



Council Policy

Active Reserve Hire



Active Reserve Hire

Policy scope

This policy applies to all groups and individuals wishing to access a City of Fremantle owned and/or managed active sporting reserves.

Policy statement

The City of Fremantle is responsible for the management of a diverse range of public open spaces that are available for use for the purpose of sport. The purpose of this policy is to define Council's position in relation to the use and objectives of these active sport spaces, which will then provide the basis for a consistent approach in their management and use.

1. Objectives

The City makes a significant investment and contribution to the management of community facilities. Council encourages use of these facilities by a broad range of groups and organisations on the basis that they provide for a need within the community and/or assist Council to achieve its community service, community development and capacity building objectives.

The objectives of this policy are to:

- Support sound management practices which increase availability for use of public open space.
- Encourage greater participation in a wide range of activities that improve individual and community health and well-being.
- Encourage and support existing organisations and activities and the emergence of new groups and activities that address community needs.
- Ensure that people and groups with diverse needs can access community facilities.
- Ensure the use of public open spaces are sustainable.
- Provide an equitable and consistent approach to the hire of all active sporting spaces across the City.

2. Principles

The following set of principles underpins and enables achievement of the policy objectives.

Inclusive: Active sporting spaces are made available to all members of the community.

Support local community groups: Ensure public open spaces remain accessible for use by community-based organisations that assist Council to achieve its strategic vision and



this policy’s objectives, and to ensure active sporting reserves are not dominated by one type of user group.

Sustainable: Long-term resilience of public open space surfaces by using sustainable lighting, landscaping and surface care practices.

Functional: Flexibility of function with public open space to cater for growth in population and changing community needs.

3. Category of Users

The following list outlines distinct categories of users which are relevant to this policy and to which different access requirements may apply:

Category of User	Pricing Category	Example of User
Not-for-profit group or individual	Community	<ul style="list-style-type: none"> • Sporting clubs and associations for scheduled sporting competitions, social activities, training activities, etc • Children and family groups e.g. playgroup, parent network meetings • Residents conducting social sport play
Educational organisations	Community	<ul style="list-style-type: none"> • Educational institutions for district and local interschool sporting events, study programmes, workshops, etc
Government	Commercial	<ul style="list-style-type: none"> • Federal, State government agencies for programme delivery, etc
Commercial	Commercial	<ul style="list-style-type: none"> • Fitness programmes e.g. personal trainers and professional coaches for exercise, weight loss and fitness activities • Private coaching clinics • Private sporting activity who does not have charity or NFP status • Professional dog walkers, obedience trainers

4. Educational Organisations

Educational organisations from within the City of Fremantle are exempt from paying fees and charges, including bonds, for the use of Council reserves during school hours, namely 9am – 3pm, for curriculum related activities where those activities are infrequent.

Curriculum related activities outside of school hours may be negotiated as exempt from fees, including bonds, depending on availability of requested reserve. Schools wishing to use Council reserves on a regular basis will be required to follow the same



procedure as other uses and will incur a charge as per the schedule of fees and charges. (Note: regular and/or frequent use - i.e. weekly)

All schools wishing to hold sports tournaments, fairs, fetes and fundraising activities will be subject to the payment of a bond depending on the scale of the planned activity.

Schools outside the City of Fremantle will be charged as per the schedule of fees and charges.

5. Bookings

Community groups or organisations that hold tenure agreements on facilities adjacent to the active sporting reserve will have priority access to secure bookings.

On the commencement of each season, Summer and Winter, other hirers will be able to book the reserve once the seasonal requirements of host sporting groups have been met.

6. Reserve Maintenance and Care

The City's parks and landscape team are responsible for maintaining the condition and longevity of active sporting reserves and will ensure the reserve remains in a good condition to conduct community sporting activity. Surface condition will be closely monitored by assessing hire use over a 28-day period (average).

As part of the City's commitment to providing sustainable and functional sporting space to the community, the city reserves the right to decline and/or cancel any booking.

7. Fees, Waivers & Exemptions

All active reserve use will attract a hire fee in accordance with the City's Schedule of Fees and Charges. The City acknowledges that its venues are primarily hired by non-commercial users and that many of these users play a key role in combating social exclusion and enhancing the economic, social, and environmental wellbeing of the Fremantle community. In recognition of this, the City will offer discounted fees and charges for City-managed active reserves to non-commercial users, schools and Junior sporting clubs.

Fee Categories:

Community Weekly Day Rate – The rate which applies between the hours of 6:00am and 6:00pm by a community hirer.

Community Weekly Night Rate – The rate which applies between the hours of 6:00pm and 10:00pm by a community hirer.

Community Weekend Day Rate – The rate which applies between the hours of 7:00am and 1:00pm by a community hirer.



Community Weekend Night Rate – The rate which applies between the hours of 1:00pm and 10:00pm by a community hirer.

Commercial Day Rate – The rate which applies between 6:00am and 6:00pm by a commercial hirer.

Commercial Night Rate – The rate which applies between 6:00pm and 10:00pm by a commercial hirer.

8. Active Reserve Locations within the City

Bruce Lee Oval, Beaconsfield

Dick Lawrence Oval, Beaconsfield

Fremantle Oval, Fremantle

Fremantle Park, Fremantle

Frank Gibson Park, Fremantle

Gilbert Fraser Oval, North Fremantle

Horrie Long Reserve, Fremantle

Hilton Park Upper, Beaconsfield

Stevens Reserve, Fremantle

Wilson Park, South Fremantle

Definitions and abbreviations

Active Reserve - A City-owned or managed public open space sporting reserve which is designated for organised sport or other organised physical activity.

Community Hirer - A charity, an incorporated association or a community group with annual revenue of less than \$3 million, or an individual hiring a venue for non-commercial purposes.

Commercial Hirer - An organisation, group or individual hiring a venue as part of a business, for business purposes, and/or for financial benefit.

Frequent Hirer – A frequent hirer is an entity who hires the reserve more than once a week on a regular basis.

Tenure Agreement - a legal contract that outlines the terms and conditions under which an entity holds rights to use a property.



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