



Agenda

Strategic and General Services Committee

Wednesday 8 July 2026 6:30 pm



Notice of a Strategic and General Services Committee Meeting

Elected Members

A Strategic and General Services Committee meeting of the City of Fremantle will be held on **Wednesday 8 July 2026** in the Council Chamber (Bibbool Room) at the Walyalup Civic Centre, located at 151 High Street, Fremantle commencing at 6:30 pm.

A handwritten signature in black ink, appearing to read "M. Hammond".

Matt Hammond
Director City Business

1 July 2026



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Official opening, welcome and acknowledgement

Ngala kaaditj Whadjuk moort keyen kaadak nidja Walyalup boodja wer djinang
Whadjuk kaaditjin wer nyiting boola yeye.

We acknowledge the Whadjuk people as the traditional owners of the greater Fremantle/Walyalup area and we recognise that their cultural and heritage beliefs are still important today.

Attendance, apologies and leave of absence

Attendance

Apologies

There are no previously received apologies.

Leave of absence

There are no previously received leave of absence.

Applications for leave of absence

Elected members may request leave of absence.

Disclosures of interest by members

Members must disclose any interests that may affect their decision-making. They may do this in a written notice given to the CEO or at the meeting.

Responses to previous public questions taken on notice

There are no responses to public questions taken on notice at a previous meeting.

Public question time

Members of the public have the opportunity to ask a question or make a statement at council and committee meetings during public question time. Further guidance on public question time can be viewed [here](#), or upon entering the meeting.



Petitions

Petitions may be tabled at the meeting with agreement of the presiding member.

Deputations

A deputation may be made to the meeting in accordance with the City of Fremantle Meeting Procedures Policy.

Presentations

Elected members and members of the public may make presentations to the meeting in accordance with the City of Fremantle Meeting Procedures Policy.

Confirmation of minutes

Nil.

Committee member communication

Members may ask questions or make personal explanations on matters not included on the agenda.



Reports and recommendations from officers

Committee delegation

SGSC2607-1 RESPONSE TO PETITION - PEDESTRIAN CROSSING AT HIGH ST AND AMHERST ST

Meeting date:	8 July 2026
Responsible officer:	Manager Infrastructure Engineering
Voting requirements:	Simple Majority Required
Decision making authority:	Committee
Attachments:	1. Site Context Plan 2. Amhurst Street Improvement Proposals 3. Chalmers Street Improvement Proposals 4. Amhurst Street – Crossing Concept

SUMMARY

At the Ordinary Meeting of Council held on 25 February 2026, a petition was presented to Council by Lin Fritschi, signed by approximately 61 residents and visitors. The petition requested the following of Council:

'To install a pedestrian refuge on High and Amherst Street, Fremantle, to provide a safe halfway point for those crossing the street, significantly reducing the risk of accidents and making the journey safer for pedestrians and cyclists.'

In addition to the above, the petition also referenced the issue of vehicles undertaking illegal right turns at the Amherst Street/High Street intersection.

This report recommends that Council acknowledge the petition and following review and assessment, propose that the following pedestrian / road improvement works be planned to improve pedestrian safety in this location:

- 1. Improvements to enhance safety at the existing guarded crossing across High Street in the vicinity of Chalmers Street.**
- 2. Improvements to minimise the potential for illegal vehicle movements at the Amherst Street/High Street intersection.**
- 3. Re-assess the potential for further pedestrian modifications at the Amherst Street/ High Street intersection (including potential safe refuge area) following a period of monitoring and engagement with MRWA.**



BACKGROUND

At the Ordinary Meeting of Council held on 25 February 2026, Cr Melanie Clark presented a petition, on behalf of Lin Fritschi, signed by approximately 61 residents and visitors. The petition requested the following of Council:

'To install a pedestrian refuge on High and Amherst Street, Fremantle, to provide a safe halfway point for those crossing the street, significantly reducing the risk of accidents and making the journey safer for pedestrians and cyclists.'

In addition to the above, the petition also referenced the issue of vehicles undertaking illegal right turns at the Amherst Street/High Street intersection.

The petition was accepted by the Chief Executive Officer, to be addressed by relevant officers.

City officers have assessed the request and arranged a formal Road Safety Audit (RSA) of the intersection.

For site context the existing crossing points on High Street are detailed in **(Attachment 1)**.

FINANCIAL IMPLICATIONS

Should the proposed treatments be approved, they will be added to the City's forward planning schedule for Council consideration as part of the annual budget process.

The estimated costs for the installation of the potential works, should they be supported and approved are as follows:

- a. Improvements to minimise the potential for illegal vehicle movements at the Amherst Street/High Street is estimated at \$110,000 **(Attachment 2)**.
- b. Improvements to enhance safety at the existing guarded crossing across High St in the vicinity of Chalmers St is \$290,000 **(Attachment 3)**.
- c. Installation of a island supported pedestrian crossing on High Street near Amherst Street (incorporating point a. above works) is \$410,000 **(Attachment 4)**.



Traffic volumes on High Street necessitate the relatively high costs associated with carrying out the works and significant traffic management requirements with a requirement for works to be undertaken at night. This cost could also increase if service relocations are necessary.

LEGAL IMPLICATIONS

The City, as the road authority for local roads under the *Road Traffic Code 2000*, is empowered to implement traffic management devices and road safety treatments where appropriate.

Notwithstanding the above, MRWA approval is required for signage and line-marking of any road improvements, and this approval may not be granted if improvements are considered to be non-compliant or inappropriate for a particular location.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Liveable City - Sustainable growth in City centre population

- Infrastructure, services and facilities meet the needs of a growing residential population and contribute to making the city centre a safe and desirable place to live.

Liveable City - Connected city

- Streets are well connected, and it is easy and safe for pedestrians and cyclists to move within neighbourhoods and between key destinations and precincts.

CONSULTATION

Petition accepted by the Chief Executive Officer at the Ordinary Meeting of Council on 25 February 2026 signed by approximately 61 residents and visitors.

OFFICER COMMENT

All requests for traffic calming measures have been assessed in accordance with the City's Traffic Calming Council Policy. The policy provides clarity and consistency around the assessment of speed reduction initiatives and implementation of traffic calming measures on roads and open space under the care, control or management of the City, and the requirement to comply with the



relevant Acts and guidelines. The policy states that in the first instance the City will pursue traffic calming measures that are low cost and easily delivered, with high cost measures being a secondary option when deemed necessary.

Current Factors to Consider

Whilst the concerns of the petitioners are acknowledged, there are a number of factors that need to be considered in relation to the provision of the requested crossing point as follows:

Temporary Fremantle Bridge Closure

It is noted that the current traffic conditions in the area are influenced by the temporary bridge closure and this will be impacting crossing opportunities at the subject location, however, this a temporary situation.

Significant Traffic Volumes

High Street is a major distributor road carrying significant traffic volumes. The most recent traffic data indicates daily volumes of approximately 11,167 vehicles, with 85th percentile speeds of approximately 57 km/h in both the eastbound and westbound directions. Given these volumes and speeds the crossing points on High Street create conflict points and safety risks.

Existing Safer Crossing Points

With reference to the requested crossing point it is noted that there are currently existing opportunities to cross High Street in proximity to Amherst Street, including:

- the roundabout and associated underpass at the Stirling Highway intersection, and
- the signed and marked crossing at Chalmers Street (noting that this crossing point is not totally complaint and requires improvements to modify the refuge and adjacent traffic lane widths).

The existing crossing points are detailed in **(Attachment 1)**.

It is considered that these locations provide safer opportunities for pedestrians and cyclists to cross High Street without introducing additional potential mid-block conflict points, however, it is acknowledged that use of these alternatives can lead to an increase in travel distance, depending on the final destination of the pedestrians.



Left-in/left-out configuration

The petition also references the issue of vehicles undertaking illegal right turns at the Amherst Street/High Street intersection.

The intersection of High Street and Amherst Street currently operates in a left-in/left-out configuration, designed to minimise crash risk by preventing right-turn and through movements across the four lanes of High Street. Notwithstanding this, the City has observed that both vehicles and cyclists are continuing to undertake illegal and unsafe straight-through manoeuvres between the eastern and western sections of Amherst Street.

It should also be noted that the City is also currently reviewing its Bike Plan, which includes assessing whether the existing north/south cycling connection could be shifted from Amherst Street to Chalmers Street, where a safer and existing crossing opportunity is available and cyclists do not have to undertake an illegal manoeuvre in contravention of the existing left-in/left-out arrangement at the intersection.

To address this issue, the City is proposing to further reinforce the restriction through the installation of centreline separation kerbing and hazard markers, which will physically prevent these illegal movements and improve safety at the intersection **(Attachment 2)**.

Crash Data

Crash data for the past five years indicates that crashes at the location are relatively low in number, however two of the four recorded crashes were right angle collisions, which indicates that the illegal crossing movements are still occurring.

The only permitted right turn movement at the intersection is vehicles travelling eastbound on High Street turning into Amherst Street.

The above mentioned improvements to minimise illegal manoeuvres is aimed at reducing crashes associated with the illegal traffic movements.

Road Safety Audit (RSA)

To further understand the potential risks at this location, the City arranged a formal Road Safety Audit.



A Road Safety Audit is a formal, systematic, assessment of the potential road safety risks associated with a new road project or road improvement project conducted by a qualified audit team. The assessment considers all road users (including pedestrians) and suggests measures to eliminate or mitigate any risks identified by the audit team.

The Road Safety Audit was conducted following the general principles detailed in Austroads Guide to Road Safety Part 6: Road Safety Audit and in accordance with the requirements contained in the Main Roads Western Australia Policy and Guidelines for Road Safety Audit.

A number of maintenance type issues were identified in the audit and these will be assessed and addressed by City Officers as necessary.

With respect to the potential for the installation of a crossing point across High Street in the vicinity of Amherst Street, the RSA recommendation was as follows;

Due to the high traffic volume along High Street and the two lanes in each direction, it is not recommended that a pedestrian refuge be proposed at the intersection, due to unsafe gaps in the traffic for pedestrians to cross.

The RSA also indicated that the proposed treatment represented a **high** likelihood to potentially pose a Fatal or Serious Injury (FSI) Crash Risk.

With respect to the issue of vehicles making illegal right turns and through movements at the intersection, the RSA recommendation was as follows:

Review the island designs on both Amherst Street approaches and readjust to reduce the potential for vehicles crossing High Street.

