



Agenda

Ordinary Meeting of Council

Wednesday, 16 October 2019, 6.00pm

CITY OF FREMANTLE
NOTICE OF AN ORDINARY MEETING OF COUNCIL

Elected Members

An Ordinary Meeting of Council of the City of Fremantle will be held on **Wednesday, 16 October 2019** in the North Fremantle Community Hall, located at 2 Thompson Road, North Fremantle commencing at 6.00 pm.

A handwritten signature in blue ink, consisting of a stylized 'P' followed by a horizontal line and a vertical stroke.

Philip St John
Chief Executive Officer

11 October 2019

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CITY OF FREMANTLE

Ordinary Meeting of Council

Agenda

1. OFFICIAL OPENING, WELCOME AND ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands of the Whadjuk people and that we respect their spiritual relationship with their country. We also acknowledge the Whadjuk people as the Traditional Owners of the greater Walyalup area and that their cultural and heritage beliefs are still important to the living Whadjuk people today.

2. ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

There are no previously received apologies or approved leave of absence.

3. APPLICATIONS FOR LEAVE OF ABSENCE

_____ requests a leave of absence from _____ to _____ inclusive.

4. DISCLOSURES OF INTEREST BY MEMBERS

Elected members must disclose any interests that may affect their decision-making. They may do this in a written notice given to the CEO; or at the meeting.

5. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There are no responses to public questions taken on notice at a previous meeting.

6. PUBLIC QUESTION TIME

Members of the public have the opportunity to ask a question or make a statement at council and committee meetings during public question time.

Further guidance on public question time can be viewed [here](#), or upon entering the meeting.

7. PETITIONS

Petitions to be presented to council.

Petitions may be tabled at the meeting with agreement of the presiding member.

8. DEPUTATIONS

8.1 SPECIAL DEPUTATIONS

A special deputation may be made to the meeting in accordance with the City of Fremantle Meeting Procedures Policy 2018.

There are no special deputation requests.

8.2 PRESENTATIONS

Elected members and members of the public may make presentations to the meeting in accordance with the City of Fremantle Meeting Procedures Policy 2018.

9. CONFIRMATION OF MINUTES

Officer's recommendation

That the minutes of the Ordinary Meeting of Council dated 25 September 2019 be confirmed as a true and accurate record.

10. ELECTED MEMBER COMMUNICATION

Elected members may ask questions or make personal explanations on matters not included on the agenda.

11. REPORTS AND RECOMMENDATIONS FROM COMMITTEES

11.1 PLANNING COMMITTEE 2 OCTOBER 2019

PC1910-4 SHUFFREY STREET NO.11 (LOT 33), FREMANTLE - TWO STOREY ADDITIONS AND ALTERATIONS TO EXISTING SINGLE HOUSE (JL DA0270/19)

Meeting Date: 2 October 2019
Responsible Officer: Manager Development Approvals
Decision Making Authority: Committee
Attachments: 1: Development Plans
2: Site Photos
3: Streetscape montage

SUMMARY

Approval is sought for a two storey addition and alterations to the existing two storey Single house at No.11 Shuffrey Street, Fremantle (subject site). The application is referred to Planning Committee for consideration due to the nature of the discretion exercised in determining the application.

The application seeks discretion against the street setback requirements of Local Planning Policy 2.9. Officers acknowledge that the siting of the existing house is unusual and other existing single and two storey houses in Shuffrey Street (some of which are outside the 'prevailing streetscape' as defined in LPP 2.9) have street setbacks less than those stipulated in the policy. Nevertheless, on balance, the application is recommended for refusal on the basis of the reduced upper floor setback.

PROPOSAL

Detail

Approval is sought for two storey additions and alterations to the front of the existing Single house at No.11 Shuffrey Street, Fremantle.

The addition includes a master bedroom, bathroom, living area, walk-in-robe, alterations to existing single garage, bike storage and balcony.

The applicant has provided additional plans supporting the proposed upper floor street setback for the dwelling including a streetscape montage to demonstrate the upper floor setbacks in the wider context of Shuffrey Street. These plans are included as attachment 3.

Development plans are included as attachment 1.

Site/application information

Date received: 24 July 2019
Owner name: Michael and Elizabeth Dallimore
Submitted by: Jill Birt Architect
Scheme: Residential R25

Heritage listing:	Nil
Existing land use:	Single house
Use class:	Single house
Use permissibility:	P



CONSULTATION

External referrals

Nil required.

Community

The application was advertised in accordance with Schedule 2, clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015, as the proposal sought discretion against the requirements of the R-Codes and Local Planning Policies. The advertising period concluded on 16 August 2019, and no submissions were received.

OFFICER COMMENT

The proposal has been assessed against the relevant provisions of LPS4, the R-Codes and relevant Council local planning policies.

Where a proposal does not meet the Deemed-to-comply requirements of the R-Codes, an assessment is made against the relevant Design principles of the R-Codes. Not meeting the Deemed-to-comply requirements cannot be used as a reason for refusal. In this particular application the areas outlined below do not meet the Deemed-to-comply or policy provisions and need to be assessed under the Design principles:

- Street setback

The above matter is discussed below.

Background

The subject site is located on the western side of Shuffrey Street in Fremantle at the end of a cul-de-sac that terminates at Fremantle Park. The site is adjacent to the Fremantle Leisure Centre (to the east) and surrounded to the north, south and west by other single and two storey residential dwellings.

Street Setback

Element	Permitted	Proposed	Discretion
Street setback - Ground Floor - Upper Floor	7m 10m	4.5m 4.8m	2.5m 5.2m

In accordance with Local Planning Policy 2.9, in considering a reduced street setback, consideration is given to the character and existing setbacks of the prevailing streetscape (as defined by the policy), which in this case includes the adjoining dwellings at Nos. 5, 7 and 9 Shuffrey Street. The adjoining dwelling to the south does not front Shuffrey Street therefore it does not form part of the prevailing streetscape. The properties within the prevailing streetscape consist of single storey dwellings only. The existing street setbacks for these single storey dwellings are detailed below:

Property	Existing Street setbacks
5 Shuffrey Street	Ground floor – 13.3m
7 Shuffrey Street	Ground floor – 3.3m
9 Shuffrey Street	Ground floor – 3.3m
Note only: 20 Barnett Street	Does not form part of prevailing streetscape per policy definition. Ground Floor – Nil (garage) Upper Floor - Nil (dwelling)

In accordance with the ground floor setback of the other dwellings in the prevailing streetscape, the proposed 4.5m ground floor setback could be supported. As the prevailing streetscape is characterised by single storey dwellings only any new upper floor level would ordinarily be required to be setback in accordance with the Policy. The proposed 4.8m upper floor setback results in a projecting element into the existing and desired streetscape and is not supported.

The applicant has provided the following comments in support of the proposed street setback:

Consideration	Officer Comment
The applicant provided an analysis of the subject street (outside of the 'prevailing streetscape'), concluding that a majority of single storey dwellings were set back well below the required 7m from the primary street. Furthermore the applicant believes dwellings outside of the prevailing street scape to the north also include two storey built form which are also between 2-3m setback from Shuffrey Street.	<p>The ground floor setback as proposed is considered worthy of support in accordance with the prevailing streetscape.</p> <p>The upper floor setback is considered inconsistent with this prevailing streetscape for the reasons stated above. LPP 2.9 limits the consideration of setbacks in the streetscape generally.</p>
The proposed upper floor is small in frontage and is centrally positioned on site which will result in minimal presentation to Shuffrey Street.	The applicant has been advised to consider amending the proposal to step the upper floor further back from the existing ground floor setback of the dwelling.
The subject site and its positioning to Shuffrey Street is unusual given it is located at the head of a cul-de-sac with half its frontage adjacent to a private driveway and a pedestrian footpath leading to Fremantle Park.	<p>This is noted and acknowledged. The proposed upper addition covers approx. 50% of the site's frontage which would result in a small portion of the development presenting the street.</p> <p>The location of the site in context to the actual road reservation of Shuffrey Street will assist in minimising the development presentation to the street and any potential dominating impacts.</p>
The existing layout of the two storey dwelling on site and its irregular positioning and alignment to Shuffrey Street along with wanting to safeguard existing vegetation areas to the rear and south of site are key factors in the design of the upper floor additions being located to the front of site.	This is noted. The dwelling onsite is considered to be unusual in its positioning onsite and maintaining and preserving existing mature vegetation is generally encouraged, however the extent of the upper floor addition could be redesigned to result in a less projecting element for the upper floor street setback area of the property.
A 10m setback would create a visual 'hole' in the street.	This is noted. It is considered that the proposed upper floor setback will result in a projecting streetscape element which is contrary to the provisions of LPP2.9.
A wider streetscape analysis finds that dwellings with upper floors achieve a setback of less than 10m.	These dwellings are noted but do not form a part of the prevailing streetscape as defined by LPP2.9.

As stated in the last point of the table above, there are two storey houses at the north end of Shuffrey Street with upper floor setbacks less than the 10m prescribed under LPP2.9, but these are located beyond the three adjoining properties which defines 'prevailing streetscape' in LPP2.9. Officers have suggested an amended design to align the upper floor setback with a 'pavilion' element of the existing house which, although single storey, has a prominent hipped roof and reads from the street as being approximately 1.5 storeys high. This element has a street setback of approximately 6m which officers consider would be a reasonable balance between the setback prescribed in LPP2.9 and the current proposal, given the unusual design of the existing house and the overall streetscape character of Shuffrey Street. However, the applicant wishes the application to be determined in its current form.

