



Meeting attachments

Ordinary Meeting of Council

Wednesday 8 October 2025 6pm

**C2510-1 DEFERRED ITEM - SNOOK CRESCENT, NO.67 (LOT 1369), HILTON
– ADDITIONS AND ALTERATIONS TO EXISTING SINGLE HOUSE - (LG
DA0141/25)**

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TO EXISTING SINGLE HOUSE - DA0184/25**

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**C2510-3 SOUTH TERRACE, NO.139 (STRATA LOT 1), FREMANTLE –
ADDITIONS AND ALTERATIONS AND ANCILLARY DWELLING ADDITION
TO EXISTING SINGLE HOUSE - (LG DA0224/25)**

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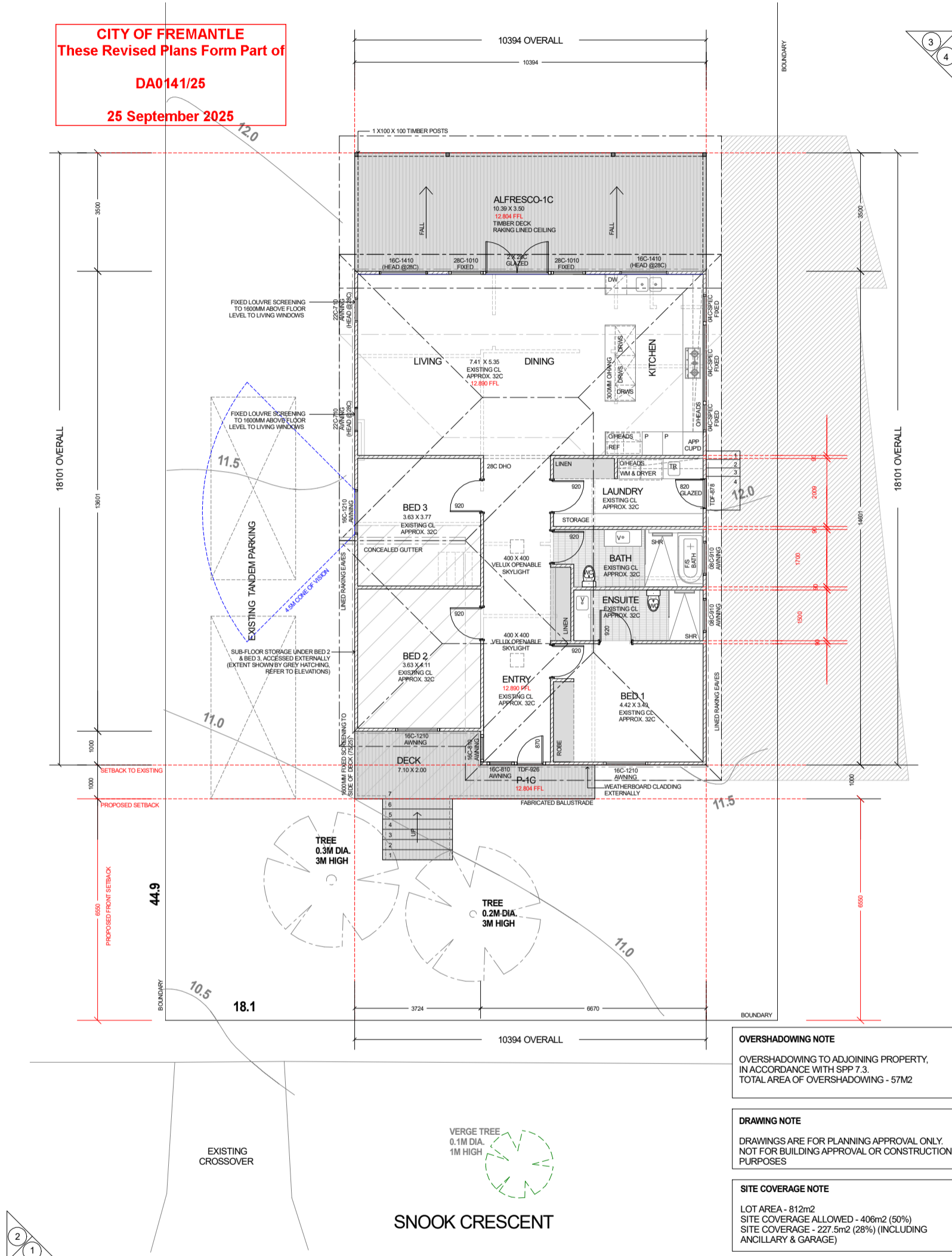
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C2510-6 SISTER CITIES TRAVEL INFORMATION REPORT

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OVERSHADOWING NOTE
OVERSHADOWING TO ADJOINING PROPERTY,
IN ACCORDANCE WITH SPP 7.3.
TOTAL AREA OF OVERSHADOWING - 57M2

DRAWING NOTE
DRAWINGS ARE FOR PLANNING APPROVAL ONLY.
NOT FOR BUILDING APPROVAL OR CONSTRUCTION
PURPOSES

SITE COVERAGE NOTE
LOT AREA - 812m2
SITE COVERAGE ALLOWED - 406m2 (50%)
SITE COVERAGE - 227.5m2 (28%) (INCLUDING
ANCILLARY & GARAGE)

1359 PROPOSED ADDITION FOR: SCHOENHOFF AT: #67 SNOOK CRES, HILTON

GROUND FLOOR PLAN		1 OF 5
DESIGN CONCEPT - 06/11/24	EXISTING AREAS	
DA DRAWINGS - 24/04/25	EXISTING HOUSE - 121.160m2	
DA DRAWINGS REV 2 - 14/07/25	EXISTING PORCH - 4.22m2	
DA DRAWINGS REV 3 - 25/09/25	PROPOSED AREAS	
	PROPOSED HOUSE - 148.04m2	
	PROPOSED ALFRESCO - 36.68m2	
	PROPOSED PORCH/ DECK - 10.83m2	
	PROPOSED GARAGE/ STUDIO - 79.50m2	

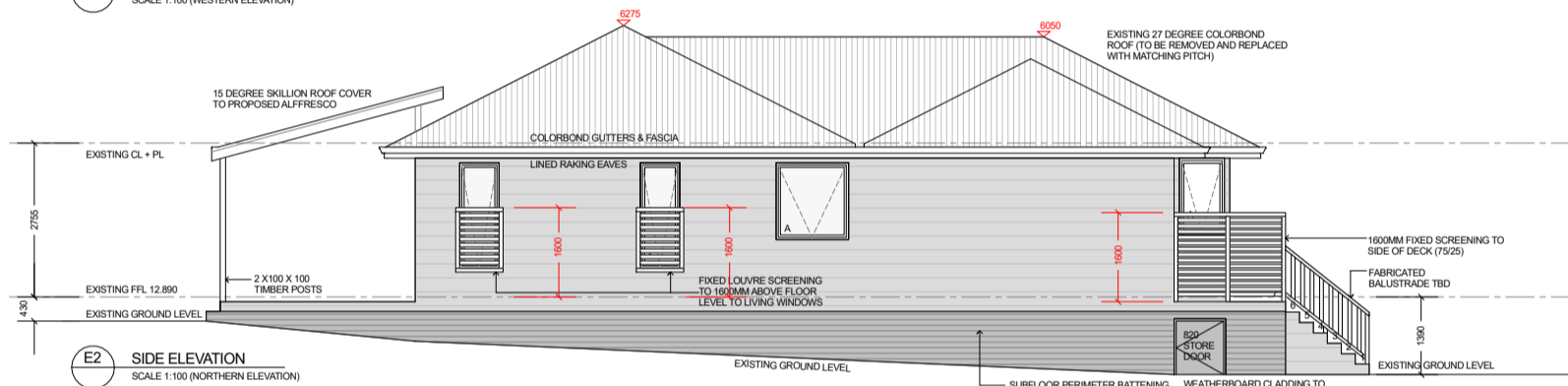
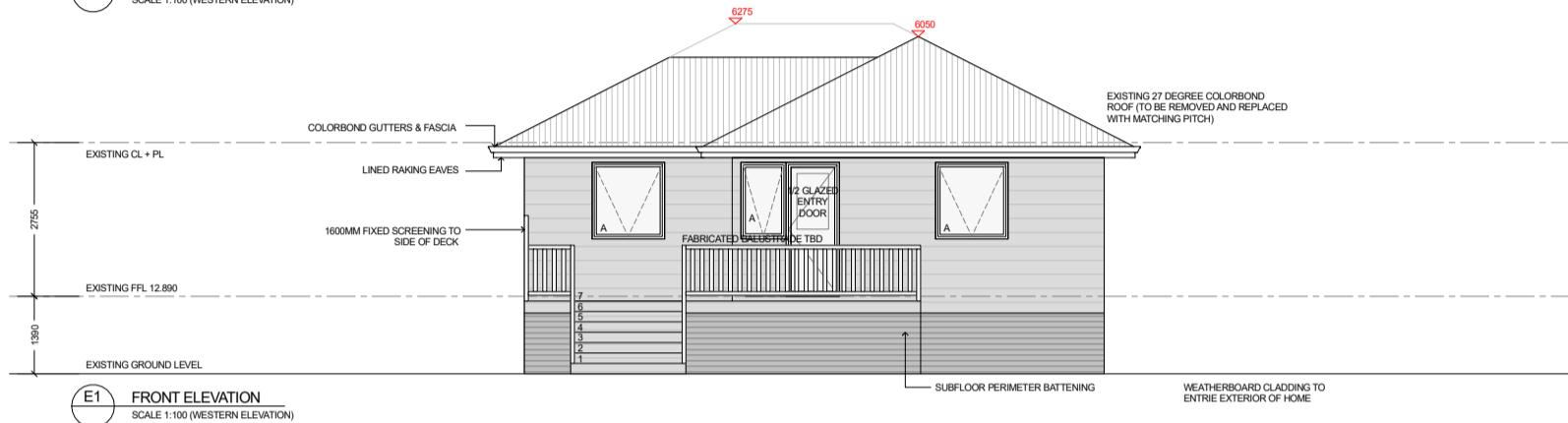
NOTES:
FRAMED FLOOR - TIMBER FRAMED FLOOR TO PROPOSED ADDITION TO BE DETERMINED BY ENGINEER WITH SUBFLOOR BULK INSULATION AND DRAFT PROTECTION
FRAMED WALLS - TIMBER STUD FRAMED WALLS, TO ENGINEERS DETAILS, WITH WEATHERWRAP, R2.0 BULK INSULATION, WEATHERBOARD EXTERNALLY AND PLASTERBOARD LINING INTERNALLY
ROOF STRUCTURE - TIMBER FRAMED PITCHED ROOF STRUCTURE (27 DEGREES) WITH COLORBOND, CUSTOM ORB PROFILE ROOF COVER, R4.0 BULK INSULATION AND ANTICON UNDER ROOF SHEETING



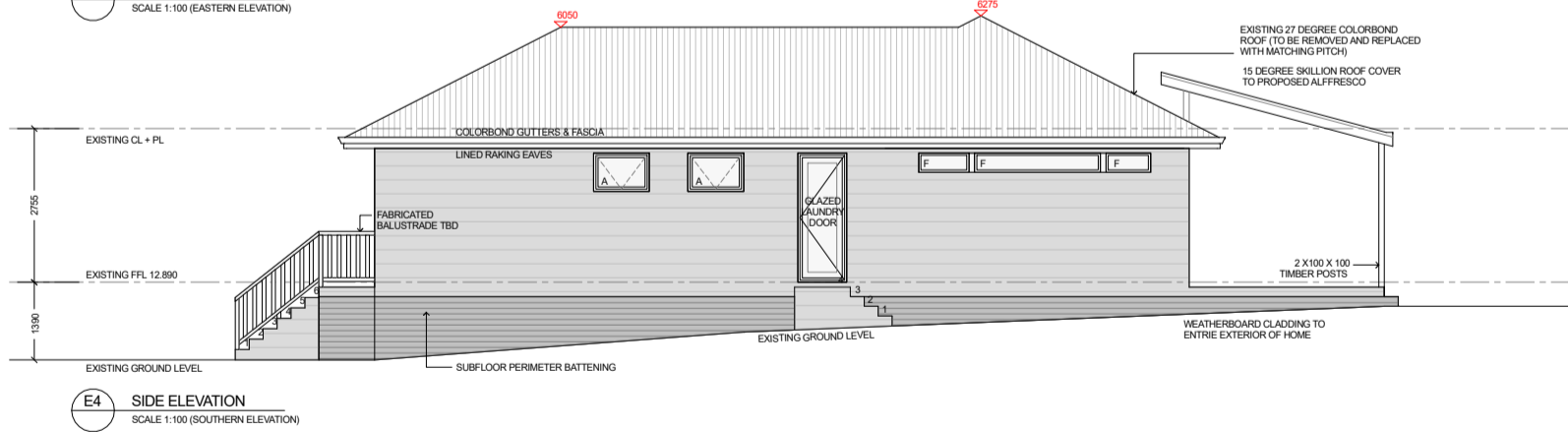
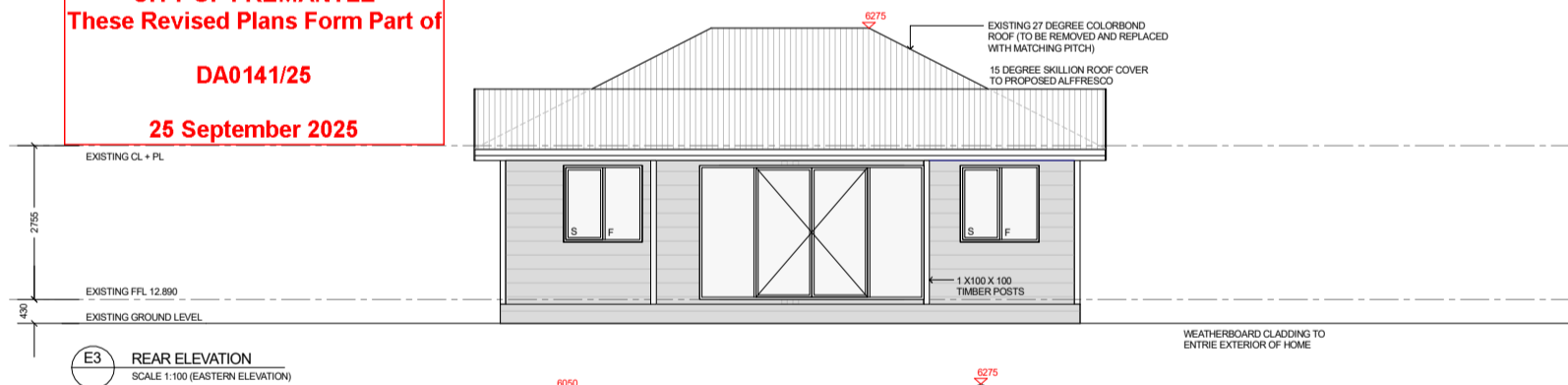
0409 271 839
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SCALE
1:200 ON A3





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25 September 2025



1359 PROPOSED ADDITION FOR: SCHOENHOFF AT: #67 SNOOK CRES, HILTON



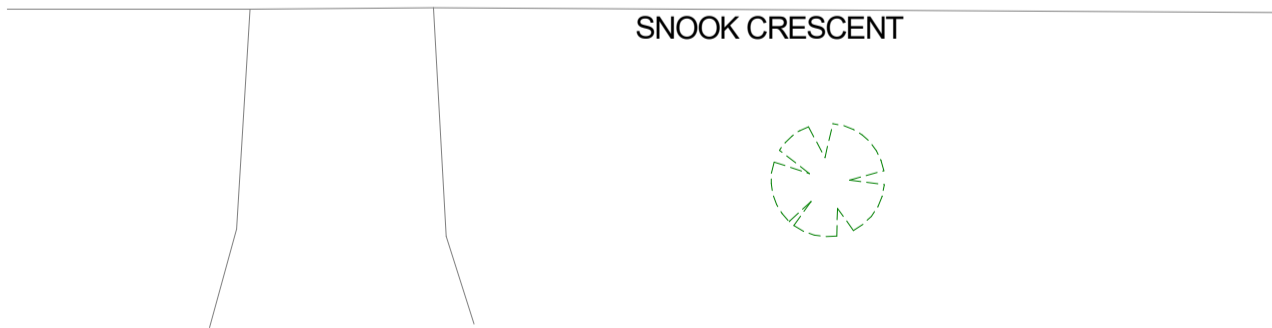
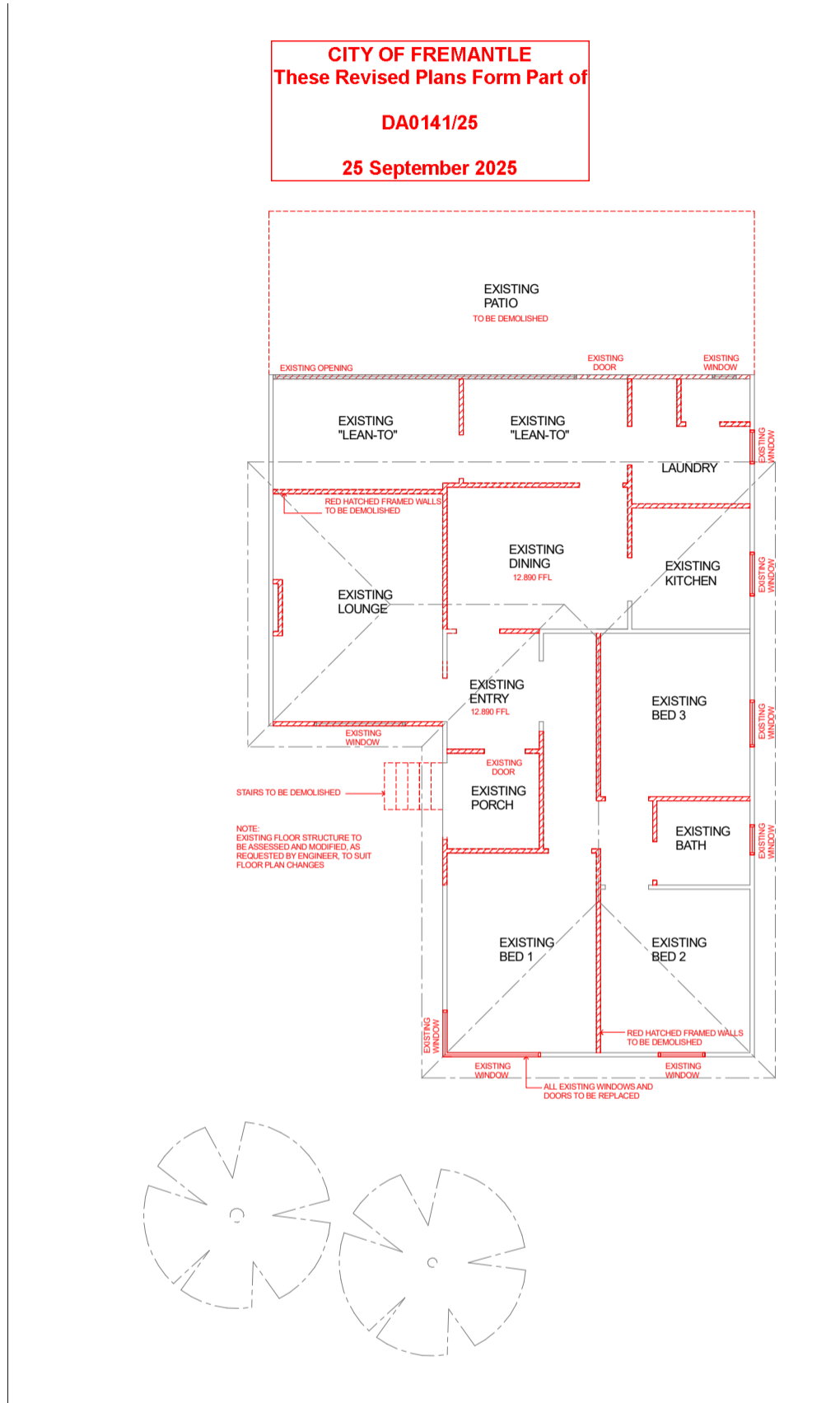
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ELEVATIONS	2 OF 5	EXISTING AREAS
DESIGN CONCEPT - 06/11/24		EXISTING HOUSE - 121.160m ²
DA DRAWINGS - 24/04/25		EXISTING PORCH - 4.22m ²
DA DRAWINGS REV 2 - 14/07/25		PROPOSED AREAS
DA DRAWINGS REV 3 - 25/09/25		PROPOSED HOUSE - 148.04m ²
		PROPOSED ALFRESCO - 36.68m ²
		PROPOSED PORCH/ DECK - 10.83m ²
		PROPOSED GARAGE/ STUDIO - 79.50m ²

NOTES:
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SCALE
1:200 ON A3





1359 PROPOSED ADDITION FOR: SCHOENHOFF AT: #67 SNOOK CRES, HILTON																	
am. RESIDENTIAL DESIGN & DEVELOPMENT 0409 271 839 A.MEDWIN@OUTLOOK.COM	<table border="1"> <tr> <td>EXISTING FLOOR PLAN</td> <td>3 OF 5</td> <td>EXISTING AREAS</td> <td rowspan="2"> NOTES: FRAMED FLOOR - TIMBER FRAMED FLOOR TO PROPOSED ADDITION TO BE DETERMINED BY ENGINEER WITH SUBFLOOR BULK INSULATION AND DRAFT PROTECTION FRAMED WALLS - TIMBER STUD FRAMED WALLS, TO ENGINEERS DETAILS, WITH WEATHERWRAP, R2.0 BULK INSULATION, WEATHRBOARD EXTERNALLY AND PLASTERBOARD LINING INTERNALL ROOF STRUCTURE - TIMBER FRAMED PITCHED ROOF STRUCTURE (27 DEGREES) WITH COLORBOND, CUSTOM ORB PROFILE ROOF COVER, R4.0 BULK INSULATION AND ANTICON UNDER ROOF SHEETING </td> </tr> <tr> <td>DESIGN CONCEPT - 06/11/24</td> <td></td> <td>EXISTING HOUSE - 121.160m² EXISTING PORCH - 4.22m²</td> </tr> <tr> <td>DA DRAWINGS - 24/04/25</td> <td></td> <td>PROPOSED AREAS</td> </tr> <tr> <td>DA DRAWINGS REV 2 - 14/07/25</td> <td></td> <td>PROPOSED HOUSE - 148.04m² PROPOSED ALFRESCO - 36.68m² PROPOSED PORCH/ DECK - 10.83m² PROPOSED GARAGE/ STUDIO - 79.50m²</td> </tr> <tr> <td>DA DRAWINGS REV 3 - 25/09/25</td> <td></td> <td></td> </tr> </table>	EXISTING FLOOR PLAN	3 OF 5	EXISTING AREAS	NOTES: FRAMED FLOOR - TIMBER FRAMED FLOOR TO PROPOSED ADDITION TO BE DETERMINED BY ENGINEER WITH SUBFLOOR BULK INSULATION AND DRAFT PROTECTION FRAMED WALLS - TIMBER STUD FRAMED WALLS, TO ENGINEERS DETAILS, WITH WEATHERWRAP, R2.0 BULK INSULATION, WEATHRBOARD EXTERNALLY AND PLASTERBOARD LINING INTERNALL ROOF STRUCTURE - TIMBER FRAMED PITCHED ROOF STRUCTURE (27 DEGREES) WITH COLORBOND, CUSTOM ORB PROFILE ROOF COVER, R4.0 BULK INSULATION AND ANTICON UNDER ROOF SHEETING	DESIGN CONCEPT - 06/11/24		EXISTING HOUSE - 121.160m ² EXISTING PORCH - 4.22m ²	DA DRAWINGS - 24/04/25		PROPOSED AREAS	DA DRAWINGS REV 2 - 14/07/25		PROPOSED HOUSE - 148.04m ² PROPOSED ALFRESCO - 36.68m ² PROPOSED PORCH/ DECK - 10.83m ² PROPOSED GARAGE/ STUDIO - 79.50m ²	DA DRAWINGS REV 3 - 25/09/25		
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SCALE 1:200 ON A3 NORTH POINT																	

SC DRAFTING

ABN: 48 365 708 393

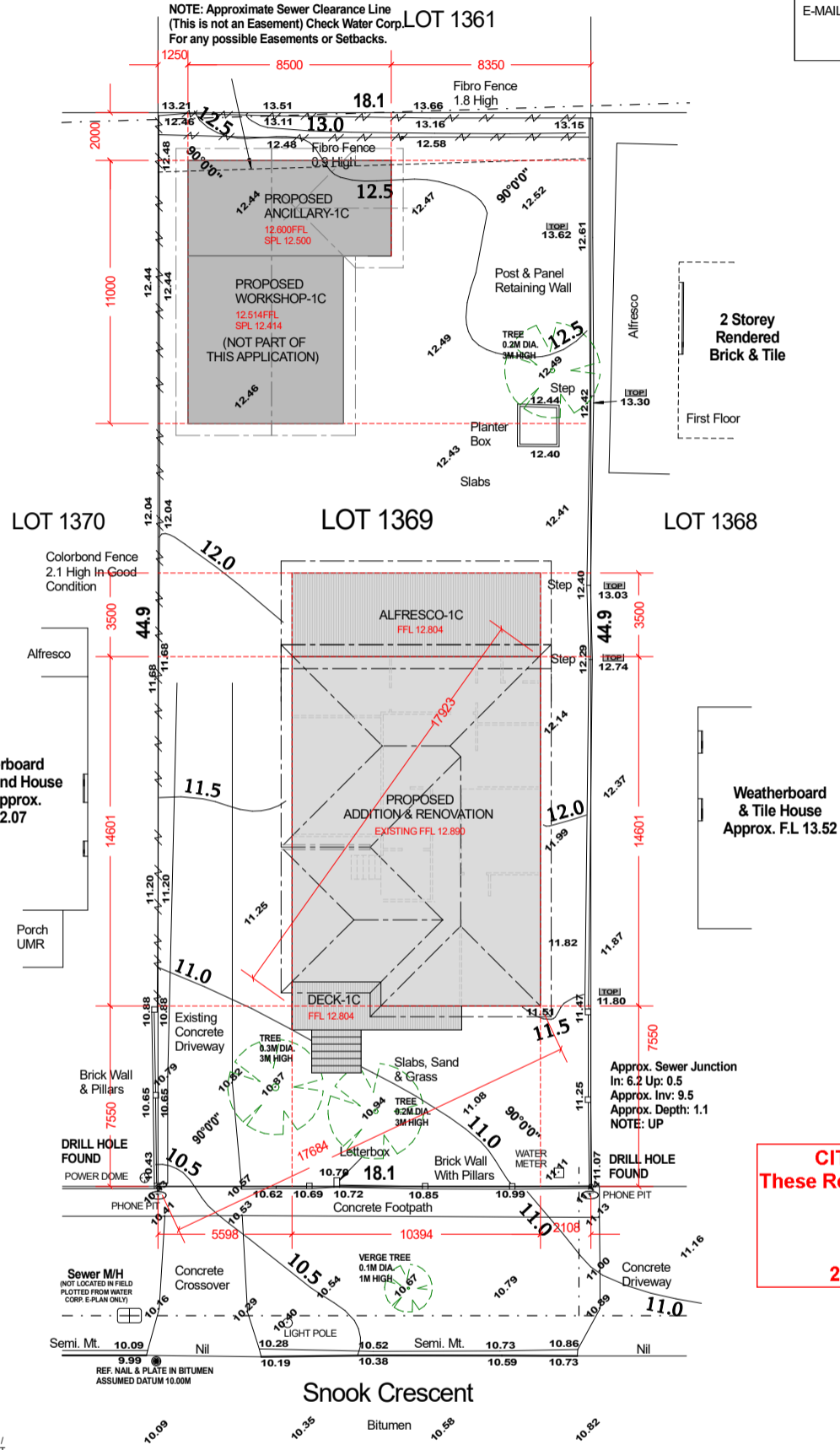
FEATURE SURVEY

DRAWN: S.C	SURVEYOR: L.W.
EMAIL: scdraftingdesign@gmail.com	
JOB DETAILS	
JOB #	3335S
CLIENT	GUENTER SCHOENHOFF
LOT	1369
STREET	(#67) SNOOK CRESCENT
SUBURB	HILTON
LOCAL AUTH.	CITY OF FREMANTLE
PLAN	6340
VOL./FOLIO	1150/86
LOCATION	
MAP REF	346-L7
DATE	30/09/24
MISCLOSE	0.000m
AREA	812m ²
COASTAL	NO
SERVICES	
ELEC.	U/GROUND
WATER	YES
SEWER	YES
GAS	YES (CHECK ALINTA)
PHONE	YES
F'PATH	CONCRETE
ROAD	BITUMEN
KERB	SEMI. MT.
DRAINAGE	GOOD
SOIL	SAND

WHITEHURST SURVEYS

A.B.N 95 726 454 206
P.O. BOX 3036 LESMURDIE W.A. 6076
E-MAIL info@whitehurstsurveys.com.au
MOBILE 0409 492 963

NOTE: Approximate Sewer Clearance Line
(This is not an Easement) Check Water Corp.
For any possible Easements or Setbacks.



DRAWING NOTE
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PURPOSES

SITE COVERAGE NOTE
LOT AREA - 812m²
SITE COVERAGE ALLOWED - 406m² (50%)
SITE COVERAGE - 227.5m² (28%) (INCLUDING
ANCILLARY & WORKSHOP)

SITING NOTE
WHERE POSSIBLE SAND PAD SHALL BE TAPERED
DOWN APPROX. 300MM FROM 500MM OUTSIDE
BUILDING LINE TO ACCOMMODATE EXCESS SOIL
FROM FOOTINGS AND DRAINS.

STORMWATER NOTE
- STORMWATER TO BE COLLECTED AND RETAINED
ON SITE IN ACCORDANCE WITH COUNCIL
REQUIREMENTS
ALLOWED, LOCATIONS DETERMINE BY PLUMBER
- ALL SOAKWELLS INTERCONNECTED

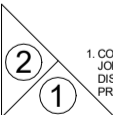
PLUMBER DRAINER NOTE
SOIL EXCAVATED NEAR SEWER LINES
SHALL BE COMPACTED TO ORIGINAL
LEVELS BACK INTO TRENCH

NOTE:
PLEASE CHECK TITLE FOR EASEMENTS AND NOTIFICATIONS

NOTE:
DUE TO LACK OF SURVEY MARKS / PEGS, ALL BUILDING OFFSETS,
DIMENSIONS & FEATURES ARE POSITIONED FROM EXISTING PEGS /
FENCES / WALLS WHICH MAY NOT BE ON THE CORRECT ALIGNMENT
AND ARE TO BE VERIFIED WITH A REPEG CERTIFICATE.

NOTE:
ALL SEWER DETAILS PLOTTED FROM WATER CORP. INFORMATION

NOTE:
SC DRAFTING ACCEPTS NO RESPONSIBILITY FOR ANY ON SITE PHYSICAL
CHANGES TO THE PARCEL OR PORTION OF THE PARCEL OF LAND SHOWN
ON THIS SURVEY INCLUDING ADJOINING NEIGHBOURS LEVELS AND
FEATURES THAT HAVE OCCURRED AFTER THE DATE OF THIS SURVEY.