In terms of justification for the above finding the RSA states:

The Island opening geometry on both Amherst Street approaches could lead to drivers attempting to cross High Street increasing the risk of right angle and side swipe crashes at this location.

Possible High Street Crossing Improvements

Existing Crossing Point at Chalmers Street:

In terms of the existing crossing point at Chalmers Street the existing crossing has been observed to be too small and has been squeezed into the street by narrowing laneways poorly which direct traffic towards the pedestrian refuge.



This crossing would benefit from being enlarged to comply with standards along with some minor road widening to create safer lane widths which keep traffic away from the median.

(Attachment 3) details potential improvements that would improve safety at this crossing point.

Potential Crossing Point at High Street and Amherst Street:

Notwithstanding the concerns detailed above officers have reviewed the location and developed a concept plan **(Attachment 4)** for a potential crossing point in the vicinity of Amherst Street. The proposed treatment would also reduce the potential for illegal through and turning vehicle movements at the intersection.

This concept plan was referred to the Road Safety Auditors for review and they have indicated that given the volume of traffic the pedestrian crossing gap (the time between vehicles to allow pedestrians to cross) appears to be insufficient and requires further investigation/analysis.

Conclusion

Whilst the concerns of the petitioners are acknowledged it is important to ensure that any proposed crossing treatment at this location is suitable for the existing traffic environment.

As detailed in the RSA there are considerable risks associated with providing a crossing in the requested location given the prevailing traffic environment. It is also noted that existing crossings and the proposed improvements to the Chalmers Street crossing provide much safer crossing alternatives.

In addition to this the costs associated with the potential crossing are high and given the relatively low numbers crossing at this point, it is questionable whether this level of expenditure is justified, especially given the safer alternatives.

It is recommended that the City pursue modifications at the High Street/Amherst Street intersection to prevent illegal vehicle movements and further develop the proposed improvements at the crossing in the vicinity of Chalmers Street for further Council budget consideration.

It should also be noted that any future modifications will also be subject to Main Roads WA approvals.



VOTING AND OTHER REQUIREMENTS

Simple Majority Required.

DECISION MAKING AUTHORITY

Strategic and General Services Committee under Delegation 1.1 of the City of Fremantle Delegated Authority Register.

OFFICER'S RECOMMENDATION

Council:

- 1. Acknowledge the petition to request the installation of a safe halfway point for those wanting to cross the road at High and Amherst St, Fremantle.**
- 2. Note the assessment of the crossing points in this area of High Street and support that the following proposals be prioritised and added to the forward planning schedule for consideration as part of the annual budget process:**
 - a. Improvements to enhance safety at the existing guarded crossing across High Street in the vicinity of Chalmers Street.**
 - b. Improvements to minimise the potential for illegal vehicle movements at the Amherst Street/High Street intersection.**
- 2. Request the Chief Executive Officer re-assess the potential for further pedestrian modifications in the vicinity of the Amhurst Street / High Street intersection (including a potential safe refuge area) following a period of monitoring and engagement with MRWA, and**
 - a. Provide an update report to Council by March 2027, when traffic conditions on High Street normalise (following completion of the Traffic Bridge construction works).**
- 3. Note that the lead petition organiser will be advised of the outcome.**



SGSC2607-2 RESPONSE TO PETITION - PEDESTRIAN SAFETY ON HAMPTON ROAD (NORTH OF SOUTH ST)

Meeting date: 8 July 2026
Responsible officer: Manager Infrastructure Engineering
Voting requirements: Simple Majority Required
Decision making authority: Committee
Attachments: Nil

SUMMARY

At the Ordinary Meeting of Council held on 25 March 2026, a petition was presented to Council signed by approximately 905 residents and visitors. The petition requested the following:

'That the Council make changes to Hampton Road Fremantle (north of South Street) to enable pedestrians and cyclists to cross the road safely:

- 1. without having to walk excessive distances to a crossing point***
- 2. without being forced to wait excessive periods of time; and.***
- 3. without fear of being abused, injured or killed by drivers who 'read' the current roadway as a 'freeway' - a situation that encourages container trucks, and has resulted in 5 Black Spot intersections, 150 crashes, an 88% rise in casualty crashes, and a 29% rise in casualty crashes involving vulnerable users from 2020-24.'***

This report recommends that Council acknowledge the petition to request changes to Hampton Road (North of South Street) to enable pedestrians and cyclists to cross the road safely; and that the City continues to liaise with the Friends of Hampton and Ord and residents to develop a program of potential improvements proposals for Council consideration as part of the annual budget process.

BACKGROUND

At the Ordinary Meeting of Council held on 25 March 2026, a petition was presented to Council by Julie Murphy and Di McGinn, signed by approximately 905 residents and visitors. The petition requested the following of Council:

'That the Council make changes to Hampton Road Fremantle (north of South Street) to enable pedestrians and cyclists to cross the road safely:



1. *without having to walk excessive distances to a crossing point*
2. *without being forced to wait excessive periods of time; and*
3. *without fear of being abused, injured or killed by drivers who 'read' the current roadway as 'freeway' - a situation that encourages container trucks, and has resulted in 5 Black Spot intersections, 150 crashes, an 88% rise in casualty crashes, and a 29% rise in casualty crashes involving vulnerable users from 2020-24.'*

The petition was accepted by the Chief Executive Officer, to be addressed by relevant officers.

FINANCIAL IMPLICATIONS

There are number of budgetted initiatives that are currently underway as detailed in this report.

Future improvement opportunities will be developed in liaison with the Friends of Hampton and Ord and presented for future Council and budget consideration.

LEGAL IMPLICATIONS

The City, as the road authority for local roads under the *Road Traffic Code 2000*, is empowered to implement traffic management devices and road safety treatments where appropriate.

Notwithstanding the above, MRWA approval is required for signage and line marking of any road improvements, and this approval may not be granted if improvements are considered to be non-compliant or inappropriate for a particular location.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Liveable City - Connected city

- Streets are well connected, and it is easy and safe for pedestrians and cyclists to move within neighbourhoods and between key destinations and precincts.



CONSULTATION

Numerous consultation activities have been undertaken with the Friends of Hampton and Ord over a period of years.

A recent meeting was held with them focussing on the area of Hampton Road from Wray Avenue to South Street and their priorities for the area.

OFFICER COMMENT

All requests for traffic calming measures are assessed in accordance with the City's Traffic Calming Council Policy. The policy provides clarity and consistency around the assessment of speed reduction initiatives and implementation of traffic calming measures on roads and open space under the care, control or management of the City, and the requirement to comply with the relevant Acts and guidelines. The policy states that in the first instance the City will pursue traffic calming measures that are low cost and easily delivered, with high cost measures being a secondary option when deemed necessary.

The Friends of Hampton and Ord have been in consultation with the City over a number of years requesting improvements to pedestrian and cyclist safety and accessibility across Hampton Road.

In considering these requests the City has been working on a raft of projects along the subject section of Hampton Road as detailed below;

- **High Street / Ord Street** – The right turn movement from High Street has been prohibited by the Bridge Alliance and is to remain so permanently.
- **Ord Street between High St and Stirling Street** – The City have installed a 'remember 50' sign here to highlight the change in speed limit.
- **Stirling Street / Ord/Hampton intersection** - a temporary Roundabout has been installed by the Bridge Alliance. The City are working with the Alliance to find an optimal design for permanent implementation at this location as the bridge works come to the end.
- **Stirling Street / Ord/Hampton intersection** – The slip lane to Knutsford Street has been temporarily closed to facilitate the temporary roundabout. The City is looking at possibility of making this closure permanent to simplify the intersection and enhance the pedestrian path of travel.
- **Hampton Road between Stirling and Fothergill Street**- The City have installed a flashing 'smiley face' radar, speed reminder sign.
- **Fothergill Street**- The City are investigating designs for modifying this intersection with a possible roundabout to both calm through traffic and make traffic exit / entry to side streets safer. An initial Safer Local Roads



and Infrastructure Program (SLRIP) funding application for this location was unsuccessful however has been resubmitted with more information.

- **Alma Street** – A review of sightlines underway for this intersection.
- **Stevens Street** – The City have been successful with Blackspot funding to treat this intersection. The site has a history of right-angled crashes and the proposal is to close the median island opening, and both sides of intersection will become left in / left out. Bicycle cut throughs will be included through the median.
- **Wray Avenue to South Street** – The City are currently conducting traffic investigations between and including these intersections to establish current conditions and identify potential improvements.
- **South Street** – The City have liaised with MRWA to ensure the upgrade of the pedestrian signals at this location to walk/don't walk signals is included as a priority. Implementation of this is expected within the calendar year (Q3).

A meeting with representatives from the Friends of Hampton and Ord, their consultant traffic engineer, Town Teams/Streets Alive and the City was held on 3 June 2026 to further discuss the groups visions and priorities. Officers have committed to regular meetings and updates with the group.

At the meeting the group presented a draft conversation report developed through Streets Alive. The report focuses on an area described as the Hampton Town Centre (Wray Ave to South Street) and consolidates the findings of community consultation undertaken by the group.

The group has identified the following priorities;

Stage 1 – Core Safety

Intersection and crossing works at the highest-pressure locations, including signal and cycling priority changes.

Stage 2 – Main Street Upgrades

Mid-block crossing, lower-speed street treatments, cycle legibility improvements and core greening measures.

Stage 3 – Place Enhancement

Lighting, street activation, furniture, public art and additional landscape works delivered through aligned programs.

At the meeting it was agreed that the Friends Group and the City would work together to develop a potential works program for consideration as part of the 2027/28 budget process.



VOTING AND OTHER REQUIREMENTS

Simple Majority Required.

DECISION MAKING AUTHORITY

Strategic and General Services Committee under Delegation 1.1 of the City of Fremantle Delegated Authority Register.