The development has also been considered against the relevant design principles of the R-Codes (5.1.2):

5.1.2 – Street setbacks	
Design Principles	Complies
P2.1 Buildings set back from street boundaries an appropriate distance to ensure they:	
<ul style="list-style-type: none"> Contribute to, and are consistent with, an established streetscape. 	No – the proposed upper floor front façade projects into the existing prevailing streetscape for two storey developments.
<ul style="list-style-type: none"> Provide adequate privacy and open space for dwellings; 	Yes – the development complies with open space requirements and satisfies the relevant design principles with regard to visual privacy per the below assessment.
<ul style="list-style-type: none"> Accommodate site planning requirements such as parking, landscape and utilities; and 	Yes – Readily accommodated on site.
<ul style="list-style-type: none"> Allow safety clearances for easements for essential service corridors. 	Yes – unaffected by the proposed development.
P2.2 Buildings mass and form that:	
<ul style="list-style-type: none"> Uses design features to affect the size and scale of the building; 	No – the proposed concealed roof element and masonry are considered to increase the bulk impact of the reduced setback. It is noted that the skillion lean of the brickwork to the north and open balcony addition help with the graduation of built form to the existing Single storey built form of properties to the north along Shuffrey Street.
<ul style="list-style-type: none"> Uses appropriate minor projections that do not detract from the character of the streetscape; 	N/A – no minor projection proposed.

<ul style="list-style-type: none"> Minimises the proportion of the façade at ground level taken up by building services, vehicle entries and parking supply, blank walls, servicing infrastructure access and meters and the like; and 	<p>No – New portions of ground and upper floor blank walls are proposed.</p>
<ul style="list-style-type: none"> Positively contributes to the prevailing development context and streetscape as outlined in the local planning framework. 	<p>No – the development is considered inconsistent with the prescribed upper floor street setbacks and will result in an undue projecting element into the desired streetscape pattern.</p> <p>LPP 2.9 indicates the requirements with respect to the setback of new dwellings and the discretionary criteria have not been adequately addressed in this instance.</p>

As discussed above, the ground floor street setback can be supported as it is consistent with the existing ground floor setback alignments of Shuffrey Street, however for the reasons above the upper floor setback is not supported and it is not considered to satisfy the relevant development requirements.

CONCLUSION

Accordingly the application is recommended for refusal on the basis that the objectives of LPP 2.9 and the relevant design principles of the R-Codes have not been appropriately addressed with regard to the upper floor street setback.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2015-25

- Increase the number of people living in Fremantle

Green Plan 2020

- Encourage the retention of vegetation on private land.

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

OFFICER'S RECOMMENDATION

Planning committee acting under delegation 1.1:

REFUSE, under the Metropolitan Region Scheme and Local Planning Scheme No. 4, two storey addition and alterations to existing Single house at No.11 (Lot 33) Shuffrey Street, Fremantle, as detailed on plans dated 24 July 2019, for the following reasons:

1. The street setback of the upper floor of the dwelling does not satisfy the variation criteria of Local Planning Policy 2.9 as the setback is inconsistent with the setback of comparable height in the prevailing streetscape and results in a projecting element into the established streetscape.
2. The street setback of the upper floor does not satisfy the design principles of State Planning Policy 3.1 (Residential Design Codes of WA) as the setback is inconsistent with the established streetscape and does not positively contribute to the prevailing or future development context.
3. The proposal is detrimental to the amenity of the area and incompatible with the objectives of the Residential Zone set out in clause 3.2.1 (a) of the Local Planning Scheme No. 4 as per clauses 67(a) and (m) of the Deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

ALTERNATIVE RECOMMENDATION PC1910-4

Moved: Cr Adin Lang

Seconded: Cr Bryn Jones

Planning committee acting under delegation 1.2:

APPROVE, under the Metropolitan Region Scheme and Local Planning Scheme No. 4, two storey addition and alterations to existing Single house at No.11 (Lot 33) Shuffrey Street, Fremantle, subject to the following condition(s):

1. This approval relates only to the development as indicated on the approved plans, dated 24 July 2019. It does not relate to any other development on this lot and must substantially commence within four years from the date of this decision letter.
2. All storm water discharge shall be contained and disposed of on site or otherwise approved by the City of Fremantle.
3. Prior to occupation of the development hereby approved, the boundary wall located on the northern elevation shall be of a clean face brick finish and be thereafter maintained to the satisfaction of the City of Fremantle.
4. The development indicated on the approved plans, including any footings, shall be wholly located within the cadastral boundaries of the subject site.

5. Where any of the preceding conditions has a time limitation for compliance, if any condition is not met by the time requirement within that condition, then the obligation to comply with the requirements of any such condition (other than the time limitation for compliance specified in that condition), continues whilst the approved development continues.

Carried: 7/0

Mayor, Brad Pettitt, Cr Jon Strachan, Cr Ingrid Waltham,
Cr Bryn Jones, Cr Adin Lang, Cr Jeff McDonald, Cr Dave Hume

Mayor, Brad Pettitt requested the item be referred to the Ordinary Meeting of Council on 16 October 2019. Seconded by Cr Ingrid Waltham.

COMMITTEE DECISION ITEM PC1910-4
(Alternative recommendation)

APPROVE, under the Metropolitan Region Scheme and Local Planning Scheme No. 4, two storey addition and alterations to existing Single house at No.11 (Lot 33) Shuffrey Street, Fremantle, subject to the following condition(s):

1. This approval relates only to the development as indicated on the approved plans, dated 24 July 2019. It does not relate to any other development on this lot and must substantially commence within four years from the date of this decision letter.
2. All storm water discharge shall be contained and disposed of on site or otherwise approved by the City of Fremantle.
3. Prior to occupation of the development hereby approved, the boundary wall located on the northern elevation shall be of a clean face brick finish and be thereafter maintained to the satisfaction of the City of Fremantle.
4. The development indicated on the approved plans, including any footings, shall be wholly located within the cadastral boundaries of the subject site.
5. Where any of the preceding conditions has a time limitation for compliance, if any condition is not met by the time requirement within that condition, then the obligation to comply with the requirements of any such condition (other than the time limitation for compliance specified in that condition), continues whilst the approved development continues.

Reason for change

The impact of the proposed development upon the general streetscape was considered to be acceptable.

11.2 FINANCE, POLICY, OPERATIONS AND LEGISLATION COMMITTEE 9 OCTOBER 2019

FPOL1910-6 FREMANTLE PARK UPDATE

Meeting Date:	9 October 2019
Responsible Officer:	Manager Facilities and Environmental Management
Decision Making Authority:	Council
Agenda Attachments:	Project progress photographs Fremantle Park Carpark Concept – General Arrangement Plan

SUMMARY

The purpose of this report is to provide a progress update to Council for the Fremantle Park Sport and Community Centre project and also highlight considerations required in respect to Phase 2 - Fremantle Park Carpark.

This report recommends that Council

- 1. Note the progress of the project and the current program of works.**
- 2. Approve the transfer of \$75 000 from the parking reserve to increase the Fremantle Park Carpark budget to \$425 000, to allow the provision of an 'at-grade' carpark delivered in accordance with best practice sustainable One Planet Living principles.**

Or possibly consider:

- 2. Request Officers investigate future options for increased capacity of the car park by developing a business case for the provision of a temporary multi-story carpark structure in lieu of the existing at-grade carpark design.**

BACKGROUND

On 01 October 2017, The City entered into a Memorandum of Understanding (MOU) with Fremantle Bowling Club Inc. Fremantle Lawn Tennis Club Inc. and Fremantle Workers Social and Leisure Club Inc. (the clubs) with the aim to establish objectives for finalising the development of Fremantle Park Sport and Community Centre.

The clubs have entered into a lease with the City as an incorporated entity Fremantle Park Sport and Community Centre (FPS&CC).

Acknowledgement

- 1. Council adopted the Fremantle Park Sport and Community Centre Business Case (FPS&CC BC) at Ordinary Council meeting 20 July 2016.**

2. Council resolved the following on 24 May 2017;
- a) *Endorse the concept design (6c) and the club reduced cost estimate of \$4.1 m, this would mean:*
- i. *Delegate to the Chief Executive Officer to decide on the optional extras as listed in the report, which may not be included but may be subject to further clarification and review between clubs and City Officers;*
 - ii. *Accepting the carpark be included as an additional project to the value of \$300 000.*

The works contract was subsequently awarded to McCorkell Constructions (WA) Pty Ltd on 22 March 2019. The construction of the building was programmed to commence 1 April 2019 and achieve Practical Completion on 19 December 2019.

The carpark aspect of the project was separated at the request of the Clubs; this is currently programmed to commence February 2020, the construction timeframe is estimated at 8 weeks.

FINANCIAL IMPLICATIONS

The Fremantle Park project is funded by three organisations as detailed below:

Phase 1 – Fremantle Park Sport and Community Centre	
Budget Allocations	Amount
City of Fremantle	\$1.85m
Fremantle Workers Club	\$1.85m
Department of Local Government, Sport and Cultural Industries	\$400k
Total Budget Allocations for Sport and Community Centre	\$4.1m
Phase 2 – Carpark (Separated)	
City of Fremantle	\$300k
Initial Budget for Project	\$4.4m
Amended Carpark budget (2019/20 budget adjustment)	\$350k

The City is also submitting a grant application to Tennis Australia on behalf of the tennis club. Successful applicants will be notified in December 2019.

LEGAL IMPLICATIONS

Nil

CONSULTATION

The FPS&CC project has been developed in consultation and with active participation of the key stakeholders. The business case was established and agreed by each of the founding clubs (Fremantle Lawn Tennis Club, Fremantle Bowling Club and Fremantle Workers Club). The business case provides a high-level outline of scope and forms the basis of the agreement for all stakeholders moving forward on the project.

The City has continued regular consultation with the Clubs who have provided significant input into the design process with the appointed architect to develop the latest project concept; there are also monthly reference group meetings.

As part of the project development process the City conducted a Community Consultation exercise in April 2018.

OFFICER COMMENT

Building including (and associated works)

The current works on site remain within the original programme timeframe. Structural works have been completed and windows, internal walls and ceilings are now being installed. Retaining walls and preliminary earthworks are completed in preparation for the synthetic pitches.

The estimated final cost for the building works remains within the original budget parameters. As a result of ongoing value engineering some of the omitted infrastructure items, as detailed in the MOU, have been able to be included in the works.

The project remains on target for Practical Completion on 21 January 2020; it is anticipated that the clubs will begin their fit out in December 2019.

Request from Fremantle Park Sport and Community Centre (FPS&CC) (the clubs)

During the course of the project, the clubs have requested that the City agree to a cost / budget reallocation by the City in respect to the cost of relocating two existing grass tennis courts. The clubs believe that the construction of the car park has resulted in the need to reallocate the tennis courts.