- CONTRACTORS MUST VERIFY DIMENSIONS AT THE JOB BEFORE MAKING ANY SHOP DRAWING. REFER DISCREPANCIES TO THE BUILDER BEFORE PROCEEDING WITH WORK CONCERNED
- ALL DIMENSIONS STRICTLY TO TAKE PREFERENCE OVER SCALING
- UNLESS OTHERWISE INDICATED ALL WALL THICKNESSES ARE TO READ AS: EXTERNAL - 230 INTERNAL - 90
- RAINWATER DOWNPIPE (RWP) POSITIONS ARE INDICATIVE ONLY - ROOF PLUMBER SHALL DETERMINE FINAL POSITIONS ON SITE
- STEEL ROOF STRUCTURE IN ACCORDANCE WITH AUSTRALIAN STANDARDS
- SMOKE ALARM DEVICE/S SHALL BE INSTALLED TO:
- COMPLY WITH AS3786-2014 SMOKE ALARMS
- USING SCATTERED LIGHT, TRANSMITTED LIGHT OR IONISATION
- INTERCONNECTED AND HARDWIRED
- LOCATION OF THE SMOKE ALARM DEVICE/S SHALL BE AS SHOWN ON PLAN

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1359 PROPOSED ADDITION FOR: SCHOENHOFF AT: #67 SNOOK CRES, HILTON

SITE PLAN	4 OF 5	EXISTING AREAS
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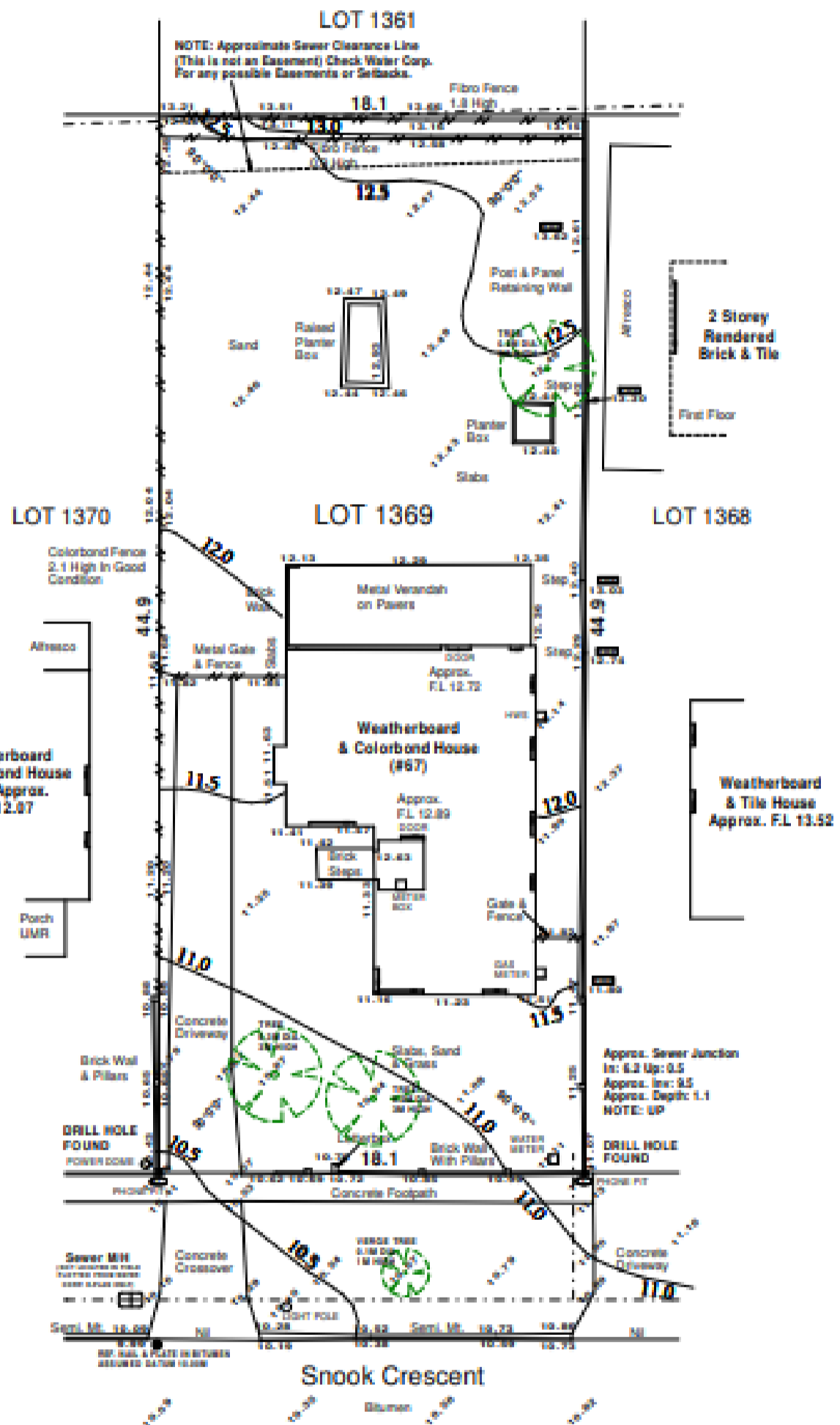
SCALE
1:200 ON A3
NORTH POINT



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SC DRAFTING	
ABN: 48 962 708 282	
FEATURE SURVEY	
DRAWN: S.C.	SURVEYOR: L.W.
EMAIL: scdraftingdesign@gmail.com	
JOB DETAILS	
JOB #	33285
CLIENT	GUENTER SCHDENHOFF
LOT	1369
STREET	(#67) SNOOK CRESCENT
SUBURB	HILTON
LOCAL AUTH.	CITY OF FREMANTLE
PLAN	6340
VOL/FOLIO	1158/86
LOCATION	
MAP REF	346-L7
DATE	30/09/24
MISCLOSE	0.800m
AREA	815m ²
COASTAL	N/D
SERVICES	
ELEC.	U/GROUND
WATER	YES
SEWER	YES
GAS	YES (CHECK ALINTA)
PHONE	YES
FPATH	CONCRETE
ROAD	BITUMEN
KERB	SEMI-MT.
DRAINAGE	GOOD
SOIL	SAND

WHITEHURST SURVEYS
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 25 September 2025

NOTE:
 PLEASE CHECK TITLE FOR EASEMENTS AND NOTIFICATIONS

NOTE:
 DUE TO LACK OF SURVEY MARKS / PEGS, ALL BUILDING OFFSETS, DIMENSIONS & FEATURES ARE POSITIONED FROM EXISTING PEGS / FENCES / WALLS WHICH MAY NOT BE ON THE CORRECT ALIGNMENT AND ARE TO BE VERIFIED WITH A REPEG CERTIFICATE.

NOTE:
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NOTE:
 SC DRAFTING ACCEPTS NO RESPONSIBILITY FOR ANY ON SITE PHYSICAL CHANGES TO THE PARCEL OR PORTION OF THE PARCEL OF LAND SHOWN ON THIS SURVEY INCLUDING ADJOINING NEIGHBOURS LEVELS AND FEATURES THAT HAVE OCCURRED AFTER THE DATE ON THIS SURVEY.



M A R A N G O U R E S I D E N C E

TWO-STOREY RESIDENTIAL ADDITIONS AT :
LOT 9 / #61 ATTFIELD STREET, FREMANTLE W.A. 6160

RE-DESIGNED & RE-ISSUED FOR PLANNING APPROVAL
REVISION G / SEPTEMBER 2025

LEGEND

	NEW 230mm CAVITY & 90mm SINGLE LEAF BRICKWORK (U.N.O.) AS PER S.E. DWGS, A.S. 3700, & BCA REQ'S.
	NEW 90mm TIMBER STUD FRAMING AS PER S.E. DWGS, A.S. 1684 & 1720.1, & BCA REQ'S.
	EXISTING TIMBER STUD FRAMING
	EXISTING STRUCTURES TO BE REMOVED
	EXISTING 270mm CAVITY & 110mm SINGLE LEAF BRICKWORK
	EXISTING LIMESTONE BLOCK EXTERNAL WALLS
	NEW OBSCURE GLAZED WINDOWS
	NEW CLEAR GLAZED WINDOWS / DOORS
	SMOKE ALARMS HARDWARE & INTERLINKED IN ACCORDANCE W/ A.S. 3786

T.B.R. = TO BE REMOVED
T.M.E. = TO MATCH EXISTING
G.F.L. = GROUND FLOOR LEVEL
F.F.L. = FINISHED FLOOR LEVEL
F.S.L. = FINISHED SLAB LEVEL
A.F.L. = ABOVE FLOOR LEVEL
C.O.S. = CHECK/CONFIRM ON SITE
M.R. = MAIN RESIDENCE (ORIGINAL PART OF HOUSE)
W.R. = WALK IN ROBES - AS SPECIFIED.
W.P. = WALK IN PANTRY - AS SPECIFIED.
S/D = SLIDING DOOR
C.S.D. = CAVITY SLIDING DOOR
W. = WINDOW
D. = DOOR
CA. = CARPET
B/F = BI-FOLD DOOR
A. = AWNING WINDOW
SL. = SLIDING WINDOW
C. = CASEMENT WINDOW
HL. = HIGHLIGHT WINDOW
D.H. = DOUBLE HUNG WINDOW
AN. = DOUBLE HUNG SASHLESS WINDOW 'ANEETA'
F. = FIXED GLAZING
D.P. = 100x50 COLORBOND DOWN PIPE
SP. = 100x50 COLORBOND DOWN PIPE & SPREADER
P.F. = PAINT FINISH

EXTERNAL FINISHES SCHEDULE

EF01.1	NEW P.F. HARDIES SCYON 'AXON' (133 SMOOTH) VERTICAL GROOVED FC WALL CLADDING (COLOUR AS SELECTED) OVER 'TYPE 5' INSULATION, & TIMBER STUD WALL FRAMING (U.N.O.) AS PER MANUFACTURERS SPECI., A.S. 1684 & 1720.1, BCA REQ'S, & S.E. DWGS. P.F. TREATED TIMBER TRIMS AS REQ'D.
EF01.2	NEW P.F. HARDIES SCYON 'STRIA 325' HORIZONTAL WALL CLADDING (COLOUR AS SELECTED) OVER 'TYPE 5' INSULATION, & TIMBER STUD WALL FRAMING (U.N.O.) AS PER MANUFACTURERS SPECI., A.S. 1684 & 1720.1, BCA REQ'S, & S.E. DWGS. P.F. TREATED TIMBER TRIMS AS REQ'D.
EF02	3-COAT ACRYLIC RENDERING OVER BRICKWORK IN ACCORDANCE WITH MANUFACTURERS, BCA, S.E. DWGS, & A.S. 3700 REQ'S. (COLOUR AS SELECTED). RENDERED FINISH TO EXPOSED WALL ABOVE PROPOSED G.L. ONLY.
EF03	NEW 2c HIGH FACE BRICKWORK (AS SELECTED), AS PER S.E. DWGS, A.S. 3700, & BCA REQ'S.
EF04	NEW ZINCALUME 'CUSTOM ORB' (OR EQUIV.) ROOF SHEETING @ NOMINATED PITCH, OVER 'TYPE 1' INSULATION & TIMBER ROOF FRAMING AS PER S.E. DWGS, A.S. 1684, 1720.1, 3500.3, & BCA REQ'S.
EF05	NEW POWDERCOATED ALUMINIUM DOOR & WINDOW FRAMING (U.N.O.) AND GLAZING AS PER DOOR & WINDOW SCHEDULE, ENERGY EFFICIENCY REPORT AND A.S. & BCA REQ'S. P.F. TREATED TIMBER ARCHITRAVES U.N.O. (COLOUR AS SELECTED)
EF06	NEW ZINCALUME EDGE CAPPING FLASHING OVER P.F. TREATED TIMBER BARGEBOARD (BARGE COLOUR AS SELECTED).
EF07	NEW ZINCALUME QUARTER ROUND EAVES GUTTER & P.F. TREATED TIMBER FASDA (TIMBER COLOUR AS SELECTED).
EF08	NEW ZINCALUME PARAPET GUTTER.
EF09	NEW P.F. 'HARDIFLEX' (OR EQUIV.) FC SOFFIT LINING, FIXED TO TIMBER RAFTERS - PROVIDE ADDITIONAL TIMBER TRIMMERS WITHIN ROOF FRAME AS REQ'D. P.F. TREATED TIMBER TRIMS TO SURROUNDS AS REQ'D/SELECTED.
EF10	NEW P.F. TIMBER SOFFIT LINING (AS SELECTED).
EF11	NEW TEXTURED P.F. CONC. SLAB EDGE (COLOUR AS SELECTED), AS PER S.E. DWGS
EF12	NEW FLOOR TILE (AS SELECTED) OVER SCREED, W/ FALLS AS PER PLAN & AWAY FROM BUILDING.
EF13	NEW P.F. STEEL COLUMN (COLOUR AS SELECTED), AS PER S.E. DWGS.
EF14	NEW P.F. GLULAM, AS PER S.E. DWGS
EF15	NEW ZINCALUME ROUND DOWNPIPES, FROM BOTTOM OF GUTTER U.N.O., PLUMBED AS PER SITE PLAN.
EF16	EX. BAGGED RENDERED FINISH (230x110) FACE BRICKWORK.
EF17	EX. SAND FINISH RENDERED LIMESTONE BLOCK WALL.
EF18	EX. ZINCALUME CORRUGATED ROOF SHEETING OVER EX. TIMBER ROOF FRAMING, @ APPROX. 31° PITCH (C.O.S.).
EF19	EX. P.F. TIMBER DOOR & WINDOW FRAMING.
EF20	EX. RENDERED & RED FACE BRICKWORK CHIMNEY.
EF21	EX. P.F. TIMBER COLUMNS & TIMBER BEAMS.
EF22	EX. ZINCALUME 'OVULO' GUTTERS OVER EX. P.F. TIMBER FASDA.

DRAWING SCHEDULE

DWG. NO.	DWG. TITLE	DWG. REVISION
A000	COVER PAGE & DRAWING SCHEDULE	G
A100	PROPOSED SITE PLAN & OVERSHADOWING	G
A200	GROUND FLOOR DEMOLITION PLAN	G
A201	GROUND FLOOR PLAN	G
A202	FIRST FLOOR DEMOLITION PLAN	G
A203	FIRST FLOOR PLAN	G
A300	EXISTING ELEVATIONS	G
A301	PROPOSED ELEVATIONS	G
A302	PROPOSED ELEVATIONS	G

CITY OF FREMANTLE
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DA0184/25
16 September 2025

SCHEDULE OF INSULATION

REFERENCE	TYPE	INSTANCE
TYPE 1	ANTICON 60 - ROOFING INSULATION	UNDER ALL NEW ROOFING TYP. U.N.O.
TYPE 2	R7.0 HIGH PERFORMANCE THERMAL INSULATION BATTS - CEILING INSULATION	OVER ALL NEW CEILINGS TYP. U.N.O.
TYPE 3	R2.7 HIGH DENSITY THERMAL INSULATION BATTS	IN ALL NEW EXTERNAL TIMBER STUD FRAMED WALLS U.N.O.
TYPE 4	R2.5 ACOUSTIC INSULATION BATTS	IN ALL NEW INTERNAL TIMBER STUD FRAMED WALLS U.N.O.
TYPE 5	VAPOUR PERMEABLE SARKING	UNDER ALL NEW EXTERNAL OFC CLADDING U.N.O.

GENERAL NOTES:

- ONLY DRAWINGS ISSUED FOR CONSTRUCTION ARE PERMITTED TO BE USED FOR ANY CONSTRUCTION OR FABRICATION UNLESS OTHERWISE PERMITTED BY SANDTRACKS DESIGN.
- WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALED DIMENSIONING.
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- THE BUILDER IS TO CHECK & VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING CONSTRUCTION.
- ALL BUILDING WORKS SHALL BE CARRIED OUT IN ACCORDANCE WITH AUSTRALIAN STANDARDS, BUILDING CODE OF AUSTRALIA, LOCAL & REGULATORY AUTHORITIES.
- ARCHITECTURAL DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL OTHER RELEVANT CONSULTANTS DRAWINGS.
- DOWNPIPE LOCATIONS SHOWN ARE PREFERRED, IF THEY MUST VARY CONSULT WITH BUILDER & OWNER FIRST. QUANTS ARE INDICATIVE ONLY AND MAY VARY TO SUIT THE ROOF PLUMBER'S REQUIREMENTS.
- UNLESS A BUILDING ELEMENT, MATERIAL, FITTING OR FIXTURE IS NOTED AS BEING EXISTING, IT IS TO BE ASSUMED AS BEING NEW.

TERMITE NOTE:
TERMITE TREATMENT TO BE COMPLIED WITH, AS PER BCA 3.1.3 & A.S. 3660, INCLUDING BOUNDARY TREATMENT

EXIST. ROOF STRUCTURE NOTE:
ALL NEW & EXIST. ROOF STRUCTURE TO BE TIED DOWN IN ACCORDANCE W/ S.E. DWGS, BCA REQ'S & A.S. 1684. BUILDER TO ALLOW PROFESSIONAL SUM FOR ANY POTENTIAL MAKING GOOD OF EXIST. ROOF STRUCTURE TO BE STRUCTURALLY SOUND & BCA COMPLIANT.

WET AREAS NOTE:
WET AREAS TO BE CONSTRUCTED AS PER BCA 3.8.1 & A.S. 3740

REV	DATE	DESCRIPTION
G	16/09/25	RE-DESIGNED & RE-ISSUED FOR PLANNING APPROVAL
F	21/05/25	ISSUED FOR PLANNING APPROVAL



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NOTES MUST BE READ IN CONJUNCTION WITH ALL ARCHITECTURAL DWGS.

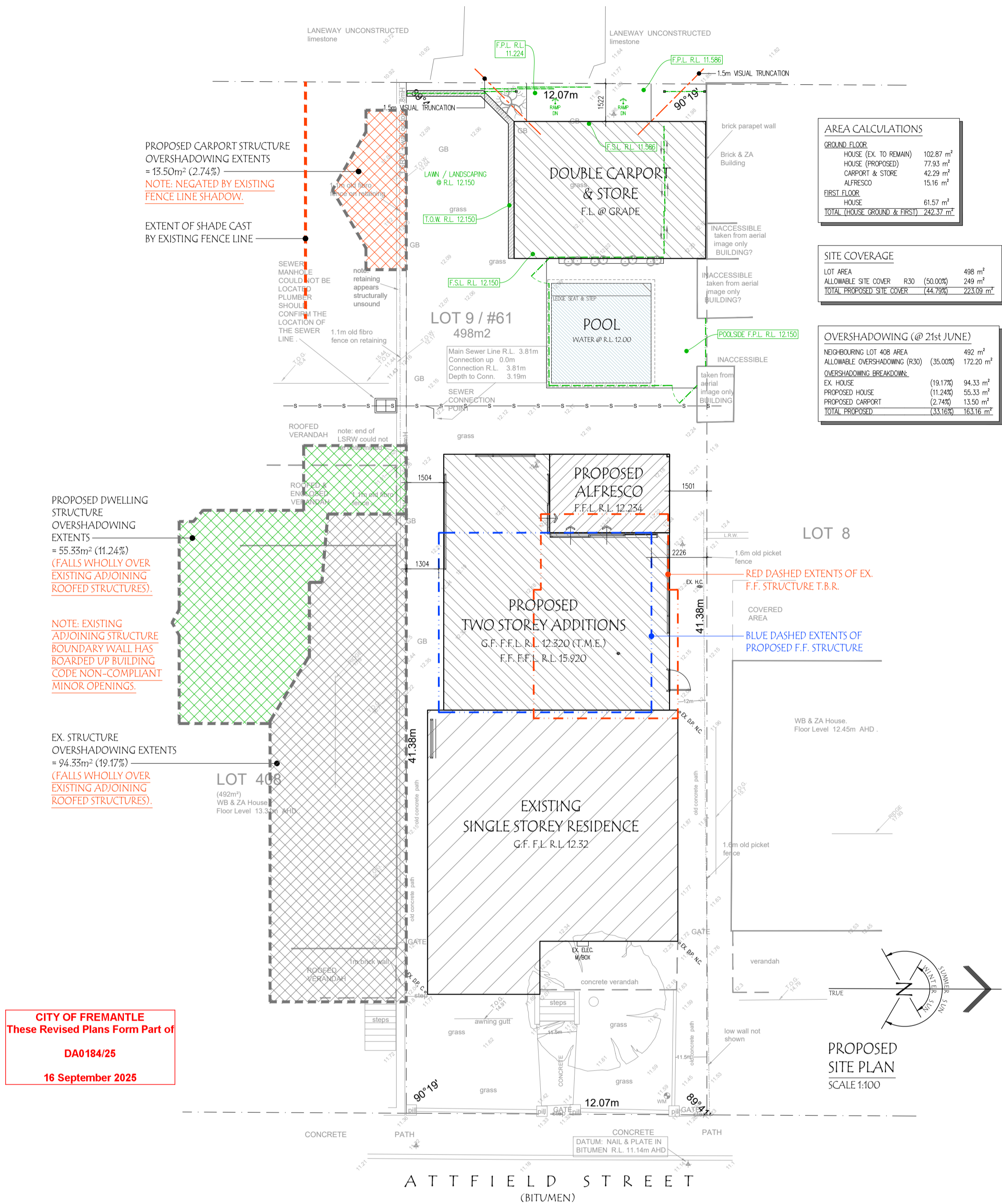
PRELIMINARY ONLY

DATE : 16/09/25
CLIENT : MR & MRS MARANGOU
JN : 24.029 MARANGOU

PROJECT : TWO-STOREY RESIDENTIAL ADDITIONS
AT : 61 ATTFIELD STREET
FREMANTLE W.A. 6160
TITLE : COVER PAGE & DRAWING SCHEDULE

SCALE : -
PAGE SIZE : A2

DRAWING No. : A000
REV. : G



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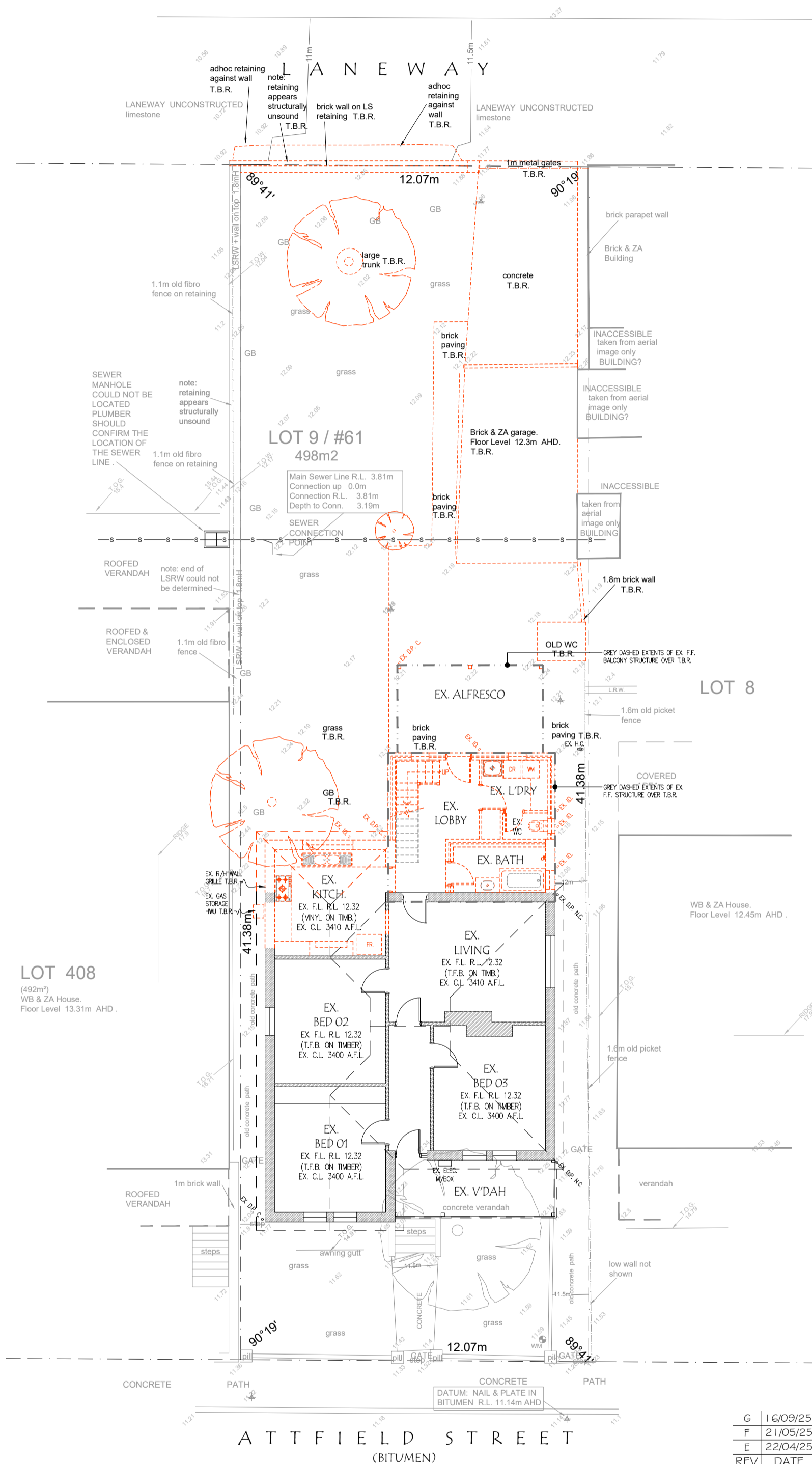
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PAGE SIZE : A2

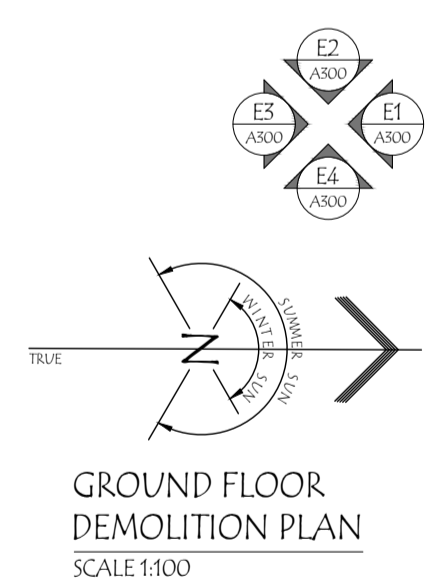
DRAWING No. : REV. :
A100 G

REV	DATE	DESCRIPTION
G	16/09/25	RE-DESIGNED & RE-ISSUED FOR PLANNING APPROVAL
F	21/05/25	ISSUED FOR PLANNING APPROVAL

PROJECT : TWO-STOUREY RESIDENTIAL ADDITIONS
AT : 61 ATTFIELD STREET
FREMANTLE W.A. 6160
TITLE : PROPOSED SITE PLAN & OVERSHADOWING



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E	22/04/25	DEVELOPED CONCEPT ELEVATIONS ISSUED FOR COMMENT
REV	DATE	DESCRIPTION

PROJECT : TWO-STOREY RESIDENTIAL ADDITIONS
 AT : 61 ATTFIELD STREET
 FREMANTLE W.A. 6160
 TITLE : GROUND FLOOR DEMOLITION PLAN

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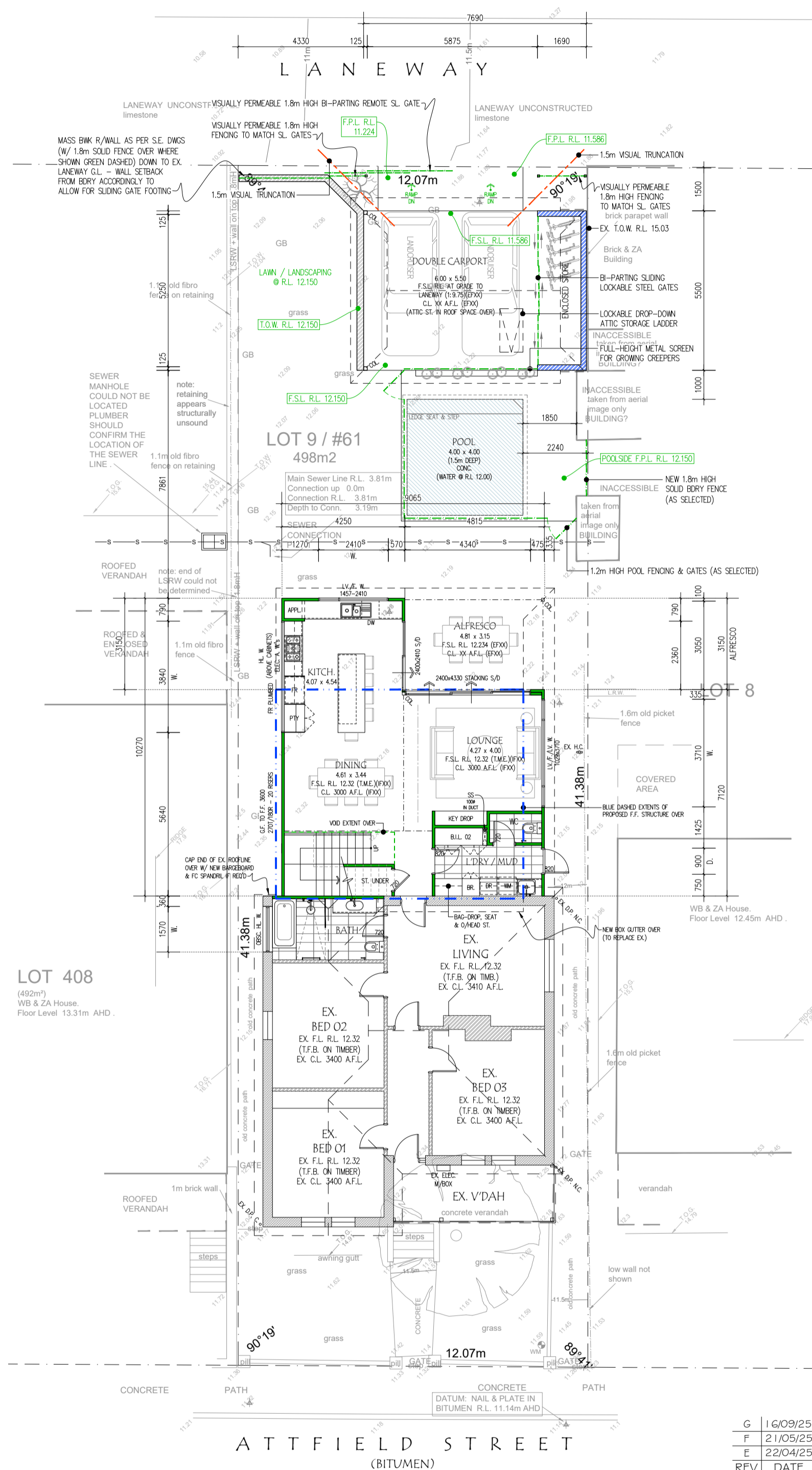
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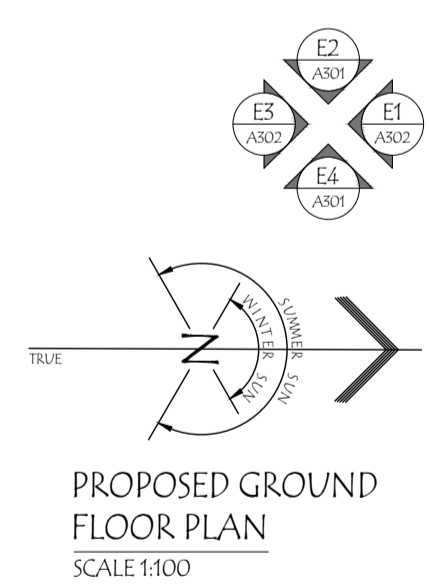
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F	21/05/25	ISSUED FOR PLANNING APPROVAL
E	22/04/25	DEVELOPED CONCEPT ELEVATIONS ISSUED FOR COMMENT

PROJECT : TWO-STORY RESIDENTIAL ADDITIONS
 AT : 61 ATTFIELD STREET
 FREMANTLE W.A. 6160
 TITLE : PROPOSED GROUND FLOOR PLAN

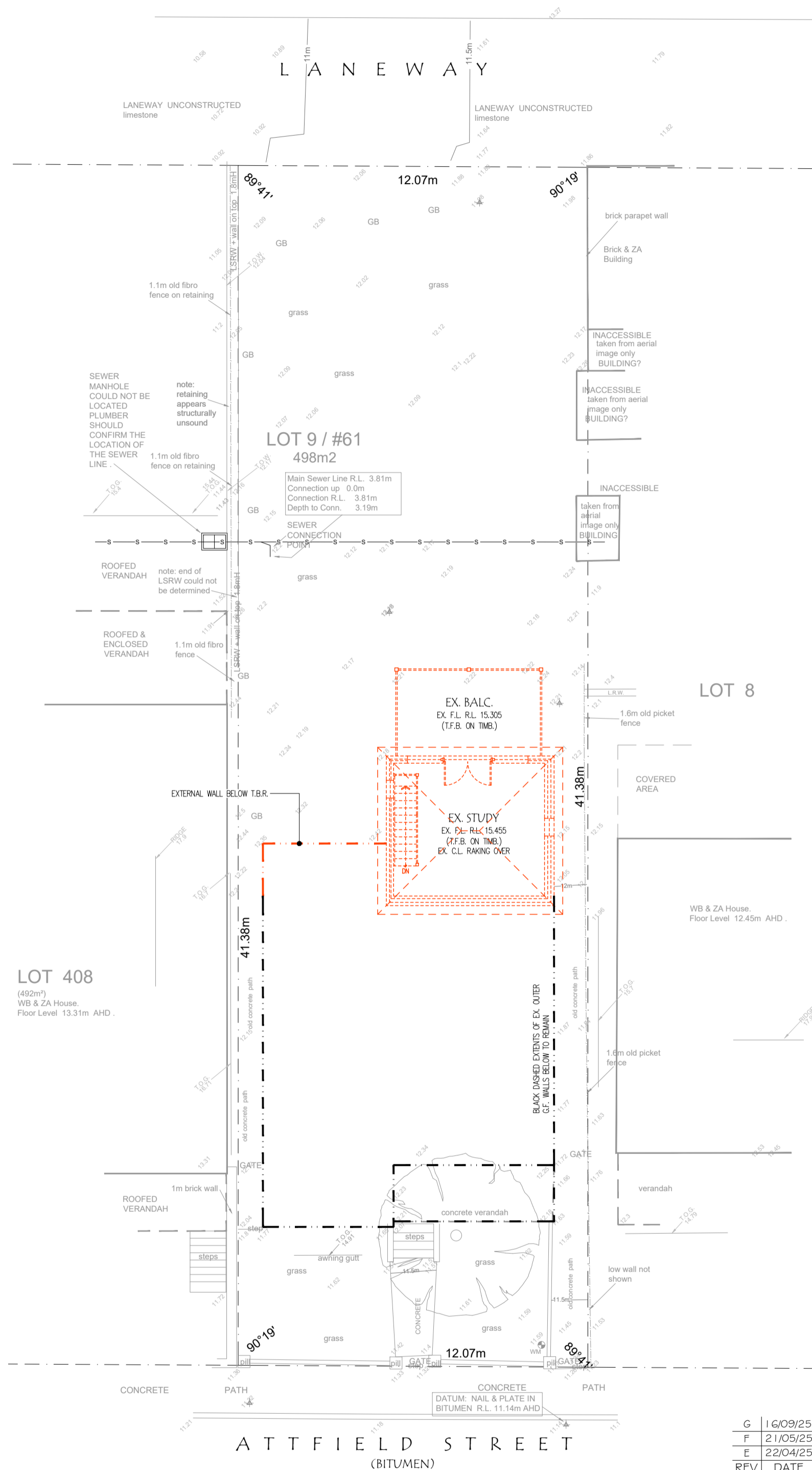
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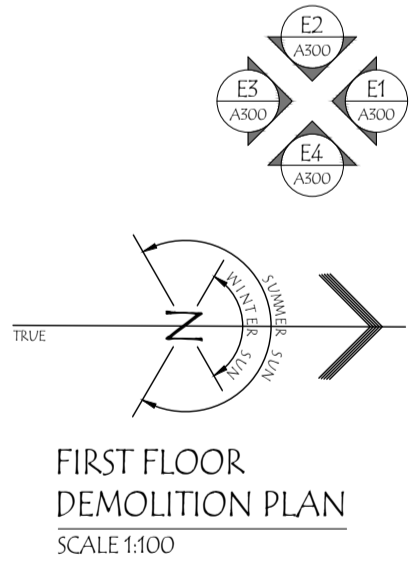
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E	22/04/25	DEVELOPED CONCEPT ELEVATIONS ISSUED FOR COMMENT
REV	DATE	DESCRIPTION