OFFICER'S RECOMMENDATION

Council:

- 1. Acknowledge the petition to request changes to Hampton Road, Fremantle (north of South Street) to enable pedestrians and cyclists to cross the road safely.**
- 2. Request that the Chief Executive Officer continue to liaise with the Friends of Hampton and Ord and the local community, to develop a program of improvement proposals, (to further enhance pedestrian, cyclist and vehicle safety) for inclusion as part of the Road Safety Program for consideration as part of the annual budget process.**
- 3. Note that the lead petition organiser will be advised of the outcome.**



SGSC2607-3 COMMUNITY HEALTH AND WELLBEING (PUBLIC HEALTH) PLAN 2026-2031

Meeting date:	8 July 2026
Responsible officer:	Manager Regulatory Services
Voting requirements:	Simple Majority Required
Decision making authority:	Committee
Attachments:	1. Public Health Plan Engagement Report 2. Draft Public Health Plan 2026-2031 3. Draft Public Health Plan - Additional proposed amendments

SUMMARY

This report recommends that Council consider advertising the draft Community Health and Wellbeing (Public Health) Plan that has been developed. Development of the plan is a legislative requirement of the *Public Health Act 2016*.

As well as being consistent with the WA State Public Health Plan 2025-2030, the draft plan integrates with the City's Strategic Community Plan and supporting strategies. It demonstrates the City's commitment to creating a liveable environment where it is easy for people to lead safe, happy and healthy lives. The plan reflects a whole-of-Council commitment to ensuring Fremantle remains a healthy, inclusive and liveable city.

BACKGROUND

All WA local governments are required, under the *Public Health Act 2016*, to prepare and publish a Public Health Plan for their municipality, by 4 June 2026. Prepared in accordance with the *Public Health Act 2016*, this Plan aligns with the WA State Public Health Plan 2025 to 2030 and integrates with the City's Strategic Community Plan and supporting strategies. It reflects a whole-of-Council commitment to ensuring Fremantle remains a healthy, inclusive and liveable city.

Local health data demonstrates that while Fremantle residents experience high overall wellbeing, several significant challenges require coordinated action. These include lower-than-target immunisation rates, elevated suicide and self-harm rates, high levels of alcohol-related risk, visible homelessness and housing stress, and ongoing environmental health pressures.



The Plan has been shaped by community engagement and evidence-based analysis. Over 600 community interactions and formal submissions informed the identification of six priority areas:

1. Creating a sense of belonging for all members of the community
2. Minimising harm from alcohol, drugs and tobacco including vaping
3. Addressing homelessness and housing access
4. Making it safe and easy for people to access community spaces and the local environment
5. Promoting and supporting physically active lifestyles and access to affordable food
6. Protecting the community from public and environmental health risks

The City will deliver this plan through five guiding principles: Promote, Protect, Prevent, People Focused and Partner. Actions are organised across three domains: Information, Service Delivery and Advocacy.

Implementation will occur through the Corporate Business Plan with annual reporting to Council. A mid-term review will be undertaken in 2027, with a final evaluation in 2029 to measure progress against health indicators and strategic objectives.

Through collaboration with community, government and service partners, this plan seeks to strengthen social connection, reduce preventable harm and support every person in Fremantle to achieve optimal quality of life.

The Plan was previously presented to Council on 22 April 2026, when it was deferred for workshoping and amendment by elected members. The workshop was held on 6 May where it was determined that:

- the actions in the public health action plan would be prioritised; and
- additional actions that elected members proposed for the public health action plan would be held in a separate document to present to the public, along with the Public Health Plan, for their comment during the advertising phase.

The actions proposed by Council have now been completed and are included in attachment 3.



FINANCIAL IMPLICATIONS

Funding allocation will be considered through the project planning and annual budget process with the plan providing direction on the priority works to be scoped and considered through this process. State and Federal government grants will also be pursued.

LEGAL IMPLICATIONS

Part 5 of the *Public Health Act 2016* was enacted on 4 June 2024 which requires all local governments to prepare and publish their local Public Health Plan by 4 June 2026. An extension till 31 July 2026 has been applied for and approved by the Chief Health Officer.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Liveable City - Liveable and socially connected neighbourhoods

- The matters contained in this report align to the intent of this theme's outcome.

Liveable City - Connected city

- Streets are well connected, and it is easy and safe for pedestrians and cyclists to move within neighbourhoods and between key destinations and precincts.

Liveable City - Sustainably designed and optimised urban and natural environments

- The community can access and enjoy natural areas and green spaces for passive and active recreation.
- An increasing tree canopy that enhances biodiversity and helps cool our urban environments.

Liveable City - Functional and inclusive recreational facilities

- The community can participate in a diverse and affordable range of sporting and recreational pursuits.

Resilient City – An educated and empowered community that seeks to mitigate the causes and effects of climate change

- A community that drives the greening of the city and neighbourhoods which increases the tree canopy.



Resilient City – A focus on planning for a stronger and more resilient future

- The matters contained in this report align to the intent of this theme's outcome.

Resilient City – Availability of services and support for the most vulnerable members of the community

- Access to programs that connect vulnerable community members to services and support.
- Strong partnerships with relevant State Government agencies and service providers.
- A caring community supports, protects and accepts those who are most vulnerable.

Inclusive City – A safe and accessible community for all abilities

- The matters contained in this report align to the intent of this theme's outcome.

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- Enable the City to maintain legislative compliance and accountability for organisational decision making.
- Enable and empower our people to achieve organisational outcomes.

CONSULTATION

The Community Health and Wellbeing (public health) Plan was developed in line with the City's Community Engagement Policy. A public engagement plan designed around the IAP2 Spectrum of Public Participation Framework, was developed and aimed to:

- Involve people who live, work, or play in the City of Fremantle to contribute feedback and experiences in the development of a new public health plan.
- Educate the public on the benefits and uses of a public health plan.
- Develop a public health plan that meets the needs of the Fremantle community and aligns with State government obligations.

Community consultation strategies included an online survey on My Say Freo, which is the City's existing engagement platform; links to the survey on the City's social media sites and newsletter, direct email to over 3000 residents registered on the City's engagement network and a review of the Let's Talk Freo data generated in 2024.



Stakeholder consultation was conducted via an online survey with relevant people in the City, links to the survey in the City's This Is Business (TIB) newsletter program that reaches local businesses in the City Centre and through local media.

Both surveys asked a series of questions that examined social connection and the positive aspects of living in Fremantle; issues and concerns affecting wellbeing, as well as satisfaction levels with the existing facilities, programs, infrastructure, public amenity and services offered in Fremantle that enhance or support health and wellbeing.

The public engagement program reached 633 people through face-to-face conversations and online visits to the City's MySay portal. The City also received 49 formal submissions via its public engagement program.

In late August 2025, a priority setting workshop was held, which aimed to gain consensus on the top five issues to be included in the City's Public Health Plan. A total of 21 people attended the workshop and included Elected Members, interest holders, City staff members and community members. This workshop presented the top 10 issues identified in the consultation (there were 13 issues presented as 3 issues were allocated the same score) and participants were able to discuss these issues, combine any and pitch for inclusion of any issues that were not included in the top 13. A nominal group process was used to identify the top six priorities, and these issues were further ratified by the Council.

The draft public health plan was presented for comment at an Informal Elected Members Meeting on 9 March 2026. Some recommendations were made for the formatting of the document, which have now been included.

Also suggested, was a proposal to advocate for a supervised drug use facility in Fremantle, to mitigate health risk from drug use and inadequate disposal of used syringes and other paraphernalia. This proposal was considered but has not been included in the current document as there are currently no sanctioned supervised drug consumption facilities operating anywhere in Western Australia, and the state government has indicated it does not intend to pursue this model. Any facility of this type would require amendments to state drug legislation, making this firmly a State Government matter rather than one within local government's remit, although advocacy in this area could be pursued if deemed a priority.

The state centres its current approach to harm reduction on needle and syringe programs, take-home naloxone, sobering-up centres, and peer-based outreach services.



OFFICER COMMENT

The Community Health and Wellbeing Plan sets a foundation to demonstrate the public health actions that the City is already taking as part of normal business, as well as reviewing the effectiveness and extent of those activities, in line with the wishes of the community and the health data available. It sets the scene for a movement from the prescriptive and outdated requirements of the *Health Act 1911* to the more flexible, evidence and risk-based approach facilitated by the *Public Health Act 2016*.

Opportunities exist to use the plan as a platform to:

1. inform and enable the community to safeguard and improve their own health,
2. advocate for state and federal government action to address mental health, homelessness and other priority issues,
3. collaborate with government and non-government agency health promotion, exercise and sport, drug prevention and other initiatives,
4. apply for grant funding to facilitate action on public health priorities and
5. plan for City services and projects that enhance the liveability and resilience of the whole community.

When the Plan was presented to Council on 22 April, elected members proposed amendments including additional actions to be included with the action plan portion of the Plan. Of particular interest was to provide additional measures to:

- Protect the public from the harmful effects, on mental health, of gambling;
- Encourage and support the greening of the City;
- Minimising harms from the use of illicit drugs;
- Protecting the public from passive smoking;
- Provide supported housing and crisis accommodation;
- Develop affordable housing options;
- Enable healthy food initiatives;
- Enable safe community access to facilities and open space;
- Improving access to and incentivising physical activity opportunities.

Elected members, on 6 May, determined that:

- the actions in the public health action plan would be prioritised; and
- additional actions that elected members proposed for the public health action plan would be held in a separate document to present to the public, along with the Public Health Plan, for their comment during the advertising phase.



The actions in the action plan have now been prioritised by distinguishing actions classified as 'high value' from actions that are not considered to have the same level of impact and importance. Further to this, amendments/additions proposed by elected members have been reworded and presented as actions and are contained in another document.

Should Council support the officer's recommendation, the plan and additional proposed actions will be released and advertised for final public comment. Public notice will be provided, and final community feedback will be through both online and one on one engagement opportunities.

Following this final advertising period, any recommended amendments will be incorporated, and the final plan will be presented to Council for final endorsement.

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

DECISION MAKING AUTHORITY

Strategic and General Services Committee under Delegation 1.1 of the City of Fremantle Delegated Authority Register.

OFFICER'S RECOMMENDATION

Council:

- 1. Receive the Community Engagement Report, provided in Attachment 1.**
- 2. Endorse the draft Community Health and Wellbeing Plan 2026-2031, as provided in Attachment 2, and additional proposed actions, as provided in Attachment 3, for the purpose of advertising for community comment.**
- 3. Note that the Community Health and Wellbeing Plan 2026-2031 will be brought back to Council for final consideration.**



SGSC2607-4 FREMANTLE OVAL REDEVELOPMENT BUSINESS CASE

Meeting date:	8 July 2026
Responsible officer:	Manager City Design
Voting requirements:	Simple Majority Required
Decision making authority:	Committee
Attachments:	1. Fremantle Oval Redevelopment Business Case

SUMMARY

This report presents the final Fremantle Oval Redevelopment Business Case, following approximately 15 months of work between the City, project stakeholders and consultants to prepare a business case consistent with State Government requirements.

