

General information

The City of Fremantle has plans available for most buildings constructed after 1956, however some plans will not be available. Every effort will be made to obtain the requested plans however if the plans are not available the search fee will not be refunded.

As the building plans and property files are located off site, every effort will be made to obtain the plans within ten working days.

Depending on the quality of the plans and the information retained, the City can generally provide the following information:

- Building licence or permit
- Plans - site plans, floor plan and elevations
- Development approval information
- Plans - site plans, floor plan

If your building was constructed pre 1956, you may be able to find information on the property in the Local History section of the library.

Difference between Development approvals and Building permits:

Development approvals relate to approvals granted by the Planning department at the City of Fremantle and generally include architectural plans depending on the age of the property.

Building licences/permits and approvals granted by the Building department at the City of Fremantle and generally include structural, electrical, sewerage and working drawings depending on the age of the property.

Who can request copies of information and plans?

Only the owner of the property is entitled to view or request copies of the City's development approvals records.

The owner includes:

- The person shown in the City's record as being the owner
- A person who is authorised in writing by the owner

The City will require proof of identity and/or authority when a search request is made.

Application fee

The fee as set out in the City of Fremantle current fees and charges schedule must be paid on lodgement of this form.