PROJECT : TWO-STOREY RESIDENTIAL ADDITIONS
 AT : 61 ATTFIELD STREET
 FREMANTLE W.A. 6160
 TITLE : FIRST FLOOR DEMOLITION PLAN

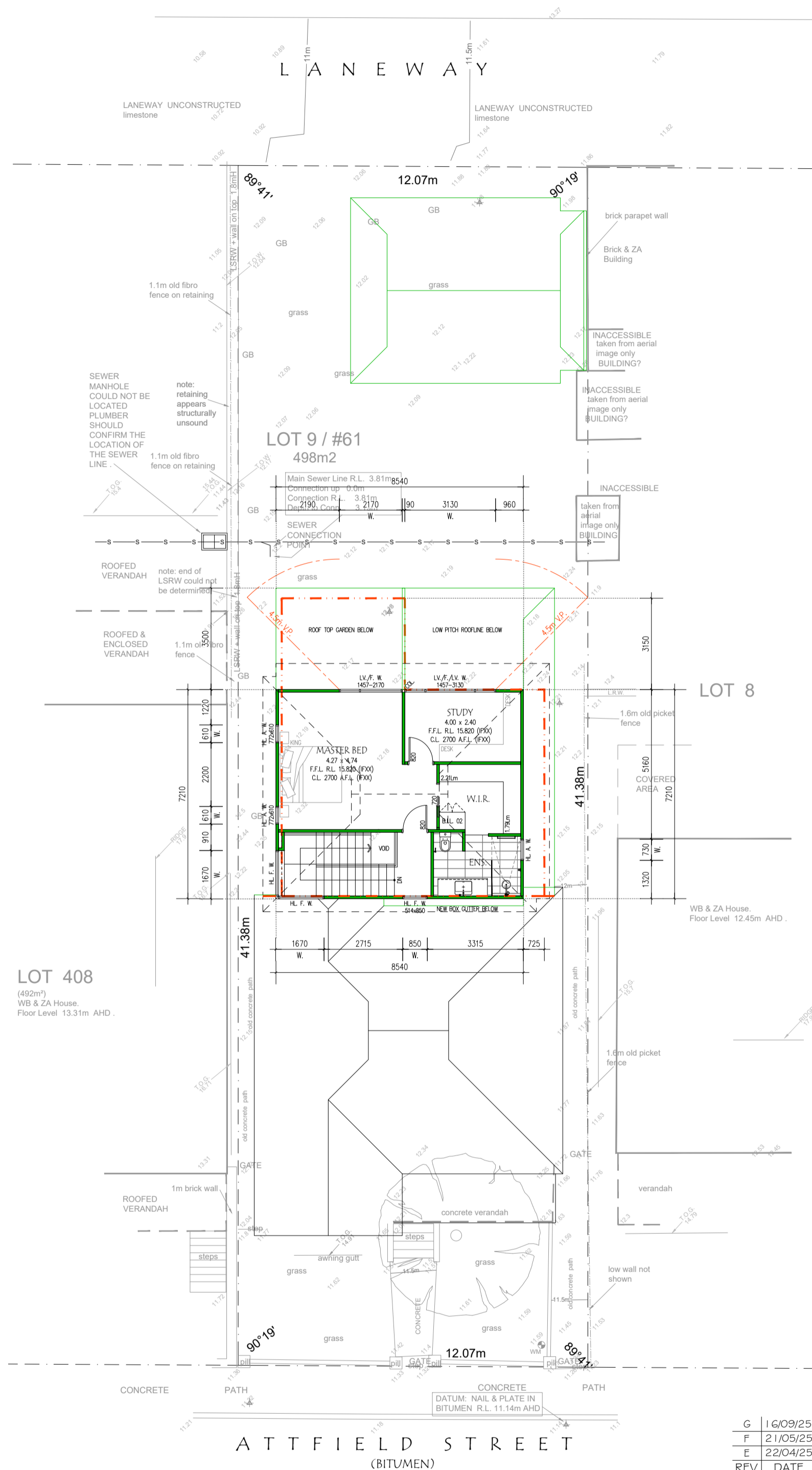
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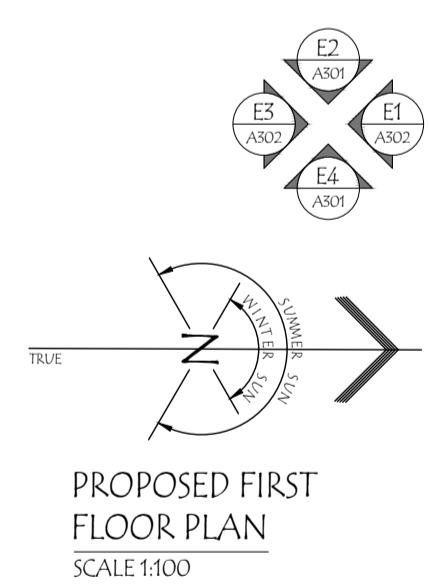
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F	21/05/25	ISSUED FOR PLANNING APPROVAL
E	22/04/25	DEVELOPED CONCEPT ELEVATIONS ISSUED FOR COMMENT

PROJECT : TWO-STOREY RESIDENTIAL ADDITIONS
 AT : 61 ATTFIELD STREET
 FREMANTLE W.A. 6160
 TITLE : PROPOSED FIRST FLOOR PLAN

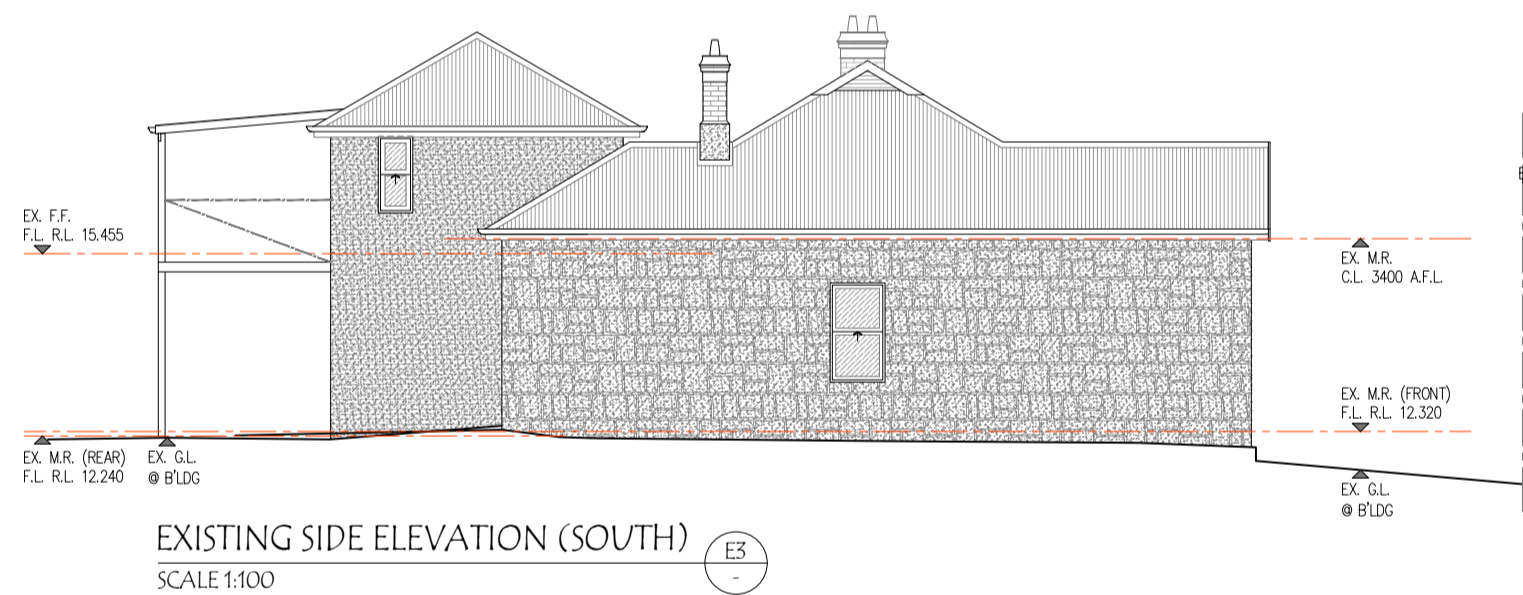
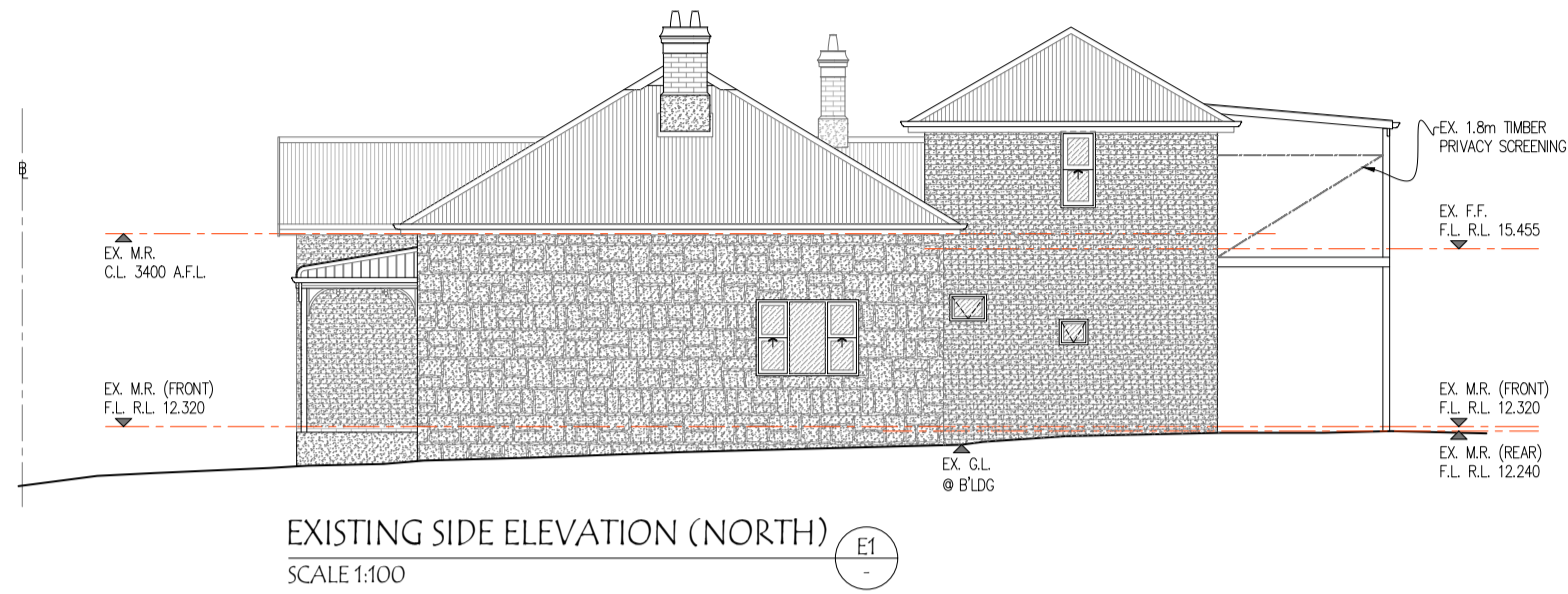
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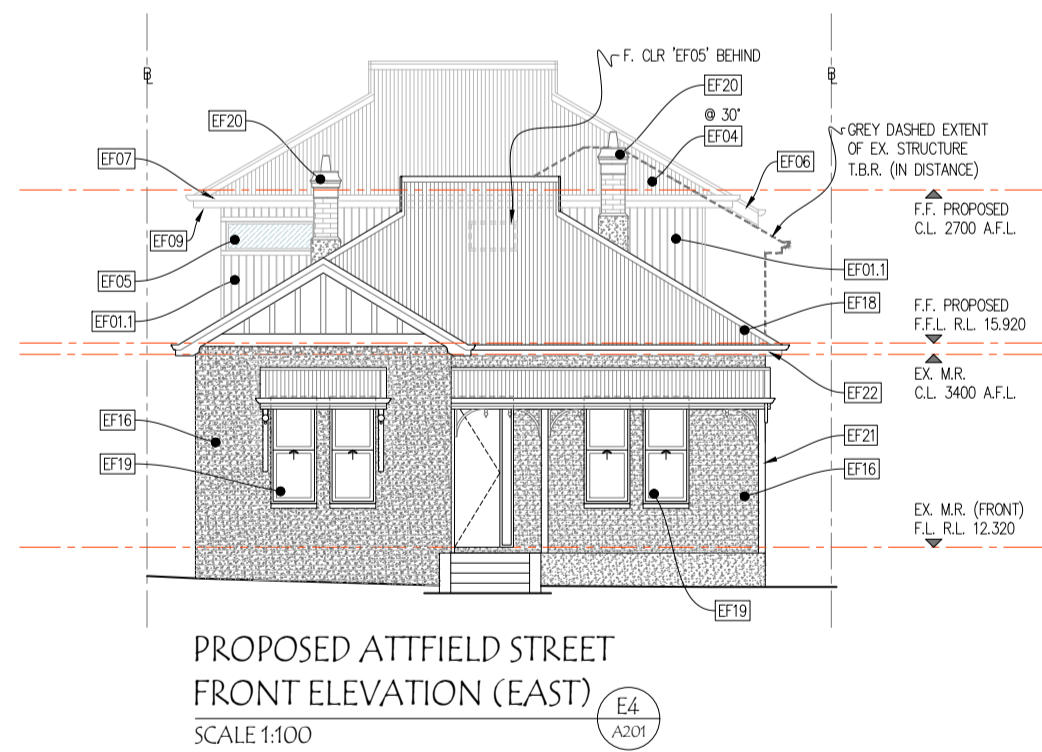
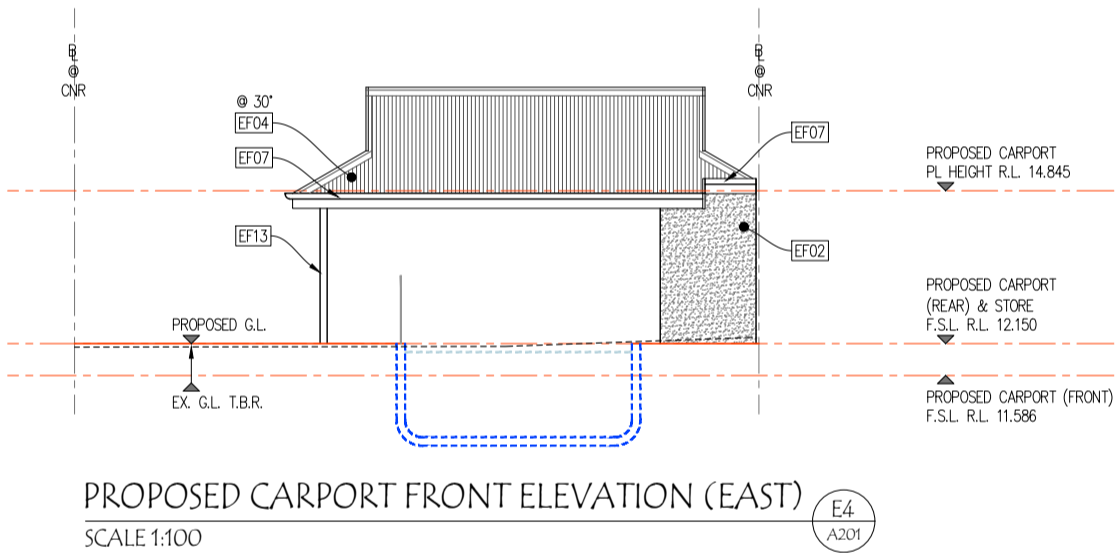
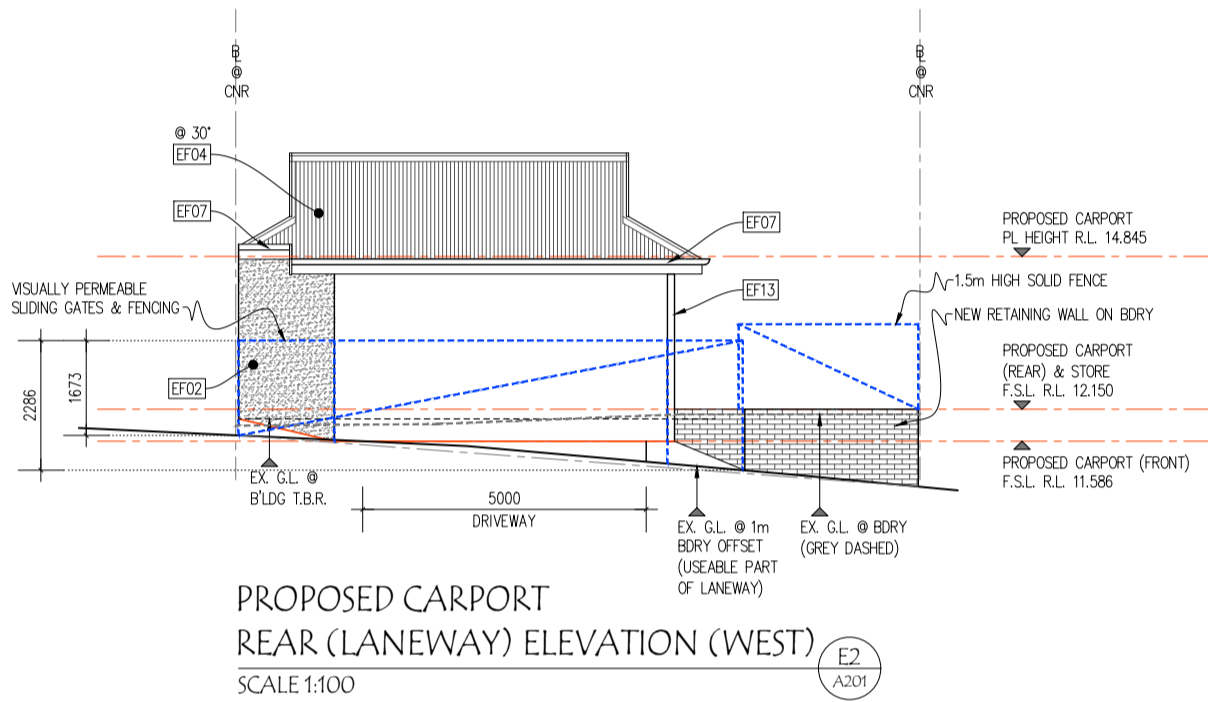
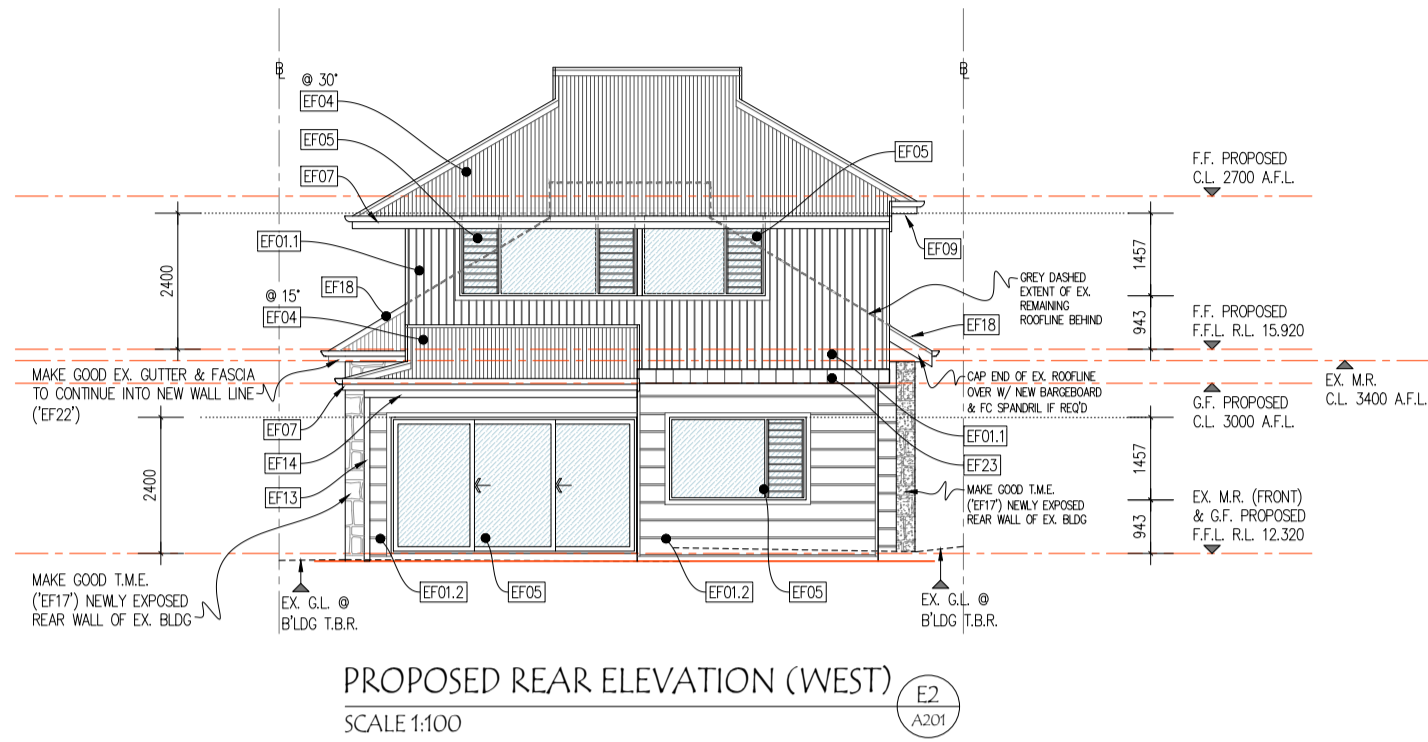
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E	22/04/25	DEVELOPED CONCEPT ELEVATIONS ISSUED FOR COMMENT
REV	DATE	DESCRIPTION

PROJECT : TWO-STOREY RESIDENTIAL ADDITIONS
 AT : 61 ATTFIELD STREET
 FREMANTLE W.A. 6160
 TITLE : EXISTING ELEVATIONS

DATE :	16/09/25	SCALE :	1:100	PAGE SIZE :	A2	DRAWING No. :	A300	REV. :	G
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	JN : 24.029 MARANGOU								



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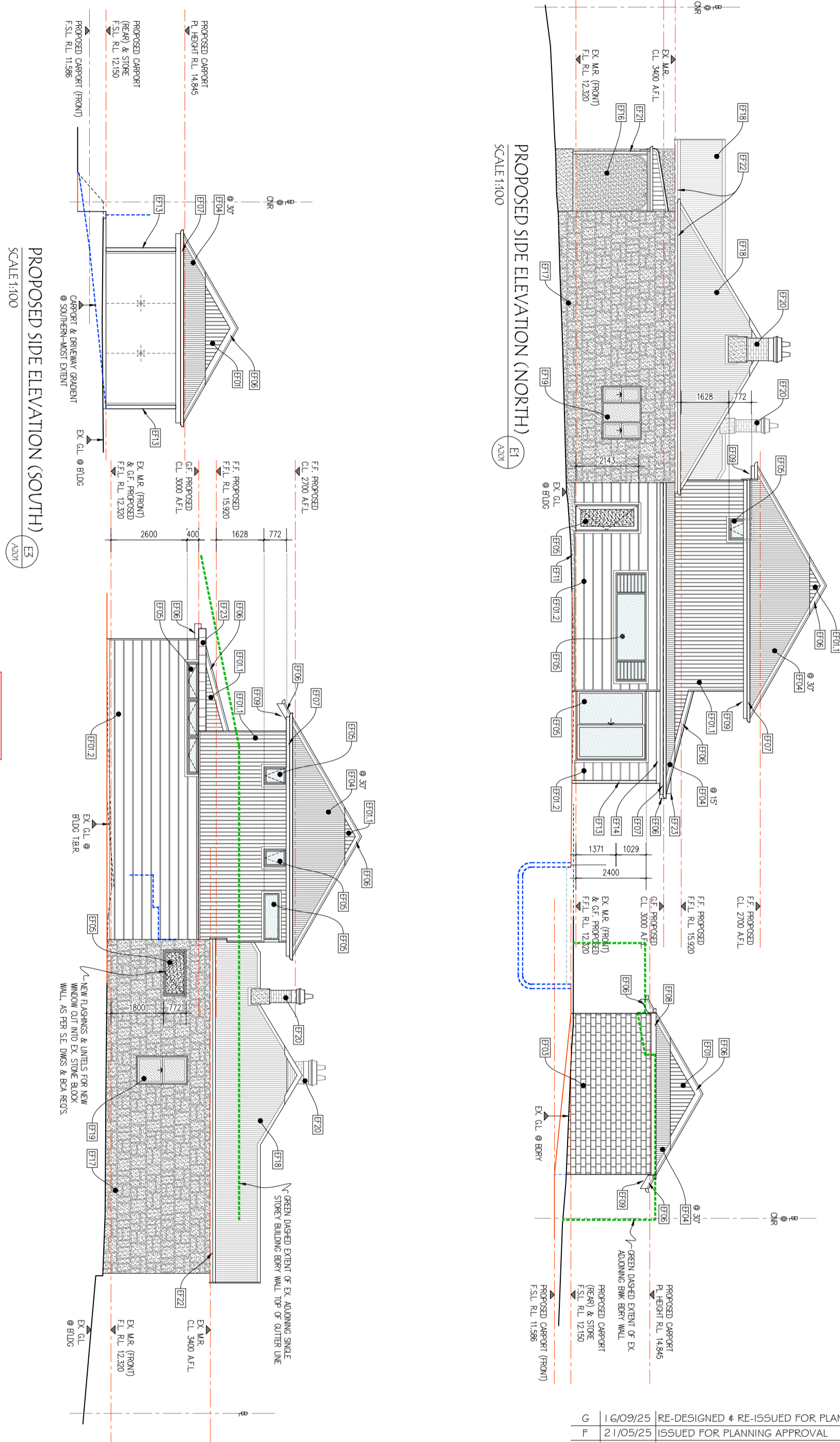
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E	22/04/25	DEVELOPED CONCEPT ELEVATIONS ISSUED FOR COMMENT
REV	DATE	DESCRIPTION

PROJECT : TWO-STORY RESIDENTIAL ADDITIONS
AT : 61 ATTFIELD STREET
FREMANTLE W.A. 6160
TITLE : PROPOSED ELEVATIONS

DATE :	16/09/25	SCALE :	1:100	PAGE SIZE :	A2	DRAWING No. :	REV. :
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	JN : 24.029 MARANGOU						



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PROJECT : TWO-STOUREY RESIDENTIAL ADDITIONS
 AT : 61 ATTFIELD STREET
 FREMANTLE W.A. 6160
 TITLE : PROPOSED ELEVATIONS

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CLIENT :	MR & MRS MARANGOU								
	JN : 24.029 MARANGOU								

Craig Roper

From: info@planninghorizonswa.com.au
Sent: Tuesday, 16 September 2025 3:04 PM
To: Craig Roper
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25
Attachments: 25-07-08 Marangou (Rev G - Rev DA) ALL.pdf

Hi Craig,

Please find attached full set of updated plans. These consist of:

1. Reduced size to upper floor
2. Deletion of balcony
3. Increased ground floor setback from southern boundary – now compliant
4. Visual privacy now fully compliant
5. Extent of overshadowing now compliant at 33.16%.

A few very important items to note:

1. The overshadowing calculation is as it falls on the adjoining southern lot's natural ground level, being around RL 11.5 to RL 12.1. It is very important to note however that the finished floor level of the adjoining southern dwelling is actually significantly higher at FFL 13.3. The finished floor level of the adjoining southern dwelling is 1.0m higher than the ground floor of the subject dwelling. This needs to be taken into account when assessing the impact of the proposed 'compliant' overshadowing.
2. The rear deck will receive no shadow from the proposed dwelling. All shadow will fall on the dividing fence of the southern boundary. From the ankles up, the neighbour's rear deck will have no shadow impact.
3. Due to the solid wall installed on the northern end of the neighbour's rear sleep out, by the neighbour, no shadow impact is created.
4. Our client's have made considerable changes to not only reduce the impact on both sider neighbours, but also to reduce the extent of variations proposed, to what is now a compliant DA.

We trust these plans are now acceptable. Given they are now compliant, please confirm they are able to be approved under delegation?

Thanks

Regards,

Benedict McCarthy
Director Development Services

M: 040 234 9224

E: info@planninghorizonswa.com.au



Postal Address:
PO Box 64 Applecross
Western Australia 6953

Contact:
E: info@planninghorizonswa.com.au
W: www.planninghorizonswa.com.au

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From: Craig Roper <craigr@fremantle.wa.gov.au>
Sent: Thursday, 4 September 2025 2:51 PM
To: info@planninghorizonswa.com.au
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good morning Benedict,

I can't really provide design advice. It would come down to the design principles, if the northern discretion meets the design principles, then it would be something the city supports. However I would have to see the new plans and do an assessment to determine that.

However, with introducing a new discretion I would obviously have to send the new plans to the effected neighbours (the north and still the south due to the shadow) to allow them to provide comment if they wish.

As said before with the new plans, information regarding whatever discretions and how they meet the design principles, especially a breakdown on the existing and proposed overshadowing (at peak and at different times) and how it effect the adjoining property's windows to habitable rooms and outdoor living area would assist in this assessment.

Kind regards,



Craig Roper
STATUTORY PLANNING OFFICER

T 9432 9702 | **E** craigr@fremantle.wa.gov.au
Walyalup Civic Centre | 151 High Street | Fremantle
PO BOX 807 | Fremantle WA 6959





The City of Fremantle acknowledges the Whadjuk people as the Traditional Owners of the Fremantle/Walyalup area and we recognise their cultural and heritage beliefs are still important today

From: info@planninghorizonswa.com.au <info@planninghorizonswa.com.au>
Sent: Tuesday, 2 September 2025 1:24 PM
To: Craig Roper <craigr@fremantle.wa.gov.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Hi Craig,

The setback on the southern side is currently 1.2m with a requirement of 1.5m.

The setback on the northern side is 1.5m. If we were to slide the entire rear addition 300mm to the north, this would create a compliant southern setback and further reduce overshadowing.

It would however create to setback variation to the northern neighbour. The impact however would be minimal.

Would the City look more favourable on this revised proposal?

Regards,

Benedict McCarthy
Director Development Services

M: 040 234 9224

E: info@planninghorizonswa.com.au



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PO Box 64 Applecross
Western Australia 6953

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From: Craig Roper <craigr@fremantle.wa.gov.au>
Sent: Monday, 1 September 2025 1:38 PM
To: info@planninghorizonswa.com.au
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good Afternoon Benedict,

See additional submission made by southern neighbour today.

Kind regards



Craig Roper
STATUTORY PLANNING OFFICER

T 9432 9702 | E craigr@fremantle.wa.gov.au
Walyalup Civic Centre | 151 High Street | Fremantle
PO BOX 807 | Fremantle WA 6959



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From: Craig Roper
Sent: Monday, 1 September 2025 1:31 PM
To: 'info@planninghorizonswa.com.au' <info@planninghorizonswa.com.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good morning benedict,

Yes from a planning perspective I told the submitters proposed plans, if openings on north and south elevations were unchanged, would be compliant with privacy and the roof top garden as proposed would likely be considered non habitable space and shouldn't be treated as a view platform like a deck or balcony. Purely an FYI on the outcome on the meeting with the submitters of their concerns. For planning, it's the overshadowing and lot boundary setback that are the primary discretions at this stage of the application.