This report recommends that Council endorse the Fremantle Oval Redevelopment Business Case (the Business Case) for submission to State Government for assessment. It also notes the City's intent to continue advocacy activities in support of the Business Case and help secure project funding.

BACKGROUND

The ambition to redevelop the Fremantle Oval has been active for several decades, with numerous studies undertaken since 2014 to plan and seek funding for its redevelopment. These studies include:

- 2016 Masterplan – proposing the potential co-location of South Fremantle Football Club (SFFC) and East Fremantle Football Club within redevelopment of the site.
- 2018 Masterplan – led by Development WA (then LandCorp) and proposing an integrated housing and mixed-use development across the Fremantle Hospital and oval sites.
- 2020 Masterplan – proposing new SFFC facilities, stronger heritage outcomes and unlocking a future housing development on free-hold land adjacent to the oval.
- 2024 Masterplan – proposing an integrated community and sports precinct capable of hosting major events and providing opportunities for mixed use development.



Following the finalisation of the 2024 Masterplan, the Department of Cultural Industries, Tourism and Sport (CITS) (formerly Department of Local Government Sport and Cultural Industries) invited the City to prepare a business case aligning with State Treasury's business case guidelines, including the Strategic Asset Management Framework (SAMF). The Business Case scope included:

- Review of the 2024 Masterplan
- Investment Logic Mapping
- Options analysis and shortlisting
- Concept testing and refinement of preferred options
- Supporting technical studies
- Costings (Capital expenditure, Operational expenditure and Life Cycle Costings)
- Stakeholder engagement, and
- Business case drafting

A Request for Tender was released in March 2025 to seek a consultant team to develop a business case. In April 2025, URBIS was appointed to lead the project, with DCWC providing cost services and City Collective reviewing and updating the concept design options.

A Project Board was also convened at this time, consistent with State Government guidelines for major projects. The Project Board included representatives of:

- CITS
- Department of Planning Lands and Heritage
- South Fremantle Football Club
- Fremantle Football Club
- WA Football (formerly the Western Australian Football Commission)
- City of Fremantle

FINANCIAL IMPLICATIONS

The business case identifies the total costs of delivery, life cycle costs (site/facility management and maintenance) and operational costs for the key development options. The development options have been carefully considered to ensure a financially responsible and sustainable facility for the City and SFFC (the anchor tenant of the oval).



Operating Income Summary (full redevelopment)				
	Option 2		Option 3	
Item	Year 1	Year 1-25 (Average p.a.)	Year 1	Year 1-25 (Average p.a.)
Total Operating Revenue	\$1,842,759	\$2,871,008	\$1,472,691	\$2,294,444
Total Operating Costs	-\$887,841	-\$1,383,251	-\$1,141,837	-\$1,141,837
Net Operating Surplus	\$954,918	\$1,487,757	\$739,802	\$1,152,607

A full breakdown of operating income for Option 2 and Option 3 is provided within Attachment 1.

The business case is seeking major funding contribution from the State Government. Along with the State Government, it assumes co-funding by the City and Federal governments towards the capital costs of redeveloping the oval. If significant government funding can be secured, contributions from additional funding partners will also be sought including the AFL and WA Football.

Redevelopment of the site will provide new revenue generating opportunities for the City which will allow for the ongoing, sustainable management of the site. Revenue generation is expected from community facilities (health club), hospitality and commercial tenancies, parking, as well as new content (sports and community) and major event hosting. Long-term development opportunities for a site of approximately 5000m², immediately south of the oval have also been identified with a major short-stay accommodation development modelled within the Business Case as a leasing revenue opportunity. All revenue generated from the site's activities will be re-invested into the site's management and maintenance, consistent with the land management conditions of the site as a Crown Reserve managed by the City.

If funding agreements can be reached with State and Federal governments, funding will be sought from Council to resource the project (e.g. planning, procurement and delivery costs) and commence its delivery.

LEGAL IMPLICATIONS

There are no legal implications of the business case. Leasing and commercial agreements outlined in the business case will undergo further review and refinement in future.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:



Liveable City - Sustainable growth in city centre population

- The matters contained in this report align to the intent of this theme's outcome.

Liveable City - Sustainably designed and optimised urban and natural environments

- The matters contained in this report align to the intent of this theme's outcome.

Liveable City - Functional and inclusive recreational facilities

- The matters contained in this report align to the intent of this theme's outcome.

Liveable City - A unique built heritage and history that is preserved, protected and shared

- The matters contained in this report align to the intent of this theme's outcome.

Thriving City - A resilient seven-day economy

- The matters contained in this report align to the intent of this theme's outcome.

Thriving City - Vibrant and active city centre

- The matters contained in this report align to the intent of this theme's outcome.

Resilient City – A future-proofed asset base that remains functional and accessible to the community

- The matters contained in this report align to the intent of this theme's outcome.

Inclusive City – A safe and accessible community for all abilities

- The matters contained in this report align to the intent of this theme's outcome.

CONSULTATION

Consultation has been undertaken across a broad range of stakeholder groups, including:

- Project Partners
- Precinct stakeholders (including Fremantle Prison and Fremantle Hospital)
- Senior Government representatives
- State and Federal Government agencies
- Internal City staff



Subject to progressing discussions with government regarding potential funding for the project, further consultation will be undertaken with the community and key stakeholders including planning authorities (Western Australian Planning Commission and Heritage Council of WA), precinct stakeholders (Fremantle Prison, WA Police and Fremantle Hospital) and Aboriginal stakeholders (Whadjuk Aboriginal Corporation).

OFFICER COMMENT

Consistent with State Government requirements, from a thorough longlist of options the Business Case identifies and assesses three key options that are outlined below. In addition to these options, the Business Case also includes analysis of a 'base case' scenario for the oval, outlining the minimum investment required to maintain current operations. This analysis clearly identifies that such a scenario is unsustainable for the oval, the community and the City. A minimum investment scenario would likely lead to outcomes such as increased asset maintenance liabilities and operational costs, decreased community access, as well as the loss of events, tenants and WAFL content from Fremantle Oval.

Option 1 – Football Focus

Option 1 represents a lower-intervention redevelopment pathway that delivers the core functional, compliance and precinct outcomes identified for Fremantle Oval in the 2024 Masterplan, while working largely within the existing oval geometry. This option focuses on upgrading facilities, public realm and services to achieve a compliant Tier 2 / AFL Category 4 venue, improved community access, and enhanced events capability, without undertaking major realignment of the playing surface (a key difference from the 2024 Masterplan).

By minimising ground disturbance and retaining the existing oval alignment, Option 1 reduces construction complexity, delivery risk and upfront capital investment. This pathway prioritises early delivery of outcomes, cost certainty and flexibility in funding, while still enabling meaningful uplift in utilisation, functionality and precinct activation. Importantly, Option 1 is designed to allow for future enhancement (e.g. of the development site), providing a foundation upon which additional upgrades or reconfiguration could be undertaken as funding, operational needs or strategic priorities evolve.

Option 1 is costed at \$94,439,918



Option 2 – Fremantle Connect

Option 2 represents a higher-intervention redevelopment pathway that delivers the same core outcomes as Option 1, while enabling a more comprehensive reconfiguration of the site through realignment of the playing surface and associated earthworks in a staged program.

This approach unlocks greater design optimisation across drainage, circulation, heritage relationships, sightlines, building interfaces and long-term environmental performance, supporting a highly integrated and legible precinct.

The realignment of the oval allows for more efficient site planning and improved performance outcomes, including enhanced turf resilience, improved drainage and greater flexibility for events and community use. However, this pathway involves increased construction complexity, higher upfront capital cost and greater delivery risk associated with ground disturbance and services relocation. Option 2 is therefore positioned as a longer-term or staged outcome, to be progressed where funding capacity, risk appetite and strategic priorities support a more comprehensive transformation of the precinct.

Option 2 (Stages 1+2) is costed at \$110,265,061.

Option 3 – WAFL Only

Option 3 proposes a WAFL-focused outcome through new sports lighting and a new football facility, while enabling broader activation via targeted public realm and patron upgrades, including the implementation of Bulldog Lane. The option retains and re-uses existing infrastructure, such as the Administration Building, to maximise value and long-term viability.

Option 3 replaces the current SFFC facility while addressing key facility deficiencies by providing compliant sports lighting and contemporary, female-appropriate football facilities. By prioritising targeted upgrades over wholesale precinct reconfiguration, the option reduces construction complexity, upfront cost and delivery risk compared with Options 1 and 2, while preserving flexibility for future investment as funding, demand or strategic priorities evolve. With a more compact development footprint, Option 3 is intended as single stage delivery.

Option 3 is costed at \$59,944,713.



Summary

Options 1 and 2 deliver largely the same functional and strategic outcomes for Fremantle Oval. The primary point of difference between them is the decision to realign the playing surface, which materially improves heritage integration outcomes, connectivity, events hosting and site amenity, while increasing construction complexity, cost and risk. As a result, the options are best understood as two delivery pathways toward a shared long-term outcome: Option 1 prioritising lower intervention and earlier delivery, and Option 2 enabling a more comprehensive site reconfiguration with improved heritage outcomes (e.g. connection to Victoria Pavilion) and more opportunities and flexibility for new uses and community facilities.

Option 3 is targeted towards a local sport and community-scale outcome, minimising intervention across the precinct. Functionally, it falls short of a Category 4 AFL facility, limiting its ability to host AFL and AFLW content. While it will have improved ability to host major events, it is unlikely to achieve major event hosting capability consistent with a State Tier 2 facility. Importantly, Option 3 will not achieve the improved heritage outcomes envisioned by the 2024 Masterplan. The compact form of the new football facility will avoid negative impacts on the Fremantle Prison or Victorian Pavilion, however retaining the oval's current alignment and the Administration Building compromises connections between the oval and Victoria Pavilion the Knowle (within the Fremantle Hospital site) respectively. Option 3, without a gym/health club facility, does not include facilities that will provide the City and its key tenant (SFFC) with a longterm revenue stream that would support sustainable operations of the precinct into the future.

Giving regard to the issues summarised above, the Project Board and City staff in recommending the Business Case to the Council support the preference for Option 2 as the best value outcome for the City and the community.

