meeting date:** 14 July 2021  
**Responsible officer:** A/Director City Business  
**Decision making authority:** Council  
**Attachments:** 1. Contract of Sale 7-9 Quarry Street  
2. Proposed Design 7-9 Quarry Street  
**Additional information:** Nil

### **REASON FOR CONFIDENTIALITY**

This report is **CONFIDENTIAL** in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

## **15. Closure**