Kind regards,



Craig Roper
STATUTORY PLANNING OFFICER

T 9432 9702 | E craigr@fremantle.wa.gov.au
Walyalup Civic Centre | 151 High Street | Fremantle
PO BOX 807 | Fremantle WA 6959



The City of Fremantle acknowledges the Whadjuk people as the Traditional Owners of the Fremantle/Wa area and we recognise their cultural and heritage beliefs are still important today.

From: info@planninghorizonswa.com.au <info@planninghorizonswa.com.au>
Sent: Monday, 1 September 2025 12:43 PM
To: Craig Roper <craigr@fremantle.wa.gov.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Hi Craig,

The roof top garden is not readily accessible, so it is not a viewing platform that would create any overlooking.

It will be accessible by ladder only. The idea of it is to provide a nicer outlook from the bedroom window and prevent afternoon sun glare into the master bedroom.

The proposed amended plans are fully compliant with privacy.

Should have a full set of amended plans submitted by end of the week.

Thanks

Regards,

Benedict McCarthy
Director Development Services

M: 040 234 9224
E: info@planninghorizonswa.com.au



Postal Address:
PO Box 64 Applecross
Western Australia 6953

Contact:
E: info@planninghorizonswa.com.au
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From: Craig Roper <craigr@fremantle.wa.gov.au>
Sent: Monday, 1 September 2025 8:04 AM
To: info@planninghorizonswa.com.au
Cc: 'Michael Pratt' <michael@sandtracksdesign.com.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good morning Benedict,

Had a meeting with the submitters on Friday Evening and they emailed later that night. At this stage the southern neighbour is still concerned to the overshadowing as it looks to fall over their loungeroom window and a portion of the their verandah, they wish to know how tall the single storey will be with a rooftop garden.

In the meeting both the southern and northern neighbour expressed concern about the rooftop garden as they believe it will have an impact on privacy.

As for my assessment, as mentioned, I will need elevations to accurately measure the overshadowing of the proposed changes.

Any overshadowing diagrams that can show the effective shadow not only of the existing and proposed at peak but also through the day would greatly assist the submitter in understanding how they are impacted. This would also assist in the city in determining its position if we go to council, which if so, would be in October.

Kind regards,



Craig Roper
STATUTORY PLANNING OFFICER

T 9432 9702 | E craigr@fremantle.wa.gov.au
Walyalup Civic Centre | 151 High Street | Fremantle
PO BOX 807 | Fremantle WA 6959



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From: info@planninghorizonswa.com.au <info@planninghorizonswa.com.au>
Sent: Monday, 1 September 2025 7:43 AM
To: Craig Roper <craig@fremantle.wa.gov.au>
Cc: 'Michael Pratt' <michael@sandtracksdesign.com.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Hi Craig,

Any feedback from the neighbour please?

Regards,

Benedict McCarthy
Director Development Services

M: 040 234 9224

E: info@planninghorizonswa.com.au



Postal Address:
PO Box 64 Applecross
Western Australia 6953

Contact:
E: info@planninghorizonswa.com.au
W: www.planninghorizonswa.com.au

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From: Craig Roper <craig@fremantle.wa.gov.au>
Sent: Tuesday, 26 August 2025 1:29 PM
To: info@planninghorizonswa.com.au
Cc: Michael Pratt <michael@sandtracksdesign.com.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good Afternoon benedict,

Thank you for your response, at this stage we will communicate with the submitters of the new proposed plans and continue assessment and advise of the city's position.

We will need a full set of updated plans as outlined in the drafted.

Kind regards,



Craig Roper
STATUTORY PLANNING OFFICER

T 9432 9702 | E craigr@fremantle.wa.gov.au
Walyalup Civic Centre | 151 High Street | Fremantle
PO BOX 807 | Fremantle WA 6959



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From: info@planninghorizonswa.com.au <info@planninghorizonswa.com.au>
Sent: Monday, 25 August 2025 6:47 PM
To: Craig Roper <craigr@fremantle.wa.gov.au>
Cc: Michael Pratt <michael@sandtracksdesign.com.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Hi Craig,

Updated overshadowing calculation plan attached. If the adjoining lot was vacant, the overshadowing would be 35.92%. This is a significant improvement.

Not sure if you are aware, but unfortunately there is not ample area on the lot to design and build. As per the site plan there is a drainage easement that runs right through the middle of the lot. The easement cannot be built over. That is why going up is the only option to increase floor area.

We would like to build towards the front of the existing dwelling, which would help reduce the southern neighbour's concerns, however council policy does not allow this. Therefore, with both of these site limitations to the front and rear of the site, there is only a small section of the lot that any upper floor can be built. There is not ample opportunity to build the upper floor anywhere else.

Additionally, much like the objecting southern neighbour, both lots have large open rear yards which they both take significant pleasure in maintaining and recreating within. We would expect that if a granny flat was built on the rear half, the neighbour's rear garden would be overshadowed and we would be receiving the same concerns from them.

In this instance, due to the drainage easement building up was considered to be the least impacting option on the southern neighbour. The significant majority of the overshadowing falls on their roof and it falls on their rear sleep out which the neighbour has enclosed by the neighbour without the inclusion of any glazing. The rear open deck is now free from any overshadowing which will vastly maintain their access to natural light.

We appreciate the neighbour's concern and we have made massive changes to accommodate their neighbour's concerns, but the fact still remains they have a 6m wide lot that runs east west, is on the lower side of the subject lot, and it has non-compliant setbacks on both sides. Discretion to overshadowing is unavoidable.

We again make note that the shadow cast by the rear garage will not exceed the shadow cast by the boundary fence so arguably is irrelevant in the calculation. This being the case, the shadow is reduced to 30.5%.

We have made substantial modifications to the proposed upper floor with the reduction in floor area, the deletion of the balcony and reduced wall length making notable differences. There is little else we can do to reduce the overshadowing any further.

With regards to the ground floor setback. Yes there is 300mm discretion, however the upper floor can still be setback 1.2m and therefore has no bearing on the overshadowing. The upper floor would simply be cantilevered over the ground floor and be deemed to comply.

We request your review and reconsideration of the City's position as the landowner has made considerable compromise in these revised plans.

Thank you

Regards,

Benedict McCarthy
Director Development Services

M: 040 234 9224

E: info@planninghorizonswa.com.au



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Western Australia 6953

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From: Craig Roper <craig@fremantle.wa.gov.au>

Sent: Monday, 25 August 2025 1:18 PM

To: info@planninghorizonswa.com.au

Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good morning Benedict,

As per the r-codes, the measurement of overshadowing would be at the ground level. The provided updated overshadowing is not correct as it would need to be measured against the NGL not the floor level.

Currently the city has calculated it at roughly 68% overshadowing.

This is additionally compounded by ground floor setback to the southern boundary is 1.2m, a 300mm discretions on top of the near double the deemed to comply discretion sought for overshadowing.

There is clear reduction to the overshadowing that your new submission has provided, however the proposed design still falls on windows to habitable rooms as indicated by the submitter.

Based on these factors the city is not supportive of the proposed design.

There is ample opportunity on the lot for a design that reduces building bulk and overshadowing.

In relation to consultation. As there has been a submission in relation to the overshadowing, submitted plans would be discussed with the submitter instead of going back through the whole consultation process, however as the extent of overshadowing sought is so substantial, unless they are happy with the updated plans and withdraw their submission regardless of city support, it would go to council.

Kind regards,



Craig Roper
STATUTORY PLANNING OFFICER

T 9432 9702 | E craigr@fremantle.wa.gov.au
Walyalup Civic Centre | 151 High Street | Fremantle
PO BOX 807 | Fremantle WA 6959



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From: info@planninghorizonswa.com.au <info@planninghorizonswa.com.au>

Sent: Monday, 25 August 2025 10:46 AM

To: Craig Roper <craigr@fremantle.wa.gov.au>

Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Morning Craig,

Please find attached amended plans. We have made substantial modifications to the upper floor including removal of the balcony and the sitting room. This has reduced the overshadowing and impact on the adjoining southern neighbour by a significant degree.

We have re-assessed the overshadowing calculation based on the floor level of the adjoining southern dwelling, and not the ground level. We have done this given the difference between their ground floor level and the ground level, and the fact that the house is 200mm from the common boundary, it is effectively the ground level for assessment purposes. As a result, the proposed overshadowing has now been reduced to 26%.

It is also worth noting that the existing 1800h boundary fence creates more of a shadow that the proposed garage. This is now noted on the plans.

Prior to completing the final set of plans, can you please review the attached draft plans and confirm the City is happy with the amendments?

Please also confirm these amended plans do not need to go out for public consultation again given the significant improvement?

Thank you

Regards,

Benedict McCarthy
Director Development Services

M: 040 234 9224

E: info@planninghorizonswa.com.au



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PO Box 64 Applecross
Western Australia 6953

Contact:
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From: Craig Roper <craig@fremantle.wa.gov.au>

Sent: Thursday, 7 August 2025 1:30 PM

To: info@planninghorizonswa.com.au

Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good Morning Benedict,

Thanks for reaching out, public advertising finished on the 31st July, we received 2 submissions, see attached.

Please provide a response these submissions.

To confirm the discretions sought and objected to by submitters are:

A visual privacy discretion to the northern adjoining lot

Overshadowing to the southern adjoining lot that is an estimate total of ~61%

In its current form, the level of impact the overshadowing will have on the southern property does not meet the design principles for solar access.

Please send through a response to the provided submissions and any further justification or amendments in response to this email.

Regards,



Craig Roper
STATUTORY PLANNING OFFICER

T 9432 9702 | E craigr@fremantle.wa.gov.au
Walyalup Civic Centre | 151 High Street | Fremantle
PO BOX 807 | Fremantle WA 6959



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From: info@planninghorizonswa.com.au <info@planninghorizonswa.com.au>
Sent: Friday, 1 August 2025 11:07 AM
To: Craig Roper <craigr@fremantle.wa.gov.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Morning Craig,

Any update on this application please?

Do you need anything further?

Thanks

Regards,

Benedict McCarthy
Director Development Services

M: 040 234 9224
E: info@planninghorizonswa.com.au



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PO Box 64 Applecross
Western Australia 6953

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From: info@planninghorizonswa.com.au <info@planninghorizonswa.com.au>
Sent: Thursday, 17 July 2025 7:24 PM
To: 'Craig Roper' <craigr@fremantle.wa.gov.au>
Subject: RE: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good Evening Craig,

In response to your email below, please see attached overshadowing site plan. This plan demonstrates the alignment the shadow from the upper floor falls upon the adjoining southern dwelling.

The shadow falls on less than 40% of the depth of the neighbour's rear deck. This is a very minor impact given the deck is covered with a hard, and low roof. Much of the deck will be in shadow regardless of the proposed upper floor additions.

We also draw your attention to the openings along the northern elevation of the adjoining southern dwelling have all been boarded up with non-permeable materials. The proposed overshadowing has no impact on the rear enclosed verandah or adjoining rooms, as these are already prevented from achieving sunlight by the adjoining neighbour.

Please also see attached photos where the landowners have already commenced planting of new native trees in their backyard to offset the older trees proposed for removal.

We trust this information is of assistance.

Thanks!

Regards,

Benedict McCarthy
Director Development Services

M: 040 234 9224
E: info@planninghorizonswa.com.au



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PO Box 64 Applecross
Western Australia 6953

Contact:
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From: Craig Roper <craigr@fremantle.wa.gov.au>
Sent: Tuesday, 8 July 2025 3:13 PM
To: info@planninghorizonswa.com.au
Subject: City of Fremantle Planning Inquiry - 61 Attfield Street Fremantle - Two storey Additions and Alterations - DA0184/25

Good Afternoon Benedict,

My name is Craig, the planner assigned to your application for two storey additions and alterations to 61 Attfield Street Fremantle.

Please consider the below and provide a response :

At this stage the city is not supportive of the level of overshadowing proposed. The submitted cover letter provides some justification for overshadowing discretion, but the city will require more evidence and information to be supportive of the proposed that shows:

- Photo/images/plans that show the built form the overshadowing would fall on, which would additionally show if it would fall on north facing major openings to habitable rooms or outdoor living areas. It looks

Additionally, more justification is also needed for the design that places the majority of the two-storey rear addition to the southern side of the lot, which contributes substantially to the overshadowing.

More than happy to chat via email or call on 9432 9702.

Regards,



Craig Roper
STATUTORY PLANNING OFFICER

T 9432 9702 | E craigr@fremantle.wa.gov.au
Walyalup Civic Centre | 151 High Street | Fremantle
PO BOX 807 | Fremantle WA 6959



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139 SOUTH TERRACE FREMANTLE 6160, WA

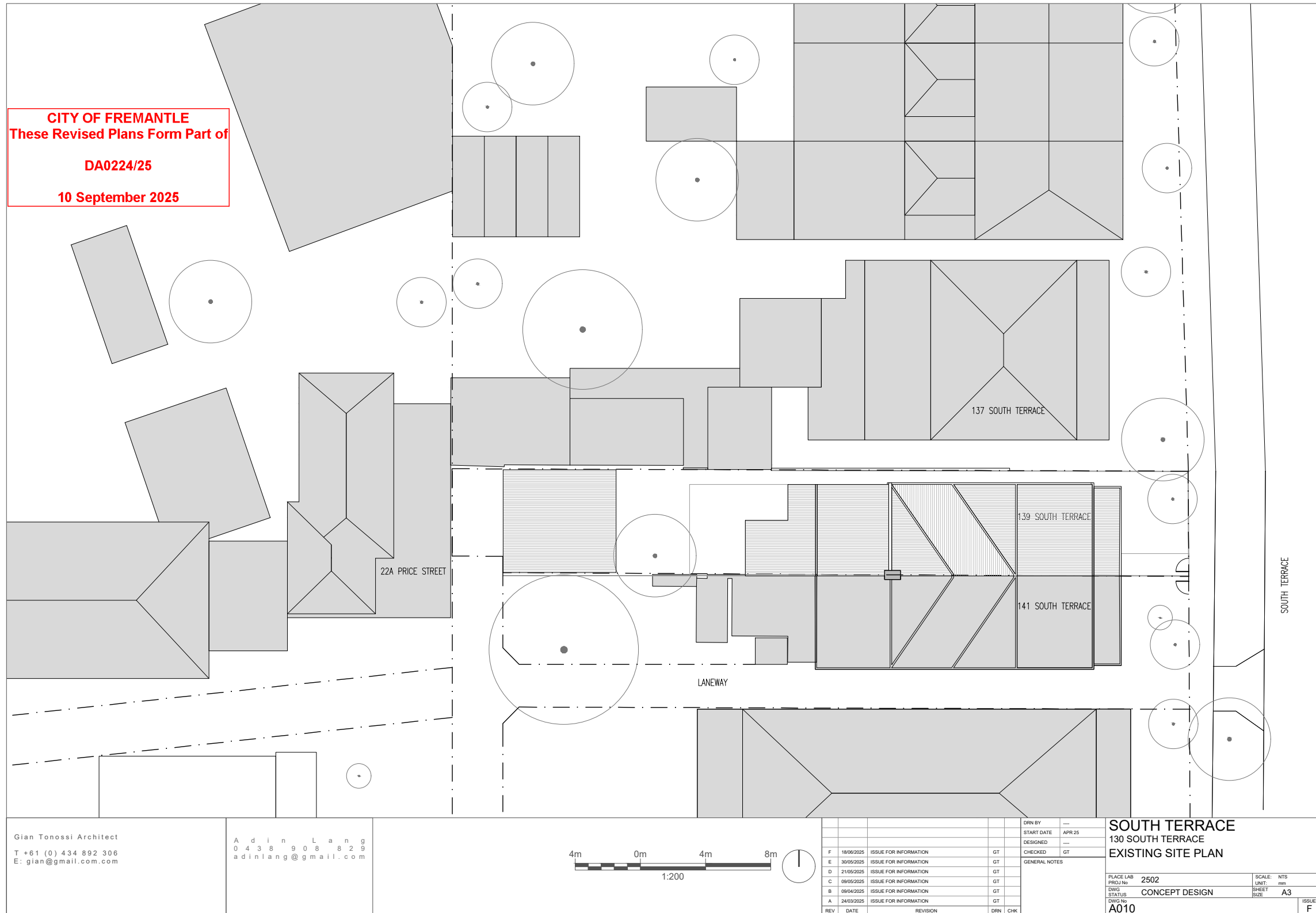
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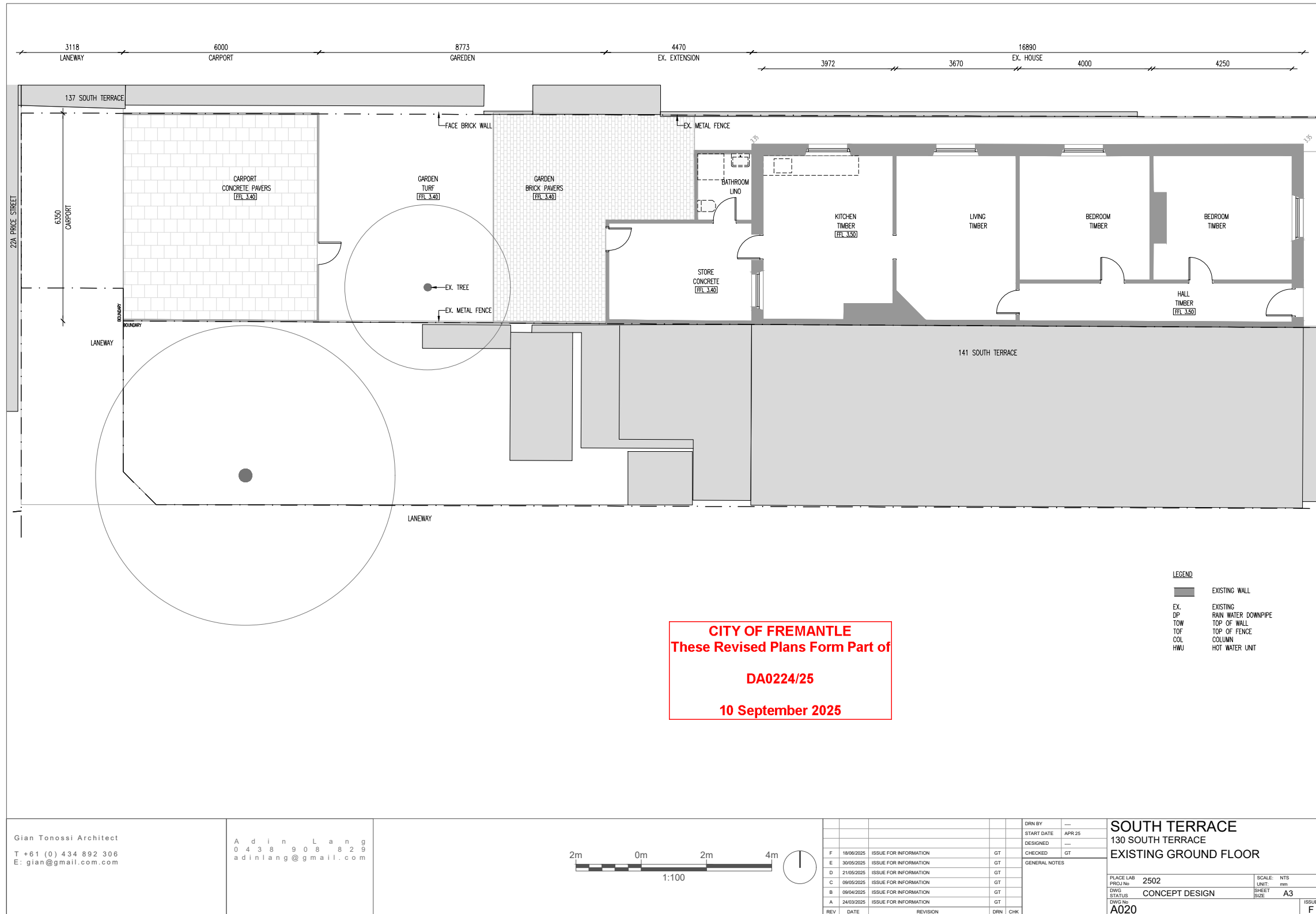
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A010	Existing Site Plan	DA1
A020	Existing Ground Floor	DA1
A021	Existing Roof Plan	DA1
A030	Existing Elevations	DA1
A031	Existing Elevations	DA1
A040	Existing Section	DA1
A100	Site Plan	DA1
A150	Demolition Plan	DA1
A200	Ground Floor	DA1
A201	Upper Floor	DA1
A202	Roof Plan	DA1
A205	Shading Diagram	DA1
A206	Shading Diagram	DA1
A300	Elevations	DA1
A301	Elevations	DA1
A400	Sections	DA1



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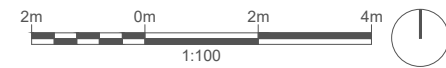
Gian Tonossi Architect T +61 (0) 434 892 306 E: gian@gmail.com.com	A d i n L a n g 0 4 3 8 9 0 8 8 2 9 a d i n l a n g @ g m a i l . c o m		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>DRN BY</td><td>---</td></tr> <tr><td>START DATE</td><td>APR 25</td></tr> <tr><td>DESIGNED</td><td>---</td></tr> <tr><td>CHECKED</td><td>GT</td></tr> <tr><td colspan="2">GENERAL NOTES</td></tr> </table>	DRN BY	---	START DATE	APR 25	DESIGNED	---	CHECKED	GT	GENERAL NOTES		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td colspan="4">SOUTH TERRACE</td></tr> <tr><td colspan="4">130 SOUTH TERRACE</td></tr> <tr><td colspan="4">COVER PAGE</td></tr> <tr><td>PLACE LAB</td><td>2502</td><td>SCALE:</td><td>NTS</td></tr> <tr><td>PROJ No</td><td></td><td>UNIT:</td><td>mm</td></tr> <tr><td>DWG STATUS</td><td>PLANNING APPLICATION</td><td>SHEET SIZE</td><td>A3</td></tr> <tr><td>DWG No</td><td>A000</td><td>ISSUE</td><td>DA1</td></tr> </table>	SOUTH TERRACE				130 SOUTH TERRACE				COVER PAGE				PLACE LAB	2502	SCALE:	NTS	PROJ No		UNIT:	mm	DWG STATUS	PLANNING APPLICATION	SHEET SIZE	A3	DWG No	A000	ISSUE	DA1
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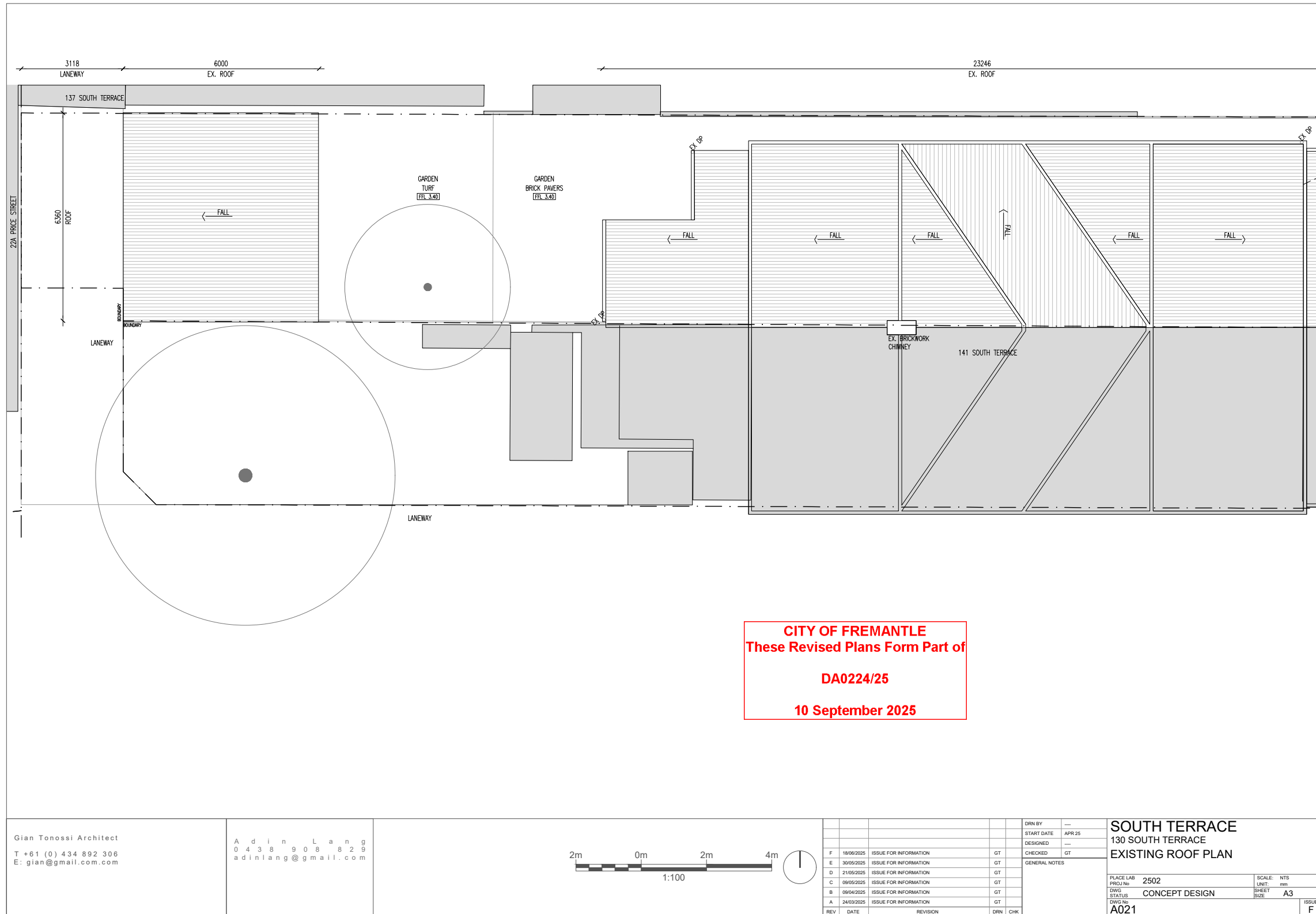
Gian Tonossi Architect
 T +61 (0) 434 892 306
 E: gian@gmail.com.com

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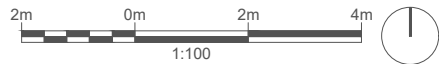
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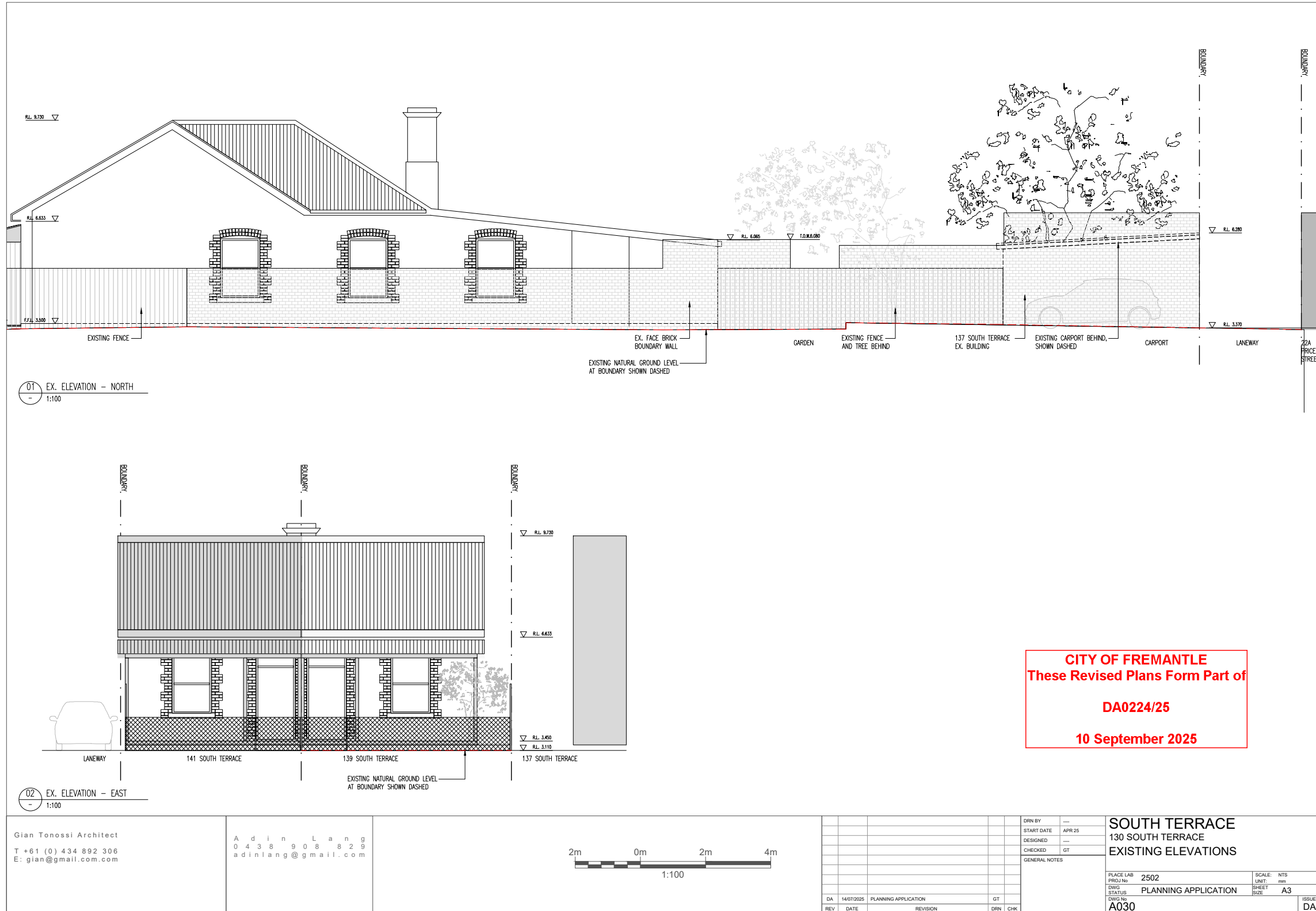
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 E: gian@gmail.com.com