The Officers perspective on this request is that all the original site designs and configuration options included facility reconfiguration and all options included car parking (which will also be utilised by the clubs). All of the site reconfiguration options considered as part of the planning process incurred some facility relocation.

Further to this, the construction of the car park was part of the original business case – the subsequent agreement to separate the construction of the car park has only changed the timing and construction approach – it has not changed the location, design or layout of the car park.

The current scope of works includes for the construction of two new tennis courts with a cost provision of \$162,794; however, it should be noted that this cost relates to upgraded high specification synthetic surfaces.

Should Council feel the Clubs request for a cost reallocation in relation to the two courts has merit, Officers would estimate that on a 'like for like' (moving two grass courts) basis the cost differential to relocate two grass courts within the existing site would cost approximately \$25 000.

Carpark

The Fremantle Park Car Park project is currently in the detailed design phase. The design and construction documentation is nearing completion and a cost estimate has been developed based on this design.

A plan of the proposed carpark is contained in attachment 2.

An updated cost estimate has highlighted a revised works cost estimate of \$425 000, this highlights a budget shortfall of \$75 000.

Officers will request the following budget variation for the construction works in order to deliver the Fremantle Park Carpark:

Account	Account Details	2019/20 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2019/20 Amended Budget
Increase budget for P-10865 Construct Fremantle Park carpark by an additional \$75,000 for provision of a single story carpark delivered in accordance with best practice sustainable One Planet Living principles, being funded from the Parking Reserve Fund.					
300115.3923	P-10865 Construct-Fremantle Park carpark – Parking Reserve	(350,000)		(75,000)	(425,000)
300115.1606	P-10865 Construct-Fremantle Park carpark – Capital Expenditure	350,000		75,000	425,000

The carpark design contains 101 car parking bays with two additional ACROD bays. The carpark has a loop vehicle access design with two entry/ exit points from the side lane accessed from Parry Street. The drainage infrastructure within the footprint of the carpark is connected into the main stormwater system located along Parry Street.

The carpark has been carefully designed with sustainability in mind. The design of the carpark includes landscaping that has been designed to satisfy the water sensitive urban design requirements. The carpark has been contoured to drain the water runoff to the central landscaped areas and water-wise planting has been selected. Solar lighting has been selected for the carpark further reinforcing the City's endeavour to deliver a sustainable and functional carpark. Officers are also planning to construct the carpark foundation using recycled road base material from the City's existing road renewal programme along with the inclusion of recycled material in the asphalt surface treatment of the carpark.

Permits and Use

Council has approved (FPOL17111-6 / 22 November 2017) parking allocations of 5 free Club car parking bays as well as 35 car parking permits for weekdays and 45 permits for weekends in respect to the new carpark. The remaining bays would be available for public use.

Officers have contacted the Department of Planning, Lands and Heritage in respect to the provision of a commercial carpark on the site and been advised that the Department would have no objection providing no profit is being made from the fees charged for the car park.

Program and Delivery

The design documentation is well progressed with the 'For Construction' documentation to be issued in December 2019. The footprint of the proposed carpark currently contains two grass tennis courts and the existing tennis clubroom building. The building will be deconstructed and the tennis courts removed prior to the construction of the carpark beginning. Before construction commences on site, the existing levels will be surveyed and checked against the design, to ensure the quantities used in design are accurate.

Works on site to construct the carpark are currently proposed to commence at the beginning of February 2020. This start date has been selected to fit within the City's annual Capital Project Construction Program, which includes critical projects that bookend the carpark construction dates due to School holidays.

The carpark is expected to take eight weeks to complete, which includes a stormwater connection within Parry Street. The carpark project requires additional drainage infrastructure to be installed within Parry Street; this will be done as forward works as part of the Parry Street resurfacing project which is due in January 2020.

Future Carpark Options - Multi Story

The current proposed site for Fremantle Park Carpark is located on Parry Street within a 400m radius of Fremantle's CBD and in line with the City's Integrated Transport Strategy for future parking facilities, is located on the periphery of the central city avoiding the need for car traffic to travel through the centre of town to access parking. As such, officers deem that this location is significantly well positioned that Council might consider the possibility of a business case for a possible temporary multi-story carpark.

Initial investigations suggest that the most likely scenario would be for officers to investigate details and costs for the provision of a temporary modular pre-fabricated two story carpark with ground level parking that could be provided within the same footprint as the current single story carpark.

If the Council supports further investigation of increased capacity and the possible provision of a multi-story carpark at Fremantle Park, Officers will put the current single story carpark project on hold and develop a business case / further report for consideration by Council.

For the purpose of this report this amendment could be facilitated with the deletion of Officer's recommendations 2 below and the addition of a new number 2 as follows:

2. *Request Officers investigate further options for increased parking capacity to the site of the proposed at-grade carpark on Parry Street and develop a business case; options should include a review of temporary multi-story options and a report be presented back to Council for further consideration.*

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

OFFICER'S RECOMMENDATION

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Jenny Archibald

Council:

1. Note the progress of the project and the current program of works.
2. Approve the required budget amendments to the adopted budget for 2019/2020 as outlined below:

Account	Account Details	2019/20 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2019/20 Amended Budget
Increase budget for P-10865 Construct Fremantle Park carpark by an additional \$75,000 for provision of a single story carpark delivered in accordance with best practice sustainable One Planet Living principles, being funded from the Parking Reserve Fund.					
300115.3923	P-10865 Construct-Fremantle Park carpark – Parking Reserve	(350,000)		(75,000)	(425,000)
300115.1606	P-10865 Construct-Fremantle Park carpark – Capital Expenditure	350,000		75,000	425,000

AMENDMENT 1

Moved: Mayor, Brad Pettitt

Seconded: Cr Rachel Pemberton

To add parts 3 and 4, and an updated budget amendment table to read as follows:

3. Request Officers increase the Construct Fremantle Park budget by \$25 000, this provision to contribute towards the costs associated with the reallocation to two grass tennis courts as a result of the construction of the new carpark, the budget reallocation to be funded from the Parking Reserve Fund.

<i>Account</i>	<i>Account Details</i>	<i>2019/20 Adopted Budget</i>	<i>Revenue Increase/ (Decrease)</i>	<i>Expenditure (Increase)/ Decrease</i>	<i>2019/20 Amended Budget</i>
<i>Increase budget for P-10865 Construct Fremantle Park carpark by an additional \$100,000 - \$75,000 for provision of a single story carpark delivered in accordance with best practice sustainable One Planet Living principles and \$25,000 provision to contribute towards the costs associated with the reallocation to two grass tennis courts, being funded from the Parking Reserve Fund.</i>					
300115.3923	<i>P-10865 Construct-Fremantle Park carpark – Parking Reserve</i>	<i>(350,000)</i>		<i>(100,000)</i>	<i>(450,000)</i>
300115.1606	<i>P-10865 Construct-Fremantle Park carpark – Capital Expenditure</i>	<i>350,000</i>		<i>100,000</i>	<i>450,000</i>

4. Request Officers arrange for the inclusion of a new ‘hit-up’ wall from P-10865 Construct Fremantle Park budget, this to be funded through a contract variation of up to \$5 000.

Amendment carried: 5/2

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald**

Against

Cr Doug Thompson, Cr Andrew Sullivan

Reason for change:

It was apparent that the creation (and chosen location) of the carpark had a direct impact on two of the existing tennis courts and also, the loss of the ‘hit-up’ wall as a result of the removal of the gardeners shed – it was therefore felt appropriate and fair that an amendment to the project budget be made to contribute towards the potential costs of relaying the two removed courts and providing a new ‘hit-up’ wall.

AMENDMENT 2

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

To add a part 5 to read as follows:

5. Request Officers investigate further options for increased parking capacity to the site of the proposed at-grade carpark on Parry Street and develop a business case; options should include a review of **temporary** multi-story options and a report be presented back to Council for further consideration.

Amendment carried: 6/1

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge, Cr Andrew Sullivan
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald**

Against

Cr Doug Thompson

Reason for change:

Adjustment to the parking area component of the project to allow for relocation of current grass courts where the car park is to be placed.

COMMITTEE RECOMMENDATION ITEM FPOL1910-6

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

Council:

1. Note the progress of the project and the current program of works.
2. Approve the required budget amendments to the adopted budget for 2019/2020 as outlined below:
3. *Request Officers increase the Construct Fremantle Park budget by \$25 000, this provision to contribute towards the costs associated with the reallocation to two grass tennis courts as a result of the construction of the new carpark, the budget reallocation to be funded from the Parking Reserve Fund.*

Account	Account Details	2019/20 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2019/20 Amended Budget
<i>Increase budget for P-10865 Construct Fremantle Park carpark by an additional \$100,000 - \$75,000 for provision of a single story carpark delivered in accordance with best practice sustainable One Planet Living principles and \$25,000 provision to contribute towards the costs associated with the reallocation to two grass tennis courts, being funded from the Parking Reserve Fund.</i>					
300115.3923	<i>P-10865 Construct-Fremantle Park carpark – Parking Reserve</i>	<i>(350,000)</i>		<i>(100,000)</i>	<i>(450,000)</i>
300115.1606	<i>P-10865 Construct-Fremantle Park carpark – Capital Expenditure</i>	<i>350,000</i>		<i>100,000</i>	<i>450,000</i>

4. *Request Officers arrange for the inclusion of a new ‘hit-up’ wall from P-10865 Construct Fremantle Park budget, this to be funded through a contract variation of up to \$5 000.*
5. *Request Officers investigate further options for increased parking capacity to the site of the proposed at-grade carpark on Parry Street and develop a business case; options should include a review of multi-story options and a report be presented back to Council for further consideration.*

Amendment carried: 6/1

Mayor, Brad Pettitt, Cr Hannah Fitzhardinge, Cr Andrew Sullivan
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald

Against
Cr Doug Thompson

FPOL1910-7 RESIDENTIAL PARKING PERMITS (CBD)

Meeting Date: 9 October, 2019
Responsible Officer: Manager Field Services
Decision Making Authority: Council
Agenda Attachments: Residential and multi-purpose parking policy
Parking local law 2006

SUMMARY

The City of Fremantle has received a complaint about the fees that are applied to Residential Parking Permits for use within the area highlighted pink in attachment A and B of the Residential and Multi-purpose Parking Permits Policy (this relates to the CBD). The complainant considers that the fees for current permit holders are too high and would like Council to consider a reduction in those fees.