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

DECISION MAKING AUTHORITY

Strategic and General Services Committee under Delegation 1.1 of the City of Fremantle Delegated Authority Register.



OFFICER'S RECOMMENDATION

Council:

- 1. Endorse the Fremantle Oval Redevelopment Business Case, provided in Attachment 1, for submission to State Government for assessment.**
- 2. Note the intent to undertake advocacy to government in support of the Business Case and to help secure project funding.**



Council decision

SGSC2607-5 RESPITE CENTRE PROPOSAL

Meeting date:	8 July 2026
Responsible officer:	Director Creative Arts and Community
Voting requirements:	Simple Majority Required
Decision making authority:	Council
Attachments:	Nil

SUMMARY

The purpose of this report is to seek Council endorsement for the City of Fremantle (the City) to work exclusively with St Patrick's Community Support Centre (St Pats) to progress a proposal for an overnight respite accommodation service at 14 Parry Street, Fremantle, a City-owned building.

The proposal responds to a persistent and visible homelessness challenge in the Fremantle inner CBD, one that no single sector can solve alone, but which the City is committed to leading a local response to. The proposed service would provide up to 28 beds per night for men and women along with an opportunity to include two family rooms. It is proposed to operate seven nights per week, with the proposal that the City enter into an exclusivity arrangement for the centre to be operated by St Pats as an entry-level, short-term respite model for at least an initial five year period.

Council's approval at this stage will allow the City and St Pats to begin the community engagement process, progress grant funding applications, and present a compelling and united case for State Government funding to operate the centre, the critical enabling condition for the service to open.

This report recommends that Council delegates authority to the CEO to enter into an Exclusivity Deed and Agreement for Lease with St Pats to progress the 14 Parry Street respite accommodation proposal; request the State Government to commit to a minimum five years of operating funding.

BACKGROUND

Homelessness is a complex, systemic challenge, national and global in scale, and present in every Australian city. It is not the responsibility of any single level of government or any single sector to solve. In Fremantle, however, the City



occupies a unique position, as a regional community services hub that directly supports thousands of community members each week, and as a local government area where the impacts of homelessness and rough sleeping are acutely visible in the city centre every day. The City has a role in facilitating a local response, utilising appropriate assets, working in partnership with specialist service providers, the State Government, and the broader community.

Despite ongoing outreach and service coordination efforts by specialist providers, the absence of a local overnight respite accommodation option means that people sleeping rough in Fremantle have no safe destination within the City at night.

The Fremantle By-Name List recorded between 110 and 260 people experiencing homelessness each month over the period January 2023 to August 2024, with rough sleeping consistently ranging from 60 to 115 people per month.

Over the period 2024 to 2026, the City undertook planning and engagement processes for the Social Needs Analysis, Community Safety and Crime Prevention Plan and Health and Wellbeing Plan, across each of which homelessness was consistently identified by the community as a priority issue requiring a coordinated response.

14 Parry Street, Fremantle (the Property) is a City-owned building and is currently being used temporarily for City Parking and Waste administration services. The building was previously occupied by St John Ambulance. The Property is zoned Mixed Use under the City of Fremantle Local Planning Scheme No. 4 and is listed on the City's Heritage List at Level 3, which means planning approval is required for works and change of use to the building.

The building's single-storey configuration, site area, and location proximate to St Pats existing services, the Fremantle CBD, and the After-Hours Goodwill meals service, were identified as well-suited to a respite accommodation model.

In mid-2024, City officers undertook a site visit and analysis of Tom Fisher House in Perth, operated by St Vincent de Paul Society, the only comparable crisis accommodation service in the Perth metropolitan area. Tom Fisher House, also a single-story configuration located within high density residential setting, operates as a low-barrier, low-threshold service providing safe, inclusive accommodation and on-site support for people aged 18 and over experiencing chronic homelessness and complex needs.

In the 2025 reporting period, Tom Fisher House supported 416 people with 3,951 bed nights of safe respite. Every client reported feeling safe, and 96 per cent of external stakeholders stated that Tom Fisher House is critical to meeting sector demand (St Vincent de Paul Society, Annual Impact Report 2025). This benchmarking directly informed the service model developed for 14 Parry Street, which is designed on the same entry-level, short-term respite principle, a safe place to sleep and access support, not a long-term housing solution.



The specific model for a respite centre at 14 Parry Street was developed through discussions between the City and St Patrick's Community Support Centre, drawing on St Pats operational expertise in homelessness, supported housing and outreach services in Fremantle. Initial discussions between the CEO of St Pats and the CEO of the City of Fremantle commenced in December 2024.

A presentation to the Informal Elected Member Meeting on 17 November 2025 resulted in Elected Members demonstrating strong in-principle support for the proposal.

Following the presentation, officers from both organisations progressed the proposal. A site walkthrough was conducted on 23 April 2026, attended by:

- St Patrick's Community Support Centre - CEO and officers
- Office of Homelessness, Department of Communities - Executive Director and Coordinator
- City of Fremantle - CEO, Director Creative Arts and Community, Manager Community Development, Manager Infrastructure Project Management and Facilities

The presence of the Office of Homelessness at the site walkthrough reflects early-stage State Government awareness of and interest in the proposal, which is relevant to ongoing advocacy and the funding outlook for the service.

The proposal has also been the subject of direct Ministerial and federal engagement, with site walkthroughs and briefings conducted with:

- Walkthrough: Hon Minister Simone McGurk MLA (Minister for Creative Industries; Heritage; Industrial Relations; Aged Care and Seniors; Women) - 24 April 2026. Purpose: to view the site alongside City of Fremantle Elected Members, gain an overview of the project, discuss next stages, and seek support from the Minister.
- Briefing: Minister Matthew Swinbourn's Office, Minister for Homelessness
- Briefing: Federal Member Josh Wilson – to be briefed by St Pats CEO in July.

The level of engagement from State Ministers and the Federal Member for Fremantle reflects the significance of the proposal and provides a strong foundation for the City and St Pats to jointly advocate for the operating funding commitment required to activate the service. The City, in partnership with St Pats, is seeking a minimum of five years of State Government operating funding to provide the service stability necessary for St Pats to operate effectively and to justify the capital investment in the building.



St Patrick's Community Support Centre proposes to operate an overnight respite accommodation service from 14 Parry Street on the following model:

- Hours of operation: Seven nights per week, 6:00 pm to 7:00 am. Staff commence at 5:00 pm to allow referral intake and overlap with the After-Hours Goodwill Service. The 7:00 am closure aligns with the opening of St Pats Engagement Hub at 7:30 am, ensuring continuity of support.
- Capacity: Up to 28 beds per night — male dormitory (12 beds), female dormitory (8 beds), family room (4 beds), and accessible family room (4 beds). Referrals would allow for 10 nights at a time and come from Fremantle.
- Staffing: A minimum of two to three trained staff on site at all times, supported by a contracted security officer.
- Site configuration: The building is arranged around three distinct zones with separate entries, fenced separation, and dedicated courtyards. The male zone (105m²) comprises a 12-bed dormitory, lounge and kitchenette, WC/shower facilities, and private male courtyard. The female zone (76m²) comprises an 8-bed dormitory, lounge/living area, kitchenette, WC/shower facilities, and private female courtyard. The family zone includes a standard family room (4 beds) and an accessible family room (4 beds), accessible from either the male or female zone under staff management. A central shared zone (135m²) accommodates reception, multi-use space (20 persons), kitchenette, UAT room, and WC/shower. Staff facilities (40m²) include office, first aid and counselling room, laundry, and cleaner's store. External areas include a staff private courtyard, drying line, ambulance/doctor's bay, loading bay, and secure external storage for bulky client belongings. The building design incorporates features to minimise impacts on neighbouring properties, including fenced zone separation, defined and controlled entries, and contained external activity areas.
- Service integration: The service operates as a community response in partnership with the City of Fremantle and local after-hours service providers. Dedicated support will be on site, with additional support provided through St Pats broader daytime services.

FINANCIAL IMPLICATIONS

The total estimated capital cost to bring 14 Parry Street to the standard required for its intended use as a respite accommodation centre is \$2.1 million. The City proposes to fund this through a combination of external grants and a City contribution:



- \$1.6 million to be sought through grant funding, including a possible application to Lotterywest and other funding bodies identified through the coordinated funding approach with St Pats.
- \$500,000 City of Fremantle capital contribution, subject to the 2026/27 budget approval process.

The City also proposes to provide the Property to St Pats on a peppercorn basis (\$1 per annum plus GST), linked to the delivery of agreed service outcomes and KPIs. St Pats will be responsible for all outgoings, rates, utilities, insurance (including \$20 million public liability cover in the names of both parties), and maintenance of the premises for the duration of the lease. Each party will meet their own legal costs.

St Patrick's Community Support Centre is responsible for securing recurrent operating funding for the service. The City is jointly advocating with St Pats for a minimum of five years of State Government operating funding through the Office of Homelessness (Department of Communities).

To lodge a development application, there will also be a fee applicable for St Pats. Based on the estimated project cost, the fee would be approximately \$5812. LPP 1.1 Planning Refunds, Amendments and Community Consultation enables the fee to be waived by Council. Given the clear community benefit to this use, and to reduce the costs for the applicant, it is recommended any future planning fee be waived for this proposal.

LEGAL IMPLICATIONS

Officers sought legal advice and it has been confirmed that the proposed lease to St Pats is exempt from the public advertising and disposal of property requirements under section 3.58 of the Local Government Act 1995. Regulation 30(2)(b) of the Local Government (Functions and General) Regulations 1996 provides an exemption where a local government disposes of property to a body whose objects are charitable, benevolent or philanthropic, and whose members are not entitled to receive any pecuniary profit. St Pats is a registered charity and not-for-profit incorporated body and satisfies these criteria.

Advice was also provided regarding section 3.59 of the Local Government Act 1995 (major land transactions). While the lease and associated fit-out works constitute a land transaction, the estimated value of the City's contribution is below the prescribed major land transaction threshold of \$10 million. Accordingly, the proposal is not a major land transaction, and the requirements of section 3.59 do not apply. It was confirmed that State Government funding received by St Pats to support the delivery of is not relevant to the value of the land transaction and is therefore not included in the section 3.59 assessment.



The proposed lease is exempt from the requirements of Council Policy – Leasing of City Property in a Competitive Manner under clauses 24(a) and 24(b).