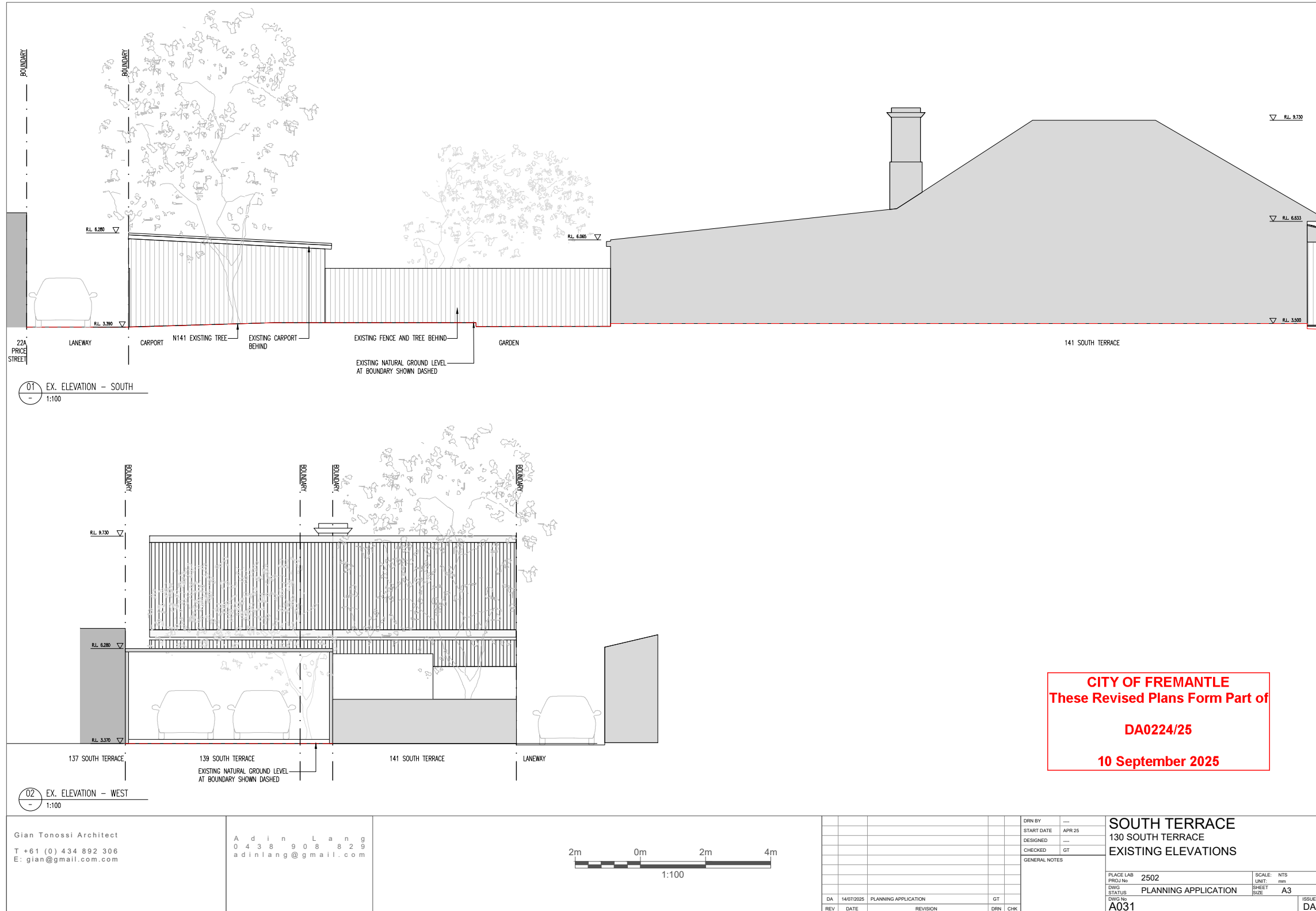
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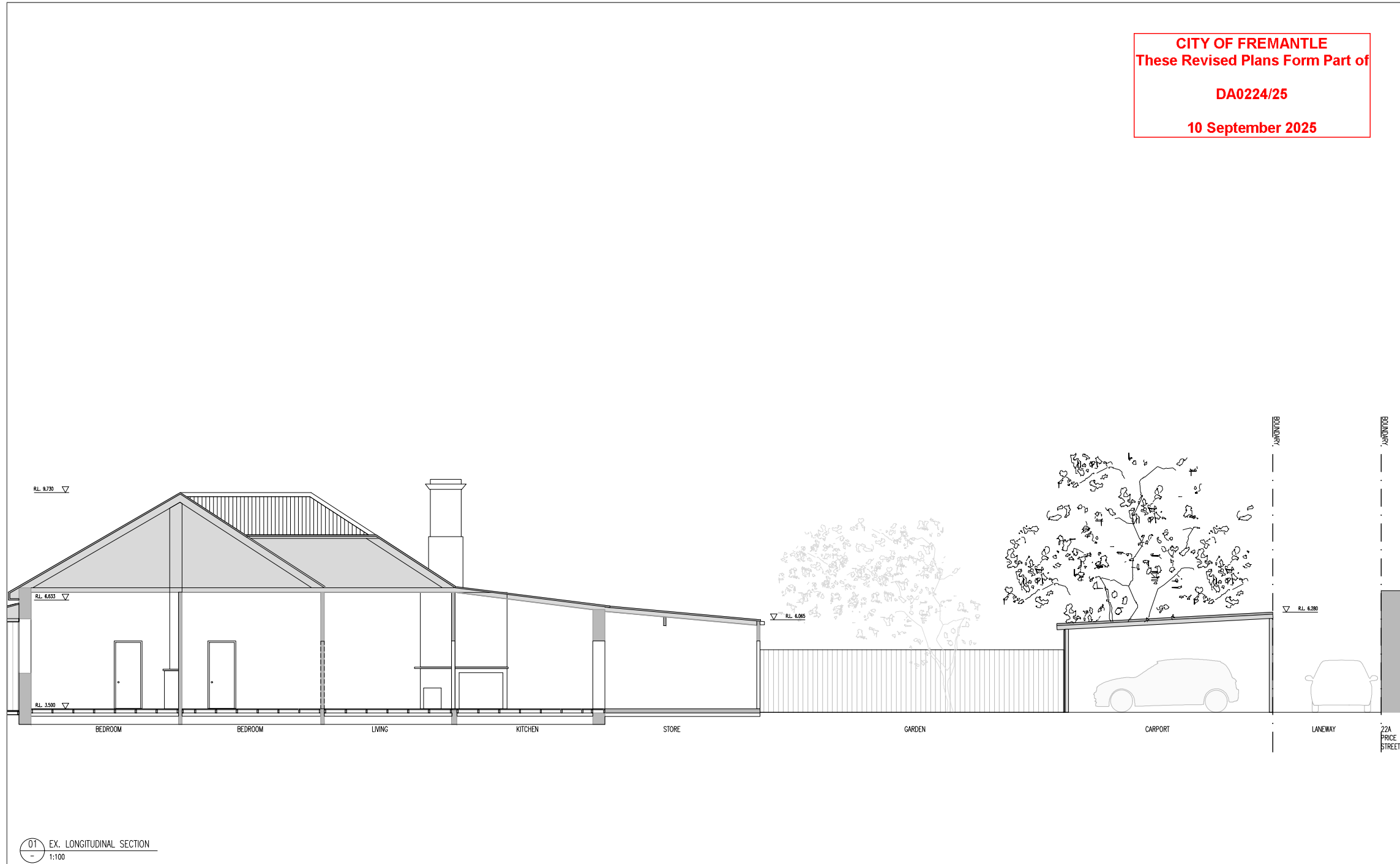
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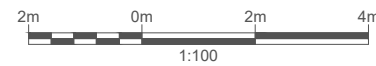
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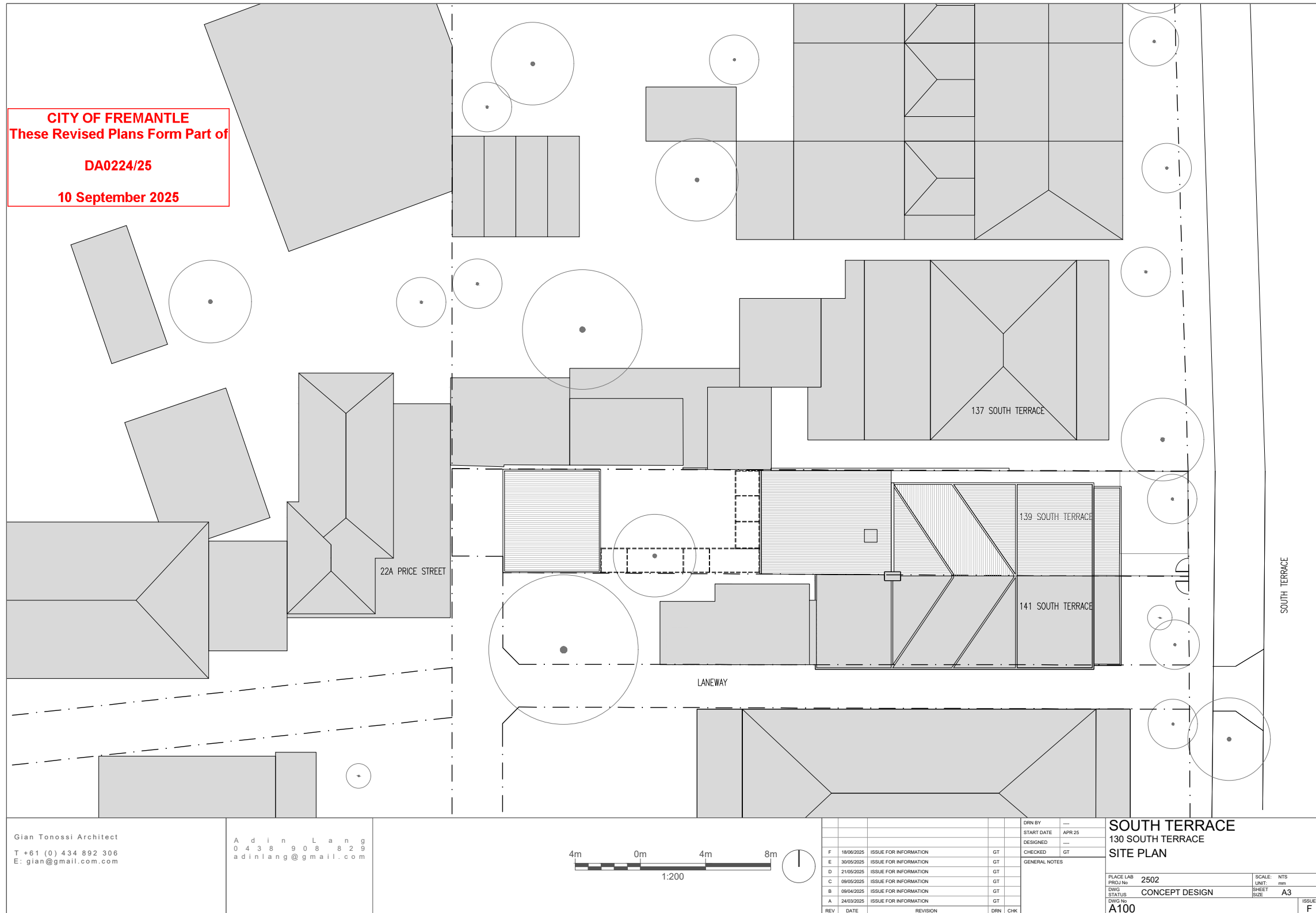
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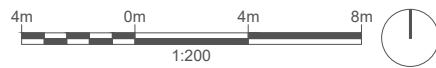
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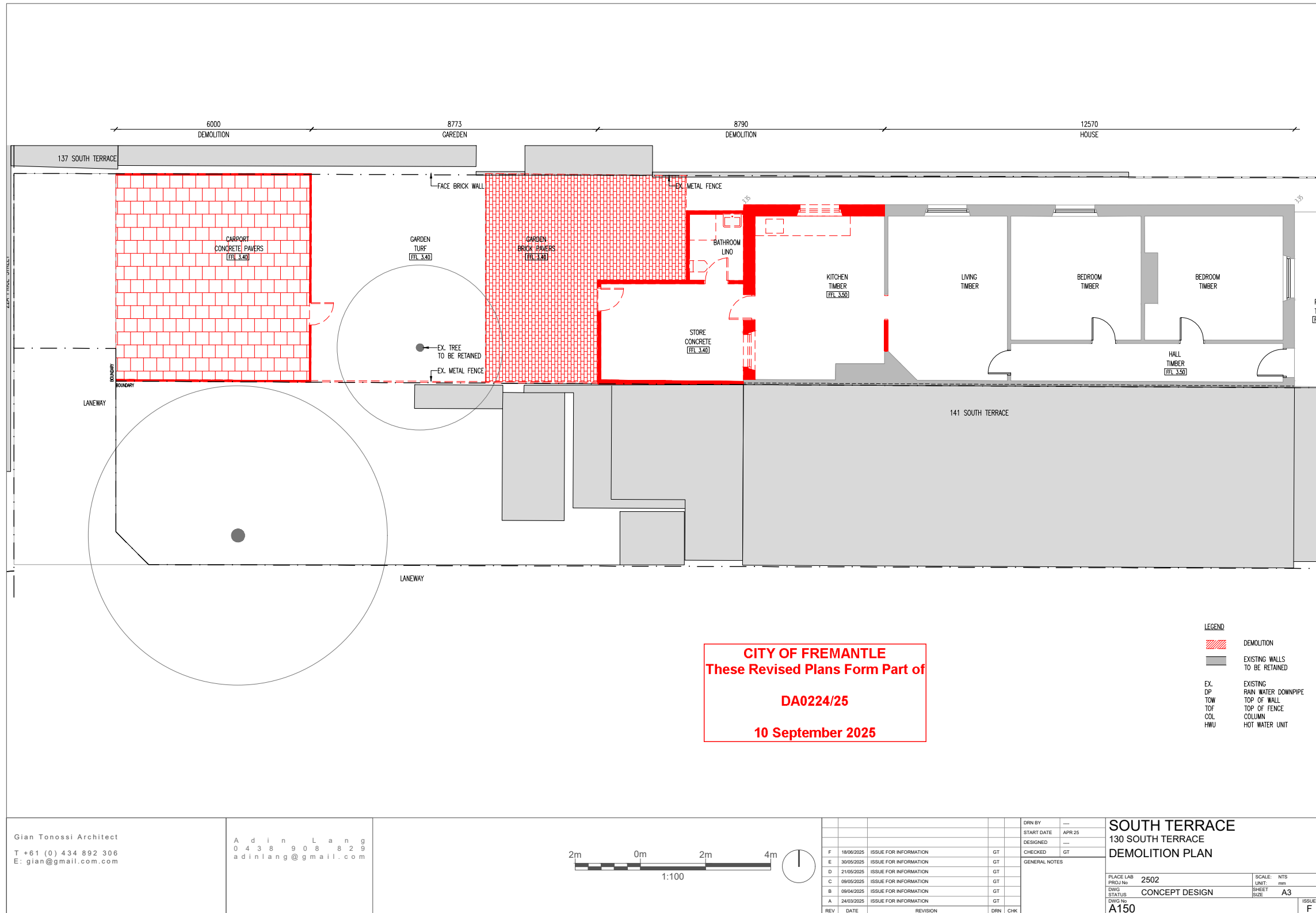
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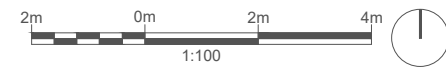
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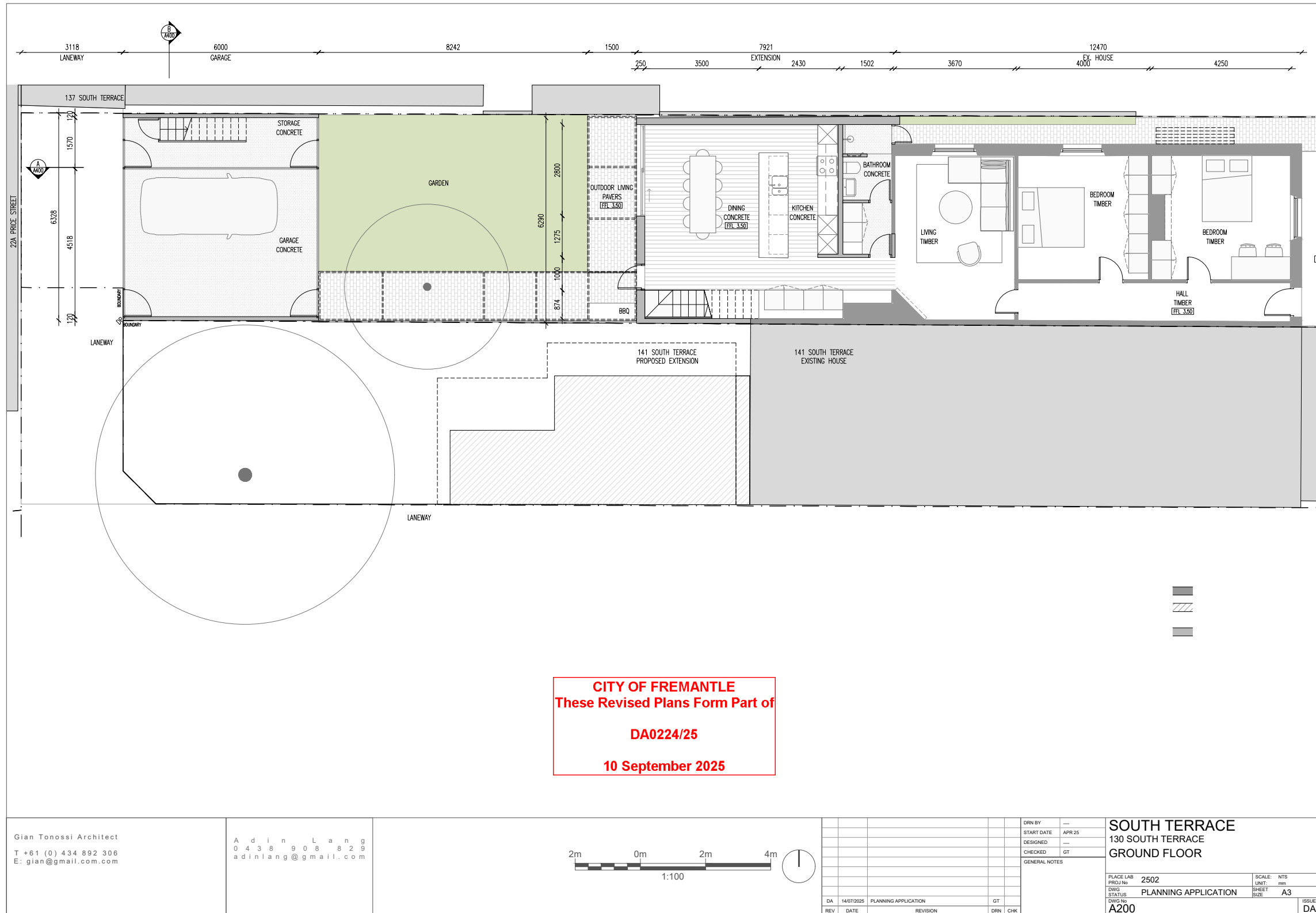
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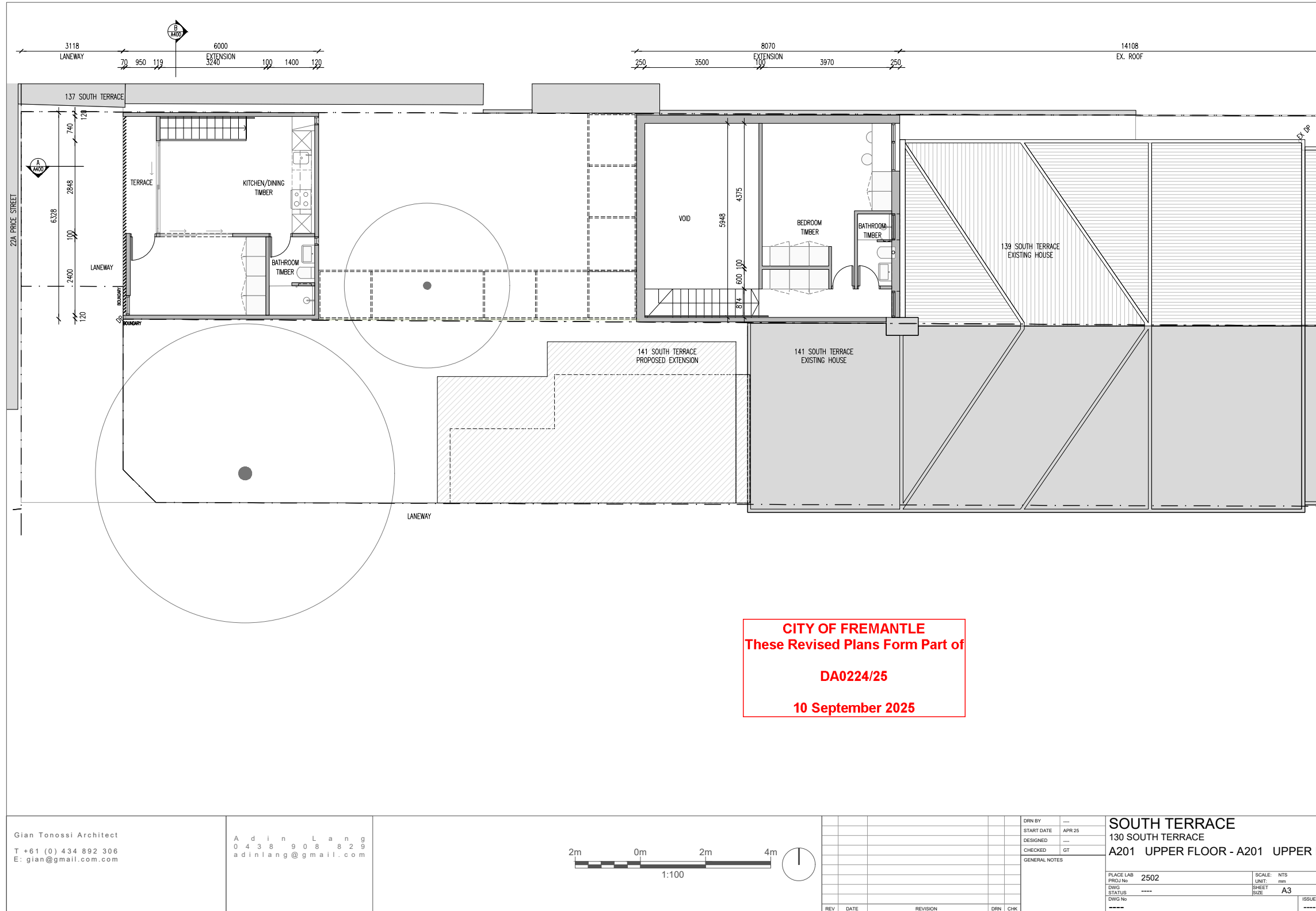


Gian Tonossi Architect
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 adinlang@gmail.com



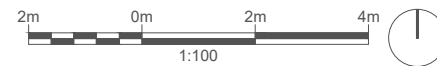




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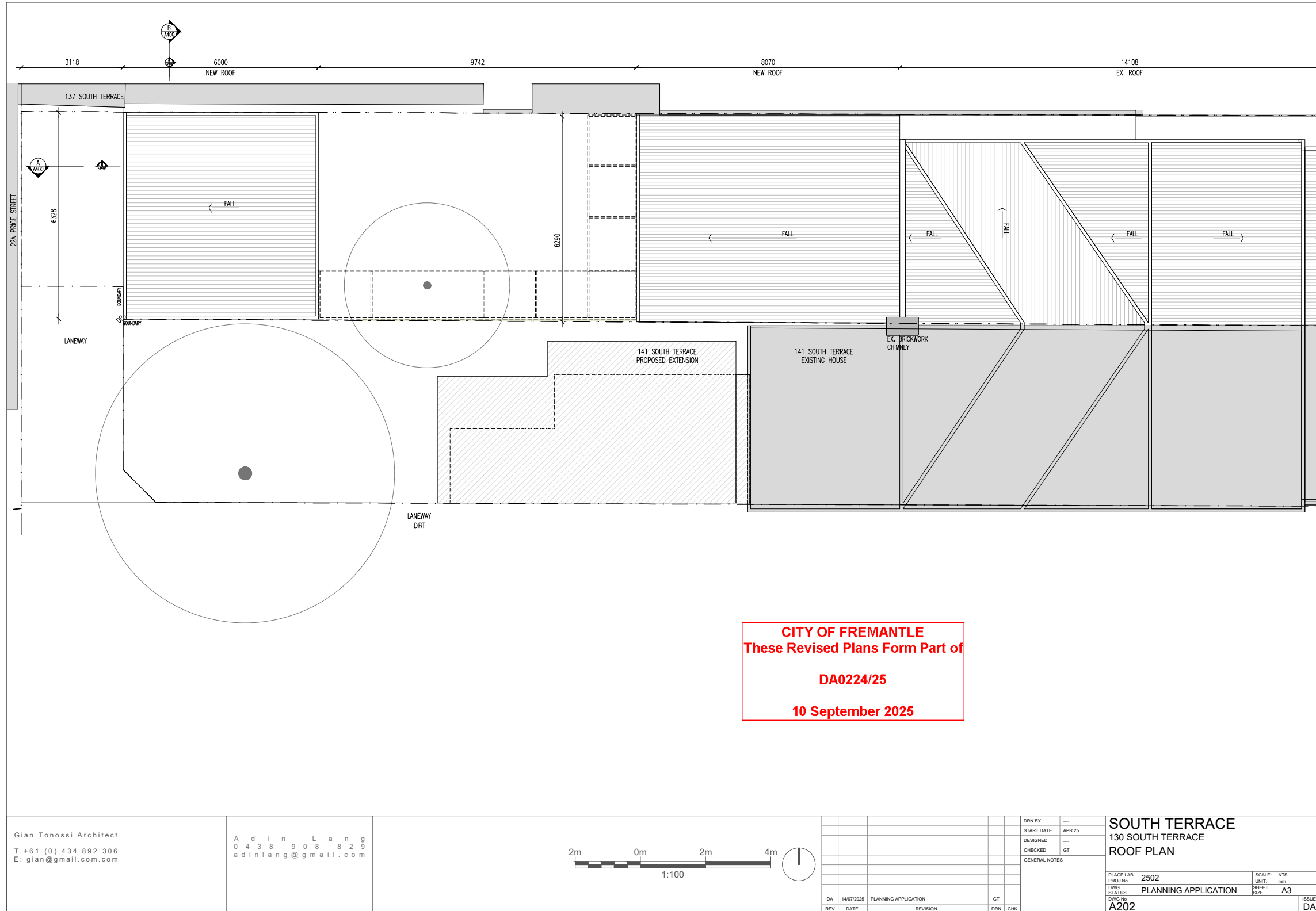
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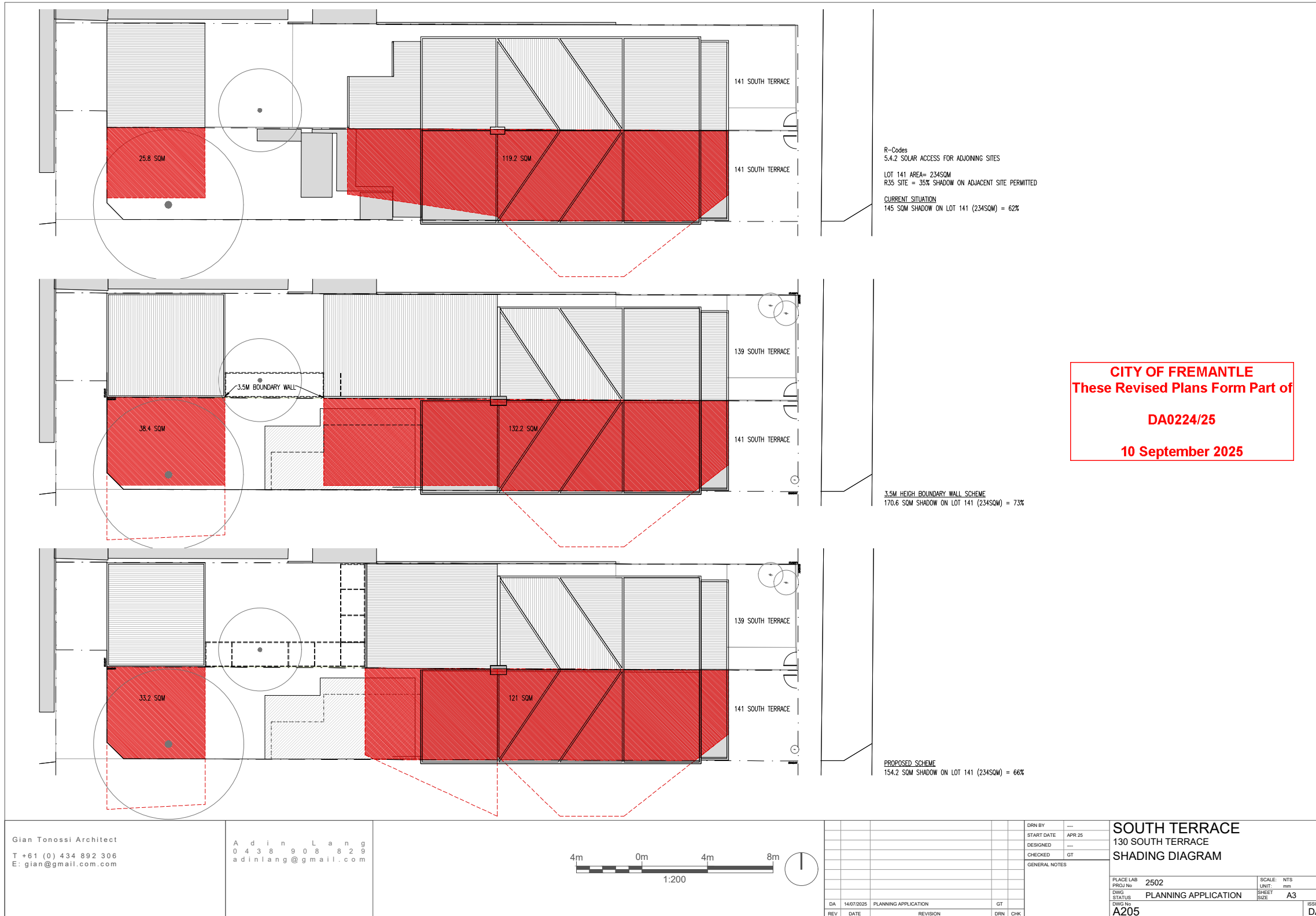


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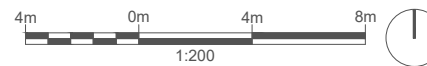
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DWG STATUS	---
DWG No	---
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UNIT:	mm
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ISSUE	----





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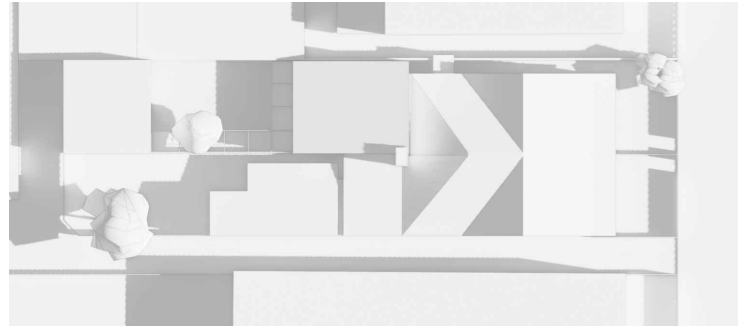
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SOUTH TERRACE
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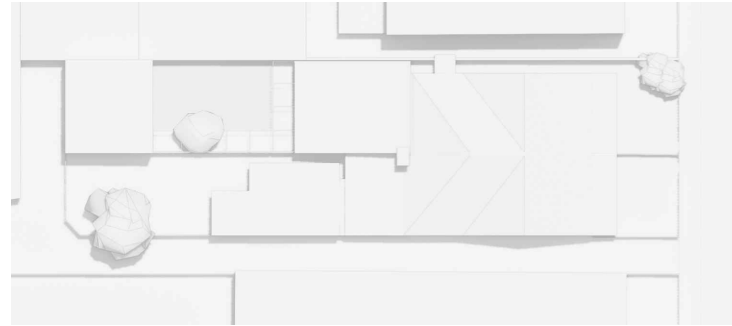
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SHADOW STUDY DIAGRAMS - PROPOSED

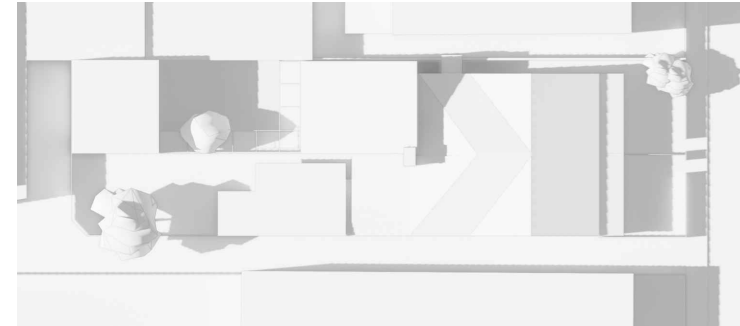
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SUMMER SOLSTICE - DECEMBER 21ST - 8AM



SUMMER SOLSTICE - DECEMBER 21ST - 12PM



SUMMER SOLSTICE - DECEMBER 21ST - 4PM



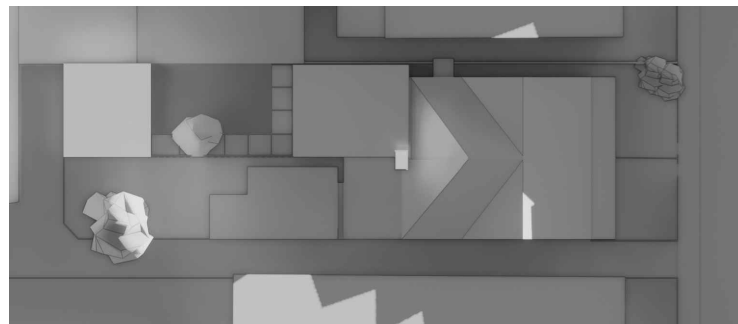
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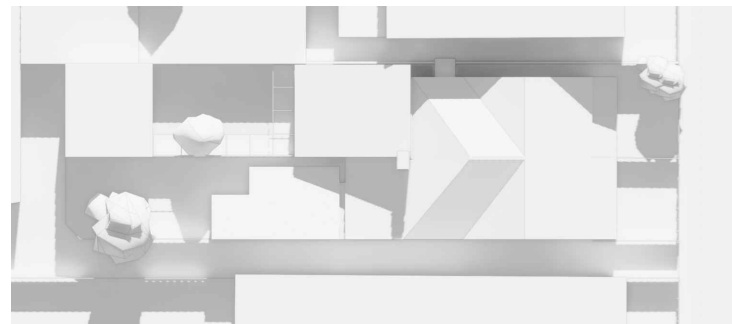
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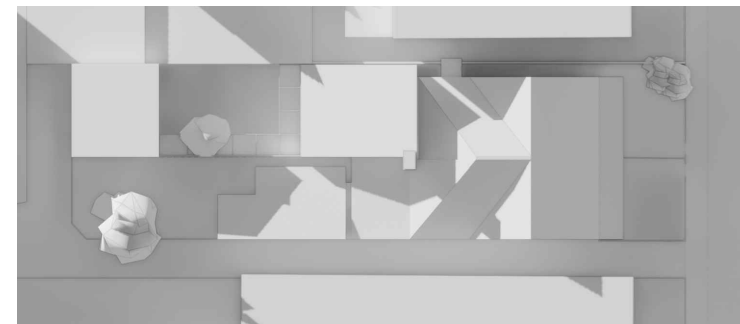
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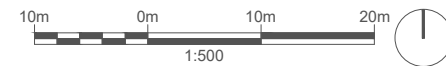
WINTER SOLSTICE - JUNE 21ST - 12PM