The Residential Parking Permit fees are charged based on a Council resolution which was made at the Ordinary Council Meeting held on the 28 February 2018 and which provides for officers to charge 50% of the prescribed monthly parking fee to eligible residents.

The fee currently being charged is \$1242.00 per year which is based on the lowest monthly parking permit rate available for a Monday to Sunday. This is currently \$207.00 per month.

This report recommends that Council approve an increase of the discount currently provided to 75% of the monthly parking fee for those residences that currently have a valid Residential Parking Permit for use within the area highlighted pink in attachment A and B of the Residential and Multi-purpose Parking Permits Policy as at the date of this meeting. Any new permit applicants being required to pay the rate as prescribed by Council on 28 February 2018 (50% discount). This would mean that the fee to be applied to those residences that currently have a permit would reduce to \$621.00 per year.

BACKGROUND

At the Ordinary Council Meeting held on the 28 February 2018 an item was presented to Council, on behalf of the residents of the Warders Cottages located in W3 block 7-17 Henderson Street Fremantle, requesting that Council set a fee for those residents to access parking. The officers recommendation was *'That Council approve the issuing of one parking permit per residence to the residents of the Warders Cottages located in W3 block 7-17 Henderson Street Fremantle to park at the South Terrace Car Park 61 at the rate of \$525.50 per permit per annum'*.

Council considered this recommendation and decided as an alternate arrangement that:
'Council approve the issue of one parking permit per residence, for the owner or occupier of that residence, where no adequate off street parking is available, at the rate of 50% of the prescribed monthly parking fee on the following conditions;

- a) *the fee is paid annually;*
- b) *the residence is located within the area highlighted pink in parts A & B of the Residential and Multi-purpose Parking Policy; and*
- c) *the permit is issued in accordance with the City's Parking Local Law and Residential and Multi-purpose parking policy.'*

This amendment was adopted by council. The fees and charges set for the current budget has taken this resolution into account.

FINANCIAL IMPLICATIONS

Based on the current fees and charges schedule there would be a total income loss of \$3726.00 per year across the six current permit holders if the recommended additional 75% discount was applied to the existing permit holders who currently have a valid Residential Parking Permit for use within the area highlighted pink in attachment A and B of the Residential and Multi-purpose Parking Permits Policy.

LEGAL IMPLICATIONS

The modified fee will need to be advertised in accordance with the *Local Government Act 1995*.

CONSULTATION

Nil

OFFICER COMMENT

Residential parking in the City of Fremantle operates under the relevant provisions of the Parking Local Law 2006 and the Residential and Multi-purpose Parking Permits Policy which was last amended on 27th May 2015.

The City of Fremantle has received a complaint regarding the fees that are charged to the holders of current Residential Parking Permits within the area highlighted pink in attachment A and B of the Residential and Multi-purpose Parking Permits Policy.

These fees are charged based on the following Council resolution which was made at the Ordinary Council Meeting held on the 28 February 2018 and which provides for officers to charge 50% of the prescribed monthly parking fee to eligible residents.

Council Decision

Council approve the issue of one parking permit per residence, for the owner or occupier of that residence, where no adequate off street parking is available, at the rate of 50% of the prescribed monthly parking fee on the following conditions;

- a) the fee is paid annually;*
- b) the residence is located within the area highlighted pink in parts A & B of the Residential and Multi-purpose Parking Policy; and*
- c) the permit is issued in accordance with the City's Parking Local Law and Residential and Multi-purpose parking policy.*

Based on the complaint received it is proposed that those residences that currently have a valid Residential Parking Permit for use within the area highlighted pink in attachment A and B of the Residential and Multi-purpose Parking Permits Policy be provided a 75% discount on the current monthly fee. There are six current permit holders that relate to 2 permit holders Marine Terrace, 3 on Mouat Street and 1 on Phillimore Street premises in the West End of the CBD.

Utilising the current Fees and Charges Schedule the fee being changed to these permit holders is \$1242.00 per year. This is based on the lowest monthly parking permit rate available for a Monday to Sunday permit which is \$207.00 per month. The calculation is \$207.00 x 12 months x 50%.

If a 75% discount was provided to the existing permit holders that currently have a valid Residential Parking Permit, for use within the area highlighted pink in attachment A and B of the Residential and Multi-purpose Parking Permits Policy, the fee would reduce to \$621.00 per year. The calculation for this based on the current fees and charges schedule is \$207.00 x 12 months x 25%

It is proposed that the 75% discount only apply to the current six current permit holders with any new permit applicants being required to pay the rate as prescribed by Council on 28 February 2018 (ie 50% discount).

It should be noted that two current permit holders have already paid the \$1242.00 fee and these residents will have to be refunded \$621.00 each if this recommendation is adopted by council.

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE RECOMMENDATION ITEM FPOL1910-7
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Rachel Pemberton

Council approve the issue of one parking permit per residence, for the owner or occupier of that residence, where no adequate off street parking is available, at the rate of 50% of the prescribed monthly parking fee for new permit requests from 16 October, 2019 and 25% of the prescribed monthly parking fee for existing permit holders prior to 16 October, 2019 on the following conditions;

- a) the fee is paid annually;**
- b) the residence is located within the area highlighted pink in parts A & B of the Residential and Multi-purpose Parking Policy; and**
- c) the permit is issued in accordance with the City's Parking Local Law and Residential and Multi-purpose parking policy.**

Carried: 4/3

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge
Cr Rachel Pemberton, Cr Jenny Archibald**

Against

Cr Andrew Sullivan, Cr Sam Wainwright, Cr Doug Thompson

ADDITIONAL OFFICER COMMENT

The Residential and Multi-Purpose Parking Permits Policy SG33 was modified in May 2015 to provide greater flexibility for residential parking but also acknowledged that this flexibility could not be provided within Fremantle CBD, identified by the colour pink on the map attached to the Policy.

The Policy specifically states;

“Residents within the area highlighted pink in attachment A and B that do not possess residential or multi-purpose parking permits at the date of adoption of this policy will not be eligible for new residential or multi-purpose parking permits. As an alternative, paid on-street or off-street parking may be available at the rate determined by the City's fees and charges schedule.”

Therefore, no further eligible residential parking permits would be provided within the area identified by the pink shading (Fremantle CBD bounded generally by Parry St) without specific approval of council.

With this in mind, an alternative officer recommendation is provided below.

ALTERNATIVE OFFICER RECOMMENDATION

Council approve the issue of one parking permit per residence, for the owner or occupier of that residence in the Residential and Multi-Purpose Parking Permits Policy SG33 at the rate of 50% of the prescribed monthly parking fee on the following conditions;

- a) the fee is paid annually;**
- b) the residence is located within the area highlighted pink in parts A & B of the Residential and Multi-purpose Parking Policy; and**
- c) the permit is issued in accordance with the City's Parking Local Law and Residential and Multi-purpose parking policy.**

**FPOL1910-8 ADOPTION OF THE CITY OF FREMANTLE LIBRARY ADVISORY
COMMITTEE REPEAL LOCAL LAW 2019**

Meeting Date: 9 October 2019
Responsible Officer: Manager Governance
Decision Making Authority: Council
Agenda Attachments: Nil

SUMMARY

The purpose of this report is for council to consider the adoption of the City of Fremantle Library Advisory Committee Repeal Local Law 2019.

This report recommends that Council consider the submissions received during the public consultation period and adopt the City of Fremantle Library Advisory Committee Repeal Local Law 2019.

BACKGROUND

It is considered that the City of Fremantle Library Advisory Committee Local Law no longer reflects current practise and is inconsistent with the way the City runs and manages its committees and other advisory groups.

A new five year Library Services Agreement between the City of Fremantle and the Town of East Fremantle has been implemented and this agreement is not dependent on the perpetuation of a formal committee.

Therefore on 14 August 2019, Council resolved to give notice of its intention to make a City of Fremantle Library Advisory Committee Repeal Local Law 2019.

The City gave notice from 24 August 2019 until 09 October 2019, in accordance with the provisions and processes of the *Local Government Act 1995*, of its intention to make a City of Fremantle Library Advisory Committee Repeal Local Law 2019

The purpose and effect of the Library Advisory Committee Repeal Local Law 2019 is as follows:

- a. The purpose of this local law is to repeal the City of Fremantle Library Advisory Committee Local Law.
- b. The effect of this local law is to repeal an outdated City of Fremantle local law that no longer facilitates current or best practise.

The City also provided a copy of the proposed local law to the Minister for Local Government, Sport and Cultural Industries.

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

If Council resolves to adopt the repeal local law, the procedure is the same as the procedure for making a local law and is set out in Section 3.12 of the *Local Government Act 1995*, as summarised below:

- Council initiate process - s3.12(2) of the *Local Government Act 1995* (the Act) & Regulation (3) Local Government (Functions and General) Regulations 1996 - Council to resolve to initiate the local law and include in the resolution the purpose and effect of the local law.
- Local public notice – s3.12(3) of the Act - The local government must give local public notice advising where a copy of the proposed local law may be inspected and that submissions may be made before a date specified in the notice (not less than 6 weeks after the notice is given).
- Notification to the Minister - s13.2(3b) of the Act - Send notification to the Minister as soon as the public notice is given (after advertisement appears in the paper).
- Considering Submissions – s3.12(4) of the Act - After the last day for submissions, Council to consider any submissions made and may make the Local Law as proposed or make amendments that are not significantly different from what was proposed (by absolute majority).
- Gazettal notice – s3.12(5) of the Act - After making the local law, the local government is to publish it in the Government Gazette.
- Giving public notice – s3.12(6) of the Act - After the local law has been published in the Gazette, Council is to give local public notice stating the title of the local law; summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and advising that copies of the local law are available on the local governments official website and copies may be inspected or obtained from the local government's office.
- Explanatory Memoranda – s3.12(7) of the Act - After Gazettal to provide an Explanatory Memoranda to the government (WA Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL).
- Commencement of local laws - s3.14 of the Act - The local law will come into effect on the 14th day after publication.
- Review by Government - s3.17 of the Act - Final point on the process where the local law can be amended or repealed via the Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL).