The Property is subject to a Crown Grant in Trust for the purpose of 'Corporation Yards', which permits a lease of up to a maximum of 21 years. Consistent with this, the proposed agreement will be formalised as an Agreement to Lease, followed by a formal Lease, between the City of Fremantle (as lessor) and St Patrick's Community Support Centre Limited (as lessee) on a peppercorn basis (\$1 per annum plus GST). The Lease will be subject to the consent of the Minister for Lands.

An Agreement to Lease is the recommended approach at this stage given that a number of pre-conditions, including confirmation of operating funding, finalisation of the premises plan and fit out, and agreement on KPIs, need to be satisfied before a formal Lease can be executed. The Agreement to Lease will be binding: if the pre-conditions are met, the City will be required to proceed with the Lease.

Key terms of the proposed Lease, subject to finalisation, are as follows:

- Term: 5 years, with an option to extend for a further 5 years subject to funding.
- Rent: \$1 per annum plus GST, linked to the delivery of agreed service outcomes and KPIs.
- Permitted use: Community support centre providing respite accommodation.
- Outgoings: St Pats will pay all outgoings, rates, taxes, utility charges, and direct costs applicable to the premises.
- Insurance: St Pats must affect \$20 million public liability insurance (in the names of both parties), plate glass, contractors' all risk, property, and business interruption insurance prior to handover.
- Maintenance: St Pats will be responsible for all maintenance of the premises and keeping the premises clean and in good repair. This excludes structure and roofing.
- Fitout: To be determined as part of the Agreement to Lease process. St Pats must obtain the City's approval for any works and submit full fitout plans and specifications.
- Make good: St Pats must return the premises to the City in the same condition as at the handover date (fair wear and tear excepted) on expiry.
- Sublease or assignment: Not permitted without the City's prior written consent.
- Holdover: If St Pats remains in occupation beyond the lease expiry with the City's consent, the tenancy converts to a monthly arrangement on the same terms.



Several regulatory approvals are required before the service can commence, with responsibilities split between the City as landowner and St Pats as operator:

- Due to the building's heritage status and zoning, development (planning) approval is required in order to undertake works and change the use of the building. The City (as landowner) will need to sign the application with St Pats being listed as the applicant. The City's planning team will assess the proposal against all relevant planning and heritage requirements, and the City can be determining authority for the application. Advice will be provided by the planning team during the preparation of all relevant documents; initial advice is that the proposal is capable of approval.
- Building approval via a certified building permit will also be required, with the works needing to be certified by a building surveyor from the private sector.
- St Patrick's Community Support Centre (as operator): St Pats must register the service as a lodging house with the City under the *Health (Miscellaneous Provisions) Act 1911* and the City of Fremantle Health Local Law 1997, prior to commencing operations. St Pats will be responsible for maintaining compliance with all applicable health and operational requirements for the duration of the lease.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034.

Resilient City – A future-proofed asset base that remains functional and accessible to the community

- The City's facilities are functional and fit for purpose and contribute to improving community well-being.

Resilient City – Availability of services and support for the most vulnerable members of the community

- Access to programs that connect vulnerable community members to services and support.

The proposal is also consistent with the State Government's WA Homelessness Strategy 2020–2030, which identifies rapid access to safe accommodation as a key response to rough sleeping.

CONSULTATION

Internal consultation has been undertaken with the following City officers in the development of this proposal:

- Chief Executive Officer



- Director Creative Arts and Community
- Manager Community Development
- Manager Infrastructure Project Management and Facilities
- Infrastructure Project Lead
- Manager Commercial Services (lease and property advice)
- Team Leader Strategic Planning and Heritage (planning and zoning advice)
- Coordinator Statutory Planning (use classification advice)
- Principal Building Surveyor (building permit advice)
- Manager Regulatory Services (planning and building approval confirmation)
- Environmental Health (lodging house registration requirements)

External engagement to date has involved St Patrick's Community Support Centre and the Office of Homelessness (Department of Communities), including a joint site walkthrough on 23 April 2026. The City has existing relationships with the adjoining sporting precinct and several stakeholders in the immediate local vicinity, however, no community engagement has commenced on this proposal.

The following feedback taken from the community engagement processes for the Community Health and Wellbeing Plan and Community Safety and Crime Prevention plan in 2025, demonstrates residents and stakeholders have consistently called for action on homelessness in Fremantle.

Community Health and Wellbeing Plan — Community Engagement (2025)

The City conducted a community and stakeholder engagement process in 2025, to inform development of a Local Public Health Plan in accordance with Part 5 of the *Public Health Act 2016*.

This engagement process reached 633 people through face-to-face conversations and online participation via the City's MySay platform, with 49 formal submissions received. A structured priority-setting workshop held in August 2025 with 21 participants, including Elected Members, community members and City staff, identified addressing homelessness and housing access as one of six priority areas through a nominal group process.

Engagement participants identified the following actions as relevant to the homelessness priority:

- Investigating sites and opportunities for crisis accommodation in Fremantle
- Working with partners to connect people experiencing homelessness with information and services from specialist organisations
- Strengthening the City's capacity to support outreach coordination and connection responses for rough sleeping
- Advocating to State and Federal Government for increased support for the homeless community



It is noted that the proposed Community Health and Wellbeing Plan 2026–2031 (Local Public Health Plan), is provided in this Agenda (Item SGSC2607-3) for Council consideration prior to advertising.

Community Safety and Crime Prevention Plan - Community Engagement (2025)

The City also conducted a community engagement process in 2025 to inform the development of a new Community Safety and Crime Prevention Plan, with findings presented to the Ordinary Meeting of Council in April 2026.

This engagement received 243 formal submissions generating more than 6,500 individual pieces of data via MySay survey (74%), in-person meetings (24%) and formal email (2%). Respondents were asked to identify the top community safety issues in Fremantle. Homelessness ranked third of all issues, selected by 66% of respondents, behind only people affected by drugs or alcohol (92%) and antisocial or disorderly behaviour (72%).

In open-text responses, homelessness and social disorder was raised 49 times. Respondents described rough sleeping, loitering, and begging in commercial and residential areas as ongoing concerns and called for compassionate, coordinated interventions addressing housing, addiction, and mental health. A related theme: homelessness, social housing and complex social needs, was raised a further 42 times, with respondents identifying a gap in support services for vulnerable people in the CBD and calling for better coordination between policing, social services, and housing agencies.

It is noted that officers are in the process of finalising the proposed Community Safety and Crime Prevention Plan, to be brought to Council for consideration in the coming months.

OFFICER COMMENT

Homelessness is not a problem created by any single sector, and it cannot be solved by any one organisation acting alone. It is a national and global challenge, which Fremantle and the state is also experiencing. What distinguishes Fremantle is the City's willingness to lead and coordinate to complement the role of specialist service providers, by using its assets and relationships to create the conditions for a genuine community solution. The demand for crisis accommodation in Fremantle outstrips supply at every level, and the evidence from the City's planning and engagement processes confirms that the community is calling for action.



The Tom Fisher House model, operated by St Vincent de Paul Society is the only comparable crisis accommodation service in the Perth metropolitan area, demonstrates both the feasibility and the impact of this approach. City officers visited Tom Fisher House in mid-2024 as part of the development of this proposal. Its outcomes, 416 people supported, 3,951 bed nights of safe respite, 100 per cent of clients reporting feeling safe (St Vincent de Paul Society, Annual Impact Report 2025) provide a compelling evidence base for what a well-designed, well-operated respite service can achieve. The proposed service at 14 Parry Street is designed on the same entry-level, short-term respite principle: a safe place to sleep and access support, not a long-term housing solution.

14 Parry Street presents a genuine opportunity for the City to make a meaningful contribution to addressing visible rough sleeping in the inner Fremantle area. St Patrick's Community Support Centre provides a professional approach and has decades of presence in Fremantle, deep expertise in community housing, temporary accommodation and outreach, and an established relationship with the City. The proposal has the support of the Office of Homelessness (Department of Communities), which was represented at the April 2026 site walkthrough.

A feasibility-stage concept design for the proposed works has been completed by Christopher Paterson Heritage + Architecture. CP-HA is a heritage architecture specialist, reflecting the building's Heritage List Level 3 status. The concept design is sufficiently developed to support detailed capital cost estimates and provides the basis for the \$2.1 million total project cost figure outlined in this report. This level of design is appropriate and adequate for the purpose of grant applications and Council's consideration at this stage. Final design will be progressed once operating and capital funding has been confirmed.

Council's approval to enter into an exclusivity agreement with St Pats will provide the mandate to begin community engagement, pursue funding, and advocate to the State Government, without committing to the lease, the capital works, or the planning approvals, all of which depend on funding being confirmed and the design finalised.

A critical enabling condition for the service is the award of recurrent State Government operating funding for a period up to five years. Without this commitment, St Pats cannot viably staff and operate the service. The level of Ministerial and federal engagement to date, including site walkthroughs and briefings with Minister McGurk, Minister Swinbourn's office, and Federal Member Josh Wilson, demonstrates significant political interest in the proposal and provides a strong platform for formal advocacy.



Officers recommend that Council formally request the State Government to commit to operating funding and authorise the Chief Executive Officer to write to the Minister for Homelessness to that effect.

It is intended that the exclusivity agreement be put in place for a period up to twelve months to allow sufficient time to negotiate with the various stakeholders to attain operating and capital funding.