WINTER SOLSTICE - JUNE 21ST - 4PM

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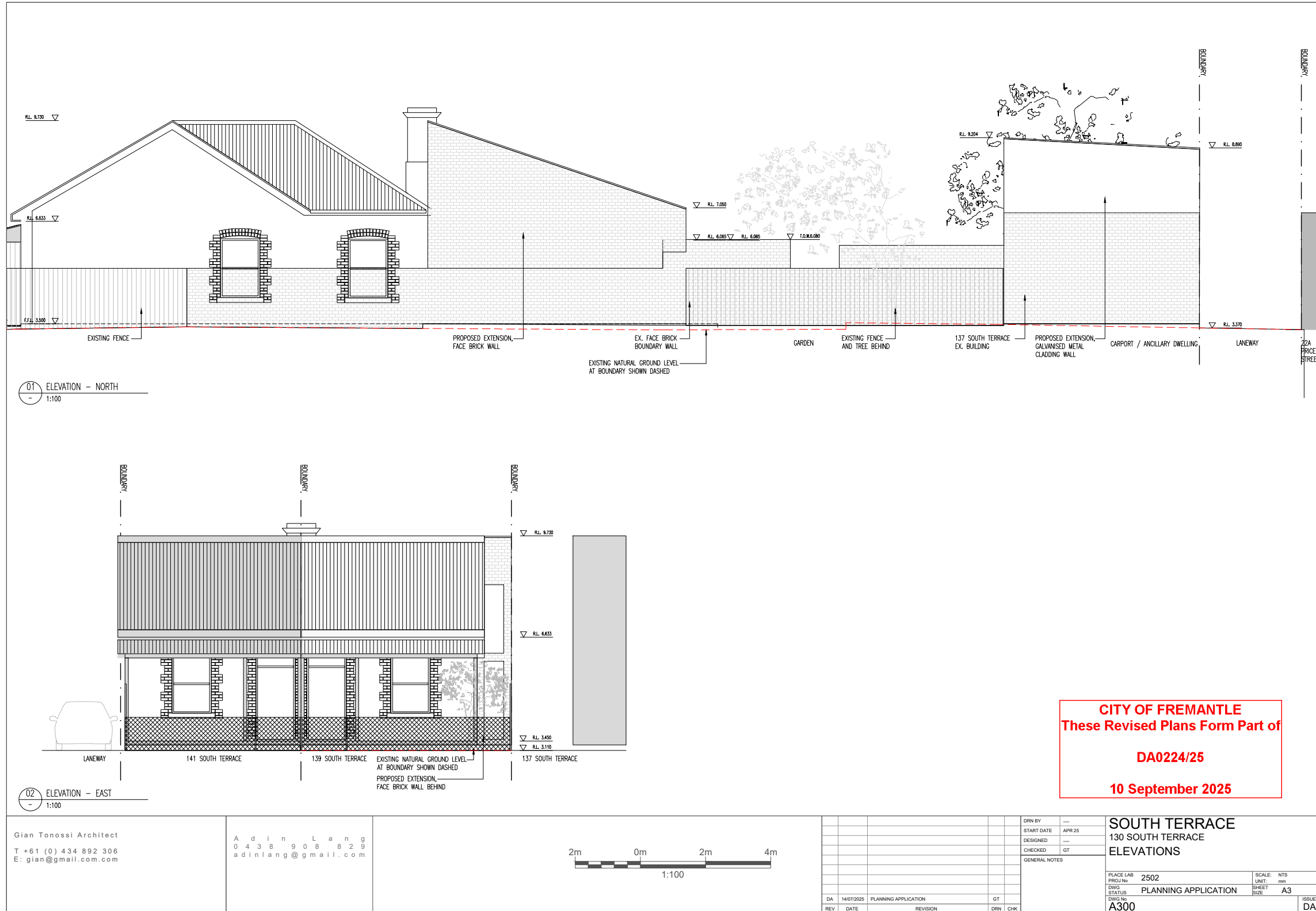
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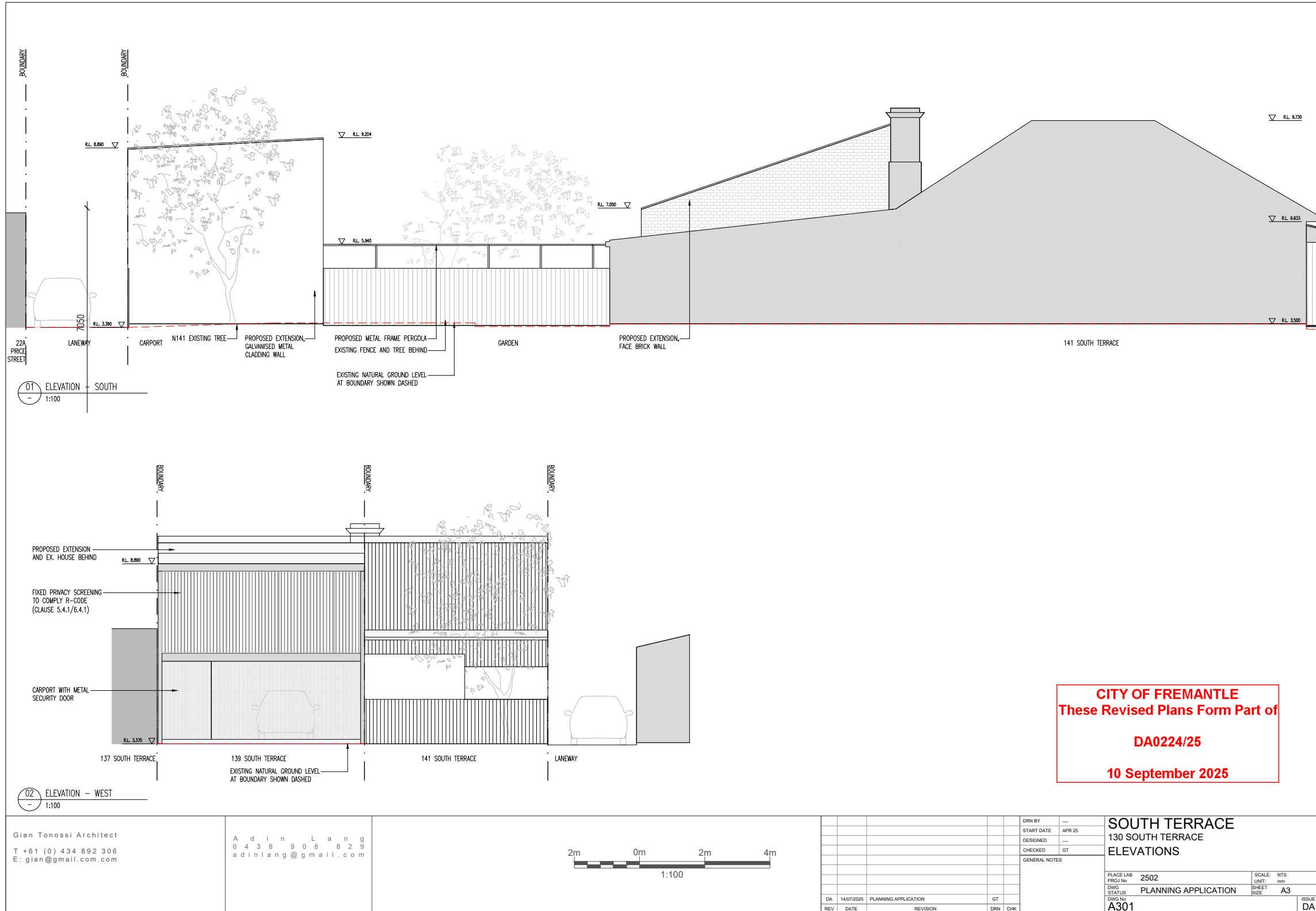


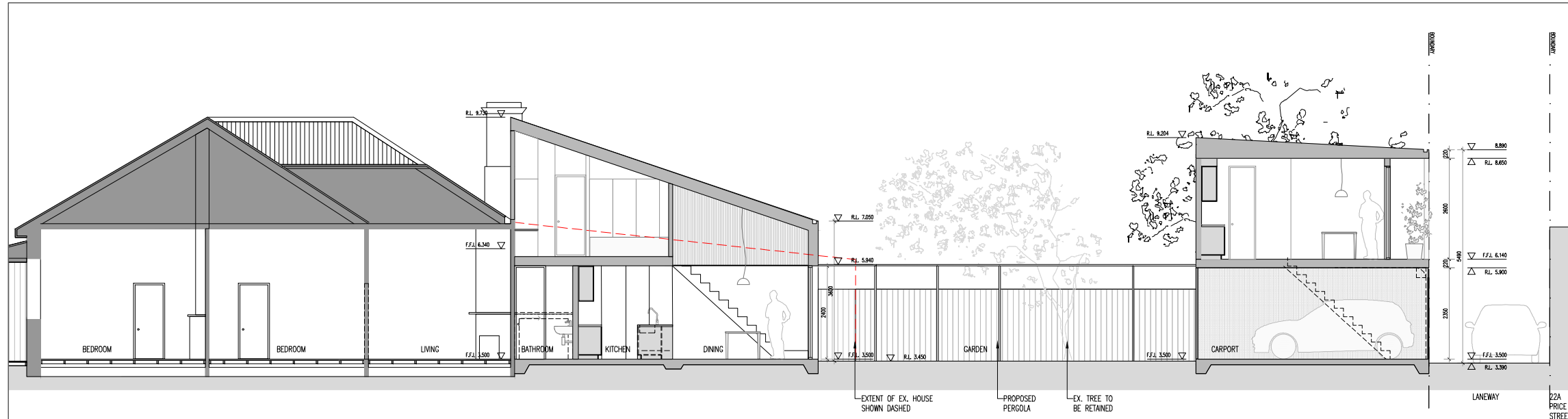
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SOUTH TERRACE
 130 SOUTH TERRACE
 SHADING DIAGRAM

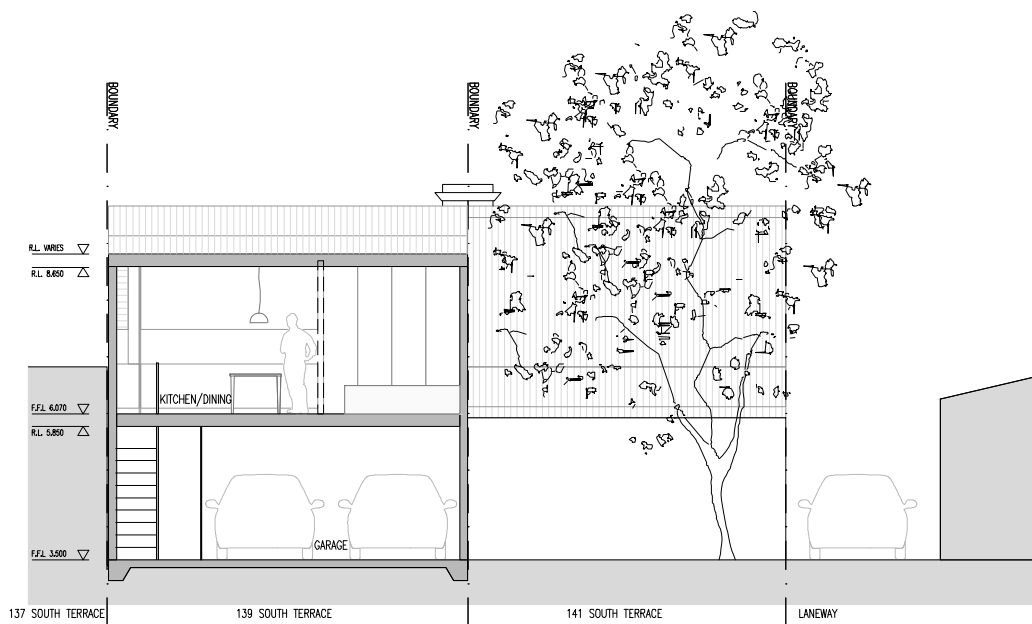
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01 SECTION AA
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SOUTH TERRACE
130 SOUTH TERRACE
SECTIONS

PLAGE LAB	2502	SCALE:	NTS
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DWG	PLANNING APPLICATION	SHEET	A3
STATUS		SIZE	
DWG No	A400	ISSUE	DA1

1. WILLIAM STREET, NO.20-46 (LOT 2 & 3), FREMANTLE – SIGNAGE ADDITIONS TO EXISTING BUILDING - (ED DA0287/25)
2. CANTONMENT STREET, NO. 28 (LOT 10), FREMANTLE – BIN STORE ADDITION TO EXISTING BUILDING – (ED DA0270/25)
3. SWANBOURNE STREET, NO. 45 (LOT 3), FREMANTLE - ALTERATIONS TO VERANDAH OF EXISTING SINGLE HOUSE - (ED DA0272/25)
4. MARMION STREET, NO.137 AND 137A (LOT 13), FREMANTLE – TWO LOT SURVEY STRATA SUBDIVISION - (JL/ LG WAPC1020-25)
5. DINGO FLOUR MILL, STIRLING HIGHWAY, NO. 111 (MULTIPLE LOTS), NORTH FREMANTLE - ADDITIONS AND ALTERATIONS TO EXISTING BUILDINGS INCLUDING SILO ADDITION AND OUTBUILDING EXTENSION - (ED DA0262/25)
6. FISHER STREET, No. 4 (Lot 1) WHITE GUM VALLEY – ADDITIONS AND ALTERATIONS TO EXISTING SINGLE HOUSE (ED DA0155/25)
7. STIRLING HIGHWAY, NO. 121 (LOT 3), NORTH FREMANTLE – TWO STOREY REAR ADDITIONS AND ALTERATIONS TO EXISTING SINGLE HOUSE - (ED DA0221/25)
8. PAGET STREET, NO.26 (STRATA LOT 1), HILTON – ADDITIONS AND ALTERATIONS TO EXISTING SINGLE HOUSE (JL DA0279/25)
9. HULBERT STREET, NO. 8 (LOT 102), SOUTH FREMANTLE – ADDITIONS TO EXISTING SINGLE HOUSE (ED DA0308/25)
10. SOUTH STREET, NO. 123 (LOT 70), BEACONSFIELD – FENCING AND SIGNAGE ADDITIONS TO EXISTING BUILDING (ED DA0276/25)
11. CHADWICK STREET, NO.1 (LOT 1611), HILTON – ADDITIONS AND ALTERATIONS TO EXISTING SINGLE HOUSE (JL DA0307/25)
12. HIGH STREET, NO. 120 (LOT 800), FREMANTLE – SIGNAGE ADDITIONS AND INTERNAL ALTERATIONS EXISTING BUILDING - (ED DA0293/25)
13. JEAN STREET, NO.12A (LOT 101), BEACONSFIELD – SINGLE STOREY SINGLE HOUSE (JL DA0244/25)



Council Committees and Groups Register 2023-25

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Council Committees and Groups Register 2023-25



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Council: Committees and Groups Register 2023-25



1. Non-delegated Committees of Council Terms of Reference

Audit and Risk Management Committee

Audit committees are established by the local government in accordance with the section 7.1A of the *Local Government Act 1995* to provide an independent oversight of the City's financial systems, financial reporting and audit and risk management responsibilities.

1. Objectives

- 1.1 The primary objectives of the Audit and Risk Management Committee are to:
 - a. Support Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, the internal control structure, risk management systems internal and external audit functions, and ethical accountability.
 - b. Critically examine the audit and management reports provided by the external auditor and ensure that the local government appropriately implements any actions.
 - c. Receive and authorise the audit report prepared by the Chief Executive Officer (CEO) to be provided to the Minister.

2. Functions

- 2.1 The Audit and Risk Management Committee has the following functions –
 - a. To guide and assist the local government in respect to audits and other matters related to financial management.
 - b. To guide and assist the local government in relation to audits and reviews of systems and procedures.
 - c. To receive reports prepared by the CEO in relation to audits, system and procedural reviews, and compliance audit returns, and review the findings before requesting they be forwarded to Council.
 - d. To monitor and advise the CEO when the CEO is carrying out functions in relation to a review under –
 - i. *Local Government (Audit) Regulations 1996* regulation 17(1); and
 - ii. the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c).
 - e. To support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government.
 - f. To oversee the implementation of any action that the local government –
 - i. is required to take in an audit report.
 - ii. has stated it has taken or intends to take in an audit report.
 - iii. has accepted should be taken following receipt of an audit report).
 - iv. has accepted should be taken following receipt of a report of a review conducted under the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c).
 - g. To perform any other function conferred on the audit committee by the *Local Government (Audit) Regulations 1996* or another written law.
 - h. To monitor the risk exposure of the City by reviewing and making recommendations on the:
 - i. Risk Management Framework; and
 - ii. Strategic Risk Register.
 - i. To monitor emerging or significant risks identified through the risk management framework and review the actions to mitigate such risks.
 - j. To oversee the development and implementation of the City's fraud and corruption control arrangements.
 - k. To assist in ensuring the appropriate processes and systems are in place to detect, capture and efficiently respond to fraud and corruption.
 - l. To monitor the progress of any major lawsuits facing the local government.

Council Committees and Groups Register 2023-25



- m. To monitor the progress and implications of any major projects being delivered by or affecting the local government.
- n. To monitor the progress of self-supporting loans.
- o. To meet with the external auditor as required at least once in each year.

3. Powers of the Audit and Risk Management Committee

- 3.1 The committee does not have any decision-making authority and therefore may only make recommendations to Council for consideration.
- 3.2 The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its functions.
- 3.3 The committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer (CEO) has legislative responsibility and does not have any delegated financial responsibility.
- 3.4 The committee does not have any management functions and cannot involve itself in management or administrative processes or procedures.

4. Membership

- 4.1 The committee will be made up of a minimum of the following members and in accordance with *the Local Government Act 1995 section 7.1A*:
 - a. The Mayor (ex-officio member); and
 - b. Four councillors as members; and
 - c. Two councillors as deputy members, who will deputise when a member is unable to attend and will also provide apology in accordance with the meeting procedures if they are unable to deputise; and
 - d. Up-to two external independent members.

5. Tenure

- 5.1 Membership tenure will be in accordance with the Act.

6. External Independent Members

- 6.1 The committee may appoint up-to two external independent members.
- 6.2 External independent members will be selected based on the following criteria:
 - a. Demonstrated high level of expertise and knowledge in financial management, or reporting, or governance, or auditing, or risk; and
 - b. Relevant skills and experience in providing independent expert advice.
- 6.3 External independent members:
 - a. Must have no operating responsibilities with the City of Fremantle, and
 - b. Must not provide any paid services to the City either directly or indirectly.
- 6.4 Appointments of external independent members will be made following a public advertisement period and the evaluation and recommendation of a potential external member will be submitted for Council approval.
- 6.6 External members will be entitled to receive reimbursement of reasonable expenses to a maximum of \$250 per meeting.

Council Committees and Groups Register 2023-25



7. Presiding member

- 7.1 The election of a presiding member and deputy presiding member will be in accordance with the City's Meeting Procedures Policy.

8. Meetings

- 8.1 The committee will meet quarterly, on specific dates to be advised, and more regularly as required at the discretion of the presiding member.
- 8.2 Reports and recommendations of each committee meeting will be presented to the next ordinary meeting of the Council.

9. Quorum and reduction of

- 9.1 Quorums and the reduction of quorums will be in accordance with the City's Meeting Procedures Policy.

10. Terms of reference review

- 10.1 This Terms of Reference will be reviewed at least once every two years, in line with local government ordinary elections.

Council Committees and Groups Register 2023-25



CEO Performance Review Committee

The Council of the City of Fremantle (the "Council") establishes this committee under the powers given in Section 5.8 of the *Local Government Act 1995* and the committee will be known as the Chief Executive Officer Performance Review Committee.

1. Objectives

- 1.1 The purpose of the Committee is to coordinate and undertake the performance review of the Chief Executive Officer (CEO) on behalf of Council, and report findings and recommendations to Council for consideration in accordance with the *Local Government Act 1995*.

2. Functions

- 2.1 The Committee is to provide advice and recommendations to Council in relation to the following matters:
 - a. Appointment of an independent facilitator to assist the committee to undertake the CEO performance review.
 - b. Development and review of Key Performance Indicators to be achieved by the CEO.
 - c. Annual review of the CEO's performance in accordance with the CEO's Key Performance Indicators.
 - d. Quarterly informal reviews of the CEO's performance in accordance with the CEO's Key Performance Indicators.
 - e. Review of the CEO's remuneration package.

3. Powers of the CEO Performance Review Committee

- 3.1 This committee does not have any decision-making authority and therefore may only make recommendations to Council for consideration.
- 3.2 The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its functions.
- 3.3 The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility.

4. Membership

- 4.1 The committee will be made up of the following members:
 - a. The Mayor (as ex-officio); and
 - b. Four Councillors.

5. Tenure

- 5.1 Membership tenure will be in accordance with the City's Meeting Procedures Policy.

6. Presiding member

- 6.1 The election of a presiding member and deputy presiding member will be in accordance with the City's Meeting Procedures Policy.

7. Meetings

- 7.1 The committee will meet quarterly, on specific dates to be advised and more regularly as required at the discretion of the presiding member.
- 7.2 Reports and recommendations of each committee meeting will be presented to the next ordinary meeting of the Council.

8. Quorum and reduction of

- 8.1 Quorums and the reduction of quorums will be in accordance with the City's Meeting Procedures Policy.

9. Suspension of committee

- 9.1 Suspension and termination will be in accordance with the City's Meeting Procedures Policy.

Council Committees and Groups Register 2023-25



2 .Working Groups of Council Terms of Reference

Working groups work collaboratively with council to develop a council strategy or plan, or to develop a specific project.

International Relations Working Group

1. Purpose

- 1.1 The purpose of the International Relations Working Group is to:
 - a. Develop documents that guide and support the City's international relationships.
 - b. Conduct a review of existing international relationships to establish the City's focus and aim of each relationship.

2. Outcome

- 2.1. Inform the preparation the following documents to be considered by the Council:
 - a. A policy to guide elected members and City officers on conducting relationships with sister cities and other international dignitaries and visitors,
 - b. Long term engagement strategy.
- 2.2. Inform a report to council on benefits and aims of the City's existing International Relationships or other relevant matters.

3. Membership

- 3.1 The member representatives are:
 - a. Elected members (up to 4)
 - b. City officers:
 - Manager Governance

4. Role of the group

- 4.1. Receive advice and information from officers and other professionals to assist development of the content of the strategy/plan, or project.
- 4.2. Provide input to Council through officers, on the content of the strategy/plan or project.

5. Presiding Member

- 5.1 The election of a presiding member and deputy presiding member will be in accordance with the City's Meeting Procedures Policy.

6. Administration

- 6.1. City officers:
 - a. provide an agenda to the members before each meeting,
 - b. keep concise notes and registers them in the City's record keeping system,
 - c. send the notes to the working group members, executive staff and elected members as required.

7. Decision making

- 7.1. The working group has no decision-making authority.
- 7.2. A quorum of at least 50% of the group is required to submit recommendations to Council.

8. Frequency of meetings

- 8.1. A minimum of four meetings a year must be held.

9. Term of membership

- 9.1. The term of membership will be until the next ordinary local government elections.

Council Committees and Groups Register 2023-25



Destination Marketing Working Group

1. Purpose

- 1.1. The purpose of the Destination Marketing Working Group is to provide advice on the delivery of a destination marketing plan that supports all business-to-customer industries in Fremantle. For the avoidance of doubt, this includes (but is not limited to) retail, hospitality, professional services and traditional tourism attractions.
- 1.2. The Group is expected to provide feedback and guidance on:
 - a. The overall strategic marketing approach, including different stages over the four-year period of the Destination Development Strategic Plan 2023-2027.
 - b. The 'brand values' and 'unique selling points' of Fremantle within the context of global customer trends, disruptions to major industries such as retail, and the economic development aspirations of Fremantle
 - c. how to achieve ongoing business community engagement in marketing activities
 - d. appointment of a marketing agency and/or marketing contractors (via a normal City procurement process) to deliver destination marketing services, and
 - e. sponsorship of existing and new private events and grass roots business activation projects.

2. Outcome

- 2.1. The group will provide advice and/or recommendations to council on the following:
 - a. The development of annual implementation plans based on the deliverables outlined in the Destination Development Strategic Plan that accounts for changing dynamics in the Fremantle market cycle such as the completion of major redevelopments.
 - b. High-level allocation of the destination marketing budget into major programs (e.g. marketing agency/contractors, event sponsorship, grassroots activation grants etc.).
 - c. Appointment of a marketing agency and/or marketing contractors to deliver part of an overarching implementation plan through a normal council procurement process.
 - d. Ways to effectively encourage businesses to be involved in destination marketing activities.
 - e. Effectively working with major private developers and property owners to market their new developments as part of a coordinated plan.
 - f. Presenting to the local business community (e.g. via open forums held quarterly) on the work overseen by the Group and opportunities for business involvement in future marketing activities.

3. Membership

- 3.1. Members are appointed by Council and include:
 - a. One independent chairperson with suitable qualifications and/or experience in marketing. This person will be eligible to receive an allowance determined by the City's Chief Executive Officer.
 - b. Up to seven of the following, taking into account the advice of the presiding member:
 - i. One representative from the Fremantle Chamber of Commerce: must be a current board member or the Chief Executive Officer.
 - ii. One representative from Fremantle's arts and culture business sector with suitable qualifications and/or experience in marketing.

Council Committees and Groups Register 2023-25



- iii. One representative from Fremantle's hospitality business sector with suitable qualifications and/or experience in marketing.
- iv. One representative from the Indigenous business sector with suitable qualifications and/or experience in marketing.
- v. One representative from Fremantle's retail business sector with suitable qualifications and/or experience in marketing.
- vi. One representative from Fremantle's tourism business sector with suitable qualifications and/or experience in marketing.
- vii. One representative from Fremantle's professional service business sector (e.g. beauticians, banking, dentists) with suitable qualifications and/or experience in marketing.
- viii. One representative from the Fremantle Fishing Boat Harbour Traders Group with suitable qualifications and/or experience in marketing.
- ix. One representative from the creative industries sector, with suitable qualifications and/or experience in marketing and/or tourism.

- 3.2 Where a membership vacancy occurs for part 3.1, the Chief Executive Officer will appoint a member for the remainder of the membership term at his discretion, in accordance with the terms of reference.

A **suitable qualification in marketing is considered to be a tertiary qualification. Suitable experience in marketing is considered to be at least five years' experience in a role primarily focused on marketing.

4. Role of the group

- 4.1. The group is to provide ongoing advice and recommendations to Council on matters related to destination marketing in line with the Destination Development Strategic Plan adopted by Council.
- 4.2. To provide advice to the lead City officer on grant and sponsorship applications in accordance with the Destination Development Strategic Plan.
- 4.3. The group cannot provide direction to City Officers.

5. Presiding Member

- 5.1 The election of presiding members and deputy presiding members will be in accordance with the City's Meeting Procedures Policy.
- 5.2 The Presiding Member must be a recognised leader within the marketing industry with the following:
 - a. Qualifications in marketing or communications or commerce.
 - b. Minimum 5 years industry experience.
 - c. Company Directors Certificate or at least 5 years board experience.
 - d. Knowledge of retail (desirable).

6. Administration

- 6.1 City officers
 - a. Provide an agenda to the members before each meeting.
 - b. Keep concise notes and register them in the City's record keeping system.
 - c. Send the notes to the working group members, executive staff and elected members as required.
 - d. Prepare reports for council's consideration related to the group's advice, recommendations, or progress on the plan, as required.

Council Committees and Groups Register 2023-25



- e. Undertake destination marketing activities that support delivery of the overarching strategy, where it is most efficient and effective for City Officers to undertake that activity instead of an agency or contractor.
- f. Provide secretariat support to the group (e.g. prepare and distribute meeting agendas and maintain and distribute good records).

7. Decision making

- 7.1 The working group has no decision-making authority.
- 7.2 A quorum of at least 50% of the group is required to submit recommendations to Council.
- 7.3 In the event of an equal number of votes from group members on a matter, the presiding member holds the casting vote.

8. Frequency of meetings

- 8.1 A minimum of four meetings a year will be held.

9. Term of membership

- 9.1 Working Group members hold a term of two years or until the next ordinary election of council, as required by the Act.

10. Key performance indicators (KPIs)

10.1 Primary KPI

- Increased visitation to Fremantle to provide opportunities for local businesses to capture expenditure (benchmarked against the City's 'visitor tracker') measured quarterly.

10.2 Secondary KPIs

- Improved awareness of the overall Fremantle offering to visitors measured annually.
- Improved perception of the overall Fremantle offering to visitors measured annually.

Council Committees and Groups Register 2023-25



Walyalup Reconciliation Action Plan 2024- 2027 Working Group

1. Purpose

- 1.1 The purpose of the Walyalup Reconciliation Action Plan Working Group is to:
 - a) Oversee, guide, and monitor the implementation of the Walyalup Reconciliation Action Plan (WRAP).
 - b) Upon invitation, provide advice to the City on issues relating to communities and people of an Aboriginal and Torres Strait Islander background.

It should be noted that the Working Group is not a Traditional Owner or Reference Group, and Land and Heritage matters are referred to the South West Aboriginal Land and Sea Council or Whadjuk Aboriginal Corporation.

2. Outcome

- 2.1 The delivery of objectives in accordance with the WRAP.
- 2.2 Annual reporting on the WRAP progress to Council and community.
- 2.3 Ongoing commitment to improved outcomes for Aboriginal peoples, as well as genuine progress towards reconciliation and closing the gap.

3. Membership

- 3.1 The Working Group is established by council resolution.
- 3.2 Members are to be appointed by the Council and include:
 - a. *The Mayor (as ex-officio)*
 - b. Four Councillors
 - c. Three City officers
 - d. Two nominated representatives elected by the Whadjuk Aboriginal Corporation.
 - e. Maximum of up to eight Aboriginal people of different family groups
 - f. Maximum of three representatives from relevant organisations seeking to support the City in Reconciliation
 - g. Maximum two Community Members.
- 3.3 Non-members may be invited by the group to attend meetings to provide information, share ideas and contribute to co-design.
- 3.4 Where a membership vacancy occurs for part 3.2 c to g, the Chief Executive Officer will appoint a member for the remainder of the membership term, in accordance with 3.2 requirements.

4. Role of the group

- 4.1 Provide feedback to the City on the Walyalup Reconciliation Action Plan.
- 4.2 Receive information and updates from the City on the status of the actions and deliverables from the WRAP.
- 4.3 Participate at external National Reconciliation Week events and NAIDOC Week events.
- 4.4 Participate as required in structured cultural learning.
- 4.5 Work in accordance with any related Council policies.

Council Committees and Groups Register 2023-25



5. Presiding member

- 5.1. The election of presiding members and deputy presiding members will be in accordance with the City's Meeting Procedures Policy.

6. Administration

- 6.1. City officers:
- provide an agenda to the members before each meeting,
 - keep concise meeting notes and registers them in the City's record keeping system,
 - send the meeting notes to the working group members, executive staff and elected members as required.
 - provide a report to Council on the progress of the outcomes listed in part 2 on an annual basis, or as required.

7. Decision making

- 7.1 The working group has no decision-making authority.
7.2 A quorum of at least 50% of the group is required to submit recommendations to Council.
7.3 In the event of an equal number of votes from group members on a matter, the presiding member holds the casting vote.

8. Frequency of meetings

- 8.1. Meet at least four times per year.

9. Term of membership

- 9.1. The working group disbands upon completion of the plan/strategy or project.
9.2. Working group participants may be invited to convert to a working group to develop a new or complete a major review of an existing plan or strategy.
9.3. The term of membership for Elected Members will be until the next ordinary local government elections.

10. Sitting Fees

- 10.1. Those members appointed to the group who are representing the Aboriginal community (and not attending as a representative of an organisation or community member) will be paid for their time involved in participating at this Working Group meeting.
10.2. The payment schedule is in line with the Nyoongar Standard Heritage Agreement of the South West Settlement.
10.3. Sub Working Group Meetings members representing the Aboriginal community will be paid \$100 for the first meeting. Thereafter attendance on sub groups is voluntary.

Council Committees and Groups Register 2023-25



Fremantle Oval Project Working Group

1. Purpose

- 1.1 The purpose of the Fremantle Oval PWG is to:
- Provide high-level project direction and coordination between partners.
 - Identify advocacy and funding opportunities.
 - Monitor progress and activities.
 - Identify how and when community engagement should occur.

2. Outcome

- 2.1 To assist with the planning and advocacy of the oval project to a point where government funding of the project has been secured. (It is noted that the long-term governance of the project will require review and a transition from a Working Group to a future management committee.)