CONSULTATION

The Library Advisory Committee Repeal Local Law 2019 has been advertised for public submissions from 24 August 2019, until 9 October 2019.

During the consultation period the Department of Local Government, Sport and Cultural Industries provided feedback on the terminology and preferred styles of the amendment local law, which has no effect on the application of the local law, and has been included as recommended.

At the time of printing of this agenda, no submissions had been received although the deadline for submissions does not fall until the day that this report is considered by committee. Should submissions be received between the printing of the agenda and the close of submissions, those submissions will be provided to the committee on the night of the meeting for its consideration.

OFFICER COMMENT

While it is unconventional to place a report on an agenda before the close of the public submission period, in consideration of:

1. changes to the meeting schedule to accommodate electoral activities
2. the submission deadline date falling on the day of the committee meeting, and
3. the Finance, Policy, Operations and Legislation Committee not being the final decision maker

It is considered appropriate that this report be presented to this meeting and that any submissions received between printing the agenda and the submission deadline can be provided for consideration on the night of the meeting.

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE RECOMMENDATION ITEM FPOL1910-8
(Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

Council, in accordance with the provisions and processes of the *Local Government Act 1995*; adopt the proposed City of Fremantle Library Advisory Committee Repeal Local Law 2019 included below, which incorporates the changes suggested by the Department of Local Government, Sport and Cultural Industries and considers the submissions received through the community consultation period - the purpose and effect of which is as follows:

- The purpose of this local law is to repeal the City of Fremantle Library Advisory Committee Local Law.
- The effect of this local law is to repeal an outdated City of Fremantle local law that no longer facilitates current or best practise.

Local Government Act 1995

City of Fremantle

Library Advisory Committee Repeal Local Law 2019

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Fremantle resolved on [insert date] to make the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law is the *City of Fremantle Library Advisory Committee Repeal Local Law 2019*.

1.2 Commencement

This local law comes into operation 14 days after the date of publication in the *Government Gazette*.

PART 2 – LIBRARY ADVISORY COMMITTEE LOCAL LAW

2.1 Repeal

The *City of Fremantle Library Advisory Committee Local Law* published in the *Government Gazette* on 18 May 2001 and as amended is repealed.

Dated this [insert date] day of [insert month and year]

The Common Seal of the City of Fremantle was affixed by authority of a resolution of the Council in the presence of:

**Mayor
Dr Brad Pettitt**

**Chief Executive Officer
Mr Philip St John**

**Carried en bloc: 7/0
Mayor, Brad Pettitt, Cr Hannah Fitzhardinge, Cr Doug Thompson,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

FPOL1910-9 ECONOMIC DEVELOPMENT INTERIM ACTION PLAN 2020- 2022

Meeting Date: 9 October 2019
Responsible Officer: Manager Economic Development and Marketing
Decision Making Authority: Council
Agenda Attachments: Economic Development Interim Action Plan 2020 – 2022

SUMMARY

The purpose of this report is to present the Economic Development Interim Action Plan 2020 – 2022 to council for adoption.

This report recommends that Council receive and adopt the attached Economic Development Interim Action Plan 2020 – 2022.

BACKGROUND

The current City of Fremantle Economic Development Strategy 2015 – 2020 is due for expiry at the end of the current financial year. In recognising the impending expiry, a review of the current strategy was carried out and both the review and an approach to the development of the next economic development strategy were presented to council for consideration.

At the July 2019 Ordinary Meeting of Council (Council Decision Item FPOL-1907) it was resolved to:

1. Receive the Economic Development Strategy Review as provided in Attachment 1 of this item in the Finance, Policy, Operations and Legislation Committee Agenda (10 July 2019).
2. Endorse aligning the development and delivery of a new economic development strategy with:
 - a. The next major review of the Community Strategy Plan (FY 2021/22)
 - b. The next State Election (scheduled to be held on 13 March 2021)
3. Endorse the development of a 2-year action plan (2020 – 2022) to guide City led economic development initiatives beyond the expiry of the current economic development strategy, which is to be brought back to Council for review before the October meeting of Council.
4. Request the CEO to implement a process to assist the Council to refine and focus on the most relevant economic development strategies in the lead up to the next State election. The process shall include informal elected member meeting(s) or workshop(s) and deliver outcomes capable of being incorporated in the advocacy plan for implementation starting in early 2020.

A two year action plan has now been developed and is being presented back to council for consideration in line with point 3 of the resolution.

FINANCIAL IMPLICATIONS

The actions identified within the plan are to be delivered within the constraint of existing operational budgets. Certain actions within the plan may require nominal increases or decreases to operating budget as part of the annual budgeting process (as occurs currently). Delivery of action areas will be prioritised accordingly across two financial years in line with the approved budget for the respective year. Any further increases to the scope of the current plan will likely result in exceeding current budgets.

LEGAL IMPLICATIONS

The City may be required to enter in to some contractual arrangements to support the delivery of certain projects linked to the action plan.

CONSULTATION

Elected members were consulted as part of the development of the action plan via an initial review presented to the Finance, Policy, Operations and Legislation Committee and two workshops delivered in August and September.

External Stakeholders will be consulted as part of the development of the Economic Development Strategy for beyond 2020.

OFFICER COMMENT

The Economic Development Interim Action Plan 2020 – 2022 has been developed in order to provide a temporary plan for the delivery of city led economic development activities while a new economic development strategy is developed for beyond 2020.

This action plan is not intended to be a strategy, rather it is an operational plan that ensures momentum around the City's current focus on economic development is maintained while a new strategy is developed.

The reason for delaying the release of a new economic development strategy until 2022 is to achieve the following:

- Alignment with the next major review of the City's community strategic plan
- Allow for the delivery of a state election and commencement of a new term of government to ensure the City's economic priorities are aligned with those of the State Government
- Enable detailed data collection and analysis to be carried out to ensure the development of the next strategy is adequately informed
- Provide a suitable lead time in order to consult and engage with external community stakeholders with regard to economic development priorities for Fremantle

This approach was agreed upon by council as per Council Decision Item FPOL-1907.

A series of workshops involving elected members were delivered in order to seek feedback on current considerations and opportunities with regard to economic development. The feedback collected via these workshops assisted in guiding the development of the interim action plan.

Whilst the action plan commences from July 2020, a number of actions flagged in the plan that relate to advocacy will be brought forward and progressed as a matter of priority in the lead up to the next State election.

A series of economic development based state election advocacy priorities have been determined in consultation with elected members and are currently being further developed as a matter of priority. The economic development team will continue to keep elected members informed on progress around these actions.

It is intended that the Economic Development and Marketing team will report back to council on a quarterly basis with regard to progress made on the delivery of the action plan.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor, Brad Pettitt

Council receive and adopt the Economic Development Interim Action Plan 2020 – 2022.

AMENDMENT 1

Moved: Mayor, Brad Pettitt

Seconded: Cr Jenny Archibald

The following amendments are to be made to the Economic Development Interim Action Plan 2020 – 2022 before adopted at the Ordinary Meeting of Council on the 16 October 2019 to read as follows:

Action Area 3a – “Develop a program of events and activations to be delivered in the new Kings Square precinct *and consider the implementation of place making initiatives that add to the vibrancy and amenity of the public realm.* This should include collaboration with Sirona Capital as part of the FOMO activation program.”

Action Area 3e – “Investigate and develop a place management based governance model that will assist the City in maintaining vibrant and active public spaces throughout Fremantle, *with the intent that the appropriate budget and resources required to implement the preferred model are considered as part of the 2020 budget. implemented post 2020 as part of the new economic development strategy.*”

Dot Point 2 under Action Area 3 Outcomes – “Number of City led events held *and place making initiatives delivered* in the Kings Square precinct and other areas throughout the City.”

Action Area 6b - Pursue opportunities linked to *the growth and support of creative start-ups, the film sector* and other similar creative industries given Fremantle’s existing association with the creative sector.

Amendment carried: 7/0

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge, Cr Doug Thompson,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

Reason for change:

The proposed amendment better defines the need for a focus on place making and support of creative start-ups and brings forward the development of a place management model in order to better align with the completion of Kings Square.

**COMMITTEE RECOMMENDATION ITEM FPOL1910-9
(Officer’s recommendation)**

Moved: Cr Hannah Fitzhardinge

Seconded: Mayor, Brad Pettitt

Council receive and adopt the Economic Development Interim Action Plan 2020 – 2022, with the following amendments:

Action Area 3a – “Develop a program of events and activations to be delivered in the new Kings Square precinct *and consider the implementation of place making initiatives that add to the vibrancy and amenity of the public realm.* This should include collaboration with Sirona Capital as part of the FOMO activation program.”

Action Area 3e – “Investigate and develop a place management based governance model that will assist the City in maintaining vibrant and active public spaces throughout Fremantle, *with the intent that the appropriate budget and resources required to implement the preferred model are considered as part of the 2020 budget.*”

Dot Point 2 under Action Area 3 Outcomes – “Number of City led events held *and place making initiatives delivered* in the Kings Square precinct and other areas throughout the City.”

Action Area 6b - Pursue opportunities linked to *the growth and support of creative start-ups, the film sector* and other similar creative industries given Fremantle’s existing association with the creative sector.

Carried: 7/0

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge, Cr Doug Thompson,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

FPOL1910-10 BUDGET AMENDMENTS- SEPTEMBER 2019

Meeting Date: 9 October 2019
Responsible Officer: Manager Finance
Decision Making Authority: Council
Agenda Attachments: Nil

SUMMARY

To adopt various budget amendments to the 2019/2020 budget account numbers as detailed below in accordance with the Budget Management Policy. The budget amendments have nil effect to the overall budget.

This report recommends that Council approves the required budget amendments to the adopted budget for 2019/20 as outlined in the report.

BACKGROUND

In accordance with the Budget Management Policy this report provides details of proposed amendments to the 2019/2020 budget on a monthly basis to Council (via FPOL) to adopt budget amendments to:

1. Consider an additional purpose, or grant acceptance or release of quarantined funds.
2. Reflect any expenditure above the budget amount agreed by the CEO in the previous month, and to adjust other accounts to accommodate the value of these.
3. Make amendments to the carried forward budget to reflect the final position at the end of financial year.

