



City of Fremantle

Community Donations Guidelines 2025-2026

Program: Community Donations

Applications: Open all year, until funding allocation exhausted

Amount: Up to \$500

Assessment Timeframe: Up to 10 working days

Overview

Provide one-off financial assistance to small community groups, organisations and charities for an initiative that benefits the City of Fremantle community. May also be used for donations to disaster relief appeals.

Objectives

- Provide projects, events or programs to benefit the Fremantle community.
- Encourage active participation in the community.
- Create opportunities for social connection.
- Provide opportunities for local schools or community groups to host events such as open days, volunteer thank-you events or fundraisers.

Eligibility Criteria

Applications will be considered from:

- Local charity or group is recognised through its incorporated not for profit status as a charity or deductible gift recipient entity, or a local school.
- Individuals, on the provision of adequate supporting material.
- Have not previously received a donation in the same financial year as application.
- Requests for disaster relief appeal donations will only be approved where there is an established connection to Fremantle (community, business, tourism) and the receiving organisation has a record of providing community aid with the ability to actively provide assistance in the circumstance.

What will not be funded:

- Projects held at private residences.
- Applications that do not meet the identified grant program objectives, as outlined in the guidelines.
- Activities, events or programs occurring outside the City of Fremantle area.
- The application disparages or excludes any groups in the community.



- The application contravenes an existing City of Fremantle Policy or Plan (i.e. Grants and Sponsorship Policy, Reconciliation Action Plan, Access and Inclusion Plan).
- Events and/or activities that have received funding from other City of Fremantle funding programs in the same financial year as the application.
- Large capital expenditure e.g. lease payments, repair or maintenance of buildings, or purchase of major equipment.
- Funding for alcohol purchases.
- Recurrent costs including wages, utilities, rent, annual insurances etc.
- Applicants who haven't acquitted on any previous Council funding or finalised outstanding debts.
- Retrospective funding or reimbursement payments.
- Funding requests for training or education in government or private institutions, or research activities that will be offered for assessment in such institutions.
- Applications for conferences, tradeshow, award ceremonies.
- Funds for State or Federal Government departments, other councils.
- Commercial organisation operating on an expected profit base.
- Activities that would involve the City in controversial issues or expose the City to adverse criticism.
- Political or lobby groups.
- Fundraising events that do not directly benefit the City of Fremantle community.

The Application Process

1. Complete the Community Donations Application Form online via the City's Smarty Grants portal. Please note that it is advised that you submit your application at least a month prior to requiring funding (to allow for the assessment and payment processing periods).
Please ensure all questions are answered with as much project detail as possible.
2. Submit your application.
Once you have submitted your application you will receive an email of acknowledging receipt. Please note that the City seeks to provide an outcome within 10 working days. Applicants will be notified of funding decisions via email.
3. An acquittal will be required for projects which have been funded for above \$500.

The Assessment Process

Applications will be assessed against the outlined eligibility criteria.