3. Membership

- 3.1 Members are to be appointed by the Council and include:
- The Mayor (as ex-officio)
 - Three Councillors
 - Chief Executive Officer, City of Fremantle
 - Strategic Planning Officer, City of Fremantle
 - Chief Executive Officer, South Fremantle Football Club
 - Executive Manager Facilities, WA Football Commission
 - Executive General Manager Operations, Fremantle Football Club

4. Role of the Group

- 4.1 Receive advice and information from officers and other professionals to assist development of the content of the strategy/plan, or project.
- 4.2 Provide input to council through officers, on the content of the strategy/plan or project.

5. Presiding Member

- 5.1 The Fremantle Oval PWG will appoint its presiding member at its first meeting.
- 5.2 The presiding member facilitates the meeting.

6. Administration

- 6.1 City officers
- provide an agenda to the members before each meeting;
 - keep concise notes and registers them in the City's record keeping system;
 - send the notes to the working group members, executive staff and elected members.
 - Report to Council on project milestones, or other matters as required.

7. Decision making

- 7.1 The working group has no decision making authority.
- 7.2 A quorum of at least 50% of the group is required to submit recommendations to council.

8. Frequency of meetings

- 8.1 The Fremantle Oval PWG will determine frequency of meetings at its first meeting.
- 8.2 A minimum of four meetings a year must be held.

Council Committees and Groups Register 2023-25



9. Term of membership

- 9.1 Council will determine the term of the working group at the formation of the group. This working group has a term of 24 months.
- 9.2 The Chief Executive Officer can extend or amend the term of the working group, for reasonable periods, to enable or assist the group to achieve its purpose.
- 9.3 The working group will disband upon completion of the project planning or adoption of the strategy/plan.

Council Committees and Groups Register 2023-25



City Plan Engagement Working Group

1.0 Membership:

- Mayor (ex-officio) – Mayor Hannah Fitzhardinge
- Elected Member – Cr Ingrid van Dorssen
- Elected Member – Cr Jenny Archibald
- Elected Member – Cr Fedele Camarda
- Elected Member – Cr Geoff Graham
- Director Planning, Place and Urban Development
- Manager Strategic Planning and City Design
- Principal Urban Designer
- Community Engagement Partner

To be confirmed by CEO

The Chief Executive Officer may invite external members to a Working Group, to bring specific expertise or community representation to the discussion. This can be initiated by a recommendation from the Group to the CEO.

2.0 Purpose / Key Focus:

Following the completion of base-mapping work, the Working Group needs to discuss how best to engage with the community at this early stage of the project. It is considered important to share information broadly to keep the community informed as well as to target specific stakeholders and experts to review work completed to date, and to assist with setting a clear roadmap for future engagements / external inputs. The Working Group will also 'test' and refine survey tools around values and visioning. It is envisaged that the Working Group will then review various results of the engagement process prior to this important stage of the City Plan being reported back to Council.

3.0 Link to Corporate Plan / Strategic Community Plan:

Development of the City Plan to guide future strategies, planning and projects for the City is considered to respond to all aspects of the Strategic Community Plan:

Economic development	Environmental responsibility	Transport and connectivity	Character, culture and heritage	Places for people	Health and happiness	Capability
Diversify and strengthen Fremantle's economic capacity.	Work with the community to develop environmentally sustainable solutions for the benefit of current and future generations.	Enhance the connectivity throughout the city of Fremantle and other strategic economic hubs and population centres.	Sustain and grow arts and culture and preserve and promote the importance of our social capital, built heritage and history (both pre- and post-European settlement).	Create great spaces for people through innovative urban and suburban design.	Creating a physical and social environment where it is easy for people to lead safe, happy and healthy lives.	An innovative, responsive, influential local government which leads the way in delivering services and projects through good governance, effective communication, responsible management and excellence in delivery.

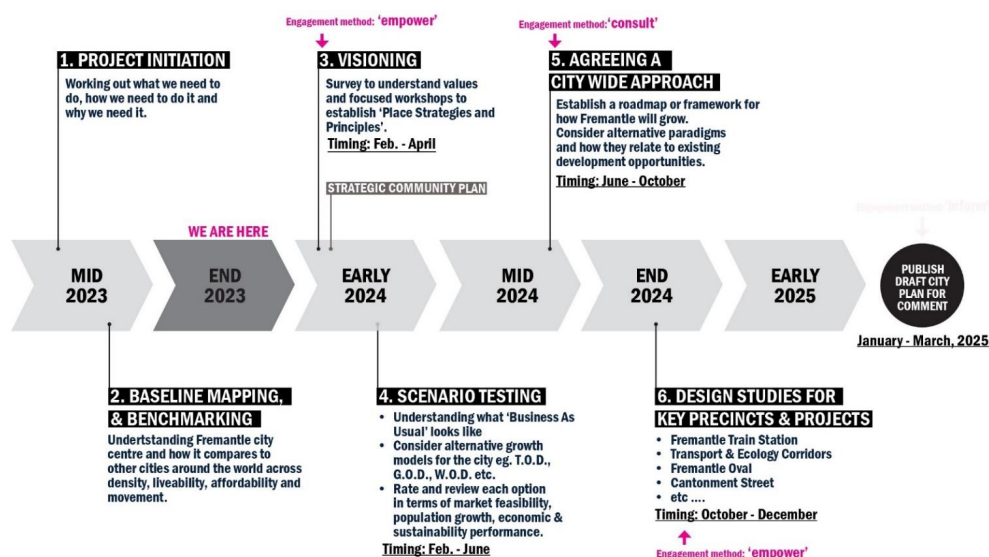
Council Committees and Groups Register 2023-25



4.0 Deliverable(s):

1. Endorsement of over-arching engagement framework for the City Plan project.
2. Identification of specific groups and individuals who will be invited to participate in the early stages of engagement, and/or who might assist the Working Group in refining the over-arching framework.
3. Testing of survey tools around understanding values and development of the City Plan Vision.
4. Monitor / review / adjust process and feedback from the engagement stage, prior to reporting back to Council.

Following the engagement stage of the City Plan, it is envisaged that the Terms of Reference will be reviewed to assist with advancing the next stage of the City Plan, in line with the following project timeline:



5.0 Duration / Term:

This first stage of work on the City Plan by the Working Group should be completed within 2 months.

6.0 Frequency of Meetings:

As determined by the group, but no more frequent than weekly, or longer than monthly.

7.0 Chairperson:

The group will decide on the Chairperson at its first meeting. It is encouraged that an elected member takes on this role. At the conclusion of the groups work, it is anticipated that the Chairperson will introduce the Report / results to an Ordinary Meeting of Council.

Council Committees and Groups Register 2023-25



8.0 Resources:

Appropriate senior staff will be allocated to the Working Group by the Chief Executive Officer to assist with strategic direction and focus; professional / technical inputs; guiding and undertaking agreed tasks; assist with arranging meetings and preparing meeting notes; and reporting on progress and documenting final outcomes.

9.0 Decision-Making:

The group has no decision-making authority. Majority team consensus is required for suggestions and proposed actions of the group, and ultimately the deliverables / recommendations that are reported back to Council.

10.0 Background Reading:

The following documents may help the Working Group understand the background to the subject, or assist with framing the tasks, etc:

- A. Project Process / Time Chart.
- B. Link to Base-Mapping Documents.

Council Committees and Groups Register 2023-25



Economic Development Strategy 2024 Working Group

1.0 Membership:

- Mayor (ex-officio) – Mayor Hannah Fitzhardinge
- Elected Member - Cr Ingrid van Dorssen
- Elected Member - Cr Frank Mofflin
- Elected Member - Cr Jenny Archibald
- Elected Member - Cr Andrew Sullivan
- Chief Executive Officer
- Director City Business
- Manager Economy & Commercial
- Team Leader Strategic Planning

To be confirmed by CEO

The Chief Executive Officer may invite external members to a Working Group, to bring specific expertise or community representation to the discussion. This can be initiated by a decision from the Group to the CEO.

2.0 Purpose / Key Focus:

The purpose of the group is to inform the framing of the key strategic components of the new Economic Development Strategy 2024-2029. The Working Group will:

- receive advice and information from officers and other professionals relevant to the development of the City’s economic development strategy.
- Provide input and feedback on the development and content of the economic development strategy.

3.0 Link to Corporate Plan / Strategic Community Plan:

Development of the Economic Development Strategy is considered to respond to all aspects of the Strategic Community Plan:

Economic development	Environmental responsibility	Transport and connectivity	Character, culture and heritage	Places for people	Health and happiness	Capability
Diversify and strengthen Fremantle’s economic capacity.	Work with the community to develop environmentally sustainable solutions for the benefit of current and future generations.	Enhance the connectivity throughout the city of Fremantle and other strategic economic hubs and population centres.	Sustain and grow arts and culture and preserve and promote the importance of our social capital, built heritage and history (both pre- and post-European settlement).	Create great spaces for people through innovative urban and suburban design.	Creating a physical and social environment where it is easy for people to lead safe, happy and healthy lives.	An innovative, responsive, influential local government which leads the way in delivering services and projects through good governance, effective communication, responsible management and excellence in delivery.

4.0 Deliverable(s):

5. Assist with developing the overarching framework for the ED Strategy to develop.
6. The framework to be presented back to Council as an update report.

5.0 Duration / Term:

This first stage of work on the City Plan by a Working Group should be completed within 3 months of commencement. The role of the Working Group might be reviewed at the point whereby the over-arching framework is presented back to Council.

Council Committees and Groups Register 2023-25



6.0 Frequency of Meetings:

As determined by the group, but no more frequent than fortnightly, or longer than monthly.

7.0 Chairperson:

The group will decide on the Chairperson at its first meeting. It is encouraged that an elected member takes on this role. At the conclusion of the groups work, it is anticipated that the Chairperson will introduce the Report / results to an Ordinary Meeting of Council.

8.0 Resources:

Appropriate senior staff will be allocated to the Working Group by the Chief Executive Officer to assist with strategic direction and focus; professional / technical inputs; guiding and undertaking agreed tasks; assist with arranging meetings and meeting notes; and reporting on progress and documenting final outcomes.

9.0 Decision-Making:

The group has no decision-making authority. Majority team consensus is required for suggestions and proposed actions of the group, and ultimately the deliverables / recommendations that are reported back to Council.

10.0 Background Reading:

The following documents may help Working Group members understand the background to the subject, or assist with framing the tasks, etc:

- C. City's previous ED Strategy, 2015-2020
- D. City's Strategic Community Plan 2015-25

Council Committees and Groups Register 2023-25



Towards 2029 Working Group

1.0 Membership:

- Mayor (ex-officio) – Mayor Hannah Fitzhardinge
- Elected Member - Cr Ben Lawver
- Elected Member – Cr Jenny Archibald
- Elected Member – Cr Fedele Camarda
- Elected Member - Cr Jemima Williamson-Wong
- Chief Executive Officer
- Director Creative Arts and Community
- Director Planning, Place and Urban Development
- Director City Business

} To be confirmed by CEO

The Chief Executive Officer may to invite external members to a Working Group, to bring specific expertise or community representation to the discussion. This can be initiated by a decision from the Group to the CEO.

2.0 Purpose / Key Focus:

There are potentially many strategic aspects that the 2029 Working Group will discuss. The initial focus will be to map the various components that relate to this subject and discuss the inter-relationships, inter-dependencies, risks and timing, including:

- Long-term vision and strategic plan for Roundhouse and Arthur Head Reserve.
- Advocacy, stakeholder engagement, project planning and funding opportunities.
- How the truth-telling component of 2029 needs to be led by the WRAP Working Group, and how this might interface with other projects and initiatives.

3.0 Link to Corporate Plan / Strategic Community Plan:

Development of projects, initiatives and/or programs under the broad banner of 2029, will respond to most aspects of the Strategic Community Plan:

Economic development	Environmental responsibility	Transport and connectivity	Character, culture and heritage	Places for people	Health and happiness	Capability
Diversify and strengthen Fremantle's economic capacity.	Work with the community to develop environmentally sustainable solutions for the benefit of current and future generations.	Enhance the connectivity throughout the city of Fremantle and other strategic economic hubs and population centres.	Sustain and grow arts and culture and preserve and promote the importance of our social capital, built heritage and history (both pre- and post-European settlement).	Create great spaces for people through innovative urban and suburban design.	Creating a physical and social environment where it is easy for people to lead safe, happy and healthy lives.	An innovative, responsive, influential local government which leads the way in delivering services and projects through good governance, effective communication, responsible management and excellence in delivery.

4.0 Deliverable(s):

1. Preparation of a project scope(s) to better define what actions, planning, advocacy will be needed over the next year or so.
2. A process or structure that recognises how the WRAP will lead the truth-telling component of 2029 and potentially interface with other planning activities.

Council Committees and Groups Register 2023-25



5.0 Duration / Term:

This first stage of work by the 2029 Working Group as described in 4.0 above should be completed within 2-3 months.

6.0 Frequency of Meetings:

As determined by the group, but no more frequent than weekly, or longer than monthly.

7.0 Chairperson:

The group will decide on the Chairperson at its first meeting. It is encouraged that an elected member takes on this role. At the conclusion of the groups work, it is anticipated that the Chairperson will introduce the Report / results to an Ordinary Meeting of Council.

8.0 Resources:

Appropriate senior staff will be allocated to the Working Group by the Chief Executive Officer to assist with strategic direction and focus; professional / technical inputs; guiding and undertaking agreed tasks; assist with arranging meetings and meeting notes; and reporting on progress and documenting final outcomes.

9.0 Decision-Making:

The group has no decision-making authority. Majority team consensus is required for suggestions and proposed actions of the group, and ultimately the deliverables / recommendations that are reported back to Council.

10.0 Background Reading:

The following documents may help the Working Group understand the background to the subject, or assist with framing the tasks, etc:

- A. City's latest WRAP
- B. Arthur Head Reserve – Draft Advocacy Discussion, August 2021.

Council Committees and Groups Register 2023-25



Community Emissions Working Group

1.0 Membership:

- Mayor (ex-officio) – Mayor Hannah Fitzhardinge
- Elected Member – Cr Jenny Archibald
- Elected Member – Cr Jemima Williamson-Wong
- Elected Member – Cr Ben Lawver
- Elected Member – Cr Fedele Camarda
- Director Planning, Place and Urban Development
- Sustainability – from Planning
- Sustainability – from Infrastructure
- Community Development/Liaison – from Creative Arts & Community Development
- Community Engagement Partner

The Chief Executive Officer has authority to vary membership, including inviting external members to bring specific expertise or community representation to the discussion. This can be initiated by a decision from the Group to the CEO.

2.0 Purpose / Key Focus:

The purpose of the Group is to develop strategies and plans that seek a reduction in carbon emissions across the Fremantle community. This does not include the City's own corporate emissions that are being measured and reduced through separate processes.

Focussed areas of work will include:

- **Community Expertise:** Identifying key members of the community who might be willing to join the Group to assist with its work.
- **Knowledge:** Understanding and broadly quantifying the key emissions within the community – government, industry, commercial, residential, transport, new construction, etc.
- **Ideation:** Exploring ideas for action where the biggest gains might be achieved for lowest cost/investment.
- **Action Plan:** developing a high-level plan for action, together with any potential budget or resource implications.
- **Reporting:** Report progress of the Group back to Council.

3.0 Link to Corporate Plan / Strategic Community Plan:

Activities of the Working Group respond to the following aspects of the Strategic Community Plan:

Resilient City: An educated and empowered community that seeks to mitigate the causes and effects of climate change

4.0 Deliverable(s):

7. Documented understanding of key community emission sources.
8. Summary of ideas and high-level evaluation of probable 'bang for buck'.
9. A draft Action Plan of recommended key activities for council consideration, including budget and resource implications.

5.0 Duration / Term:

It is envisaged that the deliverables within this terms of reference will take approximately 6 months to complete.

Council Committees and Groups Register 2023-25



6.0 Frequency of Meetings:

As determined by the group, but suggested to be monthly.

7.0 Chairperson:

The group will decide on the Chairperson at its first meeting. It is encouraged that an elected member takes on this role. At the conclusion of the groups work, it is anticipated that the Chairperson will introduce the Report / results to an Ordinary Meeting of Council.

8.0 Resources:

Appropriate senior staff will be allocated to the Working Group by the Chief Executive Officer to assist with strategic direction and focus; professional / technical inputs; guiding and undertaking agreed tasks; assist with arranging meetings and preparing meeting notes; and reporting on progress and documenting final outcomes.

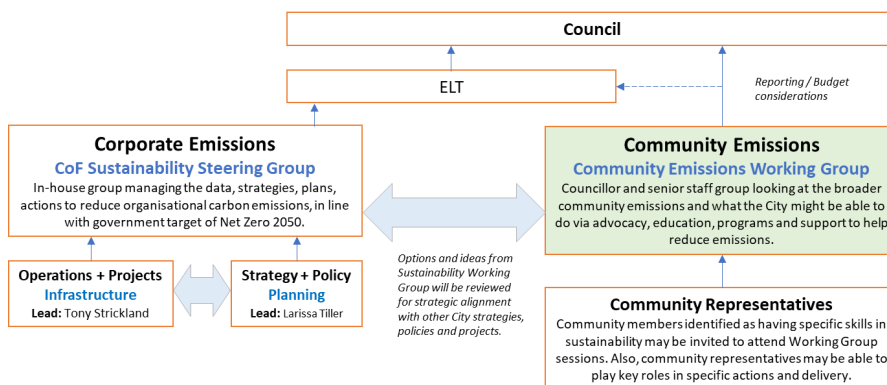
It is anticipated that key community representatives will be identified by the Working Group who might be able to assist with specific tasks. Any suggested invitations to external people will be approved and sent by the CEO.

9.0 Decision-Making:

The group has no decision-making authority. Majority team consensus is required for suggestions and proposed actions of the group, and ultimately the deliverables / recommendations that are reported back to Council.

10.0 Governance Structure:

The governance framework in which the Community Emissions Working Group will operate is summarised below:



Council Committees and Groups Register 2023-25



North Fremantle Plan Working Group

1.0 Membership:

- Mayor (ex-officio) – Mayor Hannah Fitzhardinge
- Elected Member – Cr Doug Thompson
- Elected Member – Cr Ingrid van Dorssen
- Elected Member – Cr Andrew Sullivan
- Elected Member – Cr Ben Lawver
- Director Planning, Place and Urban Development
- Manager Strategic Planning and City Design
- Principal Urban Designer
- Community Engagement Partner

The Chief Executive Officer may invite external members to a Working Group, to bring specific expertise or community representation to the discussion. This can be initiated by a recommendation from the Group to the CEO.

2.0 Purpose / Key Focus:

The primary role of the Working Group will be to guide engagement with the community. The technical aspects of this project are highly specialised and will require considerable effort to fully analyse the current context and explore options for future planning – requiring excellent communication with the community and clarity around what is in/out of scope.

The Working Group will also provide a useful mechanism to review project work, prior to reporting to Council for formal decisions.

3.0 Link to Corporate Plan / Strategic Community Plan:

Development of the North Fremantle Plan is considered to respond to many aspects of the Strategic Community Plan:

Economic development	Environmental responsibility	Transport and connectivity	Character, culture and heritage	Places for people	Health and happiness	Capability
Diversify and strengthen Fremantle's economic capacity.	Work with the community to develop environmentally sustainable solutions for the benefit of current and future generations.	Enhance the connectivity throughout the city of Fremantle and other strategic economic hubs and population centres.	Sustain and grow arts and culture and preserve and promote the importance of our social capital, built heritage and history (both pre- and post-European settlement).	Create great spaces for people through innovative urban and suburban design.	Creating a physical and social environment where it is easy for people to lead safe, happy and healthy lives.	An innovative, responsive, influential local government which leads the way in delivering services and projects through good governance, effective communication, responsible management and excellence in delivery.

Council Committees and Groups Register 2023-25



4.0 Deliverable(s):

10. Endorsement of project scope and limitations.
11. Development and endorsement of engagement framework for the project.
12. Identification of specific groups and individuals who will be invited to participate in the early stages of engagement.
13. Participate in public/community forums.
14. Monitor / review progress, prior to reporting back to Council.

5.0 Duration / Term:

This first consultation stage of the North Fremantle Plan should be completed within 3 months. Thereafter, the scope of the Working Group will need review.

6.0 Frequency of Meetings:

As determined by the group, but no more frequent than weekly, or longer than monthly.

7.0 Chairperson:

The group will decide on the Chairperson at its first meeting. It is encouraged that an elected member takes on this role. At the conclusion of the groups work, it is anticipated that the Chairperson will introduce the Report / results to an Ordinary Meeting of Council.

8.0 Resources:

Appropriate senior staff will be allocated to the Working Group by the Chief Executive Officer to assist with strategic direction and focus; professional / technical inputs; guiding and undertaking agreed tasks; assist with arranging meetings and preparing meeting notes; and reporting on progress and documenting final outcomes.

9.0 Decision-Making:

The group has no decision-making authority. Majority team consensus is required for suggestions and proposed actions of the group, and ultimately the deliverables / recommendations that are reported back to Council.

10.0 Project Governance Structure:

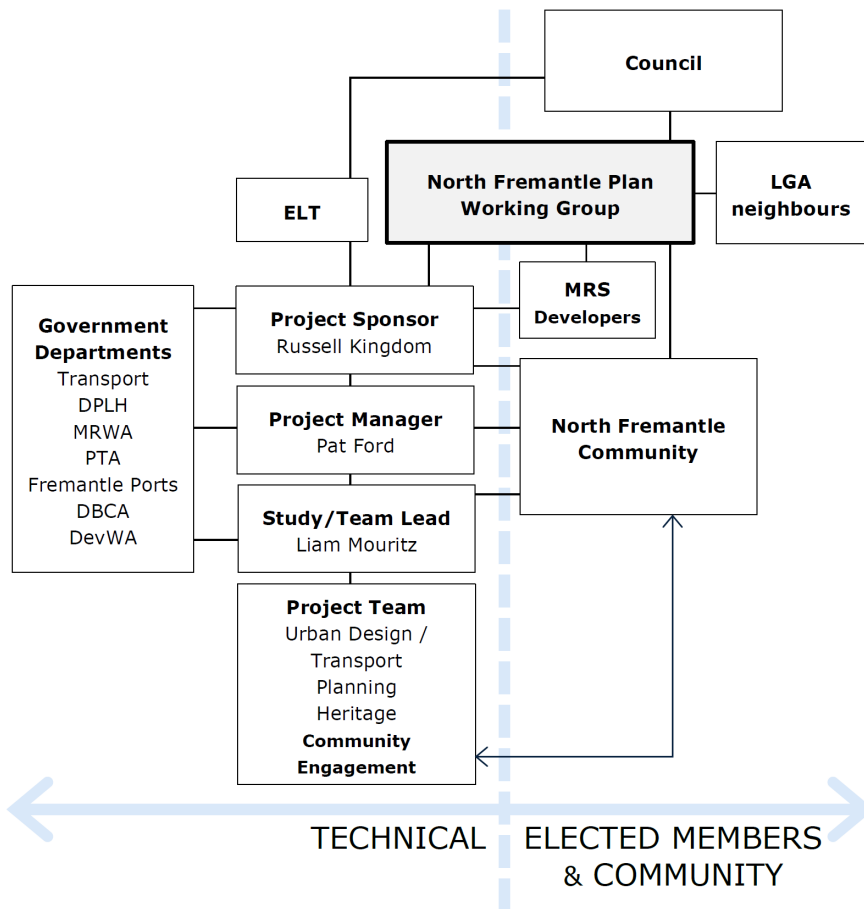
The proposed governance structure for the project is appended to this Terms of Reference, as Appendix A.

Council Committees and Groups Register 2023-25



APPENDIX A

Project Governance Structure



Council Committees and Groups Register 2023-25



Culturally Vibrant City (Noise) Working Group

Working groups work collaboratively with council to develop a council strategy or plan, or to develop a specific project.

1. Purpose

1.2 The purpose of the Working Group is to provide recommendations for consideration before the end of 2025, including but not limited to the following:

- Any changes required to ensure the planning framework, policies and operational practices acknowledge new developments in City Centres should be required to undertake appropriate measures to dampen external noise generated by cultural activities.
- That new residential and accommodation developments achieve a high level of sound mitigation through good design and acoustic performance.
- Any changes to the City’s policies or planning scheme to ensure noise generating venues providing cultural benefits to our city have robust sound attenuation requirements to minimise external noise impacts.
- Opportunities to advocate State and/or Federal Governments for legislative reform and other outcomes that will allow our City to balance residential and tourism growth alongside vibrant cultural activities.
- Recommendations on the implementation of any of the above.
- Considerations on current and/or future enforcement best practices.
- Engage with external stakeholders and seek their advice through a variety of means, including convening roundtable discussions.

2. Outcome

The reference group will meet to discuss the following key matters and provide recommendations to Council for consideration, in accordance with the following schedule:

Actions	Completion date
<u>Terms of Reference</u> <ul style="list-style-type: none"> • Agree ToR and consider any amendments • Agree meeting schedule 	9 July 2025
<u>Planning Framework</u>	

Council Committees and Groups Register 2023-25



<p>Initial discussion on the planning framework, policies and operational practices, including current enforcement; to identify:</p> <ul style="list-style-type: none"> • what issues need to be resolved in relation to noise generated by cultural activities and who is impacted • potential strategies/actions required to mitigate these issues. <p><u>Engagement</u></p> <ul style="list-style-type: none"> • Identify stakeholder groups for engagement workshops • Arrange meeting time options 	
<p><u>Attenuation</u></p> <p>Identify potential attenuation options for Residential properties and Venues.</p>	23 July 2025
<p><u>Advocacy</u></p> <ul style="list-style-type: none"> • Identify key advocacy stakeholders • Define key priorities for advocacy • Develop advocacy plan for delivery 	6 August 2025
<p><u>Initial Report</u></p> <p>Provide an initial report to Council based on the outcomes of the above actions.</p>	13/27 August 2025

3. Membership

3.1 Established by the CEO in accordance with the Council resolution dated 25 June 2025 and Internal Groups Policy adopted 28 March, 2018 (FPOL1803-8).

3.2 Members are appointed by the CEO on behalf of Council and include:

Elected Members:

- Mayor Hannah Fitzhardinge
- Cr Andrew Sullivan
- Cr Ben Lawver

City Officers:

- Chief Executive Officer
- Director Planning, Place and Urban Development (Chair)
- Manager Field Services
- Team Leader Strategic Planning
- Manager Strategic Communications and Stakeholder Relations

Council Committees and Groups Register 2023-25



4. Role of the group

- 4.3 Receive advice and information from officers and other stakeholders to assist development of the content of the initial report.
- 4.4 Provide input to council through an initial report prior to September, 2025.

5. Presiding Member

- 5.3 The presiding member will be appointed by the Chief Executive Officer.
- 5.4 The presiding member facilitates the meeting.

6. Administration

- 6.2 City officers
 - provide an agenda to the members before each meeting,
 - keep concise notes and registers them in the City's record keeping system
 - send the notes to the working group members, executive staff and elected members.

7. Decision making

- 7.1 The reference group has no decision making authority.
- 7.2 A quorum of at least 50% of the group is required to submit recommendations to council.

8. Frequency of meetings

- 8.3 As per agreed schedule.

9. Term of membership

- 9.4 The term of the reference group will conclude with the commencement of caretaker provision under the *Local Government Act 1995* (4 September 2025)

Council Committees and Groups Register 2023-25



3. External Groups – Members appointed by Council

Metro Inner-South Joint Development Assessment Panel

Assessment Panels (DAPs) are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge.

The Metro Inner-South Joint Development Assessment Panel members are nominated by Council for approval by the Minister for Planning and the term of membership for this group runs for two years from January to January.

Resource Recovery Group

The Resource Recovery Group (RRG) is a statutory Local Government authority, representing local councils located in the southern part of metropolitan Perth, Western Australia. The RRG is comprised of four local governments in Perth's south west metropolitan region: East Fremantle, Fremantle, Kwinana and Melville and spans 340 square kilometres.

The Resource Recovery Group has one member appointed by Council after each local government ordinary election.

If the appointed member differs from previous appointment, the City of Fremantle is to provide written notice to the CEO of the group.

Western Australian Local Government Association (WALGA) South Metropolitan Zone

Zones are groups of geographically aligned Member Councils who are responsible for direct elections of State Councillors, providing input into policy formulation and providing advice on various matters. The South Metropolitan Zone is comprised of, City of Fremantle, City of Cockburn, City of Kwinana, City of Rockingham, City of Melville, and the Town of East Fremantle.

The Western Australian Local Government Association South Metropolitan Zone has three members appointed by council after each local government ordinary election.

Perth South West Metropolitan Alliance

The Perth South West Metropolitan Alliance comprises the Mayors and CEOs of the six member Councils and meets four to six times per year to consider regional issues, projects and priorities.

The Perth South West Metropolitan Alliance is made up by the Mayor and Chief Executive Officer from each of the member councils.

South West Corridor Development Foundation and South West Environmental Forum

South West Corridor Development Foundation

The South West Group Board is supported by a Committee structure that provides input into business activities and technical advice in specialist areas where specific expertise is required (planning, engineering, financial, environmental, economic and community development). The current Committee structure includes the South West corridor development foundation.

The South West corridor development foundation has one member appointed by council after each local government ordinary election.

Council Committees and Groups Register 2023-25



South West Environmental Forum

The South West Group Board is supported by a Committee structure that provides input into business activities and technical advice in specialist areas where specific expertise is required (planning, engineering, financial, environmental, economic and community development). The current Committee structure includes the South West Reference Group.

The South West Reference Group has one member appointed by council after each local government ordinary election.

Local Emergency Management Committee

The City of Fremantle shares Local Emergency Management Arrangements with the Town of East Fremantle. The Local Emergency Management Committee meets four times per year, and its functions are:

- a. to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- b. to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- c. to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

If the appointed member differs from previous appointment, the City of Fremantle is to provide written notice to the CEO of the group.

South West Metropolitan Regional Road Group

The South West Metropolitan Regional Road Group (SWMRRG) is a sub group of the Metropolitan Regional Road Group (MRRG). The Metropolitan Regional Road Group manages and administers State allocated funding for Road Projects and Black Spot Programs on the local road network within the policies and guidelines established by the State Road Funds to Local Government Advisory Committee. The Metropolitan Regional Road Sub Groups such as the SWMRRG were established to assist the MRRG with the management and consideration of local roads issues and funding.

The Metropolitan Local Governments are divided into six Sub Groups with membership being an Elected Member and Technical Representative from each Local Government. Each Sub Group then appoints one representative Elected Member and Technical representative to the MRRG Technical and Elected Members Meetings. The City of Fremantle is part of the South West Group comprising the Cities of Cockburn, Fremantle, Kwinana, Rockingham, Melville and the Town of East Fremantle.

Council Committees and Groups Register 2023-25



4. Current Membership by Committee/Group

Council Committees				
Name	Acronym	Member Type	Members	Deputy Members
Audit and Risk Management Committee	ARMC	Ex officio	Mayor, Hannah Fitzhardinge	N/A
		Independent	Hayley Manser	N/A
			Brad Pearce	N/A
		1.	Cr Frank Mofflin*	Cr Andrew Sullivan
		2.	Cr Ingrid van Dorssen	Cr Doug Thompson
		3.	Cr Jenny Archibald	-
		4.	Cr Fedele Camarda*	-
Presiding Member		Cr Frank Mofflin		
Deputy Presiding Member		Cr Fedele Camarda		
CEO – Recruitment, Selection and Performance Review bodies				
Name	Acronym	Ward	Members	
CEO Performance Review Committee	CEOPRC	N/A	Mayor, Hannah Fitzhardinge	---
			Cr Geoff Graham	Cr Ben Lawver
			Cr Jenny Archibald	Cr Andrew Sullivan

Council Committees and Groups Register 2023-25



Working Groups			
Name	Acronym	Members	
International Relations Working Group	IRWG	A maximum of 4 Elected Members	
		Manager Governance	---
		Mayor, Hannah Fitzhardinge	Cr Geoff Graham
		Cr Ingrid van Dorssen	Cr Fedele Camarda
Destination Marketing Working Group	DMWG	1. Independent Chair	Linda Wayman – Owner Wayman Advisory
		2. One representative from the Fremantle Chamber of Commerce	Chrissie Maus – CEO Fremantle Chamber of Commerce
		3. One representative from Fremantle’s arts and culture business	Paula Nelson – Director Fremantle Prison, Department of Planning, Lands and Heritage
		4. One representative from Fremantle’s hospitality business sector	Reiniera de Vos van Steenwijk – Marketing and Community Engagement Gage Roads
		5. One representative from the Indigenous business sector	(Vacant)
		6. One representative from Fremantle’s retail business sector	Kate Hullett – Owner Kate & Abel
		7. One representative from Fremantle’s tourism business sector	Tim Buckton – Director Warders Hotel
		8. One representative from Fremantle’s professional service business sector	Andrew Lane – Group General Manager Growth & Innovation Kelsian
		Note: There are no Elected Member representatives on this working group. Qualification of members within the above categories is to be determined to the satisfaction of the CEO.	