FINANCIAL IMPLICATIONS

The financial implications are detailed in this report.

LEGAL IMPLICATIONS

Local Government Act 1995:

Section 6.2 (1)

The Council is required to prepare and adopt, by Absolute Majority, an annual budget for its municipal fund by 31st August each year.

Section 6.8 (1) and (2)

The Council cannot incur expenditure from its municipal fund for a purpose for which no expenditure estimate is included in the annual budget (known as an 'additional purpose') except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution by Absolute Majority; or

(c) is authorised in advance by the mayor or president in an emergency.

Where expenditure has been incurred;

(a) under S 6.8 (1) (a) it is required to be included in the annual budget for that financial year; and

(b) under S 6.8 (1) (c), it is to be reported to the next ordinary meeting of the council

Local Government (Financial Management) Regulations 1996:

Regulation 33A

A formal review of the annual budget is to be presented and adopted by Council, by Absolute Majority, between 1st January and 31st March each year.

CONSULTATION

There are no community engagement implications as a result of this report.

OFFICER COMMENT

The following amendments to budget account numbers to the adopted budget for 2019/2020 are submitted to Council for approval as outlined below.

1. Budget amendments for proposed expenditure for an additional purpose

The proposed budget amendments below are for expenditure for an additional purpose to be determined by Council as required by S6.8 (1) (b) of the Act. The decision will amend the budget by creating a new budget account number to accommodate that proposed expenditure, and by transferring the required funds from one or more existing accounts to the new account.

Item	Account #	Account Details	2019/20 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2019/20 Amended Budget
1.1	New budget for P-11861 Resurface Lois Lane and P-11856 Resurface Peel Rd fully funded from Road to Recovery grant income. The City has an annual allocation of \$257,085 of R2R funds which are required to be fully expended each financial year. For 19/20 financial year an additional \$162,605 is required to be expended or risk losing the grant allocation this year.					
	300137.1606	P-11861 Program - Resurface R2R - Lois Ln	0		(22,300)	(22,300)
	300137.4219	P-11861 Program - Resurface R2R - Lois Ln	0	22,300		22,300
	300139.1606	P-11856 Program - Resurface R2R - Peel Rd	0		(140,305)	(140,305)
	300139.4219	P-11856 Program - Resurface R2R - Peel Rd	0	140,305		140,305

2. Budget amendments for proposed expenditure for a purpose identified within the budget for which there are insufficient funds allocated

CEO has the delegated authority under the Budget Management Policy to incur expenditure for a purpose identified within the budget for which there is insufficient funds allocated, where:

- a) The proposed expenditure is a maximum of 5% or \$50,000 (whichever is the lesser) above the budgeted amount, and
- b) There are sufficient funds equivalent to the value proposed to be sent allocated to other budget line items within the overall budget, and which, in the opinion of the CEO, are not expected to be spent during that financial year.

The budget amendments below are to reflect any expenditure above the budget amount agreed by the CEO during the previous month, and to adjust other accounts to accommodate the value of those.

Item	Account #	Account Details	2019/20 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2019/20 Amended Budget
2.1	Adjust budget to combine the Ord Street bike lane project and Ord Street resurfacing project into one project as these two projects are associated with the same section of road and will be designed and constructed together.					
	300132.1606	P-11851 Resurface MRRG-Ord St	110,000		100,000	210,000
	300151.1606	P-11872 Design and construct-Ord Street Bike Lanes	100,000		(100,000)	0
2.2	Reduce budget for P-11840 Design and construct Port Beach carpark (quarantined project) as grant application was unsuccessful.					
	300114.1606	P-11840 Design and construct-Port Beach carpark protection	255,000		(137,500)	117,500
	300114.4226	P-11840 Design and construct-Port Beach carpark protection	(137,500)	137,500		0
2.3	Additional budget of \$10,164 required to complete P-11779 Plan – Port Beach coastal adaption assets management for the final stage of the project. Funded by a grant of \$4,582 from Fremantle Ports and \$5,582 from for P-11840 Design and construct Port Beach carpark (quarantined project).					
	200468.6823	P-11779 Plan- Port Beach Coastal Adaptation Assets Management	19,371		10,164	29,535
	200468.4313	P-11779 Plan- Port Beach Coastal Adaptation Assets Management	0	(4,582)		(4,582)
	300114.1606	P-11840 Design and construct-Port Beach carpark protection	117,500		(5,582)	111,918

3. Carried forward projects estimate budget amendments

The budget amendments below are to adjust the carried forward project estimates and to amend the carried forward budget to reflect the final position at the end of financial year.

Item	Account #	Account Details	2019/20 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2019/20 Amended Budget
N/A						

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE RECOMMENDATION ITEM FPOL1910-10 (Officer's recommendation)

Moved: Cr Hannah Fitzhardinge

Seconded: Cr Andrew Sullivan

Council approves the required budget amendments to the adopted budget for 2019/2020 as outlined below:

Item	Account #	Account Details	2019/20 Adopted Budget	Revenue Increase/ (Decrease)	Expenditure (Increase)/ Decrease	2019/20 Amended Budget
1.1	New budget for P-11861 Resurface Lois Lane and P-11856 Resurface Peel Rd fully funded from Road to Recovery grant income. The City has an annual allocation of \$257,085 of R2R funds which are required to be fully expended each financial year. For 19/20 financial year an additional \$162,605 is required to be expended or risk losing the grant allocation this year.					
	300137.1606	P-11861 Program - Resurface R2R - Lois Ln	0		(22,300)	(22,300)
	300137.4219	P-11861 Program - Resurface R2R - Lois Ln	0	22,300		22,300
	300139.1606	P-11856 Program - Resurface R2R - Peel Rd	0		(140,305)	(140,305)
	300139.4219	P-11856 Program - Resurface R2R - Peel Rd	0	140,305		140,305
2.1	Adjust budget to combine the Ord Street bike lane project and Ord Street resurfacing project into one project as these two projects are associated with the same section of road and will be designed and constructed together.					
	300132.1606	P-11851 Resurface MRRG-Ord St	110,000		100,000	210,000
	300151.1606	P-11872 Design and construct-Ord Street Bike Lanes	100,000		(100,000)	0

2.2	Reduce budget for P-11840 Design and construct Port Beach carpark (quarantined project) as grant application was unsuccessful.					
	300114.1606	P-11840 Design and construct-Port Beach carpark protection	255,000		(137,500)	117,500
	300114.4226	P-11840 Design and construct-Port Beach carpark protection	(137,500)	137,500		0
2.3	Additional budget of \$10,164 required to complete P-11779 Plan – Port Beach coastal adaption assets management for the final stage of the project. Funded by a grant of \$4,582 from Fremantle Ports and \$5,582 from for P-11840 Design and construct Port Beach carpark (quarantined project).					
	200468.6823	P-11779 Plan- Port Beach Coastal Adaptation Assets Management	19,371		10,164	29,535
	200468.4313	P-11779 Plan- Port Beach Coastal Adaptation Assets Management	0	(4,582)		(4,582)
	300114.1606	P-11840 Design and construct-Port Beach carpark protection	117,500		(5,582)	111,918

Carried en bloc: 7/0

**Mayor, Brad Pettitt, Cr Hannah Fitzhardinge, Cr Doug Thompson,
Cr Rachel Pemberton, Cr Sam Wainwright, Cr Jenny Archibald, Cr Andrew Sullivan**

11.3 STRATEGIC PLANNING AND TRANSPORT COMMITTEE

Nil

11.4 AUDIT AND RISK MANAGEMENT COMMITTEE

Nil

11.5 LIBRARY ADVISORY COMMITTEE

Nil

12. REPORTS AND RECOMMENDATIONS FROM OFFICERS

C1910-1 MONTHLY FINANCIAL REPORT - SEPTEMBER 2019

Meeting Date: 16 October 2019
Responsible Officer: Manager Finance
Decision Making Authority: Council
Agenda Attachments: Monthly Financial Report – 30 September 2019

SUMMARY

The Monthly Financial Report for the period ending 30 September 2019 has been prepared and tabled in accordance with the Local Government (Financial Management) Regulations 1996.

This report provides an analysis of financial performance for September 2019 based on the following statements:

- Statement of Comprehensive Income by Nature & Type and by Program;
- Rate Setting Statement by Nature & Type and by Directorate; and
- Statement of Financial Position with Net Current Assets.

BACKGROUND





The following table provides a high level summary of Council's year to date financial performance as at 30 September 2019.

Description	2019-20 YTD Budget	2019-20 YTD Actual	Variance Amount	Variance %	
	(A)	(B)	(C) =(B)-(A)	(D) =(C)/(A)	
OPERATING					
Revenue	\$54.41M	\$54.14M	(\$0.27M)	(0.49%)	●
Expenses	(\$16.74M)	(\$15.44M)	\$1.30M	7.76%	●
Operating Surplus/Deficit	\$37.67M	\$38.7M	\$1.03M	2.74%	●
CAPITAL					
Revenue	\$1.41M	\$0.99M	(\$0.42M)	(30.09%)	●
Expenses	(\$4.54M)	(\$3.93M)	\$0.61M	13.33%	●
Overall Surplus/Deficit	\$40.04M	\$41.38M	\$1.34M	3.35%	●

OFFICER COMMENT

As detailed in the Statement of Comprehensive Income by Nature and Type operating income and expenses have mainly varied to the anticipated budget in the following categories:


Income	Variance	
Interest Earnings	(\$65,870)	●
Fees and Charges	(\$192,271)	●



Expenses	Variance
Materials and Contracts	\$678,771 
Employee Costs	\$500,068 
Utility Charges	\$148,025 
Employee Costs – Agency Labour	(\$141,417) 

EXPLANATION OF MATERIAL VARIANCES

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and AASB 1031 Materiality, Council adopted the level to be used in statements of financial activity in 2019-2020 for reporting material variances as 10% or \$100,000, whichever is greater (Item C1906-2 refers Council meeting on 26 June 2019).