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

DECISION MAKING AUTHORITY

Council

OFFICER'S RECOMMENDATION

Council:

- 1. Receives this report on the proposed overnight respite accommodation service at 14 Parry Street, Fremantle, including the proposal developed by St Patrick's Community Support Centre, and the collaborative site assessment process undertaken with the Office of Homelessness.**
- 2. Approves the City of Fremantle working exclusively with St Patrick's Community Support Centre to develop and progress the proposed respite accommodation service at 14 Parry Street, Fremantle, including undertaking community engagement and pursuing operating and capital funding for the period up to 30 June 2027.**
- 3. Requests the State Government to commit to a minimum of five years of operating funding for the proposed service and authorises the Chief Executive Officer to write to the Minister for Homelessness to that effect.**
- 4. Authorise the Chief Executive Officer to negotiate and execute an Exclusivity Deed and Agreement for Lease with St Patrick's Community Support Centre Limited, and the subsequent execution of a Lease in line with the essential terms below:**

Land	Lot 500 on Deposited Plan 423924 being the whole of the land comprised in Certificate of Title Volume 4058 Folio 718
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Premises	The building and surrounds located on the Land, known as 14 Parry Street, Fremantle.
Lessor	City of Fremantle
Lessee	St Patrick's Community Support Centre Limited
Permitted Use	Community Support Centre providing respite accommodation
Term	5 years
Option	5 years subject to ongoing funding
Commencement Date	TBD
Rent	\$1 per annum plus GST.
Holdover	If the Lessee remains in occupation of the Premises beyond the expiry of the term, with the consent of the Lessor, the Lessee shall become a monthly tenant of the Premises on the same terms and conditions of the Lease.
Expiry Date	5 years from the Commencement Date
Outgoings (including relevant statutory expenses)	The Lessee is solely responsible for, and must pay, all outgoings in respect of the Premises, including all statutory charges, taxes, rates, levies, and other government-imposed expenses relating to the Premises or its use.
Direct charges and exclusive services	The Lessee must, at its own cost, pay for the supply and use of all services, utilities, security, and any other facilities that are separately metered to, supplied to, or otherwise attributable to the Premises.
Legal Fees	Each party will be responsible for their own costs.
Insurance	Prior to handover of the Premises, the Lessee must effect, and provide evidence of, the following insurances: \$20,000,000.00 public liability insurance for any one event (in the names of the Landlord and the Tenant): Plate glass insurance; Contractors' all risk policy in respect of Lessee's Works (if applicable) to their full value; Insurance over the Lessee's Property, and any property for which the Lessee has responsibility, for full replacement value;



	Any other insurance required by law, or which the Lessor requires the Lessee to effect.
Make Good	On or before the Expiry Date, the Lessee must return the Premises to the Lessor in the same condition (except fair wear and tear) as it was at the Commencement Date.
Fitout	Excluding the fit out works undertaken by the Lessor, the Lessee must: - Obtain the Lessor's approval in relation to any proposal to alter or add to the premises; and - Carry out works in accordance with the Lessor's conditions of approval.
Costs	With the exception of any agreed contribution from the Lessor, the Lessee will be responsible for all costs of, or associated with, the Lessee's alterations, improvements or developments.
Sub-lease or Assignment	The Lessee must not, without the Lessor's prior written consent, assign or sub-lease any part of the Lease.
Parties to act in good faith	Each party agrees to act in good faith throughout the term of the Lease and to not publicly disparage, denigrate or criticise the other party.
Maintenance	- The Lessee acknowledges that the Leased Area is offered in an "as is" condition at the Commencement Date. - The Lessor is responsible for the maintenance, repair and replacement of the structural elements of the Premises, including the roof and structural walls. - The Lessee must keep the Premises clean, safe and in good condition, and is responsible for maintaining and repairing all non-structural fixtures, fittings, plant, equipment and services serving the Premises. - The Lessee must promptly make good any loss or damage caused by the Lessee or its invitees at its own cost, but is not responsible for fair wear and tears, structural deterioration, latent defects, or damage caused by the Lessor.



- 5. Waive all fees for Development Applications associated with the proposed overnight respite accommodation service at 14 Parry Street Fremantle.**



SGSC2607-6 AMENDMENTS TO FINANCIAL HARDSHIP POLICY

Meeting date:	8 July 2026
Responsible officer:	Director City Business
Voting requirements:	Absolute Majority Required
Decision making authority:	Council
Attachments:	1. Draft Amended Council Policy - Financial Hardship Policy

SUMMARY

The purpose of this report is to recommend changes to the existing Financial Hardship Policy in recognition of the current cost of living crisis that will enable members of the community experiencing financial hardship to avoid payment of interest and installment fees associated with rates.

The policy has also been updated to better connect members of the community experiencing financial hardship to support agencies that can provide free of charge financial counselling and support services.

This report recommends that Council adopt the amended policy.

BACKGROUND

Due to the current global economic situation and ongoing cost of living pressures being faced by the community, Elected Members have given consideration as part of the 2026/27 budget process to initiatives that may support those experiencing financial hardship.

Interest and instalment charges associated with the payment of rates were identified as a possible approach to relieving cost of living pressures for those experiencing financial hardship.

Elected Members also flagged that better access to complimentary financial support services may also assist those experiencing financial duress as a result of current cost of living pressures.

The City's existing Financial Hardship Policy was identified as a suitable mechanism for enabling and communicating these types of considerations. As such the policy has been updated to facilitate this and is provided to Council for consideration.



FINANCIAL IMPLICATIONS

The impact of the proposed amended policy may result in a reduction of the budget revenue for fees collected for instalment charges but is not considered to affect the materiality of the City's budget as a result of the adoption of this policy.

LEGAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Resilient City – Availability of services and support for the most vulnerable members of the community

- Access to programs that connect vulnerable community members to services and support.
- A caring community supports, protects and accepts those who are most vulnerable.

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- Support the City through financial, procurement and revenue functions whilst ensuring legislative compliance and providing excellent customer service.

CONSULTATION

Changes are being proposed following consultation and engagement with Elected Member as part of the 2026/27 Annual Budget Process.

OFFICER COMMENT

The City's Financial Hardship Policy exists to support ratepayers and debtors that due to exceptional circumstances may at times encounter difficulty in paying charges as they fall due.

This Policy intends to ensure that the City offers fair, equitable, consistent and dignified support to ratepayers and debtors suffering financial hardship, while treating all members of the community with respect and understanding during times of difficulty. For this reason, the Policy is not intended to provide relief to ratepayers or debtors who are not able to evidence financial hardship.



The policy does not exist to provide a mechanism for the write off of debt, full rates and charges are still required to be paid. However it does provide greater flexibility around how and when the debt can be paid should there be evidence of genuine financial hardship.

Changes to the policy being proposed include:

- Greater definition of the evidence required to demonstrate financial hardship, to ensure that it is only members of the community that are genuinely impacted by financial hardship that receive support.
- Inclusion of information about free financial advice and counselling services, and acceptance of relevant correspondence from these agencies as supporting evidence for financial hardship.
- Ability to waive instalment and interest charges associated with paying rates by instalments, for those experiencing financial hardship.

The Policy changes are proposed in recognition of the increasing cost of living pressures being faced by the community, amid the current global economic situation.

They also reflect feedback and advice from elected members received as part of the 2026/27 budget process.

VOTING AND OTHER REQUIREMENTS

Absolute Majority Required

DECISION MAKING AUTHORITY

Council

OFFICER'S RECOMMENDATION

Council adopt changes to the Financial Hardship Policy, provided in attachment 1.



SGSC2607-7 REVIEW OF VARIOUS COUNCIL POLICIES

Meeting date:	8 July 2026
Responsible officer:	Manager Governance
Voting requirements:	Absolute Majority Required
Decision making authority:	Council
Attachments:	1. Draft Amended Council Policy - Appointment of Acting Chief Executive Office 2. Draft Council Policy - Elected Member and Chief Executive Officer Attendance at Events 3. Draft Amended Council Policy - Execution of documents 4. Draft Amended Council Policy - Procurement 5. Draft Amended Council Policy - Records Management 6. Amendments to the Register of Delegated Authority 2026-27
Additional Information: <i>(viewed electronically)</i>	7. <u>Current Elected Member and Chief Executive Officer Attendance at Events Council Policy (to be replaced)</u>

SUMMARY

Various Council policies have been reviewed in line with the City's commitment to review City documents every four years, grouped together to assist reporting.

This report recommends that Council adopt the following amended Council Policies, as provided in the attachments:

- a. Appointment of Acting Chief Executive Officer**
- b. Elected Member and Chief Executive Officer Attendance at Events**
- c. Execution of Documents**
- d. Procurement**
- e. Records Management**

Approval is also sought to amend delegation number 2.11 and 2.12 of the Delegated Authority Register 2026/27, to align with amendments to the City's Procurement Policy.

BACKGROUND

A key role of the Council is to make policies to guide its decision making, as specified in section 2.7 of the *Local Government Act 1995*.



The City is committed to reviewing City documents (policy, plans, etc) every four years to ensure they reflect current operations and requirements. Variable factors may influence these reviews to occur earlier than scheduled, such as changes in policy application required to achieve desired outcomes, or later than anticipated, such as prioritisation of resources to other projects or timing of contributing projects or legislation changes. The City have an internal procedure to support officers to achieve thorough reviews, avoiding a "tick box" approach and prioritising collaboration across the City, stakeholders, and the community where required.

The following Council policy amendments don't require community consultation, and as such have been grouped in this report for consideration by Council:

- Appointment of Acting Chief Executive Officer
- Elected Member and Chief Executive Officer Attendance at Events
- Execution of Documents
- Procurement
- Records Management

FINANCIAL IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Council policies establish principles to guide decision making, particularly in areas where legislation does not provide specific requirements for the City to follow.

The Elected Member and Chief Executive Officer Attendance at Events Council Policy is required under section 5.90A of the *Local Government Act 1995*, providing exemption for disclosure requirements in Committee and Council for listed events.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Corporate - Lead and empower the organisation to deliver the vision of 'strong reputation, stronger future'

- The matters contained in this report align to the intent of this theme's outcome.



CONSULTATION

Nil.

OFFICER COMMENT

The recommended amendments to the Council Policies are tracked within **Attachments 1-5**. The following table lists the proposed amendments and the justification for each.

Appointment of Acting Chief Executive Officer (Attachment 1)	
Change	Reason
Addition of section headings: 1. <i>Appointment for a period of up to 6 weeks</i> ; and 2. <i>Appointment for a period greater than 6 weeks</i>	Administrative changes to improve the process in the event the current CEO is unable to make a decision for an appointment less than 6 weeks.
Amendments to wording in clauses 1.1, 1.4, and 2.1.	
Addition of clause 1.5: "If the Chief Executive Officer is unable to make a decision of appointment, the Mayor is to appoint, in writing, an officer employed in the position of Director as Acting Chief Executive Officer."	
Elected Member and Chief Executive Officer Attendance at Events (Attachment 2)	
Change	Reason
Replace the existing policy, provided as additional information 7 with attachment 2.	The existing policy is complex and officers propose a full re-write to align with a template provided by the Department of Local Government. The intent is the same, providing exemption of disclosure requirements in Committee and Council meetings for pre-approved events. 1. Absolute majority requirement - A note has been added to the Policy Scope confirming that adoption and amendment of this policy requires an absolute majority of Council, in accordance with s.5.90A(2) of the <i>Local Government Act 1995</i>.