Council Committees and Groups Register 2023-25



Walyalup Reconciliation Action Plan Working Group	WRAPWG	Mayor, Hannah Fitzhardinge	Cr Ben Lawver
		Cr Jemima Williamson-Wong	Cr Jenny Archibald
		Cr Andrew Sullivan	---
		Whadjuk Aboriginal Corporation Nominated Representative (2): 1. Calvin Garlett 2. Dulce Donaldson	Maximum of 8 Aboriginal people of different family groups: 1. Gerrard Shaw 2. Sharon Calgaret 3. Freda Ogilvie 4. Clive Morrison 5. Sharyn Egan 6. Rebecca Blurton 7. Geoffrey Addison Tenika Calgaret
		Maximum of three representatives from relevant organisations seeking to support the City in Reconciliation: 1. Levi Islam – South Metro Tafe 2. Traci Cascioli – St Pats 3. Andrew Canion – PCYC	Maximum of two community members: 1. Catherine Atoms 2. Susie Waller
Fremantle Oval Project Working Group	FOPWG	Mayor, Hannah Fitzhardinge	Cr Frank Mofflin
		Cr Andrew Sullivan	Cr Fedele Camarda
		---	Chief Executive Officer, City of Fremantle
		Strategic Planning Officer, City of Fremantle	Chief Executive Officer, South Fremantle Football Club
		Executive Manager Facilities, WA Football Commission	Executive General Manager Operations, Fremantle Football Club

Council Committees and Groups Register 2023-25



Economic Development Strategy 2024	EDS	Mayor, Hannah Fitzhardinge	Cr Ingrid van Dorssen
		Cr Frank Mofflin	Cr Jenny Archibald
		Cr Andrew Sullivan	---
City Plan Engagement	CPE	Mayor, Hannah Fitzhardinge	Cr Ingrid van Dorssen
		Cr Fedele Camarda	Cr Jenny Archibald
		Cr Geoff Graham	---
Towards 2029	Towards 2029	Mayor, Hannah Fitzhardinge	Cr Ben Lawver
		Cr Fedele Camarda	Cr Jenny Archibald
		Cr Jemima Williamson-Wong	---
Community Emissions	CEWG	Mayor, Hannah Fitzhardinge	Cr Jenny Archibald
		Cr Jemima Williamson-Wong	Cr Ben Lawver
		Cr Fedele Camarda	---
		Director Planning, Place and Urban Development	Sustainability – from Planning
		Sustainability – from Infrastructure	Community Development/Liaison – from Creative Arts & Community Development
		Community Engagement Partner	---

Council Committees and Groups Register 2023-25



North Fremantle Plan	NFP	Mayor, Hannah Fitzhardinge	Cr Ben Lawver
		Cr Andrew Sullivan	Cr Doug Thompson
		Cr Ingrid van Dorssen	---
Culturally Vibrant City (Noise) Working Group	CVCWG	Mayor, Hannah Fitzhardinge	Cr Ben Lawver
		Cr Andrew Sullivan	---

External Groups					
Name	Acronym	Term	Member	Deputy Member	
Metro Inner-South Joint Development Assessment Panel	JDAP	2022-2024			
		Membership for this group runs for two years from 27 January 2022 to 26 January 2024*. *New members will be appointed until 26 January 2024, subject to Minister's approval.	1	Cr Andrew Sullivan	* Cr Jemima Williamson-Wong
			2	* Cr Ingrid van Dorssen	Cr Ben Lawver
		2024-2026			
		Membership for this group runs for two years from 27 January 2024 to 26 January 2026* *New members are subject to approval by the Minister.	1	* Cr Ingrid van Dorssen	* Cr Ben Lawver
			2	* Cr Andrew Sullivan	* Cr Jemima Williamson-Wong

Council Committees and Groups Register 2023-25



Name	Acronym	Term	Members	Deputy Members
South West Environmental Forum	SWEF	2023-2025	Cr Adin Lang	Cr Ben Lawver
South West corridor development foundation	SWCDF			
Name	Acronym	Term	Members	
Resource Recovery Group	RRG	2023-2025* *Second member subject to approval by the Minister.	1	Mayor, Hannah Fitzhardinge
			2	* Cr Jenny Archibald
Western Australian Local Government Association South Metropolitan Zone	WALGA Zone	2023-2025	Cr Geoff Graham	
			Cr Doug Thompson	
			Cr Ingrid van Dorsen	
Perth South West Metropolitan Alliance	PSWMA	Mayors and CEOs of member local governments are ex-officio members.	Mayor, Hannah Fitzhardinge	
			Chief Executive Officer	
Local Emergency Management Committee	LEMC	2023-2025	Cr Geoff Graham	
			Cr Jemima Williamson-Wong	

Council Committees and Groups Register 2023-25



Council Committees and Groups Register 2023-25			
South West Metropolitan Regional Road Group	SWMRRG	2023-2025	Cr Ben Lawver

Council Committees and Groups Register 2023-25



6. Table of amendments/review

Location	Adoption/Amendment Details	Date
Council Decision: Doc ID 5901655	COUNCIL DECISION ITEM C2311-10 New member appointments following the 2023 Ordinary Local Government Elections.	8 November 2023
20 December 2023 OCM: Doc ID 522002	Council appoint Hayley Manser as the independent member of the Audit and Risk Management Committee, for a term of two years until the next Local Government Ordinary Election in 2025.	5 January 2024
14 February 2024 OCM: Doc ID 5949872	COUNCIL DECISION ITEM C2402-12 Addition of: Economic Development Strategy 2024 WG City Plan Engagement WG Towards 2029 WG Adoption of Terms of Reference, Establishment of WG, and Nomination and endorsement of Elected Member Representation.	26 February 2024
19 August 2024	Cr Geoff Graham appointed by CEO to fill vacant position on City Plan Engagement Working Group.	19 August 2024
14 August 2024 OCM: Doc ID 6036785	COUNCIL DECISION ITEM C2408-5 Adoption of Terms of Reference, Establishment of Community Emissions WG, and Nomination and endorsement of Elected Member Representation.	2 September 2024
3 October 2024: Doc ID 6058739	Cr Ingrid van Dorssen resigned from the Local Emergency Management Committee (LEMC) due to capacity conflict.	3 October 2024
Administrative amendment	Removed Hilton Park Precinct Project Working Group as it has concluded. Final update provided 23 October 2023.	28 October 2024
23 October 2024 OCM: Doc ID 6072180	COUNCIL DECISION ITEM C2410-15 Cr Geoff Graham appointed to fill Local Emergency Management Committee (LEMC) vacant position.	28 October 2024
29 January 2025 OCM: Doc ID 6126750	COUNCIL DECISION ITEM C2501-5 Cr Jemima Williamson-Wing appointed to fill Towards 2029 Working Group vacant position.	5 February 2025

Council: Committees and Groups Register 2021-23

26 February 2025 OCM: Doc ID: 6144818	COUNCIL DECISION ITEM C2502-12 Added 3.1 viii and ix.	7 March 2025
26 March 2025 OCM: Doc ID: 6155687	COUNCIL DECISION ITEM C2503-10 Adoption of Terms of Reference and Establishment of North Fremantle Plan Working Group.	31 March 2025
26 March 2025 OCM: Doc ID 6155687	COUNCIL DECISION ITEM ARMC2503-1 Appointment of second independent member of the ARMC	4 July 2025
25 June 2025 OCM: Doc ID: 6193765	COUNCIL DECISION ITEM ARMC2506-1 Appointment of Presiding Member and Deputy Presiding Member, as required by new legislation.	4 July 2025
25 June 2025 OCM: Doc ID: 6193765	COUNCIL DECISION ITEM C2506-20 CEO Working Group established, to be reported to Council.	15 July 2025

Amendments Table

Responsibility and review information	
Responsible officer:	Manager Governance
Document adoption/approval details	Doc ID 5901655 – 8 November 2023
Document amendment details	See table above for details of amendments
Next review date	Next appropriate Ordinary Meeting of Council held after the 2025 Local Government Elections.

International Relations Working Group – Sister City Travel

Capo d’Orlando

Date	Meeting/s	Summary	Actions/Suggestions
Saturday 26 April 2025	Travel day, arrived in Capo d’Orlando at night.		
Sunday 27 April 2025	<p>09:30 - Visit Villa Piccolo di Calanovella</p> <p>11:00 - Institutional Welcome at Council Hall with Mayor and Councillors</p> <p>12:00 - Visit Monte della Madonna with the parish priest</p> <p>13:00 – Lunch</p> <p>16:00 - "Teatro allo Scalo" meeting with the relatives of the Orlandinis who emigrated to Fremantle; video screening 1) "The Madonnina that unites two peoples" 2) video screening "Fremantle" Australian production.</p> <p>18:00 – Basketball match</p> <p>21:00 – Dinner</p>	<p>Visit to Villa Piccolo highlighted the beauty of the location, cultural history and the arts. The home is beautifully conserved including contents and artefacts. Excellent tour guide providing insights into Sicilian history.</p> <p>The institutional welcome was well attended with many Councillors, local dignitaries, relatives of immigrants and media in attendance. The City Brass Band played a welcome following a presentation from the Mayor and Councillors on behalf of the community of Capo d’Orlando highlighting the meaningfulness of our relationship with our Sister City, and the importance of our visit.</p> <p>We toured and met with the Parish Priest at the church Monte della Madonna which is where the annual procession starts. This is an important cultural event from which some of the origins and traditions of Fremantle’s Blessing of the Fleet are drawn.</p> <p>The event at the Teatro della Scala was well attended and Hannah gave a speech in Italian and we met relatives of the Orlandini who came to Australia who were delighted to speak about their families overseas.</p>	<p>Send a formal thank you to hosts.</p> <p>Recommendation to produce a “This is Fremantle” book for corporate gifts, to sell in Visitor centre and local book shops. Include information on Fremantle’s migrant history. Consider details to ensure this makes a good travel gift or memento.</p>

		<p>Huge local support for basketball game – clearly a major passion of the town.</p> <p>Walked around town after dinner and was impressed by the active nightlife – families and people of all ages out at night enjoying the restaurants, bars, gelaterias, market stalls and shops open until late.</p> <p>Urban design – city planning around public plazas and pedestrian movement. “Places for people” Multi modal – train, cars, electric charging facilities, bicycles and pedestrians. Limited public transport in Capo d’Orlando/ Sicily.</p>	
<p>Monday 28 April 2025</p>	<p>09:00am - Morning Surprise! - Fremantle sign unveiling. 10:00am – Tour of citrus factory (owned by Mayor). 11.00am - Villa Arenella - Inauguration of Toponymy on the C. d’Orlando Twinning - also attended by the school children of the Comprehensive Institute. 12.00pm - Villa Fremantle - souvenir photo 1.00pm - Lunch 3.00pm - Departure for Taormina - meeting with the Mayor Cateno De Luca and visit to the city (Greek Theater etc) Dinner at local restaurant in Capo d’Orlando - owner’s great</p>	<p>Fremantle (Sister City) sign unveiling with local school children and dignitaries present. Citrus factory tour – highlighted local produce and production processes. Lemons and lime products grown and made in Capo d’Orlando. International exports supplying restaurants and retailers around the world. Taormina – historical town with big tourism market. Issues with overtourism and number of visitors to small town etc.</p> <ul style="list-style-type: none"> - Population - 11,000 - Tourism visitors – 4 million per year - Short stay visitors – 1 million per year - Council 20 members <p>Tour of historic amphitheatre that is still used for special events today, and popular tourist attraction.</p> <p>Observed a Taormina Council meeting before Mayor of Taormina gave welcoming speech. Hannah gave a speech and we exchanged gifts. One of the Councillors spoke about his</p>	<p>Proposed new sign in Fremantle showing distance to Sister Cities – good for tourism and strengthening connection to sister cities.</p> <p>Suggestion to facilitate importation of Capo D’Orlando citrus products – specialty ingredient to supply restaurants.</p>

		<p>recent visit to Fremantle and Australia, showing strong connection between Fremantle (people know Fremantle or someone who's been there).</p> <p>Dinner at local restaurant in San Gregorio (next to Capo d'Orlando) where we met ancestors of migrants - owner's great grandfather (Cono Glorioso) was believed to be first Orlandi migrant to Fremantle. Family has strong connection to Fremantle including Camarda family.</p>	
Tuesday 29 April 2025	<p>09.00am - Guided Tour of LOC and Municipal Antiquarium</p> <p>10.00am - Meeting with School Directors and High School Students.</p> <p>11.30am - Lucio Piccolo Art School.</p> <p>1.00pm - Lunch</p> <p>3.00pm - Visit to the City of Naso.</p> <p>8.30pm - Capo d'Orlando Marina – Tourist Port - farewell dinner</p>	<p>Municipal Art gallery tour: the Town has been collecting art for many years and hosting artists in residence since 1955 (almost one artist / year) - "capturing the light and landscapes of Capo d'Orlando since 1955". Art collection includes contemporary art, sculpture, textiles and photography from many famous artists.</p> <p>Antiquarium – archaeological artifacts on display on lower ground floor of building, including pieces of roman baths etc.</p> <p>School of Agriculture and Rural development - high school with specialist programs in agriculture, dentistry and graphic arts / technology. Meeting with School Director / Principal.</p> <p>Lucio Piccolo Arts School – high school specialising in the arts (similar to John Curtin College of the Arts). Excellent and high standard of student artworks on display, highlighting the diversity of art programs being offered to students – including film, painting,</p>	<p>Opportunity for artists in residence exchange between LOC and Fremantle Arts Centre / Moores Building.</p> <p>Potential to facilitate a student exchange program between John Curtin College of the Arts and Liceo Lucio Piccolo .</p> <p>Opportunity for super yacht blue economy Fremantle harbour redevelopment. Consideration for incorporating these facilities as they are a lucrative visitor market.</p> <p>Suggestion to include City of Naso in acknowledgements in reference to Sister Cities due to strong links to Capo d'Orlando.</p>

		<p>drawing, design, sculpture, fashion, pottery and photography.</p> <p>Lovely welcome from staff and students who presented a handmade artwork to us – made by students in honour of the visit. Group of students took the Mayor and I on a tour of the school.</p> <p>Afternoon visit to Naso, neighbouring town that used to be part of the same municipality of Capo and became independent 100 years ago. Naso is a historical town with significant cultural heritage and ties to Fremantle. Deathplace of St Cono – his body is in a crypt under the Church. The town has an annual procession down the hill with St Cono’s crypt. St Cono was made a saint after he saved the town from an invasion a long time ago. Naso is 400m above sea level, high on the hill overlooking the sea to the north (set back approximately 5km from coast) – very strategic location to protect from invaders in any direction.</p> <p>Hannah and I went to the Council chamber with Mayor of Capo and Mayor of Naso. Naso Mayor and Hannah gave speeches. Capo Mayor gave lovely speech on how they could work closer together again, like in the past, with Capo having seaside and arts tourism attractions, and Naso being the historical and cultural centre of the area.</p> <p>Capo d’Orlando Pharmacy - 100 year opening night celebration – big community event with media.</p>	
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		<p>Meet and greet with 'Anti-Racket' association – the first to be formed in Sicily to resist the influence of the Mafia.</p> <p>Farewell dinner at new Yacht club / marina, with tour of facilities including the marina and hotel rooms. The President of the Yacht Club hosted the event. Luxury yacht tourism has increased significantly since the new marina has been built, and is well located close to Aeolian islands to the north.</p>	
Wednesday 30 April 2025	7:00am Depart Capo d'Orlando > Catania Airport > Rome > Lisbon.	<p>Travel day. One night stay in Lisbon. No official business.</p>	

Gifts Given:

- To Capo d'Orlando Mayor – sister city gift
- To Taormina Mayor – small gift pack (Freo bag with card, badge, etc)
- To Naso Mayor – gift pack

Gifts Received:

- From Capo d'Orlando Mayor (Anita) - accommodation, meals and entertainment, plus official gift from Mayor and Council – certificate, framed map,
- From Parish Priest: Madonna statue
- From Taormina Mayor: book
- From Capo restaurant owner: plaque to Hannah
- From School of Agriculture head master: olive oil
- From Arts School students: art sculpture
- From Naso Mayor: books x12
- From Archaeo society president: books x2 (mafia) and plaque
- From Yacht club president: scarf each

Funchal, Portugal

Date	Meeting/s	Summary	Actions/Suggestions
Thursday 1 May 2025	Travel from Lisbon > Madeira. 7:45pm - Dinner with City of Funchal	Arrived in Funchal at 7:45pm. After dinner we went to a concert in the President's Garden, which was for the Flower Festival with popular artist from Portugal, Aurea, who we got to meet backstage after the concert. Excellent performer and we thought would be great to bring to Fremantle if she visits Australia on tour , given her popularity in the Portuguese community.	Discuss the opportunity to bring Aurea to Fremantle / Australia as part of a future Portuguese community celebration / major event, e.g. anniversary commemoration events.
Friday 2 May 2025	9.00am - Meeting with Mayor Dra. Cristina Pedra, Funchal City Hall. 10.00am - Walk around town and visit Farmers Market, tour of Theatre and Museum (preparations for flower festival) 12.00pm - Lunch in City. 1.00pm - Meeting with Professor Bernardo Guido de Vasconcelos at University of Funchal 2.00pm - Meeting with President of Madeira at Parliament House. 3.00pm - Tour the island and visit small neighbouring towns. 7.00pm - Dinner at restaurant in Madalena do Mar	Meeting with Mayor of Funchal and Councillors at Council Chambers. Tour of building, photos and gifts exchanged with Mayor. <ul style="list-style-type: none"> - Funchal population 100,000 with high employment rate. - 60,000 come to work in Funchal from surrounding area - 2 million visitors per year - Main economy: tourism, agriculture, food and wine exports – mainly bananas, sugar cane and wine <p>Walk through town and tour of traditional embroidery store including manufacturing on-site.</p> <p>Tour of markets – fruit and veg, fish market. Popular tourist spot.</p> <p>Walk through main street with Flower Festival set up – food stalls, decorations, outdoor flower displays, traditional folk band, etc.</p> <p>Tour of old theatre and museum – town has a lot of history and wealth from sugar cane and related industries.</p> <p>Meeting with University president where we discussed opportunity for Tourism hospitality</p>	Opportunity for Tourism education and training exchange with Funchal university – as advocated for by local business owners in Fremantle/Perth (improving the standard of tourism and hospitality experience in Fremantle). Students to go there and/or professors come here to help set up course and teach.

		<p>education exchange. - they offer specialised courses in this. Funchal has extremely high standard of tourism and hospitality experience for visitors.</p> <p>Visit to Parliament House and meeting with newly elected President of Madeira. She has particular interest in the problem of domestic violence against women and asked what we're doing about this issue in Australia. Also interested in democracy and helping youth. Parliament has a Youth Council and politics program – students were doing a mock UN meeting in chamber – youth representatives of all countries debating local / global issues.</p> <p>Tour around island to visit neighbouring towns - Drive to Calheta for meeting with Mayor and Councillors at Council chamber.</p> <p>Drove to Paul do Mar to view waterfall then to Madalena do Mar – tour of church and meeting with President.</p> <p>Dinner in a restaurant owned by cousins of a Fremantle family.</p>	
<p>Saturday 3 May 2025</p>	<p>10.00am - Tour of Botanic gardens</p> <p>2.00pm - Cable car to mountain to visit the Church (Igreja do Monte).</p> <p>4.00pm - return back to City via basket cart ride.</p> <p>6.00pm - Madeira Classical Orchestra Concert</p> <p>8.00pm - Dinner</p>	<p>Morning visit to Botanic Gardens – guided tour of gardens and meeting with president of Botanic Gardens.</p> <p>Afternoon - Caught cable car to top of mountain to see church landmark and basket ride.</p> <p>Evening - went to see Madeira Classical Orchestra concert in Funchal (part of Flower Festival).</p>	

Sunday 4 May 2025	10.30am: Depart	Travel day. No official business. One night stay in Milan.	
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Gifts Given:

- To Mayor of Funchal – sister city gift
- To President of Madeira
- To Mayor of Calheta
- To President of Madalena do Mar

Gifts Received:

- From Eugenio – meals and entertainment.
- From Mayor of Funchal
- From Embroidery shop owners
- From President of Madeira
- From Mayor of Calheta
- From Mayor/president of Madalena do Mar

Genoa, Italy

Date	Meeting/s	Summary	Actions/Suggestions
Monday 5 May 2025	Travel from Milan to Genoa.	Travel day. No official business.	
Tuesday 6 May 2025	<p>10.00am - Meeting with Giorgia Barzetti, curator of MEI exhibition</p> <p>11.00am - Meeting with Pierangelo Campodonico, Galata maritime Museum</p> <p>2.30pm - Meet Alessandro at the Port</p> <p>3:00pm - 4.45pm: Genoa Port visit & meeting with Genoa Port Authority - Gov Commissioner Massimo Seno, Rear Admiral Massimo Seno, a University expert on the Port and some other stakeholders.</p> <p>5:00pm - 6.00pm: Excursion with the Port of Genoa.</p>	<p>Toured MEI with Georgia Barzetti. Key points of discussion:</p> <ul style="list-style-type: none"> - Media content – to include more Fremantle info would need some fairly short (2-3min) edited content focused on the experience of a migrant – could become part of the permanent exhibition of migrant stories - Focus on Fremantle – potentially could have an event with VIPs etc and temporary exhibition in the foyer section of the MEI - Combination of digital content and experiential eg. dining table / food interactive exhibit; migration ‘maze’; transportation death rope installation Brief meet and greet with Pierangelo Campodonico and tour of the Galata Maritime Museum. - Roundtable at Genoa Port with Cristina de Gregori, Genoa Port Authority; Allesandro Figus, University of Cassino and Giovanni Indiveri, University of Genoa to discuss blue economy and other opportunities for collaboration. - Boat tour of port operations – impressive scale and range of methodologies and product streams compared to Fremantle. 	<p>Feed back info to film-maker currently engaged by WA Italian Consul to enable appropriate editing.</p> <p>Suggest to WA Italian Consul that there be a launch event for the film in Genoa as well as in Perth with potential for temporary exhibit at MEI.</p> <p>Use information gathered to inform input into a potential Museum of Migration at Fremantle.</p> <p>Provide information re ISME (https://isme.unige.it/) to Blue Economy participants in Fremantle for potential collaboration, use of testing facilities etc.</p>

**City of Fremantle
Ordinary Meeting of Council - Agenda
8 October 2025**

**C2510-6.1
Sister City Travel Report 2025**

Gifts Given:

- To President of Genoa Port

Gifts Received:

- From President of Genoa Port – drink bottle, notebook, travel pack, towel (Hannah)

Rome, Italy

Date	Meeting/s	Summary	Actions/Suggestions
Thursday 8 May 2025	11.00am - Meeting with Senator Giacobbe, Senate of Rome. Tour of State Senate	<p>Morning Senate Tour: Senator Giacobbe gave us a tour of the Senate including visit to public gallery to view debate. Interesting tour including secret tunnel that connect the parliamentary buildings underground.</p> <p>Observations on Rome – beautiful city with so much history and culture. Historical city highlights the importance of heritage conservation and how it contributes to the sense of place, as well as tourism experience – the historical sites attract millions of tourists a year and significant contribution to local economy. History and heritage is celebrated here and is part of the fabric. City is so clean too! They do a great job of cleaning the streets – great for tourism, leaves a positive impression. New branding on City uniforms and assets – Ama Roma – Love Rome – used also in branding ie. S/he who loves Rome don't make a mess.</p> <p>Classic Euro urban design and public spaces – city built around public plazas and spaces for people to enjoy life. Pedestrian scale buildings and layout, all connected with streets full of life and activity.</p>	Contact Senator thanking him for his time and hospitality. Would be great to maintain this relationship and host event with Senator and Italian community next time he's in town.
Friday 9 May 2025	Travel Rome > Molfetta	Travel day. No official business. Arrived late in Molfetta due to train breakdown.	

**City of Fremantle
Ordinary Meeting of Council - Agenda
8 October 2025**

**C2510-6.1
Sister City Travel Report 2025**

Gifts Given:

Nil.

Gifts Received:

Nil.

Molfetta, Italy

Date	Meeting/s	Summary	Actions/Suggestions
Friday 9 May	Arrive to Molfetta.		
Saturday 10 May 2025	<p>10.00am – visit to Historic centre of Molfetta and Churches.</p> <p>3.00pm - Coffee with family of John Minutello.</p> <p>5.00pm - Evening walk through town on night of Molfetta Night Run event.</p> <p>8.00pm - Dinner with President of Council of Molfetta</p>	<p>Tour of historic centre and Churches.</p> <p>Local providore with a focus on celebrating local produce – everything grown, produced and sourced locally.</p> <p>Library and museum tour with artefacts and room showing a film about Molfetta’s annual procession of the Holy Week. Highlighted importance of this cultural history and annual event in Molfetta.</p> <p>Afternoon coffee with family of John Minutello.</p> <p>Evening in town on night of the “Molfetta Night run” - a big annual event with major sponsors which draws participants from all over the region.</p> <p>Walk through town – shops open and great night time activation.</p> <p>Dinner at local restaurant with Council President and our hosts.</p>	<p>Procession immersive film inspiration – great way to showcase local culture and events during the remainder of the year.</p> <p>Facilitate a “Night Run” in Freo with major sponsors.</p>
Sunday 11 May 2025	<p>10.00am – guided tour of ‘Pulo di Molfetta’, stop via Fremantle.</p> <p>1.00pm – lunch with Associazione Molfetessi nel mondo.</p> <p>5.00pm - Procession of the Madonna du tremelizze.</p>	<p>Tour of historic site outside of town – a natural sinkhole where they used to make ammunition, and site of monastery.</p> <p>Church visit – where procession will end.</p> <p>Procession at 5.00pm – walked the procession with dignitaries. Well attended event with people lining the streets to watch.</p> <p>Commemorating the story of the Madonna du tremelizze.</p> <p>A paper hot air balloon was released by the Church at the end of the procession, which showed a message of peace.</p>	<p>Include migrant stories from Molfetta in film being produced by Italian consulate.</p> <p>Paper hot air balloon a cheap and environmental way to celebrate or acknowledge a festival occasion – could be an alternative to fireworks or similar.</p>

**City of Fremantle
Ordinary Meeting of Council - Agenda
8 October 2025**

**C2510-6.1
Sister City Travel Report 2025**

<p>Monday 12 May 2025</p>	<p>10.00am – Tour of local manufacturing factories and businesses. 1.00pm - lunch at local restaurant (owned by family of host). 2.00pm - meeting with Bishop. 3.00pm - Afternoon ceremony in honour of visit at Council Chambers, with Mayor of Molfetta and President of Council of Molfetta. 6.00pm - Dinner with hosts.</p>	<p>Tour of local factories – mechanical engineering, fashion, luxury interior fitout design (super yachts etc) and De Virgilio couture fashion. Highlighted the “made in Italy” local manufacturing. Also showcasing the high quality and luxury goods made in Molfetta. Meeting with Bishop and tour of the residence. Council meeting – speeches, photos and gifts Goodbye dinner with our hosts.</p>	<p>Idea for future - take visiting dignitaries to local factories – interesting part of visit to see how things are made locally!</p>
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Gifts Received:

From Mayor of Molfetta

From Angela’s Association – accommodation, meals and entertainment.

From owners of De Virgilio – couture accessory each.

Mayor of Molfetta – refer to gifts declaration.

Gifts Given:

To Mayor of Molfetta – sister city gift

Small gifts given to our hosts (Angela and friends) - Fremantle bag, badges and magnets.

Korcula, Croatia

Date	Meeting/s	Summary	Actions/Suggestions
Tuesday 13 May 2025	Travel Bari > Korcula via Dubrovnik	Travel day, no official business.	
Wednesday 14 May 2025	<p>11.00am – Reception at the Town Council</p> <p>12.00pm - Lunch</p> <p>2.00pm – Tour of the town and visit to Town Museum and Marco Polo Centre</p> <p>7.00pm – Dinner</p>	<p>Reception at Council – meeting with Mayor and Councillors, President – photos and gift exchange.</p> <p>Tourism is the main industry (much focus on this in recent years), and food and wine production.</p> <p>Guided tour of historic town – museum, church, Marco Polo house, learning about place history, arts, architecture & urban design</p> <p>Venetian occupation history, strategic location, a lot of wealth, always striving for the “best of the best” in everything they do – arts, culture, design, production, food and wine.</p> <p>Traditional choir and sword dance performance.</p> <p>Links to WA Croatian Club and Zagreb folk dance.</p>	<p>Celebrate and promote the “best of the best” in local hospitality, arts and culture, local production and tourism experiences. Create sense of pride in everything we do – Love Freo.</p>
Thursday 15 May 2025	<p>Day - Tour of island with Miljana - local produce and tourism experience.</p> <p>5.00pm Ferry Travel > Split</p>	<p>Tour of island Vela Luka – visited Jerolim providore - Olive oil, gin and essential oil producers.</p> <p>Blato – visit to Traditional cake maker</p> <p>Tour of local museum & gallery.</p> <p>Smokvica – visited Vinarija Smokvica Winery where we met with owner and Mayor of Smokvica.</p> <p>Then visited OPG Komparak Tasting Room – Honey, olive oil and gin producer.</p> <p>Evening ferry from Korcula to Split.</p>	<p>Tourism maps that show locations of local producers, arts and culture / tourism that we want to promote. Food / gourmet ‘trails’.</p>

**City of Fremantle
Ordinary Meeting of Council - Agenda
8 October 2025**

**C2510-6.1
Sister City Travel Report 2025**

Friday 16 May 2025	Travel Split > Home via Zurich & Dubai		
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Gifts Received:

From Mayor of Korcula and Council – book on Korcula and meal.

From Miljana, Korcula Tourism Bureau – accommodation, meals, tickets to event, plus gift pack.

Gifts Given:

To Mayor of Korcula – sister city gift

To Miljana – small gift – Fremantle bag, badge etc.



Minutes

International Relations Working Group Meeting

Wednesday 30 July 2025, 4.00pm

L1, Quandong Meeting Room

fremantle.wa.gov.au

**City of Fremantle
International Relations Working Group Meeting - Minutes**



Official opening, welcome and acknowledgement

Ngala kaaditj Whadjuk moort keyen kaadak nidja Walyalup boodja wer djinang Whadjuk kaaditjin wer nyiting boola yeye.

We acknowledge the Whadjuk people as the traditional owners of the greater Fremantle/Walyalup area and we recognise that their cultural and heritage beliefs are still important today.

Cr Fedele Camarda opened the meeting at 4:08 PM.

Attendance and apologies

Attendees:

Working Group Members

Ms Hannah Fitzhardinge	Mayor
Cr Geoff Graham	Central Ward
Cr Fedele Camarda	East Ward
Cr Ingrid van Dorssen	North Ward

City Officers

Mr Matt Hammond	Director City Business
Ms Melody Foster	Manager Governance
Ms Maddie Knorr	Executive Support Officer

Apologies:

Nil

**City of Fremantle
International Relations Working Group Meeting - Minutes**



Agenda Items

Item	Subject	Presenter
1	Sister City Travel Report	Mayor Hannah Fitzhardinge & Cr Ingrid van Dorssen

Previous Action Items

Nil.

City of Fremantle
International Relations Working Group Meeting - Minutes



Presentations

1. SISTER CITY TRAVEL REPORT

Presenter: Mayor Hannah Fitzhardinge & Cr Ingrid van Dorssen
Attachments: 1. Sister City Travel Report

SUMMARY

The Sister City Travel Report written by Mayor Hannah Fitzhardinge and Cr Ingrid van Dorssen will be presented to the International Relations Working Group, including recommendations for discussion as outlined in the report

OUTCOME AND ACTION ITEMS

Mayor Hannah Fitzhardinge and Cr Ingrid van Dorssen spoke to the Travel Report, highlighting how meaningful the experience was to the City of Fremantle's Sister Cities, as well as the migrant communities of Fremantle.

The International Relations Working Group proposed the following action points for Council to consider:

1. Creation of a Fremantle book, including history and cultural elements of Fremantle, to be used as future gifts to visiting dignitaries or future potential Sister City travel.
Action: Officers to explore the option of commissioning a Fremantle book within budget limitations.
2. Creation of a street sign showing the distances to our Sister Cities. The Working Group proposed the sign could be established at Fishing Boat Harbour, near the 'Love Freo' sign.
Action: Officers to explore options of creating a Sister City sign at Fishing Boat Harbour.
3. Further recognition of Migrant history in Fremantle and continuation of engagement with local community groups, maintaining ongoing relationships and experiences of the Sister City trip.
Actions: Officers to include a recommendation to Council that states the City will continue to work with local communities and acknowledge Migrant culture, as well as continuing to support the efforts to bring a migration museum to Fremantle in collaboration with State Government and WA Museum.

**City of Fremantle
International Relations Working Group Meeting - Minutes**



4. Proposal of a 'Night Run' event, as organised in Molfetta, Italy.
Action: Officers to consider including this event in the City's next Event Planner.
5. Establishing an exchange program for Artists, students and hospitality workers with Fremantle's Sister Cities.
Action: Officers to investigate this further and advise the working group on any updates regarding the existing exchange program.

Next Meeting

TBA

Closure

Cr Fedele Camarda closed at the meeting at 4:45 PM.