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The following is an explanation of significant operating and capital variances as identified in the Rate Setting Statement by Nature and Type:

Category	Variance \$	Var. %	Va r.	Explanation of Variance
Operating Expenditure				
Material and Contract	678,771	11%		<p><u>Expenditure less than anticipated due to invoices outstanding:</u></p> <ul style="list-style-type: none"> • 200461 - P-10994 Design-Corporate website (\$66k) • 100107 - Operate car park 12A and 12B beach Street Fremantle (\$30k) • 100734 - Maintain business systems – HR (\$36k) • 100687 - Participate in South West Group (\$42k) • 100244 - Prepare asset management plans (\$33k) • 100281 - Maintain & operate public toilets (\$46k) <p><u>Expenditure less than anticipated due to works/services to be finalised then invoiced:</u></p> <ul style="list-style-type: none"> • 100440 - Coordinate public art installations and conservation (\$23k) • 100736 - Maintain business systems – Parking (\$21k) • 100406 - Operate Fremantle arts centre – Expenditure less than anticipated no expenditure on South Lawn Concerts to date. (\$31k) • 100746 - Maintain Street Lighting (\$22k) • 100011 - Maintain business systems - Technology One (\$22k) – currently in credit from termination of ECM licence will

				<p>fund new M-files</p> <p><u>Expenditure less than anticipated due to reactive maintenance:</u></p> <ul style="list-style-type: none"> • 100316 - Maintain Medians, Verges And Street Gardens (\$22k) • 100360 - Maintain Play Equipment (\$20k) • 100357 - Maintain Irrigation - Recreation Reserves (\$29k) • 100359 - Maintain lighting equipment - recreation reserves (\$20k) • 100352 - Maintain trees - road reserves and carparks (\$22k) • 100319 - Maintain Trees - Recreation Reserves (\$22k) • 100099 - Operate and maintain parking ticket machines (\$41k) • 100350 - Maintain Sports Grounds (\$47k) <p>The above budgets will be utilised throughout the year as required</p> <p><u>Expenditure less than anticipated due to wet weather:</u></p> <ul style="list-style-type: none"> • 100328 - Maintain Road Drainage (\$20k) • 100364 - Maintain roads (\$27k) <p>The above budgets will be utilised throughout the year as required</p> <p><u>Expenditure variance offset elsewhere:</u></p> <ul style="list-style-type: none"> • 200473 - P-11728 Program-FAC Revealed 2019 – Grant funded project Expenditure spent on agency labour not materials and contracts (\$20k) • 100123 - Operate car park 31 Fishing Boat Harbour Fremantle (\$22k) Offset by reduced parking income
Agency Labour	(141,417)	(66%)		<p><u>Expenditure variance offset elsewhere:</u></p> <ul style="list-style-type: none"> • Infrastructure and Strategic Projects Leadership (\$51k) • Parks and Landscapes Team (\$38k) • Environmental Health Team (\$15k) <p>Over expenditure for agency labour to cover vacancies is offset from savings in employee costs</p> <ul style="list-style-type: none"> • People and Culture Executive Leadership (\$33k) <p>Additional costs related to the City's indigenous traineeship program is offset from savings in employee costs and income reimbursement</p>
Utility Charges	148,025	31%		<p><u>Expenditure to be processed in the following month as invoices outstanding:</u></p> <ul style="list-style-type: none"> • Electricity (\$30k)

				<ul style="list-style-type: none"> Gas (\$17k) Water (\$40k) <p><u>Expenditure variance offset elsewhere:</u></p> <ul style="list-style-type: none"> Electricity (\$9k) Water (\$38k) <p>Savings related to tenant recoverable of commercial properties is offset by decreased reimbursement income.</p>
Capital Revenue				
Capital Grants and Subsidies	(425,608)	(30%)	▼	<p><u>Grant claim to be processed:</u></p> <ul style="list-style-type: none"> 300075 - P-10350 Design and construct-Fremantle Park Sport and Community Centre (\$683k) <p>DSR Grants of \$100k to be submitted in October and funding drawdown of \$645,000 from clubs contribution is in progress for October.</p>
Capital Expenditure				
Purchase Community Land and Buildings	524,195	13%	▲	<p><u>Projects currently under expended than anticipated in budget:</u></p> <ul style="list-style-type: none"> 300075 - P-10350 Design and construct-Fremantle Park Sport and Community Centre (\$118k) <p>Under expenditure has resulted in an extension in time for grant claim, project is on track.</p> <ul style="list-style-type: none"> 300000 - P-10297 Construct- Council Admin Offices (\$498k) <p>Cash flow currently behind as contract has been extended by 3 months. The project is on track to this extension.</p>
Purchase Infrastructure Parks	104,834	53%	▲	<p><u>Expenditure less than anticipated due to invoices outstanding.</u></p> <ul style="list-style-type: none"> 300051 - P-11680 Design and construct-Kings Square Playspace (\$10k) <p><u>Project completed with budget surplus.</u></p> <ul style="list-style-type: none"> 300081 - P-10412 Design and construct-Booyeembara Park (\$10k) <p><u>Projects currently under expended than anticipated in budget:</u></p> <ul style="list-style-type: none"> 300085 - P-10295 Design and construct-Kings Square Public Realm Newman (\$85k) <p>Contract commencement delayed to accommodate staging of works</p>
Reserve Transfers				
Transfer from Reserve - Capital	(488,090)	18%	▼	<p><u>Reserve transfer less than anticipated due to project under expenditure:</u></p> <ul style="list-style-type: none"> 300000 - P-10297 Construct- Council Admin Offices (\$498k)

FINANCIAL IMPLICATIONS

This report is provided to enable Council to assess how revenue and expenditure is tracking against the budget. It is also provided to identify any budget issues which Council should be informed of

LEGAL IMPLICATIONS

Local Government (Financial Management) Regulation 34 requires a monthly financial activity statement along with explanation of any material variances to be prepared and presented to an ordinary meeting of council.

CONSULTATION

Nil

OFFICER COMMENT

This report is provided to Council to assess operational issues affecting the implementation of projects and activities contained in the 2019-20 annual budget.

The overall performance for the City of Fremantle for the period ended 30 September 2019 resulted in an additional \$1,341,346 surplus being identified than anticipated, which is mainly as a result of :-

Reduction in anticipated surplus

- Decreased operating revenue (excluding general rates) of \$217,896
- Decrease net transfer to/from reserve of \$546,528;
- Decreased capital revenue of \$425,608;
- Decreased general rates income of \$49,087.

Increase in anticipated surplus

- Increased carried forward surplus of \$669,626;
- Decreased capital expenditure of \$605,089;
- Underspending of operating expenditure to date of \$1,300,150;

It should be noted that processing of 30 June 2019 is still occurring as part of finalising end of financial year which will change the end of year surplus for 2018-19 financial year.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council receive the City of Fremantle Monthly Financial Report including the Statement of Comprehensive Income, Statement of Financial Activity, Statement of Financial Position and Statement of Net Current Assets for the period ended 30 September 2019.

C1910-2 INVESTMENT REPORT - SEPTEMBER 2019

Meeting Date: 16 October 2019
Responsible Officer: Manager Finance
Decision Making Authority: Council
Agenda Attachments: Investment Report – 30 September 2019

SUMMARY

This report outlines the investment of surplus funds for the month ending 30 September 2019 and provides information on these investments for Council consideration.

This report recommends that Council receive the Investment Report for the month ending 30 September 2019.

The investment report provides a snapshot of the City's investment portfolio and includes:

- **Portfolio details as at September 2019;**
- **Portfolio counterparty credit framework;**
- **Portfolio liquidity with term to maturity;**
- **Portfolio fossil fuel summary;**
- **Interest income earned for the month;**
- **Investing activities for the month;**

BACKGROUND

In accordance with the Investment Policy adopted by Council, the City of Fremantle (the City) invests its surplus funds, long term cash, current assets and other funds in authorised investments as outlined in the policy.

Due to timing differences between receiving revenue and the expenditure of funds, surplus funds may be held by the City for a period of time. To maximise returns and maintain a low level of credit risk, the City invests these funds in appropriately rated and liquid investments, until such time as the City requires the money for expenditure.

The City has committed to carbon neutrality, and will review and manage its investment portfolio to identify financial institutions which support fossil fuel companies (either directly or indirectly) and has limited these investments to the minimum whilst maintaining compliance with the investment policy.

FINANCIAL IMPLICATIONS

To date actual investment interest earned is \$273,267 against a year to date budget of \$325,000 which represents a marginal negative variance of \$51,733. This negative variance is due to the interest rate cuts.

Future interest earnings will be determined by the cash flows of the City's surplus cash and the movements in interest rates on term deposits. At its October meeting, the Reserve Bank of Australia made the widely expected decision to drop the rate to 0.75 per cent — the third time it has wiped 25 basis points off since June. Under the current conditions it is hard for the City to meet the interest income target for 2019-20 as the interest earnings projection was based on rates before the rate cuts. It will continue to be monitored throughout the year and the interest income will be estimated and revised at the budget review for Council approval.

The City's investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 1.99 % (refer report point 8), which compares favourably to the benchmark Bloomberg AusBond Bill Index reference rate of 1.74% as at the end of September 2019.

LEGAL IMPLICATIONS

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments; and
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversights by the Australian Prudential Regulation Authority (APRA).

CONSULTATION

Nil

OFFICER COMMENT

A comprehensive Investment Report for the month ending 30 September 2019 can be viewed in Attachment 1 of this agenda item. A summary of the investment report is provided below.

1. Portfolio details as at 30 September 2019

At month end the City's investment portfolio totalled \$62.75m. The market value was \$63.07; this value takes into account accrued interest.

The investment portfolio is made up:

At call account	\$5.55m
Term Deposits	\$57.20m
TOTAL	\$62.75m

Of which:

Unrestricted cash	\$34.11m
Restricted cash (Reserve Funds)	\$27.22m
Restricted cash (Trust Funds)	\$ 1.42m
TOTAL	\$62.75m

The current amount of \$34.11m held as unrestricted cash represents 44.63% of the total adopted budget for operating revenue (\$76.43m).