	2. CEO website publication obligation - A new statement has been added confirming the CEO's statutory obligation to publish an up-to-date version of the policy on the City's official website, in accordance with s.5.90A(5) of the Act. 3. Regulation 20B entities - gift register clarification - A clarifying statement has been added after the list of excluded entities to make clear that while gifts from those entities are exempt from the interest disclosure provisions, the obligation to disclose and record gifts of \$300 or more on the City's Gift Register under sections 5.87A and 5.87B of the Act remains. 4. Disclosure threshold clarified - The Disclosure Requirements section has been amended to apply the \$300 threshold consistently, resolving an inconsistency in the previous version which implied all event invitations must be disclosed regardless of value. 5. Gifts Framework definition updated - The definition has been expanded to include s.5.89A (gift register) in addition to ss.5.87A and 5.87B, more accurately reflecting the full legislative framework. 6. Appendix 1 included - The pre-approved events list has been included to reflect the City's current sponsorship portfolio for events.
Addition of Appendix 1: Pre-Approved Events.	Supports policy application and transparency.



Execution of Documents (Attachment 3)	
Change	Reason
Format change	Removal of the document category table and inclusion of clauses assists with referencing.
Various additions and amendments	Administrative in nature to assist with application and clarification of the intent, and reflect current practice.
Addition of section 3 <i>Execution of Document</i>	Directs the administrative process of signing a document.
Procurement (Attachment 4)	
Change	Reason
Remove and replace clause 5 (Risk Management) with the following: <i>All procurement with an ECV exceeding \$1 million (excluding GST) must comply with this Policy and the procurement planning requirements set out in the Procurement Procedures and Guidelines. The MPA Panel will determine the extent of procurement planning and supporting documentation required, having regard to the value, complexity, and risk of the procurement.</i>	This clause has been revised to improve clarity and governance by removing procedural duplication and ambiguous references to exemptions. The revised clause clearly establishes that procurements exceeding \$1 million ECV must comply with both the Policy and the Procurement Procedures and Guidelines, while maintaining the MPA Panel's role in determining the level of procurement planning and supporting documentation required based on the value, complexity and risk of the procurement. This strengthens consistency, accountability, and auditability of significant procurement activities.
Amendments to section 12 <i>Procurement Exceptions and Exemptions</i> Procurement Exceptions and Exemptions The City acknowledges that there are circumstances whereby the seeking of Quotes up to and including the \$250,000 (excluding GST) purchasing threshold is not always possible or practical. A list of exemptions is outlined in the below in Table 2. Exemptions will be reviewed annually and / or on the acceptance of any new Contracts.	This clause has been amended to remove unnecessary wording, including amendments to the title and Table 2. Further amendments have been recommended to address inconsistency between delegation and policy. The delegation establishes the approval limits for the CEO and Directors, while the Procurement Policy outlines the process to be followed for exemptions rather than the limits themselves.



The use of these exemptions must be approved by relevant Director or CEO and be reported to Council via the Audit, Risk <i>and Improvements</i> Committee. <i>All procurement exemptions that exceed the Director's delegation under the Register of Delegated Authority must be endorsed by MPA and approved by the CEO.</i> <i>All exemptions that exceed the CEO's delegation under the Register of Delegated Authority must be referred to Council for approval.</i>	
Amendments to Table 2 in section 12 <i>Procurement Exceptions and Exemptions</i> Sole Source of Supply Where goods or services not exceeding \$50,000 (excluding GST) are available from only one private sector source of supply, (i.e. manufacturer, supplier or agency) and there is reasonable evidence that there is genuinely only one source of supply. Every endeavour to find alternative sources must be made and documented. Where the requirement exceeds \$50,000 and up to and including \$250,000, sole source of supply requires MPA endorsement and CEO approval. Where the requirement exceeds \$250,000, sole source of supply requires Council approval.	
Previous section 16 <i>Sole Source of Supply</i> has been removed.	This clause is not required as it is dealt with under clause 12. All subsequent clauses have been renumbered accordingly.
Proposed administrative changes to the Register of Delegated Authority: 2.11 Expressions of interest and tenders	Addresses the inconsistency between delegation and policy.



Allows the CEO to vary a contract while active, and ensures other delegated powers within 2.11 are in accordance with the procurement policy.	
2.12 Procurement Exemptions Ensures exemptions are in accordance with the procurement policy.	
Records Management (Attachment 5)	
Change	Reason
Clarification of responsible parties in section 1 <i>Responsibilities</i> .	Independent committee members and volunteers were not captured in the responsibility to create, collect, and retain records. Amendment from "corporate information services" to "records management" staff is administrative.
Addition of clause 3.2: "Elected members and independent committee members are responsible forwarding records to relevant staff to meet the requirements of clause 3.1."	Clarifies the process for Elected Members to ensure records are retained by the City.
Amendments to section 7 <i>Policy implementation and training</i>	Reflects current practice. Amendments include reference to administrative policies, training provided to all officers, and induction information for Elected Members, Committee Members, volunteers and contractors.

VOTING AND OTHER REQUIREMENTS

Absolute Majority Required

DECISION MAKING AUTHORITY

Council



OFFICER'S RECOMMENDATION

Council:

- 1. Adopts the following amended Council policies, as provided in the Attachments:**
 - a. Appointment of Acting Chief Executive Officer**
 - b. Elected Member and Chief Executive Officer Attendance at Events**
 - c. Execution of Documents**
 - d. Procurement**
 - e. Records Management**
- 2. Adopts the amendments to the Register of Delegated Authority 2026/27, as provided in Attachment 6.**



SGSC2607-8 DESTINATION DEVELOPMENT WORKING GROUP CHAIR

Meeting date:	8 July 2026
Responsible officer:	Manager Economic Development and Events
Voting requirements:	Simple Majority Required
Decision making authority:	Council
Attachments:	1. CONFIDENTIAL - Evaluation sheet 2. CONFIDENTIAL - Applicant A Letter and CV 3. CONFIDENTIAL - Applicant B Letter and CV 4. CONFIDENTIAL - Applicant C Letter and CV

SUMMARY

This report recommends that Council appoint the preferred candidate for the Destination Development Working Group Chair role.

BACKGROUND

In 2018, the City of Fremantle appointed a Destination Development Working Group comprising external industry experts to provide advice and guidance on the City's destination development and economic development activities.

With the evolution of the City's strategic framework, including the Destination Development Strategic Plan 2023–2027 and the Economic Development Strategy 2025–2030, the Working Group continues to play a critical role in supporting Fremantle's position as a destination to live, visit, work and invest.

As part of the regular renewal of the Working Group and in accordance with the Terms of Reference, the City of Fremantle sought Expressions of Interest from suitably qualified and experienced individuals to be appointed as the Independent Chairperson of the Destination Development Working Group.

The purpose of the Destination Development Working Group is to provide external industry guidance and advice to City officers and Council to support the delivery of the City's Destination Development Strategic Plan 2023–2027 and relevant initiatives within the Economic Development Strategy 2025–2030.

The Group supports all business-to-customer industries in Fremantle, including (but not limited to) retail, hospitality, professional services, arts and culture, creative industries and traditional tourism attractions.

The Independent Chairperson plays a key leadership role within the Destination Development Working Group and is responsible for:

- Facilitating meetings of the Working Group in an effective, inclusive and professional manner



- Ensuring discussion and advice aligns with the City's adopted strategies and Terms of Reference
- Supporting constructive collaboration between industry representatives and City officers
- Providing strategic guidance on destination development, marketing and economic development matters
- Acting as a key point of leadership for the Group when presenting outcomes to Council, where required

In the absence of the Chairperson, the Director City Business may act as Deputy Chairperson if the meeting cannot be rescheduled.

FINANCIAL IMPLICATIONS

The Chairperson is eligible to receive an allowance, determined by the City's Chief Executive Officer.

LEGAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This item is in keeping with the City of Fremantle's Strategic Community Plan 2024 – 2034:

Thriving City - A thriving and supportive ecosystem for start-ups and small businesses

- The most creative and talented people from Australia and beyond choose Fremantle as their place to live, work, play and pursue their new ventures.

CONSULTATION

Applications were invited through a public expression of interest process advertised across the City's corporate communication channels.

OFFICER COMMENT

Three applications were received for the Chair role. Following an evaluation by the selection panel, a consensus was reached that Applicant C was the preferred candidate. Applicant C was identified as the most suitable candidate based on their strong economic development experience, extensive tenure on boards, proven leadership as a Chair, and active involvement with Fremantle stakeholders.



Their involvement in significant state level strategic initiatives further demonstrates a strong capacity to provide advice in line with the objectives of the City's Economic Development Strategy.

Applicants C's experience was also identified as being suitable in transitioning the DDWG's focus from a solely tourism focused approach to a more diverse investment attraction focus, as articulated in the City's Economic Development Strategy.

The evaluation panel assessed three applicants against the selection criteria. The confidential attachments contain further information on the applicants.

Applicant Scores (out of 120):

Applicant A: 65.5

Applicant B: 55

Applicant C: 89.5

The term of the appointment of the Independent Chair will be for no longer than 12 months in order to align with the timing the Local Government Election scheduled for October 2027, at which point all working groups and their membership are required to be reviewed and endorsed by Council.

VOTING AND OTHER REQUIREMENTS

Simple Majority Required

DECISION MAKING AUTHORITY

Council

OFFICER'S RECOMMENDATION

Council:

- 1. Acknowledge the exiting Destination Development Working Group Chair, Linda Wayman, for her leadership and commitment to the group for 8 years.**
- 2. Appoint Applicant C, as provided in Confidential Attachment 4, as the Chair of the Destination Development Working Group for the term ending the day of the next Ordinary Local Government Election.**



Motion of which previous notice has been given

A member may raise at a meeting such business of the City as they consider appropriate, in the form of a motion of which notice has been given to the CEO in accordance with the Meeting Procedures Policy.

Nil.

Urgent business

In cases of extreme urgency or other special circumstances, matters may, on a motion that is carried by the meeting, be raised without notice and decided by the meeting.

Late items

In cases where information is received after the finalisation of an agenda, matters may be raised and decided by the meeting. A written report will be provided for late items.

Confidential business

Nil.

Closure