2. Portfolio counterparty credit framework (as at 30 September 2019)

The City’s Investment policy determines the maximum amount to be invested in any one financial institution or bank based on the credit rating of the financial institution. The adopted counterparty credit framework is as below:

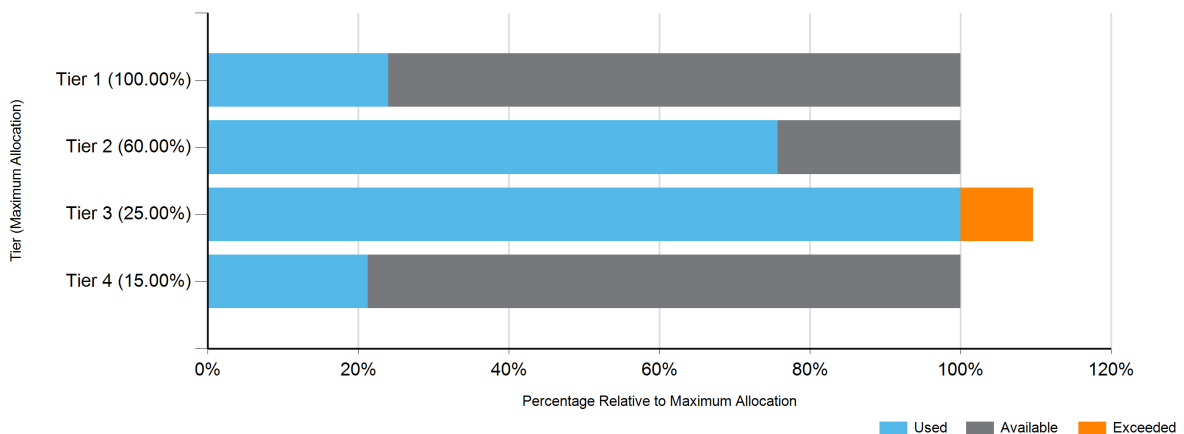
Counterparty credit framework

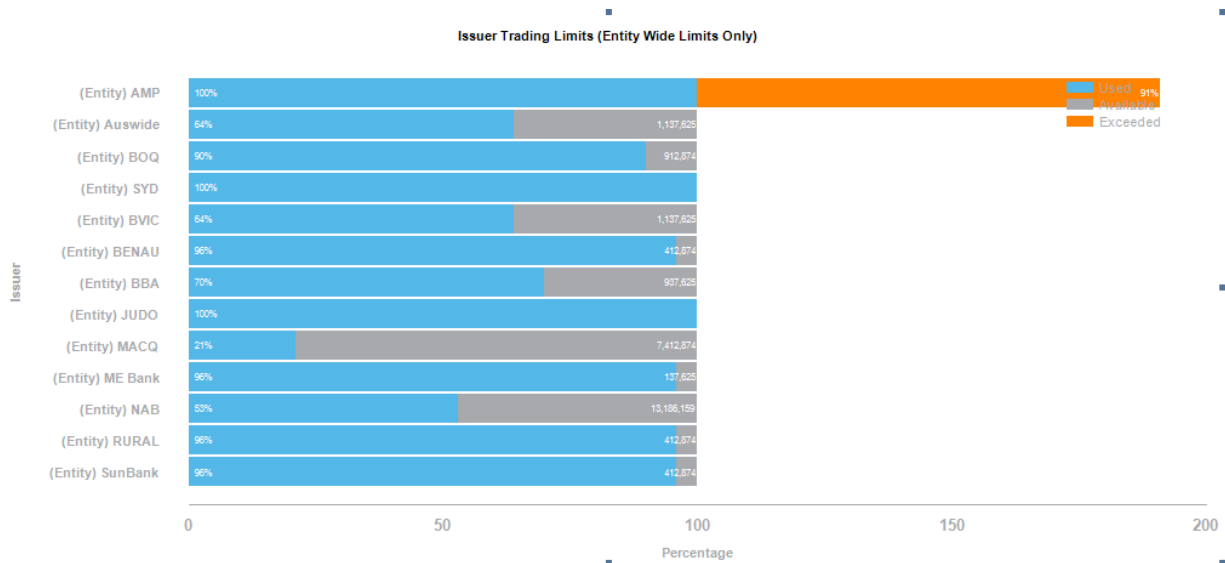
Investments are not to exceed the following percentages of average annual funds invested with any one financial institution or managed fund and consideration should be given to the relationship between credit rating and interest rate.

Credit quality	Maximum % of total investments
Tier 1 (excl. AAA government)	45%
Tier 2	15%
Tier 3	5%
Tier 4	(\$1m)

The following graphs provide details of the funds invested this at the end of this month as per the City’s investment portfolio relative to the threshold allowed by the investment policy as below:

Portfolio Credit Framework Amounts Relative to Maximum Allocations





As reported in the above graph at the end of this month, Tier 3 investments are over the maximum threshold by 9.64% and AMP bank is over the maximum threshold by 91%. This is due to a recent downgrading of AMP bank long term credit rating from Tier 2 (S&P A2) to Tier 3 (S&P BBB+). At the time of investing with AMP bank the investment was compliant with the investment portfolio thresholds.

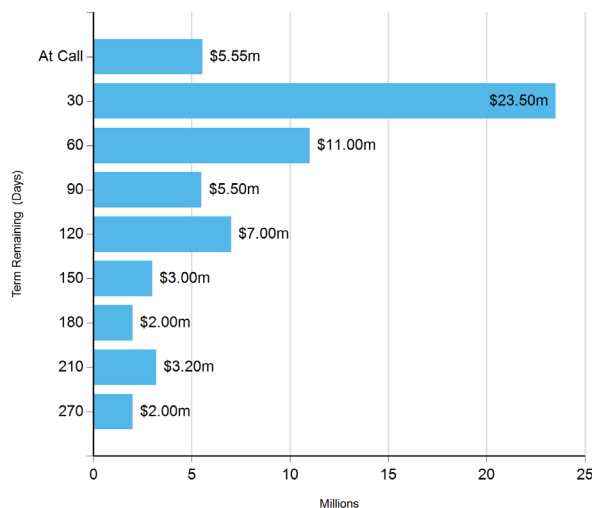
As term deposits mature with AMP the City will reallocate the funds to ensure compliance within investment policy trading limits. It should be noted the final maturity date for AMP bank extends to February 2020.

3. Portfolio Liquidity Indicator (as at 30 September 2019)

The below graph provides details on the maturity timing of the City’s investment portfolio. Currently all investments will mature in one year or less.

Investments are to be made in a manner to ensure sufficient liquidity to meet all reasonably anticipated cash flow requirements, without incurring significant costs due to the unanticipated sale of an investment.

Face Value by Term Remaining



4. Portfolio Summary by Fossil Fuels Lending ADIs (As at 30 September 2019)

At the end of this month \$31.2m (49.7%) of the portfolio was invested in “Green Investments”; authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels (Non Fossil Fuel lending ADI’s).

The current conditions and the institution limits in the investment policy are affecting the City’s ability to invest in non-fossil fuel institutions. Presently a large number of banks and in particular the small non-fossil fuel lending banks are not taking new deposits. The others are at their maximum limit for investment.

City officers are undertaking a review of the Investment Policy. The review will analyse the limits placed on financial institutions and overall credit ratings with a view to increase the City’s investment in “Green Investments”, whilst taking into account risk. Once completed the outcomes and recommendations of the Investment Policy review will be presented to Council for consideration.

Fossil Fuel vs
Non Fossil Fuel
Lending ADI



Non Fossil Fuel Lending ADIs (49.7%)

Fossil Fuel Lending ADIs (50.3%)

5. Interest Income for Matured Investments (For 1 September 2019 to 30 September 2019)

No interest income was received this month as there weren’t any maturing term deposits for September.

6. Investing Activities (For 1 September 2019 to 30 September 2019)

During this month 7 term deposits were acquisitioned with a total value of \$12m invested.

Full details of the institution invested in, interest rate, number of days and maturity date are provided in the attached report.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council receive the Investment Report for the month ending 30 September 2019.

C1910-3 SCHEDULE OF PAYMENTS SEPTEMBER 2019

Meeting Date: 25 September 2019
Responsible Officer: Manager Finance
Decision Making Authority: Council
Agenda Attachments: Schedule of payments and listing
Purchase Card Transactions
Attachments viewed electronically

SUMMARY

The purpose of this report is to present to Council a list of accounts paid by the Chief Executive Officer under delegated authority for the month ending September 2019, as required by the *Local Government (Financial Management) Regulations 1996*.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's municipal or trust fund. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid under delegation for the month of September 2019, is provided within Attachment 1 and 2.

FINANCIAL IMPLICATIONS

A total of \$10,438,567.49 in payments were made this month from the City's municipal and trust fund accounts.

LEGAL IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
 - (2) *A list of accounts for approval to be paid is to be prepared each month showing*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*

(b) *the date of the meeting of the council to which the list is to be presented.*

- (3) *A list prepared under sub-regulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

CONSULTATION

Nil

OFFICER COMMENT

The following table summarises the payments for the month ending September 2019 by payment type, with full details of the accounts paid contained within Attachment 1.

Payment Type	Amount (\$)
Cheque / EFT / Direct Debit	\$8,629,098.77
Purchase card transactions	\$42,767.24
Salary / Wages / Superannuation	\$1,765,733.48
Other payments <i>(as outlined in Attachment 1)</i>	\$968.00
Total	\$10,438,567.49

Contained within Attachment 2 is a detailed listing of the purchase card transactions for the month ending September 2019.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

Council:

1. **Accept the list of payments made under delegated authority, totalling \$10,438,567.49 for the month ending September 2019, as contained within Attachment 1.**
2. **Accept the detailed transaction listing of credit card expenditure, for the month ending September 2019, as contained within Attachment 2.**

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

A member may raise at a meeting such business of the City as they consider appropriate, in the form of a motion of which notice has been given to the CEO.

14. URGENT BUSINESS

In cases of extreme urgency or other special circumstances, matters may, on a motion that is carried by the meeting, be raised without notice and decided by the meeting.

15. LATE ITEMS

In cases where information is received after the finalisation of an agenda, matters may be raised and decided by the meeting. A written report will be provided for late items.

16. CONFIDENTIAL BUSINESS

Members of the public may be asked to leave the meeting while confidential business is addressed.

17. CLOSURE